



Midpeninsula Regional
Open Space District

Meeting 15-24

**SPECIAL AND REGULAR MEETING
BOARD OF DIRECTORS OF THE
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

Administrative Office
330 Distel Circle
Los Altos, CA 94022

**Wednesday, September 23, 2015
5:00 PM**

A G E N D A

**5:00 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA
REGIONAL OPEN SPACE DISTRICT – CLOSED SESSION**

ROLL CALL

**1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
(GOVERNMENT CODE SECTION 54956.9(b))**

One potential case

**2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section
54956.8)**

Property: Portions of the following properties identified as Santa Clara County Assessor
Parcel Numbers 562-04-014, 562-08-012, and 562-22-017

Agency Negotiator: Allen Ishibashi, Senior Real Property Agent

Negotiating Party: Scott McQueen and Michael Rossetta

Under Negotiation: Terms of real property transactions

ADJOURNMENT

**7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA
REGIONAL OPEN SPACE DISTRICT**

ORAL COMMUNICATIONS

The Board President will invite public comment on items not the agenda. Each speaker will ordinarily be limited to three minutes; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. If you wish to address the Board, please complete a speaker card and give it to the District Clerk. Individuals are limited to one appearance during this section.

ADOPTION OF AGENDA

CONSENT CALENDAR

All items on the Consent Calendar may be approved without discussion by one motion. Board members,

the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.

**1. Approve Board Meeting Minutes:
September 9, 2015**

2. Approve Claims Report

3. Board Code of Conduct, Board/Staff Relationship Policy, and Written Communications Policy (R-15-138)

Staff Contact: Jennifer Woodworth, District Clerk

General Manager's Recommendation: Approve the Board Code of Conduct and revisions to the Board-Staff Working Relationships and Written Communications Policies.

4. Update to the 1978 Board Policy "Policies on Concessions on District Lands," and New Fee Structure (R-15-139)

Staff Contact: Michael Newburn, Operations Manager

General Manager's Recommendation: Review and approve the Legislative, Funding, and Public Affairs Committee's recommended updates to the 1978 Board Policy "Policies on Concessions on District Lands," and adopt a resolution approving the recommended new fee structure.

5. Revisions to Board Policy 3.03, Public Contract Bidding, Vendor and Professional Consultant Selection, and Purchasing Policy (R-15-127)

Staff Contact: Ana Ruiz, Assistant General Manager

General Manager's Recommendation: Approve an amendment to Board Policy 3.03, *Public Contract Bidding, Vendor and Professional Consultant Selection, and Purchasing Policy*, to extend the period of prequalification for professional services from 2 years to 4 years.

6. Contract Amendments for Hazardous Materials Consulting Services (R-15-140)

Staff Contact: Aaron Hébert, Project Manager

General Manager's Recommendation:

1. Approve a contract amendment and term extension with Hazardous Management Services, Inc., extending the contract two years through August 2018 and increasing the contract by \$50,100, for a total amount not-to-exceed \$75,000 to provide hazardous materials consulting services.
2. Approve a contract amendment and term extension with SCA Environmental, Inc., extending the contract two years through August 2018 and increasing the contract by \$50,100, for a total amount not to exceed \$75,000 to provide hazardous materials consulting services.

7. Funding of the United States Geologic Survey Streamgaging Station on San Gregorio Creek (R-15-137)

Staff Contact: Kirk Lenington, Natural Resources Manager

General Manager's Recommendation: Authorize the General Manager to enter into a contract with the San Mateo County Resource Conservation District, for an amount not-to-exceed \$27,950, to provide funding for the United States Geological Survey's Streamgaging Station on San Gregorio Creek.

8. Contract for Completion of the Paulin and Houghton Remediation and Demolition Project at La Honda Creek Open Space Preserve and Debris Removal at El Corte de Madera Creek Open Space Preserve (R-15-143)

Staff Contact: Aaron Hébert, Project Manager

General Manager's Recommendation: Authorize the General Manager to enter into a contract with Randazzo Enterprises, Inc. of Castroville, CA, for a not-to-exceed amount of \$91,437 to complete the Paulin and Houghton Remediation and Demolition Project at the La Honda Open Space Preserve and debris removal at El Corte de Madera Creek Open Space Preserve (Project). The not-to-exceed amount includes a base bid of \$74,520 and an additive alternate of \$4,990 for demolition, remediation, and clean-up, and a 15% contingency amount of \$11,927.

BOARD BUSINESS

The President will invite public comment on agenda items at the time each item is considered by the Board of Directors. Each speaker will ordinarily be limited to three minutes. Alternately, you may comment to the Board by a written communication, which the Board appreciates.

9. City of San Carlos Ballot Measure V for Purpose of the Acquisition and Improvement of the Black Mountain Properties as a Public Park (R-15-141)

Staff Contact: Kevin Woodhouse, Assistant General Manager

General Manager's Recommendation:

1. Discuss and potentially take action on alternatives for response to a request from the San Carlos Measure V Campaign to endorse Measure V;
2. Refer to the Legislative, Funding and Public Affairs Committee a work item for later in the fiscal year to develop a policy concerning Endorsements of Ballot Measures and Legislative Advocacy.

10. Santa Cruz Mountains Stewardship Network Memorandum of Agreement (R-15-142)

Staff Contact: Kevin Woodhouse, Assistant General Manager

General Manager's Recommendation: Authorize the General Manager or his designee to sign on to the Memorandum of Agreement for the Santa Cruz Mountains Stewardship Network.

INFORMATIONAL MEMORANDA

- Construction and Demolition Waste Diversion Policy Implementation as part of the Mindego Ranch Demolition Project

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for factual information; request staff to report back to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

- A. Committee Reports
- B. Staff Reports
- C. Director Reports

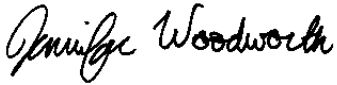
ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 330 Distel Circle, Los Altos, California 94022.

CERTIFICATION OF POSTING OF AGENDA

I, Jennifer Woodworth, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the special and regular meetings of the MROSD Board of Directors was posted and available for review on September 18, 2015, at the Administrative Offices of MROSD, 330 Distel Circle, Los Altos California, 94022. The agenda and any additional written materials are also available on the District's web site at <http://www.openspace.org>.



Jennifer Woodworth, CMC
District Clerk

