



REGULAR MEETING

**BOARD OF DIRECTORS
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

Wednesday, July 9, 2025

*The Board of Directors conducted this meeting in accordance with
California Government Code section 54953.*

DRAFT MINUTES

**REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA
REGIONAL OPEN SPACE DISTRICT**

President Cyr called the regular meeting of the Midpeninsula Regional Open Space District to order at 7:00 p.m.

ROLL CALL

Members Present: Jed Cyr, Karen Holman, Zoe Kersteen-Tucker, Yoriko Kishimoto, and Curt Riffle

Members Absent: Craig Gleason and Margaret MacNiven

Staff Present: General Counsel Hilary Stevenson, Assistant General Manager Susanna Chan, Assistant General Manager Brian Malone, Chief Financial Officer/Director of Administrative Services Stefan Jaskulak, District Clerk/Assistant to the General Manager Maria Soria, Executive Assistant/Deputy District Clerk Shaylynn Nelson, Senior Resources Management Specialist David Liefert, Planner II Mattea Ottoboni, and Capital Project Manager III Alex Harker, Planning Manager Jane Mark, and Ranger Nicholas Bustos

President Cyr announced that the public has the opportunity to comment on the agenda, and the opportunity to listen to this meeting through the internet or via telephone. This information can be found on the meeting agenda, which was physically posted at the District's Administrative Office, and on the District website.

PLEDGE OF ALLEGIANCE

Ranger Nicholas Busto introduced Boy Scout Troop 390 Hunter Ding that led the Pledge of Allegiance.

ORAL COMMUNICATIONS

Public comment opened at 7:01 p.m.

District Clerk Maria Soria reported there were no public speakers for this item.

Public comment closed at 7:01 p.m.

ADOPTION OF AGENDA

Motion: Director Kishimoto moved, and Director Riffle seconded the motion to adopt the agenda.

ROLL CALL VOTE: 5-0-0 (Directors Gleason and MacNiven absent)

CONSENT CALENDAR

Public comment opened at 7:05 p.m.

Lubab Sheet Davis, President of Deer Hollow Farm, spoke in favor of Agenda Item # 9 for the Approval of Agreement between the City of Mountain View and Midpeninsula Regional Open Space District for the Operation of Deer Hollow Farm.

Public comment closed at 7:06 p.m.

Motion: Director Riffle moved, and Director Kersteen-Tucker seconded the motion to approve the Consent Calendar.

ROLL CALL VOTE: 5-0-0 (Directors Gleason and MacNiven absent)

1. **Approve the June 25, 2025 Board meeting minutes**
2. **Approve Claims Report**
3. **Fiscal Year 2025-26 Annual Claims List (R-25-88)**

General Manager's Recommendation: Approve the Fiscal Year 2025-26 Annual Claims List.

4. **Award of Contract for biological support services for the Madonna Creek Dam Repair Project within Miramontes Ridge Open Space Preserve (R-25-89)**

General Manager's Recommendations:

1. Award a contract to BioMaAS, Inc. to provide biological surveying, monitoring, and reporting for the Madonna Creek Dam Repair Project for a base amount not-to-exceed \$52,444.
2. Authorize a 15% contingency in the amount of \$7,867 reserved for unanticipated issues, for a total contract amount not-to-exceed \$60,311.

5. Award of Contract to Rocha Construction and Earthworks, Inc. for Construction Services for the Madonna Creek Dam Repair Project within Miramontes Ridge Opens Space Preserve (R-25-90)

General Manager's Recommendations:

1. Award a contract to Rocha Construction and Earthworks, Inc. to complete land slide repairs and bank stabilization for the Madonna Creek Dam Repair project (Project) for a base amount not-to-exceed \$184,000.
2. Authorize a 15% contingency in the amount of \$27,600 reserved for unanticipated issues, for a total contract amount not-to-exceed \$211,600.

6. Capital Equipment Purchase for Fiscal Year 2025-26 (R-25-91)

General Manager's Recommendations:

1. Authorize the General Manager to execute a purchase contract with the California Department of General Services and associated contract dealers for four (4) vehicles (three patrol vehicles, one maintenance, resulting in three replacements and one new vehicle) for a not-to-exceed amount of \$306,000.
2. Authorize the General Manager to execute a purchase contract with the California Department of General Services and associated contract dealers for two (2) pieces of equipment (one replacement piece and one new) for a not-to-exceed amount of \$173,000.
3. Authorize the General Manager to make changes to the make, model, and type of vehicle or equipment to meet the purpose expressed in this report within the grand total not-to-exceed expenditure approval for vehicles and equipment of \$479,000.

7. Award of a Construction Contract for the Prospect Road Culvert Replacement Project in Fremont Older Open Space Preserve (R-25-92)

General Manager's Recommendations:

1. Authorize the General Manager to enter into a contract with Irish Excavation for a not-to-exceed base amount of \$222,222.
2. Authorize a contingency of 15% in the amount of \$33,333 to be reserved for unanticipated issues, bringing the total-not-to-exceed contract amount to \$255,555.

8. Award of Contract for Lone Madrone Corrals Project at the La Honda Creek Open Space Preserve (R-25-93)

General Manager's Recommendations:

1. Award a contract to SFT Construction Corp of San Francisco, California to construct a livestock corral and associated fencing at the Lone Madrone Grazing Unit for a not-to-exceed base contract amount of \$295,000.
2. Authorize a 10% contingency in the amount of \$29,500 to be reserved for unanticipated issues, bringing the total not-to-exceed contract amount to \$324,500.

9. Approval of Agreement between the City of Mountain View and Midpeninsula Regional Open Space District for the Operation of Deer Hollow Farm (R-25-94)

General Manager's Recommendations:

1. Authorize the General Manager to execute the attached Agreement with the City of Mountain View for the continued operation of Deer Hollow Farm.
2. Determine that the recommended actions are categorically exempt from the California Environmental Quality Act, as set out in the report.

10. Amendments to the Conflict-of-Interest Code (R-25-95)

General Manager's Recommendation: Adopt a resolution amending the Conflict-of-Interest Code to make minor updates to the list of positions required to file Form 700 (Statement of Economic Interests).

BOARD BUSINESS**11. Proposed Third-party Hicks Creek Restoration Compensatory Mitigation Project at Sierra Azul Open Space Preserve (R-25-96)**

Senior Resources Management Specialist David Liefert presented. Caltrain Deputy Director of Environmental Compliance Michael Tauchen assisted with answering questions.

Director Kishimoto inquired whether the location of the current mitigation project, as well as the previous Hicks Road restoration site, could be available for the Board of Director (Board) to visit for demonstration and educational purposes.

Mr. Liefert responded that he can coordinate with staff, partner agencies, and Valley Water afterwards to provide the Board with a tour of the mitigation area.

Director Holman suggested that, if her colleagues are interested, there could be value in visiting the site prior to the start of work to allow the Board an opportunity to compare and contrast.

Public comment opened at 7:39 p.m.

Ms. Soria reported there were no public speakers for this item.

Public comment closed at 7:39 p.m.

Motion: Director Kishimoto moved, and Director Riffle seconded the motion to:

1. Accept staff's evaluation of the proposed third-party compensatory mitigation project at Sierra Azul Open Space Preserve, which would restore approximately 0.75 acres of degraded instream and riparian habitat.
2. Authorize the General Manager to negotiate a mitigation agreement with Peninsula Corridor Joint Powers Board and return to the Board for approval of the finalized agreement.

ROLL CALL VOTE: 5-0-0 (Directors Gleason and MacNiven absent)

12. Award of Contract for the Stevens Creek Shoreline Nature Study Area Restoration Project to Anchor QEA for Technical Studies and Basis-of-Design Services (R-25- 97)

Planner II Mattea Ottoboni and Capital Project Manager III Alex Harker presented.

Public comment opened at 8:05 p.m.

Ms. Soria reported there were no public speakers for this item.

Public comment closed at 8:05 p.m.

Motion: President Cyr moved, and Director Holman seconded the motion to:

1. Authorize the General Manager to execute a contract with Anchor QEA, Inc., to provide consulting services in support of the Stevens Creek Shoreline Nature Study Area Restoration Project for a base amount not to exceed \$566,834.
2. Authorize a 15% contingency of \$85,025 to cover unforeseen conditions beyond the current scope of work.
3. Authorize a separate 10% contract allowance of \$56,683 for the potential need of additional technical studies, bringing the total not-to-exceed contract amount to \$708,542.

ROLL CALL VOTE: 5-0-0 (Directors Gleason and MacNiven absent)

INFORMATIONAL REPORTS

A. Committee Reports

Director Kersteen-Tucker reported on the Action Plan & Budget Committee meeting held on July 8, 2025.

Director Riffle reported on the Hawthorns Historic Complex Ad Hoc Committee meeting held on July 8, 2025.

B. Staff Reports

None.

C. Director Reports

Director Kishimoto reported on the upcoming Stevens Creek Summit, scheduled for Thursday, March 26, 2026, and noted that the City of Mountain View will be hosting the event. She mentioned that she will be meeting with the General Manager to inquire about possible sponsorship from the District and will report back to the Board.

Director Riffle thanked Chief Financial Officer/Director of Administrative Services Stefan Jaskulak and staff for an outstanding Budget and Action Plan document.

ADJOURNMENT

President Cyr adjourned the regular meeting of the Board of Directors of the Midpeninsula Regional Open Space District meeting at 8:12 p.m.

Maria Soria, MMC
District Clerk