



Midpeninsula Regional  
Open Space District

**MIDPENINSULA REGIONAL OPEN SPACE DISTRICT  
ACTION PLAN AND BUDGET COMMITTEE**

Administrative Office  
330 Distel Circle  
Los Altos, CA 94022

**Tuesday, April 12, 2016  
1:00 p.m.**

**A G E N D A**

**1:00 MIDPENINSULA REGIONAL OPEN SPACE DISTRICT ACTION PLAN & BUDGET COMMITTEE**

**ROLL CALL**

**COMMITTEE MEMBERS: RIFFLE, CYR, HARRIS**

**ADOPTION OF AGENDA**

**ORAL COMMUNICATIONS**

*The Committee Chair will invite public comment on items not the agenda. Each speaker will ordinarily be limited to three minutes; however, the Brown Act (Open Meeting Law) does not allow action by the Committee on any item not on the agenda. If you wish to address the Committee, please complete a speaker card and give it to the District Clerk. Individuals are limited to one appearance during this section.*

- 1. Selection of Committee Chair for Calendar Year 2016**
- 2. Approve the Action Plan & Budget Committee Minutes:  
January 12, 2016**
- 3. Proposed New Positions for Operations Department Transition and District-wide. R-16-47)**

Staff Contact: Kevin Woodhouse, Assistant General Manager

General Manager's Recommendation:

1. Confirm and forward to the full Board on April 27, 2016, a recommendation to approve three new positions in order to begin implementing the transition of the Operations Department into the Visitor Services and Land and Facilities Services Departments by the beginning of FY2016-17;
2. Review additional new position requests and forward a recommendation to the full Board for eight more positions to be considered during the FY2016-17 budget review process and four more positions projected for the FY2017-18 budget review process, for continuing the build

- out of the Visitor Services and Land and Facilities Services Departments;
3. Review other District department new position requests and forward a recommendation to the full Board for four more positions to be considered during the FY2016-17 budget review process and two more positions known at this time and projected for the FY2017-18 budget review process.
  4. **Proposed Fiscal Year 2016-17 Action Plan and Budget Overview (R-16-46)**

Staff Contact: Kate Drayson, Special Projects Manager

General Manager's Recommendations: Review and confirm the Proposed Fiscal Year (FY) 2016-17 Action Plan.

## **ADJOURNMENT**

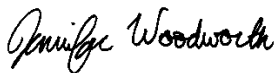
**TO ADDRESS THE COMMITTEE:** *The Chair will invite public comment on agenda items at the time each item is considered. You may address the Committee concerning other matters during Oral Communications. Each speaker will ordinarily be limited to three minutes. Alternately, you may comment to the Committee by a written communication, which the Committee appreciates.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Committee members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 330 Distel Circle, Los Altos, California 94022.

## **CERTIFICATION OF POSTING OF AGENDA**

I, Jennifer Woodworth, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the meeting of the Action Plan & Budget Committee was posted and available for review on April 8, 2016, at the Administrative Offices of MROSD, 330 Distel Circle, Los Altos California, 94022. The agenda and any additional written materials are also available on the District's web site at <http://www.openspace.org>.



Jennifer Woodworth, MMC  
District Clerk

