



Midpeninsula Regional  
Open Space District

## LEGISLATIVE, FUNDING, AND PUBLIC AFFAIRS COMMITTEE

R-18-80  
July 17, 2018

### AGENDA ITEM 2

#### AGENDA ITEM

Consideration of a Memorial Bench for Vince Garrod at Fremont Older Open Space Preserve

#### GENERAL MANAGER'S RECOMMENDATION *den*

Forward to the full Board of Directors a recommendation to install a memorial bench and plaque in honor of conservationist and significant supporter Vince Garrod atop Nob Hill at Fremont Older Open Space Preserve.

#### SUMMARY

Vince Garrod was a conservationist and a prominent member of the Saratoga community. Vince passed away on December 29, 2017. At the April 11, 2018 Board Meeting, Director Curt Riffle expressed an interest in providing a memorial bench in recognition of the contributions Mr. Garrod has made to the Midpeninsula Regional Open Space District (District). This item is coming before the Legislative, Funding, and Public Affairs Committee to consider whether to forward to the full Board of Directors (Board) a recommendation to install a memorial bench and plaque in honor of Mr. Garrod based Board Policy 5.01 *Site Naming, Gift and Special Recognition*. Purchase and installation of the new bench, plaque, and trail signage would cost approximately \$2,420. The Fiscal Year 2018-19 budget includes sufficient funds to cover the associated expenditures.

#### DISCUSSION

Born in 1918 and raised in Saratoga, Vince Garrod spent his life on the family farm. After growing prunes and apricots for 50 years, he developed a horse lively business, Garrod Farms Riding Stables. He served as a Board member and Board President of Peninsula Open Space Trust (POST), a member of the Santa Clara County Agricultural Advisory Committee, represented the County's agricultural interests during the formation of the Santa Clara Valley Water District, and served on the Black Mountain Resource Conservation District (now known as the Loma Prieta Resource Conservation District).

Mr. Garrod has been a big supporter of the District for many years. In 1999, he worked with the District and POST to sell below market a 40-acre forested property as an addition to Long Ridge Open Space Preserve. Mr. Garrod worked with and encouraged the Picchetti family to sell their historic Winery property to the District in 1976, establishing the Picchetti Ranch Open Space Preserve. He also assisted the District with the purchase of the 57-acre Beatty property in 2008 at Alma Bridge Road as an addition to Sierra Azul Open Space Preserve. In 1980, the Garrod Family, led by Vince Garrod, transferred 120 acres of their 240 acres to the District as an

addition to Fremont Older Open Space Preserve. Mr. Garrod saw the rapid development in the Santa Clara Valley result in the loss of farmland and open space, and wanted to ensure preservation of the cherished valley views and bridle paths for the public to enjoy. Garrod Farms continues to be a great neighbor to the District and currently has vineyards, a winery, and a popular equestrian center, with many rides that are organized and led using District trails.

Given the long-standing support and assistance in growing the greenbelt, preserving rural landscapes, and expanding the District's landholdings, Vince Garrod has been a significant supporter of the District. Providing a District memorial bench for Vince Garrod is consistent with Board Policy 5.01 *Site Naming and Special Recognition*, which includes the following criteria:

### III. SPECIAL RECOGNITION

The Legislative, Funding and Public Affairs Committee (LFPAC) shall be the committee designated to discuss all requests that meet the criteria of the policy for special recognition, made by members of the Board of Directors or by members of the public, including bench memorials and the naming of bridges, and after deliberation shall decide which requests will be referred to the full Board for a vote.

#### C. District Memorial Benches

These are benches which are installed by the District in response to requests by members of the Board of Directors to honor deceased "Founders", "Significant Supporters", and "Volunteers".

- a) LFPAC can initiate a bench request and refer a decision to the full Board or individual Board members can initiate a bench request, which will be referred to LFPAC for discussion before it is referred to the full Board for a final decision. Honorees must be deceased "Founders", "Significant Supporters" and "Volunteers".

The General Manager recommends approval of the District memorial bench installation.

### FISCAL IMPACT

The material and construction cost of the recommended actions is estimated at \$2,420 and includes the following elements:

- Cost of a standard bench: \$705
- Cost of personalized plaque: \$320
- Cost of shipping of materials: \$295
- Cost of assembling and installing the bench and plaque: \$500
- Cost of maintenance of bench and plaque: \$600

The FY2018-19 Operating Budget under the Land and Facilities Department includes sufficient.

### PUBLIC NOTICE

Public notice was provided as required by the Brown Act.

## CEQA COMPLIANCE

Section 15301 of the California Environmental Quality Act exempts the minor alteration of existing public structures or facilities, involving negligible or no expansion of existing use. The seating installation would be a minor alteration to an existing trail.

## NEXT STEPS

If the LFPAC confirms the General Manager's recommendation, staff will prepare to bring the item to the full Board of Directors for consideration of approval in August. Below is the tentative timeline for the Vince Garrod Memorial Bench.

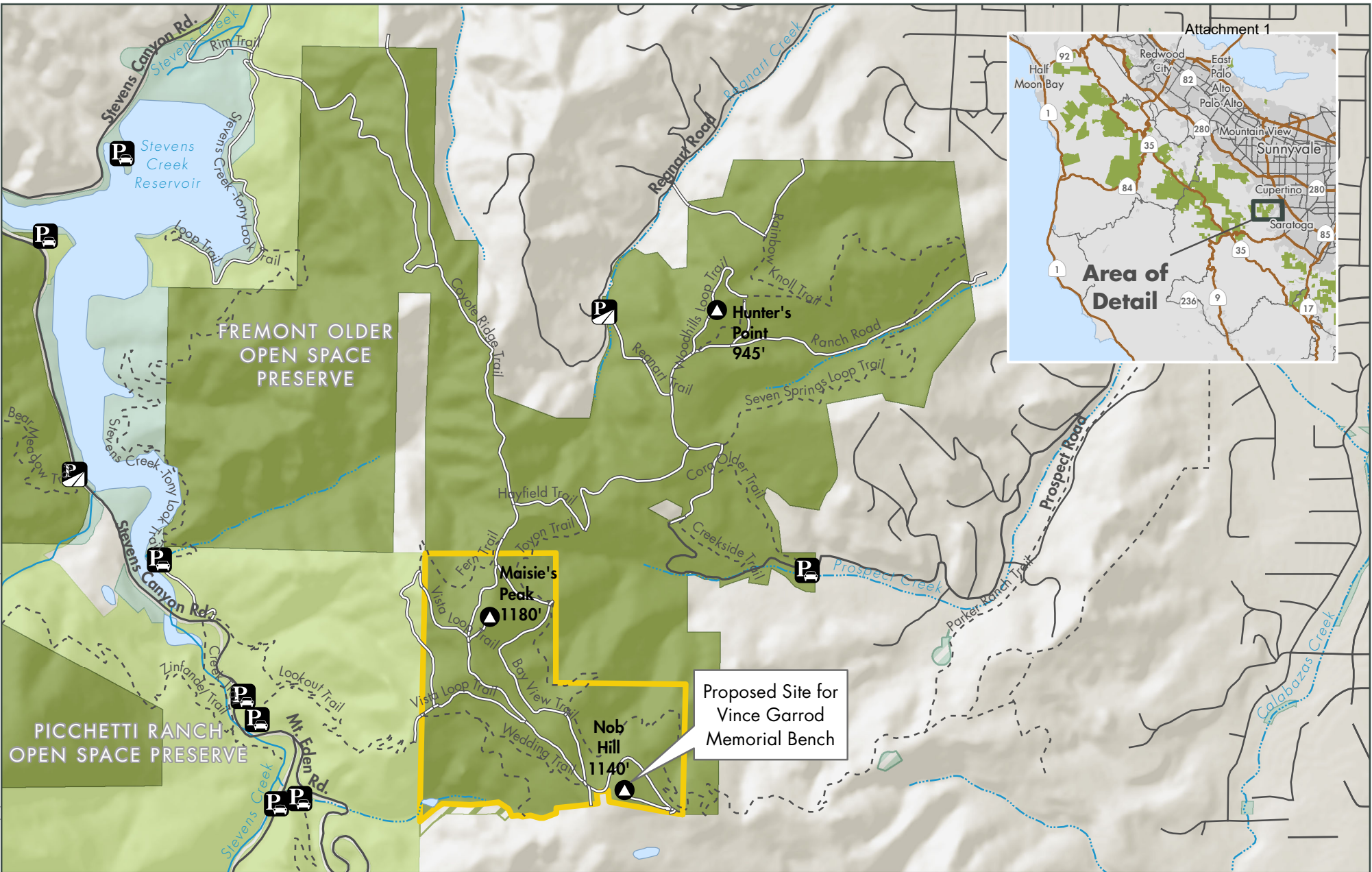
Action Items	Tentative Schedule
LFPAC review and recommendation to the full Board	July 17, 2018
Present to the Board of Directors for consideration	August 22, 2018
Order and prepare bench materials	October 2018
Install bench and plaque	October 2018

### Attachments









1. Attachment 1 - Map of Fremont Older Preserve and Nob Hill
2. Attachment 2 - Proposed Site Photos
3. Attachment 3 - Board Policy 5.01 *Site Naming, Gift and Special Recognition*
4. Attachment 4 – Map of Land Purchases from Vince Garrod in Fremont Older Preserve
5. Attachment 5 – Map of Land Purchases from Vince Garrod in Long Ridge Preserve

Responsible Department Head:  
Cydney Bieber, Acting Public Affairs Manager

Prepared by:  
Carmen Lau, Public Affairs Specialist I



### Proposed Memorial Bench for Vince Garrod

- |   |                      |   |                          |
|---|----------------------|---|--------------------------|
|  | MROSD Preserve       |  | Garrod Property Addition |
|  | MROSD Easement       |  | Point of Interest        |
|  | Watershed Land       |  | Parking Lot              |
|  | Other Protected Land |  | Roadside Parking         |

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(MROSD)  
July 2018



Miles



View from Nob Hill in Fremont Older Open Space Preserve (below)



Location of the proposed bench location, at Nob Hill, Fremont Older (below)



Board Policy Manual

<b>Site Naming, Gift, and Special Recognition</b>	<b>Policy 5.01 Chapter 5 – Historical/Cultural</b>
Effective Date: 8/25/93	Revised Date: 11/13/13
Prior Versions: 8/25/93, 9/14/94, 6/24/98, 9/12/01, 10/8/08, 1/13/10, 10/27/10	

I. SITE NAMING

All District site names and signs should be kept as simple and functional as possible. When a property is acquired, either as an addition to an existing preserve or for the establishment of a new preserve, a name will be recommended in the Preliminary Use and Management Plan. In most cases, "open space preserve" is appropriate as part of the name; however, there may be circumstances when another designation may be used. In some cases, a temporary name may be retained until the next Comprehensive Use and Management Plan review.

A. Open Space Preserves

The name given to each open space preserve should be general enough to remain suitable if the site is enlarged, but specific enough to give its location some significance. Properties added to an open space preserve may not always be contiguous with that preserve.

1. Preserves shall be named after:
  - a) Geographical features of broad, general significance to the preserve;
  - b) Historical persons, cultural names, uses, or events broadly associated with the locale.

2. Preserves shall not be named after any individuals other than historical persons as noted above.

B. Preserve Areas, Trails, Site Improvements, Historic Sites and Unnamed Natural Features

This designation refers to specific locations, land formations, trails, natural and physical features, staging areas and other site improvements, and areas of significance within open space preserves. Recognition of significant land gifts, including "bargain" purchases, will be negotiated at the time of the gift or bargain purchase.

1. Preserve areas, trails, site improvements including benches and bridges, historic sites and previously unnamed natural features shall ordinarily be named after:
  - a) Geographical, botanical or zoological identification;

b) Historical persons, uses, or events associated with the site, or persons and organizations listed in Section III: "Special Recognition".

2. Preserve areas, trails, site improvements, historic sites and unnamed natural features may in rare instances be named after a living individual who has made an outstanding contribution to the District, subject to approval by the Board of Directors.

## II. GIFT RECOGNITION

The purpose of the gift recognition policy is to provide an opportunity for the District to recognize and commend individuals or groups that have made significant contributions of cash, equipment, materials, goods or professional services toward the enhancement of the District, its programs, and its facilities.

### A. Unsolicited Cash Gifts:

Up to \$25	Postcard of thanks
\$26 to \$499	Letter signed by General Manager
\$500 to \$1,999	Letter signed by President of the Board
\$2,000 to \$4,999	Letter signed by President of the Board and District gift item (note cards, etc.)
\$5,000 to \$9,999	Letter signed by President of the Board and framed photograph of favorite District preserve
\$10,000 or more	Letter signed by President of the Board and Resolution and framed photograph of District preserve and mention in a District publication*
*These items will be provided only if desired by the donor.	

## III. SPECIAL RECOGNITION

The Legislative, Funding and Public Affairs Committee (LFPAC) shall be the committee designated to discuss all requests that meet the criteria of the policy for special recognition, made by members of the Board of Directors or by members of the public, including bench memorials and the naming of bridges, and after deliberation shall decide which requests will be referred to the full Board for a vote.

The District places benches in its preserves for three distinct purposes:

### A. District Rest Benches

These benches provide constituents with a place to rest. District staff places these benches without involving a District committee or the full Board. Regular benches must be either a backed or a backless standard bench as described in Section V below.

### B. Constituent Memorial Benches

These are benches which have been requested by constituents in order to honor a member of the public and are funded by the requestors who must pay \$5,000 for the lifetime cost of the bench. LFPAC discusses requests for these benches and decides which requests will be referred to the full Board for a vote. Requests must be in reference to a deceased significant supporter or a volunteer, as defined in the following sections.

a) Constituent memorial benches shall only be placed in locations that have been pre-determined by the District and approved by the Use and Management committee and by the full Board of Directors.

b) If a request for special recognition is approved by the Board of Directors, the requestor(s) shall pay for the cost of constructing, installing and maintaining a memorial bench by contributing \$5,000 to a Memorial Bench Fund to cover the lifetime cost of the bench. The District will put this fund into an interest-bearing account which will be used solely for memorial bench construction, installation, repair, and maintenance.

c) Bench plaques will be 2 x 6 inches in size.

d) Benches must be one of the two District standard bench designs.

#### C. District Memorial Benches

These are benches which are installed by the District in response to requests by members of the Board of Directors to honor deceased "Founders," "Significant Supporters", and "Volunteers".

a) LFPAC can initiate a bench request and refer a decision to the full Board or individual Board members can initiate a bench request which will be referred to LFPAC for discussion before it is referred to the full Board for a final decision. Honorees must be deceased "Founders", "Significant Supporters", and "Volunteers" (per policy Section III D below).

b) For these benches there are no design specification limits or limits on their location. The District will pay for the lifetime cost of the bench.

#### D. Deceased Founders, Significant Supporters, and Volunteers

"Founders", "Significant Supporters", and "Volunteers" are eligible for special recognition, including memorials.

"Founders" shall be defined as an individual or group of individuals who participated in the formation of the District, or were significant supporters of the formation of the District.



"Significant Supporters" shall be defined as individuals or group of individuals who have shown conspicuous or noteworthy support for the District through extraordinary contributions of time and effort to the advancement of the goals, philosophy and mission of the District.

"Volunteers" shall be defined as individuals or groups of individuals who donated their time to the District by working for the District's docent or volunteer program.

#### IV. RECOGNITION OF HISTORIC SITES

A. A recognition monument, normally in plaque form, may be considered by the Board if it is in relation to a specific existing building or other remaining structure of significant historic value. In such cases, the plaque will be affixed or in close proximity to the structure itself. If there is no structure, then recognition may be considered for inclusion on District informational materials or trail signage. Such a site, in the absence of a building or structure, will ordinarily not be physically marked except as determined by the Board on a case-by-case basis as part of the Use and Management planning process for the corresponding open space preserve.

Any Board-approved memorial names shall be included in site brochures, maps, or other informational materials.

#### V. STANDARD BENCH DESIGN SPECIFICATION

A. District Rest Benches and Constituent Memorial benches, described in III(A) and (B) above, are limited to either of the two following standard bench designs:

Backed bench:

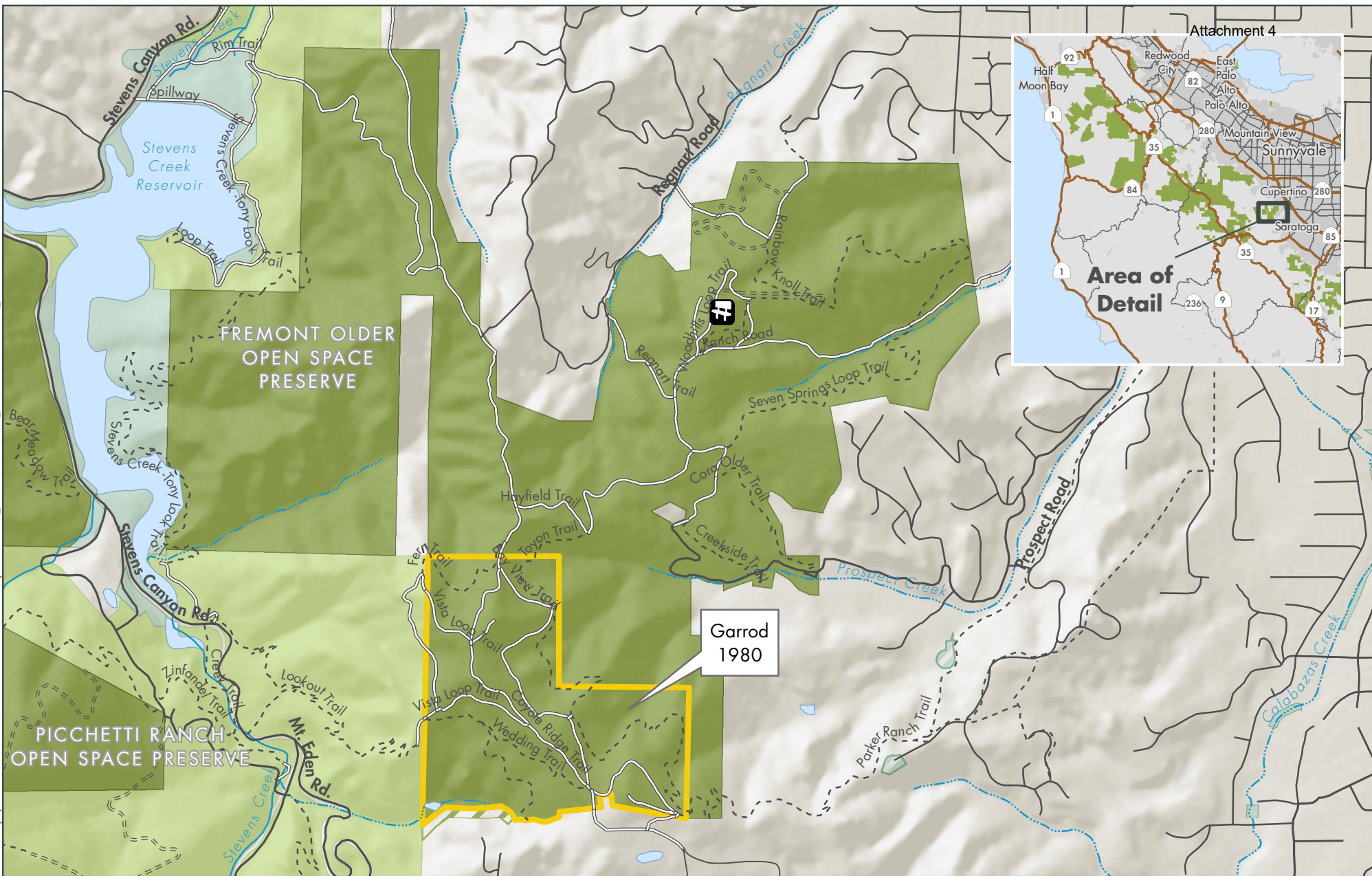
Dumor - Bench 88, recycled plastic slates (color: CEDAR), steel leg supports  
(color: BLACK, IMBEDDED)  
6' or 8' lengths

Backless bench:







Dumor - Bench 103, recycled plastic slates (color: CEDAR), steel leg supports  
(color: BLACK, IMBEDDED)  
103-60PL 6' long, 3 supports  
103-80PL 8' long, 3 supports

B. LFPAC can at any point bring designs to the Board that differ from the District's standard bench designs.

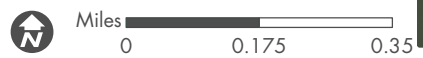
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### Garrod Property Addition to Fremont Older Open Space Preserve

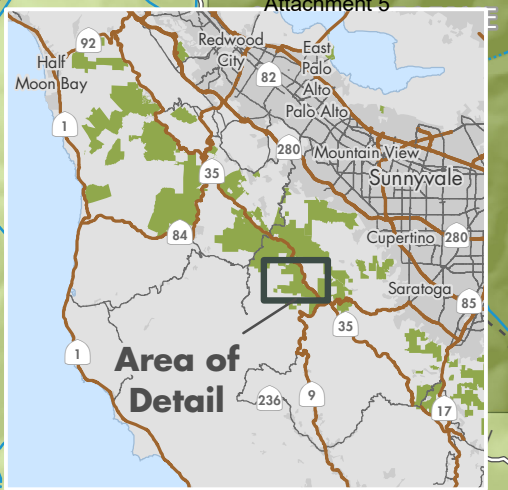
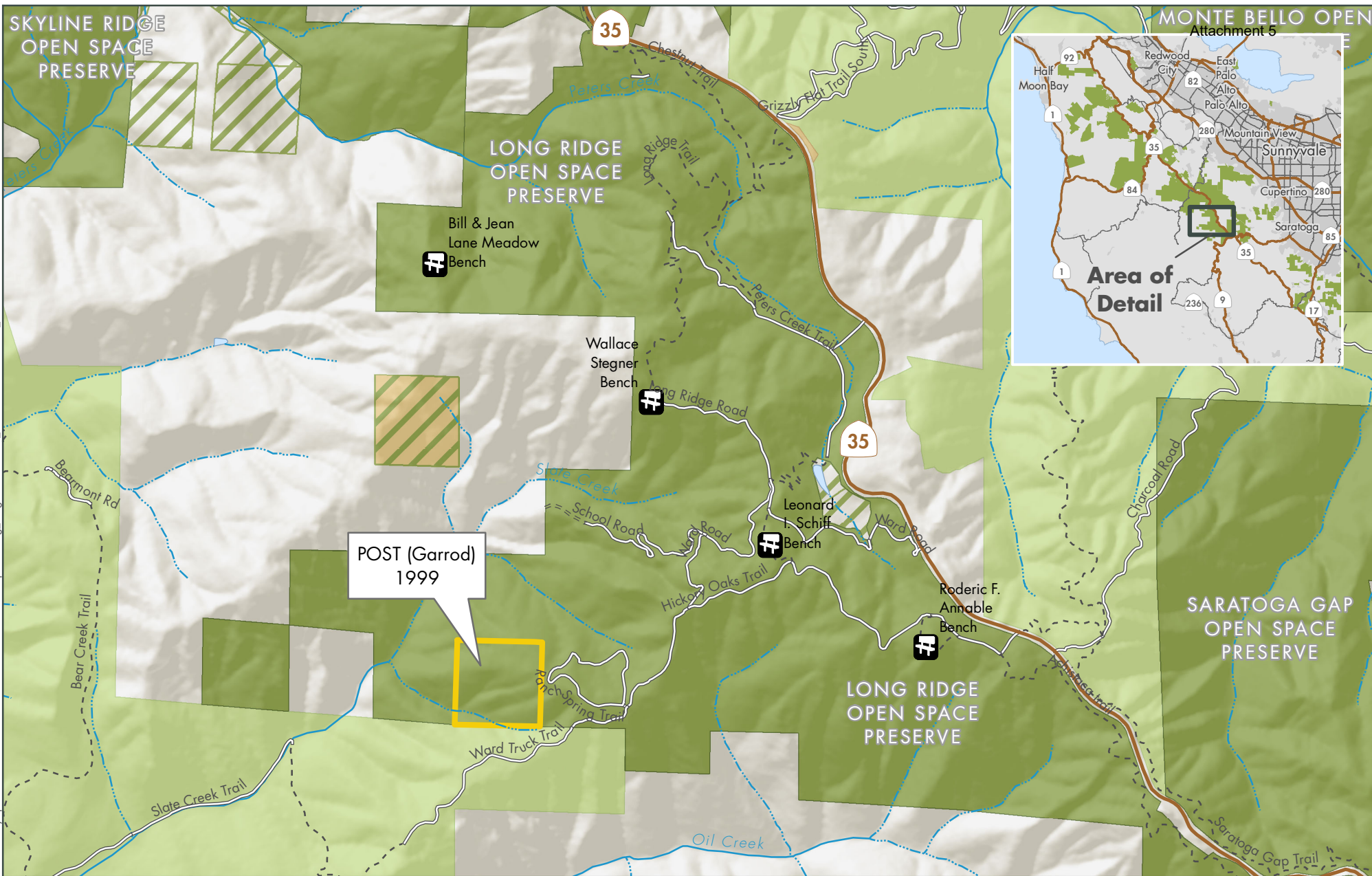
-  MROSD Preserve
-  MROSD Easement
-  Watershed Land
-  Other Protected Land
-  POST (Garrod) Property Addition
-  Bench

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While the District strives to use the best available digital data, these data do not represent a legal survey and are merely a graphic illustration of geographic features.

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MONTE BELLO OPEN Attachment 5

### Garrod Property Addition to Long Ridge Open Space Preserve

-  MROSD Preserve
-  MROSD Easement
-  Land Trust
-  Other Protected Land
-  POST (Garrod) Property Addition
-  Bench

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