



**SPECIAL AND REGULAR MEETING  
BOARD OF DIRECTORS OF THE  
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

**Wednesday, September 13, 2023**

**Special meeting starts at 5:00 PM  
Regular meeting starts at 7:00 PM\***

**A G E N D A**

**TELECONFERENCE NOTICE**

Pursuant to Government Code Section 54953, Subdivision (b), Director Kersteen-Tucker will participate from 776 Buena Vista St. Moss Beach, CA 94038. This Notice and Agenda will be posted at the teleconference location. Accessibility to and public comment from this address will be provided as required by Government Code Section 54953(b)(3).

*Midpeninsula Regional Open Space District Board meetings are held in person at the District's Administrative Office, and by teleconference pursuant to Government Code Section 54953. Members of the public can attend and participate in the meeting using the following methods:*

- 1. In-person at the Midpen Administrative Office – 5050 El Camino Real, Los Altos, CA 94022.*
- 2. Viewing the meeting in real-time at <https://openspace.zoom.us/j/86817856757> or listening to the meeting by dialing (669) 900-6833 or (346) 248-7799 (Meeting ID 868 1785 6757).*

*Members of the public may submit written comments to be provided to the Board, or register to make oral comments, as follows:*

- Written comments may be submitted via the public comment form at: <https://www.openspace.org/public-comment>.*
- Requests to provide oral comment must be submitted prior to the time public comment on the agenda item is closed. Requests to provide oral comments may be made by:*
  - Submitting a request through the public comment form at: <https://www.openspace.org/public-comment> for those attending via Zoom.*
  - Submitting a request via the paper-based public comment form at the meeting for those attending in-person.*
- Any comments received after the deadline will be provided to the Board after the meeting.*

**5:00 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT – CLOSED SESSION**

**ROLL CALL**

- 1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code Section 54957(b)(1)**

Title of Employee: Controller

## ADJOURNMENT

### 7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT

#### ANNOUNCE OUT OF CLOSED SESSION

#### ORAL COMMUNICATIONS

*This portion of the agenda is for members of the public to comment on items not on the agenda; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. Individuals are limited to one comment during this section.*

#### ADOPTION OF AGENDA

#### SPECIAL ORDERS OF THE DAY

##### Introduction of Staff

- Mike Hagerty, Analyst II

#### CONSENT CALENDAR

*All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.*

1. **Approve the July 12, 2023, and July 26, 2023 meeting minutes**
2. **Claims Report**
3. **Annual Year-End Report for Fiscal Year ending June 30, 2023 (R-23-99)**

Staff Contact: Ana María Ruiz, General Manager

General Manager's Recommendations: Informational item only. No Board action required.

4. **Contract Amendment for Design and Construction Administration Services related to the Lower Alpine Road Retaining Wall Project at Coal Creek Open Space Preserve to address Winter 2023 Slope Failure Repairs (R-23-100)**

Staff Contact: Scott Reeves, Senior Capital Project Manager, Engineering and Construction Department

General Manager's Recommendations:

1. Authorize the General Manager to amend the Design & Construction Administration Services contract with Waterways Consulting, Inc., to add design and construction support services in the amount of \$5,160 for new repair work to address a recent slope failure along a segment of unpaved road that was not recently improved, bringing the total base contract amount to \$373,427.
2. Authorize a contingency in the amount of \$1,000 to be reserved for unanticipated issues requiring additional services, bringing the total not-to-exceed amended contract amount to \$374,427.

**5. Actions to Address Additional Slope Failure Repairs as part of the Lower Alpine Road Retaining Wall Project at Coal Creek Open Space Preserve (R-23-101)**

Staff Contact: Scott Reeves, Senior Capital Project Manager, Engineering and Construction Department

General Manager's Recommendations:

1. Adopt a resolution approving an Addendum to the Alpine Road Trail Improvements Project Initial Study/Mitigated Negative Declaration (Resolution No. 21-01) in conformance with the California Environmental Quality Act to expand the scope of repair work and include additional repairs to address recent slope failures.
2. Authorize the General Manager to amend the Lower Alpine Road Retaining Wall Project construction contract with Granite Rock Company in the amount of \$110,000 to include the additional slope failure repair work, bringing the total base contract amount to \$871,080.
3. Authorize a 15% contingency for the additional repair work in the amount of \$16,500 to be reserved for unanticipated construction issues, bringing the total not-to-exceed contract amount to \$887,580.

**6. Award of Contract to Julian Tree Care, Inc., for Removal of a Former Cultivar Tree Farm at Bear Creek Redwoods Open Space Preserve (R-23-102)**

Staff Contact: Arianna Camponuri, Ecologist I, Natural Resources Department

General Manager's Recommendations:

1. Authorize the General Manager to enter into a contract with Julian Tree Care, Inc., of Richmond, California to provide overgrown cultivar tree farm removal and biomass disposal services for a not-to-exceed base contract amount of \$232,300.
2. Authorize a 10% contingency of the base contract in the amount of \$23,230 to cover unforeseen issues.
3. Authorize an allowance of \$58,200 for stump grinding and/or log hauling, if warranted, bringing the total not-to-exceed contract amount to \$313,730.

**7. Award of Contract for the Bear Creek Redwoods Landfill Cleanup Project at Bear Creek Redwoods Open Space Preserve (R-23-104)**

Staff Contact: Zachary Alexander, Capital Project Manager III, Engineering and Construction Department

General Manager's Recommendations:

1. Award a contract to PARC Environmental of Fresno, California, for a not-to-exceed base contract amount of \$192,395.
2. Authorize a 15% contingency in the amount of \$28,859 to be reserved for unanticipated issues.
3. Authorize an allowance of \$28,860 to cover additional costs to transport and dispose of certain materials as hazardous waste, if unanticipated materials or higher concentrations of contaminants are found during the project, bringing the total not-to-exceed contract amount to \$250,114.

**BOARD BUSINESS**

*Public comment on agenda items at the time each item is considered by the Board of Directors.*

**8. Formation of the Hawthorns Historic Complex Ad Hoc Committee (R-23-103)**

Staff Contact: Galli Basson, Planner III, Planning Department

General Manager's Recommendations: Form a Hawthorns Historic Complex Ad Hoc Committee of the Board of Directors pursuant to Board Policy 1.04, *Board Committees*. Consistent with other recent Ad Hoc Committees of the Board, these meetings would be compensable.

**9. Oral Presentation – Grants Program Department Overview**

Staff Contact: Deborah Hirst, Grants Program Manager  
General Manager's Recommendation: No Board action required.

**10. Oral Presentation – Information Systems & Technology Department Overview**

Staff Contact: Casey Hiatt, Information Systems & Technology Manager  
General Manager's Recommendation: No Board action required.

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for information; request staff to report to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

- A. Committee Reports
- B. Staff Reports
- C. Director Reports

**ADJOURNMENT**

*\*Times are estimated and items may appear earlier or later than listed. Agenda is subject to change of order.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 5050 El Camino Real, Los Altos, California 94022.

**CERTIFICATION OF POSTING OF AGENDA**

I, Maria Soria, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the special and regular meetings of the MROSD Board of Directors was posted and available for review on September 7, 2023, at the Administrative Offices of MROSD, 5050 El Camino Real, Los Altos California, 94022. The agenda and any additional written materials are also available on the District's website at <http://www.openspace.org>.



Maria Soria, MMC, CPMC  
District Clerk

