



Midpeninsula Regional
Open Space District

NOTICE OF REGULAR BOARD MEETING

Meeting 25-20

Board Room of the Midpeninsula Regional
Open Space District Administrative Office
5050 El Camino Real, Los Altos, CA 94022

AGENDA

Wednesday, July 23, 2025

Regular Meeting starts at 7:00 PM*

The Midpeninsula Regional Open Space District (Midpen) Board meetings are held in person at the District's Administrative Office, and by teleconference pursuant to Government Code Section 54953.

PUBLIC ATTENDANCE OPTIONS

1. In person at the Midpen Administrative Office: the Board Room is open to the public during meetings of the Board of Directors.
2. Remotely via Zoom: Join the meeting conference by clicking this link:
<https://openspace.zoom.us/j/84325684825>
3. By phone: dial (669) 900-6833 or (346) 248-7799 and enter the Meeting ID: 843 2568 4825

SUBMITTAL OF PUBLIC COMMENTS

Members of the public may submit written comments to be provided to the Board, or register to make oral comments, as follows:

- Written comments may be submitted via the public comment form at: <https://www.openspace.org/public-comment>.
- Requests to provide oral comment must be submitted prior to the time when public comment on the agenda item is closed as follows:
 - In-person attendance: submit a request via the paper-based public comment form at the meeting.
 - Remote attendance: submit a request through the public comment form at: <https://www.openspace.org/public-comment>.
- Any comments received after the deadline will be provided to the Board after the meeting.

7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT

ROLL CALL

ORAL COMMUNICATIONS

This portion of the agenda is for members of the public to comment on items not on the agenda; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. Individuals are limited to one comment during this section.

ADOPTION OF AGENDA

CONSENT CALENDAR

All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.

1. **Approve the July 9, 2025 meeting minutes**
2. **Claims Report**
3. **Award of Contract for South Area Demolitions Project at Sierra Azul Open Space Preserve (R-25-99)**

Staff Contact: Ayden Sabharwal, Capital Projects Manager I, Engineering and Construction Department

General Manager's Recommendations:

1. Authorize the General Manager to enter into a contract with Randazzo Enterprises Inc., of Castroville, California for a not-to-exceed base contract amount of \$713,917 to complete the South Area Demolitions Project.
 2. Authorize a 10% contingency in the amount of \$71,392 to be reserved for unanticipated issues, bringing the total not-to-exceed contract amount of \$785,309.
4. **Award of Contract for Schematic Design Services for the Hawthorns Area Plan (R-25-100)**

Staff Contact: Ashley Mac, PLA, ASLA, Planner III, and Tina Hugg, PLA, ASLA, Senior Planner, Planning Department

General Manager's Recommendations:

1. Authorize the General Manager to enter into a contract with CSW|ST2 to provide schematic design services to develop staging area options for the Hawthorns Area Plan for a base amount of \$169,640.
 2. Authorize a 15% contingency of \$25,446 to cover unforeseen tasks beyond the current scope.
 3. Authorize a separate 15% contract allowance of \$25,446, specifically for additional work supporting engagement and coordination with the Town of Portola Valley beyond the current scope of work, to avoid implementation delays, for a combined not-to-exceed contract amount of \$220,532.
5. **Contract Amendment for Construction Special Inspection Services with BKF Engineers for the Prospect Road Culvert Replacement Project in Fremont Older Open Space Preserve (R-25-101)**

Staff Contact: Alex Harker, Capital Project Manager III, Engineering & Construction Department

General Manager's Recommendation: Authorize a contract amendment in the amount of \$43,775 with BKF Engineers of Redwood City, California to provide special construction inspection services for the Prospect Road Culvert Replacement Project (Project), bringing the existing contract to a new not-to-exceed total amount of \$138,034.

6. Amendment to License Agreement with Crown Castle for Use of the Redwood Radio Tower (R-25-103)

Staff Contact: Deborah Bazar, Management Analyst II, Visitor Services Department
General Manager's Recommendation: Authorize the General Manager to amend the communications lease exchange with Crown Castle to increase the monthly rent by \$100 starting August 1, 2025, to add an additional antenna to the Redwood Radio Tower site located at 21450 Madrone Drive in Los Gatos with a total amended 10-year and 30-year cost not-to-exceed \$195,486 and \$821,339, respectively.

7. Memorandum of Understanding with Public Risk Innovation, Solutions, and Management (PRISM) for the Midpeninsula Regional Open Space District Employee Vision Insurance Program (R-25-104)

Staff Contact: Rebecca Wolfe, Human Resources Supervisor, Human Resources Department

General Manager's Recommendations:

1. Authorize the General Manager to execute a Memorandum of Understanding (MOU) with Public Risk Innovation, Solutions, and Management (PRISM) for the Midpeninsula Regional Open Space District Employee Vision Insurance Program.
2. Adopt a resolution authorizing the General Manager to take future administrative actions necessary to continue participation in PRISM's dental and vision insurance programs.

8. Award of Contract with Geocon Consultants, Inc., to provide geotechnical consulting services for the Graf House Legalization Project (R-25-105)

Staff Contact: Jasmine Leong, Real Property Agent II, Real Property Department
Leigh Guggemos, Capital Project Manager III, Engineering & Construction Department

General Manager's Recommendations:

1. Authorize the General Manager to enter into a contract with Geocon Consultants, Inc., to provide geotechnical consulting services in support of the Graf House Legalization Project for a base amount not to exceed \$51,910.
2. Authorize a 10% contingency of \$5,191 to cover unforeseen conditions for a total contract amount not to exceed \$57,101.

BOARD BUSINESS

Public comment on agenda items is received at the time each item is considered by the Board of Directors.

9. First Reading of the Board Compensation Ordinance (R-25-106)

Staff Contact: Hilary Stevenson, General Counsel, Legal Department

General Manager's Recommendations:

1. Waive reading and introduce an ordinance increasing Board compensation from \$121.28 to \$127.34 per meeting day, pursuant to Public Resources Code section 5536.
2. Hold a public hearing on the proposed ordinance.
3. Direct the General Manager and General Counsel to prepare the ordinance for second reading/adoption at the August 13, 2025 Board meeting.

10. Award of Contract for Construction Services to Install Wildlife-friendly Livestock Fencing and Self-closing Pedestrian Gates within the Central Area of La Honda Creek Open Space Preserve as part of the Phase II Trails Project to Prepare for the Fall 2025 Public Opening of New Trails (R-25-102)

Staff Contact: Bryan Apple, Capital Projects Field Manager, Land Stewardship and Trails Department

General Manager's Recommendations:

1. Authorize the General Manager to enter into a contract with Hammer Fence and Construction, Inc., to complete gate and fencing installation in preparation for public trail use, for a base amount not-to-exceed \$54,971.
2. Authorize a 15% contingency in the amount of \$8,245 to be reserved for unanticipated issues for a total contract amount not-to-exceed \$63,216.

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for information; request staff to report to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

- A. Committee Reports
- B. Staff Reports
- C. Director Reports

ADJOURNMENT

**Times are estimated and items may appear earlier or later than listed. The Agenda is subject to a change of order.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 5050 El Camino Real, Los Altos, California 94022.

CERTIFICATION OF POSTING OF AGENDA

I, Maria Soria, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the regular meeting of the MROSD Board of Directors was posted and available for review on July 17, 2025, at the Administrative Offices of MROSD, 5050 El Camino Real, Los Altos, California, 94022. The agenda and any additional written materials are also available on the District's website at <http://www.openspace.org>.



Maria Soria, MMC, CPMC
District Clerk

