



Midpeninsula Regional
Open Space District

Meeting 16-20

**SPECIAL AND REGULAR MEETING
BOARD OF DIRECTORS OF THE
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

Administrative Office
330 Distel Circle
Los Altos, CA 94022

Wednesday, August 24, 2016
Special Meeting starts at 5:00 PM*
Regular Meeting starts at 7:00 PM*

A G E N D A

5:00 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT – CLOSED SESSION

ROLL CALL

- 1. CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION.**
Government Code Section 54957(b)(1)
Title of Employees: General Counsel
General Manager

ADJOURNMENT

7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT

ORAL COMMUNICATIONS

The Board President will invite public comment on items not the agenda. Each speaker will ordinarily be limited to three minutes; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. If you wish to address the Board, please complete a speaker card and give it to the District Clerk. Individuals are limited to one appearance during this section.

ADOPTION OF AGENDA

CONSENT CALENDAR

All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.

- 1. Approve Claims Report**

2. Award of Contract with Moore, Iacofano, Goltsman (MIG), Inc. for site planning, CEQA environmental review, design, engineering, construction documents, and permitting assistance, for the proposed Red Barn public access area and new entrance at La Honda Creek Open Space Preserve (R-16-103)

Staff Contact: Leslie Chan, Planner II, Planning Department

General Manager's Recommendation:

1. Authorize the General Manager to enter into a multi-year professional services contract with MIG, Inc. to complete site planning, CEQA environmental review, design, engineering, construction documents, and permitting assistance for the proposed new public access area, Preserve entrance, and other associated improvements at the Red Barn area at La Honda Creek Open Space Preserve for a not-to-exceed base contract amount of \$400,000.
2. Authorize a 15% contingency of \$60,000 to cover unforeseen requirements, for a not-to-exceed total contract amount of \$460,000.
3. Adopt a Resolution approving a budget adjustment in the amount of \$60,000 to the Fiscal Year 2016-17 Budget.

3. Caltrans Cooperative Agreement for Highway 17 Wildlife Passage and Bay Area Ridge Trail Crossing Project (R-16-105)

Staff Contact: Julie Andersen, Resource Specialist III, Natural Resources Department

General Manager's Recommendation: Authorize the General Manager to enter into a Cooperative Agreement with Caltrans in a not-to-exceed amount of \$165,000 to fund Caltrans' oversight of the development of a Project Initiation Document for the Highway 17 Wildlife Passage and Bay Area Ridge Trail Crossing Project.

4. Proposed Purchase of the Petersen property as an addition to Sierra Azul Open Space Preserve, located off of Hicks Road east of Reynolds Road in unincorporated Santa Clara County (Assessor's Parcel Number 575-11-022) (R-16-106)

Staff Contact: Allen Ishibashi, Senior Real Property Agent

General Manager's Recommendation:

1. Determine that the recommended actions are categorically exempt from the California Environmental Quality Act (CEQA), as set out in this report.
2. Adopt a Resolution authorizing the purchase of the Petersen property at a cost of \$700,000.
3. Adopt a Preliminary Use and Management Plan for the property, as set out in this report.
4. Approve a budget adjustment of \$700,000 to the Real Property Land Purchase Fund.
5. Indicate the intention to withhold dedication of the Petersen property as public open space at this time.

5. Formation of a Board Retreat Ad Hoc Committee (R-16-107)

Staff Contact: Jennifer Woodworth, District Clerk/Assistant to the General Manager

General Manager's Recommendation:

1. Authorize formation of a Board Retreat Ad Hoc Committee.
2. Approve the Board President's appointments to the Committee.
3. Authorize Director compensation for Committee meeting attendance.

BOARD BUSINESS

The President will invite public comment on agenda items at the time each item is considered by the Board of Directors. Each speaker will ordinarily be limited to three minutes. Alternately, you may comment to the Board by a written communication, which the Board appreciates.

6. Restructuring of the Information Systems and Technology Division of the Administrative Services Department, and related changes to the Classification and Compensation Plan (R-16-104)

Staff Contact: Candice Basnight, Human Resources Supervisor

General Manager's Recommendation: Approve the following classification recommendations for the Information Systems and Technology Division to restructure current positions, without adding new staff, into a Division structure that fulfills the District's current and future IST business needs:

1. Adopt a resolution amending the District's Classification and Compensation Plan with the following changes:
 - a. Addition of Data Administrator classification;
 - b. Addition of Senior Technologist classification;
 - c. Addition of Applications Support Engineer classification;
 - d. Addition of Data Analyst I/II classification.

2. Approve the following reclassifications of positions in the Information Systems and Technology Division of the Administrative Services Department:
 - a. Reclassification of the Geographic Information Systems Administrator to a Geographic Information Systems Program Administrator;
 - b. Reclassification of the Information Technology Administrator to an Information Technology Program Administrator;
 - c. Reclassification of the Information Technology Specialist to a Data Administrator;
 - d. Reclassification of Geographic Information Systems Technician to a Data Analyst I;
 - e. Reclassification of Information Technology Technician to an Information Technology Technician I/II.

7. Formation of the Facilities Ad Hoc Committee (R-16-102)

Staff Contact: Tina Hugg, Senior Planner, Planning Department

General Manager's Recommendation:

1. Direct the formation of a new Facilities Ad Hoc Committee, and authorize the Board President to appoint three Directors to serve on the Facilities Ad Hoc Committee.
2. Determine whether the meetings of the Facilities Ad Hoc Committee should be compensable.

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for factual information; request staff to report back to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

- A. Committee Reports
- B. Staff Reports
- C. Director Reports

ADJOURNMENT

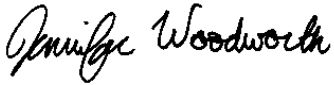
**Times are estimated and items may appear earlier or later than listed. Agenda is subject to change of order.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 330 Distel Circle, Los Altos, California 94022.

CERTIFICATION OF POSTING OF AGENDA

I, Jennifer Woodworth, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the special and regular meetings of the MROSD Board of Directors was posted and available for review on August 19, 2016, at the Administrative Offices of MROSD, 330 Distel Circle, Los Altos California, 94022. The agenda and any additional written materials are also available on the District's web site at <http://www.openspace.org>.



Jennifer Woodworth, MMC
District Clerk

