



Midpeninsula Regional  
Open Space District



## **MEASURE AA BOND OVERSIGHT COMMITTEE OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

Administrative Office  
330 Distel Circle  
Los Altos, CA 94022

**Wednesday, January 15, 2020**  
**Meeting starts at 5:30 PM\***

**The Measure AA Bond Oversight Committee has the following three responsibilities for each of the years the Measure AA general obligation tax is collected or revenues expended:**

1. Review Plan expenditures on an annual basis to verify conformity with the Expenditure Plan.
2. Review the District's Annual Audit and Annual Accountability report and present the Committee's findings to the Board at a public meeting.
3. Review any proposed amendments to the Expenditure Plan.

### **A G E N D A**

#### **5:30 REGULAR MEETING OF THE MEASURE AA BOND OVERSIGHT COMMITTEE**

##### **ROLL CALL**

##### **ORAL COMMUNICATIONS**

*Public comment on items not on the agenda. Each speaker will ordinarily be limited to three minutes; however, the Brown Act (Open Meeting Law) does not allow action by the Bond Oversight Committee on items not on the agenda. If you wish to address the Committee, please complete a speaker card and give it to the Deputy District Clerk. Individuals are limited to one appearance during this section.*

- 1. Selection of 2020 Bond Oversight Committee Chair and Vice-Chair**
- 2. Approve March 6, 2019 Measure AA Bond Oversight Committee Minutes**
- 3. Review Annual Accountability Report**
- 4. Affirm the Agreed-Upon Procedures for the Review of Measure AA Expenditures and Select Sample Transactions**

Staff Contact: Stefan Jaskulak, Chief Financial Officer/Director of Administrative Services  
General Manager's Recommendations:

1. Affirm the procedures and sampling size as previously approved and implemented by the Bond Oversight Committee for the review of the Annual Accountability Report of 6/30/2019, known as the Agreed-Upon Procedures.

2. Review the Measure AA expenditure reports and select sample expenditures from these reports based on the Agreed-Upon Procedures.
3. Affirm staff's proposal to invite the District's auditor to the February 4th meeting when the BOC reviews and discusses the invoices.

**5. Review of Timeline and Future Meetings**

February 4, 2020	Review Samples Outline Report to the Board
February 27, 2020	Finalize Report to the Board
March 25, 2020	Board Meeting and Presentation of Findings

**ADJOURNMENT**

*\*Times are estimated and items may appear earlier or later than listed. Agenda is subject to change of order.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Committee members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 330 Distel Circle, Los Altos, California 94022.

**CERTIFICATION OF POSTING OF AGENDA**

I, Maria Soria, Deputy District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the meeting of the MROSD Measure AA Bond Oversight Committee was posted and available for review on January 9, 2020, at the Administrative Offices of MROSD, 330 Distel Circle, Los Altos California, 94022. The agenda and any additional written materials are also available on the District's web site at <http://www.openspace.org>.



Maria Soria, CMC  
Deputy District Clerk