



Midpeninsula Regional  
Open Space District

## NOTICE OF ACTION PLAN AND BUDGET COMMITTEE MEETING

Board Room of the Midpeninsula Regional  
Open Space District Administrative Office  
5050 El Camino Real, Los Altos, CA 94022

### AGENDA

**Tuesday, May 21, 2024**

**Meeting starts at 1:00 PM**

The Midpeninsula Regional Open Space District (Midpen) Committee meetings are held in person at the District's Administrative Office, and by teleconference pursuant to Government Code Section 54953.

#### **PUBLIC ATTENDANCE OPTIONS**

1. In person at the Midpen Administrative Office: the Board Room is open to the public during all Committee meetings.
2. Remotely via Zoom: Join the meeting conference by clicking this link:  
<https://openspace.zoom.us/j/83728186729>
3. By phone: dial (669) 900-6833 or (346) 248-7799 and enter the Meeting ID: [837 2818 6729](https://openspace.zoom.us/j/83728186729)

#### **SUBMITTAL OF PUBLIC COMMENTS**

Members of the public may submit written comments to be provided to the Committee, or register to make oral comments, as follows:

- Written comments may be submitted via the public comment form at: <https://www.openspace.org/public-comment>.
- Requests to provide oral comment must be submitted prior to the time when public comment on the agenda item is closed as follows:
  - In-person attendance: submit a request via the paper-based public comment form at the meeting.
  - Remote attendance: submit a request through the public comment form at: <https://www.openspace.org/public-comment>.
- Any comments received after the deadline will be provided to the Committee after the meeting.

### **1:00 MIDPENINSULA REGIONAL OPEN SPACE DISTRICT ACTION PLAN AND BUDGET COMMITTEE**

#### **ROLL CALL**

**COMMITTEE MEMBERS: GLEASON, HOLMAN, AND RIFFLE**

#### **ADOPTION OF AGENDA**

#### **ORAL COMMUNICATIONS**

*This portion of the agenda is for members of the public to comment on items not on the agenda; however, the Brown Act (Open Meeting Law) does not allow action by the Committee on items not on the agenda. Individuals are limited to one comment during this section.*

1. **Approve the May 7, 2024 Action Plan and Budget Committee Meeting Minutes**
2. **Fiscal Year 2024-25 Budget and Three-Year Capital Improvement and Action Plan Review (R-24-54)**

Staff Contact: Stefan Jaskulak, Chief Financial Officer/Director of Administrative Services, Office of the General Manager

General Manager's Recommendation: Review and affirm, with any changes requested by the Action Plan and Budget Committee, that the Proposed Fiscal Year 2024-25 Budget and Fiscal Year 2024-25 to 2026-27 Capital Improvement and Action Plan is ready to be forwarded to the full Board of Directors for consideration.

3. **Annual Review of Fiscal Management Policies for Fiscal Year 2024 (R-24-61)**

Staff Contact: Rafaela Ocegüera, Budget & Finance Manager, Budget & Finance Department  
General Manager's Recommendation:

1. Review a proposed amendment to Board Policy 3.01 – *Banking Relationship Management*.
2. Review a proposed amendment to Board Policy 3.02 – *General Accounting, Internal Control and Capital Asset Policy*.
3. Affirm Board Policy 3.08 - *Investment Policy*.
4. Affirm Board Policy 3.09 - *Debt Management Policy*.
5. Forward the policies and the proposed amendments to the full Board of Directors for consideration of their approval and affirmation.

## **ADJOURNMENT**

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 5050 El Camino Real, Los Altos, California 94022.

## **CERTIFICATION OF POSTING OF AGENDA**

I, Maria Soria, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the Legislative, Funding and Public Affairs Committee was posted and available for review on May 16, 2024, at the Administrative Offices of MROSD, 5050 El Camino Real, Los Altos, California, 94022. The agenda and any additional written materials are also available on the District's website at <http://www.openspace.org>.



Maria Soria, MMC, CPMC  
District Clerk

