



Midpeninsula Regional  
Open Space District

Meeting 16-09

**SPECIAL AND REGULAR MEETING  
BOARD OF DIRECTORS OF THE  
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

Administrative Office  
330 Distel Circle  
Los Altos, CA 94022

**Wednesday, April 27, 2016**  
**Special Meeting starts at 5:00 PM**  
**Regular Meeting starts at 7:00 PM**

**A G E N D A**

**5:00 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA  
REGIONAL OPEN SPACE DISTRICT  
ROLL CALL**

**1. Final Interpretive Design and Content for the Mount Umunhum Summit Project (R-16-59)**

Staff Contact: Meredith Manning, Senior Planner, Planning Department

General Manager's Recommendations:

1. Approve the proposed interpretive design and content for the Mount Umunhum Summit Project with any final adjustments, as directed by the full Board.
2. Direct the General Manager to proceed with the production of interpretive signs, which will form the basis for a Request for Bids package for fabrication.

**ADJOURNMENT**

**7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA  
REGIONAL OPEN SPACE DISTRICT**

**ORAL COMMUNICATIONS**

*The Board President will invite public comment on items not the agenda. Each speaker will ordinarily be limited to three minutes; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. If you wish to address the Board, please complete a speaker card and give it to the District Clerk. Individuals are limited to one appearance during this section.*

**ADOPTION OF AGENDA**

**SPECIAL ORDERS OF THE DAY**

- Swearing in Measure AA Bond Oversight Committee Members

- View District's "Working at Midpen" Video

## **CONSENT CALENDAR**

*All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.*

**1. Approve Board Meeting Minutes:**

**April 13, 2016**

**2. Approve Claims Report**

**3. Reclassification of District Clerk position to District Clerk/Assistant to the General Manager (R-16-54)**

Staff Contact: Steve Abbors, General Manager

General Manager's Recommendation: Adopt a resolution reclassifying the District Clerk position to a District Clerk/Assistant to the General Manager position in the General Manager's Office.

**4. Reclassification of an Executive Assistant position to Executive Assistant/Deputy District Clerk in the General Manager's Office (R-16-55)**

Staff Contact: Steve Abbors, General Manager

General Manager's Recommendation: Adopt a resolution adding the Executive Assistant/Deputy District Clerk to the District's Classification and Compensation Plan.

**5. Contracts to Complete Phase I Planning and Environmental Review and Phase II Design and Engineering for the Bay Trail Connection Project at Ravenswood Open Space Preserve (R-16-56)**

Staff Contact: Gretchen Laustsen, Planner III, Planning Department

General Manager's Recommendations:

1. Authorize the General Manager to enter into a new contract with Callander Associates Landscape Architecture, Inc., to complete Phase I Conceptual Planning and Environmental Review for the Bay Trail Project at Ravenswood Open Space Preserve for a not-to-exceed contract amount of \$32,195.
2. Authorize the General Manager to enter into a professional services contract with Callander Associates Landscape Architecture, Inc., for Phase II Design and Engineering Services for the Bay Trail Project at Ravenswood Open Space Preserve for an amount of \$346,844. In addition, authorize a 15% contingency of \$52,026 to cover unforeseen requirements, for a not-to-exceed total contract amount of \$398,870.

**6. Contract Amendment with Restoration Design Group (RDG) for an additional \$449,327 for design, engineering, construction administration, special inspections, and interpretive signage production for the Mount Umunhum Summit Project (Summit Project). (R-16-60)**

Staff Contact: Damon Adlao, Capital Project Manager, Construction and Engineering Department and Meredith Manning, Senior Planner, Planning Department

General Manager's Recommendations: Amend a contract with RDG for the Summit Project in the amount of \$449,327, for a total not-to-exceed contract amount of \$1,428,922, for the following additional scope items:

1. Design, construction documents (CD), and geotechnical review for roadway work;

2. Geotechnical feasibility, design, and CD for the lower stair section;
3. Design, CD, and coordination for summit storm water management improvements;
4. Plans and specifications for volunteer-led planting restoration work;
5. An allowance for construction administration and special inspections; and
6. Fabrication of interpretive signage panels, frames, and stands.

## **BOARD BUSINESS**

*The President will invite public comment on agenda items at the time each item is considered by the Board of Directors. Each speaker will ordinarily be limited to three minutes. Alternately, you may comment to the Board by a written communication, which the Board appreciates.*

### **7. Proposed New Positions for the Land and Facilities Services Department (R-16-58)**

Staff Contact: Kevin Woodhouse, Assistant General Manager

#### General Manager's Recommendations:

1. Approve the Action Plan and Budget Committee's recommendation for three new positions in the Land and Facilities Services Department in order to begin implementing the transition of the Operations Department into the Visitor Services and Land and Facilities Services Departments by the beginning of FY2016-17.
2. Adopt a Resolution approving the updated Classification and Compensation Plan to reflect the addition of one proposed new job classifications per Recommendation 1 above and as further described in the staff report.

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for factual information; request staff to report back to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

#### A. Committee Reports

- April 19, 2016 Action Plan and Budget Committee Meeting
- April 20, 2016 Planning and Natural Resources Committee Meeting

#### B. Staff Reports

#### C. Director Reports

## **ADJOURNMENT**

## **SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT – CLOSED SESSION**

## **ROLL CALL**

### **1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)**

**Property:** Portions of the following properties identified as Santa Clara County Assessor Parcel Numbers 562-04-014, 562-08-012, and 562-22-017

**Agency Negotiator:** Allen Ishibashi, Senior Real Property Agent

**Negotiating Party:** Michael Rossetta

**Under Negotiation:** Terms of real property transactions

**CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. (Government Code Section 54956.9(d)(1))**

Name of Case: *Midpeninsula Regional Open Space v. Michael Rossetta, et al*; Santa Clara County Superior Court Case Number 1-15-CV-289568

**CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. (Government Code Section 54956.9(d)(1))**

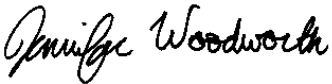
Name of Case: *Midpeninsula Regional Open Space District v. Mount Umunhum Limited Partnership, et al (McQueen)*; Santa Clara County Superior Court Case No.1-15-CV-289553

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 330 Distel Circle, Los Altos, California 94022.

**CERTIFICATION OF POSTING OF AGENDA**

I, Jennifer Woodworth, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the regular meeting of the MROSD Board of Directors was posted and available for review on April 22, 2016, at the Administrative Offices of MROSD, 330 Distel Circle, Los Altos California, 94022. The agenda and any additional written materials are also available on the District's web site at <http://www.openspace.org>.



Jennifer Woodworth, MMC  
District Clerk

