



**SPECIAL AND REGULAR MEETING
BOARD OF DIRECTORS OF THE
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

Administrative Office
330 Distel Circle
Los Altos, CA 94022

Wednesday, September 27, 2017
Special Meeting starts at 5:00 PM*
Regular Meeting starts at 7:00 PM*

A G E N D A

**5:00 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA
REGIONAL OPEN SPACE DISTRICT – CLOSED SESSION**

ROLL CALL

**1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code Section
54957(b)(1)**

Title of Employee: Controller
General Counsel
General Manager

**CLOSED SESSION: CONFERENCE WITH LABOR NEGOTIATORS. Government Code
Section 54957.6**

Agency designated representatives: Board of Directors
Unrepresented Employees: Controller
General Counsel
General Manager

**2. CLOSED SESSION PUBLIC EMPLOYEE APPOINTMENT (GOVERNMENT CODE
SECTION 54957)**

Title: General Counsel

ADJOURNMENT

**7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA
REGIONAL OPEN SPACE DISTRICT**

ORAL COMMUNICATIONS

The Board President will invite public comment on items not on the agenda. Each speaker will ordinarily be limited to three minutes; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. If you wish to address the Board, please

complete a speaker card and give it to the District Clerk. Individuals are limited to one appearance during this section.

ADOPTION OF AGENDA

SPECIAL ORDERS OF THE DAY

- Introduction of staff
 - Jessica Hoshen - Senior Capital Project Manager
 - Leigh Guggemos - Capital Project Manager III
 - Alicia Gonzales – Human Resources Supervisor
 - Lisa Atwood - General Manager's Office Administrative Assistant
 - Iain Reilly - Real Property Agent II
 - Karine Tokatljan - Natural Resources Specialist II
 - Adriana Rodriguez - Land & Facilities Administrative Assistant
 - Lea Bair - Administrative Services Administrative Assistant
 - Rob Scilingo - Open Space Technician

CONSENT CALENDAR

All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.

1. Approve August 9, 2017 Minutes

2. Claims Report

3. Board Response to Written Communications from Mike Liebhold

Staff Contact: Coty Sifuentes-Winter, Integrated Pest Management Coordinator

General Manager's Recommendation: Approve the proposed response to Mike Liebhold.

4. Amendment to the Preliminary Use and Management Plan for the Peninsula Open Space Trust (Conley) Property, portion of the Long Ridge Open Space Preserve located on Shingle Mill Road in unincorporated San Mateo County (Assessor's Parcel Numbers 085-170-020, 085-170-290, and 085-170-310) (R-17-109)

Staff Contact: Michael Williams, Real Property Manager

General Manager's Recommendation: Approve an amendment to the Preliminary Use and Management Plan for the Peninsula Open Space Trust (Conley) property, as set out in the staff report.

5. Adopt resolution to reimburse expenditures related to the acquisition of 5050 El Camino from debt proceeds (R-17-112)

Staff Contact: Stefan Jaskulak, Chief Financial Officer/ Director of Administrative Services

General Manager's Recommendation: Adopt a resolution which declares the District's intent to reimburse prior expenditures related to the acquisition of 5050 El Camino from the proceeds of subsequent borrowing.

6. Approval of a Resolution for Application to the Habitat Conservation Fund Program for grant funds to assist in the purchase of the Peninsula Open Space Trust's Johnston Ranch Uplands property as an addition to Miramontes Ridge Open Space Preserve (R-17-110)

Staff Contact: Melanie Askay, Grants Specialist, Administrative Services

General Manager's Recommendation:

1. Determine that the recommended action is exempt from the California Environmental Quality Act (CEQA) as set out in the staff report.
2. Adopt a Resolution of the Board of Directors approving an application for grant funds from the Habitat Conservation Fund Program to assist with the future purchase of the Johnston Ranch Uplands as an addition to Miramontes Ridge Open Space Preserve.

BOARD BUSINESS

The President will invite public comment on agenda items at the time each item is considered by the Board of Directors. Each speaker will ordinarily be limited to three minutes. Alternately, you may comment to the Board by a written communication, which the Board appreciates.

7. Award of Contract to Albion Environmental, Inc. for Archaeological Services at Bear Creek Redwoods Open Space Preserve in FY2017-18 and FY2018-19 (R-17-108)

Staff Contact: Matt Baldzikowski, Senior Resource Management Specialist, Natural Resources Department

General Manager's Recommendation:

1. Determine that the recommended action has been evaluated previously under the California Environmental Quality Act.
2. Authorize the General Manager to enter into a multi-year professional services contract with Albion Environmental, Inc. of Santa Cruz, California to provide archaeological services in Bear Creek Redwoods Open Space Preserve in Fiscal Year (FY) 2017-18 and FY2018-19 for a base contract amount of \$160,937.
3. Authorize a 20% contingency of \$32,188 to be expended only if necessary to cover unforeseen conditions, for a not-to-exceed total contract amount of \$193,125.

8. Award of Contract for Environmental Services to Support the Ravenswood Bay Trail Project (R-17-111)

Staff Contact: Gretchen Laustsen, Planner III, Planning

General Manager's Recommendation:

1. Authorize the General Manager to enter into a multi-year contract with H.T. Harvey and Associates to provide environmental consulting services to support the Ravenswood Bay Trail Project for a base contract amount of \$58,000.
2. Authorize a 15% contingency of \$8,700, to be expended only if necessary to cover unforeseen conditions, for a not-to-exceed contract amount of \$66,700.

INFORMATIONAL MEMORANDUM

- Alma College Parking Area and Trail Crossing Project – Crosswalk Safety Review

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for information; request staff to report to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

Committee Reports
Staff Reports
Director Reports

ADJOURNMENT

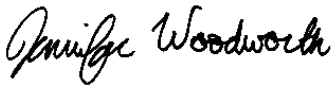
**Times are estimated and items may appear earlier or later than listed. Agenda is subject to change of order.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 330 Distel Circle, Los Altos, California 94022.

CERTIFICATION OF POSTING OF AGENDA

I, Jennifer Woodworth, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the special and regular meetings of the MROSD Board of Directors was posted and available for review on September 22, 2017, at the Administrative Offices of MROSD, 330 Distel Circle, Los Altos California, 94022. The agenda and any additional written materials are also available on the District's web site at <http://www.openspace.org>.



Jennifer Woodworth, MMC
District Clerk

