



# Memorandum

DATE: September 25, 2019

MEMO TO: MROSD Board of Directors

THROUGH: Ana M. Ruiz, General Manager *AMR*

FROM: Gretchen Laustsen, Planner III

SUBJECT: Bear Creek Stables Design Development Contract

At the April 25, 2019 public Board meeting on the Bear Creek Stables project, staff presented various site improvement and repair options with cost estimates for the project. The Board directed staff to move forward with the Deferred Maintenance Repairs (Repair Project) for the near-term, while retaining the Preserve Plan Site Design (Site Design) as a long-term vision (R-19-53). Consistent with Board direction, staff negotiated a revised fee and scope, and administratively amended the existing contract with John Northmore Roberts & Associates (JNRA) to implement the Repair Project. This new scope of work includes design development and engineering, coordination with the water system design team, development of construction plans, and construction administration to implement the Repair Project.

The consultant team is highly qualified to complete this new scope as they are familiar with the project site and have completed a detailed site assessment, including a topographic survey and geotechnical/geological assessments. Using the previously completed work, they will update and advance the existing concept plans for the Repair Project. This work includes designing the Repair Plan to facilitate as much as possible a potential future implementation of the long-term Site Design improvements at a later date.

The Board's original spending authorization included a base contract amount with JNRA of \$770,173, with an additional \$75,000 for unforeseen geotechnical assessments, and a \$77,000 contingency, for a total not-to-exceed contract amount of \$922,190. The newly amended contract with the revised scope, which accounts for all prior expenditures to date, remains within the original amount authorized by the Board in March 2017 (R-17-42). See details below.

## Tables 1 and 2: Contract Accounting

Original Contract	
Base contract	\$770,173
Geotech allowance	\$75,000
Contingency	\$77,000
<b>Total</b>	<b>\$922,190</b>

Amended Contract	
Prior expenditures	\$266,495.69
Amended base contract for revised Repair Project scope	\$621,775
Remaining contingency	\$33,919.31
<b>Total</b>	<b>\$922,190</b>

Staff will return to the Board of Directors twice in the Fall 2019. At an upcoming October Board study session, staff will present potential fundraising options for the Stables project. At a second Board presentation in November, staff will provide an update on the Repair Project, including an update on coordination with the County of Santa Clara, permitting requirements, and the revised project schedule.