



**SPECIAL MEETING  
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

**ADMINISTRATION AND BUDGET COMMITTEE**

**AGENDA**

5:00 p.m.

Tuesday, January 26, 2010

Midpeninsula Regional Open Space District

Administrative Office

330 Distel Circle, Los Altos, California

Director Riffle, Chair

Director Cyr

Director Siemens

5:00\* **ROLL CALL**

**ADOPTION OF AGENDA**

5:05\* **COMMITTEE BUSINESS**

1. Committee Responsibilities:
  - A. Appoint Committee Chair
  - B. Preparation of Committee's Report of the Fiscal Year 2010-2011 Budget
2. Committee's Charges:
  - A. Review of Fiscal Year 2010-2011 Action Plan/Budget Process
  - B. Review of Controller's Report
  - C. Review of Proposed District Operating Budget and Guidelines
  - D. Review of Proposed Department Budgets
  - E. Other
3. Review of Fiscal Year 2010-2011 Action Plan/Budget Process
4. Controller's Overview Report for Fiscal Year 2010-2011
5. Review of Proposed Fiscal Year 2010-2011 District Operating Budget and Guidelines
6. Review of Operations Department Proposed Fiscal Year 2010-2011 Budget

7:00\* **ADJOURNMENT**

*\* Times are estimated and items may appear earlier or later than listed. Agenda is subject to change of order.*

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE DISTRICT CLERK AT (650) 691-1200. NOTIFICATION 24 HOURS PRIOR TO THE MEETING WILL ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.

WRITTEN MATERIALS RELATING TO AN ITEM ON THIS AGENDA THAT ARE CONSIDERED TO BE A PUBLIC RECORD AND ARE DISTRIBUTED TO BOARD MEMBERS LESS THAN 72 HOURS PRIOR TO THE MEETING, WILL BE AVAILABLE FOR PUBLIC INSPECTION AT THE DISTRICT'S ADMINISTRATIVE OFFICE LOCATED AT 330 DISTEL CIRCLE, LOS ALTOS, CALIFORNIA 94022.