



Midpeninsula Regional  
Open Space District

## NOTICE OF SPECIAL AND REGULAR BOARD MEETING

Meeting 25-24

Board Room of the Midpeninsula Regional  
Open Space District Administrative Office  
5050 El Camino Real, Los Altos, CA 94022

### AGENDA

**Wednesday, August 27, 2025**

**Special Meeting starts at 5:00 PM**  
**Regular Meeting starts at 7:00 PM\***

The Midpeninsula Regional Open Space District (Midpen) Board meetings are held in person at the District's Administrative Office, and by teleconference pursuant to Government Code Section 54953.

#### **PUBLIC ATTENDANCE OPTIONS**

1. In person at the Midpen Administrative Office: the Board Room is open to the public during meetings of the Board of Directors.
2. Remotely via Zoom: Join the meeting conference by clicking this link:  
<https://openspace.zoom.us/j/81861680240>
3. By phone: dial (669) 900-6833 or (346) 248-7799 and enter the Meeting ID: 818 6168 0240

#### **SUBMITTAL OF PUBLIC COMMENTS**

Members of the public may submit written comments to be provided to the Board, or register to make oral comments, as follows:

- Written comments may be submitted via the public comment form at: <https://www.openspace.org/public-comment>.
- Requests to provide oral comment must be submitted prior to the time when public comment on the agenda item is closed as follows:
  - In-person attendance: submit a request via the paper-based public comment form at the meeting.
  - Remote attendance: submit a request through the public comment form at: <https://www.openspace.org/public-comment>.
- Any comments received after the deadline will be provided to the Board after the meeting.

#### **5:00 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT – CLOSED SESSION**

##### **ROLL CALL**

##### **1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957(b)(1))**

Title of Employee: General Counsel

##### **ADJOURNMENT**

**7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

**ROLL CALL**

**REPORT OUT OF CLOSED SESSION**

**ORAL COMMUNICATIONS**

*This portion of the agenda is for members of the public to comment on items not on the agenda; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. Individuals are limited to one comment during this section.*

**ADOPTION OF AGENDA**

**SPECIAL ORDERS OF THE DAY**

**Introduction of Staff**

- Jackie Van Der Hout, Water Resources Specialist

**INFORMATIONAL MEMORANDA**

- Highway 35 Multi-use Trail Crossing and Parking Area - 65% Design

**CONSENT CALENDAR**

*All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.*

1. **Approve the July 23, 2025 meeting minutes**
2. **Claims Report**
3. **Authorization to apply for California Hazard Mitigation Grant Funding for the replacement and upsizing of the Bear Creek Redwoods Parking Lot Culvert Mitigation Project (R-25-112)**

Staff Contact: Carol Schimke, Grants Program Manager, Administrative Services Department

General Manager's Recommendation: Authorize the General Manager to sign the required local match commitment letter in the amount of \$381,250 to secure \$1,143,750 in grant funding from the California Office of Emergency Services Hazard Mitigation Grant Program for the Bear Creek Redwoods Parking Lot Culvert Mitigation project and to negotiate and execute the grant agreement.

4. **Grant Application with the California Wildlife Conservation Board for the Highway 17 Wildlife Undercrossing Project (R-25-113)**

Staff Contact: Carol Schimke, Grants Program Manager, Administrative Services Department

General Manager's Recommendation: Adopt a resolution authorizing the General Manager to apply for up to \$13,000,000 in grant funding and negotiate a subsequent grant agreement, if awarded, from the California Wildlife Conservation Board for the Highway 17 Wildlife Undercrossing Project.

**5. Updates to Board Policy 3.10-District Grantmaking Program (R-25-114)**

Staff Contact: Carol Schimke, Grants Program Manager, Administrative Services Department

General Manager's Recommendations:

Consider the following recommendations as supported by the Legislative, Funding & Public Affairs Committee:

1. Adopt three recommended updates to Board Policy 3.10, *District Grantmaking Program*:
  - a. Increase the Grantmaking Program award budget from \$250,000 to \$300,000, with an increased grant award size in each tier: Tier 1 from \$25,000 to \$30,000 and Tier 2 to \$50,000 to \$60,000;
  - b. Limit the grantee reimbursement period to a maximum of two years to align with the biennial (every two years) Grantmaking Program cycle and the corresponding release of a new Request for Proposals; and
  - c. Funding Priority descriptive updates.
2. Adopt an impact statement that *supports early-stage and grassroots initiatives* for inclusion in Board Policy 3.10, *District Grantmaking Program*.

**BOARD BUSINESS**

*Public comment on agenda items is received at the time each item is considered by the Board of Directors.*

**6. Amend the Midpeninsula Regional Open Space District's Classification and Compensation Plan for Compensation Study adjustments based on the updated Compensation Philosophy (R-25-115)**

Staff Contact: Candice Basnight, Human Resources Manager, Human Resources Department

General Manager's Recommendation: Adopt a resolution amending the District's Classification and Compensation Plan for Compensation Study adjustments based on the updated Compensation Philosophy.

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for information; request staff to report to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

- A. Committee Reports
- B. Staff Reports
- C. Director Reports

**ADJOURNMENT**

*\*Times are estimated and items may appear earlier or later than listed. The Agenda is subject to a change of order.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 5050 El Camino Real, Los Altos, California 94022.

#### **CERTIFICATION OF POSTING OF AGENDA**

I, Maria Soria, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the special and regular meetings of the MROSD Board of Directors was posted and available for review on August 21, 2025, at the Administrative Offices of MROSD, 5050 El Camino Real, Los Altos, California, 94022. The agenda and any additional written materials are also available on the District's website at <http://www.openspace.org>.



Maria Soria, MMC, CPMC  
District Clerk

