



Midpeninsula Regional
Open Space District

MIDPENINSULA REGIONAL OPEN SPACE DISTRICT ACTION PLAN AND BUDGET COMMITTEE

Administrative Office
330 Distel Circle
Los Altos, CA 94022

**Tuesday, February 21, 2017
2:30 p.m.**

A G E N D A

2:30 MIDPENINSULA REGIONAL OPEN SPACE DISTRICT ACTION PLAN & BUDGET COMMITTEE

ROLL CALL

COMMITTEE MEMBERS: RIFFLE, CYR, KISHIMOTO

ADOPTION OF AGENDA

ORAL COMMUNICATIONS

The Committee Chair will invite public comment on items not on the agenda. Each speaker will ordinarily be limited to three minutes; however, the Brown Act (Open Meeting Law) does not allow action by the Committee on any item not on the agenda. If you wish to address the Committee, please complete a speaker card and give it to the District Clerk. Individuals are limited to one appearance during this section.

- 1. Selection of Committee Chair for Calendar Year 2017**
- 2. Approve the April 19, 2016 Action Plan & Budget Committee Minutes**
- 3. Review Proposed Enhancement to District's Accounts Payable Claims Process (R-17-25)**

Staff Contact: Janine Ward, Procurement & Contract Specialist, Administrative Services

General Manager's Recommendation:

Review, amend as necessary, and forward to the full Board of Directors, for review and approval the following actions:

1. Authorize Accounts Payable staff to release payments over fifty thousand dollars (\$50,000) without holding for Board approval, but continue to provide the current claims report to the board for information.
2. Recommend Board approval of the revised Board Policy 1.03 – Board Agenda.

4. Revised Board Policy 3.06 – Initial and Continuing Disclosures Relating to Bond Issuances (R-17-26)

Staff Contact: Andrew Taylor, Sr. Accountant and Disclosure Coordinator

General Manager's Recommendations: Recommend Board approval of revisions to Board Policy 3.06 for disclosures relating to District bond issuances.

ADJOURNMENT

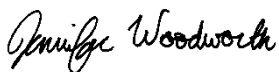
TO ADDRESS THE COMMITTEE: *The Chair will invite public comment on agenda items at the time each item is considered. You may address the Committee concerning other matters during Oral Communications. Each speaker will ordinarily be limited to three minutes. Alternately, you may comment to the Committee by a written communication, which the Committee appreciates.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Committee members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 330 Distel Circle, Los Altos, California 94022.

CERTIFICATION OF POSTING OF AGENDA

I, Jennifer Woodworth, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the meeting of the Action Plan & Budget Committee was posted and available for review on February 17, 2017, at the Administrative Offices of MROSD, 330 Distel Circle, Los Altos California, 94022. The agenda and any additional written materials are also available on the District's web site at <http://www.openspace.org>.



Jennifer Woodworth, MMC
District Clerk/Assistant to the General Manager

