



Midpeninsula Regional
Open Space District

NOTICE OF SPECIAL AND REGULAR BOARD MEETING

Meeting 26-22

Board Room of the Midpeninsula Regional
Open Space District Administrative Office
5050 El Camino Real, Los Altos, CA 94022

AGENDA

Wednesday, September 9, 2026

Special Meeting 5:00 PM

Regular Meeting starts at 7:00 PM*

The Midpeninsula Regional Open Space District (Midpen) Board meetings are held in person at the District's Administrative Office, and by teleconference pursuant to Government Code Section 54953.

PUBLIC ATTENDANCE OPTIONS

1. In person at the Midpen Administrative Office: the Board Room is open to the public during meetings of the Board of Directors.
2. Remotely via Zoom: Join the meeting conference by clicking this link:
[https://openspace.zoom.us/j/ https://openspace.zoom.us/j/86911281081](https://openspace.zoom.us/j/https://openspace.zoom.us/j/86911281081)
3. By phone: dial (669) 900-6833 or (346) 248-7799 and enter the Meeting ID: 869 1128 1081

SUBMITTAL OF PUBLIC COMMENTS

Members of the public may submit written comments to be provided to the Board, or register to make oral comments, as follows:

- Written comments may be submitted via the public comment form at: <https://www.openspace.org/public-comment>.
- Requests to provide oral comment must be submitted prior to the time when public comment on the agenda item is closed as follows:
 - In-person attendance: submit a request via the paper-based public comment form at the meeting.
 - Remote attendance: submit a request through the public comment form at: <https://www.openspace.org/public-comment>.
- Any comments received after the deadline will be provided to the Board after the meeting.

5:00 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT – CLOSED SESSION

ROLL CALL

1. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957(b)(1))**
Title of Employees: General Manager

ADJOURNMENT

7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT

ROLL CALL

REPORT OUT OF CLOSED SESSIONS - September 8 and September 9, 2026

ORAL COMMUNICATIONS

This portion of the agenda is for members of the public to comment on items not on the agenda; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. Individuals are limited to one comment during this section.

ADOPTION OF AGENDA

CONSENT CALENDAR

All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.

- 1. Approve the August 26, 2026 meeting minutes**
- 2. Claims Report**
- 3. Award of Contract for the Coal Creek Barn Re-Roofing Project in Coal Creek Open Space Preserve (R-26-131)**

Staff Contact: Leigh Guggemos, Capital Project Manager III, Engineering and Construction Department

General Manager's Recommendations:

1. Award a contract to Fog City Roofing & Construction LLC of Oakland, CA for a not-to-exceed base amount of \$68,210.
2. Authorize a 15% contingency of \$10,232 to be reserved for unanticipated issues, bringing the total not-to-exceed contract amount to \$78,442.

- 4. Award of Contract with NCE Engineering & Environmental Services for Design and Engineering Services for the Kennedy Trailhead Parking Area Improvement Project at Sierra Azul Open Space Preserve (R-26-132)**

Staff Contact: Ayden Sabharwal, Capital Projects Manager I, Engineering and Construction Department

General Manager's Recommendations:

1. Authorize the General Manager to award a contract with NCE Engineering & Environmental Services of Oakland, California, to complete the design, engineering, permitting, and construction administration services for the Kennedy Trailhead Parking Area Improvement Project for a not-to-exceed base contract amount of \$399,598.
2. Authorize a 15% contingency of \$59,940 to be reserved for unanticipated issues, bringing the total not-to-exceed contract amount to \$459,538.

5. Award of Contract to SSA Landscape Architecture for Design and Engineering Services for the Fremont Older Parking Area Improvement Project at Fremont Older Open Space Preserve (R-26-133)

Staff Contact: Ayden Sabharwal, Capital Projects Manager I, Engineering and Construction Department

General Manager's Recommendations:

1. Authorize the General Manager to award a contract to SSA Landscape Architecture (Consultant) of Santa Cruz, California, to complete design, engineering, permitting support, and construction administration services for the Fremont Older Parking Area Improvement Project for a not-to-exceed base contract amount of \$258,445.
2. Authorize a 15% contingency of \$38,767 to be reserved for unanticipated issues, bringing the total not-to-exceed contract amount to \$297,212.

BOARD BUSINESS

Public comment on agenda items is received at the time each item is considered by the Board of Directors.

6. Resolution in Support of the South Coast Traffic Advisory Panel Recommendations for Traffic Safety Measures and Enhancements in San Mateo County (R-26-134)

Staff Contact: Jane Mark, AICP, Planning Manager, Planning Department

General Manager's Recommendation: Adopt a resolution in support of the South Coast Traffic Advisory Panel Recommendations that will be submitted to the San Mateo County Board of Supervisors.

7. Internal Audit Report for Fiscal Year 2025-26 (R-26-135)

Staff Contact: Michael L. Foster, Controller and Internal Auditor

Controller and General Manager's Recommendation: Accept the Internal Auditor's Report for Fiscal Year 2025-26.

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for information; request staff to report to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

- A. Committee Reports
- B. Staff Reports
- C. Director Reports

ADJOURNMENT

**Times are estimated and items may appear earlier or later than listed. The Agenda is subject to a change of order.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office at 5050 El Camino Real, Los Altos, California 94022.

CERTIFICATION OF POSTING OF AGENDA

I, Maria Soria, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the special and regular meetings of the MROSD Board of Directors was posted and available for review on September 3, 2026, at the Administrative Offices of MROSD, 5050 El Camino Real, Los Altos, California, 94022. The agenda and any additional written materials are also available on the District's website at <http://www.openspace.org>.



Maria Soria, MMC
District Clerk