



Midpeninsula Regional
Open Space District

Meeting 15-21

**SPECIAL AND REGULAR MEETING
BOARD OF DIRECTORS OF THE
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

Administrative Office
330 Distel Circle
Los Altos, CA 94022

**Wednesday, August 12, 2015
7:00 PM**

A G E N D A

**6:30 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA
REGIONAL OPEN SPACE DISTRICT – CLOSED SESSION**

ROLL CALL

1. CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Government Code Section 54957(b)(1)

Title of Employees: General Manager

CLOSED SESSION: CONFERENCE WITH LABOR NEGOTIATORS

Government Code Section 54957.6

Agency designated representatives: Board of Directors

Unrepresented Employees: General Manager

ADJOURNMENT

**7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA
REGIONAL OPEN SPACE DISTRICT**

ORAL COMMUNICATIONS

The Board President will invite public comment on items not the agenda. Each speaker will ordinarily be limited to three minutes; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. If you wish to address the Board, please complete a speaker card and give it to the District Clerk. Individuals are limited to one appearance during this section.

ADOPTION OF AGENDA

CONSENT CALENDAR

All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent

Calendar during consideration of the Consent Calendar.

1. Approve Board Meeting Minutes:

July 22, 2015

July 30, 2015

2. Approve Claims Report

3. Amend Contract with Balance Hydrologics, Inc. (R-15-113)

Staff Contact: Matt Baldzikowski, Planner III, Natural Resources Department

General Manager's Recommendation: Approve a contract amendment with Balance Hydrologics Inc., increasing the contract by \$39,840, for a total amount not to exceed \$64,840 to continue and expand the Water Resources Inventory Study underway at the Bear Creek Redwoods Open Space Preserve.

4. Acceptance of Conservation Easements over three Los Trancos County Water District Parcels, two located in unincorporated San Mateo County (Assessor Parcel Numbers 080-071-010 and 080-060-580) and one located in the Town of Portola Valley (Assessor Parcel Number 080-241-410) (R-15-117)

Staff Contact: Allen Ishibashi, Senior Real Property Agent

General Manager's Recommendations:

1. Determine that the recommended actions are categorically exempt from the California Quality Act, as set out in the staff report.
2. Adopt a Resolution authorizing the acceptance of two conservation easements over three Los Trancos County Water District parcels.
3. Adopt the Preliminary Use and Management Plan, as set out in the staff report.
4. Withhold dedication of the Los Trancos County Water District Parcels as public open space.

BOARD BUSINESS

The President will invite public comment on agenda items at the time each item is considered by the Board of Directors. Each speaker will ordinarily be limited to three minutes. Alternately, you may comment to the Board by a written communication, which the Board appreciates.

5. Approval of Revised Statement of Investment Policy and Authorization to Purchase Securities through Stifel, Nicolaus & Company (R-15-116)

Staff Contact: Mike Foster, Controller

General Manager's Recommendation: Adopt resolutions approving the proposed revised Statement of Investment Policy and the trading of securities through the investment department of Stifel, Nicolaus & Company.

6. Establishment of the Measure AA Bond Oversight Committee and adopting Committee Bylaws (R-15-112)

Staff Contact: Jennifer Woodworth, District Clerk

General Manager's Recommendations:

1. Approve a resolution forming the Measure AA Bond Oversight Committee.
2. Approve the draft bylaws for the Measure AA Bond Oversight Committee.

7. Approval of Salary Adjustments and Revised Employment Agreements for Board Appointees General Counsel and District Controller (R-15-118)

Board Evaluation Committee Members: Director Kishimoto, Director Harris, and Director Siemens, Chair

Board Appointee Evaluation Committee's Recommendations:

As a result of the Board's evaluation of the performance of the District's Board Appointees for Fiscal Year 2014-15, the Board Appointee Evaluation Committee recommends the following compensation adjustments for its Board Appointees for Fiscal Year 2015-16: Adjust the General Counsel's base salary upward to \$212,152, plus a one-time bonus of \$10,200 and retain the Controller's base salary of \$45,153 in anticipation of a reduction in hours, plus a one-time bonus of \$2,300.

The Board Appointee Evaluation Committee recommends the adoption of resolutions approving the salary adjustments set out in Recommendations and authorizing the Board President to execute revised Board Appointee Employment Agreements.

8. Approval of Contract with Geocon Inc. for Environmental Consulting and Hazardous Waste Disposal Services at the former Driscoll Ranch area of La Honda Creek Open Space Preserve (Report will be posted by Monday, August 10 by 5:00 pm)

Staff Contact: Kirk Lenington, Natural Resources Manager

General Manager's Recommendation:

Authorize the General Manager to enter into a professional services contract with Geocon Inc. for a total contract amount not to exceed \$69,000, which includes the project proposal amount of \$60,000 and a fifteen percent contingency amount of \$9,000 to perform environmental consulting and hazardous waste disposal services at the former Driscoll Ranch area of La Honda Creek Open Space Preserve.

INFORMATIONAL MEMORANDA

- Upper La Honda Demolitions

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for factual information; request staff to report back to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

A. Committee Reports

- August 11, 2015 Planning and Natural Resources Committee

B. Staff Reports

C. Director Reports

ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 330 Distel Circle, Los Altos, California 94022.

CERTIFICATION OF POSTING OF AGENDA

I, Jennifer Woodworth, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the special and regular meetings of the MROSD Board of Directors was posted and available for review on August 7, 2015, at the Administrative Offices of MROSD, 330 Distel Circle, Los Altos California, 94022. The agenda and any additional written materials are also available on the District's web site at <http://www.openspace.org>.

Jennifer Woodworth

Jennifer Woodworth, CMC
District Clerk

