



**SPECIAL AND REGULAR MEETING
BOARD OF DIRECTORS OF THE
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

Wednesday, August 9, 2023

**Special meeting starts at 5:00 PM
Regular meeting starts at 7:00 PM***

A G E N D A

Midpeninsula Regional Open Space District Board meetings are held in person at the District's Administrative Office, and by teleconference pursuant to Government Code Section 54953. Members of the public can attend and participate in the meeting using the following methods:

- 1. In-person at the Midpen Administrative Office – 5050 El Camino Real, Los Altos, CA 94022.*
- 2. Viewing the meeting in real-time at <https://openspace.zoom.us/j/84986654596> or listening to the meeting by dialing (669) 900-6833 or (346) 248-7799 (Meeting ID 849 8665 4596).*

Members of the public may submit written comments to be provided to the Board, or register to make oral comments, as follows:

- Written comments may be submitted via the public comment form at: <https://www.openspace.org/public-comment>.*
- Requests to provide oral comment must be submitted prior to the time public comment on the agenda item is closed. Requests to provide oral comments may be made by:*
 - Submitting a request through the public comment form at: <https://www.openspace.org/public-comment> for those attending via Zoom.*
 - Submitting a request via the paper-based public comment form at the meeting for those attending in-person.*
- Any comments received after the deadline will be provided to the Board after the meeting.*

5:00 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT – CLOSED SESSION

ROLL CALL

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code Section 54957(b)(1)

Title of Employee: Controller
General Counsel

ADJOURNMENT

7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT

ANNOUNCE OUT OF CLOSED SESSION

ORAL COMMUNICATIONS

This portion of the agenda is for members of the public to comment on items not on the agenda; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. Individuals are limited to one comment during this section.

ADOPTION OF AGENDA

CONSENT CALENDAR

All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.

- 1. Approve the June 14, 2023 meeting minutes**
- 2. Claims Report**
- 3. Award of Contract for Conceptual Site Planning and Design Services for the Hawthorns Area Plan (R-23-78)**

Staff Contact: Ashley Mac, PLA, ASLA, Planner III, Planning Department

General Manager's Recommendations:

1. Authorize the General Manager to enter into a contract with CSW|ST2 of Pleasanton, CA to provide preliminary site plan and conceptual design services for the Hawthorns Area Plan for a base amount of \$164,716.
2. Authorize a 10% contingency of \$16,472 to cover unforeseen tasks beyond the current scope for a total not-to-exceed contract amount of \$181,188.

- 4. Capital Equipment Purchase for Fiscal Year 2023-24 (R-23-79)**

Staff Contact: Benjamin Talavera, Land & Facilities Services

General Manager's Recommendations:

1. Authorize the General Manager to execute a purchase contract with the California Department of General Services and associated contract dealers for 15 vehicles (nine patrol vehicles, five maintenance, and one administrative) for a not-to-exceed amount of \$925,000.
2. Authorize the General Manager to execute a purchase contract with the California Department of General Services and associated contract dealers for three pieces of equipment for a not-to-exceed amount of \$430,000.
3. Authorize the General Manager to make changes to the make, model, and type of vehicle or equipment to meet the purpose expressed in this report within the grand total not to exceed expenditure approval for vehicles and equipment of \$1,355,000.

- 5. Lease Agreement with CAL FIRE and the Department of General Services for Use of the Allen Peak Radio Tower (R-23-80)**

Staff Contact: Deborah Bazar, Management Analyst II, Visitor Services Department

General Manager's Recommendation: Authorize the General Manager to execute a 5-year lease agreement with CAL FIRE and the Department of General Services, with four optional renewal periods of five years each, totaling 25 years, for use of the Allen Peak Radio Tower

site located at 275 Allen Road, Woodside, CA starting at a monthly cost of \$664, with an annual escalator of 3% effective each July 1, for a total 5-year cost not-to-exceed \$39,648 and 25-year cost not-to-exceed \$287,853.

6. Grant Agreement for Federal Emergency Management Agency Pre-Disaster Mitigation Program Funding to Support the Wildland Fire Resiliency Program (R-23-81)

Staff Contact: Deborah Hirst, Grants Program Manager, Administrative Services
General Manager's Recommendation: Adopt a Resolution authorizing the General Manager to enter into a grant funding agreement for \$741,450 in Federal Emergency Management Agency (FEMA) Pre-Disaster Mitigation Program funding.

7. Agreements for Federal Emergency Management Agency Public Assistance Program and California Office of Emergency Services California Disaster Assistance Act Funding to Support Storm Recovery (R-23-82)

Staff Contact: Deborah Hirst, Grants Program Manager, Administrative Services
General Manager's Recommendations: Adopt a Resolution authorizing the General Manager to enter into grant funding agreements for Federal Emergency Management Agency Public Assistance Program and California Office of Emergency Services California Disaster Assistance Act funding.

8. Application for Grant Funding from the Gordon and Betty Moore Foundation for the Eberhard Purchase (R-23-83)

Staff Contact: Deborah Hirst, Grants Program Manager, Administrative Services
General Manager's Recommendation: Adopt a resolution authorizing the General Manager to submit a grant application to the Gordon and Betty Moore Foundation and to enter into a grant funding agreement for up to \$1,000,000 to support the Eberhard Purchase.

9. Reject All Bids for the Ecologically Sensitive Wildland Fire Vegetation Management Contract (R-23-84)

Staff Contact: Michael Gorman, Area Manager, Land and Facilities Department
General Manager's Recommendation: Reject all bids received for the Ecologically Sensitive Wildland Fire Vegetation Management contract.

BOARD BUSINESS

Public comment on agenda items at the time each item is considered by the Board of Directors.

10. Youth Outreach Update (R-23-85)

Staff Contact: Ellen Tjosvold, Interpretation & Education Program Manager, Visitor Services
Natalie Jolly, Public Affairs Specialist II, Public Affairs

General Manager's Recommendations:

1. Receive an informational report on youth engagement and the Youth Outreach Plan.
2. Review and provide input on next steps for the Youth Outreach Plan. No board action required.

INFORMATIONAL MEMORANDA

- Total District Visitation Estimation for Calendar Year 2022
- Ranger Public Safety Report for Calendar Year 2022

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for information; request staff to report to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

- A. Committee Reports
- B. Staff Reports
- C. Director Reports

ADJOURNMENT

**Times are estimated and items may appear earlier or later than listed. Agenda is subject to change of order.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 5050 El Camino Real, Los Altos, California 94022.

CERTIFICATION OF POSTING OF AGENDA

I, Maria Soria, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the special and regular meetings of the MROSD Board of Directors was posted and available for review on August 3, 2023, at the Administrative Offices of MROSD, 5050 El Camino Real, Los Altos California, 94022. The agenda and any additional written materials are also available on the District's website at <http://www.openspace.org>.



Maria Soria, MMC, CPMC
District Clerk

