



~~SPECIAL AND~~ REGULAR MEETING
BOARD OF DIRECTORS OF THE
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT

Wednesday, November 8, 2023

~~Special Meeting starts at 5:30 PM~~
Regular Meeting starts at 7:00 PM*

REVISED A G E N D A

Midpeninsula Regional Open Space District Board meetings are held in person at the District's Administrative Office, and by teleconference pursuant to Government Code Section 54953. Members of the public can attend and participate in the meeting using the following methods:

- 1. In-person at the Midpen Administrative Office – 5050 El Camino Real, Los Altos, CA 94022.*
- 2. Viewing the meeting in real-time at <https://openspace.zoom.us/j/84317021984> or listening to the meeting by dialing (669) 900-6833 or (346) 248-7799 (Meeting ID 843 1702 1984).*

Members of the public may submit written comments to be provided to the Board, or register to make oral comments, as follows:

- Written comments may be submitted via the public comment form at: <https://www.openspace.org/public-comment>.*
- Requests to provide oral comment must be submitted prior to the time public comment on the agenda item is closed. Requests to provide oral comments may be made by:*
 - Submitting a request through the public comment form at: <https://www.openspace.org/public-comment> for those attending via Zoom.*
 - Submitting a request via the paper-based public comment form at the meeting for those attending in-person.*
- Any comments received after the deadline will be provided to the Board after the meeting.*

~~5:30 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT~~

~~ROLL CALL~~

- ~~1. Highway 35 Multi-use Trail Crossing and Parking Feasibility Study at Purisima Creek Redwoods Open Space Preserve (R 23-137)~~

~~Staff Contact: Brittany Wheatman, AICP, Planner II, Planning Department~~

~~General Manager's Recommendation: Accept conceptual parking design Option A.2 (upper and lower parking area expansion with two-way circulation and the associated multi-use trail crossing location and design) as the project description and scope to initiate environmental~~

~~review under the California Environmental Quality Act for the Highway 35 Multi-use Trail Crossing and Parking Project.~~

ADJOURNMENT

7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT

ORAL COMMUNICATIONS

This portion of the agenda is for members of the public to comment on items not on the agenda; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. Individuals are limited to one comment during this section.

ADOPTION OF AGENDA

SPECIAL ORDERS OF THE DAY

Introduction of Staff

- Gregoria Barrera, Accountant I

CONSENT CALENDAR

All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.

- 1. Approve the October 11, 2023 meeting minutes**
- 2. Claims Report**
- 3. Quarter 1 Proposed Budget Amendments for the Fiscal Year ending June 30, 2024 (R-23-132)**

Staff Contact: Rafaela Ocegüera, Budget & Finance Manager, Budget and Finance Department

General Manager's Recommendation: Adopt a resolution approving the proposed quarter 1 budget amendments for the fiscal year ending June 30, 2024.

- 4. Annual Dedication Report of Certain Lands of the Midpeninsula Regional Open Space District (R-23-133)**

Staff Contact: Aaron Peth, Real Property Planner, Real Property Department

General Manager's Recommendation: Accept the annual report on the status of dedicated interests in lands of the Midpeninsula Regional Open Space District held for public open space purposes.

BOARD BUSINESS

Public comment on agenda items at the time each item is considered by the Board of Directors.

- 5. Highway 35 Multi-use Trail Crossing and Parking Feasibility Study at Purisima Creek Redwoods Open Space Preserve (R-23-137)**

Staff Contact: Brittany Wheatman, AICP, Planner II, Planning Department

General Manager's Recommendation: Accept conceptual parking design Option A.2 (upper

and lower parking area expansion with two-way circulation and the associated multi-use trail crossing location and design) as the project description and scope to initiate environmental review under the California Environmental Quality Act for the Highway 35 Multi-use Trail Crossing and Parking Project.

6.5. Carpool Pilot Program at Rancho San Antonio Open Space Preserve (R-23-138)

Staff Contact: Susanna Chan, Assistant General Manager, General Manager's Office
General Manager's Recommendations:

1. Conclude the carpool pilot program as the pilot program has reached its project objectives.
2. Direct the General Manager to add a new project to the upcoming fiscal year to evaluate long-term carpool program implementation options based on lessons learned from the pilot program.

7.6. Approval of Salary Adjustments and Amended Classification and Compensation Plan for Board Appointee Controller (R-23-134)

Staff Contact: Candice Basnight, Human Resources Manager

Board Appointee Evaluation Committee's Recommendation: As a result of the Board of Director's (Board) evaluation of the performance of the Midpeninsula Regional Open Space District's (District) Board Appointees for Fiscal Year 2022-23 (FY23), the Board Appointee Evaluation Committee recommends the following compensation adjustments for the Controller for FY24: Adjust the Controller's base salary upward to \$52,760, plus a one-time merit pay bonus of \$1,583.

The Board Appointee Evaluation Committee recommends the adoption of a resolution approving the salary adjustments. The Board Appointee salary changes will be adopted through the Board approved Classification and Compensation Plan.

8.7. Approval of Salary Adjustments and Classification and Compensation Plan for Board Appointee General Counsel (R-23-135)

Staff Contact: Candice Basnight, Human Resources Manager

Board Appointee Evaluation Committee's Recommendation: As a result of the Board of Director's (Board) evaluation of the performance of the Midpeninsula Regional Open Space District's (District) Board Appointees for Fiscal Year 2022-23 (FY23), the Board Appointee Evaluation Committee recommends the following compensation adjustments for the General Counsel for FY24: Adjust the General Counsel's base salary upward to \$274,070, plus a one-time merit pay bonus of \$13,704.

The Board Appointee Evaluation Committee recommends the adoption of a resolution approving the salary adjustments. The Board Appointee salary changes will be adopted through the Board approved Classification and Compensation Plan.

9.8. Approval of Salary Adjustments and Amended Classification and Compensation Plan for Board Appointee General Manager (R-23-136)

Staff Contact: Candice Basnight, Human Resources Manager

Board Appointee Evaluation Committee's Recommendation: As a result of the Board of Director's (Board) evaluation of the performance of the Midpeninsula Regional Open Space District's (District) Board Appointees for Fiscal Year 2022-23 (FY23), the Board

Appointee Evaluation Committee recommends the following compensation adjustments for the General Manager for FY24: Adjust the General Manager’s base salary upward to \$306,351, plus a one-time merit pay bonus of \$15,318.

The Board Appointee Evaluation Committee recommends the adoption of a resolution approving the salary adjustments. The Board Appointee salary changes will be adopted through the Board approved Classification and Compensation Plan.

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for information; request staff to report to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

- A. Committee Reports
- B. Staff Reports
- C. Director Reports

ADJOURNMENT

**Times are estimated and items may appear earlier or later than listed. Agenda is subject to change of order.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District’s Administrative Office located at 5050 El Camino Real, Los Altos, California 94022.

CERTIFICATION OF POSTING OF AGENDA

I, Maria Soria, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the regular meetings of the MROSD Board of Directors was posted and available for review on November 2, 2023, at the Administrative Offices of MROSD, 5050 El Camino Real, Los Altos, California, 94022. The agenda and any additional written materials are also available on the District’s website at <http://www.openspace.org>.



Maria Soria, MMC, CPMC
District Clerk

