



Midpeninsula Regional  
Open Space District

## NOTICE OF SPECIAL AND REGULAR BOARD MEETING

Meeting 26-26

Board Room of the Midpeninsula Regional  
Open Space District Administrative Office  
5050 El Camino Real, Los Altos, CA 94022

### AGENDA

**Wednesday, October 28, 2026**

**Special Meeting 5:30 PM**

**Regular Meeting starts at 7:00 PM\***

The Midpeninsula Regional Open Space District (Midpen) Board meetings are held in person at the District's Administrative Office, and by teleconference pursuant to Government Code Section 54953.

#### **PUBLIC ATTENDANCE OPTIONS**

1. In person at the Midpen Administrative Office: the Board Room is open to the public during meetings of the Board of Directors.
2. Remotely via Zoom: Join the meeting conference by clicking this link:  
<https://openspace.zoom.us/j/87598439811>
3. By phone: dial (669) 900-6833 or (346) 248-7799 and enter the Meeting ID: 875 9843 9811

#### **SUBMITTAL OF PUBLIC COMMENTS**

Members of the public may submit written comments to be provided to the Board, or register to make oral comments, as follows:

- Written comments may be submitted via the public comment form at: <https://www.openspace.org/public-comment>.
- Requests to provide oral comment must be submitted prior to the time when public comment on the agenda item is closed as follows:
  - In-person attendance: submit a request via the paper-based public comment form at the meeting.
  - Remote attendance: submit a request through the public comment form at: <https://www.openspace.org/public-comment>.
- Any comments received after the deadline will be provided to the Board after the meeting.

#### **5:30 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT – CLOSED SESSION**

##### **ROLL CALL**

##### **1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)**

**Property:** San Mateo County APN(s): 086-280-320, 086-280-140, 086-280-150, 086-280-190, 086-280-200, 086-280-250, 086-280-260, 086-300-020, 086-300-010, 064-390-010 and 064-390-030

**Agency Negotiator:** Aaron Peth, Real Property Planner III

**Negotiating Party:** Darla Guenzler, California State Parks

**Under Negotiation:** Terms and Conditions

2. **CONFERENCE WITH LEGAL COUNSEL EXISTING LITIGATION**, 1 Case (Government Code Section 54956.9(d)(1))  
*Steven Casaccia et al v. Guido Schwager, Midpeninsula Regional Open Space District, et al*, Santa Clara County Superior Court Case Number 23CV423443
3. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)**  
**Property:** Santa Clara County APN(s): 537-07-004, 537-08-018, 537-08-022, 537-08-023, 537-08-024 and 537-08-025  
**Agency Negotiator:** Allen Ishibashi, Real Property Manager  
**Negotiating Party:** Dominic V. Signorotti, Esq.  
**Under Negotiation:** Terms and Conditions

## **ADJOURNMENT**

### **7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

#### **ROLL CALL**

#### **ORAL COMMUNICATIONS**

*This portion of the agenda is for members of the public to comment on items not on the agenda; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. Individuals are limited to one comment during this section.*

#### **ADOPTION OF AGENDA**

#### **INFORMATIONAL MEMORANDA**

- Minor Revisions to the Bear Creek Redwoods Multi Use Trail Alignment

#### **CONSENT CALENDAR**

*All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.*

1. **Approve the October 14, 2026 meeting minutes**
2. **Claims Report**
3. **Rejection of All Bids for the Title 24 Residential Window Replacement Project (R-26-158)**

Staff Contact: Eduardo Gonzalez, Management Analyst II, Facilities and Fleet Department

#### General Manager's Recommendations:

1. Reject all bids received for the Title 24 Residential Window Replacement Improvement Project.
2. Authorize the General Manager to re-solicit bids.

**4. Amendments to the Classification and Compensation Plan pertaining specifically to the Classifications of the Information Systems & Technology Department (R-26-159)**

Staff Contact: Rebecca Wolfe, Human Resources Supervisor, Human Resources Department

General Manager's Recommendation: Adopt a resolution amending the Classification and Compensation Plan for changes pertaining specifically to the classifications of the Information Systems & Technology Department to reflect the results of a recent Classification and Compensation Study.

**BOARD BUSINESS**

*Public comment on agenda items is received at the time each item is considered by the Board of Directors.*

**5. Bear Creek Stables Capital Maintenance and Repair Project - Phase 1 Improvements (R-26-160)**

Staff Contact: Mark Brandi, Senior Capital Project Manager, Engineering & Construction Department

General Manager's Recommendations:

Receive an update on the status of the Bear Creek Stables Capital Maintenance and Repair Project Phase 1 Improvements and select one of the following options for the onsite wastewater treatment system to address Santa Clara County permitting requirements:

- Option 1 (*Recommended*) – Reduce the Size and Capacity of the Onsite Wastewater Treatment System (Value Engineering – High Certainty of County Approval): Reduce the size and capacity of the onsite wastewater treatment system by omitting the caretaker residence from the project scope and replacing the plumbed public restrooms with vault toilets. This option results in a cost savings of approximately \$600,000.
- Option 2 – Conduct Further Exploration to Find a Viable Alternate Location for the Onsite Wastewater Treatment System (Requires Budget Amendment – No Certainty of Success or County Approval): Conduct further exploration to attempt to locate a viable site for the onsite wastewater treatment system to retain the caretaker residence in the project scope and to keep the public restrooms plumbed. This option requires a budget amendment and increasing the overall project budget by approximately \$550,000.

**6. Funding Agreement for Farm Labor Housing with Puente de la Costa Sur (R-26-161)**

Staff Contact: Brian Malone, Assistant General Manager, General Manager's Office

General Manager's Recommendation: Authorize the General Manager to enter into an agreement with Puente de la Costa Sur to provide a \$500,000 contribution toward the Casa de las Flores Project to renovate an existing building for continued use as farm labor housing in Pescadero, California, and to administer the agreement in a manner that

allows the Midpeninsula Regional Open Space District to effectuate the purposes of the agreement as described in this report.

**7. Consideration of the Proposed Twin Creeks Mitigation Project at Sierra Azul Open Space Preserve (R-26-162)**

Staff Contact: Coty Sifuentes-Winter, Senior Resource Management Specialist, Natural Resources Department

General Manager's Recommendations:

1. Confirm that the proposed Santa Clara County Roads and Airports Department mitigation project aligns with the Mitigation Policy.
2. Following confirmation, authorize the General Manager to negotiate a Mitigation Agreement with Santa Clara County Roads and Airports Department for future consideration and approval.

**8. Approval of Salary Adjustments and Amended Classification and Compensation Plan for Board Appointee Controller (R-26-163)**

Staff Contact: Candice Basnight, Human Resources Manager, Human Resources Department

Board Appointee Evaluation Committee's Recommendations:

As a result of the Board of Director's (Board) evaluation of the performance of the Midpeninsula Regional Open Space District's (District or Midpen) Board Appointees for Fiscal Year 2025-26 (FY26), the Board Appointee Evaluation Committee recommends the following compensation adjustments for the Controller for FY27: Adjust the Controller's base salary upward to \$86,285, plus a one-time merit pay bonus of \$4,314.

The Board Appointee Evaluation Committee recommends the adoption of a resolution approving the salary adjustments. The Board Appointee salary changes will be adopted through the Board approved Classification and Compensation Plan.

**9. Approval of Salary Adjustments and Classification and Compensation Plan for Board Appointee General Counsel (R-26-164)**

Staff Contact: Candice Basnight, Human Resources Manager, Human Resources Department

Board Appointee Evaluation Committee's Recommendations:

As a result of the Board of Director's (Board) evaluation of the performance of the Midpeninsula Regional Open Space District's (District or Midpen) Board Appointees for Fiscal Year 2025-2026 (FY26), the Board Appointee Evaluation Committee recommends the following compensation adjustments for the General Counsel for FY27: Adjust the General Counsel's base salary upward to \$366,028 plus a one-time merit pay bonus of \$14,641.

The Board Appointee Evaluation Committee recommends the adoption of a resolution approving the salary adjustments. The Board Appointee salary changes will be adopted through the Board approved Classification and Compensation Plan.

**10. Approval of Salary Adjustments and Amended Classification and Compensation Plan for Board Appointee General Manager (R-26-165)**

Staff Contact: Candice Basnight, Human Resources Manager, Human Resources Department

**Board Appointee Evaluation Committee's Recommendations:**

As a result of the Board of Director's (Board) evaluation of the performance of the Midpeninsula Regional Open Space District's (District or Midpen) Board Appointees for Fiscal Year 2025-26 (FY26), the Board Appointee Evaluation Committee recommends the following compensation adjustments for the General Manager (GM) for FY27: Adjust the General Manager's base salary upward to, \$403,029 plus a one-time merit pay bonus of \$20,151.

The Board Appointee Evaluation Committee recommends the adoption of a resolution approving the salary adjustments. The Board Appointee salary changes will be adopted through the Board approved Classification and Compensation Plan.

**INFORMATIONAL REPORTS** – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for information; request staff to report to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

- A. Committee Reports
- B. Staff Reports
- C. Director Reports

**ADJOURNMENT**

*\*Times are estimated and items may appear earlier or later than listed. The Agenda is subject to a change of order.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office at 5050 El Camino Real, Los Altos, California 94022.

**CERTIFICATION OF POSTING OF AGENDA**

I, Maria Soria, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the special and regular meetings of the MROSD Board of Directors was posted and available for review on October 22, 2026, at the Administrative Offices of MROSD, 5050 El Camino Real, Los Altos, California, 94022. The agenda and any additional written materials are also available on the District's website at <http://www.openspace.org>.



Maria Soria, MMC  
District Clerk