



Midpeninsula Regional  
Open Space District

## NOTICE OF SPECIAL AND REGULAR BOARD MEETING

Meeting 25-15

Board Room of the Midpeninsula Regional  
Open Space District Administrative Office  
5050 El Camino Real, Los Altos, CA 94022

### AGENDA

**Wednesday, May 28, 2025**

**Special Meeting starts at 5:00 PM**  
**Regular Meeting starts at 7:00 PM\***

The Midpeninsula Regional Open Space District (Midpen) Board meetings are held in person at the District's Administrative Office, and by teleconference pursuant to Government Code Section 54953.

#### **PUBLIC ATTENDANCE OPTIONS**

1. In person at the Midpen Administrative Office: the Board Room is open to the public during meetings of the Board of Directors.
2. Remotely via Zoom: Join the meeting conference by clicking this link:  
<https://openspace.zoom.us/j/86074169064>
3. By phone: dial (669) 900-6833 or (346) 248-7799 and enter the Meeting ID: 860 7416 9064

#### **SUBMITTAL OF PUBLIC COMMENTS**

Members of the public may submit written comments to be provided to the Board, or register to make oral comments, as follows:

- Written comments may be submitted via the public comment form at: <https://www.openspace.org/public-comment>.
- Requests to provide oral comment must be submitted prior to the time when public comment on the agenda item is closed as follows:
  - In-person attendance: submit a request via the paper-based public comment form at the meeting.
  - Remote attendance: submit a request through the public comment form at: <https://www.openspace.org/public-comment>.
- Any comments received after the deadline will be provided to the Board after the meeting.

#### **5:00 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT – STUDY SESSION**

##### **ROLL CALL**

##### **1. Hawthorns Historic Complex Feasibility Analysis Results and Options (R-25-68)**

Staff Contact: Galli Basson, Planner III, Planning Department and Erica Strohmeier, Planner III, Planning Department

General Manager's Recommendation: Receive an informational presentation on (1) the results of the feasibility study conducted in support of the potential partnership opportunity to re-use the Hawthorns Historic Complex Lower Barn and (2) based on the

results, the current limited next step options for the Hawthorns Historic Complex Lower Barn and other structures. The purpose of this meeting is to provide information, no formal Board action will take place.

## **ADJOURNMENT**

### **7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

## **ROLL CALL**

## **ORAL COMMUNICATIONS**

*This portion of the agenda is for members of the public to comment on items not on the agenda; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. Individuals are limited to one comment during this section.*

## **ADOPTION OF AGENDA**

## **INFORMATIONAL MEMORANDA**

- Science and Stewardship Symposium Update
- Bear Creek Redwoods North Parking Area Project - 65% Design
- Lone Madrone Corral Replacement Project

## **CONSENT CALENDAR**

*All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.*

- 1. Approve the May 14, 2025 meeting minutes**
- 2. Claims Report**
- 3. Award of Contract for Engineering Design and Construction Support Services for the Purisima Creek Trail Slide & Bridge Repair Project at Purisima Creek Redwoods Open Space Preserve (R-25-69)**

Staff Contact: Zachary Alexander, Senior Capital Project Manager, Engineering & Construction Department

### General Manager's Recommendations:

1. Authorize the General Manager to execute a contract with Herrera Environmental Consultants to provide engineering design and construction support services for the Purisima Creek Trail Slide & Bridge Repair Project at Purisima Creek Redwoods Open Space Preserve for a not-to-exceed base contract amount of \$952,616
2. Authorize an allowance in the amount of \$95,262 to cover additional technical studies or permit support that may be required during the engineering design development phase.
3. Authorize a 15% contingency in the amount of \$142,892 to cover unforeseen tasks or construction support beyond the current scope, bringing the total not-to-exceed contract amount to \$1,190,770.

**4. Award of a Construction Contract for the Big Dipper Culvert Repair Project in Skyline Ridge Open Space Preserve (R-25-70)**

Staff Contact: Paul Kvam, Senior Capital Project Manager, Engineering and Construction Department

General Manager's Recommendations:

1. Authorize the General Manager to enter into a contract with Old La Honda General Engineering of La Honda, CA for a not-to-exceed base contract amount of \$86,893.
2. Authorize a contingency of 15% in the amount of \$13,034 to be reserved for unanticipated issues, bringing the total not-to-exceed contract to \$99,927.

**BOARD BUSINESS**

*Public comment on agenda items is received at the time each item is considered by the Board of Directors.*

**5. Public Hearing to Comply with New Legal Obligation to Report on Vacancies and Recruitment and Retention Efforts (Assembly Bill 2561/Government Code Section 3502.3) (R-25-71)**

Staff Contact: Rebecca Wolfe, Human Resources Supervisor, Human Resources Department

General Manager's Recommendation: Hold a public hearing to comply with new legal obligations to report on vacancies and recruitment and retention efforts (Assembly Bill 2561/Government Code Section 3502.3). No formal Board action is required.

**6. Public Hearing on the Proposed Fiscal Year 2025-26 Budget and Three-Year Capital Improvement and Action Plan Public Hearing (R-25-72)**

Staff Contact: Rafaela Oceguela, Budget & Finance Manager, Budget & Finance Department

General Manager's Recommendations:

1. Hold a public hearing to review the Proposed Fiscal Year 2025-26 Budget and Fiscal Year 2025-26 through Fiscal Year 2027-28 Capital Improvement and Action Plan, as recommended by the Action Plan and Budget Committee.
2. Direct either:
  - a. The General Manager to present the proposed FY26 Budget and Action Plan to the Board of Directors for adoption at their regular meeting on June 11, 2025; or
  - b. Return the Proposed Fiscal Year 2025-26 Budget and Fiscal Year 2025-26 through Fiscal Year 2027-28 Capital Improvement and Action Plan, along with proposed changes, back to the Action Plan and Budget Committee for further consideration before the General Manager presents the item to the Board of Directors for adoption at a regular meeting in June 2025.

**7. Controller's Report on the Proposed Fiscal Year 2025-26 Budget (R-25-73)**

Staff Contact: Michael L. Foster, Controller

Controller's Recommendation:

Accept the Controller's Report on the Fiscal Year 2025-26 Budget.

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for information; request staff to report to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

- A. Committee Reports
- B. Staff Reports
- C. Director Reports

**ADJOURNMENT**

*\*Times are estimated and items may appear earlier or later than listed. The Agenda is subject to a change of order.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 5050 El Camino Real, Los Altos, California 94022.

**CERTIFICATION OF POSTING OF AGENDA**

I, Maria Soria, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the regular meeting of the MROSD Board of Directors was posted and available for review on May 22, 2025, at the Administrative Offices of MROSD, 5050 El Camino Real, Los Altos, California, 94022. The agenda and any additional written materials are also available on the District's website at <http://www.openspace.org>.



Maria Soria, MMC, CPMC  
District Clerk

