



**SPECIAL AND REGULAR MEETING  
BOARD OF DIRECTORS OF THE  
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

**SPECIAL MEETING  
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT  
FINANCING AUTHORITY**

Administrative Office  
330 Distel Circle  
Los Altos, CA 94022

**Wednesday, November 14, 2018**  
**Special Meeting starts at 5:00 PM\***  
**Regular Meeting starts at 7:00 PM\***

**A G E N D A**

**5:00 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA  
REGIONAL OPEN SPACE DISTRICT – CLOSED SESSION**

**ROLL CALL**

**1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section  
54956.8)**

**Property:** Verde Road, Half Moon Bay, CA, Portion of San Mateo County APN 066-270-030

**Agency Negotiator:** Michael Williams, Real Property Manager

**Negotiating Party:** John and Maureen Giusti, Property Owners

**Under Negotiation:** Terms and conditions of Property Transfer

**ADJOURNMENT**

**6:00 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA  
REGIONAL OPEN SPACE DISTRICT – STUDY SESSION**

**ROLL CALL**

**1. Annual Bond Disclosure Training for the Board of Directors, Members of the Disclosure  
Working Group, and Contributors (R-18-130)**

Staff Contact: Andrew Taylor, Finance Manager

General Manager's Recommendation: Receive the annual training on Bond Disclosure obligations, responsibilities, and potential liabilities. No formal Board action required.

## ADJOURNMENT

### 7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT

#### ORAL COMMUNICATIONS

*The Board President will invite public comment on items not on the agenda. Each speaker will ordinarily be limited to three minutes; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. If you wish to address the Board, please complete a speaker card and give it to the District Clerk. Individuals are limited to one appearance during this section.*

#### ADOPTION OF AGENDA

#### CONSENT CALENDAR

*All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.*

1. **Approve October 24, 2018 Minutes**
2. **Claims Report**
3. **Fiscal Year 2018-19 Quarter 1 Budget Amendments (R-18-128)**

Staff Contact: Carmen Narayanan, Budget & Analysis Manager

General Manager's Recommendation: Adopt a resolution approving the proposed Fiscal Year 2018-19 Quarter 1 Budget amendments (revenues and expenses)

4. **Lease exchange between Communications & Control, Inc., and Midpeninsula Regional Open Space District to receive a Radio Equipment Lease near Sierra Azul Open Space Preserve in exchange for a Master Communication Lease at Rancho San Antonio Open Space Preserve. (R-18-133)**

Staff Contact: Allen Ishibashi, Sr. Real Property Agent

General Manager's Recommendation:

1. Determine that the recommended actions are categorically exempt from the California Environmental Quality Act (CEQA), as set out in the report.
2. Adopt a Resolution authorizing the lease exchange with Communications & Control, Inc.

5. **Amendment to the Classification and Compensation Plan (R-18-134)**

Staff Contact: Candice Basnight, Human Resources Manager

General Manager's Recommendation: Adopt a resolution amending the Classification and Compensation Plan to reflect current market levels for the following four positions: Volunteer Program Manager, Docent Program Manager, Senior Real Property Specialist, and Senior Property Management Specialist.

#### BOARD BUSINESS

*The President will invite public comment on agenda items at the time each item is considered by the Board of Directors. Each speaker will ordinarily be limited to three minutes. Alternately, you may comment to the Board by a written communication, which the Board appreciates.*

**6. Update on Actions of Mutual Interest taken by the Midpeninsula Regional Open Space District and Lehigh Hanson Heidelberg Cement during the Past Year (R-18-127)**

Staff Contact: Matt Baldzikowski, Senior Resource Management Specialist, Natural Resources Department

General Manager's Recommendation: Receive a presentation from the President of West Region - Lehigh Hanson Heidelberg Cement. No formal Board action required.

**7. Review and acceptance of the Fiscal Year 2017-18 Annual Financial Report (R-18-132)**

Staff Contact: Stefan Jaskulak, Chief Financial Officer

General Manager's Recommendation:

1. Review and accept the Fiscal Year 2017-18 Annual Financial Report
2. Approve a resolution to create a new Committed for Future Acquisitions and Capital Projects Fund and to transfer a total of \$13 million from the General Fund Unassigned Fund balance as follows:
  - a. \$9 million to Committed for Infrastructure Fund;
  - b. \$3 million to Committed for Future Acquisitions and Capital Projects Fund; and
  - c. \$1 million to Committed for Capital Maintenance Fund.

**Time Certain – To Be Heard No Earlier Than 8:30 P.M.**

**8:30 SPECIAL MEETING OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT FINANCING AUTHORITY**

**ROLL CALL**

**1. Acceptance of the Annual Financial Report of the Midpeninsula Regional Open Space District Financing Authority for Fiscal Year Ending June 30, 2018 (R-18-131)**

Staff Contact: Andrew Taylor, Finance Manager

Controller's Recommendation: Accept the Annual Financial Report.

**ADJOURNMENT**

**RECONVENE THE REGULAR MEETING OF BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

**8. Fiscal Year 2017-18 Annual Year End Report (R-18-129)**

Staff Contact: Ana María Ruiz, General Manager

General Manager's Recommendation: No Board action required for review of the Fiscal Year 2017-18 Annual Year End Report.

**9. Interview Process for Interviewing Applicants to Fill the Ward 7 Vacancy (R-18-135)**

Staff Contact: Jennifer Woodworth, District Clerk/ Assistant to the General Manager

General Manager's Recommendation: Review the process for interviewing applicants for the Ward 7 Vacancy.

## INFORMATIONAL MEMORANDUM

- Continued Coordinated Monitoring in accordance with the Guadalupe River Watershed Total Maximum Daily Load for mercury
- Constituent Bench Policy – final revisions consistent with Board direction
- Permitting for Mt Umunhum

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for information; request staff to report to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

Committee Reports  
Staff Reports  
Director Reports

## ADJOURNMENT

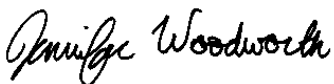
*\*Times are estimated and items may appear earlier or later than listed. Agenda is subject to change of order.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 330 Distel Circle, Los Altos, California 94022.

## CERTIFICATION OF POSTING OF AGENDA

I, Jennifer Woodworth, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the special and regular meetings of the MROSD Board of Directors was posted and available for review on November 9, 2018, at the Administrative Offices of MROSD, 330 Distel Circle, Los Altos California, 94022. The agenda and any additional written materials are also available on the District's web site at <http://www.openspace.org>.



Jennifer Woodworth, MMC  
District Clerk

