



Midpeninsula Regional  
Open Space District

## MIDPENINSULA REGIONAL OPEN SPACE DISTRICT

### ACTION PLAN AND BUDGET COMMITTEE

Administrative Office  
5050 El Camino Real  
Los Altos, CA 94022

**Wednesday, June 12, 2024**

*The Action Plan and Budget Committee conducted this meeting in accordance with California Government Code section 54953.*

### DRAFT MINUTES

#### **CALL TO ORDER**

Chair Riffle called the meeting of the Action Plan and Budget Committee to order at 6:50 p.m.

#### **ROLL CALL**

Members present: Craig Gleason, Karen Holman, Curt Riffle

Members absent: None

Staff present: Acting General Manager Brian Malone, General Counsel Hilary Stevenson, Assistant General Manager Susanna Chan, Chief Financial Officer/Director of Administrative Services Stefan Jaskulak, District Clerk Maria Soria, Executive Assistant/Deputy District Clerk Shaylynn Nelson

Chair Riffle announced that the public has the opportunity to comment on the agenda. This information can be found on the meeting agenda, which was physically posted at the District's Administrative Office, and on the District website.

#### **ADOPTION OF AGENDA**

**Motion:** Director Gleason moved, and Director Holman seconded the motion to adopt the agenda.

**ROLL CALL VOTE: 3-0-0**

#### **ORAL COMMUNICATIONS**

District Clerk Maria Soria reported there were no public speakers for this item.

**COMMITTEE BUSINESS**

**1. Approve the May 21, 2024 Action Plan and Budget Committee Meeting Minutes**

Public comment opened at 6:52 p.m.

Ms. Soria reported there were no public speakers for this item.

Public comment closed at 6:52 p.m.

**Motion:** Director Gleason moved, and Director Holman seconded the motion to approve the May 21, 2024 Action Plan and Budget Committee meeting minutes.

**ROLL CALL VOTE: 3-0-0**

**ADJOURNMENT**

Chair Riffle adjourned the meeting of the Action Plan and Budget Committee of the Midpeninsula Regional Open Space District at 6:53 p.m.

Maria Soria, MMC  
District Clerk