



**SPECIAL AND REGULAR MEETING
BOARD OF DIRECTORS OF THE
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

Administrative Office
330 Distel Circle
Los Altos, CA 94022

Wednesday, September 26, 2018
Special Meeting starts at 5:45 PM*
Regular Meeting starts at 7:00 PM*

A G E N D A

**5:45 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA
REGIONAL OPEN SPACE DISTRICT – CLOSED SESSION**

ROLL CALL

**1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section
54956.8)**

Property: Santa Clara County APN: 170-64-119
Agency Negotiator: Allen Ishibashi, Senior Real Property Agent
Negotiating Party: Wellington Park Investors
Under Negotiation: Lease Terms

**2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code Section
54957(b)(1)**

Title of Employee: General Counsel

ADJOURNMENT

**7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA
REGIONAL OPEN SPACE DISTRICT**

ORAL COMMUNICATIONS

The Board President will invite public comment on items not on the agenda. Each speaker will ordinarily be limited to three minutes; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. If you wish to address the Board, please complete a speaker card and give it to the District Clerk. Individuals are limited to one appearance during this section.

ADOPTION OF AGENDA

CONSENT CALENDAR

All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.

1. Approve September 12, 2018 Minutes

2. Claims Report

3. Approval of Two Resolutions for Grant Applications to the Habitat Conservation Fund Program (R-18-106)

Staff Contact: Melanie Askay, Grants Specialist, Administrative Services

General Manager's Recommendation:

1. Adopt a grant application Resolution to the Habitat Conservation Fund Program for funding support to purchase the Johnston Ranch Uplands property as an addition to Miramontes Ridge Open Space Preserve.
2. Adopt a grant application Resolution to the Habitat Conservation Fund Program for funding support to restore the Mindego Ponds at Russian Ridge Open Space Preserve.

4. Award of Contract to D-Line Constructors, Inc., for Improvements to the Monte Bello Driveway at Monte Bello Open Space Preserve (R-18-108)

Staff Contact: Elaina Cuzick, Senior Property Management Specialist, Land and Facilities Services Department

General Manager's Recommendation:

1. Authorize the General Manager to enter into contract with D-Line Constructors, Inc., for a not-to-exceed base contract amount of \$145,063.
2. Authorize a 15% contingency of \$21,759 to be reserved for unanticipated issues, thus allowing the total contract amount not-to-exceed \$166,822.

5. Award of Contract to Ecast Engineering, Inc., for Replacement of the Point of Diversion 17 Waterline on the former McDonald Ranch at La Honda Creek Open Space Preserve (R-18-107)

Staff Contact: Susan Weidemann, Property Management Specialist II, Land and Facilities Department

General Manager's Recommendation:

1. Authorize the General Manager to award a contract to Ecast Engineering, Inc., to construct a new waterline for the base contract amount of \$148,250.
2. Authorize a 15% contract contingency of \$22,238 to be reserved for unanticipated issues, for a total contract amount not-to-exceed \$170,488.

6. Amendment to extend the current lease at 240 Cristich Lane, Campbell, Santa Clara County (Assessor's Parcel Number 412-32-014), also known as the site of the future South Area Field Office (R-18-109)

Staff Contact: Allen Ishibashi, Senior Real Property Agent

General Manager's Recommendation:

1. Determine that the recommended actions are categorically exempt from the California Environmental Quality Act (CEQA), as set out in the staff report.

2. Adopt a Resolution authorizing the lease amendment and granting authority to the General Manager to make future property management decisions to secure additional rental income while moving forward with final plans, permitting, and the bidding process to complete site improvements and repurpose the property as a new South Area Field Office.

7. **Right of Way Contract to exchange interests in real property between the California Department of Transportation (Caltrans) and Midpeninsula Regional Open Space District (District) to receive an easement for the Ravenswood Bay Trail Connection Project near Ravenswood Open Space Preserve in exchange for a drainage easement conveyed to Caltrans at Thornewood Open Space Preserve (portion of San Mateo County APN 075-123-080). Unanimous vote from all seven Board of Directors is required. (R-18-101)**

Staff Contact: Iain Reilly, Real Property Agent II

General Manager's Recommendation:

1. Determine that the recommended actions are categorically exempt from the California Environmental Quality Act (CEQA) as set out in the report.
 2. By a unanimous vote of the Board of Directors, adopt a resolution authorizing the Right of Way Exchange Contract between the District and Caltrans.
 3. Amend the Comprehensive Use and Management Plan for Ravenswood Open Space Preserve to include the exchanged interest in real property.
 4. Withhold dedication of the Exchange Property as public open space at this time.
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8. **Approval of a Memorandum of Understanding with Midpeninsula Regional Open Space District Field Employees Association and Approval of Salary and Benefits Adjustments for the Office, Supervisory, and Management Employees (R-18-110)**

Staff Contact: Candice Basnight, Human Resources Manager

General Manager's Recommendation:

1. Adopt a resolution approving the Memorandum of Understanding with the Midpeninsula Regional Open Space District Field Employees Association, for a term of July 1, 2018, through June 30, 2021.
2. Adopt a resolution approving salary and benefit adjustments for the Office, Supervisory, and Management employees, effective July 2, 2018.
3. Approve a corresponding update to the Fiscal Year 2018-19 Classification and Compensation Plan.

BOARD BUSINESS

The President will invite public comment on agenda items at the time each item is considered by the Board of Directors. Each speaker will ordinarily be limited to three minutes. Alternately, you may comment to the Board by a written communication, which the Board appreciates.

9. Grants Program Strategic Plan (R-18-105)

Staff Contact: Melanie Askay, Grants Specialist

General Manager's Recommendation: Review and adopt the Grants Program Strategic Plan.

INFORMATIONAL MEMORANDUM

- Dog On-Leash Access at Upper La Honda Creek Open Space Preserve

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board

questions to staff for information; request staff to report to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

Committee Reports
Staff Reports
Director Reports

ADJOURNMENT

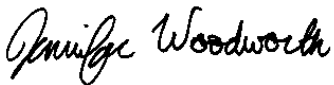
**Times are estimated and items may appear earlier or later than listed. Agenda is subject to change of order.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 330 Distel Circle, Los Altos, California 94022.

CERTIFICATION OF POSTING OF AGENDA

I, Jennifer Woodworth, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the special and regular meetings of the MROSD Board of Directors was posted and available for review on September 21, 2018, at the Administrative Offices of MROSD, 330 Distel Circle, Los Altos California, 94022. The agenda and any additional written materials are also available on the District's web site at <http://www.openspace.org>.



Jennifer Woodworth, MMC
District Clerk

