



# DOING BUSINESS WITH MIDPENINSULA REGIONAL OPEN SPACE DISTRICT

INFORMATION FOR CONTRACTORS



## Midpeninsula Regional Open Space District

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## About Us

The Midpeninsula Regional Open Space District is a public agency that owns and manages over 63,000 acres of land in 26 open space preserves.

Each year, Midpen works with licensed contractors on a wide variety of construction projects, including:

- Recreational trails and access roads
- Parking and staging areas
- Drains and culverts
- Retaining walls
- Pedestrian and vehicular bridges
- Restroom structures
- Residential construction, painting and repairs
- Building demolition
- Stream restoration

Projects take place in Santa Clara and San Mateo Counties in areas both with and without infrastructure improvements and are sometimes located at remote or difficult to access sites in the Santa Cruz Mountains.

## Find out About Upcoming Projects

- Visit [openspace.org/bids](https://www.openspace.org/bids) to see current opportunities.
- Register as a vendor on BidSync.com. Registration is FREE and there is no cost to participate in Midpen solicitations. Once registered, contractors can choose to receive notifications of upcoming projects.
- Contact Midpen at 650-691-1200.

## How to Bid

California State Law requires public agencies, such as Midpen, to select the lowest responsible and responsive bidder through a competitive bidding process. Midpen posts all request for bids for contracts over \$25,000 online via BidSync.com, and at [openspace.org/bids](https://www.openspace.org/bids).

## Working with Midpen

As a public agency, Midpen is required to work with **registered public works contractors** on projects over \$25,000. Public works contractors are required to meet State of California Department of Industrial Relations requirements, which include:

- Pay prevailing wages.
- Use only subcontractors who are registered public works contractors.
- Follow apprenticeship requirements.
- Have Contractors State License Board license, if applicable to trade.
- Maintain and submit certified payroll records.

For complete information about registering as a public works contractor, visit the State of California Department of Industrial Relations website: [www.dir.ca.gov/Public-Works/Contractors.html](http://www.dir.ca.gov/Public-Works/Contractors.html).

## Contract Requirements

Key requirements of Midpen contracts include:

- Registration as California public works contractor
- Insurance coverage: workers' compensation, general liability, auto liability, additional insured endorsement
- Labor and materials bond, bid bond and performance bond