



**SPECIAL AND REGULAR MEETING  
BOARD OF DIRECTORS OF THE  
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

Administrative Office  
330 Distel Circle  
Los Altos, CA 94022

**Wednesday, December 13, 2017  
Special Meeting starts at 6:00 PM\*  
Regular Meeting starts at 7:00 PM\***

**A G E N D A**

**6:00 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA  
REGIONAL OPEN SPACE DISTRICT**

**ROLL CALL**

- 1. Proposed Quitclaim of a Cultural Conservation Easement to the Amah Mutsun Tribal Band over the Mount Umunhum property (Santa Clara County Assessor's Parcel Number 562-08-003) at Sierra Azul Open Space Preserve, related Memorandum of Agreement, and amendment of the property's Use and Management Plan (R-17-131)**

Staff Contact: Michael C. Williams, Real Property Manager and Elish Ryan, Real Property Planner III

General Manager's Recommendation:

- Determine that the activities authorized under the recommended actions have previously been evaluated in the *Mount Umunhum Environmental Restoration and Public Access Project Final Environmental Impact Report* and have been mitigated to less than significant by the Mitigation Measures adopted as part of the Project, and that there will be no new significant environmental effects or substantial increase in the severity of previously identified significant effects.
- Determine that the Quitclaim of a Cultural Conservation Easement, and amendment to the Use and Management Plan are categorically exempt under the California Environmental Quality Act (CEQA), as set out in the staff report.
- Adopt a Resolution authorizing the Quitclaim of a Cultural Conservation Easement to the Amah Mutsun Tribal Band.
- Adopt a Resolution authorizing the General Manager to enter into a Memorandum of Agreement with the Amah Mutsun Tribal Band for implementation of authorized activities included in the Cultural Conservation Easement.
- Adopt the Amended Use and Management Plan, as set out in the staff report.

**ADJOURNMENT**

**7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

**ORAL COMMUNICATIONS**

*The Board President will invite public comment on items not on the agenda. Each speaker will ordinarily be limited to three minutes; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. If you wish to address the Board, please complete a speaker card and give it to the District Clerk. Individuals are limited to one appearance during this section.*

**ADOPTION OF AGENDA**

**CONSENT CALENDAR**

*All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.*

- 1. Approve December 6, 2017 Minutes**
- 2. Claims Report**
- 3. Annual Dedication Report of Certain District Lands (R-17-138)**

Staff Contact: Elish Ryan, Real Property Planner III and Lupe Hernandez, Administrative Assistant  
General Manager's Recommendation: Accept the annual report on the status of dedicated interests in District lands held for public open space purposes.

- 4. Proposed Purchase of the Lobitos Creek Conservation and Public Trail Easement from the Chamberlain/Lundell Trust as an addition to the Purisima Creek Redwoods Open Space Preserve, located at the end of Lucy Lane in unincorporated San Mateo County (Portion of Assessor's Parcel Number 066-320-160) (R-17-136)**

Staff Contact: Michael Williams, Real Property Manager, Elish Ryan, Real Property Planner III, Alicia Halpern, Planner I

General Manager's Recommendation:

1. Determine that the recommended actions are categorically exempt from the California Environmental Quality Act (CEQA) as set out in the staff report.
  2. Adopt a Resolution authorizing the purchase of the Lobitos Creek Conservation and Public Trail Easement at a cost of \$150,000, with a corresponding authorization for a Fiscal Year 2017-2018 budget increase of the same amount.
  3. Adopt a Preliminary Use and Management Plan for the property as contained in the staff report.
  4. Indicate the intention to withhold dedication of the Lobitos Creek Conservation and Public Trail Easement as public open space at this time.
- 5. Contract Renewals for Printing and Mailing Services (R-17-140)**

Staff Contact: Peggy Gibbons, Public Affairs Specialist II

General Manager's Recommendation: Authorize the General Manager to renew the contracts for printing and mailing services with Patsons Press and Dakota Press for amounts not-to-exceed \$150,000 (each) through end of Fiscal Year (FY) 2018-2019.

## **BOARD BUSINESS**

*The President will invite public comment on agenda items at the time each item is considered by the Board of Directors. Each speaker will ordinarily be limited to three minutes. Alternately, you may comment to the Board by a written communication, which the Board appreciates.*

### **6. Approval of Salary Adjustments and Revised Employment Agreement for Board Appointee General Counsel (R-17-141)**

Staff Contact: Alicia Gonzales, Human Resources Supervisor

#### Board Appointee Evaluation Committee's Recommendation:

As a result of the Board's evaluation of the performance of the District's Board Appointees for Fiscal Year 2016-17, the Board Appointee Evaluation Committee recommends the following compensation adjustments for the General Counsel for Fiscal Year 2017-18: Increase the General Counsel's base salary by 3% to \$229,439 plus a one-time merit pay bonus of \$11,472.

The Board Appointee Evaluation Committee recommends the adoption of a resolution approving the salary adjustments set out in Recommendations and authorizing the Board President to execute a revised Board Appointee Employment Agreement.

### **7. Approval of Salary Adjustments and Revised Employment Agreement for Board Appointee Controller (R-17-142)**

Staff Contact: Alicia Gonzales, Human Resources Supervisor

#### Board Appointee Evaluation Committee's Recommendation:

As a result of the Board's evaluation of the performance of the District's Board Appointees for Fiscal Year 2016-17, the Board Appointee Evaluation Committee recommends the following compensation adjustments for the Controller for Fiscal Year 2017-18: Increase the Controller's base salary by 3% to \$44,187 plus a one-time merit pay bonus of \$2,209.

The Board Appointee Evaluation Committee recommends the adoption of a resolution approving the salary adjustments set out in Recommendations and authorizing the Board President to execute a revised Board Appointee Employment Agreement.

### **8. Approval of Salary Adjustments and Revised Employment Agreement for Board Appointee General Manager (R-17-143)**

Staff Contact: Alicia Gonzales, Human Resources Supervisor

#### Board Appointee Evaluation Committee's Recommendation:

As a result of the Board's evaluation of the performance of the District's Board Appointees for Fiscal Year 2016-17, the Board Appointee Evaluation Committee recommends the following compensation adjustments for the General Manager for Fiscal Year 2017-18: Increase the General Manager's base salary by 3% to \$255,024 plus a one-time merit pay bonus of \$12,751.

The Board Appointee Evaluation Committee recommends the adoption of a resolution approving the salary adjustments set out in Recommendations and authorizing the Board President to execute a revised Board Appointee Employment Agreement.

## **INFORMATIONAL MEMORANDUM**

- Picchetti Winery Eucalyptus Tree Removal

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for information; request staff to report to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

Committee Reports  
Staff Reports  
Director Reports

## **ADJOURNMENT**

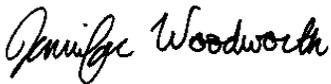
*\*Times are estimated and items may appear earlier or later than listed. Agenda is subject to change of order.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 330 Distel Circle, Los Altos, California 94022.

## **CERTIFICATION OF POSTING OF AGENDA**

I, Jennifer Woodworth, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the special and regular meetings of the MROSD Board of Directors was posted and available for review on December 8, 2017, at the Administrative Offices of MROSD, 330 Distel Circle, Los Altos California, 94022. The agenda and any additional written materials are also available on the District's web site at <http://www.openspace.org>.



Jennifer Woodworth, MMC  
District Clerk

