

Memorandum

DATE: January 9, 2015

MEMO TO: MROSD Board of Directors

THROUGH: Stephen E. Abbors, General Manager

FROM: Ana Ruiz, Assistant General Manager

CC: Andrew Taylor, Accountant; Shelly Lewis, Public Affairs Manager

SUBJECT: Donation from the Estate of Mr. Robert Schauer

This memorandum serves to inform the Board that the District received a \$25,000 donation from the estate of late Mr. Robert Schauer, a former resident of Palo Alto, on December 23, 2014.

Prior to this transfer of funds, the District was contacted by Mr. Schauer's financial advisor in September 2014 to say that Mr. Schauer had bequeathed a \$25,000 donation to the District from his IRA account. Due to the complexities of the Tax Code, the funds could not be directly transferred from Mr. Schauer's IRA to the District. After multiple exchanges of information and added research, it became apparent that in order to allow for the transfer of funds, the District would need to submit detailed information, forms, and paperwork, which was completed in early December 2014.

Public Affairs will reach out to Mr. Schauer's widow shortly to formally recognize this generous donation at a future Board meeting.