



Midpeninsula Regional
Open Space District

NOTICE OF SPECIAL AND REGULAR BOARD MEETING

Meeting 26-16

Board Room of the Midpeninsula Regional
Open Space District Administrative Office
5050 El Camino Real, Los Altos, CA 94022

AGENDA

Wednesday, June 10, 2026

Special Meeting starts at 5:00 PM
Regular Meeting starts at 7:00 PM*

The Midpeninsula Regional Open Space District (Midpen) Board meetings are held in person at the District's Administrative Office, and by teleconference pursuant to Government Code Section 54953.

PUBLIC ATTENDANCE OPTIONS

1. In person at the Midpen Administrative Office: the Board Room is open to the public during meetings of the Board of Directors.
2. Remotely via Zoom: Join the meeting conference by clicking this link:
<https://openspace.zoom.us/j/81046179990>
3. By phone: dial (669) 900-6833 or (346) 248-7799 and enter the Meeting ID: 810 4617 9990

SUBMITTAL OF PUBLIC COMMENTS

Members of the public may submit written comments to be provided to the Board, or register to make oral comments, as follows:

- Written comments may be submitted via the public comment form at: <https://www.openspace.org/public-comment>.
- Requests to provide oral comment must be submitted prior to the time when public comment on the agenda item is closed as follows:
 - In-person attendance: submit a request via the paper-based public comment form at the meeting.
 - Remote attendance: submit a request through the public comment form at: <https://www.openspace.org/public-comment>.
- Any comments received after the deadline will be provided to the Board after the meeting.

5:00 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT

ROLL CALL

- 1. Selection of design alternative for the Kennedy Trailhead Parking Area Improvement Project in Sierra Azul Open Space Preserve (R-26-79)**

Staff Contact: Ayden Sabharwal, Capital Project Manager I, Engineering and Construction Department

General Manager's Recommendation: Review and accept one of the conceptual design alternatives forwarded by the Planning & Natural Resources Committee for the Kennedy Trailhead Parking Area Improvement Project.

ADJOURNMENT

7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT

ROLL CALL

ORAL COMMUNICATIONS

This portion of the agenda is for members of the public to comment on items not on the agenda; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. Individuals are limited to one comment during this section.

ADOPTION OF AGENDA

INFORMATIONAL MEMORANDA

- Request for Proposals and Qualifications for CEQA Services and Drafting a Sensitive Species Protection Program
- External grant application by San Mateo Resource Conservation District for restoration of Little Butano Creek, Cloverdale Ranch Open Space Preserve

CONSENT CALENDAR

All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.

1. **Approve the May 27, 2026 Meeting Minutes**
2. **Claims Report**
3. **Call District Elections in Wards 1, 2, 5, and 6 and Request Election Consolidation Services from Santa Clara, San Mateo, and Santa Cruz Counties (R-26-80)**

Staff Contact: Maria Soria, District Clerk/Assistant to the General Manager, General Manager's Office

General Manager's Recommendations:

1. Adopt a Resolution of the Board of Directors of the Midpeninsula Regional Open Space District calling an election and requesting election consolidation services – Santa Clara County, Wards 1, 2, and 5.
2. Adopt a Resolution of the Board of Directors of the Midpeninsula Regional Open Space District calling an election and requesting election consolidation services – San Mateo County, Wards 5 and 6.
3. Adopt a Resolution of the Board of Directors of the Midpeninsula Regional Open Space District calling an election and requesting election consolidation services – Santa Cruz County, Ward 6.
4. Reconfirm Board Policy 1.07 (*Board Elections*) regarding a maximum of 200 words per candidate statement, payment of candidate statements and, if required by the respective county, translations of candidate statements pursuant to the Elections Code of the State of California, in those wards where two or more candidates have qualified to appear on the ballot.
5. Adopt a Resolution of the Board of Directors of the Midpeninsula Regional Open Space District authorizing not listing any unopposed candidate for election on the November 3, 2026, ballots of Santa Clara, San Mateo, and Santa Cruz Counties.

4. Award of Contract for Driveway Repairs at the Incerpi and Cunha Residences (R-26-81)

Staff Contact: Eduardo Gonzalez, Management Analyst II, Facilities and Fleet Department

General Manager's Recommendations:

1. Authorize the General Manager to award a contract for driveway repairs at the Incerpi and Cunha residences to Silicon Valley Paving, Inc., of San Jose, California, for the base bid work consisting of oil screen and chip seal application, in an amount not to exceed \$126,812.
2. Authorize a 10% contingency in the amount of \$12,682 to be reserved for unanticipated issues, bringing the total not-to-exceed contract amount to \$139,494.

5. Contract Amendment with Creekside Center for Earth Observation for the Study of Biochar Effects to Grassland Ecosystems (R-26-82)

Staff Contact: Sophie Christel, Management Analyst II, Natural Resources Department

General Manager's Recommendation: Authorize the General Manager to amend a contract with Creekside Center for Earth Observation in the amount of \$39,989, with an additional 10% (\$6,575) in contingency funds, to revise the study plan for a new study site and conduct preliminary site surveys and soil testing, bringing the contract to a new total amount of \$72,330.

6. Award of Contract with Herrera Environmental Consultants, Inc., for the Multi-Use Bridge Project in Bear Creek Redwoods Opens Space Preserve (R-26-83)

Staff Contact: Sean Yao, Capital Project Manager I, Engineering and Construction Department

General Manager's Recommendations:

1. Authorize the General Manager to execute a contract with Herrera Environmental Consultants, Inc., in the amount of \$287,900 to provide engineering and design services for the Multi-Use Bridge Project.
2. Authorize a 15% contingency in the amount of \$43,185 to cover unforeseen circumstances, bringing the total not-to-exceed contract amount to \$331,085.

7. Amendment to an On-Call Professional Services Agreement with CathyJon Enterprises dba HB Staffing to add funds for Temporary Staffing Services (R-26-84)

Staff Contact: Rebecca Wolfe, Human Resources Supervisor, Human Resources Department

General Manager's Recommendation: Authorize the General Manager to amend the on-call professional services agreement with CathyJon Enterprises dba HB Staffing for temporary staffing services to increase the contract amount by \$75,000, for a new, not-to-exceed total contract amount of \$128,000, and to extend the agreement through June 30, 2027.

8. Partnership Agreement Extension with Grassroots Ecology for Community Engagement and Native Plant Landscape Maintenance at Cooley Landing Park and Ravenswood Open Space Preserve (R-26-85)

Staff Contact: Benjamin Talavera, Management Analyst II, Land Stewardship & Trails Department

General Manager's Recommendation: Authorize the General Manager to execute a one-year extension of the Partnership Agreement with Grassroots Ecology for the period of July 1, 2026, through June 30, 2027, and increase the contribution amount by \$51,750, to a new, not-to-exceed total amount of \$333,250.

BOARD BUSINESS

Public comment on agenda items is received at the time each item is considered by the Board.

9. Annual Public Hearing and Report on Vacancies and Recruitment and Retention Efforts (Assembly Bill 2561/Government Code Section 3502.3) (R-26-86)

Staff Contact: Rebecca Wolfe, Human Resources Supervisor, Human Resources Department

General Manager's Recommendation: Hold a public hearing to receive a report on vacancies and recruitment and retention efforts pursuant to Assembly Bill 2561/Government Code Section 3502.3. No formal Board action is required.

10. Public Hearing on the Proposed Fiscal Year 2026-27 Budget and Three-Year Capital Improvement and Action Plan Public Hearing (R-26-87)

Staff Contact: Rafaela Ocegüera, Budget & Finance Manager, Budget & Finance Department

General Manager's Recommendations:

1. Hold a public hearing to review the Proposed Fiscal Year 2026-27 (FY27) Budget and three-year (FY27 to FY29) Capital Improvement and Action Plan (CIAP), as recommended by the Action Plan and Budget Committee.
2. Direct either:
 - a. The General Manager to present the proposed FY27 Budget and Action Plan to the Board of Directors for adoption at their regular meeting on June 24, 2026; or
 - b. Return the proposed FY27 Budget and Action Plan, along with proposed changes, to the Action Plan and Budget Committee for further consideration prior to the General Manager bringing the item to the Board of Directors for adoption at a June 2026 regular meeting.

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for information; request staff to report to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

- A. Committee Reports
- B. Staff Reports
- C. Director Reports

ADJOURNMENT

**Times are estimated and items may appear earlier or later than listed. The Agenda is subject to a change of order.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting will be available for public inspection at the District's Administrative Office at 5050 El Camino Real, Los Altos, California 94022.

CERTIFICATION OF POSTING OF AGENDA

I, Maria Soria, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the special and regular meetings of the MROSD Board of Directors was posted and available for review on June 4, 2026, at the Administrative Offices of MROSD, 5050 El Camino Real, Los Altos, California, 94022. The agenda and any additional written materials are also available on the District's website at <http://www.openspace.org>.



Maria Soria, MMC, CPMC
District Clerk

