



SPECIAL AND REGULAR MEETING

**BOARD OF DIRECTORS
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

Wednesday, August 23, 2023

*The Board of Directors conducted this meeting in accordance with
California Government Code section 54953.*

DRAFT MINUTES

**SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA
REGIONAL OPEN SPACE DISTRICT – CLOSED SESSION**

President Kishimoto called the special meeting of the Midpeninsula Regional Open Space District to order at 5:00 p.m.

ROLL CALL

Members Present: Jed Cyr, Craig Gleason, Yoriko Kishimoto, Margaret MacNiven, and Curt Riffle

Members Absent: Karen Holman, Zoe Kersteen-Tucker

Staff Present: General Manager Ana Ruiz, General Counsel Hilary Stevenson, Assistant General Manager Susanna Chan, Assistant General Manager Brian Malone, Chief Financial Officer/Director of Administrative Services Stefan Jaskulak, District Clerk/Assistant to the General Manager Maria Soria, Executive Assistant/Deputy District Clerk Loana Lumina-Hsu, Human Resources Manager Candice Basnight, Human Resources Supervisor Rebecca Wolfe, Real Property Manager Mike Williams, and Senior Real Property Agent Allen Ishibashi

President Kishimoto announced this meeting is being held in accordance with Government Code section 54953. The public has the opportunity to comment on the agenda, and the opportunity to listen to this meeting through the internet or via telephone. This information can be found on the meeting agenda, which was physically posted at the District's Administrative Office, and on the District website.

**1. CONFERENCE WITH LABOR NEGOTIATORS (Government Code
Section 54957.6)**

Agency designated representatives: Ana Ruiz, General Manager, Brian Malone, Assistant General Manager, Jack Hughes, Liebert Cassidy Whitmore

Employee organization: Midpeninsula Rangers Peace Officers Association

2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)

Property: San Mateo County APN: 076-330-075

Agency Negotiator: Allen Ishibashi, Sr. Real Property Agent

Negotiating Party: Peninsula Open Space Trust (POST)

Under Negotiation: Purchase Terms

Public comment opened at 5:00 p.m.

District Clerk/Assistant to the General Manager Maria Soria reported no public comments were submitted for the closed session.

Public comment closed at 5:00 p.m.

The Board convened into closed session.

Director Karen Holman joined the meeting at 5:05 p.m.

ADJOURNMENT

President Kishimoto adjourned the special meeting of the Board of Directors of the Midpeninsula Regional Open Space District at 7:03 p.m.

REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT

President Kishimoto called the regular meeting of the Midpeninsula Regional Open Space District to order at 7:05 p.m.

ROLL CALL

Members Present: Jed Cyr, Craig Gleason, Karen Holman, Yoriko Kishimoto, Margaret MacNiven, and Curt Riffle

Members Absent: Zoe Kersteen-Tucker

Staff Present: General Manager Ana Ruiz, General Counsel Hilary Stevenson, Assistant General Manager Susanna Chan, Assistant General Manager Brian Malone, Chief Financial Officer/Director of Administrative Services Stefan Jaskulak, District Clerk/Assistant to the General Manager Maria Soria, Executive Assistant/Deputy District Clerk Loana Lumina-Hsu, Interpretation and Education Program Manager Ellen Tjosvold, and Interpretive Specialist Katie Renz

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listen to this meeting through the internet or via telephone. This information can be found on the meeting agenda, which was physically posted at the District's Administrative Office, and on the District website.

REPORT OUT OF CLOSED SESSION

General Counsel Hilary Stevenson reported that there were no reportable actions taken.

ORAL COMMUNICATIONS

Public comment opened at 7:05 p.m.

District Clerk Maria Soria reported there were no public speakers for this item.

Public comment closed at 7:05 p.m.

ADOPTION OF AGENDA

Motion: Director Cyr moved, and Director Holman seconded the motion to adopt the agenda.

ROLL CALL VOTE: 6-0-0 (Kersteen-Tucker absent)

SPECIAL ORDERS OF THE DAY

Introduction of Staff

- Katie Renz - Interpretive Specialist

CONSENT CALENDAR

Public comment opened at 7:10 p.m.

There were no public speakers for this item.

Public comment closed at 7:10 p.m.

Director MacNiven expressed appreciation for selection of a local contractor for Agena Item #2 - the Lower Turtle Pond Spillway Enhancement.

Motion: Director Riffle moved, and Director Holman seconded the motion to approve the Consent Calendar.

ROLL CALL VOTE: 6-0-0 (Kersteen-Tucker absent)

1. **Approve the June 28, 2023 Board meeting minutes**
2. **Approve Claims Report**

3. Proposed Purchase of the Vielbaum Property located in unincorporated Santa Clara County as an addition to Sierra Azul Open Space Preserve (Assessor's Parcel Number 562-09-021 (portion)) (R-23-94)

General Manager's Recommendations:

1. Determine that the recommended actions are categorically exempt under the California Environmental Quality Act (CEQA), as set out in this report.
2. Adopt a Resolution authorizing the purchase of the Vielbaum Property at a cost of \$163,000 with corresponding authorization for a Fiscal Year 2023-24 budget adjustment of the same amount.
3. Adopt a Preliminary Use and Management Plan for the Property, as set out in this report.
4. Withhold dedication of the Vielbaum Property as public open space at this time.

4. Award of Contract for Construction of the Lower Turtle Pond Spillway Enhancement Project at La Honda Creek Open Space Preserve (R-23-95)

1. General Manager's Recommendation:

Authorize the General Manager to award a contract to Old La Honda General Engineering, of La Honda, California, for a not-to-exceed base contract amount of \$128,008.

2. Authorize a 15% contingency in the amount of \$19,201 to be reserved for unanticipated issues, bringing the total not-to-exceed contract amount to \$147,209.

5. Contract Amendment with Grassroots Ecology for California Native Plant Species Propagation Services (R-23-96)

General Manager's Recommendation: Authorize the General Manager to execute a contract amendment with Grassroots Ecology of Palo Alto, California, to extend the term of the agreement for one additional year and increase the compensation by \$145,000 to address a substantial increase in native plant nursery orders for restoration and capital improvement projects, for a total amended not-to-exceed contract amount of \$305,000 over five years.

INFORMATIONAL REPORTS

A. Committee Reports

No Committees Reports.

B. Staff Reports

No Staff Reports.

C. Director Reports

Director Cyr reported he attended the August 23 Santa Clara Valley Water Commission meeting and provided an update of the meeting.

Director Riffle reported that on August 15 he presented to the Los Altos Kiwanis Club, on August 19 tabled at the Pescadero Arts and Fun Festival, and on August 22 he presented at the Los Altos City Council, providing an update on District activities.

Director Gleason reported that he attended the August 18 District Legislative Appreciation Luncheon. In addition, spoke about the Briones Pilot Project spearheaded by the East Bay Regional Park District that is intended to test a variety of trail management strategies in an area of Briones Regional Park.

President Kishimoto expressed her appreciation to Governmental Affairs Specialist Josh Hugg and staff for a well-organized and productive District Legislative Appreciation Luncheon.

Director MacNiven reported she attended the August 19 Pescadero Arts and Fun Festival.

Director Holman expressed her regrets that she was not able to attend the District Legislative Appreciation Luncheon due to conflicts in her schedule.

ADJOURNMENT

President Kishimoto adjourned the regular meeting of the Board of Directors of the Midpeninsula Regional Open Space District meeting at 7:15 p.m.

Maria Soria, MMC
District Clerk