



Midpeninsula Regional
Open Space District

NOTICE OF ACTION PLAN AND BUDGET COMMITTEE MEETING

Board Room of the Midpeninsula Regional
Open Space District Administrative Office
5050 El Camino Real, Los Altos, CA 94022

AGENDA

Tuesday, May 13, 2025

Meeting starts at 1:00 PM

The Midpeninsula Regional Open Space District (Midpen) Committee meetings are held in person at the District's Administrative Office, and by teleconference pursuant to Government Code Section 54953.

PUBLIC ATTENDANCE OPTIONS

1. In person at the Midpen Administrative Office: the Board Room is open to the public during all Committee meetings.
2. Remotely via Zoom: Join the meeting conference by clicking this link:
<https://openspace.zoom.us/j/82380670723>
3. By phone: dial (669) 900-6833 or (346) 248-7799 and enter the Meeting ID: 823 8067 0723

SUBMITTAL OF PUBLIC COMMENTS

Members of the public may submit written comments to be provided to the Committee, or register to make oral comments, as follows:

- Written comments may be submitted via the public comment form at: <https://www.openspace.org/public-comment>.
- Requests to provide oral comment must be submitted prior to the time when public comment on the agenda item is closed as follows:
 - In-person attendance: submit a request via the paper-based public comment form at the meeting.
 - Remote attendance: submit a request through the public comment form at: <https://www.openspace.org/public-comment>.
- Any comments received after the deadline will be provided to the Committee after the meeting.

1:00 MIDPENINSULA REGIONAL OPEN SPACE DISTRICT ACTION PLAN AND BUDGET COMMITTEE

ROLL CALL

COMMITTEE MEMBERS: KERSTEEN-TUCKER, MACNIVEN, AND RIFFLE

ADOPTION OF AGENDA

ORAL COMMUNICATIONS

This portion of the agenda is for members of the public to comment on items not on the agenda; however, the Brown Act (Open Meeting Law) does not allow action by the Committee on items not on the agenda. Individuals are limited to one comment during this section.

1. **Approve the May 6, 2025 Action Plan and Budget Committee Meeting Minutes**
2. **Fiscal Year 2025-26 Budget and Three-Year Capital Improvement and Action Plan Review (R-25-57)**

Staff Contact: Rafaela Ocegüera, Budget & Finance Manager, Budget & Finance Department
General Manager's Recommendation: Review and affirm, with any changes requested by the Action Plan and Budget Committee, that the Proposed Fiscal Year 2025-26 Budget and Fiscal Year 2025-26 through Fiscal Year 2027-28 Capital Improvement and Action Plan may be forwarded to the full Board of Directors.

3. **Annual Review of Fiscal Management Policies for Fiscal Year 2025 (R-25-58)**

Staff Contact: Rafaela Ocegüera, Budget & Finance Manager, Budget & Finance Department
General Manager's and Controller's Recommendations:

1. Review a proposed amendment to Board Policy 3.02 – *General Accounting, Internal Control and Capital Asset Policy*.
2. Review a proposed amendment to Board Policy 3.03 – *Public Contract Bidding, Vendor and Professional Consultant Selection, and Purchase Policy*. Pending full Board approval, this updated policy would go into effect on July 1, 2025
3. Affirm Board Policy 3.08 - *Investment Policy*.
4. Affirm Board Policy 3.09 - *Debt Management Policy*.
5. Forward the policies and the proposed amendments to the full Board of Directors for consideration of their approval and affirmation.

ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 5050 El Camino Real, Los Altos, California 94022.

CERTIFICATION OF POSTING OF AGENDA

I, Maria Soria, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the Action Plan and Budget Committee was posted and available for review on May 8, 2025, at the Administrative Offices of MROSD, 5050 El Camino Real, Los Altos, California, 94022. The agenda and any additional written materials are also available on the District's website at <http://www.openspace.org>.



Maria Soria, MMC, CPMC
District Clerk

