



Midpeninsula Regional
Open Space District

NOTICE OF SPECIAL AND REGULAR BOARD MEETING

Meeting 26-09

Board Room of the Midpeninsula Regional
Open Space District Administrative Office
5050 El Camino Real, Los Altos, CA 94022

AGENDA

Wednesday, March 25, 2026

Special Meeting starts at 6:00 PM
Regular Meeting starts at 7:00 PM*

The Midpeninsula Regional Open Space District (Midpen) Board meetings are held in person at the District's Administrative Office, and by teleconference pursuant to Government Code Section 54953.

PUBLIC ATTENDANCE OPTIONS

1. In person at the Midpen Administrative Office: the Board Room is open to the public during meetings of the Board of Directors.
2. Remotely via Zoom: Join the meeting conference by clicking this link:
<https://openspace.zoom.us/j/89992832981>
3. By phone: dial (669) 900-6833 or (346) 248-7799 and enter the Meeting ID: 899 9283 2981

SUBMITTAL OF PUBLIC COMMENTS

Members of the public may submit written comments to be provided to the Board, or register to make oral comments, as follows:

- Written comments may be submitted via the public comment form at: <https://www.openspace.org/public-comment>.
- Requests to provide oral comment must be submitted prior to the time when public comment on the agenda item is closed as follows:
 - In-person attendance: submit a request via the paper-based public comment form at the meeting.
 - Remote attendance: submit a request through the public comment form at: <https://www.openspace.org/public-comment>.
- Any comments received after the deadline will be provided to the Board after the meeting.

6:00 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT – CLOSED SESSION

ROLL CALL

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)

Property: San Mateo County APNs: 066-170-070 & 066-170-080

Agency Negotiator: Aaron Peth, Real Property Planner

Negotiating Party: Ben Wright, Peninsula Open Space District

Under Negotiation: Terms and Conditions

ADJOURNMENT

7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT

ROLL CALL

REPORT OUT OF CLOSED SESSION

ORAL COMMUNICATIONS

This portion of the agenda is for members of the public to comment on items not on the agenda; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. Individuals are limited to one comment during this section.

ADOPTION OF AGENDA

SPECIAL ORDERS OF THE DAY

Introduction of Staff

- Marianne Rogers, Resource Management Specialist I
- Mia Guarnieri, Resource Management Specialist II
- Garret Hammack, Maintenance & Construction Supervisor

INFORMATIONAL MEMORANDA

- Hawthorns Historic Complex Interim Stabilization and Debris Removal Project Update
- Update on Findings of Geotechnical Engineering and Approach for Alpine Pond Drainage Improvements

CONSENT CALENDAR

All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.

- 1. Approve the March 4, 2026 and March 11, 2026 meeting minutes**
- 2. Claims Report**
- 3. Contract Amendment with Ascent Environmental for Additional Work to Complete Environmental Review under the California Environmental Quality Act (CEQA) for the Purisima Comprehensive Use and Management Plan (R-26-36)**

Staff Contact: Brittany Wheatman, AICP, Planner II, Planning Department
General Manager's Recommendation: Authorize the General Manager to execute a contract amendment with Ascent Environmental for additional CEQA services for the Purisima Comprehensive Use and Management Plan in the amount of \$38,320, bringing the total not-to-exceed contract amount to \$300,831.

4. Amendment to Bolt Staffing On-Call Professional Services Agreement to add funds for Temporary Staffing Services (R-26-37)

Staff Contact: Rebecca Wolfe, Human Resources Supervisor, Human Resources Department

General Manager's Recommendation: Authorize the General Manager to amend the on-call professional services agreement with Bolt Staffing for temporary staffing services to increase the contract amount by \$57,000, for a total not to exceed contract amount of \$109,000, and to extend the agreement through June 30, 2026.

5. Award of Contract for 2026-2030 Multi-Function Printer Lease and Service Agreement (R-26-38)

Staff Contact: Sarah Araya, Procurement Program Manager and Kimberly Whelan, Senior Procurement Technician, Administrative Services Department

General Manager's Recommendations:

1. Authorize the General Manager to enter a 48-month lease with Sharp Business Systems for nine (9) printer machines, at a rate of \$1,851.41 per month, plus a one-time \$125 origination fee, for a total amount of \$88,993.
2. Authorize an allocation of \$19,680.48 under the lease for projected printer usage, at a rate of \$0.0077 per page for black and white copies and \$0.045 for color copies, for new total amount of \$108,673.
3. Authorize an allowance of \$10,000 for additional printing if usage exceeds the estimate above, bringing the total not-to-exceed amount to \$118,673.

BOARD BUSINESS

Public comment on agenda items is received at the time each item is considered by the Board of Directors.

6. Integrated Pest Management Program 10-Year Update (R-26-39)

Staff Contact: Miranda Melen, Resource Management Specialist III, Natural Resources Department

General Manager's Recommendations:

Review the proposed revisions to the Integrated Pest Management (IPM) Program as part of the 2025 Update and consider ratifying these revisions by:

1. Adopting a resolution approving an addendum to the IPM Program Final Environmental Impact Report that analyzes these revisions; and
2. Approving the 2025 IPM Program revisions.

7. Project Status Update and Amendment to Contract with Siegel & Strain for Architectural and Landscape Architecture/Site Design Services for Phase III (final Schematic Design to Construction Administration) of the Skyline Field Office Rebuild Project at Monte Bello Open Space Preserve (R-26-40)

Staff Contacts: Erica Strohmeier, Planner III, Tina Hugg, Senior Planner, Planning Department, and Paul Kvam, Senior Capital Project Manager, Engineering & Construction Department

General Manager's Recommendations:

1. Receive an update on project refinements made since acceptance of the Draft Schematic Design in October 2025.
2. Authorize the General Manager to execute a contract amendment with Siegel & Strain to provide architectural and landscape architecture/site design services for Phase III of the Skyline Field Office Rebuild Project for a not-to-exceed base contract amount of \$4,429,864.
3. Authorize the following allowances for a total allowance amount of \$753,941, these are either elective tasks, or tasks that may be required based on permitting or other requirements:
 - a. \$6,000 for Additional Rendering Services.
 - b. \$620,520 for Design of Water System.
 - c. \$25,000 for a Physical Site Model.
 - d. \$75,000 for Specialty Consulting Allowance.
4. Authorize a 5% contingency in the amount of \$221,493 to cover unforeseen circumstances for tasks completed under the base contract, for a total amendment amount of \$5,405,298, and a total not-to-exceed contract amount of \$6,037,454.

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for information; request staff to report to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

- A. Committee Reports
- B. Staff Reports
- C. Director Reports

ADJOURNMENT

**Times are estimated and items may appear earlier or later than listed. The Agenda is subject to a change of order.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting will be available for public inspection at the District's Administrative Office located at 5050 El Camino Real, Los Altos, California 94022.

CERTIFICATION OF POSTING OF AGENDA

I, Maria Soria, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the special and regular meetings of the MROSD Board of Directors was posted and available for review on March 19, 2026, at the Administrative Offices of MROSD, 5050 El Camino Real, Los Altos, California, 94022. The agenda and any additional written materials are also available on the District's website at <http://www.openspace.org>.



Maria Soria, MMC, CPMC
District Clerk

