



Midpeninsula Regional
Open Space District

NOTICE OF SPECIAL AND REGULAR BOARD MEETING

Meeting 25-12

Board Room of the Midpeninsula Regional
Open Space District Administrative Office
5050 El Camino Real, Los Altos, CA 94022

AGENDA

Wednesday, April 23, 2025

Special Meeting starts at 5:00 PM
Regular Meeting starts at 7:00 PM*

The Midpeninsula Regional Open Space District (Midpen) Board meetings are held in person at the District's Administrative Office, and by teleconference pursuant to Government Code Section 54953.

PUBLIC ATTENDANCE OPTIONS

1. In person at the Midpen Administrative Office: the Board Room is open to the public during meetings of the Board of Directors.
2. Remotely via Zoom: Join the meeting conference by clicking this link:
<https://openspace.zoom.us/j/82220058861>
3. By phone: dial (669) 900-6833 or (346) 248-7799 and enter the Meeting ID: 822 2005 8861

SUBMITTAL OF PUBLIC COMMENTS

Members of the public may submit written comments to be provided to the Board, or register to make oral comments, as follows:

- Written comments may be submitted via the public comment form at: <https://www.openspace.org/public-comment>.
- Requests to provide oral comment must be submitted prior to the time when public comment on the agenda item is closed as follows:
 - In-person attendance: submit a request via the paper-based public comment form at the meeting.
 - Remote attendance: submit a request through the public comment form at: <https://www.openspace.org/public-comment>.
- Any comments received after the deadline will be provided to the Board after the meeting.

5:00 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT

ROLL CALL

1. Oral presentation on the Wildland Fire Resiliency Program

Staff Contact: Brian Malone, Assistant General Manager, General Manager's Office
General Manager's Recommendations: No Board action required

ADJOURNMENT

7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT

ROLL CALL

ORAL COMMUNICATIONS

This portion of the agenda is for members of the public to comment on items not on the agenda; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. Individuals are limited to one comment during this section.

ADOPTION OF AGENDA

CONSENT CALENDAR

All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.

1. **Approve the April 9, 2025 meeting minutes**
2. **Claims Report**
3. **Quarter 3 Proposed Budget Amendments for the Fiscal Year ending June 30, 2025 (R-25-51)**

Staff Contact: Rafaela Ocegüera, Budget & Finance Manager, Budget & Finance Department

General Manager's Recommendation: Adopt a resolution approving the proposed Quarter 3 budget amendments for the fiscal year ending June 30, 2025.

4. **Authorize the General Manager to Amend a Contract with United States Geological Survey for additional Genomic Monitoring of San Francisco Garter Snakes to support repopulation efforts for expanding the regional San Francisco Garter Snake population to enhance long-term survivorship (R-25-52)**

Staff Contact: Ariel Starr, Resource Management Specialist I, Natural Resources Department

General Manager's Recommendation: Authorize the General Manager to amend the contract with United States Geological Survey in the amount of \$175,000 to provide additional genomic monitoring of San Francisco garter snakes surveyed in Cloverdale Ranch Open Space Preserve for a not-to-exceed contract amount of \$373,364.

5. **Award of Contract for Construction Services to Complete Drainage Upgrades for an Interior Loop Ranch Road within Central La Honda Creek Open Space Preserve that is part of the new Phase II Trails to be opened to the public in October 2025 (R-25-53)**

Staff Contact: Sean Yao, Capital Project Manager I, Engineering and Construction Department

General Manager's Recommendations:

1. Authorize the General Manager to enter into a contract with Half Moon Bay Grading and Paving Inc., to complete drainage upgrades along an existing ranch road that is being prepared for public trail use, for a base amount not to exceed \$392,897.
2. Authorize a 15% contingency in the amount of \$58,935 reserved for unanticipated scope of work.
3. Authorize an allowance in the amount of \$26,200 for the delivery of 500 tons of lime-treated aggregate base rock, which in-house trail crews will use to stabilize a new segment of trail within proximity of the ranch road upgrades, bringing the total not-to-exceed contract to \$478,032.

6. Contract Amendment for Services to further Diversity, Equity and Inclusion Goals (R-25-44)

Staff Contact: Katie Gilmur, DEI Specialist, Human Resources Department

General Manager's Recommendation: Authorize the General Manager to amend the professional services agreement with ReadySet Solutions Co., increasing the base contract amount by \$33,476 for a total not-to-exceed \$299,270 and extending the contract term to December 31, 2026 to provide supplemental staff training sessions and additional support for developing a 3-year action plan to enhance internal staff and external partner/community engagement and inclusive communications.

7. Award of Contract to SFT Construction for Construction Services to Implement the Board of Director's approved Interim Stabilization and Debris Removal Plan for the Hawthorns Historic Complex (R-25-54)

Staff Contact: Ivana Yeung, Capital Project Manager III, Engineering and Construction Department

General Manager's Recommendations:

1. Authorize an award of contract to SFT Construction Corp, of San Francisco, CA for a not-to-exceed base contract amount of \$189,000.
2. Authorize a contingency of 15% in the amount of \$28,350 to be reserved for unanticipated issues, bringing the total not-to-exceed contract to \$217,350.

BOARD BUSINESS

Public comment on agenda items is received at the time each item is considered by the Board of Directors.

8. Public Affairs Update & Departmental Growth Model (R-25-55)

Staff Contact: Lori Low, Public Affairs Manager, Public Affairs Department

General Manager's Recommendation: Receive a Public Affairs informational update on fiscal year and calendar year 2024 activities, and information on the proposed departmental growth model. No formal action is required.

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for information; request staff to report to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

- A. Committee Reports
- B. Staff Reports
- C. Director Reports

ADJOURNMENT

**Times are estimated and items may appear earlier or later than listed. The Agenda is subject to a change of order.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 5050 El Camino Real, Los Altos, California 94022.

CERTIFICATION OF POSTING OF AGENDA

I, Maria Soria, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the special and regular meetings of the MROSD Board of Directors was posted and available for review on April 17, 2025, at the Administrative Offices of MROSD, 5050 El Camino Real, Los Altos, California, 94022. The agenda and any additional written materials are also available on the District's website at <http://www.openspace.org>.



Maria Soria, MMC, CPMC
District Clerk

