



**SPECIAL AND REGULAR MEETING
BOARD OF DIRECTORS OF THE
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

Wednesday, January 24, 2024

**Special meeting starts at 5:30 PM
Regular meeting starts at 7:00 PM***

A G E N D A

Midpeninsula Regional Open Space District Board meetings are held in person at the District's Administrative Office, and by teleconference pursuant to Government Code Section 54953.

Members of the public can attend and participate in the meeting using the following methods:

- 1. In-person at the Midpen Administrative Office – 5050 El Camino Real, Los Altos, CA 94022.*
- 2. Viewing the meeting in real-time at <https://openspace.zoom.us/j/88939178781> or listening to the meeting by dialing (669) 900-6833 or (346) 248-7799 (Meeting ID 889 3917 8781).*

Members of the public may submit written comments to be provided to the Board, or register to make oral comments, as follows:

- Written comments may be submitted via the public comment form at: <https://www.openspace.org/public-comment>.*
- Requests to provide oral comment must be submitted prior to the time public comment on the agenda item is closed. Requests to provide oral comments may be made by:*
 - Submitting a request through the public comment form at: <https://www.openspace.org/public-comment> for those attending via Zoom.*
 - Submitting a request via the paper-based public comment form at the meeting for those attending in-person.*
- Any comments received after the deadline will be provided to the Board after the meeting.*

5:30 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT

ROLL CALL

- 1. Acceptance of the Financial and Operational Sustainability Model Refresh Report (R-24-08)**

Staff Contact: Stefan Jaskulak, Chief Financial Officer/Director of Administrative Services,
Office of the General Manager

General Manager's Recommendation: Accept the final report of the Financial and Operational Sustainability Model Refresh.

ADJOURNMENT

7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT

ANNOUNCE OUT OF THE JANUARY 11, 2024 CLOSED SESSION

ORAL COMMUNICATIONS

This portion of the agenda is for members of the public to comment on items not on the agenda; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. Individuals are limited to one comment during this section.

ADOPTION OF AGENDA

CONSENT CALENDAR

All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.

1. **Approve the December 5, 2023 and December 13, 2023 meeting minutes**
2. **Claims Report**
3. **Appointment of the Board of Directors Standing Committee Members and Representatives to Various Bodies, Including the Governing Board of the Midpeninsula Regional Open Space District Financing Authority, for Calendar Year 2024 (R-24-09)**

Staff Contact: Margaret MacNiven, Board President

Board President's Recommendation: Approve the Board President's appointments to the Board Standing Committees and other bodies, including the Governing Board of the Midpeninsula Regional Open Space District Financing Authority, and the compensable status for attendance at these meetings.

4. **Award of Contract with Parametrix to provide Transportation Planning Services for the Purisima Multimodal Access Study at Purisima Creek Redwoods Open Space Preserve (R-24-10)**

Staff Contact: Tyler Smith, Planner II, Planning Department

General Manager's Recommendations:

1. Authorize the General Manager to enter into a contract with Parametrix of Berkeley, CA to provide transportation planning services to develop an implementation plan for viable high priority strategies from the Purisima Multimodal Access Study for a base amount not to exceed \$93,496.
2. Authorize a 10% contingency of \$9,350 to be awarded if necessary, to cover unforeseen additional tasks to complete the scope, for a total contract amount not-to-exceed \$102,846.
3. Authorize a separate contract allowance of \$39,013 if the Board approves the implementation of a shuttle program for additional partner coordination meetings, civil engineering roadway recommendations for shuttle improvements, and shuttle

operator selection support, if deemed necessary, bringing the not-to-exceed contract amount to \$141,859.

5. Award of Contract to Bellecci & Associates for Engineering and Design Services for the Service Road and Path Improvement Project at Rancho San Antonio Open Space Preserve (R-24-11)

Staff Contacts: Mattea Ottoboni, Planner II, Planning Department, and Ivana Yeung, Capital Project Manager III, Engineering and Construction Department

General Manager's Recommendations:

1. Authorize the General Manager to execute a contract with Bellecci & Associates to complete the design, engineering, permitting, and construction oversight for the Service Road and Path Improvement Project for a base contract amount not-to-exceed \$176,102.
2. Authorize an allowance of \$46,089 for specific additional services that may be required for the project, for a total project budget of \$222,191.
3. Authorize a 10% contingency of \$22,219 to be reserved for unanticipated issues, bringing the total not-to-exceed contract amount to \$244,410.

6. Capital Equipment Purchase for Newly Approved Staff (R-24-12)

Staff Contact: Brandon Stewart, Land and Facilities Manager, Land and Facilities Department

General Manager's Recommendations:

1. Authorize the General Manager to execute a contract with the California Department of General Services and associated contract dealers, or a local dealer for expedient delivery provided the pricing is competitive, to purchase two patrol vehicles, four maintenance vehicles and two administrative vehicles, for a total cost not-to-exceed \$602,000.
2. Authorize the General Manager to execute a purchase contract with the California Department of General Services and associated contract dealers for one green mower and transport trailer, and one excavator with masticator attachment, for a total cost not-to-exceed \$550,000.

7. Award of Contract to EMID Design Group for Procurement and Installation of 24 Workstations (R-24-13)

Staff Contact: Stefan Jaskulak, Chief Financial Officer/Director of Administrative Services, Office of the General Manager

General Manager's Recommendations:

1. Award a contract to EMID Design Group of Fresno, CA for a not-to-exceed base amount of \$110,939 to furnish and install 24 staff workstations to occupy the East Wing of the 1st Floor of the Administrative Office located at 5050 El Camino Real.
2. Authorize a 10% contingency amount of \$11,094 to be reserved for unanticipated issues, additional furnishings and/or replacement items, for a total contract not exceed amount of \$122,033.

BOARD BUSINESS

Public comment on agenda items at the time each item is considered by the Board of Directors.

8. Addition of a Legacy Road as a new Trail Segment at Russian Ridge Open Space Preserve, including Use Designation and Proposed Trail Name, and Consideration for Highlighting the Presence of American Badgers in the Skyline Area (R-24-14)

Staff Contact: Mattea Ottoboni, Planner II, Planning Department

General Manager's Recommendations:

1. Approve the addition of a 0.5-mile legacy road to a vista point as part of the trail network at Russian Ridge Open Space Preserve and designate the trail as multi-use with the proposed trail name of "Fog Drift Vista" Trail, as supported by the Planning and Natural Resources Committee.
2. Consider the Planning and Natural Resources Committee's recommendation to highlight the presence and importance of American badgers (badgers) in the Skyline Area for greater public awareness, and if supported, provide direction on the proposed options as detailed in this report.

9. Bear Creek Redwoods North Parking Area Existing Conditions, Site Opportunity and Constraints Analysis, and Conceptual Design Alternatives (R-24-15)

Staff Contact: Mattea Ottoboni, Planner II, Planning Department

General Manager's Recommendation: Accept conceptual design alternative No. 2 for a new vehicle and horse trailer parking area at Bear Creek Redwoods Open Space Preserve, which is the Planning and Natural Resources Committee's preferred option, to proceed into environmental review and design development.

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for information; request staff to report to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

- A. Committee Reports
- B. Staff Reports
- C. Director Reports

ADJOURNMENT

**Times are estimated and items may appear earlier or later than listed. Agenda is subject to change of order.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 5050 El Camino Real, Los Altos, California 94022.

CERTIFICATION OF POSTING OF AGENDA

I, Maria Soria, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the special and regular meetings of the MROSD Board of Directors was posted and available for review on January 18, 2024, at the Administrative Offices of MROSD, 5050 El Camino

Real, Los Altos, California, 94022. The agenda and any additional written materials are also available on the District's website at <http://www.openspace.org>.



Maria Soria, MMC, CPMC
District Clerk

