



**SPECIAL AND REGULAR MEETING
BOARD OF DIRECTORS OF THE
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

Administrative Office
330 Distel Circle
Los Altos, CA 94022

Wednesday, September 11, 2019
Special Meeting starts at 5:00 PM*
Regular Meeting starts at 7:00 PM*

A G E N D A

**5:00 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA
REGIONAL OPEN SPACE DISTRICT**

ROLL CALL

1. Administrative Office Project – Design Development Update (R-19-122)

Staff Contact: Jason Lin, P.E., Engineering and Construction Department Manager
General Manager's Recommendation: Review and provide input on the current design development plans to reconfigure and repurpose the recently purchased office building located at 5050 El Camino Real, Los Altos, California.

ADJOURNMENT

**7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA
REGIONAL OPEN SPACE DISTRICT**

ORAL COMMUNICATIONS

The Board President will invite public comment on items not on the agenda. Each speaker will ordinarily be limited to three minutes; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. If you wish to address the Board, please complete a speaker card and give it to the District Clerk. Individuals are limited to one appearance during this section.

ADOPTION OF AGENDA

CONSENT CALENDAR

All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.

1. **Approve August 28, 2019 Minutes**
2. **Claims Report**
3. **Contract Award for Budget Management Software to Questica Ltd. (R-19-121)**

Staff Contact: Casey Hiatt, Information Systems and Technology Manager

General Manager's Recommendation: Authorize the General Manager to enter into a three-year contract with Questica Ltd. for an amount not to exceed \$127,350 for budget software acquisition, professional implementation services, and two years of software maintenance.

4. **Proposed Agreement to exchange interests in real property between Frederick Holley and Maud Gleason (Holley-Gleason) and Midpeninsula Regional Open Space District (District). District to receive a public trail easement along a portion of Kennedy Trail in Sierra Azul Open Space Preserve (portion of Santa Clara APN 537-15-028) in exchange for a solar panel easement conveyed to Holley-Gleason at Sierra Azul Open Space Preserve (portion of Santa Clara APN 537-15-027). Pursuant to Public Resources Code section 5540.5, a unanimous vote of all seven Board members is required. (R-19-110)**

Staff Contact: Allen Ishibashi, Sr. Real Property Agent

General Manager's Recommendation:

1. Determine that the recommended actions are categorically exempt from the California Environmental Quality Act (CEQA), as set out in the report.
 2. By a unanimous vote of the Board of Directors, adopt a resolution authorizing the agreement to exchange interest in real property between the District and Holley-Gleason.
 3. Amend the Use and Management Plan to include the exchanged interest in real property.
 4. Withhold dedication of the Exchange Property as public open space at this time.
5. **Proposed Agreement to exchange interests in real property between Pacific Gas and Electric Company (PG&E) and Midpeninsula Regional Open Space District (District). District to receive a public roadway easement for a portion of Mt. Umunhum Road and a public trail easement for a portion of Woods Trail in Sierra Azul Open Space Preserve (portion of Santa Clara APN 583-24-004) in exchange for an easement for an existing gas line to be conveyed to PG&E at Pulgas Ridge Open Space Preserve (portion of San Mateo County APN 050-470-090). Pursuant to Public Resources Code section 5540.5, a unanimous vote of all seven Board members is required. (R-19-109)**

Staff Contact: Allen Ishibashi, Sr. Real Property Agent

General Manager's Recommendation:

1. Determine that the recommended actions are categorically exempt from the California Environmental Quality Act (CEQA), as set out in the report.
 2. By a unanimous vote of the Board of Directors, adopt a resolution authorizing the agreement to exchange interest in real property between the District and PG&E.
 3. Amend the Use and Management Plan to include the exchanged interest in real property.
 4. Withhold dedication of the Exchange Property as public open space at this time.
6. **Bear Creek Road Culvert Replacement Funding Agreement between the County of Santa Clara and Midpeninsula Regional Open Space District (R-19-123)**

Staff Contact: Zachary Alexander, Capital Project Manager III, Engineering & Construction Department

General Manager's Recommendation: Adopt a resolution authorizing the General Manager to execute a Funding Agreement with the County of Santa Clara for the Briggs Creek Culvert Replacement underlying Bear Creek Road.

INFORMATIONAL MEMORANDUM

- Highway 17 Trail Connections -- Summary of Comments from July 9, 2019 Public Workshop in Los Gatos
- Pescadero-Butano Watershed Total Maximum Daily Load Regulations for Sediment Impairment

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for information; request staff to report to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

Committee Reports
Staff Reports
Director Reports

ADJOURNMENT

MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT – CLOSED SESSION

ROLL CALL

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code Section 54957(b)(1)

Title of Employee: Controller
General Counsel
General Manager

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6

Agency designated representatives: Board of Directors
Unrepresented Employees: Controller
General Counsel
General Manager

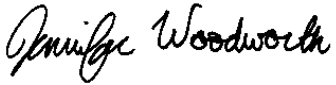
ADJOURNMENT

**Times are estimated and items may appear earlier or later than listed. Agenda is subject to change of order.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 330 Distel Circle, Los Altos, California 94022.

I, Jennifer Woodworth, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the special and regular meetings of the MROSD Board of Directors was posted and available for review on September 5, 2019, at the Administrative Offices of MROSD, 330 Distel Circle, Los Altos California, 94022. The agenda and any additional written materials are also available on the District's web site at <http://www.openspace.org>.



Jennifer Woodworth, MMC
District Clerk

