



Midpeninsula Regional
Open Space District

March 28, 2018
Board Meeting 18-13

SPECIAL AND REGULAR MEETING

BOARD OF DIRECTORS MIDPENINSULA REGIONAL OPEN SPACE DISTRICT

Administrative Office
330 Distel Circle
Los Altos, CA 94022

Wednesday, March 28, 2018

DRAFT MINUTES

REGULAR MEETING

President Cyr called the regular meeting of the Midpeninsula Regional Open Space District to order at 7:01 p.m.

ROLL CALL

Members Present: Jed Cyr, Cecily Harris, Larry Hassett, Pete Siemens, and Curt Riffle

Members Absent: Nonette Hanko and Yoriko Kishimoto

Staff Present: Acting General Manager Ana Ruiz, Acting General Counsel Hilary Stevenson, Chief Financial Officer/Director of Administrative Services Stefan Jaskulak, Acting Assistant General Manager Brian Malone, Acting Assistant General Manager Christine Butterfield, District Clerk/Assistant to the General Manager Jennifer Woodworth, Natural Resources Manager Kirk Lenington, Climate Resiliency Fellow Haley Edmonson, Grants Specialist Melanie Askay, Land & Facilities Manager Elaina Cuzick, Real Property Specialist Susan Weidemann

ORAL COMMUNICATIONS

Melany Moore spoke in favor of continuing operations at Bear Creek stables and

ADOPTION OF AGENDA

Motion: Director Riffle moved, and Director Harris seconded the motion to adopt the agenda.

VOTE: 5-0-0 (Directors Hanko and Kishimoto absent)

CONSENT CALENDAR

Director Hanko arrived at 7:04 p.m.

Public comment opened at 7:08 p.m.

No speakers present.

Public comment closed at 7:08 p.m.

Motion: Director Harris moved, and Director Riffle seconded the motion to approve the Consent Calendar, with the exception of item 6.

VOTE: 6-0-0 (Director Kishimoto absent)

- 1. Approve March 14, 2018 and March 15, 2018 Minutes**
- 2. Claims Report**
- 3. Tunitas Creek Ranch Grazing Lease at Tunitas Creek Open Space Preserve (R-18-27)**

Acting General Manager's Recommendation: Adopt a resolution authorizing the Acting General Manager to enter into a five-year grazing lease with a five-year extension with current tenant, Doug Edwards, at Tunitas Creek Ranch in Tunitas Creek Open Space Preserve.

- 4. Big Dipper Ranch Grazing Lease at Skyline Ridge Open Space Preserve (R-18-26)**

Acting General Manager's Recommendation: Adopt a resolution authorizing the Acting General Manager to enter into a five-year grazing lease with an optional five-year extension with current tenant, Vince Fontana, at Big Dipper Ranch in Skyline Ridge Open Space Preserve.

- 5. Change in Purchasing Card Service Provider (R-18-30)**

Acting General Manager's Recommendation: Adopt a Resolution authorizing the Acting General Manager or his/her designee to change the current purchasing card service provider and issue new credit cards accordingly.

- 6. Urban Greening Grant Submittal for the Ravenswood Bay Trail Connection Project (R-18-29)**

Acting General Manager's Recommendation: Adopt a resolution approving an application to the Urban Greening Grant Program for the Ravenswood Bay Trail Connection Project.

Motion: Director Harris moved, and Director Hassett seconded the motion to adopt a resolution approving an application to the Urban Greening Grant Program for the Ravenswood Bay Trail Connection Project.

ROLL CALL VOTE: 6-0-0 (Director Kishimoto absent)

7. Appointments to the Real Property Committee and Administrative Office Development Ad Hoc Committee (R-18-33)

Board President's Recommendation: Approve the Board President's amended appointments to the Real Property Committee and Administrative Office Development Ad Hoc Committee.

BOARD BUSINESS**8. Climate Change Program Informational Report (R-18-28)**

Climate Resiliency Fellow Hayley Edmonston presented the staff report providing an overview of climate change, climate change impacts already observed in the Golden Gate National Parks, California greenhouse gas (GHG) emissions, and California GHG reduction goals. The District's climate change program is focused on three areas: climate action plan, resilience and adaptation, and carbon sequestration. Ms. Edmonson described climate action plan examples from other government agencies and the timeline and phases for the District's Climate Action Plan.

Director Harris inquired how the Climate Action Plan would take into account the District's new office buildings.

Ms. Edmonson reported her desire for the Climate Action Team to have a representative from the administrative office facilities project serve on both project teams.

Director Siemens commented on various options the District may have to lower greenhouse gas emissions, including additional electric vehicles, increased staff telecommuting, solar panels on District buildings.

Ms. Edmonson presented the District's GHG inventory results and described the methodology used to determine the results. Finally, Ms. Edmonson described the District's GHG emissions forecast.

Directors Riffle and Siemens suggested comparing the District's annual carbon sequestration to the GHG emissions for the area and not only District emissions.

Director Riffle suggested isolating the livestock GHG emission results to demonstrate GHG emissions from the remaining District activities.

Director Riffle suggested including the potential reduction of GHG from facilities based on whether solar panels were installed on the District's office buildings.

Public comments opened at 8:28 p.m.

No speakers present.

Public comments closed at 8:28 p.m.

No Board action required.

INFORMATIONAL MEMORANDUM

- Bear Creek Stables Site Improvements – Project Update

INFORMATIONAL REPORTS

A. Committee Reports

Director Harris reported the Planning and Natural Resources Committee met on March 20, 2018 to receive an update on the Red Barn public access area project.

Director Harris reported the Legislative, Funding, and Public Affairs Committee met on March 27, 2018 to receive a legislative update and discuss the proposed funding agreement regarding the Deer Hollow Farm White Barn renovation project.

B. Staff Reports

Chief Financial Officer Stefan Jaskulak reported the District has recently received the Certificate of Achievement for Excellence in Financial Reporting award for the Comprehensive Annual Financial Report.

Acting General Manager Ana Ruiz reported she and Acting Assistant General Manager Brian Malone recently met with Erika Guerra and Dan Fritz from Lehigh Quarry to discuss site improvements, including water treatment and noise reduction. Ms. Ruiz reported on a recent meeting with Sara Barth from the Sempervirens Fund to discuss upcoming projects and potential partnership areas. Ms. Ruiz was recently interviewed by the Future Ecologies podcast to discuss the Mount Umunhum conservation easement.

C. Director Reports

The Board members submitted their compensatory reports.

Directors Harris, Hassett, and Riffle reported their attendance at the Bay Nature awards dinner.

President Cyr complemented staff for their work highlighted by the Open Roads with Doug McConnell television program.

ADJOURNMENT

President Cyr adjourned the regular meeting of the Board of Directors of the Midpeninsula Regional Open Space District into closed session at 8:39 p.m.

SPECIAL MEETING – CLOSED SESSION

President Cyr called the special meeting of the Midpeninsula Regional Open Space District to order at 8:45 p.m.

Public comments opened at 8:45 p.m.

No speakers present.

Public comments closed at 8:45 p.m.

1. CLOSED SESSION PUBLIC EMPLOYEE APPOINTMENT (GOVERNMENT CODE SECTION 54957)

Title: General Manager Recruitment
General Counsel Recruitment

ADJOURNMENT

President Cyr adjourned the special meeting of the Board of Directors of the Midpeninsula Regional Open Space District at 9:12 p.m.

Jennifer Woodworth, MMC
District Clerk