



Midpeninsula Regional
Open Space District



BOND OVERSIGHT COMMITTEE – MEASURE AA

February 4, 2020

AGENDA ITEM 2

AGENDA ITEM

Review documentation material for the Selected Measure AA Transactions

GENERAL MANAGER'S RECOMMENDATION

Review the Measure AA documentation material for the expenditure transactions selected for verification at the January 15, 2020 Bond Oversight Committee (BOC) meeting. This review will enable the BOC to obtain reasonable assurance that expenditures incurred during Fiscal Year 2018-19 were solely for uses, purposes, and projects authorized in the ballot measure language for Measure AA.

SUMMARY

At their January 15, 2020 meeting, the Bond Oversight Committee (BOC) affirmed Agreed Upon Procedures to select the 3 land purchases for that year, 10 of the 12 highest non-land expenditures, and 9 other expenditures. The sample expenditures were selected for review to verify conformity to the Measure AA expenditure plan. Review of these selected samples will enable the BOC to obtain reasonable assurance that expenditures incurred by the Midpeninsula Regional Open Space District (District) were solely for uses, purposes, and projects specified in the Measure AA expenditure plan.

DISCUSSION

The BOC has the following three responsibilities for each of the years the Measure AA general obligation tax is collected or revenues expended:

1. Review Plan expenditures on an annual basis to verify conformity with the Expenditure Plan.
2. Review the District's Annual Audit and Annual Accountability report and present the Committee's findings to the Board at a public meeting.
3. Review any proposed amendments to the Expenditure Plan.

For the BOC to perform responsibilities 1 and 2, verification of selected expenditures is needed to obtain or provide reasonable assurance that the expenditures incurred were for projects authorized under Measure AA.

To obtain this verification and reasonable assurance, the BOC affirmed Agreed-Upon Procedures at their meeting on January 15, 2020, to review the 3 land purchases for that year, 10 of the 12 highest non-land expenditures, and 9 other expenditures, as selected by the BOC for the Fiscal

Year ending June 30 2019 (FY19). The BOC also adopted an agreed set of procedures to be used by BOC members when analyzing the sample expenditures.

The adopted set of procedures to be used when analyzing Measure AA expenditures includes the guidelines listed below. In addition, District staff created a cover sheet for each selected transaction to support the procedure criteria.

- Confirm that the amount listed on the expenditure report corresponds to the backup documentation.
- Verify that the date of the expenditures is within the timeframe of the fiscal year.
- Verify that the vendors included in any backup documentation are correctly listed in the spreadsheet of Measure AA expenditures.
- Verify that the project manager has signed off on the invoice payment.
- Verify that the expenditures listed in the Expenditure Report are eligible for Measure AA bond funds reimbursement.
- Confirm that the project number is listed within the correct portfolio.
- At least one of the sample selections should be an internal labor transfer of funds. Confirm that backup documentation shows the Measure AA project associated with the labor reimbursement, the staff member's pay rate, title, date work was performed, total calculation of hours being reimbursed by Measure AA funds, and project manager sign-off on the document.
- For land purchases, confirm the Board resolution and staff report to approve the purchase is included in backup documentation, and confirm the correct purchase price is listed in the wire transfer for the actual transaction.

The summary of the selected samples expenditures is listed in Attachment 1. The detail of each selected sample expenditure can be found in the following attachments:

- Attachment 2 3 Expenditures related to land purchases
- Attachment 3 10 of the 12 highest non-land expenditures
- Attachment 4 9 assorted project expenditures not previously tested in prior BOC reviews

FISCAL IMPACT

No fiscal impact.

PUBLIC NOTICE

Public notice was provided as required by the Brown Act.

CEQA COMPLIANCE

This item is not a project subject to the California Environmental Quality Act.

NEXT STEPS

Incorporate the findings from the discussion and review of the selected sample expenditures in the BOC report to the Board of Directors. Discuss the draft report at the next BOC meeting on February 27 in preparation for a presentation to the Board of Directors on March 25.

Responsible Department Head:

Stefan Jaskulak, Chief Financial Officer/Director of Administrative Services

Prepared by:

Stefan Jaskulak, Chief Financial Officer/Director of Administrative Services

Attachments:

- 1 – Summary the Selected Sample Expenditures
- 2 - Documentation for the 3 Expenditures related to land purchases
- 3 - Documentation for 10 of the 12 non-land expenditures with the highest dollar values
- 4 - Documentation for 9 assorted project expenditures not previously tested in prior BOC reviews

Attachment 1 - Measure AA Expenditures from July 1, 2018 to June 30, 2019

#	Type	Project	Payment Date	Vendor	Description	Amount
1	Land	MAA03-001	09/10/2018	IFLAND SURVEY	Lot Line Adjustment - Purisima Farms Uplands	1,000.00
	Land	MAA03-001	11/26/2018	Journal Entry	Correct project number from JE 2019-664 - MAA not VP	4,500.00
	Land	MAA03-001	04/25/2019	IFLAND SURVEY	Lot Line Adjustment - Purisima Farms Uplands	2,450.00
	Land	MAA03-001	05/30/2019	OLD REPUBLIC TITLE CO	Escrow Fees - # 0626026631	2,800.00
	Land	MAA03-001	06/10/2019	Wells Fargo Purchasing Card	CEQA Notice Exemp Filing Purisima Upland Land Transfer	52.00
	Land	MAA03-001	06/28/2019	OLD REPUBLIC TITLE CO	Add'l Fees Due to remove DTR & Leasehold Subordination	533.00
	Land	MAA03-001	06/28/2019	OLD REPUBLIC TITLE CO	Add'l Escrow Fees - Giusti	145.00
	Land	MAA03-001	06/30/2019	OOP Expense Reimb - M. Williams	SMC Rec Fee for Giusti Purisima Upland Lot Line Adj docs	78.00
2	Land	MAA08-001	04/16/2019	OLD REPUBLIC TITLE CO	Option Payment APN 078-190-030 Escrow #0626030621	10,000.00
	Land	MAA08-001	06/12/2019	OLD REPUBLIC TITLE CO	Title Policy/Escrow APN 078-190-030 LHC Folger MAA08-001	2,860.00
	Land	MAA08-001	06/27/2019	Wells Fargo Wire Transfer	Wire transfer - Old Republic Title Folger-La Honda Land Purchase	2,140,000.00
	Land	MAA08-001	06/30/2019	IFLAND SURVEY	Folger Access Easement - June 2019	1,000.00
	Land	MAA08-001	06/30/2019	Wells Fargo Purchasing Card	Environmental filing - notice of exemption for Folger property	50.00
3	Land	MAA19-003	04/16/2019	OLD REPUBLIC TITLE CO	Prelim Title Cost for APN 510-48-001, Escrow#0626031166	3,200.00
	Land	MAA19-003	06/10/2019	OLD REPUBLIC TITLE CO	Preliminary Closing Deposit on APN#510-48-001	3,000.00
	Land	MAA19-003	06/20/2019	Wells Fargo Wire Transfer	Wire transfer Old Republic Title Haight-Peery Land Purchase	46,724.00
	Land	MAA19-003	06/30/2019	Wells Fargo Purchasing Card	Environmental Filing - NOE for Haight-Peery Property	52.50
4	Top 25	MAA21-005	02/04/2019	GRANITE ROCK COMPANY	Bear Creek Redwoods Public Access Project	504,690.43
5	Top 25	MAA21-005	11/29/2018	GRANITE ROCK COMPANY	Bear Creek Redwoods Public Access Project thru 9/30/18	422,500.00
6	Top 25	MAA21-005	08/01/2018	GRANITE ROCK COMPANY	Bear Creek Redwoods Public Access Project	417,424.75
7	Top 25	MAA23-007	09/24/2018	RANDAZZO ENTERPRISES, INC	Abatement and Demolition of Structures Twin Creeks	375,542.40
8	Top 25	MAA21-005	01/22/2019	GRANITE ROCK COMPANY	Bear Creek Redwoods Public Access Project	373,050.96
9	Top 25	MAA02-001	06/28/2019	CITY OF EAST PALO ALTO	Cooley Landing Project Phase IV & V - Reimbursement Jan - Apr	285,534.99
10	Top 25	MAA23-007	11/29/2018	RANDAZZO ENTERPRISES, INC	Abatement & Twin Creeks Demolition Project	261,396.60
11	Top 25	MAA02-001	12/05/2018	CITY OF EAST PALO ALTO	Cooley Landing Park Project Phase IV & V	163,555.65
12	Top 25	MAA02-001	01/25/2019	CITY OF EAST PALO ALTO	Cooley Landing Park Project MAA 2-001	172,100.95
13	Top 25	MAA02-001	03/22/2019	CITY OF EAST PALO ALTO	Cooley Landing Park Project Phase IV & V	180,572.44
14	Selected by BOC	MAA22-001	02/19/2019	GRASSROOTS ECOLOGY	Hendrys Creek Restoration Project	82,040.80
15	Selected by BOC	MAA10-001	03/01/2019	Waterways Consulting	Alpine Road Trail Improvements- Design & Engineering	70,402.19
16	Selected by BOC	MAA03-003	06/30/2019	HAMMER FENCES	Completion of riparian fence at Bluebrush Ranch	57,757.00
17	Selected by BOC	MAA21-007	06/11/2019	ECOLOGICAL CONCERNS INC	Invasive Species Management -Project #5 - BCR May 2019	42,872.00
18	Selected by BOC	MAA04-004	06/21/2019	AHERN RENTALS, INC.	Equipment Rental - Dozer for Oljon 06/03/19 - 07/01/19	5,500.04
19	Selected by BOC	MAA04-004	07/31/2018	BANK OF THE WEST COMMERCIAL CAI	\$4,121.44 U-Channel Galvanized Sign Posts (139) for Oljon	4,121.44
20	Selected by BOC	MAA17-004	09/20/2018	STILLWATER SCIENCES	Weap Training, Biomonitoring for Stevens Creek Trail Bridges	19,352.48
21	Selected by BOC	MAA22-001	08/03/2018		Payroll Post BW Bi-Weekly 2201816	8,409.49
22	Selected by BOC	MAA23-008	06/28/2019	Journal Entry	Correct project # Sequoia Ecological Inv# 2019-491 to MAA 23-008	5,259.00
Total						5,670,528.11
					As % of Total MAA expenditure	52.16%

ATTACHMENT 2

Attachment 2 - Documentation for the 3 Expenditures Related to Land Purchases

#	Project	Payment Date	Vendor	Description	Amount
1	MAA03-001	09/10/2018	IFLAND SURVEY	Lot Line Adjustment - Purisima Farms Uplands	1,000.00
	MAA03-001	11/26/2018	Journal Entry	Correct project number from JE 2019-664 - MAA not VP	4,500.00
	MAA03-001	04/25/2019	IFLAND SURVEY	Lot Line Adjustment - Purisima Farms Uplands	2,450.00
	MAA03-001	05/30/2019	OLD REPUBLIC TITLE CO	Escrow Fees - # 0626026631	2,800.00
	MAA03-001	06/10/2019	Wells Fargo Purchasing Card	CEQA Notice Exemp Filing Purisima Upland Land Transfer	52.00
	MAA03-001	06/28/2019	OLD REPUBLIC TITLE CO	Add'l Fees Due to remove DTR & Leasehold Subordination	533.00
	MAA03-001	06/28/2019	OLD REPUBLIC TITLE CO	Add'l Escrow Fees - Giusti	145.00
	MAA03-001	06/30/2019	OOP Expense Reimb - M. Williams	SMC Rec Fee for Giusti Purisima Upland Lot Line Adj docs	78.00
2	MAA08-001	04/16/2019	OLD REPUBLIC TITLE CO	Option Payment APN 078-190-030 Escrow #0626030621	10,000.00
	MAA08-001	06/12/2019	OLD REPUBLIC TITLE CO	Title Policy/Escrow APN 078-190-030 LHC Folger MAA08-001	2,860.00
	MAA08-001	06/27/2019	Wells Fargo Wire Transfer	Wire transfer - Old Republic Title Folger-La Honda Land Purchase	2,140,000.00
	MAA08-001	06/30/2019	IFLAND SURVEY	Folger Access Easement - June 2019	1,000.00
	MAA08-001	06/30/2019	Wells Fargo Purchasing Card	Environmental filing - notice of exemption for Folger property	50.00
3	MAA19-003	04/16/2019	OLD REPUBLIC TITLE CO	Prelim Title Cost for APN 510-48-001, Escrow#0626031166	3,200.00
	MAA19-003	06/10/2019	OLD REPUBLIC TITLE CO	Preliminary Closing Deposit on APN#510-48-001	3,000.00
	MAA19-003	06/20/2019	Wells Fargo Wire Transfer	Wire transfer Old Republic Title Haight-Peery Land Purchase	46,724.00
	MAA19-003	06/30/2019	Wells Fargo Purchasing Card	Environmental Filing - NOE for Haight-Peery Property	52.50
Total					2,218,444.50
				As % of Total MAA expenditure	20.41%



Bond Oversight Committee

Invoice Cover Sheet (FY2018-19)



Invoice Details: Land Acquisition Top 10 Expenses BOC Member Invoice Selection

Carneghi-Nakasako (JE)/Ifland Survey/Old Republic

Vendor Title/County of San Mateo Date Various date

Project # MAA03-001 GL # 30-20-230-8204.01

Invoice Amount \$11,558.00 Total Invoice # various

Project Manager* Mike Williams Title* Real Property Manager

Description Appraisal, survey, escrow and filing fees related to the Giusti Purisima Uplands land purchase which subsequently closed on July 3, 2019 (FY19-20).
The purchase of the property was deemed eligible for MAA funding under Portfolio 3.

Bond Oversight Committee Review:

Invoice Review Checklist:

- Confirm the date of the expenditure is within the timeframe of the fiscal year in review
- Verify that the vendor listed on the invoice matches what is listed in the expenditure report
- Confirm the amount listed on the invoice matches what is listed the expenditure report
- Confirm the project number listed is within the correct portfolio
- Verify that the scope of work listed on the invoice is eligible for reimbursement
- Verify the project manager* has signed off on the invoice payment

For staff labor reimbursements, confirm the following are present on the backup documentation:

- Project number
- Staff members pay rate
- Staff members title
- Date work was performed
- Total calculation of reimbursable hours
- Supervisor's approval

For land purchases, confirm the following:

- The Board resolution and board report to approve purchase are included
- All wire transfers or disbursement requests are included
- The final escrow statement reflects total purchase price as approved by the Board



Bond Oversight Committee

Invoice Cover Sheet (FY2018-19)

ATTACHMENT 2

FUNDED BY

MEASURE AA

2014 OPEN SPACE BOND

** If Project Manager did not approve invoice or transaction, include authorized signatory's name & title here.*

Carneghi-Nakasako & Associates
 1602 The Alameda, Suite: 103
 San Jose, CA 95126
 (408)5350900
 www.cnaappraisal.com

CARNEGHI-NAKASAKO + ASSOCIATES

INVOICE

BILL TO

Mr. Michael Williams
 Midpeninsula Regional Open
 Space District
 330 Distel Circle
 Los Altos, CA 94022

INVOICE # 2018CNA186

DATE 09/05/2018

SERVICES

AMOUNT

Appraisal

PO# 2019-130

4,500.00

Appraisal Report of portion of Purisima Uplands Property,
 Unincorporated San Mateo County (Half Moon Bay sphere of influence), in
 September 2018

Carneghi-Nakasako & Associates Tax ID: 81-1829259

BALANCE DUE

\$4,500.00

Please send payment directly to our San Jose office.

Thank you for your business, it is much appreciated.

Contract # & Amt: 2019-19 \$4500
 PO # & Balance: 2019-130
 PO Complete Amt to Pay: \$4,500.00
 G/L Acct: 40-20-230-8102-02
 Project #: _____ Batch #: 2019-248
 Approved By: mcw

TERMS: Accounts are due in full Net 30 days following date of invoice unless special terms are noted. If payment is not received within one month of the date of this invoice, the unpaid balance will be subject to a FINANCE CHARGE computed by a "Periodic Rate" of 1% per month which is an ANNUAL PERCENTAGE RATE of 12%.

County of San Mateo
Assessor-County Clerk-Recorder
Mark Church

555 County Center
Redwood City, CA, 94063

Finalization 2019031828
5/23/19 1:50 pm
021 36

Item	Title	
1	EIR Administrative Fee	
	Document ID	Amount
	DOC# 2019-000131	50.00
2	Clerk Copy	
	Document ID	Amount
	DOC# n/a	2.00
	Regular Copies Count -	2
Total		52.00
	Payment Type	Amount
	Credit Card	52.00
	# 49724	
Amount Due		0.00

THANK YOU
PLEASE RETAIN THIS RECEIPT
FOR YOUR RECORDS

Cardholder Summary			
Cardholder Name:	HERNANDEZ, LUPE	Start Date:	05/01/2019
Card Number:	xxxx-xxxx-xxxx-3156	End Date:	05/31/2019
Status:	Closed	Reminder Period:	06/01/2019 through 06/05/2019
Charges:	104.50 USD	Grace Period:	06/06/2019 through 06/10/2019
Out-of-pocket:	0.00 USD		
Total Amount:	104.50 USD		

Charges

1.	Transaction Date	Posting Date	Merchant	General Ledger Code	Unit	Receipt Image	Receipt Submitted ‡	Amount / Original Currency
	05/17/2019	05/20/2019	Vcn Santa Clara Cty - San Jose,CA	8204.01 - Local County City	ADM(510)	Yes	Yes	52.50 USD / 52.50
	Description CEQA Notice of Exemption Filing for 240 Cristich for dedication for public right of way							
	FUND 40			DEPARTMENT 20			SUB-DEPARTMENT 230	
	PROJECT 31601							
2.	Transaction Date	Posting Date	Merchant	General Ledger Code	Unit	Receipt Image	Receipt Submitted ‡	Amount / Original Currency
	05/23/2019	05/24/2019	San Mateo County Recorder Redwood City,CA	8204.01 - Local County City	ADM(510)	Yes	Yes	52.00 USD / 52.00
	Description CEQA Notice of Exemption Filing for Purisima Upland Land Transfer							
	FUND 30			DEPARTMENT 20			SUB-DEPARTMENT 230	
	PROJECT MAA03-001							

Total Charges: 104.50 USD

Out-of-pocket Expenses

There are no results.

‡ - The Receipt Submitted column indicates that a receipt was submitted via fax, email, at the statement level, or using a system other than the Commercial Card Expense Reporting service.

---End of Report---



IFLAND SURVEY

Surveying - Mapping - GPS

5300 Soquel Ave, #101
Santa Cruz, CA 95062

Invoice

DATE
4/2/2019

INVOICE #
6970

BILL TO

Midpeninsula Regional Open Space District
Attn: Mike Williams
330 Distel Circle
Los Altos, CA 94022-1404

PROJECT #	G14045
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AMOUNT PAID

DATE	PROFESSIONAL SERVICES	QTY	RATE	CHARGE
	<i>Purisima Farms Uplands - Lot Line Adjustment</i>			
	<i>work completed from 08/06/2018 through 04/02/2018</i>			
	<i>P.O. #2019-213</i>			
	<i>CONTRACT WORK THROUGH AMENDMENT NO. 3</i>			
	<i>TOTAL CONTRACT - \$ 28,900</i>			
	<i>PRIOR BILLINGS - \$ 21,100</i>			
	<i>THIS INVOICE - \$ 2,450</i>			
	<i>CONTRACT BALANCE - \$ 5,350</i>			
	<i>BILLING SUMMARY</i>			
	<i>A. Field Staking & office support of the revised LLA for client reviewcompleted</i>			
	<i>B. Revise Lot Line Adjustment application map completed</i>			
	<i>C. Revise 3 LLA legal descriptions with each plat map completed</i>			
	<i>D. Prepare 1 new access easement with plat map..... completed</i>			
	<i>E. Monumentation & Record of Survey \$ 0</i>			
8/6/2018	<i>Project Surveyor II</i>	2.50	150.00	375.00
8/9/2018	<i>Project Surveyor II</i>	0.50	150.00	75.00
8/14/2018	<i>Project Surveyor II</i>	0.50	150.00	75.00
8/22/2018	<i>Project Surveyor II</i>	1.50	150.00	225.00
3/18/2019	<i>Project Surveyor II</i>	1.50	150.00	225.00
3/19/2019	<i>Project Surveyor II</i>	4.00	150.00	600.00
3/25/2019	<i>Project Surveyor II</i>	2.00	150.00	300.00
4/2/2019	<i>Principal Surveyor</i>	0.50	250.00	125.00
4/2/2019	<i>Project Surveyor II</i>	3.00	150.00	450.00

Contract # & Amt: \$ 28,900
 PO # & Balance: 2019-213680
 PO Complete Amt to Pay: \$2,450
 G/L Acct: 30-20-230-8107.07
 Project #: MAA 03 Batch #: 2019-724
 Approved By: M CW

ALL INVOICES ARE DUE AND PAYABLE ON RECEIPT. ACCOUNTS UNPAID AT 30 DAYS ARE DELINQUENT AND SUBJECT TO 1.5% MONTHLY FINANCE CHARGE PER CONTRACT. CONTACT OFFICE FOR ONLINE OR CREDIT CARD PAYMENT (VISA/MC/AMEX) WITH 3% (\$5 MIN) TRANSACTION FEE TEL 831-426-7941 FAX 831-426-6266 EMAIL: gary@iflandsurvey.com	Invoice Total	\$2,450.00
	Job Balance Due	\$2,450.00



IFLAND SURVEY

Surveying - Mapping - GPS

5300 Soquel Ave, #101
Santa Cruz, CA 95062

Invoice

DATE
7/31/2018

INVOICE #
6955

BILL TO

Midpeninsula Regional Open Space District
Attn: Mike Williams
330 Distel Circle
Los Altos, CA 94022-1404

PROJECT #	G14045
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AMOUNT PAID

DATE	PROFESSIONAL SERVICES	QTY	RATE	CHARGE
	<p><i>Purisima Farms Uplands - Lot Line Adjustment</i></p> <p><i>work completed from 06/16/2018 through 07/31/2018</i></p> <p>P.O. # 2019-213</p> <p>CONTRACT WORK THROUGH AMENDMENT NO. 3</p> <p>TOTAL CONTRACT - \$ 28,900 PRIOR BILLINGS - \$ 20,100 THIS INVOICE - \$ 1,000</p> <p>CONTRACT BALANCE - \$ 6,800</p> <p>BILLING SUMMARY</p> <p>A. Field Staking & office support of the revised LLA for client reviewcompleted B. Revise Lot Line Adjustment application map completed C. Revise 3 LLA legal descriptions with each plat map completed D. Prepare 1 new access easement with plat map..... \$ 1000 E. Monumentation & Record of Survey \$ 0</p>			
7/12/2018	Project Surveyor II	0.50	150.00	75.00
7/23/2018	Project Surveyor II	2.50	150.00	375.00
7/24/2018	Project Surveyor II	0.50	150.00	75.00
7/25/2018	Project Surveyor II	1.00	150.00	150.00
7/25/2018	Principal Surveyor	0.50	250.00	125.00
7/31/2018	Project Surveyor II	0.50	150.00	75.00
7/31/2018	Principal Surveyor	0.50	250.00	125.00
	<p>Contract # & Amt: 2017-23 \$28,900.00</p> <p>PO # & Balance: 2019-213 \$7,800.00</p> <p>PO Complete <input type="checkbox"/> Amt to Pay: \$1,000.00</p> <p>G/L Acct: 30-20-230-8101-07</p> <p>Project #: MAA 3-1 Batch #: 2019-248</p> <p>Approved By: <i>[Signature]</i></p>			

<p>ALL INVOICES ARE DUE AND PAYABLE ON RECEIPT. ACCOUNTS UNPAID AT 30 DAYS ARE DELINQUENT AND SUBJECT TO 1.5% MONTHLY FINANCE CHARGE PER CONTRACT. CONTACT OFFICE FOR ONLINE OR CREDIT CARD PAYMENT (VISA/MC/AMEX) WITH 3% (\$5 MIN) TRANSACTION FEE TEL 831-426-7941 FAX 831-426-6266 EMAIL: gary@iflandsurvey.com</p>	Invoice Total	\$1,000.00
	Job Balance Due	\$1,000.00

10578



OLD REPUBLIC TITLE COMPANY

A MEMBER OF THE OLD REPUBLIC TITLE INSURANCE GROUP

361 Lytton Avenue, Suite 100 • Palo Alto CA • 94301 • (650) 321-0510 • FAX (650) 403-4008

PLEASE SEND ALL INQUIRIES AND CORRESPONDENCE TO ADDRESS SHOWN ABOVE

Midpeninsula Regional Open Space District

Att: Mike Williams

Bill No. 5520414
 Date May 30, 2019
 Our No. 0626026631
 Reference No. _____
 Buyer/Seller Giusti
 Property APN's 066-270-020 & 066-270-030
, CA

INVOICE

Terms: Net due upon receipt

Total Amount Due \$ 2,800.00

CLTA Owner's Policy	\$	1,330.00
Escrow Fee(30)	\$	1,245.00
Notary Fee (as needed for Guisti signing)	\$	200.00
Recording Service Fee	\$	25.00

Contract # & Amt: N/A
 PO # & Balance: N/A
 PO Complete Amt to Pay: \$2,800
 G/L Acct: 30-20-230-8101.05
 Project #: MDA03-2018 Batch #: 2019-784
 Approved By: MC Williams



OLD REPUBLIC TITLE COMPANY

A MEMBER OF THE OLD REPUBLIC TITLE INSURANCE GROUP

361 Lytton Avenue, Suite 100 • Palo Alto CA • 94301 • (650) 321-0510 • FAX (650) 403-4008

PLEASE SEND ALL INQUIRIES AND CORRESPONDENCE TO ADDRESS SHOWN ABOVE

Midpeninsula Regional Open Space District, a Public District
330 Distel Circle
Los Altos, CA 94022
Att: Midpeninsula Regional

Bill No. 5520420
Date June 28, 2019
Our No. 0626026631
Reference No. _____
Buyer/Seller Midpeninsula Regional Open Space District, a Public District/the Giusti Family Trust dated May 8, 2013
Property APN's 066-270-020 & 066-270-030, CA

INVOICE

Terms: Net due upon receipt

Total Amount Due \$ 533.00

Additional fees due

\$

533.00

Contract # & Amt: _____

PO # & Balance: _____

PO Complete Amt to Pay: \$ 533.00

G/L Acct: 30-20-230-8101-05

Project #: MAA#03-01 Batch #: _____

Approved By: McWeller

Additional fees to remove Deed of Trust and Leasehold Subordination From District's Title For the Purissima Upland property

ATTACHMENT 2

**County of San Mateo
Assessor-County Clerk-Recorder
Mark Church**

SAN MATEO COUNTY REC
555 CITY CTR
REDWOOD CITY, CA 94063
650-363-4979

Clerk ID: 0050

Sale

**555 County Center
Redwood City, CA, 94063**

XXXXXXXXXXXX9375
VISA

Entry Method: Chip

Total: \$ 78.00

Finalization 2019031588
5/23/19 8:54 am
012 50

05/23/19

08:52:02

Inv #: 000000003

Appr Code: 023620

Apprvd: Online

VISA CREDIT
AID: A0000000000000000000
TVR: 90 00 00 00 00
TSI: 68 00

Customer Copy
THANK YOU!

Item	Title	Amount
1	Lot Line Adjustment	
	Document ID	Amount
	DOC# 2019-038823	39.00

2	Lot Line Adjustment	
	Document ID	Amount
	DOC# 2019-038824	39.00

Total 78.00

Payment Type	Amount
Credit Card	78.00
# 023620	

Amount Due 0.00

**THANK YOU
PLEASE RETAIN THIS RECEIPT
FOR YOUR RECORDS**

Invoice Details: *Land Acquisition* *Top 10 Expenses* *BOC Member Invoice Selection*

Old Republic Title/Ifland

Vendor Survey/County of San Mateo Date Various dates

Project # MAA08-001 GL # 30-20-230-8101.01/.05/.07

Invoice Amount \$2,153,910.00 Total Invoice # various

Project Manager* Mike Williams Title* Real Property Manager

Description Purchase price, survey and title costs for purchase of the Folger property

Bond Oversight Committee Review:

Invoice Review Checklist:

- Confirm the date of the expenditure is within the timeframe of the fiscal year in review
- Verify that the vendor listed on the invoice matches what is listed in the expenditure report
- Confirm the amount listed on the invoice matches what is listed the expenditure report
- Confirm the project number listed is within the correct portfolio
- Verify that the scope of work listed on the invoice is eligible for reimbursement
- Verify the project manager* has signed off on the invoice payment

For staff labor reimbursements, confirm the following are present on the backup documentation:

- Project number
- Staff members pay rate
- Staff members title
- Date work was performed
- Total calculation of reimbursable hours
- Supervisor’s approval

For land purchases, confirm the following:

- The Board resolution and board report to approve purchase are included
- All wire transfers or disbursement requests are included
- The final escrow statement reflects total purchase price as approved by the Board

** If Project Manager did not approve invoice or transaction, include authorized signatory’s name & title here.*

RESOLUTION 19-14

RESOLUTION OF THE BOARD OF DIRECTORS OF MIDPENINSULA REGIONAL OPEN SPACE DISTRICT AUTHORIZING ACCEPTANCE OF PURCHASE AND SALE AGREEMENT, AMENDING THE FISCAL YEAR 2018-19 GENERAL FUND CAPITAL BUDGET, AUTHORIZING GENERAL MANAGER OR OTHER APPROPRIATE OFFICER TO EXECUTE CERTIFICATE OF ACCEPTANCE AND GRANT TO DISTRICT, AUTHORIZING GENERAL MANAGER TO EXECUTE ANY AND ALL OTHER DOCUMENTS NECESSARY OR APPROPRIATE TO CLOSING OF THE TRANSACTION (LA HONDA CREEK OPEN SPACE PRESERVE - LANDS OF FOLGER TRUST, AND AMEND THE BUDGET FOR FISCAL YEAR 2018-19.

The Board of Directors of Midpeninsula Regional Open Space District does hereby resolve as follows:

SECTION ONE. The Board of Directors of Midpeninsula Regional Open Space District (District) does hereby accept the offer contained in that certain Purchase and Sale Agreement between Peter M. Folger and Barbara W. Folger, Co-Trustees of the Peter and Barbara Folger Revocable Trust dated April 8, 1992 as amended, and the Midpeninsula Regional Open Space District, a copy of which purchase agreement is attached hereto and by reference made a part hereof, and authorizes the President of the Board of Directors, General Manager, or other appropriate officer to execute the Agreement and all related transactional documents on behalf of the District to acquire the real property described therein (“the Folger Trust Property”).

SECTION TWO. The Board of Directors of Midpeninsula Regional Open Space District authorizes the expenditure of \$2,150,000.00 covering the purchase of the Folger Trust Property, including a deposit of \$10,000.00.

SECTION THREE. The Board of Directors of Midpeninsula Regional Open Space District authorizes amending the Budget and Action Plan for the Midpeninsula Regional Open Space District for Fiscal Year 2018-19 by increasing the Measure AA Fund Capital budget in the amount of \$2,150,000.00. Except as herein modified, the FY 2018-19 Budget and Action Plan, Resolution No. 16-25 as amended, shall remain in full force and effect.

SECTION FOUR. The General Manager, President of the Board of Directors, or other appropriate officer is authorized to execute a Certificate of Acceptance and the Grant Deed on behalf of the District.

SECTION FIVE. The General Manager or the General Manager’s designee is authorized to provide notice of acceptance to the seller and to extend escrow if necessary.


SECTION SIX. The General Manager or the General Manager’s designee is authorized to expend up to \$20,000.00 to cover the cost of title insurance, escrow fees, survey and miscellaneous costs related to this transaction.

SECTION SEVEN. The General Manager and General Counsel are further authorized to approve any technical revisions to the attached Agreement and documents, which do not involve any material change to any term of the Agreement or documents, which are necessary or appropriate to the closing or implementation of this transaction.

PASSED AND ADOPTED by the Board of Directors of the Midpeninsula Regional Open Space District on June 12, 2019, at a regular meeting thereof, by the following vote:

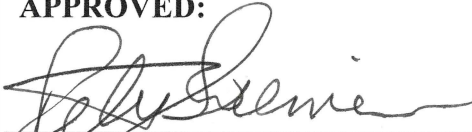
- AYES:** **CYR, HASSETT, HOLMAN, KERSTEEN-TUCKER, KISHIMOTO, RIFFLE, SIEMENS**
- NOES:** **NONE**
- ABSTAIN:** **NONE**
- ABSENT:** **NONE**

ATTEST:




 Secretary
 Board of Directors

APPROVED:



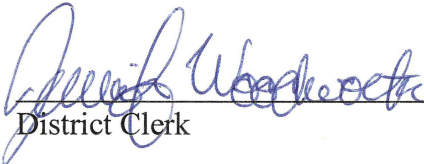
 President
 Board of Directors

APPROVED AS TO FORM:



 General Counsel

I, the District Clerk of the Midpeninsula Regional Open Space District, hereby certify that the above is a true and correct copy of a resolution duly adopted by the Board of Directors of the Midpeninsula Regional Open Space District by the above vote at a meeting thereof duly held and called on the above day.



 District Clerk



IFLAND SURVEY

Surveying - Mapping - GPS

5300 Soquel Ave, #101
Santa Cruz, CA 95062

Invoice

DATE
6/30/2019

INVOICE #
7198

BILL TO

Midpeninsula Regional Open Space District
Attn: Mike Williams
330 Distel Circle
Los Altos, CA 94022-1404
P.O. 2019-575

PROJECT #	G19026
-----------	--------

AMOUNT PAID

DATE	PROFESSIONAL SERVICES	QTY	RATE	CHARGE
6/10/2019	<p>Waik / Folger Access Easement</p> <p>APN 078-190-030 La Honda Road, San Mateo</p> <p>CONTRACT SCOPE (ESTIMATE):</p> <p>A. INITIAL SITE VISIT (\$1000)</p> <ul style="list-style-type: none"> Meet with MROSD representative on site to review project scope and existing conditions. <p>B. EASEMENT LOCATION SURVEY (\$8500)</p> <ul style="list-style-type: none"> Perform research to identify and obtain any historical deeds and/or survey maps/records available from San Mateo County. Establish GPS survey control for datum of all work in CA State Plane Coordinates. Perform a field survey and locate sufficient evidence to determine existing easement location (per Book 208 of Deeds, Page 142 (highlighted in YELLOW on the supplied exhibit and referred to as "Parcel 2 Easement"). Collect limited survey data on as traveled way / existing easement location. Determine boundary line location between Folger and Waik properties to determine easement limit. <p>C. NEW EASEMENT LOCATION, LEGAL DESCRIPTION, AND PLAT (\$5500):</p> <ul style="list-style-type: none"> At the direction of MROSD we will field survey the staked location (staking by MROSD) of a new easement route. Prepare a legal description and plat of the new easement route. <p>work completed through 06/30/2019</p> <p>A. INITIAL SITE VISIT: Contract # & Amt: <u>2019-179 \$15,000</u> Principal Surveyor PO # & Balance: <u>2019-575 \$1,000</u> PO Complete <input type="checkbox"/> Amt to Pay: <u>\$1,000</u> G/L Acct: <u>30-20-250-8101.07</u> Project #: <u>MAA8-01</u> Batch #: <u>2019-883</u> Approved By: <u>AMW/ish.bash</u></p>	4.00	250.00	1,000.00

ALL INVOICES ARE DUE AND PAYABLE ON RECEIPT. ACCOUNTS UNPAID AT 30 DAYS ARE DELINQUENT AND SUBJECT TO 1.5% MONTHLY FINANCE CHARGE PER CONTRACT. CONTACT OFFICE FOR ONLINE OR CREDIT CARD PAYMENT (VISA/MC/AMEX) WITH 3% (\$5 MIN) TRANSACTION FEE TEL 831-426-7941 FAX 831-426-6266 EMAIL: gary@iflandsurvey.com

Invoice Total	\$1,000.00
Job Balance Due	\$1,000.00

Warren Chan

From: Mike Williams
Sent: Tuesday, April 16, 2019 3:47 PM
To: Andrew Taylor; Warren Chan
Cc: Jasmine Leong
Subject: Folger Purchase
Attachments: Folger PSA.Final.doc

Andrew and Warren,

For the Folger property purchase, I need an Option Deposit check cut in the amount of \$10,000 made out to Old Republic Title Company, 361 Lytton Avenue, Suite 100, Palo Alto, CA 94301 for Escrow #0626030621. You will need to set up a project in New World under MAA #8.

Attached is the Purchase Agreement refer to Sections 4.D(ii) and 14 for the option deposit. The purchase price is \$2,150,000 including the option deposit with a close of escrow scheduled for June 28, 2019.

I am sending the seller the purchase agreement tomorrow for signatures, and need the option deposit tomorrow as well.

Let me know if you have any questions.

Thanks

Mike

Contract # & Amt: _____
PO # & Balance: _____
PO Complete Amt to Pay: \$10,000.00
G/L Acct: 30-20-230-8101.01
Project #: AA08-001 Batch #: _____
Approved By: Michael Williams



Michael Williams
Real Property Manager
mwilliams@openspace.org
Midpeninsula Regional Open Space District
330 Distel Circle, Los Altos, CA 94022
P: (650) 691-1200 F: (650) 691-0485
www.openspace.org

PURCHASE AND SALE AGREEMENT

This Purchase and Sale Agreement (hereinafter called "Agreement") is made and entered into by and between Peter M. Folger and Barbara W. Folger, Co-Trustees of the Peter and Barbara Folger Revocable Trust dated April 8, 1992, as amended (hereinafter called "Seller") and the MIDPENINSULA REGIONAL OPEN SPACE DISTRICT a Public District formed pursuant to Article 3 of Chapter 3 of Division 5 of the California Public Resources Code, (hereinafter called "District").

RECITALS

WHEREAS, Seller is the owner of certain real property which has open space and recreational value, located within an unincorporated area of the County of San Mateo, and being more particularly described within the body of this Agreement; and

WHEREAS, District was formed by voter initiative to solicit and receive conveyances of real property by purchase, exchange, gift, or bargain purchase for public park, recreation, scenic and open space purposes; and

WHEREAS, District desires to purchase said property for open space preservation and as part of the ecological, recreational, and aesthetic resources of the midpeninsula area; and

WHEREAS, Seller wishes to sell and convey the entirety of said property to District, and District wishes to purchase said property upon the terms and conditions set forth herein.

AGREEMENT

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual promises and covenants herein contained, the parties hereto agree as follows:

1. Purchase and Sale. Seller agrees to sell to District and District agrees to purchase from Seller, Seller's real property located within an unincorporated area of the County of San Mateo, State of California, containing approximately one hundred and ninety (190) acres, more or less, and commonly referred to as San Mateo County Assessor's Parcel Number 078-190-030. Said property is further described in the Legal Description attached to Preliminary Report Number 0626030621-AC from Old Republic Title Company. A copy of said Preliminary Report is attached hereto as Exhibit "A", and incorporated herein by this reference. Said property is to be conveyed together with any easements, rights of way, or rights of use which may be appurtenant or attributable to the aforesaid lands, and any and all improvements attached or affixed thereto. All of said real property and appurtenances shall hereinafter be called the "Subject Property" or the "Property".

2. Purchase Price. The total purchase price ("Purchase Price") for the Property shall be Two Million One Hundred Fifty Thousand and No/100 Dollars (\$2,150,000.00), which shall be paid in cash at the "Closing" as defined in Section 4 hereof.

3. Intention to Dedicate for Public Open Space Use. The District intends on dedicating the Property for public open space use in accordance with Section 5540 of the Public Resources Code of the State of California.

4. Escrow. Promptly upon execution of this Agreement, in accordance with Section 14 herein, an escrow shall be opened at Old Republic Title Company, 361 Lytton Avenue, Suite 100, Palo Alto, CA 94301 (650) 321-0510 (Escrow number 0626030621-AC) or other title company acceptable to District and Seller (hereinafter "Escrow Holder") through which the purchase and sale of the Property shall be consummated. A fully executed copy of this Agreement shall be deposited with Escrow Holder to serve as escrow instructions to Escrow Holder; provided that the parties shall execute such additional supplementary or customary escrow instructions as Escrow Holder may reasonably require. This Agreement may be amended or supplemented by explicit additional escrow instructions signed by the parties. Escrow Holder is hereby appointed and instructed to deliver, pursuant to the terms of this Agreement, the documents and monies to be deposited into the escrow as herein provided, with the following terms and conditions to apply to said escrow:

A. The time provided for in the escrow for the close thereof shall be on or before June 28, 2019, provided however, that the parties may, by written agreement, extend the time for Closing. The term "Closing" as used herein shall be deemed to be the date when Escrow Holder causes the Grant Deed (as defined below) to be recorded in the Office of the County Recorder of San Mateo County.

B. Seller and District shall, during the escrow period, execute any and all documents and perform any and all acts reasonably necessary or appropriate to consummate the purchase and sale pursuant to the terms of this Agreement.

C. Seller shall deposit into the escrow on or before the Closing an executed and recordable Grant Deed, covering the Property as described in said Exhibit "A".

D. District shall deposit into the escrow, on or before the Closing:

(i) The required Certificate of Acceptance for the Grant Deed, duly executed by District and to be dated as of the Closing;

(ii) District's payment to Escrow Holder in the amount of Two Million One Hundred Forty Thousand and No/100 Dollars (\$2,140,000.00) which is the balance of the Purchase Price of Two Million One Hundred Fifty Thousand and No/100 Dollars (\$2,150,000.00) as specified in Section 2. The balance of \$10,000.00 is paid into escrow in accordance with Section 14 of this Agreement. In accordance with the provisions California Revenue and Taxation Code Section 11922, no Transfer Tax is due for a public agency, the District, acquiring title.

E. Seller and District shall share (50/50) the escrow fees, the CLTA Standard Policy of Title Insurance, if required by District, and all recording costs and fees. All other costs

T. Arbitration of Disputes. If a dispute arises out of or relates to this Agreement or the performance or breach thereof, the parties agree first to participate in non-binding mediation in order to resolve their dispute. If the parties are unable to resolve their dispute through mediation, or if there is any remaining unresolved controversy or claim subsequent to mediation, any remaining unresolved controversy or claim shall be settled by binding arbitration. The parties shall jointly select one arbitrator who shall be a retired or former judge of the Superior Court of California. The arbitration shall be conducted in accordance with the rules set forth in California Code of Civil Procedure Sections 1280 *et. seq.* including the right of discovery. Hearings shall be held in San Mateo County, California. If the parties are unable to agree upon an arbitrator, the arbitration shall be conducted by Judicial Arbitration and Mediation Services, Inc. ("JAMS") in accordance with the rules thereof or, if JAMS ceases to exist, its successor, or if none, a similar arbitration service. If arbitration is required to resolve a dispute, it shall in all cases be final and binding.

NOTICE: BY INITIALING IN THE SPACE BELOW, YOU ARE AGREEING TO HAVE ANY DISPUTE ARISING FROM THE MATTERS INCLUDED IN THE "ARBITRATION OF DISPUTES" PROVISION DECIDED BY NEUTRAL ARBITRATION AS PROVIDED BY CALIFORNIA LAW AND YOU ARE GIVING UP ANY RIGHTS YOU MIGHT POSSESS TO HAVE THE DISPUTE LITIGATED IN A COURT OR JURY TRIAL. BY INITIALING IN THE SPACE BELOW, YOU ARE GIVING UP YOUR JUDICIAL RIGHTS TO APPEAL UNLESS THOSE RIGHTS ARE SPECIFICALLY INCLUDED IN THE "ARBITRATION OF DISPUTES" PROVISION. IF YOU REFUSE TO SUBMIT TO ARBITRATION AFTER AGREEING TO THIS PROVISION, YOU MAY BE COMPELLED TO ARBITRATE UNDER THE AUTHORITY OF THE CALIFORNIA CODE OF CIVIL PROCEDURE. YOUR AGREEMENT TO THIS ARBITRATION PROVISION IS VOLUNTARY.

WE HAVE READ AND UNDERSTAND THE FOREGOING AND AGREE TO SUBMIT DISPUTES ARISING FROM THE MATTER INCLUDED IN THE "ARBITRATION OF DISPUTES" PROVISION TO NEUTRAL ARBITRATION.

SELLER INITIAL _____ DISTRICT INITIAL _____

14. Acceptance. Provided that this Agreement is executed by Seller and delivered to District on or before April 25, 2019, District shall have until midnight June 12, 2019 ("Option Deadline") to accept and execute this Agreement, and during said period this instrument shall constitute an option and irrevocable offer by Seller to sell and convey the Property to District for the consideration and under the terms and conditions herein set forth. Said offer shall remain irrevocable during this period without the necessity of execution and acceptance of this Purchase Agreement by District. As consideration for said irrevocable option, District has paid into escrow and Seller acknowledges deposit into escrow of the sum of Ten Thousand Dollars and No/100 (\$10,000.00) (the "Option Payment"), which, (i) if said irrevocable option is exercised by District, shall be applied upon the close of escrow to the Purchase Price as set forth in Section 2 hereof, or (ii) if District does not exercise, said Option Payment shall be disbursed directly to Seller upon expiration of the Option Deadline.

3. Intention to Dedicate for Public Open Space Use. The District intends on dedicating the Property for public open space use in accordance with Section 5540 of the Public Resources Code of the State of California.

4. Escrow. Promptly upon execution of this Agreement, in accordance with Section 14 herein, an escrow shall be opened at Old Republic Title Company, 361 Lytton Avenue, Suite 100, Palo Alto, CA 94301 (650) 321-0510 (Escrow number 0626030621-AC) or other title company acceptable to District and Seller (hereinafter "Escrow Holder") through which the purchase and sale of the Property shall be consummated. A fully executed copy of this Agreement shall be deposited with Escrow Holder to serve as escrow instructions to Escrow Holder; provided that the parties shall execute such additional supplementary or customary escrow instructions as Escrow Holder may reasonably require. This Agreement may be amended or supplemented by explicit additional escrow instructions signed by the parties. Escrow Holder is hereby appointed and instructed to deliver, pursuant to the terms of this Agreement, the documents and monies to be deposited into the escrow as herein provided, with the following terms and conditions to apply to said escrow:

A. The time provided for in the escrow for the close thereof shall be on or before June 28, 2019, provided however, that the parties may, by written agreement, extend the time for Closing. The term "Closing" as used herein shall be deemed to be the date when Escrow Holder causes the Grant Deed (as defined below) to be recorded in the Office of the County Recorder of San Mateo County.

B. Seller and District shall, during the escrow period, execute any and all documents and perform any and all acts reasonably necessary or appropriate to consummate the purchase and sale pursuant to the terms of this Agreement.

C. Seller shall deposit into the escrow on or before the Closing an executed and recordable Grant Deed, covering the Property as described in said Exhibit "A".

D. District shall deposit into the escrow, on or before the Closing:

(i) The required Certificate of Acceptance for the Grant Deed, duly executed by District and to be dated as of the Closing;

(ii) District's payment to Escrow Holder in the amount of Two Million One Hundred Forty Thousand and No/100 Dollars (\$2,140,000.00) which is the balance of the Purchase Price of Two Million One Hundred Fifty Thousand and No/100 Dollars (\$2,150,000.00) as specified in Section 2. The balance of \$10,000.00 is paid into escrow in accordance with Section 14 of this Agreement. In accordance with the provisions California Revenue and Taxation Code Section 11922, no Transfer Tax is due for a public agency, the District, acquiring title.

E. Seller and District shall share (50/50) the escrow fees, the CLTA Standard Policy of Title Insurance, if required by District, and all recording costs and fees. All other costs

* Required
Showing Current/next day; Summary; Successful; All Type



1 Search Results

<input checked="" type="checkbox"/>	Value Date	From	To	Amount	CCY	Confirmation	Status	Type
<input checked="" type="checkbox"/>	06/27/2019	Debit Acct #108390201	Old Republic Title Company	2,140,000.00	USD	FED#062711B7032R016560	Successful	Wire



Bond Oversight Committee

Invoice Cover Sheet (FY2018-19)



Invoice Details: *Land Acquisition* *Top 10 Expenses* *BOC Member Invoice Selection*

Old Republic Title/County of

Vendor Santa Clara Date Various dates

Project # MAA19-003 GL # 30-20-230-8101.01/.05

Invoice Amount \$52,976.50 Total Invoice # various

Project Manager* Mike Williams Title* Real Property Manager

Description Purchase price and filing fee for acquisition of the Haight-Peery property.

This was a low value (\$49,999) acquisition and within General Manager's

purchasing authority; no Board reso required.

Bond Oversight Committee Review:

Invoice Review Checklist:

- Confirm the date of the expenditure is within the timeframe of the fiscal year in review
- Verify that the vendor listed on the invoice matches what is listed in the expenditure report
- Confirm the amount listed on the invoice matches what is listed the expenditure report
- Confirm the project number listed is within the correct portfolio
- Verify that the scope of work listed on the invoice is eligible for reimbursement
- Verify the project manager* has signed off on the invoice payment

For staff labor reimbursements, confirm the following are present on the backup documentation:

- Project number
- Staff members pay rate
- Staff members title
- Date work was performed
- Total calculation of reimbursable hours
- Supervisor's approval

For land purchases, confirm the following:

- The Board resolution and board report to approve purchase are included
- All wire transfers or disbursement requests are included
- The final escrow statement reflects total purchase price as approved by the Board

* If Project Manager did not approve invoice or transaction, include authorized signatory's name & title here.

Debbie Ledger

From: Allen Ishibashi
Sent: Monday, June 10, 2019 1:34 PM
To: Debbie Ledger
Cc: Andrew Taylor; Lupe Hernandez
Subject: Haight-Peery Deposit
Attachments: Seller Signed PSA.pdf; Executed Low Value Memo.pdf

B# 2019-805

Debbie,
May I get a \$3,000 deposit check cut for Old Republic Title (Palo Branch) per the attached Purchase Agreement that is going for Ana's signature today? I will hand deliver the check to Old Republic. Please also find Ana's low value authorization attached. The Project Number is MAA19-003 and the GL is 30-20-230-8101.01.

Thanks

Allen Ishibashi
Senior Real Property Agent
Midpeninsula Regional Open Space District
330 Distel Circle, Los Altos, CA 94022
(650) 691-1200 x546
aishibashi@openspace.org



OLD REPUBLIC TITLE COMPANY

A MEMBER OF THE OLD REPUBLIC TITLE INSURANCE GROUP

361 Lytton Avenue, Suite 100 • Palo Alto CA • 94301 • (650) 321-0510 • FAX (650) 403-4008

PLEASE SEND ALL INQUIRIES AND CORRESPONDENCE TO ADDRESS SHOWN ABOVE

Midpeninsula Regional Open Space District
330 Distel Circle
Los Altos, CA 94022
Att: Allen Ishibashi

Bill No. 5520410
Date April 10, 2019
Our No. 0626031166
Reference No. _____
Buyer/Seller Midpeninsula Regional Open Space
District/Oakley Fairview Company
Property APN 510-48-001
, CA
P.O. 2019-499

INVOICE

Terms: Net due upon receipt

Total Amount Due \$ 3,200.00

Prelim deposit

\$ 3,200.00

Per Allen this is a cost for a preliminary title report. dl

Contract # & Amt: _____
PO # & Balance: 2019-499
PO Complete Amt to Pay: 3200.00
G/L Acct: 40-20-230-8101.05
Project #: 69533-33 Batch #: 2019-499
Approved By: AMI Ishibashi

Report number 0626031166-AC from Old Republic Title Company. A copy of said Preliminary Report is attached hereto as Exhibit "A" and incorporated herein by this reference. Said property is to be conveyed together with any easements, rights of way, or rights of use which may be appurtenant or attributable to the aforesaid lands, and any and all improvements attached or affixed thereto. All of said real property and appurtenances shall hereinafter be called the "Subject Property" or the "Property".

2. Purchase Price. The total purchase price ("Purchase Price") for the Property shall be Forty-Nine Thousand Nine Hundred Ninety-Nine and No/100 U.S. Dollars (\$49,999.00) net to Seller, which shall be paid to Seller in cash at the Closing Date as defined in Section 4 (Escrow) hereof.

3. Deposit.

A. Within two (2) business days following the full execution of this Agreement, District will deposit in escrow with Escrow Holder (as defined below), Three Thousand and No/100 U.S. Dollars (\$3,000.00) cash, which shall be applied to the Purchase Price. Notwithstanding anything to the contrary herein, in the event escrow fails to close due to a default by District, Escrow Holder shall release the full amount of the Deposit to Sellers (fifty percent (50%) to each Seller A and Seller B).

B. THE DISTRICT AND SELLER HERETO AGREE THAT THE AMOUNT OF THE DEPOSIT, IS A REASONABLE ESTIMATE OF THE DAMAGES THAT WILL BE INCURRED BY SELLER IN THE EVENT ESCROW FAILS TO CLOSE DUE TO A DEFAULT OR BREACH OF THIS AGREEMENT BY DISTRICT. DISTRICT AGREES THAT IN THE EVENT ESCROW FAILS TO CLOSE DUE TO SUCH DEFAULT OR BREACH BY DISTRICT OF DISTRICT'S OBLIGATION TO PURCHASE THE PROPERTY, SELLER, AS ITS SOLE REMEDY, SHALL BE ENTITLED TO RECEIVE AND RETAIN THE DEPOSIT AS LIQUIDATED DAMAGES PURSUANT TO SECTIONS 1671, 1676 AND 1677 OF THE CALIFORNIA CIVIL CODE, AND SHALL NOT BE DEEMED TO CONSTITUTE A FORFEITURE OR PENALTY WITHIN THE MEANING OF SECTION 3275 OR SECTION 3369 OF THE CALIFORNIA CIVIL CODE, OR ANY SIMILAR PROVISION. SELLER HEREBY WAIVES THE REMEDY OF SPECIFIC PERFORMANCE WITH RESPECT TO ANY DEFAULT BY DISTRICT OF ITS OBLIGATION TO PURCHASE THE PROPERTY, AND AGREES THAT THE LIQUIDATED DAMAGES SET FORTH HEREIN SHALL BE SELLER'S SOLE REMEDY IN THE EVENT DISTRICT DEFAULTS OR BREACHES IN ITS OBLIGATION TO PURCHASE THE PROPERTY HEREUNDER. THIS LIQUIDATED DAMAGES PROVISION SHALL NOT BE APPLICABLE TO ANY DEFAULT OR BREACH BY DISTRICT OF ANY INDEMNIFICATION, DEFENSE OR HOLD HARMLESS OBLIGATION OR RESTORATION OBLIGATION OF DISTRICT UNDER THIS AGREEMENT, OR ANY OTHER OBLIGATION OF DISTRICT THAT

ATTACHMENT 2

Santa Clara County Recorder
70 West Hedding Street
San Jose, CA 95110

MID: 1670209921
TID: 167020992116
Terminal ID: 08699317
Date / Time: 6/26/19 2:34 PM PDT
Confirmation #: 92979266

Card #: ~~XXXXXXXXXXXX~~5676
Expiration Date: 11/11/11
Transaction Type: Purchase \$52.50
Transaction Date: 6/26/19 2:34 PM PDT
Payment Type: Credit
Card Type: Visa
Approval Code: 026983
Transaction Ref: 46917776936868

Counter Payment \$50.00

Agency Amount: \$50.00
LexisNexis Service Fee: \$2.50

Total Fee: \$52.50

Customer Copy



State of California - Department of Fish and Wildlife
2019 ENVIRONMENTAL FILING FEE CASH RECEIPT
 DFW 753.5a (REV. 12/01/18) Previously DFG 753.5a

RECEIPT NUMBER:
 ENV22262
 STATE CLEARINGHOUSE NUMBER (if applicable)

SEE INSTRUCTIONS ON REVERSE. TYPE OR PRINT CLEARLY.

LEAD AGENCY MIDPENINSULA REGINAL OPEN SPACE DISTRICT	LEAD AGENCY EMAIL	DATE 06/26/2019
COUNTY/STATE AGENCY OF FILING SANTA CLARA	DOCUMENT NUMBER	

PROJECT TITLE
 PURCHASE OF 1.87 ACRES OF PROPERTY (APN 510-48-001) AS AN ADDITION TO EL SERENO OPEN SPACE

PROJECT APPLICANT NAME MIDPENINSULA REGINAL OPEN SPACE DISTRICT	PROJECT APPLICANT EMAIL	PHONE NUMBER (650) 691-1200
PROJECT APPLICANT ADDRESS 330 DISTEL CIRCLE	CITY LOS ALTOS	STATE CA
		ZIP CODE 94022

PROJECT APPLICANT (Check appropriate box)

Local Public Agency
 School District
 Other Special District
 State Agency
 Private Entity


CHECK APPLICABLE FEES:

<input type="checkbox"/> Environmental Impact Report (EIR)	\$8,271.00	\$ _____
<input type="checkbox"/> Mitigated/Negative Declaration (MND)(ND)	\$2,354.75	\$ _____
<input type="checkbox"/> Certified Regulatory Program (CRP) document - payment due directly to CDFW	\$1,112.00	\$ _____
<input checked="" type="checkbox"/> Exempt from fee		
<input checked="" type="checkbox"/> Notice of Exemption (attach)		
<input type="checkbox"/> CDFW No Effect Determination (attach)		
<input type="checkbox"/> Fee previously paid (attach previously issued cash receipt copy)		
<input type="checkbox"/> Water Right Application or Petition Fee (State Water Resources Control Board only)	\$350.00	\$ _____
<input checked="" type="checkbox"/> County documentary handling fee		\$ 50.00
<input type="checkbox"/> Other		\$ _____

PAYMENT METHOD:

Cash
 Credit
 Check
 Other

TOTAL RECEIVED \$ 50.00

SIGNATURE 	AGENCY OF FILING PRINTED NAME AND TITLE Sandy Chanthasy, Deputy County Clerk-Recorder
--	--

* Required
Showing Current/next day; Summary; Successful; All Type



1 Search Results

<input checked="" type="checkbox"/>	Value Date	From	To	Amount	CCY	Confirmation	Status	Type
<input checked="" type="checkbox"/>	06/20/2019	Debit Acct #108390201	Old Republic Title Company	46,724.00	USD	FED#062011B7033R000585	Successful	Wire

ATTACHMENT 3

Attachment 3 - Documentation for 10 of the 12 Non-Land Expenditures with the Highest Dollar Values

#	Project	Payment Date	Vendor	Description	Amount
4	MAA21-005	02/04/2019	GRANITE ROCK COMPANY	Bear Creek Redwoods Public Access Project	504,690.43
5	MAA21-005	11/29/2018	GRANITE ROCK COMPANY	Bear Creek Redwoods Public Access Project thru 9/30/18	422,500.00
6	MAA21-005	08/01/2018	GRANITE ROCK COMPANY	Bear Creek Redwoods Public Access Project	417,424.75
7	MAA23-007	09/24/2018	RANDAZZO ENTERPRISES, INC	Abatement and Demolition of Structures Twin Creeks	375,542.40
8	MAA21-005	01/22/2019	GRANITE ROCK COMPANY	Bear Creek Redwoods Public Access Project	373,050.96
9	MAA02-001	06/28/2019	CITY OF EAST PALO ALTO	Cooley Landing Project Phase IV & V - Reimbursement Jan - Apr	285,534.99
10	MAA23-007	11/29/2018	RANDAZZO ENTERPRISES, INC	Abatement & Twin Creeks Demolition Project	261,396.60
11	MAA02-001	12/05/2018	CITY OF EAST PALO ALTO	Cooley Landing Park Project Phase IV & V	163,555.65
12	MAA02-001	01/25/2019	CITY OF EAST PALO ALTO	Cooley Landing Park Project MAA 2-001	172,100.95
13	MAA02-001	03/22/2019	CITY OF EAST PALO ALTO	Cooley Landing Park Project Phase IV & V	180,572.44
Total					3,156,369.17
					As % of Total MAA expenditure
					29.03%

Invoice Details: *Land Acquisition* *Top 10 Expenses* *BOC Member Invoice Selection*

Vendor	<u>Granite Rock Company</u>	Date	<u>02/04/2019</u>
Project #	<u>MAA21-005</u>	GL #	<u>30-35-325-8205.01</u>
Invoice Amount	<u>\$504,690.43</u>	Invoice #	<u>985285</u>
Project Manager*	<u>Leigh Guggemos</u>	Title*	<u>Capital Project Manager III</u>
Description	<u>Construction costs for Bear Creek Redwoods Public Access Project</u>		
	<u> </u>		
	<u> </u>		
	<u> </u>		

Bond Oversight Committee Review:

Invoice Review Checklist:

- Confirm the date of the expenditure is within the timeframe of the fiscal year in review
- Verify that the vendor listed on the invoice matches what is listed in the expenditure report
- Confirm the amount listed on the invoice matches what is listed the expenditure report
- Confirm the project number listed is within the correct portfolio
- Verify that the scope of work listed on the invoice is eligible for reimbursement
- Verify the project manager* has signed off on the invoice payment

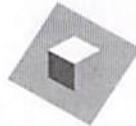
For staff labor reimbursements, confirm the following are present on the backup documentation:

- Project number
- Staff members pay rate
- Staff members title
- Date work was performed
- Total calculation of reimbursable hours
- Supervisor’s approval

For land purchases, confirm the following:

- The Board resolution and board report to approve purchase are included
- All wire transfers or disbursement requests are included
- The final escrow statement reflects total purchase price as approved by the Board

** If Project Manager did not approve invoice or transaction, include authorized signatory’s name & title here.*



Graniterock

5225 Hellyer Ave, Suite 220
 San Jose, CA 95138
 Phone: 408-574-1400 Fax: 408-365-9548

INVOICE

Bill To: Midpeninsula Regional Open Space District
 Matt Brunnings, Sr Capital Project Mgr.
 330 Distel Circle
 Los Altos, CA 94022-1404

Invoice No: 985285

Application: 6

Job Name: Bear Creek Redwoods Public Access

Period Thru: 11/30/18

Contract No: PO # 2019-084

Graniterock Job #: 6387

Total Completed To Date	2,928,480.07
Less Previous Amount Invoiced	2,376,627.18
Current Invoice Amount	551,852.89 = 504,690.43
Less Current Retention	27,592.65 + 47,162.46
Current Amount Due	<u>524,260.24</u>

Contract # & Amt: 2018-154 \$3,369,858
 PO # & Balance: 2019-084 \$993,230.82
 PO Complete Amt to Pay: \$504,690.43
 G/L Acct: 30-35-325-8205.01
 Project #: MAA 21-05 Batch #: 2019-537
 Approved By: [Signature]
 BCR PUBLIC ACCESS PROJECT
 PARKING AREA

Contract # & Amt: 2018-154 \$3,369,858
 PO # & Balance: 2019-084 \$993,230.82
 PO Complete Amt to Pay: \$47,162.46
 G/L Acct: 30-35-325-8205.01
 Project #: MAA 21-08 Batch #: 2019-537
 Approved By: [Signature]
 BCR MUD LAKE CULVERT

ATTACHMENT 3

Job No : 6387 Bear Creek Redwoods Public Access

Application: 6

Period Thru: 11/30/18

2

Contract No : PO # 2019-084

Invoice No: 985285

Date Printed: 01/9/19

Item Number	Description	Unit of Measure	Unit Price	Contract Units	UNITS		AMOUNT	
					This Period	Job to Date	This Period	Job to Date
0001	GENERAL CONDITIONS, SAFETY, SI	LS	307,000.00	1.00	0.05	0.95	15,350.00	291,650.00
0002	TRAFFIC CONTROL	LS	45,000.00	1.00	0.05	0.95	2,250.00	42,750.00
0003	SITE SWPPP / BMP'S	LS	85,000.00	1.00	0.00	0.95	0.00	80,750.00
0004	CONSTRUCTION STAKING	LS	20,000.00	1.00	0.00	0.95	0.00	19,000.00
0005	PHYTOPHTHORA CONTAMINATION PRE	LS	120,000.00	1.00	0.05	0.95	6,000.00	114,000.00
0006	STAND-DOWN TIME ALLOWANCE	LS	50,000.00	1.00	0.00	0.14	0.00	7,073.22
0007	ALLOWANCE FOR REMOVAL AND DISP	LS	20,000.00	1.00	0.00	0.00	0.00	0.00
0008	TEMPORARY PROTECTION OF SITE TREES TO REMAIN	LS	37,000.00	1.00	0.00	0.95	0.00	35,150.00
0009	ACCESS ROAD IMPROVEMENTS: BLADE	SF	3.00	13,000.00	0.00	0.00	0.00	0.00
0010	ALLOWANCE FOR TREE REMOVAL	LS	25,000.00	1.00	0.75	0.81	18,729.99	20,329.99
010	MOBILIZATION / DEMOBILIZATION	LS	4,300.00	1.00	0.00	1.00	0.00	4,300.00
011	RETAINING WALL PROJECT AREA PER RETAINING WALL	LS	149,000.00	1.00	0.05	1.00	7,450.00	149,000.00
020	MOBILIZATION / DEMOBILIZATION	LS	63,000.00	1.00	0.20	0.95	12,600.00	59,850.00
2.1	SUPPLY AND PLACE GABION ROCK	CY	245.00	8.00	0.00	8.00	0.00	1,960.00
2.10	CLEAN DITCH RELIEF CULVERT	EA	780.00	3.00	3.00	3.00	2,340.00	2,340.00
2.11	REVERSE GRADE DIPS	EA	550.00	55.00	0.00	55.00	0.00	30,250.00
2.12	KNICKS	EA	630.00	3.00	0.00	3.00	0.00	1,890.00
2.13	REMOVE AND DISPOSE OF TWO 8 FT	LS	43,700.00	1.00	0.00	1.00	0.00	43,700.00
2.14	WORK AREA MP202 PER SHEET C3 AND C8	LS	42,000.00	1.00	0.00	1.00	0.00	42,000.00
2.15	WORK AREA MP 205.1 PER SHEET C	LS	15,000.00	1.00	0.00	1.00	0.00	15,000.00
2.16	WORK AREA MP 206 PER SHEET C3	LS	31,000.00	1.00	0.25	1.00	7,750.00	31,000.00
2.17	WORK AREA MP 207 PER SHEET C3	LS	38,000.00	1.00	0.00	1.00	0.00	38,000.00
2.18	WORK AREA MP 210 PER SHEET C3	LS	15,000.00	1.00	0.00	1.00	0.00	15,000.00
2.19	WORK AREA WW2 PER SHEET C3	LS	8,000.00	1.00	0.00	1.00	0.00	8,000.00
2.2	LIME TREATED AGGREGATE BASE (4" THICK)	SF	1.80	140,000.00	28,000.78	140,000.78	50,401.40	252,001.40
2.20	WORK AREA WW3 PER SHEET C3	LS	17,000.00	1.00	0.00	1.00	0.00	17,000.00
2.21	WORK AREA WW3.1 PER SHEET C3	LS	7,500.00	1.00	0.00	1.00	0.00	7,500.00
2.22	WORK AREA WW4 PER SHEET C3	LS	8,000.00	1.00	0.00	1.00	0.00	8,000.00
2.23	WORK AREA MP 216 PER SHEET C3,	LS	48,000.00	1.00	0.00	1.00	0.00	48,000.00
2.24	WORK AREA MP 216.1 PER SHEET C	LS	6,500.00	1.00	0.00	1.00	0.00	6,500.00
2.25	WORK AREA MP 216.2 PER SHEET C	LS	28,000.00	1.00	0.00	1.00	0.00	28,000.00
2.26	WORK AREA MP 217 PER SHEET C3	LS	74,000.00	1.00	0.00	1.00	0.00	74,000.00
2.27	WORK AREA MP 217.1 PER SHEET C	LS	7,000.00	1.00	0.00	1.00	0.00	7,000.00
2.28	WORK AREA MP 217.2 PER SHEET C	LS	7,000.00	1.00	0.00	1.00	0.00	7,000.00
2.29	WORK AREA MP 219 PER SHEET C3	LS	7,000.00	1.00	0.00	1.00	0.00	7,000.00



Graniterock.

ATTACHMENT 3

Job No : 6387 Bear Creek Redwoods Public Access Application: 6
 Contract No : PO # 2019-084 Invoice No: 985285

Period Thru: 11/30/18
 Date Printed: 01/9/19

Item Number	Description	Unit of Measure	Unit Price	Contract Units	UNITS		AMOUNT	
					This Period	Job to Date	This Period	Job to Date
					0.00	1,280.00	0.00	14,080.00
2.3	NEW INBOARD DITCH	LF	11.00	1,280.00	0.00	1.00	0.00	8,000.00
2.30	WORK AREA MP 221 PER SHEET C3	LS	8,000.00	1.00	0.00	1.00	0.00	7,300.00
2.31	WORK AREA MP 221.1 PER SHEET C3	LS	7,300.00	1.00	0.00	1.00	0.00	20,000.00
2.32	WORK AREA 225.1 PER SHEET C3 A	LS	20,000.00	1.00	0.25	1.00	5,000.00	52,500.00
2.33	WORK AREA 265 PER SHEET C5 AND C17	LS	70,000.00	1.00	0.75	0.75	52,500.00	9,300.00
2.4	CLEAN INBOARD DITCH	LF	10.00	930.00	0.00	930.00	0.00	118,260.00
2.5	ROCK & FABRIC, PER DETAIL '1	LF	146.00	780.00	0.00	810.00	0.00	4,480.00
2.6	SUBGRADE STABILIZATION	LF	16.00	280.00	0.00	280.00	0.00	2,000.00
2.7	TIMBER HEADWALL PROTECTION	EA	2,000.00	1.00	0.25	1.00	500.00	3,850.00
2.8	RESHAPE ROAD SECTION	LF	7.00	550.00	0.00	550.00	0.00	3,780.00
2.9	NEW REVERSE GRADE DIP WITH KNOCK OUT	EA	420.00	9.00	0.00	9.00	0.00	62,796.80
3	MOBILIZATION / DEMOBILIZATION	LS	78,496.00	1.00	0.05	0.80	3,924.80	65,000.00
3.1	SITE CLEARING AND GRUBBING	LS	65,000.00	1.00	0.00	1.00	0.00	42,500.00
3.10	POND OVERFLOW 30" HDPE PIPE	LF	250.00	170.00	0.00	170.00	0.00	7,200.00
3.11	CONNECTION FROM NEW 30" HDPE PIPE	LS	7,200.00	1.00	0.00	1.00	0.00	0.00
3.12	DRIVEWAY ENTRANCE - AC CONFORM	LS	3,700.00	1.00	0.00	0.00	0.00	0.00
3.13	CONCRETE WHEELSTOP	EA	75.00	51.00	0.00	0.00	0.00	0.00
3.14	OPEN GRADED CRUSHED DRAIN ROCK	SF	2.50	17,500.00	18,875.00	18,875.00	47,187.50	47,187.50
3.15	PERMEABLE CONCRETE PAVING (6"	SF	8.75	11,500.00	5,025.00	8,625.00	43,968.75	75,468.75
3.16	PERMEABLE CONCRETE PAVING WITH MACROFIBER	SF	9.00	6,000.00	4,500.00	4,500.00	40,500.00	40,500.00
3.17	PARKING LOT SIGNS - INCLUDES S	EA	260.00	5.00	0.00	0.00	0.00	0.00
3.18	PARKING LOT AND SIDEWALK STRIP	LS	5,700.00	1.00	0.00	0.00	0.00	0.00
3.19	CONCRETE EDGER (FLUSH CURB)	LF	32.00	800.00	0.00	800.00	0.00	25,600.00
3.2	BROKEN ASPHALT PAVING REMOVAL	SF	0.50	20,000.00	0.00	20,000.00	0.00	10,000.00
3.20	CONCRETE CURB RAMP, INCLUDES D	EA	5,400.00	1.00	0.00	1.00	0.00	5,400.00
3.21	CONCRETE VERTICAL CURB (6"	LF	32.00	250.00	0.00	250.00	0.00	8,000.00
3.22	TRUNCATED DOME PANELS	SF	43.00	72.00	72.00	72.00	3,096.00	3,096.00
3.23	TRUNCATED DOME PANELS IN RESIN	SF	35.00	500.00	500.00	500.00	17,500.00	17,500.00
3.24	RESIN PAVING PATHWAY (2.5" OVE	SF	17.00	17,000.00	8,613.78	13,613.78	146,434.27	231,434.27
3.25	AGGREGATE BASE PATHWAY (9" THICK)	SF	5.00	3,800.00	0.00	3,800.00	0.00	19,000.00
3.26	AGGREGATE BASE SHOULDER (4" THICK)	SF	8.00	950.00	0.00	950.00	0.00	7,600.00
3.27	SPLIT RAIL FENCE (DOUBLE)	LF	25.00	105.00	0.00	0.00	0.00	0.00
3.28	WIRE FENCE	LF	35.00	650.00	0.00	0.00	0.00	0.00



Graniterock.

ATTACHMENT 3

Job No : 6387 Bear Creek Redwoods Public Access

Application: 6

Period Thru: 11/30/18

Contract No : PO # 2019-084

Invoice No: 985285

Date Printed: 01/19/19

Item Number	Description	Unit of Measure	Contract Units	Unit Price	UNITS		AMOUNT	
					This Period	Job to Date	This Period	Job to Date
3.29	INSTALLATION OF 10' REDWOOD LOG	EA	8.00	500.00	0.00	0.00	0.00	0.00
3.3	SCARIFY AND COMPACT EXISTING GRAVEL ROAD	SF	4,400.00	0.44	0.00	4,400.00	0.00	1,936.00
3.30	8' BENCH	EA	3.00	1,900.00	0.00	0.00	0.00	0.00
3.31	6' BENCH	EA	2.00	2,100.00	0.00	0.00	0.00	0.00
3.32	INSTALLATION OF DISTRICT PROVI	EA	3.00	900.00	0.00	0.00	0.00	0.00
3.33	REINSTALL SALVAGED GATES	EA	2.00	2,500.00	0.00	0.00	0.00	0.00
3.34	HORSE HITCHING POST	EA	1.00	1,000.00	0.00	0.00	0.00	0.00
3.35	BICYCLE PARKING BOLLARD	EA	2.00	900.00	0.00	0.00	0.00	0.00
3.36	FOLDING BOLLARD	EA	4.00	1,400.00	0.00	0.00	0.00	0.00
3.37	BOOT BRUSH	EA	1.00	950.00	4.00	4.00	5,600.00	5,600.00
3.38	STEP UP STONE (2' X 2' X 4')	EA	1.00	1,200.00	0.00	0.00	0.00	0.00
3.39	LANDSCAPE AND SOIL PREP	LS	1.00	45,000.00	0.00	0.00	0.00	0.00
3.4	RELOCATE MORTAR ROCKS AND OTHER BOULDERS	LS	1.00	6,300.00	0.00	0.75	0.00	4,725.00
3.40	RECTANGULAR RAPID FLASHING BEACONS	LS	1.00	45,000.00	0.00	0.00	0.00	0.00
3.41	BEAR CREEK ROAD PAVEMENT STRIP	LS	1.00	6,100.00	0.00	0.00	0.00	0.00
3.42	BEAR CREEK ROAD CROSSING SIGNAGE	LS	1.00	3,200.00	0.00	0.00	0.00	0.00
3.43	ELECTRICAL CONNECTION PER SHEET E-2	LS	1.00	25,000.00	0.00	0.00	0.00	0.00
3.5	REMOVAL OF EXISTING IMPROVEMENTS	LS	1.00	4,400.00	0.00	1.00	0.00	4,400.00
3.6	EARTH MOVING	LS	1.00	70,000.00	0.00	1.00	0.00	70,000.00
3.7	IMPORT FILL	CY	705.00	59.00	0.00	705.00	0.00	41,595.00
3.8	EXCAVATE PIT AND INSTALL DISTR	LS	1.00	12,000.00	0.00	0.00	0.00	0.00
3.9	POND OVERFLOW CONNECTION AND VAULT	LS	1.00	3,400.00	0.00	0.00	0.00	0.00
4	MOBILIZATION / DEMOBILIZATION	LS	1.00	10,250.00	0.00	1.00	0.00	10,250.00
4.1	SITE CLEARING AND GRUBBING	LS	1.00	1,500.00	0.00	1.00	0.00	1,500.00
4.2	DEMOLITION OF EXISTING BRIDGE	LS	1.00	19,000.00	0.00	1.00	0.00	19,000.00
4.3	STRUCTURE EXCAVATION AND EXPORT	CY	60.00	200.00	0.00	60.00	0.00	12,000.00
4.4	DRILLED PIERS	LS	1.00	69,000.00	0.00	1.00	0.00	69,000.00
4.5	CONCRETE ABUTMENTS	LS	1.00	70,900.00	0.00	1.00	0.00	70,900.00
4.6	FURNISH AND INSTALL STEEL GIRD	LS	1.00	127,000.00	0.00	1.00	0.00	127,000.00
4.7	ROADWAY EXCAVATION AND EMBANKMENT	LS	1.00	3,400.00	0.00	1.00	0.00	3,400.00
4.8	CLASS II AGGREGATE BASE FOR ROAD	SF	2,500.00	2.00	-1,932.00	568.00	-3,864.00	1,136.00
5	ELECTRIC GATE	LS	1.00	26,950.00	0.25	0.25	6,737.50	6,737.50
940010	PCO #5 & #6	LS	1.00	0.00	0.00	0.00	0.00	0.00
941006	Change Order #01	LS	1.00	67,374.94	0.70	0.70	47,162.46	47,162.46
941007	Change Order #02	LS	1.00	-7,424.04	0.00	1.00	0.00	-7,424.04
941011	Change Order #04	LS	1.00	12,734.22	1.00	1.00	12,734.22	12,734.22



Graniterock.

Job No : 6387 Bear Creek Redwoods Public Access
Contract No : PO # 2019-084

Application: 6
Invoice No: 985285

Period Thru: 11/30/18
Date Printed: 01/9/19
ATTACHMENT 3

Item Number	Description	Unit of Measure	Unit Price	Contract Units	UNITS		AMOUNT	
					This Period	Job to Date	This Period	Job to Date
							<u>551,852.89</u>	<u>2,928,480.07</u>



Invoice Details: *Land Acquisition* *Top 10 Expenses* *BOC Member Invoice Selection*

Vendor	<u>Granite Rock Company</u>	Date	<u>11/29/2018</u>
Project #	<u>MAA21-005</u>	GL #	<u>30-35-325-8205.01</u>
Invoice Amount	<u>\$422,500.00</u>	Invoice #	<u>984608</u>
Project Manager*	<u>Leigh Guggemos</u>	Title*	<u>Capital Project Manager III</u>
Description	<u>Construction costs for Bear Creek Redwoods Public Access Project</u>		
	<u> </u>		
	<u> </u>		
	<u> </u>		

Bond Oversight Committee Review:

Invoice Review Checklist:

- Confirm the date of the expenditure is within the timeframe of the fiscal year in review
- Verify that the vendor listed on the invoice matches what is listed in the expenditure report
- Confirm the amount listed on the invoice matches what is listed the expenditure report
- Confirm the project number listed is within the correct portfolio
- Verify that the scope of work listed on the invoice is eligible for reimbursement
- Verify the project manager* has signed off on the invoice payment

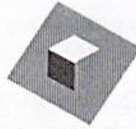
For staff labor reimbursements, confirm the following are present on the backup documentation:

- Project number
- Staff members pay rate
- Staff members title
- Date work was performed
- Total calculation of reimbursable hours
- Supervisor’s approval

For land purchases, confirm the following:

- The Board resolution and board report to approve purchase are included
- All wire transfers or disbursement requests are included
- The final escrow statement reflects total purchase price as approved by the Board

* If Project Manager did not approve invoice or transaction, include authorized signatory’s name & title here.



Graniterock

5225 Hellyer Ave, Suite 220
San Jose, CA 95138
Phone: 408-574-1400 Fax: 408-365-9548

INVOICE

Bill To: Midpeninsula Regional Open Space District
Matt Brunnings, Sr Capital Project Mgr.
330 Distel Circle
Los Altos, CA 94022-1404

Invoice No: 984608

Application: 8

Job Name: Bear Creek Redwoods Public Acc

Period Thru: 09/30/18

Contract No: PO # 2019-084

Graniterock Job #: 6387

Total Completed To Date	1,842,051.22
Less Previous Amount Invoiced	1,298,476.22
Current Invoice Amount	<u>543,575.00</u>
Less Current Retention	① 27,178.75
Current Amount Due	<u>516,396.25</u> = 395,321.25 + 121,075

Contract # & Amt: 2018-154 \$3,369,858
PO # & Balance: 2019-084 \$2,071,381.78
PO Complete Amt to Pay: \$395,321.25 ①
G/L Acct: 30-35-325-8205.01
Project #: MAA 21-05 Batch #: 2019-418
Approved By: [Signature]

BCR PUBLIC ACCESS PROJECT:
PARKING AREA, ROAD & TRAIL,
RETAINING WALL

Contract # & Amt: 2018-154 \$3,369,858
PO # & Balance: 2019-084 \$2,071,381.78
PO Complete Amt to Pay: \$121,075
G/L Acct: 30-35-325-8205.01
Project #: MAA 21-09 Batch #: 2019-418
Approved By: [Signature]

BCR WEBB CREEK BRIDGE

① Design wants all Retention to be applied to this project.

Job No : 6387 Bear Creek Redwoods Public Acc

Application: 8

Period Thru: 09/30/18

Contract No : PO # 2019-084

Invoice No: 984608

Date Printed: 11/12/18

Item Number	Description	Unit of Measure	Unit Price	Contract Units	UNITS		AMOUNT	
					This Period	Job to Date	This Period	Job to Date
0001	GENERAL CONDITIONS, SAFETY, SI	LS	307,000.00	1.00	0.20	0.80	61,400.00	245,600.00
0002	TRAFFIC CONTROL	LS	45,000.00	1.00	0.20	0.80	9,000.00	36,000.00
0003	SITE SWPPP / BMP'S	LS	85,000.00	1.00	0.00	0.95	0.00	80,750.00
0004	CONSTRUCTION STAKING	LS	20,000.00	1.00	0.00	0.90	0.00	18,000.00
0005	PHYTOPHTHORA CONTAMINATION PRE	LS	120,000.00	1.00	0.20	0.80	24,000.00	96,000.00
0006	STAND-DOWN TIME ALLOWANCE	LS	50,000.00	1.00	0.00	0.14	0.00	7,073.22
0007	ALLOWANCE FOR REMOVAL AND DISP	LS	20,000.00	1.00	0.00	0.00	0.00	0.00
0008	TEMPORARY PROTECTION OF SITE TREES TO REMAIN	LS	37,000.00	1.00	0.00	0.95	0.00	35,150.00
0009	ACCESS ROAD IMPROVEMENTS: BLADE	SF	3.00	13,000.00	0.00	0.00	0.00	0.00
0010	ALLOWANCE FOR TREE REMOVAL	LS	25,000.00	1.00	0.00	0.06	0.00	1,600.00
010	MOBILIZATION / DEMOBILIZATION	LS	4,300.00	1.00	0.00	1.00	0.00	4,300.00
011	RETAINING WALL PROJECT AREA PER RETAINING WALL	LS	149,000.00	1.00	0.10	0.95	14,900.00	141,550.00
020	MOBILIZATION / DEMOBILIZATION	LS	63,000.00	1.00	0.00	0.75	0.00	47,250.00
2.1	SUPPLY AND PLACE GABION ROCK	CY	245.00	8.00	5.00	5.00	1,225.00	1,225.00
2.10	CLEAN DITCH RELIEF CULVERT	EA	780.00	3.00	0.00	0.00	0.00	0.00
2.11	REVERSE GRADE DIPS	EA	550.00	55.00	31.00	45.00	17,050.00	24,750.00
2.12	KNICKS	EA	630.00	3.00	0.00	0.00	0.00	0.00
2.13	REMOVE AND DISPOSE OF TWO 8 FT	LS	43,700.00	1.00	0.00	1.00	0.00	43,700.00
2.14	WORK AREA MP202 PER SHEET C3 AAND C8	LS	42,000.00	1.00	0.00	1.00	0.00	42,000.00
2.15	WORK AREA MP 205.1 PER SHEET C	LS	15,000.00	1.00	0.50	1.00	7,500.00	15,000.00
2.16	WORK AREA MP 206 PER SHEET C3	LS	31,000.00	1.00	0.00	0.75	0.00	23,250.00
2.17	WORK AREA MP 207 PER SHEET C3	LS	38,000.00	1.00	0.25	1.00	9,500.00	38,000.00
2.18	WORK AREA MP 210 PER SHEET C3	LS	15,000.00	1.00	0.25	1.00	3,750.00	15,000.00
2.19	WORK AREA WW2 PER SHEET C3	LS	8,000.00	1.00	0.25	1.00	2,000.00	8,000.00
2.2	LIME TREATED AGGREGATE BASE (4" THICK)	SF	1.80	140,000.00	0.00	0.00	0.00	0.00
2.20	WORK AREA WW3 PER SHEET C3	LS	17,000.00	1.00	0.25	1.00	4,250.00	17,000.00
2.21	WORK AREA WW3.1 PER SHEET C3	LS	7,500.00	1.00	0.25	1.00	1,875.00	7,500.00
2.22	WORK AREA WW4 PER SHEET C3	LS	8,000.00	1.00	0.25	1.00	2,000.00	8,000.00
2.23	WORK AREA MP 216 PER SHEET C3,	LS	48,000.00	1.00	0.00	0.75	0.00	36,000.00
2.24	WORK AREA MP 216.1 PER SHEET C	LS	6,500.00	1.00	0.45	0.75	2,925.00	4,875.00
2.25	WORK AREA MP 216.2 PER SHEET C	LS	28,000.00	1.00	0.70	1.00	19,600.00	28,000.00
2.26	WORK AREA MP 217 PER SHEET C3	LS	74,000.00	1.00	0.70	1.00	51,800.00	74,000.00
2.27	WORK AREA MP 217.1 PER SHEET C	LS	7,000.00	1.00	0.45	0.75	3,150.00	5,250.00
2.28	WORK AREA MP 217.2 PER SHEET C	LS	7,000.00	1.00	0.45	0.75	3,150.00	5,250.00
2.29	WORK AREA MP 219 PER SHEET C3	LS	7,000.00	1.00	0.45	0.75	3,150.00	5,250.00



Job No : 6387 Bear Creek Redwoods Public Acc

Application: 8

Period Thru: 09/30/18

Contract No : PO # 2019-084

Invoice No: 984608

Date Printed: 11/12/18

Item Number	Description	Unit of Measure	Unit Price	Contract Units	UNITS		AMOUNT	
					This Period	Job to Date	This Period	Job to Date
2.3	NEW INBOARD DITCH	LF	11.00	1,280.00	1,245.00	1,280.00	13,695.00	14,080.00
2.30	WORK AREA MP 221 PER SHEET C3	LS	8,000.00	1.00	0.45	0.75	3,600.00	6,000.00
2.31	WORK AREA MP 221.1 PER SHEET C	LS	7,300.00	1.00	0.45	0.75	3,285.00	5,475.00
2.32	WORK AREA 225.1 PER SHEET C3A	LS	20,000.00	1.00	0.00	0.00	0.00	0.00
2.33	WORK AREA 265 PER SHEET C5 AND C17	LS	70,000.00	1.00	0.00	0.00	0.00	0.00
2.4	CLEAN INBOARD DITCH	LF	10.00	930.00	710.00	880.00	7,100.00	8,800.00
2.5	ROCK & FABRIC, PER DETAIL '1	LF	146.00	780.00	780.00	780.00	113,880.00	113,880.00
2.6	SUBGRADE STABILIZATION	LF	16.00	280.00	0.00	0.00	0.00	0.00
2.7	TIMBER HEADWALL PROTECTION	EA	2,000.00	1.00	0.25	0.25	500.00	500.00
2.8	RESHAPE ROAD SECTION	LF	7.00	550.00	395.00	520.00	2,765.00	3,640.00
2.9	NEW REVERSE GRADE DIP WITH KNOCK OUT	EA	420.00	9.00	0.00	0.00	0.00	0.00
3	MOBILIZATION / DEMOBILIZATION	LS	78,498.00	1.00	0.00	0.75	0.00	58,872.00
3.1	SITE CLEARING AND GRUBBING	LS	65,000.00	1.00	0.00	1.00	0.00	65,000.00
3.10	POND OVERFLOW 30" HDPE PIPE	LF	250.00	170.00	0.00	170.00	0.00	42,500.00
3.11	CONNECTION FROM NEW 30" HDPE PIPE	LS	7,200.00	1.00	0.00	1.00	0.00	7,200.00
3.12	DRIVEWAY ENTRANCE - AC CONFORM	LS	3,700.00	1.00	0.00	0.00	0.00	0.00
3.13	CONCRETE WHEELSTOP	EA	75.00	51.00	0.00	0.00	0.00	0.00
3.14	OPEN GRADED CRUSHED DRAIN ROCK	SF	2.50	17,500.00	0.00	0.00	0.00	0.00
3.15	PERMEABLE CONCRETE PAVING (6"	SF	8.75	11,500.00	0.00	0.00	0.00	0.00
3.16	PERMEABLE CONCRETE PAVING WITH	SF	9.00	6,000.00	0.00	0.00	0.00	0.00
3.17	PARKING LOT SIGNS - INCLUDES S	EA	260.00	5.00	0.00	0.00	0.00	0.00
3.18	PARKING LOT AND SIDEWALK STRIP	LS	5,700.00	1.00	0.00	0.00	0.00	0.00
3.19	CONCRETE EDGER (FLUSH CURB)	LF	32.00	800.00	0.00	0.00	0.00	0.00
3.2	BROKEN ASPHALT PAVING REMOVAL	SF	0.50	20,000.00	0.00	20,000.00	0.00	10,000.00
3.20	CONCRETE CURB RAMP, INCLUDES DOME	EA	5,400.00	1.00	0.00	0.00	0.00	0.00
3.21	CONCRETE VERTICAL CURB (6")	LF	32.00	250.00	0.00	0.00	0.00	0.00
3.22	TRUNCATED DOME PANELS	SF	43.00	72.00	0.00	0.00	0.00	0.00
3.23	TRUNCATED DOME PANELS IN RESIN	SF	35.00	500.00	0.00	0.00	0.00	0.00
3.24	RESIN PAVING PATHWAY (2.5" OVE	SF	17.00	17,000.00	0.00	5,000.00	0.00	85,000.00
3.25	AGGREGATE BASE PATHWAY (9" THI	SF	5.00	3,800.00	0.00	3,800.00	0.00	19,000.00
3.26	AGGREGATE BASE SHOULDER (4" THICK)	SF	8.00	950.00	0.00	950.00	0.00	7,600.00
3.27	SPLIT RAIL FENCE (DOUBLE)	LF	25.00	105.00	0.00	0.00	0.00	0.00
3.28	WIRE FENCE	LF	35.00	650.00	0.00	0.00	0.00	0.00



Job No : 6387 Bear Creek Redwoods Public Acc

Application: 8

Period Thru: 09/30/18

Contract No : PO # 2019-084

Invoice No: 984608

Date Printed: 11/12/18

Item Number	Description	Unit of Measure	Unit Price	Contract Units	UNITS		AMOUNT	
					This Period	Job to Date	This Period	Job to Date
3.29	INSTALLATION OF 10' REDWOOD LO	EA	500.00	8.00	0.00	0.00	0.00	0.00
3.3	SCARIFY AND COMPACT EXISTING GRAVEL ROAD	SF	0.44	4,400.00	0.00	4,400.00	0.00	1,936.00
3.30	8' BENCH	EA	1,900.00	3.00	0.00	0.00	0.00	0.00
3.31	6' BENCH	EA	2,100.00	2.00	0.00	0.00	0.00	0.00
3.32	INSTALLATION OF DISTRICT PROVI	EA	900.00	3.00	0.00	0.00	0.00	0.00
3.33	REINSTALL SALVAGED GATES	EA	2,500.00	2.00	0.00	0.00	0.00	0.00
3.34	HORSE HITCHING POST	EA	1,000.00	1.00	0.00	0.00	0.00	0.00
3.35	BICYCLE PARKING BOLLARD	EA	900.00	2.00	0.00	0.00	0.00	0.00
3.36	FOLDING BOLLARD	EA	1,400.00	4.00	0.00	0.00	0.00	0.00
3.37	BOOT BRUSH	EA	950.00	1.00	0.00	0.00	0.00	0.00
3.38	STEP UP STONE (2' X 2' X 4')	EA	1,200.00	1.00	0.00	0.00	0.00	0.00
3.39	LANDSCAPE AND SOIL PREP	LS	45,000.00	1.00	0.00	0.00	0.00	0.00
3.4	RELOCATE MORTAR ROCKS AND OTHER	LS	6,300.00	1.00	0.00	0.75	0.00	4,725.00
3.40	RECTANGULAR RAPID FLASHING BEACONS	LS	45,000.00	1.00	0.00	0.00	0.00	0.00
3.41	BEAR CREEK ROAD PAVEMENT STRIP	LS	6,100.00	1.00	0.00	0.00	0.00	0.00
3.42	BEAR CREEK ROAD CROSSING SIGNAGE	LS	3,200.00	1.00	0.00	0.00	0.00	0.00
3.43	ELECTRICAL CONNECTION PER SHEET E-2	LS	25,000.00	1.00	0.00	0.00	0.00	0.00
3.5	REMOVAL OF EXISTING IMPROVEMENTS	LS	4,400.00	1.00	0.00	1.00	0.00	4,400.00
3.6	EARTH MOVING	LS	70,000.00	1.00	0.00	1.00	0.00	70,000.00
3.7	IMPORT FILL	CY	59.00	705.00	0.00	705.00	0.00	41,595.00
3.8	EXCAVATE PIT AND INSTALL DISTR	LS	12,000.00	1.00	0.00	0.00	0.00	0.00
3.9	POND OVERFLOW CONNECTION AND VAULT	LS	3,400.00	1.00	0.00	0.00	0.00	0.00
4	MOBILIZATION / DEMOBILIZATION	LS	10,250.00	1.00	0.50	0.50	5,125.00	5,125.00
4.1	SITE CLEARING AND GRUBBING	LS	1,500.00	1.00	0.50	0.50	750.00	750.00
4.2	DEMOLITION OF EXISTING BRIDGE	LS	19,000.00	1.00	0.50	0.50	9,500.00	9,500.00
4.3	STRUCTURE EXCAVATION AND EXPORT	CY	200.00	60.00	30.00	30.00	6,000.00	6,000.00
4.4	DRILLED PIERS	LS	69,000.00	1.00	0.50	0.50	34,500.00	34,500.00
4.5	CONCRETE ABUTMENTS	LS	70,900.00	1.00	0.50	0.50	35,450.00	35,450.00
4.6	FURNISH AND INSTALL STEEL GIRD	LS	127,000.00	1.00	0.50	0.50	63,500.00	63,500.00
4.7	ROADWAY EXCAVATION AND EMBANKMENT	LS	3,400.00	1.00	0.50	0.50	1,700.00	1,700.00
4.8	CLASS II AGGREGATE BASE FOR ROAD	SF	2.00	2,500.00	0.00	0.00	0.00	0.00
5	ELECTRIC GATE	LS	26,950.00	1.00	0.00	0.00	0.00	0.00
940010	PCO #5 & #6	LS	9,257.86	1.00	0.00	0.00	0.00	0.00
							543,575.00	1,842,051.22



Invoice Details: *Land Acquisition* *Top 10 Expenses* *BOC Member Invoice Selection*

Vendor	<u>Granite Rock Company</u>	Date	<u>08/01/2018</u>
Project #	<u>MAA21-005</u>	GL #	<u>30-35-325-8205.01</u>
Invoice Amount	<u>\$417,424.75</u>	Invoice #	<u>983402</u>
Project Manager*	<u>Leigh Guggemos</u>	Title*	<u>Capital Project Manager III</u>
Description	<u>Construction costs for Bear Creek Redwoods Public Access Project</u>		
	<u> </u>		
	<u> </u>		
	<u> </u>		

Bond Oversight Committee Review:

Invoice Review Checklist:

- Confirm the date of the expenditure is within the timeframe of the fiscal year in review
- Verify that the vendor listed on the invoice matches what is listed in the expenditure report
- Confirm the amount listed on the invoice matches what is listed the expenditure report
- Confirm the project number listed is within the correct portfolio
- Verify that the scope of work listed on the invoice is eligible for reimbursement
- Verify the project manager* has signed off on the invoice payment

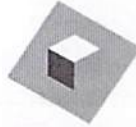
For staff labor reimbursements, confirm the following are present on the backup documentation:

- Project number
- Staff members pay rate
- Staff members title
- Date work was performed
- Total calculation of reimbursable hours
- Supervisor’s approval

For land purchases, confirm the following:

- The Board resolution and board report to approve purchase are included
- All wire transfers or disbursement requests are included
- The final escrow statement reflects total purchase price as approved by the Board

** If Project Manager did not approve invoice or transaction, include authorized signatory’s name & title here.*



Graniterock®

5225 Hellyer Ave, Suite 220
San Jose, CA 95138
Phone: 408-574-1400 Fax: 408-365-9548

INVOICE

Bill To: Midpeninsula Regional Open Space District
Matt Brunnings, Sr Capital Project Mgr.
330 Distel Circle
Los Altos, CA 94022-1404

Invoice No: 983402

Application: 2

Job Name: Bear Creek Redwoods Public Access

Period Thru: 07/31/18

Contract No: PO # 2019-084

Graniterock Job #: 6387

Total Completed To Date	790,132.75
Less Previous Amount Invoiced	372,708.00
Current Invoice Amount	<u>417,424.75</u>
Less Current Retention	20,871.24
Current Amount Due	<u><u>396,553.51</u></u>

Contract # & Amt: 2018-154 \$3,369,858

PO # & Balance: 2019-084 \$2,997,150.00

PO Complete Amt to Pay: \$396,553.51

G/L Acct: 30-35-325-8205.01

Project #: AA 21-05 Batch #: 2019-252

Approved By: [Signature]

BCR PUBLIC ACCESS PROJECT:
PARKING AREA, RETAINING WALL,
ROAD & TRAIL

Job No : 6387 Bear Creek Redwoods Public Access

Application: 2

Period Thru: 07/31/18

Contract No : PO # 2019-084

Invoice No: 983402

Date Printed: 08/29/18

Item Number	Description	Unit of Measure	Contract Units	UNITS		AMOUNT		
				Unit Price	This Period	Job to Date	This Period	Job to Date
0001	GENERAL CONDITIONS, SAFETY, SITE	LS	307,000.00	1.00	0.20	0.40	61,400.00	122,800.00
0002	TRAFFIC CONTROL	LS	45,000.00	1.00	0.20	0.40	9,000.00	18,000.00
0003	SITE SWPPP / BMP'S	LS	85,000.00	1.00	0.00	0.75	0.00	63,750.00
0004	CONSTRUCTION STAKING	LS	20,000.00	1.00	0.20	0.70	4,000.00	14,000.00
0005	PHYTOPHTHORA CONTAMINATION PREVENTION REQUIREMENT	LS	120,000.00	1.00	0.20	0.40	24,000.00	48,000.00
0006	STAND-DOWN TIME ALLOWANCE	LS	50,000.00	1.00	0.07	0.07	3,654.75	3,654.75
0007	ALLOWANCE FOR REMOVAL AND DISPOSAL OF UNFORSEEN	LS	20,000.00	1.00	0.00	0.00	0.00	0.00
0008	TEMPORARY PROTECTION OF SITE TREE TO REMAIN	LS	37,000.00	1.00	0.00	0.75	0.00	27,750.00
0009	ACCESS ROAD IMPROVEMENTS: BLADE AND PLACE 4" OF 90	SF	3.00	13,000.00	0.00	0.00	0.00	0.00
0010	ALLOWANCE FOR TREE REMOVAL	LS	25,000.00	1.00	0.00	0.06	0.00	1,600.00
010	MOBILIZATION / DEMOBILIZATION	LS	4,300.00	1.00	0.50	0.50	2,150.00	2,150.00
011	RETAINING WALL PROJECT AREA PER RETAINING WALL PLANS	LS	149,000.00	1.00	0.15	0.15	22,350.00	22,350.00
020	MOBILIZATION / DEMOBILIZATION	LS	63,000.00	1.00	0.25	0.25	15,750.00	15,750.00
2.1	SUPPLY AND PLACE GABION ROCK	CY	245.00	8.00	0.00	0.00	0.00	0.00
2.10	CLEAN DITCH RELIEF CULVERT	EA	780.00	3.00	0.00	0.00	0.00	0.00
2.11	REVERSE GRADE DIPS	EA	550.00	55.00	0.00	0.00	0.00	0.00
2.12	KNICKS	EA	630.00	3.00	0.00	0.00	0.00	0.00
2.13	REMOVE AND DISPOSE OF TWO 8 FT DIA. X 14 FT LONG	LS	43,700.00	1.00	0.00	0.00	0.00	0.00
2.14	WORK AREA MP202 PER SHEET C3 AND C8	LS	42,000.00	1.00	0.50	0.50	21,000.00	21,000.00
2.15	WORK AREA MP 205.1 PER SHEET C3	LS	15,000.00	1.00	0.00	0.00	0.00	0.00
2.16	WORK AREA MP 206 PER SHEET C3	LS	31,000.00	1.00	0.00	0.00	0.00	0.00
2.17	WORK AREA MP 207 PER SHEET C3	LS	38,000.00	1.00	0.00	0.00	0.00	0.00
2.18	WORK AREA MP 210 PER SHEET C3	LS	15,000.00	1.00	0.50	0.50	7,500.00	7,500.00
2.19	WORK AREA WW2 PER SHEET C3	LS	8,000.00	1.00	0.50	0.50	4,000.00	4,000.00
2.2	LIME TREATED AGGREGATE BASE (4" THICK)	SF	1.80	140,000.00	0.00	0.00	0.00	0.00
2.20	WORK AREA WW3 PER SHEET C3	LS	17,000.00	1.00	0.00	0.00	0.00	0.00
2.21	WORK AREA WW3.1 PER SHEET C3	LS	7,500.00	1.00	0.00	0.00	0.00	0.00
2.22	WORK AREA WW4 PER SHEET C3	LS	8,000.00	1.00	0.00	0.00	0.00	0.00
2.23	WORK AREA MP 216 PER SHEET C3,	LS	48,000.00	1.00	0.00	0.00	0.00	0.00
2.24	WORK AREA MP 216.1 PER SHEET C3	LS	6,500.00	1.00	0.00	0.00	0.00	0.00
2.25	WORK AREA MP 216.2 PER SHEET C3	LS	28,000.00	1.00	0.00	0.00	0.00	0.00
2.26	WORK AREA MP 217 PER SHEET C3	LS	74,000.00	1.00	0.00	0.00	0.00	0.00
2.27	WORK AREA MP 217.1 PER SHEET C3	LS	7,000.00	1.00	0.00	0.00	0.00	0.00
2.28	WORK AREA MP 217.2 PER SHEET C3	LS	7,000.00	1.00	0.00	0.00	0.00	0.00
2.29	WORK AREA MP 219 PER SHEET C3	LS	7,000.00	1.00	0.00	0.00	0.00	0.00



ATTACHMENT 3

Job No : 6387 Bear Creek Redwoods Public Access

Application: 2

Period Thru: 07/31/18

3

Contract No : PO # 2019-084

Invoice No: 983402

Date Printed: 08/29/18

Item Number	Description	Unit of Measure	Unit Price	Contract Units	UNITS		AMOUNT	
					This Period	Job to Date	This Period	Job to Date
2.3	NEW INBOARD DITCH	LF	11.00	1,280.00	0.00	0.00	0.00	0.00
2.30	WORK AREA MP 221 PER SHEET C3	LS	8,000.00	1.00	0.00	0.00	0.00	0.00
2.31	WORK AREA MP 221.1 PER SHEET C3	LS	7,300.00	1.00	0.00	0.00	0.00	0.00
2.32	WORK AREA 225.1 PER SHEET C3 AND C13	LS	20,000.00	1.00	0.00	0.00	0.00	0.00
2.33	WORK AREA 265 PER SHEET C5 AND C17	LS	70,000.00	1.00	0.00	0.00	0.00	0.00
2.4	CLEAN INBOARD DITCH	LF	10.00	930.00	0.00	0.00	0.00	0.00
2.5	ROCK & FABRIC, PER DETAIL 1	LF	146.00	780.00	0.00	0.00	0.00	0.00
2.6	SUBGRADE STABILIZATION	LF	16.00	280.00	0.00	0.00	0.00	0.00
2.7	TIMBER HEADWALL PROTECTION	EA	2,000.00	1.00	0.00	0.00	0.00	0.00
2.8	RESHAPE ROAD SECTION	LF	7.00	550.00	0.00	0.00	0.00	0.00
2.9	NEW REVERSE GRADE DIP WITH KNOCK OUT	EA	420.00	9.00	0.00	0.00	0.00	0.00
3	MOBILIZATION / DEMOBILIZATION	LS	78,496.00	1.00	0.00	0.75	0.00	58,872.00
3.1	SITE CLEARING AND GRUBBING	LS	65,000.00	1.00	0.00	1.00	0.00	65,000.00
3.10	POND OVERFLOW 30" HDPE PIPE	LF	250.00	170.00	170.00	170.00	42,500.00	42,500.00
3.11	CONNECTION FROM NEW 30" HDPE PIPE TO EXISTING 60"	LS	7,200.00	1.00	1.00	1.00	7,200.00	7,200.00
3.12	DRIVEWAY ENTRANCE - AC CONFORM AND BASEROCK	LS	3,700.00	1.00	0.00	0.00	0.00	0.00
3.13	CONCRETE WHEELSTOP	EA	75.00	51.00	0.00	0.00	0.00	0.00
3.14	OPEN GRADED CRUSHED DRAIN ROCK	SF	2.50	17,500.00	0.00	0.00	0.00	0.00
3.15	PERMEABLE CONCRETE PAVING (6" THICK)	SF	8.75	11,500.00	0.00	0.00	0.00	0.00
3.16	PERMEABLE CONCRETE PAVING WITH MACROFIBER	SF	9.00	6,000.00	0.00	0.00	0.00	0.00
3.17	PARKING LOT SIGNS - INCLUDES S	EA	260.00	5.00	0.00	0.00	0.00	0.00
3.18	PARKING LOT AND SIDEWALK STRIPING	LS	5,700.00	1.00	0.00	0.00	0.00	0.00
3.19	CONCRETE EDGER (FLUSH CURB)	LF	32.00	800.00	0.00	0.00	0.00	0.00
3.2	BROKEN ASPHALT PAVING REMOVAL	SF	0.50	20,000.00	0.00	20,000.00	0.00	10,000.00
3.20	CONCRETE CURB RAMP, INCLUDES DOME	EA	5,400.00	1.00	0.00	0.00	0.00	0.00
3.21	CONCRETE VERTICAL CURB (6")	LF	32.00	250.00	0.00	0.00	0.00	0.00
3.22	TRUNCATED DOME PANELS	SF	43.00	72.00	0.00	0.00	0.00	0.00
3.23	TRUNCATED DOME PANELS IN RESIN	SF	35.00	500.00	0.00	0.00	0.00	0.00
3.24	RESIN PAVING PATHWAY (2.5" OVER 6" AB)	SF	17.00	17,000.00	5,000.00	5,000.00	85,000.00	85,000.00
3.25	AGGREGATE BASE PATHWAY (9" THICK)	SF	5.00	3,800.00	3,800.00	3,800.00	19,000.00	19,000.00
3.26	AGGREGATE BASE SHOULDER (4" THICK)	SF	8.00	950.00	950.00	950.00	7,600.00	7,600.00
3.27	SPLIT RAIL FENCE (DOUBLE)	LF	25.00	105.00	0.00	0.00	0.00	0.00
3.28	WIRE FENCE	LF	35.00	650.00	0.00	0.00	0.00	0.00



Graniterock.

Job No : 6387 Bear Creek Redwoods Public Access

Application: 2

Period Thru: 07/31/18

Contract No : PO # 2019-084

Invoice No: 983402

Date Printed: 08/29/18

Item Number	Description	Unit of Measure	Unit Price	Contract Units	UNITS		AMOUNT	
					This Period	Job to Date	This Period	Job to Date
3.29	INSTALLATION OF 10' REDWOOD LOG	EA	500.00	8.00	0.00	0.00	0.00	0.00
3.3	SCARIFY AND COMPACT EXISTING GRAVEL ROAD	SF	0.44	4,400.00	0.00	4,400.00	0.00	1,936.00
3.30	8' BENCH	EA	1,900.00	3.00	0.00	0.00	0.00	0.00
3.31	6' BENCH	EA	2,100.00	2.00	0.00	0.00	0.00	0.00
3.32	INSTALLATION OF DISTRICT PROVIDED	EA	900.00	3.00	0.00	0.00	0.00	0.00
3.33	REINSTALL SALVAGED GATES	EA	2,500.00	2.00	0.00	0.00	0.00	0.00
3.34	HORSE HITCHING POST	EA	1,000.00	1.00	0.00	0.00	0.00	0.00
3.35	BICYCLE PARKING BOLLARD	EA	900.00	2.00	0.00	0.00	0.00	0.00
3.36	FOLDING BOLLARD	EA	1,400.00	4.00	0.00	0.00	0.00	0.00
3.37	BOOT BRUSH	EA	950.00	1.00	0.00	0.00	0.00	0.00
3.38	STEP UP STONE (2' X 2' X 4')	EA	1,200.00	1.00	0.00	0.00	0.00	0.00
3.39	LANDSCAPE AND SOIL PREP	LS	45,000.00	1.00	0.00	0.00	0.00	0.00
3.4	RELOCATE MORTAR ROCKS AND OTHER BOULDERS	LS	6,300.00	1.00	0.75	0.75	4,725.00	4,725.00
3.40	RECTANGULAR RAPID FLASHING BEACONS PER POLE AND EQ	LS	45,000.00	1.00	0.00	0.00	0.00	0.00
3.41	BEAR CREEK ROAD PAVEMENT STRIPING AND MARKING	LS	6,100.00	1.00	0.00	0.00	0.00	0.00
3.42	BEAR CREEK ROAD CROSSING SIGNAGE PER E-2 ANS SS-1	LS	3,200.00	1.00	0.00	0.00	0.00	0.00
3.43	ELECTRICAL CONNECTION PER SHEET E-2 FOR RRFB	LS	25,000.00	1.00	0.00	0.00	0.00	0.00
3.5	REMOVAL OF EXISTING IMPROVEMENTS	LS	4,400.00	1.00	0.00	1.00	0.00	4,400.00
3.6	EARTH MOVING	LS	70,000.00	1.00	0.50	1.00	35,000.00	70,000.00
3.7	IMPORT FILL	CY	59.00	705.00	705.00	705.00	41,595.00	41,595.00
3.8	EXCAVATE PIT AND INSTALL DISTR	LS	12,000.00	1.00	0.00	0.00	0.00	0.00
3.9	POND OVERFLOW CONNECTION AND VAULT	LS	3,400.00	1.00	0.00	0.00	0.00	0.00
4	MOBILIZATION / DEMOBILIZATION	LS	10,250.00	1.00	0.00	0.00	0.00	0.00
4.1	SITE CLEARING AND GRUBBING	LS	1,500.00	1.00	0.00	0.00	0.00	0.00
4.2	DEMOLITION OF EXISTING BRIDGE	LS	19,000.00	1.00	0.00	0.00	0.00	0.00
4.3	STRUCTURE EXCAVATION AND EXPORT	CY	200.00	60.00	0.00	0.00	0.00	0.00
4.4	DRILLED PIERS	LS	69,000.00	1.00	0.00	0.00	0.00	0.00
4.5	CONCRETE ABUTMENTS	LS	70,900.00	1.00	0.00	0.00	0.00	0.00
4.6	FURNISH AND INSTALL STEEL GIRL	LS	127,000.00	1.00	0.00	0.00	0.00	0.00
4.7	ROADWAY EXCAVATION AND EMBANKMENT	LS	3,400.00	1.00	0.00	0.00	0.00	0.00
4.8	CLASS II AGGREGATE BASE FOR ROAD AND PULLOUT	SF	2.00	2,500.00	0.00	0.00	0.00	0.00
5	ELECTRIC GATE	LS	26,950.00	1.00	0.00	0.00	0.00	0.00
							417,424.75	790,132.75



Invoice Details: *Land Acquisition* *Top 10 Expenses* *BOC Member Invoice Selection*

Vendor	<u>Randazzo Enterprises, Inc.</u>	Date	<u>09/24/2018</u>
Project #	<u>MAA23-007</u>	GL #	<u>30-35-325-8205.01</u>
Invoice Amount	<u>\$375,542.40</u>	Invoice #	<u>047675</u>
Project Manager*	<u>Zachary Alexander</u>	Title*	<u>Capital Project Manager II</u>
Description	<u>Demolition costs for structures on Twin Creeks property (recent land acq.)</u>		
	<u> </u>		
	<u> </u>		
	<u> </u>		

Bond Oversight Committee Review:

Invoice Review Checklist:

- Confirm the date of the expenditure is within the timeframe of the fiscal year in review
- Verify that the vendor listed on the invoice matches what is listed in the expenditure report
- Confirm the amount listed on the invoice matches what is listed the expenditure report
- Confirm the project number listed is within the correct portfolio
- Verify that the scope of work listed on the invoice is eligible for reimbursement
- Verify the project manager* has signed off on the invoice payment

For staff labor reimbursements, confirm the following are present on the backup documentation:

- Project number
- Staff members pay rate
- Staff members title
- Date work was performed
- Total calculation of reimbursable hours
- Supervisor’s approval

For land purchases, confirm the following:

- The Board resolution and board report to approve purchase are included
- All wire transfers or disbursement requests are included
- The final escrow statement reflects total purchase price as approved by the Board

** If Project Manager did not approve invoice or transaction, include authorized signatory’s name & title here.*

RANDAZZO ENTERPRISES, INC.

13550 BLACKIE RD.
CASTROVILLE, CA 95012

Voice: 831-633-4420
Fax: 831-633-4588

ATTACHMENT 3 *Emailed 9-20-18*
INVOICE

Invoice Number: 047675
Invoice Date: Aug 21, 2018
Page: 1
Duplicate

Bill To:
MIDPENINSULA REGIONAL
OPEN SPACE DISTRICT
330 DISTEL CIRCLE
LOS ALTOS, CA 94022-1404

Ship to:
MIDPENINSULA REGIONAL
OPEN SPACE DISTRICT
330 DISTEL CIRCLE
LOS ALTOS, CA 94022-1404

Customer ID	Customer PO	Payment Terms	
MPOS	JOB # 6469	UPON RECEIPT	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Courier		8/21/18

Quantity	Item	Description	Unit Price	Amount
	DEMOLITION	PROJECT: ABATEMENT AND DEMOLITION OF EXISTING STRUCTURES ON THE TWIN CREEKS PROPERTY 330 DISTEL CIRCLE LOS ALTOS		
	DEMOLITION	PROGRESS BILLING # 1 SEE ATTACHED		375,542.40
	DEMOLITION	LESS 5% RETENTION		-18,777.12
<p>"PO# 2019-170"</p> <p>Contract # & Amt: <u>2019-28 \$767,201</u></p> <p>PO # & Balance: <u>PO# 2019-170 \$667,132 ✓</u></p> <p>PO Complete <input type="checkbox"/> Amt to Pay: <u>\$356,765.28</u></p> <p>G/L Acct: <u>30-35-325-8205.01</u></p> <p>Project #: <u>23-7</u> Batch #: _____</p> <p>Approved By: <u>ZA</u></p>				

Subtotal	356,765.28
Sales Tax	
Total Invoice Amount	356,765.28
Payment/Credit Applied	
TOTAL	356,765.28

Check/Credit Memo No:

Invoice Details: *Land Acquisition* *Top 10 Expenses* *BOC Member Invoice Selection*

Vendor	<u>Granite Rock Company</u>	Date	<u>01/22/2019</u>
Project #	<u>MAA21-005</u>	GL #	<u>30-35-325-8205.01</u>
Invoice Amount	<u>\$373,050.96</u>	Invoice #	<u>984961</u>
Project Manager*	<u>Leigh Guggemos</u>	Title*	<u>Capital Project Manager III</u>
Description	<u>Construction costs for Bear Creek Redwoods Public Access Project</u>		
	<u> </u>		
	<u> </u>		
	<u> </u>		

Bond Oversight Committee Review:

Invoice Review Checklist:

- Confirm the date of the expenditure is within the timeframe of the fiscal year in review
- Verify that the vendor listed on the invoice matches what is listed in the expenditure report
- Confirm the amount listed on the invoice matches what is listed the expenditure report
- Confirm the project number listed is within the correct portfolio
- Verify that the scope of work listed on the invoice is eligible for reimbursement
- Verify the project manager* has signed off on the invoice payment

For staff labor reimbursements, confirm the following are present on the backup documentation:

- Project number
- Staff members pay rate
- Staff members title
- Date work was performed
- Total calculation of reimbursable hours
- Supervisor’s approval

For land purchases, confirm the following:

- The Board resolution and board report to approve purchase are included
- All wire transfers or disbursement requests are included
- The final escrow statement reflects total purchase price as approved by the Board

** If Project Manager did not approve invoice or transaction, include authorized signatory’s name & title here.*



Graniterock

5225 Hellyer Ave, Suite 220
San Jose, CA 95138
Phone: 408-574-1400 Fax: 408-365-9548

INVOICE

Bill To: Midpeninsula Regional Open Space Dist
Matt Brunnings, Sr Capital Project Mgr.
330 Distel Circle
Los Altos, CA 94022-1404

Invoice No: 984961

Application: 5

Job Name: Bear Creek Redwoods Public Access

Period Thru: 10/31/18

Contract No: PO # 2019-084

Graniterock Job #: 6387

Total Completed To Date	2,376,627.18
Less Previous Amount Invoiced	1,842,051.22
Current Invoice Amount	<u>534,575.96 = 161,525 + 373,050.96</u>
Less Current Retention	26,728.80
Current Amount Due	<u>507,847.16</u> <i>ETA 1,525.7</i>

Contract # & Amt: 2018-154 \$3,369,858
 PO # & Balance: 2019-084 \$1,527,806.78 (Ret)
 PO Complete Amt to Pay: \$373,050.96 - 186,525.55
 G/L Acct: 30-35-325-8205.01
 Project #: MAA 21-05 Batch #: 2019-512
 Approved By: [Signature] ①

BCR PUBLIC ACCESS PROJECT:
PARKING AREA, ROAD & TRAIL,

Contract # & Amt: 2018-154 \$3,369,858
 PO # & Balance: 2019-084 \$1,527,806.78
 PO Complete Amt to Pay: \$161,525.00 - Ret
 G/L Acct: 30-35-325-8205.01 = 8076.2
 Project #: MAA 21-09 Batch #: 2019-512
 Approved By: [Signature] ①

BCR WEBB CREEK BRIDGE

153,448.75
①

Job No : 6387 Bear Creek Redwoods Public Acc
 Contract No : PO # 2019-084

Application: 5
 Invoice No: 984961

Period Thru: 10/31/18
 Date Printed: 12/10/18

Item Number	Description	Unit of Measure	Unit Price	Contract Units	UNITS		AMOUNT	
					This Period	Job to Date	This Period	Job to Date
0001	GENERAL CONDITIONS, SAFETY, SI	LS	307,000.00	1.00	0.10	0.90	30,700.00	276,300.00
0002	TRAFFIC CONTROL	LS	45,000.00	1.00	0.10	0.90	4,500.00	40,500.00
0003	SITE SWPPP / BMP'S	LS	85,000.00	1.00	0.00	0.95	0.00	80,750.00
0004	CONSTRUCTION STAKING	LS	20,000.00	1.00	0.05	0.95	1,000.00	19,000.00
0005	PHYTOPHTHORA CONTAMINATION PRE	LS	120,000.00	1.00	0.10	0.90	12,000.00	108,000.00
0006	STAND-DOWN TIME ALLOWANCE	LS	50,000.00	1.00	0.00	0.14	0.00	7,073.22
0007	ALLOWANCE FOR REMOVAL AND DISP	LS	20,000.00	1.00	0.00	0.00	0.00	0.00
0008	TEMPORARY PROTECTION OF SITE T	LS	37,000.00	1.00	0.00	0.95	0.00	35,150.00
0009	ACCESS ROAD IMPROVEMENTS: BLAD	SF	3.00	13,000.00	0.00	0.00	0.00	0.00
0010	ALLOWANCE FOR TREE REMOVAL	LS	25,000.00	1.00	0.00	0.06	0.00	1,600.00
010	MOBILIZATION / DEMOBILIZATION	LS	4,300.00	1.00	0.00	1.00	0.00	4,300.00
011	RETAINING WALL PROJECT AREA PE	LS	149,000.00	1.00	0.00	0.95	0.00	141,550.00
020	MOBILIZATION / DEMOBILIZATION	LS	63,000.00	1.00	0.00	0.75	0.00	47,250.00
2.1	SUPPLY AND PLACE GABION ROCK	CY	245.00	8.00	3.00	8.00	735.00	1,960.00
2.10	CLEAN DITCH RELIEF CULVERT	EA	780.00	3.00	0.00	0.00	0.00	0.00
2.11	REVERSE GRADE DIPS	EA	550.00	55.00	10.00	55.00	5,500.00	30,250.00
2.12	KNICKS	EA	630.00	3.00	3.00	3.00	1,890.00	1,890.00
2.13	REMOVE AND DISPOSE OF TWO 8 FT	LS	43,700.00	1.00	0.00	1.00	0.00	43,700.00
2.14	WORK AREA MP202 PER SHEET C3 A	LS	42,000.00	1.00	0.00	1.00	0.00	42,000.00
2.15	WORK AREA MP 205.1 PER SHEET C	LS	15,000.00	1.00	0.00	1.00	0.00	15,000.00
2.16	WORK AREA MP 206 PER SHEET C3	LS	31,000.00	1.00	0.00	0.75	0.00	23,250.00
2.17	WORK AREA MP 207 PER SHEET C3	LS	38,000.00	1.00	0.00	1.00	0.00	38,000.00
2.18	WORK AREA MP 210 PER SHEET C3	LS	15,000.00	1.00	0.00	1.00	0.00	15,000.00
2.19	WORK AREA WW2 PER SHEET C3	LS	8,000.00	1.00	0.00	1.00	0.00	8,000.00
2.2	LIME TREATED AGGREGATE BASE (4	SF	1.80	140,000.00	112,000.00	112,000.00	201,600.00	201,600.00
2.20	WORK AREA WW3 PER SHEET C3	LS	17,000.00	1.00	0.00	1.00	0.00	17,000.00
2.21	WORK AREA WW3.1 PER SHEET C3	LS	7,500.00	1.00	0.00	1.00	0.00	7,500.00
2.22	WORK AREA WW4 PER SHEET C3	LS	8,000.00	1.00	0.00	1.00	0.00	8,000.00
2.23	WORK AREA MP 216 PER SHEET C3,	LS	48,000.00	1.00	0.25	1.00	12,000.00	48,000.00
2.24	WORK AREA MP 216.1 PER SHEET C	LS	6,500.00	1.00	0.25	1.00	1,625.00	6,500.00
2.25	WORK AREA MP 216.2 PER SHEET C	LS	28,000.00	1.00	0.00	1.00	0.00	28,000.00
2.26	WORK AREA MP 217 PER SHEET C3	LS	74,000.00	1.00	0.00	1.00	0.00	74,000.00
2.27	WORK AREA MP 217.1 PER SHEET C	LS	7,000.00	1.00	0.25	1.00	1,750.00	7,000.00
2.28	WORK AREA MP 217.2 PER SHEET C	LS	7,000.00	1.00	0.25	1.00	1,750.00	7,000.00
2.29	WORK AREA MP 219 PER SHEET C3	LS	7,000.00	1.00	0.25	1.00	1,750.00	7,000.00



Job No : 6387 Bear Creek Redwoods Public Acc

Application: 5

Period Thru: 10/31/18

Contract No : PO # 2019-084

Invoice No: 984961

Date Printed: 12/10/18

Item Number	Description	Unit of Measure	Contract Units	Unit Price	UNITS		AMOUNT	
					This Period	Job to Date	This Period	Job to Date
2.3	NEW INBOARD DITCH	LF	1,280.00	11.00	0.00	1,280.00	0.00	14,080.00
2.30	WORK AREA MP 221 PER SHEET C3	LS	1.00	8,000.00	0.25	1.00	2,000.00	8,000.00
2.31	WORK AREA MP 221.1 PER SHEET C	LS	1.00	7,300.00	0.25	1.00	1,825.00	7,300.00
2.32	WORK AREA 225.1 PER SHEET C3 A	LS	1.00	20,000.00	0.75	0.75	15,000.00	15,000.00
2.33	WORK AREA 265 PER SHEET C5 AND	LS	1.00	70,000.00	0.00	0.00	0.00	0.00
2.4	CLEAN INBOARD DITCH	LF	930.00	10.00	50.00	930.00	500.00	9,300.00
2.5	ROCK & FABRIC, PER DETAIL '1	LF	780.00	148.00	30.00	810.00	4,380.00	118,260.00
2.6	SUBGRADE STABILIZATION	LF	280.00	16.00	280.00	280.00	4,480.00	4,480.00
2.7	TIMBER HEADWALL PROTECTION	EA	1.00	2,000.00	0.50	0.75	1,000.00	1,500.00
2.8	RESHAPE ROAD SECTION	LF	550.00	7.00	30.00	550.00	210.00	3,850.00
2.9	NEW REVERSE GRADE DIP WITH KNO	EA	9.00	420.00	9.00	9.00	3,780.00	3,780.00
3	MOBILIZATION / DEMOBILIZATION	LS	1.00	78,496.00	0.00	0.75	0.00	58,872.00
3.1	SITE CLEARING AND GRUBBING	LS	1.00	65,000.00	0.00	1.00	0.00	65,000.00
3.10	POND OVERFLOW 30" HDPE PIPE	LF	170.00	250.00	0.00	170.00	0.00	42,500.00
3.11	CONNECTION FROM NEW 30" HDPE P	LS	1.00	7,200.00	0.00	1.00	0.00	7,200.00
3.12	DRIVEWAY ENTRANCE - AC CONFORM	LS	1.00	3,700.00	0.00	0.00	0.00	0.00
3.13	CONCRETE WHEELSTOP	EA	51.00	75.00	0.00	0.00	0.00	0.00
3.14	OPEN GRADED CRUSHED DRAIN ROCK	SF	17,500.00	2.50	0.00	0.00	0.00	0.00
3.15	PERMEABLE CONCRETE PAVING (6"	SF	11,500.00	8.75	3,600.00	3,600.00	31,500.00	31,500.00
3.16	PERMEABLE CONCRETE PAVING WIT	SF	6,000.00	9.00	0.00	0.00	0.00	0.00
3.17	PARKING LOT SIGNS - INCLUDES S	EA	5.00	260.00	0.00	0.00	0.00	0.00
3.18	PARKING LOT AND SIDEWALK STRIP	LS	1.00	5,700.00	0.00	0.00	0.00	0.00
3.19	CONCRETE EDGER (FLUSH CURB)	LF	800.00	32.00	800.00	800.00	25,600.00	25,600.00
3.2	BROKEN ASPHALT PAVING REMOVAL	SF	20,000.00	0.50	0.00	20,000.00	0.00	10,000.00
3.20	CONCRETE CURB RAMP, INCLUDES D	EA	1.00	5,400.00	1.00	1.00	5,400.00	5,400.00
3.21	CONCRETE VERTICAL CURB (6")	LF	250.00	32.00	250.00	250.00	8,000.00	8,000.00
3.22	TRUNCATED DOME PANELS	SF	72.00	43.00	0.00	0.00	0.00	0.00
3.23	TRUNCATED DOME PANELS IN RESIN	SF	500.00	35.00	0.00	0.00	0.00	0.00
3.24	RESIN PAVING PATHWAY (2.5" OVE	SF	17,000.00	17.00	0.00	5,000.00	0.00	85,000.00
3.25	AGGREGATE BASE PATHWAY (9" THI	SF	3,800.00	5.00	0.00	3,800.00	0.00	19,000.00
3.26	AGGREGATE BASE SHOULDER (4" TH	SF	950.00	8.00	0.00	950.00	0.00	7,600.00
3.27	SPLIT RAIL FENCE (DOUBLE)	LF	105.00	25.00	0.00	0.00	0.00	0.00
3.28	WIRE FENCE	LF	650.00	35.00	0.00	0.00	0.00	0.00



ATTACHMENT 3

Job No : 6387 Bear Creek Redwoods Public Acc

Application: 5

Period Thru: 10/31/18

4

Contract No : PO # 2019-084

Invoice No: 984961

Date Printed: 12/10/18

Item Number	Description	Unit of Measure	Unit Price	Contract Units	UNITS		AMOUNT	
					This Period	Job to Date	This Period	Job to Date
3.29	INSTALLATION OF 10' REDWOOD LO	EA	500.00	8.00	0.00	0.00	0.00	0.00
3.3	SCARIFY AND COMPACT EXISTING G	SF	0.44	4,400.00	0.00	4,400.00	0.00	1,936.00
3.30	8' BENCH	EA	1,900.00	3.00	0.00	0.00	0.00	0.00
3.31	6' BENCH	EA	2,100.00	2.00	0.00	0.00	0.00	0.00
3.32	INSTALLATION OF DISTRICT PROVI	EA	900.00	3.00	0.00	0.00	0.00	0.00
3.33	REINSTALL SALVAGED GATES	EA	2,500.00	2.00	0.00	0.00	0.00	0.00
3.34	HORSE HITCHING POST	EA	1,000.00	1.00	0.00	0.00	0.00	0.00
3.35	BICYCLE PARKING BOLLARD	EA	900.00	2.00	0.00	0.00	0.00	0.00
3.36	FOLDING BOLLARD	EA	1,400.00	4.00	0.00	0.00	0.00	0.00
3.37	BOOT BRUSH	EA	950.00	1.00	0.00	0.00	0.00	0.00
3.38	STEP UP STONE (2' X 2' X 4')	EA	1,200.00	1.00	0.00	0.00	0.00	0.00
3.39	LANDSCAPE AND SOIL PREP	LS	45,000.00	1.00	0.00	0.00	0.00	0.00
3.4	RELOCATE MORTAR ROCKS AND OTHE	LS	6,300.00	1.00	0.00	0.75	0.00	4,725.00
3.40	RECTANGULAR RAPID FLASHING BEA	LS	45,000.00	1.00	0.00	0.00	0.00	0.00
3.41	BEAR CREEK ROAD PAVEMENT STRIP	LS	6,100.00	1.00	0.00	0.00	0.00	0.00
3.42	BEAR CREEK ROAD CROSSING SIGNA	LS	3,200.00	1.00	0.00	0.00	0.00	0.00
3.43	ELECTRICAL CONNECTION PER SHEE	LS	25,000.00	1.00	0.00	0.00	0.00	0.00
3.5	REMOVAL OF EXISTING IMPROVEMEN	LS	4,400.00	1.00	0.00	1.00	0.00	4,400.00
3.6	EARTH MOVING	LS	70,000.00	1.00	0.00	1.00	0.00	70,000.00
3.7	IMPORT FILL	CY	59.00	705.00	0.00	705.00	0.00	41,595.00
3.8	EXCAVATE PIT AND INSTALL DISTR	LS	12,000.00	1.00	0.00	0.00	0.00	0.00
3.9	POND OVERFLOW CONNECTION AND V	LS	3,400.00	1.00	0.00	0.00	0.00	0.00
4	MOBILIZATION / DEMOBILIZATION	LS	10,250.00	1.00	0.50	1.00	5,125.00	10,250.00
4.1	SITE CLEARING AND GRUBBING	LS	1,500.00	1.00	0.50	1.00	750.00	1,500.00
4.2	DEMOLITION OF EXISTING BRIDGE	LS	19,000.00	1.00	0.50	1.00	9,500.00	19,000.00
4.3	STRUCTURE EXCAVATION AND EXPOR	CY	200.00	60.00	30.00	60.00	6,000.00	12,000.00
4.4	DRILLED PIERS	LS	69,000.00	1.00	0.50	1.00	34,500.00	69,000.00
4.5	CONCRETE ABUTMENTS	LS	70,900.00	1.00	0.50	1.00	35,450.00	70,900.00
4.6	FURNISH AND INSTALL STEEL GIRD	LS	127,000.00	1.00	0.50	1.00	63,500.00	127,000.00
4.7	ROADWAY EXCAVATION AND EMBANKM	LS	3,400.00	1.00	0.50	1.00	1,700.00	3,400.00
4.8	CLASS II AGGREGATE BASE FOR RO	SF	2.00	2,500.00	2,500.00	2,500.00	5,000.00	5,000.00
5	ELECTRIC GATE	LS	26,950.00	1.00	0.00	0.00	0.00	0.00
940010	PCO #5 & #6	LS	9,257.86	1.00	0.00	0.00	0.00	0.00
941002	Change Order #02	LS	-7,424.04	1.00	1.00	1.00	-7,424.04	-7,424.04
							534,575.96	2,376,627.18





Bond Oversight Committee

Invoice Cover Sheet (FY2018-19)



Invoice Details: Land Acquisition Top 10 Expenses BOC Member Invoice Selection

Vendor City of East Palo Alto Date 06/28/2019

Project # MAA02-001 GL # 30-30-320-8205.01

Invoice Amount \$285,534.99 Invoice # 5

Project Manager* Tina Hugg Title* Senior Planner

Description Reimbursement to City of Palo Alto (partner) for construction costs related To Cooley Landing Project. There were differences in the documentation provided by the City of East Palo Alto that were identified by the project manager (invoices 2 through 5) after thorough review and ultimately reconciled to ensure correct amounts were paid. Expenditures within the overall budget.

Bond Oversight Committee Review:

Invoice Review Checklist:

- Confirm the date of the expenditure is within the timeframe of the fiscal year in review
- Verify that the vendor listed on the invoice matches what is listed in the expenditure report
- Confirm the amount listed on the invoice matches what is listed the expenditure report
- Confirm the project number listed is within the correct portfolio
- Verify that the scope of work listed on the invoice is eligible for reimbursement
- Verify the project manager* has signed off on the invoice payment

For staff labor reimbursements, confirm the following are present on the backup documentation:

- Project number
- Staff members pay rate
- Staff members title
- Date work was performed
- Total calculation of reimbursable hours
- Supervisor's approval

For land purchases, confirm the following:

- The Board resolution and board report to approve purchase are included
- All wire transfers or disbursement requests are included
- The final escrow statement reflects total purchase price as approved by the Board

** If Project Manager did not approve invoice or transaction, include authorized signatory's name & title here.*



CITY OF EAST PALO ALTO
Public Works Department - Engineering Division
1960 Tate Street, East Palo Alto, CA 94303
Tel. No. 650.853.3189, Fax. No. 650.853.3179

Date: July 19, 2019

To: Tina Hugg
Midpeninsula Regional Open Space District
330 Distel Circle
Los Altos, CA 94022

**Subject: Reimbursement Request MROSD PO #2019-186
Cooley Landing Park Project Phase IV & V (and remaining elements Phase II-III)**

Dear Tina,

The City of East Palo Alto has paid invoices #5 and #10(6) (See Attached Payment) to GoodLand landscape Construction, Inc. for the construction work for the month of January thru April at the Cooley Landing Park Project Phase IV & V.

Originally the City has submitted a reimbursement in the amount of \$289,008.53 for the corresponding GoodLand landscape Construction, Inc. invoice noted as **Payment Application – Application Number 5**. However, upon discussion with MidPeninsula Regional Open Space District staff, it was identified that the Bid Item No. 28 “TerraSeeding” was overcharged by the Contractor without a Change Order. Thus, this reimbursement request is being revised to remove the portion of the overage in the terraseeding bid item until a Change Order has been processed. The CO amount for this item will be charged proportionately at the final invoice to MROSD.

The revised reimbursement request amount for this invoice is now reduced in the amount of \$285,534.99. ✓

All reimbursements support documents are attached to invoices and describe the details in the cost.

Please contact the Senior Engineer, Shari Carlet at (650) 853-3126 or by email scarlet@cityofepa.org with any questions or concerns.

Sincerely,

Kamal Fallaha, P.E.
kfallaha@cityofepa.org
Public Work Director
City of East Palo Alto

Contract # & Amt: 2010-04 \$1231,040.00
PO # & Balance: 2019-186 \$417,272.79
PO Complete Amt to Pay: \$285,534.99
G/L Acct: 30-30-320-8205 01 JH
Project #: MAA 02-01 Batch #: 2019-901
Approved By: Tina Hugg

CONTRACTOR

COOLEY LANDING CONSTRUCTION



CITY OF EAST PALO ALTO
 Public Works Department - Engineering Division
 1960 Tate Street, East Palo Alto, CA 94303
 Tel. No. 650.853.3189, Fax. No. 650.853.3179

TINA HUG
 MIDPENINSULA REGIONAL OPEN SPACE DISTRICT
 330 DISTEL CIRCLE
 LOS ALTOS, CA 9422

INVOICE # 5

INVOICE DATE:	5/15/2019
INVOICE TOTAL:	\$285,534.99
PAYMENT TERMS:	UPON RECEIPT

MROSD PO. #2019-186

DESCRIPTION	AMOUNT DUE
Goodland Landscape Construction, Inc. Invoice #5 (Revised to remove overage in Terraseeding to this invoice.	\$138,724.82
Goodland Landscape Construction, Inc. Invoice #10(6)	\$146,810.17
INVOICE TOTAL: \$285,534.99	

✓
✓

INVOICE # 5

Cooley Landing Park Project Phase 4 & 5 - Bid Analysis				GoodLand Landscape Construction			
Item No.	Item Description	Est. QTY	Unit	Unit Price	INVOICE 5	City Cost (Invoice 5)	MROSD Cost (Invoice 5)
1	Biological Monitoring	1	LS	\$21,600.00	\$2,160.00	\$907.80	\$1,252.20
2	Mobilization	1	LS	\$155,000.00		\$0.00	\$0.00
3	Storm Water Pollution Prevention	1	LS	\$29,900.00	\$2,990.00	\$1,256.62	\$1,733.38
4	Demolition	1	LS	\$136,300.00		\$0.00	\$0.00
5	Earthwork and Grading	1	LS	\$112,800.00	\$11,280.00	\$11,280.00	\$0.00
6	Water System	1	LS	\$4,525.00		\$0.00	\$0.00
7	Water Valve	1	EA	\$910.00		\$0.00	\$0.00
8	Sanitary Sewer System	1	LS	\$975.00		\$0.00	\$0.00
9	Sanitary Sewer Cleanout	1	EA	\$350.00		\$0.00	\$0.00
10	Sewer Trenching Repairs	1	LS	\$6,200.00		\$0.00	\$0.00
11	Culvert	5	EA	\$5,370.00		\$0.00	\$0.00
12	Area Drain	1	EA	\$310.00		\$0.00	\$0.00
13	Catch Basin	1	EA	\$2,440.00		\$0.00	\$0.00
14	Solid Drainline (6" PVC)	102	LF	\$90.00		\$0.00	\$0.00
15	Stabilized Decomposed Granite Pavement	14,456	SF	\$7.20	\$32,083.20	\$7,101.98	\$24,981.22
16	Asphalt Repair	0	SF	\$9.00		\$0.00	\$0.00
17	Asphalt Pavement	2,130	SF	\$9.00		\$0.00	\$0.00
18	Resin Pavement Stabilized DG Pavement	0	SF	\$28.50		\$0.00	\$0.00
19	Cobble Paving	80	SF	\$32.00	\$2,048.00	\$2,048.00	\$0.00
20	Irrigation System	0	LS	\$63,900.00		\$0.00	\$0.00
21	Interpretive Panels	1	LS	\$14,000.00		\$0.00	\$0.00
22	Picnic Table	11	EA	\$3,875.00	\$7,750.00	\$7,750.00	\$0.00
23	Bench	1	EA	\$3,800.00		\$0.00	\$0.00
24	Removable Bollard Type 1	2	EA	\$1,885.00		\$0.00	\$0.00
25	Removable Bollard Type 2	3	EA	\$1,515.00		\$0.00	\$0.00
26	Sanitary Sewer Line (4" PVC)	122	LF	\$108.00		\$0.00	\$0.00
27	Trash and Recycling Receptacle	5	EA	\$2,600.00		\$0.00	\$0.00
28	Terraseeding	34,800	LS	\$1.10	\$38,280.00	\$11,418.00	\$26,862.00
29	Mulch	0	CY	\$114.00		\$0.00	\$0.00
30	Planting Soil Preparation	0	LS	\$14,200.00		\$0.00	\$0.00
31	Container Planting	0	LS	\$7,200.00		\$0.00	\$0.00
32	Landscape Maintenance	1	LS	\$7,000.00		\$0.00	\$0.00
33	Concrete Pavement	3,170	SF	\$18.00	\$6,840.00	\$5,135.39	\$1,704.61
34	Concrete Stairs	69	SF	\$154.00	\$2,156.00	\$749.91	\$1,406.09
35	Concrete Accent Band	55	LF	\$92.00		\$0.00	\$0.00
36	Seatwall	48	LF	\$411.00	\$1,233.00	\$0.00	\$1,233.00
37	Concrete Cheekwall	27	LF	\$154.00	\$1,232.00	\$410.67	\$821.33
38	Concrete Pavement Node	150	SF	\$94.00		\$0.00	\$0.00
39	Handrail	24	LF	\$300.00		\$0.00	\$0.00
40	Split Rail Fence	0	LF	\$154.00		\$0.00	\$0.00
41	Entry Sign	1	EA	\$10,450.00		\$0.00	\$0.00
42	Project Funding Sign	1	EA	\$650.00		\$0.00	\$0.00
43	Funder's Sign Panel Replacement	1	LS	\$4,790.00		\$0.00	\$0.00
44	Restroom Building	1	LS	\$246,700.00		\$0.00	\$0.00
45	Trash Enclosure	1	LS	\$65,200.00		\$0.00	\$0.00
46	Electrical System	1	LS	\$71,600.00		\$0.00	\$0.00
47	Lighting Fixtures	20	EA	\$5,000.00		\$0.00	\$0.00
48	Receptacle Pedestal	2	EA	\$4,200.00	\$6,720.00	\$6,720.00	\$0.00
49	Flush Curb	26	LF	\$65.00		\$0.00	\$0.00
50	Amphitheater Wall	92	LF	\$615.00		\$0.00	\$0.00
51	Stage Shade Structure	1	LS	\$53,300.00	\$48,503.00	\$0.00	\$48,503.00
52	Seating Shade Structure	2	EA	\$22,900.00	\$30,228.00	\$0.00	\$30,228.00
				Subtotal	\$193,503.20	\$54,778.38	\$138,724.82
				Contingency (10%)	\$1.00	\$0.00	\$0.00
				Total	\$193,504.20	\$54,778.38	\$138,724.82
	SHARED						
	MROSD						
	City of East Palo Alto						

City Cost Midpen Cost

CORRECTED 7/19/19

INVOICE # 10

Cooley Landing Park Project Phase 4 & 5 - Bid Analysis				GoodLand Landscape Construction						
Item No.	Item Description	Est. QTY	Unit	Unit Price	INVOICE 5:	City Cost	MROSD Cost	INVOICE 10:	City Cost	MROSD Cost
1	Biological Monitoring	1	LS	\$21,600.00	\$2,160.00	\$907.80	\$1,252.20	\$2,160.00	\$907.80	\$1,252.20
2	Mobilization	1	LS	\$155,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3	Storm Water Pollution Prevention	1	LS	\$29,900.00	\$2,990.00	\$1,256.62	\$1,733.38	\$2,990.00	\$1,256.62	\$1,733.38
4	Demolition	1	LS	\$136,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5	Earthwork and Grading	1	LS	\$112,800.00	\$11,280.00	\$11,280.00	\$0.00	\$0.00	\$0.00	\$0.00
6	Water System	1	LS	\$4,525.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7	Water Valve	1	EA	\$910.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8	Sanitary Sewer System	1	LS	\$975.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9	Sanitary Sewer Cleanout	1	EA	\$350.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10	Sewer Trenching Repairs	1	LS	\$6,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11	Culvert	5	EA	\$5,370.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12	Area Drain	1	EA	\$310.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13	Catch Basin	1	EA	\$2,440.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14	Solid Drainline (6" PVC)	102	LF	\$90.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15	Stabilized Decomposed Granite Pavement	14,456	SF	\$7.20	\$32,083.20	\$7,101.98	\$24,981.22	\$0.00	\$0.00	\$0.00
16	Asphalt Repair	0	SF	\$9.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
17	Asphalt Pavement	2,130	SF	\$9.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
18	Resin Pavement Stabilized DG Pavement	0	SF	\$18.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
19	Cobble Paving	80	SF	\$32.00	\$2,048.00	\$2,048.00	\$0.00	\$512.00	\$512.00	\$0.00
20	Irrigation System	0	LS	\$63,900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
21	Interpretive Panels	1	LS	\$14,000.00	\$0.00	\$0.00	\$0.00	\$14,000.00	\$14,000.00	\$0.00
22	Picnic Table	11	EA	\$3,875.00	\$7,750.00	\$7,750.00	\$0.00	\$0.00	\$0.00	\$0.00
23	Bench	1	EA	\$3,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
24	Removable Bollard Type 1	2	EA	\$1,885.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
25	Removable Bollard Type 2	3	EA	\$1,515.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
26	Sanitary Sewer Line (4" PVC)	122	LF	\$108.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
27	Trash and Recycling Receptacle	5	EA	\$2,600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
28	Terraseeding	14,800	LS	\$1.10	\$43,230.00	\$2,894.47	\$30,335.53	\$0.00	\$0.00	\$0.00
29	Mulch	0	CY	\$114.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
30	Planting Soil Preparation	0	LS	\$14,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
31	Container Planting	0	LS	\$7,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
32	Landscape Maintenance	1	LS	\$7,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
33	Concrete Pavement	3,170	SF	\$18.00	\$6,840.00	\$5,135.39	\$1,704.61	\$4,320.00	\$3,243.41	\$1,076.59
34	Concrete Stairs	69	SF	\$154.00	\$2,156.00	\$,49.91	\$1,406.09	\$0.00	\$0.00	\$0.00
35	Concrete Accent Band	55	LF	\$92.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
36	Seatwall	48	LF	\$411.00	\$1,233.00	\$0.00	\$1,233.00	\$0.00	\$0.00	\$0.00
37	Concrete Cheekwall	27	LF	\$154.00	\$1,232.00	\$410.67	\$821.33	\$0.00	\$0.00	\$0.00
38	Concrete Pavement Node	150	SF	\$94.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
39	Handrail	24	LF	\$300.00	\$0.00	\$0.00	\$0.00	\$7,200.00	\$2,400.00	\$4,800.00
40	Split-Rail Fence	0	LF	\$154.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
41	Entry Sign	1	EA	\$10,450.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
42	Project Funding Sign	1	EA	\$650.00	\$0.00	\$0.00	\$0.00	\$650.00	\$650.00	\$0.00
43	Funder's Sign Panel Replacement	1	LS	\$4,790.00	\$0.00	\$0.00	\$0.00	\$4,790.00	\$4,790.00	\$0.00
44	Restroom Building	1	LS	\$246,700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
45	Trash Enclosure	1	LS	\$65,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
46	Electrical System	1	LS	\$71,600.00	\$0.00	\$0.00	\$0.00	\$37,948.00	\$0.00	\$37,948.00
47	Lighting Fixtures	20	EA	\$5,000.00	\$0.00	\$0.00	\$0.00	\$100,000.00	\$0.00	\$100,000.00
48	Receptacle Pedestal	2	EA	\$4,200.00	\$,720.00	\$6,720.00	\$0.00	\$0.00	\$0.00	\$0.00
49	Flush Curb	26	LF	\$65.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50	Amphitheater Wall	92	LF	\$615.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51	Stage Shade Structure	1	LS	\$53,300.00	\$48,503.00	\$0.00	\$48,503.00	\$0.00	\$0.00	\$0.00
52	Seating Shade Structure	2	EA	\$22,900.00	\$30,228.00	\$0.00	\$0.228.00	\$0.00	\$0.00	\$0.00
	Subtotal				\$198,453.20	\$56,254.84	\$142,198.36	\$174,570.00	\$27,759.83	\$146,810.17
	Retention (5%)				\$9,922.66	\$2,812.74	\$7,109.92	\$8,728.50	\$1,387.99	\$7,340.51
	Contingency (10%)				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Paid				\$188,530.54	\$53,442.10	\$135,088.44	\$165,841.50	\$26,371.84	\$139,469.66
SHARED						Callander Contract	\$0.00	Callander Contract	\$0.00	\$0.00
MROSD						AECOM Contract	\$0.00	AECOM Contract	\$0.00	\$0.00
City of East Palo Alto						GRE Contract	\$0.00	GRE Contract	\$0.00	\$0.00
						MROSD Fund	\$135,088.44	MROSD Fund	\$139,469.66	\$139,469.66
						City Fund	\$53,442.10	City Fund	\$26,371.84	\$26,371.84

over max

\$165,841.50 matches back up for INV #10

INVOICE #10

Payment Request Form	
Requester: <u>Shari Carlet</u>	Date: <u>4/3/2019</u>
Department: <u>PW-ENG'G</u>	
Subject: <u>Cooley Landing</u>	Contract #: <u>PK-01-2018</u> Amendmen
Description of Payment Request:	
Kindly process payment No. 10 to Goodkand Construction for work done at Co	
Vendor: <u>Goodland</u>	Create P.O. #: <input type="checkbox"/>
Payment #: <u>10</u>	Add P.O. # to this fil
Includes CO?: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
<u>Base</u>	
P.O. #: _____	Amount: <u>\$165,841.50</u>
<u>Amendments</u>	
P.O. #: <u>C319016A</u>	Amount: <u>139,449.66</u> ←
P.O. #: <u>C319016</u>	Amount: <u>26,371.84</u>
P.O. #: _____	Amount: _____
Total Payment Amount : <u>\$165,841.50</u>	
Requesters Signature <i>Shari Carlet</i>	City/Senior Engineer

Invoice #	Date	Invoice Description	Gross	Discount	Total
260003	NOV 03 2019 Apr 03 2019	GOODLAND LANDSCAPE CONSTRUCTION, INC. 2455 N NAGLER RD #402 TRACY CA 95304	26,371.84	.00	26,371.84
		PO 16319016 PURCHASE ORDER	139,449.66	.00	139,449.66
		PO 16319016 PURCHASE ORDER			
Totals			165,841.50	.00	165,841.50
PY-PC					

VOU P.O. VEN ACC AMC CLA APF DES

X 52

MATCHES INV # 10

DISTRICT PORTION

Wells Fargo Bank (CA)
Account # 4047 099882

CITY OF EAST PALO ALTO (EAS)
Accts Payable

PAYMENT APPLICATION

Application Number: 10
 For Period Ending: 1/31/2019

To: CITY OF EAST PALO ALTO
 SECOND FLOOR
 2415 UNIVERSITY AVE
 EAST PALO ALTO CA 94303

From: Goodland Landscape Construction, Inc
 2455 North Naglee Road #402
 Tracy CA 95304-7324

Project: COOLEY LANDING PARK PHASE 4 & 5
 2145 UNIVERSITY AVENUE
 CITY OF EAST PALO ALTO CA 94303

Project Number: 23217
 Owner Project Number: 78163

Contract Summary	
Original Contract Amount:	1,556,441.20
Changes Amount:	47,228.40
Total Contract Amount:	1,603,669.60
Completed To Date:	1,601,619.60
5% Retainage To Date:	80,080.98
Completed Less Retainage:	1,521,538.62
Less Previous Application:	1,335,124.87
Current Payment Due:	165,841.50
Current Payment Due Plus Tax:	165,841.50
Balance To Finish:	2,050.00

Handwritten notes in red:
 - \$174,570
 - 5% Ret
 165,841.50

Contractor's Certification

I hereby certify that the work for which this application is being submitted has been performed or is scheduled to be performed on or before the period ending date. I further certify that this work is in accordance with contract documents.

[Handwritten Signature]
 Signature

3/27/19
 Date

PAYMENT APPLICATION DETAILS

Customer: CITY OF EAST PALO ALTO Application Number: 10 Invoice Number: 232176 Period From: 1/1/2019 Period Through: 1/31/2019

Item Number - Description	Unit of Measure	Contract Quantity	Contract Value	QUANTITY		AMOUNT	
				This Period	Project To Date	This Period	Project To Date
01 - BIOLOGICAL MONITORING	LS	1.0000	21,600.0000	0.1000	1.0000	2,160.00	21,600.00
02 - MOBILIZATION	LS	1.0000	155,000.0000	0.0000	1.0000	0.00	155,000.00
03 - SWPPP	LS	1.0000	29,900.0000	0.1000	1.0000	2,990.00	29,900.00
04 - DEMOLITION	LS	1.0000	136,300.0000	0.0000	1.0000	0.00	136,300.00
05 - EARTHWORK GRADING	LS	1.0000	112,800.0000	0.0000	1.0000	0.00	112,800.00
06 - WATER SYSTEM	LS	1.0000	4,525.0000	0.0000	1.0000	0.00	4,525.00
07 - WATER VALVE	LS	1.0000	910.0000	0.0000	1.0000	0.00	910.00
08 - SS SYSTEM	LS	1.0000	975.0000	0.0000	1.0000	0.00	975.00
09 - SS CLEANOUTS	EA	1.0000	350.0000	0.0000	1.0000	0.00	350.00
10 - SEWER TRENCH REPAIRS	LS	1.0000	6,200.0000	0.0000	1.0000	0.00	6,200.00
11 - CULVERT	EA	5.0000	5,370.0000	0.0000	5.0000	0.00	26,850.00
12 - AREA DRAIN	EA	1.0000	310.0000	0.0000	1.0000	0.00	310.00
13 - CATCH BASIN	EA	1.0000	2,440.0000	0.0000	1.0000	0.00	2,440.00
14 - SOLID 6" DRAIN LINE	LF	102.0000	90.0000	0.0000	102.0000	0.00	9,180.00
15 - STAB DG PAVEMENT	SF	14,456.0000	7.2000	0.0000	14,456.0000	0.00	104,083.20

PAYMENT APPLICATION DETAILS

Customer: CITY OF EAST PALO ALTO
 Project: COOLEY LANDING PARK PHASE 4 & 5

Application Number: 10
 Invoice Number: 232176

Period From: 1/1/2019
 Period Through: 1/31/2019

Item Number - Description	Unit Price	Unit of Measure	Contract Quantity	Contract	QUANTITY		AMOUNT	
				Value	This Period	Project To Date	This Period	Project To Date
17 - ASPHALT PAVEMENT	9.0000 ✓	SF	2,130.0000	19,170.0000 ✓	0.0000	2,130.0000	0.00	19,170.00
19 - COBBLE PAVING	32.0000 ✓	SF	80.0000	2,560.0000 ✓	16.0000	80.0000	512.00 ✓	2,560.00 ✓
21 - INTERPRETIVE PANELS	14,000.0000 ✓	LS	1.0000	14,000.0000 ✓	1.0000	1.0000	14,000.00 ✓	14,000.00 ✓
22 - PICNIC TABLES	3,875.0000 ✓	EA	11.0000	42,625.0000 ✓	0.0000	11.0000	0.00	42,625.00
23 - BENCH	3,800.0000 ✓	EA	1.0000	3,800.0000 ✓	0.0000	1.0000	0.00	3,800.00
24 - REM BOLLARD TYPE 1	1,885.0000 ✓	EA	2.0000	3,770.0000 ✓	0.0000	2.0000	0.00	3,770.00
25 - REM BOLLARD TYPE 2	1,515.0000 ✓	EA	3.0000	4,545.0000 ✓	0.0000	3.0000	0.00	4,545.00
26 - SS 4" LINE	108.0000 ✓	LF	122.0000	13,176.0000 ✓	0.0000	122.0000	0.00	13,176.00
27 - TRASH & REC CANS	2,600.0000 ✓	EA	5.0000	13,000.0000 ✓	0.0000	5.0000	0.00	13,000.00
28 - TERRASEEDING	1.1000 ✓	SF	34,800.0000	38,280.0000 ✓	0.0000	39,300.0000	0.00	43,230.00
32 - LANDSCAPE MAINTENENCE	7,000.0000 ✓	LS	1.0000	7,000.0000 ✓	0.0000	0.0000	0.00	0.00
33 - CONCRETE PAVEMENT	18.0000 ✓	SF	3,170.0000	57,060.0000 ✓	240.0000	3,170.0000	4,320.00 ✓	57,060.00 ✓
34 - CONCRETE STAIRS	154.0000 ✓	SF	69.0000	10,626.0000 ✓	0.0000	69.0000	0.00	10,626.00
35 - CONC. ACCENT BAND	92.0000 ✓	LF	55.0000	5,060.0000 ✓	0.0000	55.0000	0.00	5,060.00
36 - SEATWALL	411.0000 ✓	LF	48.0000	19,728.0000 ✓	0.0000	48.0000	0.00	19,728.00

MAX VALUES
 DON'T MATCH,
 SEE INV #5

PAYMENT APPLICATION DETAILS

Customer: CITY OF EAST PALO ALTO
 Project: COOLEY LANDING PARK PHASE 4 & 5

Application Number: 10
 Invoice Number: 232176

Period From: 1/1/2019
 Period Through: 1/31/2019

Item Number - Description	Unit Price	Unit of Measure	Contract Quantity	Contract	QUANTITY		AMOUNT	
				Value	This Period	Project To Date	This Period	Project To Date
37 - CONC CHEEKWALL	154.0000	LF	27.0000	4,158.0000	0.0000	27.0000	0.00	4,158.00
38 - CONC PAVEMENT NODE	94.0000	SF	150.0000	14,100.0000	0.0000	150.0000	0.00	14,100.00
39 - HANDRAIL	300.0000	LF	24.0000	7,200.0000	24.0000	24.0000	7,200.00	7,200.00
41 - ENTRY SIGN	10,450.0000	EA	1.0000	10,450.0000	0.0000	1.0000	0.00	10,450.00
42 - PROJECT FUNDING SIGN	650.0000	EA	1.0000	650.0000	1.0000	1.0000	650.00	650.00
43 - FUNDERS SIGN PANEL REP	4,790.0000	LS	1.0000	4,790.0000	1.0000	1.0000	4,790.00	4,790.00
44 - RESTROOM BUILDING	246,700.0000	LS	1.0000	246,700.0000	0.0000	1.0000	0.00	246,700.00
45 - TRASH ENCLOSURE	65,200.0000	LS	1.0000	65,200.0000	0.0000	1.0000	0.00	65,200.00
46 - ELECTRICAL SYSTEM	71,600.0000	LS	1.0000	71,600.0000	0.5300	1.0000	37,948.00	71,600.00
47 - LIGHTING FIXTURES	5,000.0000	EA	20.0000	100,000.0000	20.0000	20.0000	100,000.00	100,000.00
48 - RECEPTACLE PEDESTAL	4,200.0000	EA	2.0000	8,400.0000	0.0000	2.0000	0.00	8,400.00
49 - FLUSH CURB	65.0000	LF	26.0000	1,690.0000	0.0000	26.0000	0.00	1,690.00
50 - AMPHITHEATER WALL	615.0000	LF	92.0000	56,580.0000	0.0000	92.0000	0.00	56,580.00
51 - STAGE SHADE STRUCT	53,300.0000	LS	1.0000	53,300.0000	0.0000	1.0000	0.00	53,300.00
52 - SEATING SHADE STRUCT.	22,900.0000	EA	2.0000	45,800.0000	0.0000	2.0000	0.00	45,800.00

PAYMENT APPLICATION DETAILS

Customer: CITY OF EAST PALO ALTO
 Project: COOLEY LANDING PARK PHASE 4 & 5

Application Number: 10
 Invoice Number: 232176

Period From: 1/1/2019
 Period Through: 1/31/2019

Item Number - Description	Unit Price	Unit of Measure	Contract Quantity	Contract	QUANTITY		AMOUNT		
				Value	This Period	Project To Date	This Period	Project To Date	
CC01 - ADD 3 EACH BENCHES	11,400.0000	LS	1.0000	11,400.0000	0.0000	1.0000	0.00	11,400.00	
CC02 - ADDED COST FOR LAYOUT GRADING	2,999.4000	LS	1.0000	2,999.4000	0.0000	1.0000	0.00	2,999.40	
CC03 - CC03	11,174.0000	LS	1.0000	11,174.0000	0.0000	1.0000	0.00	11,174.00	
CC04 - VAPOR BARRIER UNDER RR BLDG	17,857.0000	LS	1.0000	17,857.0000	0.0000	1.0000	0.00	17,857.00	
CC05 - HEADER BOARD	3,798.0000	LS	1.0000	3,798.0000	0.0000	1.0000	0.00	3,798.00	
Project Totals:							174,570.00	✓	1,601,619.60

ATTACHMENT 3

Vendor	Vendor Name	Date 02/01/19	Ck # 058286	CITY OF EAST PALO ALTO (EAS)		
GOO03	GOODLAND LANDSCAPE CONSTRUCTION, INC. 2455 N NAGLEE RD #402 TRACY CA 95304			Accts Payable		
				Wells Fargo Bank (CA) Account # 4047 099882		
Invoice	Date	Invoice Description	Gross	Discount	Total	
5-	Dec 31 2018	PO #C319016 PURCHASE ORDER	53,442.10	.00	53,442.10	
6-	Aug 03 2018	PO #C319016 PURCHASE ORDER	11,400.00	.00	11,400.00	
7-	Aug 20 2018	PO #C319016A PURCHASE ORDER	1,769.65	.00	1,769.65	
8-	Sep 19 2018	PO #C319016 PURCHASE ORDER	11,174.00	.00	11,174.00	
9-	Nov 16 2018	PO #C319016 PURCHASE ORDER	17,857.00	.00	17,857.00	
5-	Dec 31 2018	PO #C319016A PURCHASE ORDER	135,088.44	.00	135,088.44	
7-	Aug 20 2018	PO #C319016 PURCHASE ORDER	1,229.75	.00	1,229.75	
10-	Oct 23 2018	PO #C319016 PURCHASE ORDER	3,798.00	.00	3,798.00	
PY-PC			Totals	235,758.94	.00	235,758.94

change orders

INVOICE # 5?

X52

#8 ELECTRICAL

****Retain this copy for your Vendor records****

PAYMENT APPLICATION

Application Number: 5
 For Period Ending: 12/31/2018

To: CITY OF EAST PALO ALTO
 SECOND FLOOR
 2415 UNIVERSITY AVE
 EAST PALO ALTO CA 94303

From: Goodland Landscape Construction, Inc
 2455 North Naglee Road #402
 Tracy CA 95304-7324

Project: COOLEY LANDING PARK PHASE 4 & 5
 2145 UNIVERSITY AVENUE
 CITY OF EAST PALO ALTO CA 94303

Project Number: 23217
Owner Project Number: 78163

Contract Summary	
Original Contract Amount:	1,556,441.20
Changes Amount:	25,573.40
Total Contract Amount:	1,582,014.60
Completed To Date:	1,405,394.60
5% Retainage To Date:	70,269.73
Completed Less Retainage:	1,335,124.87
Less Previous Application:	1,135,979.03
Current Payment Due:	199,145.84
Current Payment Due Plus Tax:	199,145.84
Balance To Finish:	176,620.00

Contractor's Certification

I hereby certify that the work for which this application is being submitted has been performed or is scheduled to be performed on or before the period ending date. I further certify that this work is in accordance with contract documents.

Signature: Mr. William Lee Date: 1/8/18

PAYMENT APPLICATION DETAILS

Customer: CITY OF EAST PALO ALTO
 Project: COOLEY LANDING PARK PHASE 4 & 5

Application Number: 5
 Invoice Number: 232175

Period From: 12/1/2018
 Period Through: 12/31/2018

Item Number - Description	Unit Price	Unit of Measure	Contract Quantity	Contract Value	QUANTITY		AMOUNT	
					This Period	Project To Date	This Period	Project To Date
01 - BIOLOGICAL MONITORING	21,600.0000	LS	1.0000	21,600.0000	0.1000	0.9000	2,160.00	19,440.00
02 - MOBILIZATION	155,000.0000	LS	1.0000	155,000.0000	0.0000	1.0000	0.00	155,000.00
03 - SWPPP	29,900.0000	LS	1.0000	29,900.0000	0.1000	0.9000	2,990.00	26,910.00
04 - DEMOLITION	136,300.0000	LS	1.0000	136,300.0000	0.0000	1.0000	0.00	136,300.00
05 - EARTHWORK GRADING	112,800.0000	LS	1.0000	112,800.0000	0.1000	1.0000	11,280.00	112,800.00
06 - WATER SYSTEM	4,525.0000	LS	1.0000	4,525.0000	0.0000	1.0000	0.00	4,525.00
07 - WATER VALVE	910.0000	LS	1.0000	910.0000	0.0000	1.0000	0.00	910.00
08 - SS SYSTEM	975.0000	LS	1.0000	975.0000	0.0000	1.0000	0.00	975.00
09 - SS CLEANOUTS	350.0000	EA	1.0000	350.0000	0.0000	1.0000	0.00	350.00
10 - SEWER TRENCH REPAIRS	6,200.0000	LS	1.0000	6,200.0000	0.0000	1.0000	0.00	6,200.00
11 - CULVERT	5,370.0000	EA	5.0000	26,850.0000	0.0000	5.0000	0.00	26,850.00
12 - AREA DRAIN	310.0000	EA	1.0000	310.0000	0.0000	1.0000	0.00	310.00
13 - CATCH BASIN	2,440.0000	EA	1.0000	2,440.0000	0.0000	1.0000	0.00	2,440.00
14 - SOLID 6" DRAIN LINE	90.0000	LF	102.0000	9,180.0000	0.0000	102.0000	0.00	9,180.00
15 - STAB DG PAVEMENT	7,200	SF	14,456.0000	104,083.2000	4,456.0000	14,456.0000	32,083.20	104,083.20

PAYMENT APPLICATION DETAILS

Customer: CITY OF EAST PALO ALTO
 Project: COOLEY LANDING PARK PHASE 4 & 5

Application Number: 5
 Invoice Number: 232175

Period From: 12/1/2018
 Period Through: 12/31/2018

Item Number - Description	Unit Price	Unit of Measure	Contract Quantity	Contract Value	QUANTITY		AMOUNT	
					This Period	Project To Date	This Period	Project To Date
17 - ASPHALT PAVEMENT	9.0000	SF	2,130.0000	19,170.0000	0.0000	2,130.0000	0.00	19,170.00
19 - COBBLE PAVING	32.0000	SF	80.0000	2,560.0000	64.0000	64.0000	2,048.00	2,048.00
21 - INTERPRETIVE PANELS	14,000.0000	LS	1.0000	14,000.0000	0.0000	0.0000	0.00	0.00
22 - PICNIC TABLES	3,875.0000	EA	11.0000	42,625.0000	2.0000	11.0000	7,750.00	42,625.00
23 - BENCH	3,800.0000	EA	1.0000	3,800.0000	0.0000	1.0000	0.00	3,800.00
24 - REM BOLLARD TYPE 1	1,885.0000	EA	2.0000	3,770.0000	0.0000	2.0000	0.00	3,770.00
25 - REM BOLLARD TYPE 2	1,515.0000	EA	3.0000	4,545.0000	0.0000	3.0000	0.00	4,545.00
26 - SS 4" LINE	108.0000	LF	122.0000	13,176.0000	0.0000	122.0000	0.00	13,176.00
27 - TRASH & REC CANS	2,600.0000	EA	5.0000	13,000.0000	0.0000	5.0000	0.00	13,000.00
28 - TERRASEEDING	1.1000	SF	34,800.0000	38,280.0000	39,300.0000	39,300.0000	43,230.00	43,230.00
32 - LANDSCAPE MAINTENANCE	7,000.0000	LS	1.0000	7,000.0000	0.0000	0.0000	0.00	0.00
33 - CONCRETE PAVEMENT	18.0000	SF	3,170.0000	57,060.0000	380.0000	2,930.0000	6,840.00	52,740.00
34 - CONCRETE STAIRS	154.0000	SF	69.0000	10,626.0000	14.0000	69.0000	2,156.00	10,626.00
35 - CONC. ACCENT BAND	92.0000	LF	55.0000	5,060.0000	0.0000	55.0000	0.00	5,060.00
36 - SEATWALL	411.0000	LF	48.0000	19,728.0000	3.0000	48.0000	1,233.00	19,728.00

← DUE UNIT MATCH

PAYMENT APPLICATION DETAILS

Customer: CITY OF EAST PALO ALTO
 Project: COOLEY LANDING PARK PHASE 4 & 5

Application Number: 5
 Invoice Number: 232175

Period From: 12/1/2018
 Period Through: 12/31/2018

Item Number - Description	Unit Price	Unit of Measure	Contract Quantity	Contract Value	QUANTITY		AMOUNT	
					This Period	Project To Date	This Period	Project To Date
37 - CONC CHEERWALL	154.0000	LF	27.0000	4,158.0000	8.0000	27.0000	1,232.00	4,158.00
38 - CONC PAVEMENT NODE	94.0000	SF	150.0000	14,100.0000	0.0000	150.0000	0.00	14,100.00
39 - HANDRAIL	300.0000	LF	24.0000	7,200.0000	0.0000	0.0000	0.00	0.00
41 - ENTRY SIGN	10,450.0000	EA	1.0000	10,450.0000	0.0000	1.0000	0.00	10,450.00
42 - PROJECT FUNDING SIGN	650.0000	EA	1.0000	650.0000	0.0000	0.0000	0.00	0.00
43 - FUNDERS SIGN PANEL REP	4,790.0000	LS	1.0000	4,790.0000	0.0000	0.0000	0.00	0.00
44 - RESTROOM BUILDING	246,700.0000	LS	1.0000	246,700.0000	0.0000	1.0000	0.00	246,700.00
45 - TRASH ENCLOSURE	65,200.0000	LS	1.0000	65,200.0000	0.0000	1.0000	0.00	65,200.00
46 - ELECTRICAL SYSTEM	71,600.0000	LS	1.0000	71,600.0000	0.0000	0.4700	0.00	33,652.00
47 - LIGHTING FIXTURES	5,000.0000	EA	20.0000	100,000.0000	0.0000	0.0000	0.00	0.00
48 - RECEPTACLE PEDESTAL	4,200.0000	EA	2.0000	8,400.0000	1.6000	2.0000	6,720.00	8,400.00
49 - FLUSH CURB	65.0000	LF	26.0000	1,690.0000	0.0000	26.0000	0.00	1,690.00
50 - AMPHITHEATER WALL	615.0000	LF	92.0000	56,580.0000	0.0000	92.0000	0.00	56,580.00
51 - STAGE SHADE STRUCT	53,300.0000	LS	1.0000	53,300.0000	0.9100	1.0000	48,503.00	53,300.00
52 - SEATING SHADE STRUCT.	22,900.0000	EA	2.0000	45,800.0000	1.3200	2.0000	30,228.00	45,800.00

PAYMENT APPLICATION DETAILS

Customer: CITY OF EAST PALO ALTO
 Project: COOLEY LANDING PARK PHASE 4 & 5

Application Number: 5
 Invoice Number: 232175

Period From: 12/1/2018
 Period Through: 12/31/2018

Item Number - Description	Unit Price	Unit of Measure	Contract Quantity	Contract Value	QUANTITY		AMOUNT	
					This Period	Project To Date	This Period	Project To Date
CC01 - ADD 3 EACH BENCHES	11,400.0000	LS	1.0000	11,400.0000	0.0000	1.0000	0.00	11,400.00
CC02 - ADDED COST FOR LAYOUT GRADING	2,999.4000	LS	1.0000	2,999.4000	0.0000	1.0000	0.00	2,999.40
CC03 - CCC3	11,174.0000	LS	1.0000	11,174.0000	1.0000	1.0000	11,174.00	11,174.00
Project Totals:					44,232.1300		209,627.20 ✓	1,405,394.60

BUT LINE ITEM #28
 EXCEEDED MAX BID

Invoice Details: *Land Acquisition* *Top 10 Expenses* *BOC Member Invoice Selection*

Vendor	<u>Randazzo Enterprises, Inc.</u>	Date	<u>11/29/2018</u>
Project #	<u>MAA23-007</u>	GL #	<u>30-35-325-8205.01</u>
Invoice Amount	<u>\$261,396.60</u>	Invoice #	<u>048110</u>
Project Manager*	<u>Zachary Alexander</u>	Title*	<u>Capital Project Manager II</u>
Description	<u>Demolition costs for structures on Twin Creeks property (recent land acq.)</u>		
	<u> </u>		
	<u> </u>		
	<u> </u>		

Bond Oversight Committee Review:

Invoice Review Checklist:

- Confirm the date of the expenditure is within the timeframe of the fiscal year in review
- Verify that the vendor listed on the invoice matches what is listed in the expenditure report
- Confirm the amount listed on the invoice matches what is listed the expenditure report
- Confirm the project number listed is within the correct portfolio
- Verify that the scope of work listed on the invoice is eligible for reimbursement
- Verify the project manager* has signed off on the invoice payment

For staff labor reimbursements, confirm the following are present on the backup documentation:

- Project number
- Staff members pay rate
- Staff members title
- Date work was performed
- Total calculation of reimbursable hours
- Supervisor’s approval

For land purchases, confirm the following:

- The Board resolution and board report to approve purchase are included
- All wire transfers or disbursement requests are included
- The final escrow statement reflects total purchase price as approved by the Board

** If Project Manager did not approve invoice or transaction, include authorized signatory’s name & title here.*

RANDAZZO ENTERPRISES, INC.
 13550 BLACKIE RD.
 CASTROVILLE, CA 95012

INVOICE

Invoice Number: 048110
 Invoice Date: Oct 30, 2018
 Page: 1

NOV 2 18 PM 12:07

Voice: 831-633-4420
 Fax: 831-633-4588

Bill To:
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT 330 DISTEL CIRCLE LOS ALTOS, CA 94022-1404

Ship to:
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT 330 DISTEL CIRCLE LOS ALTOS, CA 94022-1404

Customer ID	Customer PO	Payment Terms	
MPOS	JOB # 6469	UPON RECEIPT	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Courier		10/30/18

Quantity	Item	Description	Unit Price	Amount
	DEMOLITION	PROJECT: ABATEMENT AND DEMOLITION OF EXISTING STRUCTURES ON THE TWIN CREEKS PROPERTY 330 DISTL CIRCLE LOS ALTOS		
	DEMOLITION	PROGRESS BILLING SEE ATTACHED PURCHASE ORDER # 2019-170		261,396.60
	DEMOLITION	LESS 5% RETENTION		-13,069.83

Contract # & Amt: 2019-28 \$767,201.00
 PO # & Balance: 2019-170 \$355,116.60
 PO Complete Amt to Pay: \$248,326.77
 G/L Acct: 30-35-325-8205.01
 Project #: 23-7 Batch #: 2019-418
 Approved By: ZA

Subtotal	248,326.77
Sales Tax	
Total Invoice Amount	248,326.77
Payment/Credit Applied	
TOTAL	248,326.77

Check/Credit Memo No:

CONDITIONAL WAIVER AND RELEASE ON PROGRESS PAYMENT

NOTICE: THIS DOCUMENT WAIVES THE CLAIMANT'S LIEN, STOP PAYMENT NOTICE, AND PAYMENT BOND RIGHTS EFFECTIVE ON RECEIPT OF PAYMENT. A PERSON SHOULD NOT RELY ON THIS DOCUMENT UNLESS SATISFIED THAT THE CLAIMANT HAS RECEIVED PAYMENT.

Identifying Information

Name of Claimant: **RANDAZZO ENTERPRISES, INC.**

Name of Customer: **MID PENINSULA REGINAL OPEN SPACE DISTRICT**

Job Location: **330 DISCAL CIRCLE LOS ALTOS**

Owner: **MID PENINSULA REGINAL OPEN SPACE DISTRICT**

Through Date:

Conditional Waiver and Release

This document waives and releases lien, stop payment notice, and payment bond rights the claimant has for labor and service provided, and equipment and material delivered, to the customer on this job through the Through Date of this document. Rights based upon labor or service provided, or equipment or material delivered, pursuant to a written change order that has been fully executed by the parties prior to the date that this document is signed by the claimant, are waived and released by this document, unless listed as an Exception below. This document is effective only on the claimant's receipt of payment from the financial institution on which the following check is drawn:

Maker of Check: **MID PNINSULA PENINSULA OPEN SPACE DISTRICT**

Amount of Check: **\$ 248,326.77**

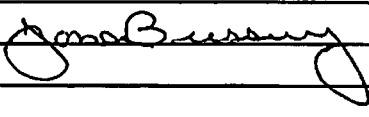
Check Payable to: **RANDAZZO ENTERPRISES, INC.**

Exceptions

This document does not affect any of the following:

- (1) Retentions.
 - (2) Extras for which the claimant has not received payment.
 - (3) The following progress payments for which the claimant has previously given a conditional waiver and release but has not received payment:
 Date(s) of waiver and release: _____
 Amount(s) of unpaid progress payment(s): **\$0**
 - (4) Contract rights, including (A) a right based on rescission, abandonment, or breach of contract, and (B) the right to recover compensation for work not compensated by the payment.
-

Signature

Claimant's Signature: 

Claimant's Title: **OFFICE MANAGER**

Date of Signature: **10-30-2018**



Bond Oversight Committee

Invoice Cover Sheet (FY2018-19)



Invoice Details: *Land Acquisition* *Top 10 Expenses* *BOC Member Invoice Selection*

Vendor City of East Palo Alto Date 12/05/2018

Project # MAA02-001 GL # 30-30-320-8205.01

Invoice Amount \$163,555.65 Invoice # 2

Project Manager* Tina Hugg Title* Senior Planner

Description Reimbursement to City of Palo Alto (partner) for construction costs related
To Cooley Landing Project. There were differences in the documentation
provided by the City of East Palo Alto that were identified by the project
manager (invoices 2 through 5) after thorough review and ultimately reconciled
to ensure correct amounts were paid. Expenditures within the overall budget.

Bond Oversight Committee Review:

Invoice Review Checklist:

- Confirm the date of the expenditure is within the timeframe of the fiscal year in review
- Verify that the vendor listed on the invoice matches what is listed in the expenditure report
- Confirm the amount listed on the invoice matches what is listed the expenditure report
- Confirm the project number listed is within the correct portfolio
- Verify that the scope of work listed on the invoice is eligible for reimbursement
- Verify the project manager* has signed off on the invoice payment

For staff labor reimbursements, confirm the following are present on the backup documentation:

- Project number
- Staff members pay rate
- Staff members title
- Date work was performed
- Total calculation of reimbursable hours
- Supervisor’s approval

For land purchases, confirm the following:

- The Board resolution and board report to approve purchase are included
- All wire transfers or disbursement requests are included
- The final escrow statement reflects total purchase price as approved by the Board

** If Project Manager did not approve invoice or transaction, include authorized signatory’s name & title here.*



CITY OF EAST PALO ALTO
Public Works Department - Engineering Division
 1960 Tate Street, East Palo Alto, CA 94303
 Tel. No. 650.853.3189, Fax. No. 650.853.3179

ATTACHMENT 3

SPREADSHEET +

GOODLAND INVOICE =

201,489

CITY APPROVED A.P.O. =

201,289.15

DISTRICT % OF 201,489

= 163,555.65

Date: November 19, 2018

① DOESN'T MATCH

To: Tina Hugg
 Midpeninsula Regional Open Space District
 330 Distel Circle
 Los Altos, CA 94022

② NO RETENTION
 ON SPREADSHEET
 AND CITY INVOICE, AND INCORRECT
 RET. ON GOODLAND INVOICE

Subject: **Reimbursement Request MROSD PO #2019-186**
Cooley Landing Park Project Phase IV & V (and remaining elements Phase II-III)

Dear Tina,

The City of East Palo Alto has paid invoice#2 (See Attached Payment) to GoodLand landscape Construction, Inc. for the construction work for the month of September at the Cooley Landing Park Project Phase IV & V.

This reimbursement request is for the amount of **\$163,555.65** for corresponding GoodLand landscape Construction, Inc. invoice noted as **GL Sep Invoice#2**.

✓ CORRECTED FROM \$201,289.15
 TO JUST DISTRICT'S SHARE

All reimbursements support documents are attached to invoices and describe the details in the cost. (pre-5% retention)

Please contact the Senior Engineer, Shari Carlet at (650) 853-3126 or by email scarlet@cityofepa.org with any questions or concerns.

Sincerely,

Kamal Fallaha, P.E.
kfallaha@cityofepa.org
 Public Work Director
 City of East Palo Alto

Contract # & Amt: 2010-04 \$1,066,962.62
 PO # & Balance: 2019-186 \$ 966,938.89
 PO Complete Amt to Pay: \$ 163,555.65
 G/L Acct: 30-30-320-8265.01
 Project #: AA 02-001 Batch #: 2019-436
 Approved By: Tina Hugg
 COOLEY LANDING CONSTRUCTION

2 (11/19/18)



CITY OF EAST PALO ALTO
Public Works Department - Engineering Division
 1960 Tate Street, East Palo Alto, CA 94303
 Tel. No. 650.853.3189, Fax. No. 650.853.3179

INVOICE # 2

INVOICE DATE:	11/19/2018
INVOICE TOTAL:	\$201,289.15
PAYMENT TERMS:	UPON RECEIPT

TINA HUG
 MIDPENINSULA REGIONAL OPEN SPACE DISTRICT
 330 DISTEL CIRCLE
 LOS ALTOS, CA 9422

MROSD PO. #2019-186 ✓

DESCRIPTION	AMOUNT DUE
GoodLand landscape Construction, Inc. Invoice GL Sep Invoice#2	\$201,289.15 typo → 163,555.65 per cover letter + supporting documents
	INVOICE TOTAL: \$201,289.15 163,555.65

Cooley Landing Park Project Phase 4 & 5 - Bld Analysis				GoodLand Landscape Construction								
Item No.	Item Description	Est. QTY	Unit	Unit Price	INVOICE 1	INVOICE 2	City Cost (Invoice 1)	MROSD Cost (Invoice 1)	City Cost (Invoice 2)	MROSD Cost (Invoice 2)	City Cost Project to Date	MROSD Cost Project to Date
1	Biological Monitoring	1	LS	\$21,600.00	\$5,400.00	\$5,400.00	\$2,269.49	\$3,130.51	\$2,269.49	\$3,130.51	\$4,538.98	\$6,261.02
2	Mobilization	1	LS	\$155,000.00	\$139,500.00	\$14,000.00	\$58,628.46	\$80,871.54	\$5,883.86	\$8,116.14	\$64,512.32	\$88,987.68
3	Storm Water Pollution Prevention	1	LS	\$29,900.00	\$12,558.00		\$5,277.82	\$7,280.18	\$0.00	\$0.00	\$5,277.82	\$7,280.18
4	Demolition	1	LS	\$136,300.00	\$122,670.00		\$122,670.00	\$0.00	\$0.00	\$0.00	\$122,670.00	\$0.00
5	Earthwork and Grading	1	LS	\$112,800.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6	Water System	1	LS	\$4,525.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7	Water Valve	1	EA	\$910.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8	Sanitary Sewer System	1	LS	\$975.00	\$975.00		\$487.50	\$487.50	\$0.00	\$0.00	\$487.50	\$487.50
9	Sanitary Sewer Cleanout	1	EA	\$350.00	\$350.00		\$350.00	\$0.00	\$0.00	\$0.00	\$350.00	\$0.00
10	Sewer Trenching Repairs	1	LS	\$6,200.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11	Culvert	5	EA	\$5,370.00	\$0.00	\$26,850.00	\$0.00	\$0.00	\$26,850.00	\$0.00	\$26,850.00	\$0.00
12	Area Drain	1	EA	\$310.00	\$0.00	\$310.00	\$0.00	\$0.00	\$310.00	\$0.00	\$310.00	\$0.00
13	Catch Basin	1	EA	\$2,440.00	\$0.00	\$2,440.00	\$0.00	\$0.00	\$2,440.00	\$0.00	\$2,440.00	\$0.00
14	Solid Drainline (6" PVC)	102	LF	\$90.00	\$0.00	\$9,180.00	\$0.00	\$0.00	\$9,180.00	\$0.00	\$9,180.00	\$0.00
15	Stabilized Decomposed Granite Pavement	14,456	SF	\$7.20	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
16	Asphalt Repair	0	SF	\$9.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
17	Asphalt Pavement	2,130	SF	\$9.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
18	Restripement Stabilized DG Pavement	0	SF	\$28.50	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
19	Cobble Paving	80	SF	\$32.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
20	Irrigation System	0	LS	\$63,900.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
21	Interpretive Panels	1	LS	\$14,000.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
22	Picnic Table	11	EA	\$3,875.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23	Bench	1	EA	\$3,800.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
24	Removable Bollard Type 1	2	EA	\$1,885.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
25	Removable Bollard Type 2	3	EA	\$1,515.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
26	Sanitary Sewer Line (4" PVC)	122	LF	\$108.00	\$13,176.00		\$11,340.00	\$1,836.00	\$0.00	\$0.00	\$11,340.00	\$1,836.00
27	Trash and Recycling Receptacle	5	EA	\$2,600.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
28	Terraseeding	34,800	LS	\$1.10	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
29	Mulch	0	CY	\$114.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
30	Planting Soil Preparation	0	LS	\$14,200.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
31	Container Planting	0	LS	\$7,200.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
32	Landscape Maintenance	1	LS	\$7,000.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
33	Concrete Pavement	3,170	SF	\$18.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
34	Concrete Stairs	69	SF	\$154.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
35	Concrete Accent Band	55	LF	\$92.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
36	Seatwall	48	LF	\$411.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
37	Concrete Cheekwall	27	LF	\$154.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
38	Concrete Pavement Node	150	SF	\$94.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
39	Handrail	24	LF	\$300.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40	Spirit Rail Fence	0	LF	\$154.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
41	Entry Sign	1	EA	\$10,450.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
42	Project Funding Sign	1	EA	\$650.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43	Funder's Sign Panel Replacement	1	LS	\$4,790.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
44	Restroom Building	1	LS	\$246,700.00	\$0.00	\$125,817.00	\$0.00	\$0.00	\$0.00	\$125,817.00	\$0.00	\$125,817.00
45	Trash Enclosure	1	LS	\$65,200.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
46	Electrical System	1	LS	\$71,600.00	\$0.00	\$26,492.00	\$0.00	\$0.00	\$0.00	\$26,492.00	\$0.00	\$26,492.00
47	Lighting Fixtures	20	EA	\$5,000.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
48	Receptacle Pedestal	2	EA	\$4,200.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
49	Flush Curb	26	LF	\$65.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50	Amphitheater Wall	92	LF	\$615.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51	Stage Shade Structure	1	LS	\$53,300.00	\$3,731.00		\$0.00	\$3,731.00	\$0.00	\$0.00	\$0.00	\$3,731.00
52	Seating Shade Structure	2	EA	\$22,900.00	\$3,206.00		\$0.00	\$3,206.00	\$0.00	\$0.00	\$0.00	\$3,206.00
Subtotal				\$301,566.00	\$210,489.00	\$201,023.27	\$100,542.73	\$100,542.73	\$46,933.35	\$163,555.65	\$247,956.62	\$264,098.38
Contingency (10%)				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total				\$301,566.00	\$210,489.00	\$201,023.27	\$100,542.73	\$100,542.73	\$46,933.35	\$163,555.65	\$247,956.62	\$264,098.38
SHARED												
MROSD												
City of East Palo Alto												
							Callander Contract	\$0.00				
							AECOM Contract	\$0.00				
							GRE Contract	\$0.00				
							MROSD Fund	\$100,542.73				
							City Fund	\$201,023.27				

BUT NO RETENTION

GOODLAND INV. \$210,489 → SHOULD HAVE \$10,524.45 RETENTION, DOESN'T MATCH
 P.O. \$201,289.15
 -9,199.85 ← DIFF. (NOT SURE HOW/WHY)

ATTACHMENT 3

Vendor	Vendor Name	Date 11/05/18	Ck # 057763	CITY OF EAST PALO ALTO (EAS)		
GOO03	GOODLAND LANDSCAPE CONSTRUCTION, INC. 2455 N NAGLEE RD #402 TRACY CA 95304			Accts Payable		
				Wells Fargo Bank (CA) Account # 4047 099882		
Invoice	Date	Invoice Description	Gross	Discount	Total	
2-	Sep 30 2018	PO #C319016 PURCHASE ORDER ↑ APPLIED ONLY TO THE CITY'S P.O. - MROSD HAS "A" AFTER NUMBER	201,289.15	.00	201,289.15	
PY-PC			Totals			
			201,289.15	.00	201,289.15	

X 152

****Retain this copy for your Vendor records****

PAYMENT APPLICATION

Application Number: 2
For Period Ending: 9/30/2018

To: CITY OF EAST PALO ALTO
SECOND FLOOR
2415 UNIVERSITY AVE
EAST PALO ALTO CA 94303

From: Goodland Landscape Construction, Inc
2455 North Naglee Road #402
Tracy CA 95304-7324

Project: COOLEY LANDING PARK PHASE 4 & 5
2145 UNIVERSITY AVENUE
CITY OF EAST PALO ALTO CA 94303

Project Number: 23217


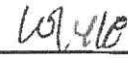
Owner Project Number: 78163

Contract Summary	
Original Contract Amount:	1,556,441.20
Changes Amount:	14,399.40
Total Contract Amount:	1,570,840.60
Completed To Date:	512,055.00
5% Retainage To Date:	24,278.15
Completed Less Retainage:	487,776.85
Less Previous Application:	286,487.70
Current Payment Due:	201,289.15
Current Payment Due Plus Tax:	201,289.15
Balance To Finish:	1,058,785.60

NO RETENTION ON
LAST CITY INVOICE, THIS
IS FOR BOTH INVOICES,
BUT SHOULD BE
\$25,602.75, SO IT'S
INCORRECT

OK to Pay
10/08/2018
Husam Aburabi

DOESN'T MATCH
\$210,489 ON
SPREADSHEET OR
BACK UP

Contractor's Certification	
I hereby certify that the work for which this application is being submitted has been performed or is scheduled to be performed on or before the period ending date. I further certify that this work is in accordance with contract documents.	
 Signature	 Date

PAYMENT APPLICATION DETAILS

Customer: CITY OF EAST PALO ALTO
 Project: COOLEY LANDING PARK PHASE 4 & 5

Application Number: 2
 Invoice Number: 232172

Period From: 9/1/2018
 Period Through: 9/30/2018

Item Number - Description	Unit Price	Unit of Measure	Contract Quantity	Contract	QUANTITY		AMOUNT	
				Value	This Period	Project To Date	This Period	Project To Date
01 - BIOLOGICAL MONITORING	21,600.0000	LS	1.0000	21,600.0000	0.2500	0.5000	5,400.00	10,800.00
02 - MOBILIZATION	155,000.0000	LS	1.0000	155,000.0000	0.0903	0.9903	14,000.00	153,500.00
03 - SWPPP	29,900.0000	LS	1.0000	29,900.0000	0.0000	0.4200	0.00	12,558.00
04 - DEMOLITION	136,300.0000	LS	1.0000	136,300.0000	0.0000	0.9000	0.00	122,670.00
05 - EARTHWORK GRADING	112,800.0000	LS	1.0000	112,800.0000	0.0000	0.0000	0.00	0.00
06 - WATER SYSTEM	4,525.0000	LS	1.0000	4,525.0000	0.0000	0.0000	0.00	0.00
07 - WATER VALVE	910.0000	LS	1.0000	910.0000	0.0000	0.0000	0.00	0.00
08 - SS SYSTEM	975.0000	LS	1.0000	975.0000	0.0000	1.0000	0.00	975.00
09 - SS CLEANOUTS	350.0000	EA	1.0000	350.0000	0.0000	1.0000	0.00	350.00
10 - SEWER TRENCH REPAIRS	6,200.0000	LS	1.0000	6,200.0000	0.0000	0.0000	0.00	0.00
11 - CULVERT	5,370.0000	EA	5.0000	26,850.0000	5.0000	5.0000	26,850.00	26,850.00
12 - AREA DRAIN	310.0000	EA	1.0000	310.0000	1.0000	1.0000	310.00	310.00
13 - CATCH BASIN	2,440.0000	EA	1.0000	2,440.0000	1.0000	1.0000	2,440.00	2,440.00
14 - SOLID 6" DRAIN LINE	90.0000	LF	102.0000	9,180.0000	102.0000	102.0000	9,180.00	9,180.00
15 - STAB DG PAVEMENT	7.2000	SF	14,456.0000	104,083.2000	0.0000	0.0000	0.00	0.00

DISTRICT
 3/20.51
 8116.14

PAYMENT APPLICATION DETAILS

Customer: CITY OF EAST PALO ALTO
 Project: COOLEY LANDING PARK PHASE 4 & 5

Application Number: 2
 Invoice Number: 232172

Period From: 9/1/2018
 Period Through: 9/30/2018

Item Number - Description	Unit Price	Unit of Measure	Contract Quantity	Contract	QUANTITY		AMOUNT	
				Value	This Period	Project To Date	This Period	Project To Date
17 - ASPHALT PAVEMENT	9.0000	SF	2,130.0000	19,170.0000	0.0000	0.0000	0.00	0.00
19 - COBBLE PAVING	32.0000	SF	80.0000	2,560.0000	0.0000	0.0000	0.00	0.00
21 - INTERPRETIVE PANELS	14,000.0000	LS	1.0000	14,000.0000	0.0000	0.0000	0.00	0.00
22 - PICNIC TABLES	3,875.0000	EA	11.0000	42,625.0000	0.0000	0.0000	0.00	0.00
23 - BENCH	3,800.0000	EA	1.0000	3,800.0000	0.0000	0.0000	0.00	0.00
24 - REM BOLLARD TYPE 1	1,885.0000	EA	2.0000	3,770.0000	0.0000	0.0000	0.00	0.00
25 - REM BOLLARD TYPE 2	1,515.0000	EA	3.0000	4,545.0000	0.0000	0.0000	0.00	0.00
26 - SS 4" LINE	108.0000	LF	122.0000	13,176.0000	0.0000	122.0000	0.00	13,176.00
27 - TRASH & REC CANS	2,600.0000	EA	5.0000	13,000.0000	0.0000	0.0000	0.00	0.00
28 - TERRASEEDING	1.1000	SF	34,800.0000	38,280.0000	0.0000	0.0000	0.00	0.00
32 - LANDSCAPE MAINTENENCE	7,000.0000	LS	1.0000	7,000.0000	0.0000	0.0000	0.00	0.00
33 - CONCRETE PAVEMENT	18.0000	SF	3,170.0000	57,060.0000	0.0000	0.0000	0.00	0.00
34 - CONCRETE STAIRS	154.0000	SF	69.0000	10,626.0000	0.0000	0.0000	0.00	0.00
35 - CONC. ACCENT BAND	92.0000	LF	55.0000	5,060.0000	0.0000	0.0000	0.00	0.00
36 - SEATWALL	411.0000	LF	48.0000	19,728.0000	0.0000	0.0000	0.00	0.00

PAYMENT APPLICATION DETAILS

Customer: CITY OF EAST PALO ALTO
 Project: COOLEY LANDING PARK PHASE 4 & 5

Application Number: 2
 Invoice Number: 232172

Period From: 9/1/2018
 Period Through: 9/30/2018

Item Number - Description	Unit Price	Unit of Measure	Contract Quantity	Contract	QUANTITY		AMOUNT	
				Value	This Period	Project To Date	This Period	Project To Date
37 - CONC CHEEKWALL	154.0000	LF	27.0000	4,158.0000	0.0000	0.0000	0.00	0.00
38 - CONC PAVEMENT NODE	94.0000	SF	150.0000	14,100.0000	0.0000	0.0000	0.00	0.00
39 - HANDRAIL	300.0000	LF	24.0000	7,200.0000	0.0000	0.0000	0.00	0.00
41 - ENTRY SIGN	10,450.0000	EA	1.0000	10,450.0000	0.0000	0.0000	0.00	0.00
42 - PROJECT FUNDING SIGN	650.0000	EA	1.0000	650.0000	0.0000	0.0000	0.00	0.00
43 - FUNDERS SIGN PANEL REP	4,790.0000	LS	1.0000	4,790.0000	0.0000	0.0000	0.00	0.00
44 - RESTROOM BUILDING ✓	246,700.0000	LS	1.0000	246,700.0000	0.5100	0.5100	125,817.00 ✓	125,817.00
45 - TRASH ENCLOSURE	65,200.0000	LS	1.0000	65,200.0000	0.0000	0.0000	0.00	0.00
46 - ELECTRICAL SYSTEM ✓	71,600.0000	LS	1.0000	71,600.0000	0.3700	0.3700	26,492.00 ✓	26,492.00
47 - LIGHTING FIXTURES	5,000.0000	EA	20.0000	100,000.0000	0.0000	0.0000	0.00	0.00
48 - RECEPTACLE PEDESTAL	4,200.0000	EA	2.0000	8,400.0000	0.0000	0.0000	0.00	0.00
49 - FLUSH CURB	65.0000	LF	26.0000	1,690.0000	0.0000	0.0000	0.00	0.00
50 - AMPHITHEATER WALL	615.0000	LF	92.0000	56,580.0000	0.0000	0.0000	0.00	0.00
51 - STAGE SHADE STRUCT	53,300.0000	LS	1.0000	53,300.0000	0.0000	0.0700	0.00	3,731.00
52 - SEATING SHADE STRUCT.	22,900.0000	EA	2.0000	45,800.0000	0.0000	0.1400	0.00	3,206.00

DISTRICT PAYS
100%

100%

TOTAL \$163,555.65
 DISTRICT (before 5% retention)

PAYMENT APPLICATION DETAILS

Customer: CITY OF EAST PALO ALTO
 Project: COOLEY LANDING PARK PHASE 4 & 5

Application Number: 2
 Invoice Number: 232172

Period From: 9/1/2018
 Period Through: 9/30/2018

Item Number - Description	Unit Price	Unit of Measure	Contract Quantity	Contract	QUANTITY		AMOUNT	
				Value	This Period	Project To Date	This Period	Project To Date
CCO1 - ADD 3 EACH BENCHES	11,400.0000	LS	1.0000	11,400.0000	0.0000	0.0000	0.00	0.00
CCO2 - ADDED COST FOR LAYOUT GRADING	2,999.4000	LS	1.0000	2,999.4000	0.0000	0.0000	0.00	0.00
Project Totals:					110.2203		210,489.00	512,055.00



Bond Oversight Committee

Invoice Cover Sheet (FY2018-19)



Invoice Details: *Land Acquisition* *Top 10 Expenses* *BOC Member Invoice Selection*

Vendor City of East Palo Alto Date 01/25/2019

Project # MAA02-001 GL # 30-30-320-8205.01

Invoice Amount \$172,100.95 Invoice # 3

Project Manager* Tina Hugg Title* Senior Planner

Description Reimbursement to City of Palo Alto (partner) for construction costs related
To Cooley Landing Project. There were differences in the documentation
provided by the City of East Palo Alto that were identified by the project
manager (invoices 2 through 5) after thorough review and ultimately reconciled
to ensure correct amounts were paid. Expenditures within the overall budget.

Bond Oversight Committee Review:

Invoice Review Checklist:

- Confirm the date of the expenditure is within the timeframe of the fiscal year in review
- Verify that the vendor listed on the invoice matches what is listed in the expenditure report
- Confirm the amount listed on the invoice matches what is listed the expenditure report
- Confirm the project number listed is within the correct portfolio
- Verify that the scope of work listed on the invoice is eligible for reimbursement
- Verify the project manager* has signed off on the invoice payment

For staff labor reimbursements, confirm the following are present on the backup documentation:

- Project number
- Staff members pay rate
- Staff members title
- Date work was performed
- Total calculation of reimbursable hours
- Supervisor’s approval

For land purchases, confirm the following:

- The Board resolution and board report to approve purchase are included
- All wire transfers or disbursement requests are included
- The final escrow statement reflects total purchase price as approved by the Board

** If Project Manager did not approve invoice or transaction, include authorized signatory’s name & title here.*



CITY OF EAST PALO ALTO
Public Works Department - Engineering Division
1960 Tate Street, East Palo Alto, CA 94303
Tel. No. 650.853.3189, Fax. No. 650.853.3179

Date: January 11, 2019

To: Tina Hugg
Midpeninsula Regional Open Space District
330 Distel Circle
Los Altos, CA 94022

Subject: Reimbursement Request MROSD PO #2019-186
Cooley Landing Park Project Phase IV & V (and remaining elements Phase II-III)

Dear Tina,

The City of East Palo Alto has paid invoice#3 (See Attached Payment) to GoodLand landscape Construction, Inc. for the construction work for the month of September at the Cooley Landing Park Project Phase IV & V.

This reimbursement request is for the amount of \$172,100.95 for corresponding GoodLand landscape Construction, Inc. invoice noted as **Payment Application – Application Number 3**

All reimbursements support documents are attached to invoices and describe the details in the cost.

Please contact the Senior Engineer, Shari Carlet at (650) 853-3126 or by email scarlet@cityofepa.org with any questions or concerns.

Sincerely,

Kamal Fallaha, P.E.
kfallaha@cityofepa.org
Public Work Director
City of East Palo Alto

Contract # & Amt: 2010-04 \$1,066,962.62
PO # & Balance: 2019-186 \$803,383.24
PO Complete Amt to Pay: \$172,100.95
G/L Acct: 30-30-320-8205.01
Project #: AA002-001 Batch #: _____
Approved By: Tina Hugg
COOLEY LANDING CONSTRUCTION



CITY OF EAST PALO ALTO
 Public Works Department - Engineering Division
 1960 Tate Street, East Palo Alto, CA 94303
 Tel. No. 650.853.3189, Fax. No. 650.853.3179

INVOICE # 2

INVOICE DATE:	1/11/2019
INVOICE TOTAL:	\$172,100.95
PAYMENT TERMS:	UPON RECEIPT

TINA HUG
 MIDPENINSULA REGIONAL OPEN SPACE DISTRICT
 330 DISTEL CIRCLE
 LOS ALTOS, CA 9422

MROSD PO. #2019-186 ✓

DESCRIPTION	AMOUNT DUE
GoodLand landscape Construction, Inc. Invoice#3	\$172,100.95
INVOICE TOTAL: \$172,100.95 ✓	

Contract # & Amt. _____
 PO # & Balance _____
 PO Complete Amt to Pay _____
 Gr. Act. # _____
 Project # _____
 Approved By: _____

Cooley Landing Park Project Phase 4 & 5 - Bid Analysis					GoodLand Landscape Construction									
Item No.	Item Description	Est. QTY	Unit	Unit Price	INVOICE 1	INVOICE 2	INVOICE 3	City Cost (Invoice 1)	MROSD Cost (Invoice 1)	City Cost (Invoice 2)	MROSD Cost (Invoice 2)	City Cost (Invoice 3)	MROSD Cost (Invoice 3)	
1	Biological Monitoring	1	LS	\$21,600.00	\$5,400.00	\$5,400.00	\$2,160.00	\$2,269.49	\$3,130.51	\$2,269.49	\$3,130.51	\$907.80	\$1,252.20	
2	Mobilization	1	LS	\$155,000.00	\$139,500.00	\$14,000.00	\$1,500.00	\$58,628.46	\$80,871.54	\$5,883.86	\$8,116.14	\$630.41	\$869.59	
3	Storm Water Pollution Prevention	1	LS	\$29,900.00	\$12,558.00		\$5,382.00	\$5,277.82	\$7,280.18	\$0.00	\$0.00	\$2,261.92	\$3,120.08	
4	Demolition	1	LS	\$136,300.00	\$122,670.00		\$13,630.00	\$122,670.00	\$0.00	\$0.00	\$0.00	\$13,630.00	\$0.00	
5	Earthwork and Grading	1	LS	\$112,800.00	\$0.00		\$90,240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$90,240.00	\$0.00	
6	Water System	1	LS	\$4,525.00	\$0.00		\$4,525.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,525.00	
7	Water Valve	1	EA	\$910.00	\$0.00		\$910.00	\$0.00	\$0.00	\$0.00	\$0.00	\$910.00	\$0.00	
8	Sanitary Sewer System	1	LS	\$975.00	\$975.00			\$487.50	\$487.50	\$0.00	\$0.00	\$0.00	\$0.00	
9	Sanitary Sewer Cleanout	1	EA	\$350.00	\$350.00			\$350.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
10	Sewer Trenching Repairs	1	LS	\$6,200.00	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
11	Culvert	5	EA	\$5,370.00	\$0.00	\$26,850.00		\$0.00	\$0.00	\$26,850.00	\$0.00	\$0.00	\$0.00	
12	Area Drain	1	EA	\$310.00	\$0.00	\$310.00		\$0.00	\$0.00	\$310.00	\$0.00	\$0.00	\$0.00	
13	Catch Basin	1	EA	\$2,440.00	\$0.00	\$2,440.00		\$0.00	\$0.00	\$2,440.00	\$0.00	\$0.00	\$0.00	
14	Solid Drainline (6" PVC)	102	LF	\$90.00	\$0.00	\$9,180.00		\$0.00	\$0.00	\$9,180.00	\$0.00	\$0.00	\$0.00	
15	Stabilized Decomposed Granite Pavement	14,456	SF	\$7.20	\$0.00		\$28,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,375.21	\$22,424.79	
16	Asphalt Repair	0	SF	\$9.00	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
17	Asphalt Pavement	2,130	SF	\$9.00	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
18	Resin Pavement Stabilized DG Pavement	0	SF	\$28.50	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
19	Cobble Paving	80	SF	\$32.00	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
20	Irrigation System	0	LS	\$63,900.00	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
21	Interpretive Panels	1	LS	\$14,000.00	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
22	Picnic Table	11	EA	\$3,875.00	\$0.00		\$34,875.00	\$0.00	\$0.00	\$0.00	\$0.00	\$34,875.00	\$0.00	
23	Bench	1	EA	\$3,800.00	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
24	Removable Bollard Type 1	2	EA	\$1,885.00	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
25	Removable Bollard Type 2	3	EA	\$1,515.00	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
26	Sanitary Sewer Line (4" PVC)	122	LF	\$108.00	\$13,176.00			\$11,340.00	\$1,836.00	\$0.00	\$0.00	\$0.00	\$0.00	
27	Trash and Recycling Receptacle	5	EA	\$2,600.00	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
28	Terraseeding	34,800	LS	\$1.10	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
29	Mulch	0	CY	\$114.00	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
30	Planting-Soil Preparation	0	LS	\$14,200.00	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
31	Container Planting	0	LS	\$7,200.00	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
32	Landscape Maintenance	1	LS	\$7,000.00	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
33	Concrete Pavement	3,170	SF	\$18.00	\$0.00		\$28,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21,622.71	\$7,177.29	
34	Concrete Stairs	69	SF	\$154.00	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
35	Concrete Accent Band	55	LF	\$92.00	\$0.00		\$5,060.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,060.00	\$0.00	
36	Seatwall	48	LF	\$411.00	\$0.00		\$18,495.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,495.00	
37	Concrete Cheekwall	27	LF	\$154.00	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
38	Concrete Pavement Node	150	SF	\$94.00	\$0.00		\$14,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,100.00	
39	Handrail	24	LF	\$300.00	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
40	Split-Rail Fence	0	LF	\$154.00	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
41	Entry Sign	1	EA	\$10,450.00	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
42	Project Funding Sign	1	EA	\$650.00	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
43	Funder's Sign Panel Replacement	1	LS	\$4,790.00	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
44	Restroom Building	1	LS	\$246,700.00	\$0.00	\$125,817.00	\$39,472.00	\$0.00	\$0.00	\$0.00	\$125,817.00	\$0.00	\$39,472.00	
45	Trash Enclosure	1	LS	\$65,200.00	\$0.00		\$39,120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$39,120.00	\$0.00	
46	Electrical System	1	LS	\$71,600.00	\$0.00	\$26,492.00	\$7,160.00	\$0.00	\$0.00	\$0.00	\$26,492.00	\$0.00	\$7,160.00	
47	Lighting Fixtures	20	EA	\$5,000.00	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
48	Receptacle Pedestal	2	EA	\$4,200.00	\$0.00		\$1,680.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,680.00	\$0.00	
49	Flush Curb	26	LF	\$65.00	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
50	Amphitheater Wall	92	LF	\$615.00	\$0.00		\$53,505.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$53,505.00	
51	Stage Shade Structure	1	LS	\$53,300.00	\$3,731.00			\$0.00	\$3,731.00	\$0.00	\$0.00	\$0.00	\$0.00	
52	Seating Shade Structure	2	EA	\$22,900.00	\$3,206.00			\$0.00	\$3,206.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Subtotal				\$301,566.00	\$210,489.00	\$389,414.00	\$201,023.27	\$100,542.73	\$46,933.35	\$163,555.65	\$217,313.05	\$172,100.95	
	Contingency (10%)				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Total				\$301,566.00	\$210,489.00	\$389,414.00	\$201,023.27	\$100,542.73	\$46,933.35	\$163,555.65	\$217,313.05	\$172,100.95	
	SHARED							Callender Contract	\$0.00					
	MROSD							AECOM Contract	\$0.00					
	City of East Palo Alto							GRE Contract	\$0.00					

ATTACHMENT 3

Vendor	Vendor Name		Date 12/10/18	Ck # 057969	CITY OF EAST PALO ALTO (EAS)	
G0003	GOODLAND LANDSCAPE CONSTRUCTION, INC. 2455 N NAGLEE RD #402 TRACY CA 95304			Accts Payable Wells Fargo Bank (CA) Account # 4047 099882		
Invoice	Date	Invoice Description		Gross	Discount	Total
3-	Dec 08 2018	PO #C319016	PURCHASE ORDER	181,439.45	.00	181,439.45
*3-	Dec 08 2018	PO #C319016A	PURCHASE ORDER	172,100.95	.00	172,100.95
PY-PC				Totals		
				353,540.40	.00	353,540.40

X 52

****Retain this copy for your Vendor records****

PAYMENT APPLICATION

Application Number: 3
 For Period Ending: 10/31/2018

To: CITY OF EAST PALO ALTO
 SECOND FLOOR
 2415 UNIVERSITY AVE
 EAST PALO ALTO CA 94303

From: Goodland Landscape Construction, Inc
 2455 North Naglee Road #402
 Tracy CA 95304-7324

Project: COOLEY LANDING PARK PHASE 4 & 5
 2145 UNIVERSITY AVENUE
 CITY OF EAST PALO ALTO CA 94303

Project Number: 23217
 Owner Project Number: 78163

Contract Summary	
Original Contract Amount:	1,556,441.20
Changes Amount:	14,399.40
Total Contract Amount:	1,570,840.60
Completed To Date:	901,469.00
5% Retainage To Date:	45,073.45
Completed Less Retainage:	856,395.55
Less Previous Application:	502,855.15
Current Payment Due:	353,540.40
Current Payment Due Plus Tax:	353,540.40
Balance To Finish:	669,371.60

Contractor's Certification

I hereby certify that the work for which this application is being submitted has been performed or is scheduled to be performed on or before the period ending date. I further certify that this work is in accordance with contract documents.

Signature: David M. ... Date: 12/8/18
 Signature: Chauhan Date: _____

PAYMENT APPLICATION DETAILS

Customer: CITY OF EAST PALO ALTO Application Number: 3 Invoice Number: 232173 Period From: 10/1/2018 Period Through: 10/31/2018
 Project: COOLEY LANDING PARK PHASE 4 & 5

Item Number - Description	Unit Price	Unit of Measure	Contract Quantity	Contract Value	QUANTITY		AMOUNT	
					This Period	Project To Date	This Period	Project To Date
01 - BIOLOGICAL MONITORING	21,600.0000	LS	1.0000	21,600.0000	0.1000	0.6000	2,160.00	12,960.00
02 - MOBILIZATION	155,000.0000	LS	1.0000	155,000.0000	0.0097	1.0000	1,500.00	155,000.00
03 - SWPPP	29,900.0000	LS	1.0000	29,900.0000	0.1860	0.6000	5,382.00	17,940.00
04 - DEMOLITION	136,300.0000	LS	1.0000	136,300.0000	0.1000	1.0000	13,630.00	136,300.00
05 - EARTHWORK GRADING	112,800.0000	LS	1.0000	112,800.0000	0.8000	0.8000	90,240.00	90,240.00
06 - WATER SYSTEM	4,525.0000	LS	1.0000	4,525.0000	1.0000	1.0000	4,525.00	4,525.00
07 - WATER VALVE	910.0000	LS	1.0000	910.0000	1.0000	1.0000	910.00	910.00
08 - SS SYSTEM	975.0000	LS	1.0000	975.0000	0.0000	1.0000	0.00	975.00
09 - SS CLEANOUTS	350.0000	EA	1.0000	350.0000	0.0000	1.0000	0.00	350.00
10 - SEWER TRENCH REPAIRS	6,200.0000	LS	1.0000	6,200.0000	0.0000	0.0000	0.00	0.00
11 - CULVERT	5,370.0000	EA	5.0000	26,850.0000	0.0000	5.0000	0.00	26,850.00
12 - AREA DRAIN	310.0000	EA	1.0000	310.0000	0.0000	1.0000	0.00	310.00
13 - CATCH BASIN	2,440.0000	EA	1.0000	2,440.0000	0.0000	1.0000	0.00	2,440.00
14 - SOLID 6" DRAIN LINE	90.0000	LF	102.0000	9,180.0000	0.0000	102.0000	0.00	9,180.00
15 - STAB DG PAVEMENT	7.2000	SF	14,456.0000	104,083.2000	4,000.0000	4,000.0000	28,800.00	28,800.00

PAYMENT APPLICATION DETAILS

Customer: CITY OF EAST PALO ALTO
Project: COOLEY LANDING PARK PHASE 4 & 5

Application Number: 3
Invoice Number: Z32173

Period From: 10/1/2018
Period Through: 10/31/2018

Item Number - Description	Unit Price	Unit of Measure	Contract Quantity	Contract	QUANTITY		AMOUNT	
				Value	This Period	Project To Date	This Period	Project To Date
17 - ASPHALT PAVEMENT	9.0000	SF	2,130.0000	19,170.0000	0.0000	0.0000	0.00	0.00
19 - COBBLE PAVING	32.0000	SF	80.0000	2,560.0000	0.0000	0.0000	0.00	0.00
21 - INTERPRETIVE PANELS	14,000.0000	LS	1.0000	14,000.0000	0.0000	0.0000	0.00	0.00
22 - PICNIC TABLES	3,875.0000	EA	11.0000	42,625.0000	9.0000	9.0000	34,875.00	34,875.00
23 - BENCH	3,800.0000	EA	1.0000	3,800.0000	0.0000	0.0000	0.00	0.00
24 - REM BOLLARD TYPE 1	1,885.0000	EA	2.0000	3,770.0000	0.0000	0.0000	0.00	0.00
25 - REM BOLLARD TYPE 2	1,515.0000	EA	3.0000	4,545.0000	0.0000	0.0000	0.00	0.00
26 - SS 4" LINE	108.0000	LF	122.0000	13,176.0000	0.0000	122.0000	0.00	13,176.00
27 - TRASH & REC CANS	2,600.0000	EA	5.0000	13,000.0000	0.0000	0.0000	0.00	0.00
28 - TERRASEEDING	1.1000	SF	34,800.0000	38,280.0000	0.0000	0.0000	0.00	0.00
32 - LANDSCAPE MAINTENENCE	7,000.0000	LS	1.0000	7,000.0000	0.0000	0.0000	0.00	0.00
33 - CONCRETE PAVEMENT	18.0000	SF	3,170.0000	57,060.0000	1,600.0000	1,600.0000	28,800.00	28,800.00
34 - CONCRETE STAIRS	154.0000	SF	69.0000	10,626.0000	0.0000	0.0000	0.00	0.00
35 - CONC. ACCENT BAND	92.0000	LF	55.0000	5,060.0000	55.0000	55.0000	5,060.00	5,060.00
36 - SEATWALL	411.0000	LF	48.0000	19,728.0000	45.0000	45.0000	18,495.00	18,495.00

PAYMENT APPLICATION DETAILS

Customer: CITY OF EAST PALO ALTO
 Project: COOLEY LANDING PARK PHASE 4 & 5

Application Number: 3
 Invoice Number: Z32173

Period From: 10/1/2018
 Period Through: 10/31/2018

Item Number - Description	Unit Price	Unit of Measure	Contract Quantity	Contract Value	QUANTITY		AMOUNT	
					This Period	Project To Date	This Period	Project To Date
37 - CONC CREEKWALL	154.0000	LF	27.0000	4,158.0000	0.0000	0.0000	0.00	0.00
38 - CONC PAVEMENT NODE	94.0000	SF	150.0000	14,100.0000	150.0000	150.0000	14,100.00	14,100.00
39 - HANDRAIL	300.0000	LF	24.0000	7,200.0000	0.0000	0.0000	0.00	0.00
41 - ENTRY SIGN	10,450.0000	EA	1.0000	10,450.0000	0.0000	0.0000	0.00	0.00
42 - PROJECT FUNDING SIGN	650.0000	EA	1.0000	650.0000	0.0000	0.0000	0.00	0.00
43 - FUNDERS SIGN PANEL REP	4,790.0000	LS	1.0000	4,790.0000	0.0000	0.0000	0.00	0.00
44 - RESTROOM BUILDING	246,700.0000	LS	1.0000	246,700.0000	0.1600	0.6700	39,472.00	165,289.00
45 - TRASH ENCLOSURE	65,200.0000	LS	1.0000	65,200.0000	0.6000	0.6000	39,120.00	39,120.00
46 - ELECTRICAL SYSTEM	71,600.0000	LS	1.0000	71,600.0000	0.1000	0.4700	7,160.00	33,652.00
47 - LIGHTING FIXTURES	5,000.0000	EA	20.0000	100,000.0000	0.0000	0.0000	0.00	0.00
48 - RECTANGLE PEDESTAL	4,200.0000	EA	2.0000	8,400.0000	0.4000	0.4000	1,680.00	1,680.00
49 - FLUSH CURB	65.0000	LF	26.0000	1,690.0000	0.0000	0.0000	0.00	0.00
50 - AMPHITHEATER WALL	615.0000	LF	92.0000	56,580.0000	87.0000	87.0000	53,505.00	53,505.00
51 - STAGE SHADE STRUCT	53,300.0000	LS	1.0000	53,300.0000	0.0000	0.0700	0.00	3,731.00
52 - SEATING SHADE STRUCT.	22,900.0000	EA	2.0000	45,800.0000	0.0000	0.1400	0.00	3,206.00

PAYMENT APPLICATION DETAILS

Customer: CITY OF EAST PALO ALTO
 Project: COOLEY LANDING PARK PHASE 4 & 5

Application Number: 3
 Invoice Number: 222173

Period From: 10/1/2018
 Period Through: 10/31/2018

Item Number - Description	Unit Price	Unit of Measure	Contract Quantity	Contract Value	QUANTITY		AMOUNT	
					This Period	Project To Date	This Period	Project To Date
CC01 - ADD 3 EACH BENCHES	11,400.0000	LS	1.0000	11,400.0000	0.0000	0.0000	0.00	0.00
CC02 - ADDED COST FOR LAYOUT GRADING	2,999.4000	LS	1.0000	2,999.4000	0.0000	0.0000	0.00	0.00
Project Totals:					5,950.4497		389,414.00	901,469.00



Bond Oversight Committee

Invoice Cover Sheet (FY2018-19)



Invoice Details: Land Acquisition Top 10 Expenses BOC Member Invoice Selection

Vendor City of East Palo Alto Date 03/22/2019

Project # MAA02-001 GL # 30-30-320-8205.01

Invoice Amount \$180,572.44 Invoice # 4

Project Manager* Tina Hugg Title* Senior Planner

Description Reimbursement to City of Palo Alto (partner) for construction costs related
To Cooley Landing Project. There were differences in the documentation
provided by the City of East Palo Alto that were identified by the project
manager (invoices 2 through 5) after thorough review and ultimately reconciled
to ensure correct amounts were paid. Expenditures within the overall budget.

Bond Oversight Committee Review:

Invoice Review Checklist:

- Confirm the date of the expenditure is within the timeframe of the fiscal year in review
- Verify that the vendor listed on the invoice matches what is listed in the expenditure report
- Confirm the amount listed on the invoice matches what is listed the expenditure report
- Confirm the project number listed is within the correct portfolio
- Verify that the scope of work listed on the invoice is eligible for reimbursement
- Verify the project manager* has signed off on the invoice payment

For staff labor reimbursements, confirm the following are present on the backup documentation:

- Project number
- Staff members pay rate
- Staff members title
- Date work was performed
- Total calculation of reimbursable hours
- Supervisor's approval

For land purchases, confirm the following:

- The Board resolution and board report to approve purchase are included
- All wire transfers or disbursement requests are included
- The final escrow statement reflects total purchase price as approved by the Board

** If Project Manager did not approve invoice or transaction, include authorized signatory's name & title here.*

X



CITY OF EAST PALO ALTO
Public Works Department - Engineering Division
1960 Tate Street, East Palo Alto, CA 94303
Tel. No. 650.853.3189, Fax. No. 650.853.3179

Date: January 24, 2019

① RETENTION
APPLIED 2X

To: Tina Hugg
Midpeninsula Regional Open Space District
330 Distel Circle
Los Altos, CA 94022

Subject: **Reimbursement Request MROSD PO #2019-186**
Cooley Landing Park Project Phase IV & V (and remaining elements Phase II-III)

Dear Tina,

The City of East Palo Alto has paid invoice#3 (See Attached Payment) to GoodLand landscape Construction, Inc. for the construction work for the month of September at the Cooley Landing Park Project Phase IV & V.

This reimbursement request is for the amount of ~~\$171,543.82~~ **INCORRECT AMOUNT, SHOULD BE 180,572.44** for corresponding GoodLand landscape Construction, Inc. invoice noted as **Payment Application – Application Number 4**

All reimbursements support documents are attached to invoices and describe the details in the cost.

Please contact the Senior Engineer, Shari Carlet at (650) 853-3126 or by email scarlet@cityofepa.org with any questions or concerns.

Sincerely,

Kamal Fallaha, P.E.
kfallaha@cityofepa.org
Public Work Director
City of East Palo Alto

Contract # & Amt: 2010-04 \$1,066,962.62
PO # & Balance: 2019-186 631,282.29
PO Complete Amt to Pay: 180,572.44
G/L Acct: 30.30.320-8205.01
Project #: AA002-001 Batch #: 2019-648
Approved By: Tina Hugg
COOLEY LANDING CONSTRUCTION

3/14/19
City reviewing invoices to determine proper retention held, and other discrepancies. City processing Jan Goodland invoice, and I recommend they clean up Dec. invoice before approving Jan.

* 3/21/19 checked MROSD payments. Underpaid #1 by \$519 due to City typo not seen by District. P.M. - will correct this w/ \$107.50 overpaym



CITY OF EAST PALO ALTO
 Public Works Department - Engineering Division
 1960 Tate Street, East Palo Alto, CA 94303
 Tel. No. 650.853.3189, Fax. No. 650.853.3179

INVOICE # 4

INVOICE DATE:	1/24/2019
INVOICE TOTAL:	\$171,543.82
PAYMENT TERMS:	UPON RECEIPT

TINA HUG
 MIDPENINSULA REGIONAL OPEN SPACE DISTRICT
 330 DISTEL CIRCLE
 LOS ALTOS, CA 9422

MROSD PO. #2019-186

DESCRIPTION	AMOUNT DUE
GoodLand landscape Construction, Inc. Invoice#4	-\$171,543.82

180,572.44
(w/ no retention
applied to
\$ owed by
MROSD)

INVOICE TOTAL: \$171,543.82

Contract # & Amt
PO # & Balance
PO Complete Amt to Pay
GR Act: No.
Project #/Account: Batch #
Approved By: Date

ATTACHMENT 3

Vendor	Vendor Name	Date 12/24/18	Ck # 058097	CITY OF EAST PALO ALTO (EAS)
GOO03	GOODLAND LANDSCAPE CONSTRUCTION, INC. 2455 N NAGLEE RD #402 TRACY CA 95304			Accts Payable Wells Fargo Bank (CA) Account # 4047 099882

Invoice	Date	Invoice Description	Gross	Discount	Total
4-	Nov 30 2018	PO #C319016 PURCHASE ORDER	94,360.23	.00	94,360.23
.4-	Nov 30 2018	PO #C319016A PURCHASE ORDER	171,543.82	.00	171,543.82
PY-PC					
Totals			265,904.05	.00	265,904.05

X52

****Retain this copy for your Vendor records****

PAYMENT APPLICATION Application Number: 4
For Period Ending: 11/30/2018

To: CITY OF EAST PALO ALTO
SECOND FLOOR
2415 UNIVERSITY AVE
EAST PALO ALTO CA 94303

From: Goodland Landscape Construction, Inc
2455 North Naglee Road #402
Tracy CA 95304-7324

Project: COOLEY LANDING PARK PHASE 4 & 5
2145 UNIVERSITY AVENUE
CITY OF EAST PALO ALTO CA 94303

Project Number: 23217

Owner Project Number: 78163

Contract Summary	
Original Contract Amount:	1,556,441.20
Changes Amount:	14,399.40
Total Contract Amount:	1,570,840.60
Completed To Date:	1,195,767.40
5% Retainage To Date:	59,788.37
Completed Less Retainage:	1,135,979.03
Less Previous Application:	856,395.55
Current Payment Due:	279,583.48
Current Payment Due Plus Tax:	279,583.48
Balance To Finish:	375,073.20

Retention includes 5% applied to 294,298.40 before City p.m. removed change orders so that new invoice amt is 279,899.

pay the contractor amount of \$ 265,904.05 we are holding 5% retention!!

Husan Abarshi

Contractor's Certification

I hereby certify that the work for which this application is being submitted has been performed or is scheduled to be performed on or before the period ending date. I further certify that this work is in accordance with contract documents.

Signature: Muhammad Date: 12/6/18

applied another 5% retention

\$ 279,899 (w/o cco 1+2)
- 5% ret
\$ 265,904.05

NEW RET. CALC.

279,899 (minus cco 1+2)

↳ 5% → 13,994.95 - retention for #4

45,073.45 - (ret #1 - 3)

59,068.40 total retention should be this.

FYI THE TOTAL RETENTION IS WRONG. CITY P.M. APPLIED IT TWICE.

PAYMENT APPLICATION DETAILS

Customer: CITY OF EAST PALO ALTO
 Project: CUDLEY LANDING PARK PHASE 4 & 5

Application Number: 4
 Invoice Number: 232174

Period From: 11/1/2018
 Period Through: 11/30/2018

Item Number - Description	Unit Price	Unit of Measure	Contract Quantity	Contract Value	QUANTITY		AMOUNT	
					This Period	Project To Date	This Period	Project To Date
01 - BIOLOGICAL MONITORING	21,600.0000	LS	1.0000	21,600.0000	0.2000	0.5000	4,320.00	✓ 17,280.00
02 - MOBILIZATION	155,000.0000	LS	1.0000	155,000.0000	0.0000	1.0000	0.00	155,000.00
03 - SWPPP	29,900.0000	LS	1.0000	29,900.0000	0.2000	0.5000	5,980.00	✓ 23,920.00
04 - DEMOLITION	136,300.0000	LS	1.0000	136,300.0000	0.0000	1.0000	0.00	136,300.00
05 - EARTHWORK GRADING	112,600.0000	LS	1.0000	112,600.0000	0.1000	0.9000	11,260.00	✓ 101,340.00
06 - WATER SYSTEM	4,525.0000	LS	1.0000	4,525.0000	0.0000	1.0000	0.00	4,525.00
07 - WATER VALVE	910.0000	LS	1.0000	910.0000	0.0000	1.0000	0.00	910.00
08 - SS SYSTEM	975.0000	LS	1.0000	975.0000	0.0000	1.0000	0.00	975.00
09 - SS CLEANOUTS	350.0000	EA	1.0000	350.0000	0.0000	1.0000	0.00	350.00
10 - SEWER TRENCH REPAIRS	6,200.0000	LS	1.0000	6,200.0000	1.0000	1.0000	6,200.00	✓ 6,200.00
11 - CULVERT	5,370.0000	EA	5.0000	26,850.0000	0.0000	5.0000	0.00	26,850.00
12 - AREA DRAIN	310.0000	EA	1.0000	310.0000	0.0000	1.0000	0.00	310.00
13 - CATCH BASIN	2,440.0000	EA	1.0000	2,440.0000	0.0000	1.0000	0.00	2,440.00
14 - SOLID 6" DRAIN LINE	90.0000	LF	102.0000	9,180.0000	0.0000	102.0000	0.00	9,180.00
15 - STAB DG PAVEMENT	7.2000	SP	14,455.0000	104,623.2000	6,000.0000	10,000.0000	43,200.00	✓ 72,000.00

PAYMENT APPLICATION DETAILS

Customer: CITY OF EAST PALO ALTO
 Project: COOLEY LANDING PARK PHASE 4 & 5

Application Number: 4
 Invoice Number: Z32174

Period From: 11/1/2018
 Period Through: 11/30/2018

Item Number - Description	Unit Price	Unit of Measure	Contract Quantity	Contract Value	QUANTITY		AMOUNT	
					This Period	Project To Date	This Period	Project To Date
17 - ASPHALT PAVEMENT	9.0000	SF	2,130.0000	19,170.0000	2,130.0000	2,130.0000	19,170.00	19,170.00 ✓
19 - COBBLE PAVING	32.0000	SF	60.0000	2,560.0000	0.0000	0.0000	0.00	0.00
21 - INTERPRETIVE PANELS	14,000.0000	LS	1.0000	14,000.0000	0.0000	0.0000	0.00	0.00
22 - PICKNIC TABLES	3,875.0000	EA	11.0000	42,625.0000	0.0000	9.0000	6.00	34,875.00
23 - BENCH	3,600.0000	EA	1.0000	3,600.0000	1.0000	1.0000	3,600.00	3,600.00 ✓
24 - REM BOLLARD TYPE 1	1,635.0000	EA	2.0000	3,270.0000	2.0000	2.0000	3,270.00	3,270.00 ✓
25 - REM BOLLARD TYPE 2	1,515.0000	EA	3.0000	4,545.0000	3.0000	3.0000	4,545.00	4,545.00 ✓
26 - SS 4" LIXE	168.0000	LF	122.0000	13,176.0000	0.0000	122.0000	0.00	13,176.00
27 - TRASH & REC CANS	2,600.0000	EA	5.0000	13,000.0000	5.0000	5.0000	13,000.00	13,000.00 ✓
28 - TERRASEEDING	1.1000	SF	34,600.0000	38,260.0000	0.0000	0.0000	0.00	0.00
32 - LANDSCAPE MAINTENANCE	7,000.0000	LS	1.0000	7,000.0000	0.0000	0.0000	0.00	0.00
33 - CONCRETE PAVEMENT	18.0000	SF	3,170.0000	57,060.0000	550.0000	2,550.0000	17,100.00	45,900.00 ✓
34 - CONCRETE STAIRS	154.0000	SF	69.0000	10,626.0000	55.0000	55.0000	8,470.00	8,470.00 ✓
35 - CONC. ACCENT BAND	92.0000	LF	53.0000	5,068.0000	0.0000	53.0000	0.00	5,068.00
36 - SEATWALL	411.0000	LF	43.0000	19,728.0000	0.0000	45.0000	0.00	18,495.00

PAYMENT APPLICATION DETAILS

Customer: CITY OF EAST PALO ALTO
 Projects: COOLEY LANDING PARK PHASE 4 & 5

Application Number: 4
 Invoice Number: 232174

Period From: 11/1/2018
 Period Through: 11/30/2018

Item Number - Description	Unit Price	Unit of Measure	Contract Quantity	Contract	QUANTITY		AMOUNT	
				Value	This Period	Project To Date	This Period	Project To Date
37 - CONC CURB/WALL	154.0000	LF	27.0000	4,158.0000	19.0000	19.0000	2,925.00	✓ 2,925.00
33 - CONC PAVEMENT NODE	94.0000	SP	150.0000	14,100.0000	0.0000	150.0000	0.00	14,100.00
39 - HANDRAIL	300.0000	LF	24.0000	7,200.0000	0.0000	0.0000	0.00	0.00
41 - ENTRY SIGN	10,450.0000	EA	1.0000	10,450.0000	1.0000	1.0000	10,450.00	✓ 10,450.00
42 - PROJECT FUNDING SIGN	650.0000	EA	1.0000	650.0000	0.0000	0.0000	0.00	0.00
43 - FUNDERS SIGN PANEL REP	4,790.0000	LS	1.0000	4,790.0000	0.0000	0.0000	0.00	0.00
44 - RESTROOM BUILDING	246,700.0000	LS	1.0000	246,700.0000	0.3300	1.0000	81,411.00	✓ 246,700.00
45 - TRASH ENCLOSURE	65,200.0000	LS	1.0000	65,200.0000	0.4000	1.0000	26,080.00	✓ 65,200.00
46 - ELECTRICAL SYSTEM	71,600.0000	LS	1.0000	71,600.0000	0.0000	0.4700	0.00	33,652.00
47 - LIGHTING FIXTURES	5,000.0000	EA	20.0000	100,000.0000	0.0000	0.0000	0.00	0.00
48 - RECEPTACLE PEDESTAL	4,200.0000	EA	2.0000	8,400.0000	0.0000	0.4000	0.00	1,680.00
49 - FLUSH CURB	65.0000	LF	26.0000	1,690.0000	26.0000	26.0000	1,690.00	✓ 1,690.00
50 - AMPHITHEATER WALL	615.0000	LF	92.0000	56,580.0000	5.0000	92.0000	3,075.00	✓ 56,580.00
51 - STAGE SHADE STRUCT	53,300.0000	LS	1.0000	53,300.0000	0.0200	0.0900	1,054.00	✓ 4,797.00
52 - SEATING SHADE STRUCT.	22,900.0000	EA	2.0000	45,800.0000	0.5400	0.6800	12,366.00	✓ 15,572.00

PAYMENT APPLICATION DETAILS

Customer: CITY OF EAST PALO ALTO
 Project: COOLEY LANDING PARK PHASE 4 & 5

Application Number: 4
 Invoice Number: 232374

Period From: 11/1/2018
 Period Through: 11/30/2018

Item Number - Description	Unit Price	Unit of Measure	Contract Quantity	Contract	QUANTITY		AMOUNT	
				Value	This Period	Project To Date	This Period	Project To Date
CC01 - ADD 3 EACH BENCHES	11,400.0000	LS	1.0000	11,400.0000	1.0000	1.0000	11,400.00	11,400.00
CC02 - ADDED COST FOR LAYOUT GRADING	2,999.4000	LS	1.0000	2,999.4000	1.0000	1.0000	2,999.40	2,999.40
Project Totals:					9,201.7500		29,235.40	1,195,767.40

→ This contingency will be paid from different PO

279,899 ✓

What happened to this P.O. + assoc. expenses?

ATTACHMENT 4

Attachment 4 - Documentation for 9 Assorted Project Expenditures not Previously Tested in Prior BOC

#	Project	Payment Date	Vendor	Description	Amount
14	MAA22-001	02/19/2019	GRASSROOTS ECOLOGY	Hendrys Creek Restoration Project	82,040.80
15	MAA10-001	03/01/2019	Waterways Consulting	Alpine Road Trail Improvements- Design & Engineering	70,402.19
16	MAA03-003	06/30/2019	HAMMER FENCES	Completion of riparian fence at Bluebrush Ranch	57,757.00
17	MAA21-007	06/11/2019	ECOLOGICAL CONCERNS INC	Invasive Species Management -Project #5 - BCR May 2019	42,872.00
18	MAA04-004	06/21/2019	AHERN RENTALS, INC.	Equipment Rental - Dozer for Oljon 06/03/19 - 07/01/19	5,500.04
19	MAA04-004	07/31/2018	BANK OF THE WEST COMMERCIAL CA	\$4,121.44 U-Channel Galvanized Sign Posts (139) for Oljon	4,121.44
20	MAA17-004	09/20/2018	STILLWATER SCIENCES	Weap Training, Biomonitoring for Stevens Creek Trail Bridges	19,352.48
21	MAA22-001	08/03/2018		Payroll Post BW Bi-Weekly 2201816	8,409.49
22	MAA23-008	06/28/2019	Journal Entry	Correct project # Sequoia Ecological Inv# 2019-491 to MAA 23-008	5,259.00
Total					295,714.44
					As % of Total MAA expenditure
					2.72%



Bond Oversight Committee

Invoice Cover Sheet (FY2018-19)



Invoice Details: *Land Acquisition* *Top 10 Expenses* *BOC Member Invoice Selection*

Vendor	<u>Grassroots Ecology</u>	Date	<u>03/01/2019</u>
Project #	<u>MAA22-001</u>	GL #	<u>30-61-641-8201.02</u>
Invoice Amount	<u>\$82,040.80</u>	Invoice #	<u>MPHC0119</u>
Project Manager*	<u>Meredith Manning</u>	Title*	<u>Senior Planner</u>
Description	<u>Hendry's Creek Restoration Project – costs for repair and restoration of riparian/native habitat</u>		
	<u> </u>		
	<u> </u>		
	<u> </u>		

Bond Oversight Committee Review:

Invoice Review Checklist:

- Confirm the date of the expenditure is within the timeframe of the fiscal year in review
- Verify that the vendor listed on the invoice matches what is listed in the expenditure report
- Confirm the amount listed on the invoice matches what is listed the expenditure report
- Confirm the project number listed is within the correct portfolio
- Verify that the scope of work listed on the invoice is eligible for reimbursement
- Verify the project manager* has signed off on the invoice payment

For staff labor reimbursements, confirm the following are present on the backup documentation:

- Project number
- Staff members pay rate
- Staff members title
- Date work was performed
- Total calculation of reimbursable hours
- Supervisor's approval

For land purchases, confirm the following:

- The Board resolution and board report to approve purchase are included
- All wire transfers or disbursement requests are included
- The final escrow statement reflects total purchase price as approved by the Board

** If Project Manager did not approve invoice or transaction, include authorized signatory's name & title here.*



Invoice #:	MPHC0119	PO#:	2019-403
Date:	January 31, 2019	Contact:	Meredith Manning
Billed To:	Midpeninsula Regional Open Space District 330 Distel Circle Los Altos, CA 94022	Contract # & Amt:	2018-001
		PO # & Balance:	2019-403 \$119,362.49
		PO Complete	<input type="checkbox"/> Amt to Pay: \$82,040.80
		G/L Acct:	30-61-631-8205.03
		Project #:	22-001 Batch #: 2019-571
Invoice From:	Grassroots Ecology Tax ID: 81-3707643 3921 E. Bayshore Rd. Palo Alto, CA 94303 650/419-9880 x334 Attn: Fran Callan	Approved By:	<u>[Signature]</u>
Invoice Description	Hendrys Creek Restoration Project (detail attached) July 1, 2018 - December 31, 2018		
			\$82,040.80
TOTAL BALANCE DUE			\$82,040.80
TERMS:	Net 30 days		

Grassroots Ecology-MROSD: Hendrys Creek Restoration Project

Budget and Actuals: July 1st 2018 - December 31, 2018

	Budget	% Completed	Labor	Direct Costs*	Inv. 1	Inv. 2	Inv. 3	This Invoice	Remaining in Budget
Task 1: Invasive plant survey	\$3,760.43	100%	\$ -	\$ -	\$ 3,031.00	\$ 100.00	\$ 629.43	\$ -	\$ -
Task 2: Obtain native plants	\$38,128.86	44%	\$ 2,320.00	\$ 11,410.00	\$ -	\$ 750.00	\$ 2,458.86	\$ 13,730.00	\$ 21,190.00
Task 4A: Riparian and Adjacent Upland Habitat	\$98,950.00	61%	\$ 35,266.50	\$ 25,275.88	\$ -	\$ -	\$ -	\$ 60,542.38	\$ 38,407.62
Task 4B: Remove Invasive Plant Species	\$67,087.14	50%	\$ 1,000.00	\$ -	\$ 14,111.76	\$ 11,807.09	\$ 6,688.29	\$ 1,000.00	\$ 33,480.00
Task 6A: Site Maintenance	\$34,480.00	13%	\$ 4,310.00	\$ -	\$ -	\$ -	\$ -	\$ 4,310.00	\$ 30,170.00
Task 6B: Monitoring and Public Outreach	\$29,501.08	29%	\$ 2,458.42	\$ -	\$ 2,045.79	\$ 1,127.00	\$ 2,888.29	\$ 2,458.42	\$ 20,981.58
Totals	\$271,908	47%	\$45,354.92	\$36,685.88	\$19,188.55	\$13,784.09	\$12,664.87	\$82,040.80	\$144,229.20

Total Due: \$82,040.80

*Direct costs	Description	Cost	Task
San Jose Conservation Corps	October	\$8,367.50	4A
	November	\$5,384.00	4A
	December	\$10,352.00	4A
Tools/Supplies		\$414.14	4A
Mileage/Gas		\$600.09	4A
Snacks		\$158.15	4A
Plants			
Containter Plants	1141 @ \$10 per plant	\$11,410.00	2



Bond Oversight Committee

Invoice Cover Sheet (FY2018-19)



Invoice Details: Land Acquisition Top 10 Expenses BOC Member Invoice Selection

Vendor	<u>Waterways Consulting</u>	Date	<u>03/01/2019</u>
Project #	<u>MAA10-001</u>	GL #	<u>30-61-641-8201.02</u>
Invoice Amount	<u>\$70,402.19</u>	Invoice #	<u>18-050-1</u>
Project Manager*	<u>Bryan Apple</u>	Title*	<u>Capital Projects Field Manager</u>
Description	<u>Engineering/design costs for Alpine Road Regional Trail</u>		

Bond Oversight Committee Review:

Invoice Review Checklist:

- Confirm the date of the expenditure is within the timeframe of the fiscal year in review
- Verify that the vendor listed on the invoice matches what is listed in the expenditure report
- Confirm the amount listed on the invoice matches what is listed the expenditure report
- Confirm the project number listed is within the correct portfolio
- Verify that the scope of work listed on the invoice is eligible for reimbursement
- Verify the project manager* has signed off on the invoice payment

For staff labor reimbursements, confirm the following are present on the backup documentation:

- Project number
- Staff members pay rate
- Staff members title
- Date work was performed
- Total calculation of reimbursable hours
- Supervisor's approval

For land purchases, confirm the following:

- The Board resolution and board report to approve purchase are included
- All wire transfers or disbursement requests are included
- The final escrow statement reflects total purchase price as approved by the Board

* If Project Manager did not approve invoice or transaction, include authorized signatory's name & title here.

Waterways Consulting, Inc.
 509A Swift Street
 Santa Cruz, CA 95060
 831.421.9291



Waterways Job #: 18-050 Alpine Trail

Bill To:
 Midpeninsula Regional Open Space District
 330 Distel Circle
 Los Altos, CA. 94022-1404

Date: 3/13/2019
 Invoice #: 18-050-1
 Payment Terms: Net 30

Task	Notes	Hours/Units	Rate	Amount
Task 3.4	Principal Engineer: Preliminary Design Alternatives Analysis	14	165.00	2,310.00
Task 3.4	Project Engineer: Preliminary Design Alternatives Analysis	44	135.00	5,940.00
Task 3.4	Staff Engineer: Preliminary Design Alternatives Analysis	49	115.00	5,635.00
Job Expense	Mileage Reimbursement		208.33	208.33
Job Expense	Geotechnical Drill Rig		1,931.71	1,931.71

Contract # & Amt: 2019-0090 \$302,429.00
 PO # & Balance: 2019-326 \$102,000.00
 PO Complete Amt to Pay: \$70,402.19
 G/L Acct: 30-61-641-8201.02
 Project #: AA10-001 Batch #: 2019-636
 Approved By: BA

Subtotal	\$70,402.19
Previous Payments or Credits	\$0.00
Balance Due This Invoice	\$70,402.19

Waterways Consulting, Inc.
 509A Swift Street
 Santa Cruz, CA 95060
 831.421.9291



Waterways Job #: 18-050 Alpine Trail

Bill To:
 Midpeninsula Regional Open Space District
 330 Distel Circle
 Los Altos, CA. 94022-1404

Date: 3/13/2019
 Invoice #: 18-050-1
 Payment Terms: Net 30

Task	Notes	Hours/Units	Rate	Amount
	Alpine Road Agreement: PO 2019-326			
Task 1.1	Principal Engineer: Project Initiation, Management, & Coordination	29.75	165.00	4,908.75
Task 1.1	Principal Geotechnical Engineer: Project Initiation, Management, & Coordination	6	190.00	1,140.00
Task 1.1	Staff Geologist: Project Initiation, Management, & Coordination	8	125.00	1,000.00
Task 2.1	Principal Engineer: Review Existing Information	2	165.00	330.00
Task 2.1	Principal Geotechnical Engineer: Review Existing Information	4	190.00	760.00
Task 2.1	Staff Geotechnical Engineer: Review Existing Information	2	130.00	260.00
Task 2.1	Principal Geologist: Review Existing Information	2	165.00	330.00
Task 3.1	Principal Geotechnical Engineer: Geological Investigation	2.5	190.00	475.00
Task 3.1	Senior Engineer: Geological Investigation	6.5	165.00	1,072.50
Task 3.1	Staff Geotechnical Engineer: Geological Investigation	32.43	130.00	4,215.90
Task 3.1	Staff Geologist: Geological Investigation	20	125.00	2,500.00
Task 3.2	Principal Engineer: Topographic Mapping	8	165.00	1,320.00
Task 3.2	Staff Engineer: Topographic Mapping	90	115.00	10,350.00
Task 3.2	Survey Crew: Topographic Mapping	80	265.00	21,200.00
Task 3.3	Project Engineer: Hydrologic and Hydraulic Analysis	20	135.00	2,700.00
Task 3.3	Principal Engineer: Hydrologic and Hydraulic Analysis	11	165.00	1,815.00

Subtotal
Previous Payments or Credits
Balance Due This Invoice



Bond Oversight Committee

Invoice Cover Sheet (FY2018-19)



Invoice Details: *Land Acquisition* *Top 10 Expenses* *BOC Member Invoice Selection*

Vendor	<u>Hammer Fences</u>	Date	<u>06/30/2019</u>
Project #	<u>MAA03-003</u>	GL #	<u>30-61-621-8205.01</u>
Invoice Amount	<u>\$57,757.00</u>	Invoice #	<u>212334</u>
Project Manager*	<u>Susan Weidemann</u>	Title*	<u>Property Mgmt Specialist II</u>
Description	<u>Installation of riparian fencing at Bluebrush Ranch. First payment was in the amount of \$24,353.00, for a total costs of \$82,110.00 (\$73,060.00 base contract amount with contingency utilization of \$9,050.00 to cover cost of change order).</u>		

Bond Oversight Committee Review:

Invoice Review Checklist:

- Confirm the date of the expenditure is within the timeframe of the fiscal year in review
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- Confirm the amount listed on the invoice matches what is listed the expenditure report
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- Verify that the scope of work listed on the invoice is eligible for reimbursement
- Verify the project manager* has signed off on the invoice payment

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- Project number
- Staff members pay rate
- Staff members title
- Date work was performed
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- Supervisor's approval

For land purchases, confirm the following:

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- All wire transfers or disbursement requests are included
- The final escrow statement reflects total purchase price as approved by the Board

** If Project Manager did not approve invoice or transaction, include authorized signatory's name & title here.*

Hammer Fences

INVOICE

21693 S. Lammers Road
 Tracy, Ca 95304
 209-321-0507 P/209-835-0152 F
Hammerfenceb@gmail.com

INVOICE #212334
 DATE 6/27/2019

PO # 2019-563

To:
 Midpeninsula Regional Open Space District
 Attn: Susan Weidemann
 330 Distel Circle
 Los Altos, Ca 94022-1404

Description	Amount
Installation of T-posts, gates and stringing of wire to complete project	\$57,657.00

Contract # & Amt: 2019-176 ^{\$73,060 w/contingency} ~~\$84,019. - w/contingency~~

PO # & Balance: 2019-563 \$82,110.-

PO Complete Amt to Pay: \$57,757.00

G/L Acct: 30-61-421-8205.01

Project #: MAA03-003 Batch #: 879

Approved By: Susan Weidemann

Completion of riparian fence at Bluebrush Ranch

Total	\$57,757.00
-------	-------------

Make all checks payable to Hammer Fences

Payment is due upon receipt.

If you have any questions concerning this invoice, contact Jennifer Hammerstrom | 209-321-0509 | hammerfenceb@gmail.com

THANK YOU FOR YOUR BUSINESS!

Note: \$48,707.00 is remaining contract amount after first payment of \$24,353.00. Balance of \$9,050.00 is from contingency to cover Change Order #1.

*Both PO and Contract can be closed after this payment



Bond Oversight Committee

Invoice Cover Sheet (FY2018-19)



Invoice Details: Land Acquisition Top 10 Expenses BOC Member Invoice Selection

Vendor	<u>Ecological Concerns, Inc.</u>	Date	<u>06/11/2019</u>
Project #	<u>MAA21-007</u>	GL #	<u>30-80-820-8205.01</u>
Invoice Amount	<u>\$42,872.00</u>	Invoice #	<u>27140</u>
Project Manager*	<u>Tom Reyes</u>	Title*	<u>IPM Coordinator</u>
Description	<u>Restoration (removal of invasive species) at Bear Creek Redwoods</u>		
	<u> </u>		
	<u> </u>		
	<u> </u>		

Bond Oversight Committee Review:

Invoice Review Checklist:

- Confirm the date of the expenditure is within the timeframe of the fiscal year in review
- Verify that the vendor listed on the invoice matches what is listed in the expenditure report
- Confirm the amount listed on the invoice matches what is listed the expenditure report
- Confirm the project number listed is within the correct portfolio
- Verify that the scope of work listed on the invoice is eligible for reimbursement
- Verify the project manager* has signed off on the invoice payment

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- Project number
- Staff members pay rate
- Staff members title
- Date work was performed
- Total calculation of reimbursable hours
- Supervisor's approval

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- All wire transfers or disbursement requests are included
- The final escrow statement reflects total purchase price as approved by the Board

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Ecological Concerns Incorporated

dba Central Coast Wilds
 125 Walk Circle
 Santa Cruz, CA 95060

Office: (831) 459-0656 Fax: (831)457-1606

Invoice

Invoice #: 27140
 Invoice Date: 6/7/2019

Bill To:

Midpeninsula Regional
 Open Space District
 330 Distel Circle
 Los Altos, CA 94022-1404

Service Period	Project	Contract No.	Terms
May 2019	Invasive Species Management		Contract

Description	Hours/Qty	Rate	Amount
PO #2019-162 Project Manager: Tom Reyes Project #5 - Bear Creek Redwoods Ivy Manual - hrs Broom Manual - hrs	 770 162	 46.00 46.00	 35,420.00 7,452.00
<p> Contract # & Amt: <u>2016-107 \$980,224.50</u> PO # & Balance: <u>2019-162 \$172,131.96</u> PO Complete <input type="checkbox"/> Amt to Pay: <u>\$42,872.00</u> G/L Acct: <u>30-80-820-8205.01</u> Project #: <u>MAA 21-7</u> Batch #: <u>2019-813</u> Approved By: <u>Tom Reyes</u> </p>			
Total			\$42,872.00



Bond Oversight Committee

Invoice Cover Sheet (FY2018-19)



Invoice Details: *Land Acquisition* *Top 10 Expenses* *BOC Member Invoice Selection*

Vendor	<u>Ahern Rentals, Inc.</u>	Date	<u>06/21/2019</u>
Project #	<u>MAA04-004</u>	GL #	<u>30-61-641-8205.02</u>
Invoice Amount	<u>\$5.500.04</u>	Invoice #	<u>20375310-003</u>
Project Manager*	<u>Brendan Dolan</u>	Title*	<u>Maintenance Supervisor</u>
Description	<u>Bulldozer rental for crew construction of Oljon Trail</u>		
	<u> </u>		
	<u> </u>		
	<u> </u>		

Bond Oversight Committee Review:

Invoice Review Checklist:

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- Confirm the amount listed on the invoice matches what is listed the expenditure report
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- Verify the project manager* has signed off on the invoice payment

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- Staff members title
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- Supervisor’s approval

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* If Project Manager did not approve invoice or transaction, include authorized signatory’s name & title here.



PO Box 271390
Las Vegas, NV 89127-1390

Branch Location:

AHERN SAN JOSE
111 PULLMAN WAY
SAN JOSE CA 95111-3161

Thank you for choosing Ahern Rentals.
Contact us at 800-589-6797.

Customer:

3402 1 MB 0.428 E0410X I0724 D4940283714 S2 P6487330 0001:0001



MIDPENINSULA REGIONAL OPEN SPA
330 DISTEL CIR
LOS ALTOS CA 94022-1404

Job Site:

OFFICE/SHOP
21150 SKYLINE RANCH RD.
LA HONDA CA 94020

JUN 17 '19 PM 3:52

Customer #	Invoice #	Invoice Date	Billed From	Billed To	Written By	Sales Rep
302243	20375310-003	06/13/19	06/03/19	07/01/19	DON/BRUNCORN/TMM	BRIAN RUNCORN
Ordered By		Job #		P.O. #		Terms
DON/BRUNCORN/TMM		OFFICE/SHOP		2019-0452		Net 10 Days
Qty	Equipment	Min	Day	Week	4 Week	Amount
1	DOZER W/RIP 101HP 23058LB EC/HT/AC EQ#: 184476	1010.00	1010.00	3025.00	5050.00	5050.00
		Make: JOHN DEERE Model: 650J		Ser #: 1T0650JXHBD214187		

SALES ITEMS:

Item Number	Qty	Unit	Price	Amount
160642	1	EA	7.50	7.50
ENVIRONMENTAL CHARGE				



Get 24/7 access to everything you need. Make secure payments, go paperless, download invoices into your ERP, avoid duplicate payments, get faster lien releases, and much more! Sign up today for Ahern Access to easily manage your account from a single portal at www.AhernAccess.com

Contract # & Amt: _____

PO # & Balance: _____

PO Complete Amt to Pay: 5500.04

G/L Acct: ~~XXXXXXXXXX~~ 30-61-641-8205.02

Project # MAA04-004 Batch #: _____

Approved By: B. Rehm

Sub-total: 5057.50
(8.75%) Tax: 442.54
Total: 5500.04

THIS DOCUMENT IS ISSUED SUBJECT TO THE TERMS AND CONDITIONS OF THE RENTAL OUT CONTRACT, AND THE GENERAL TERMS AND CONDITIONS OF SALE OF GOODS AND/OR SERVICES, AS APPLICABLE. ALL SUCH FOREGOING TERMS AND CONDITIONS ARE INCORPORATED HEREIN BY REFERENCE, AS APPLICABLE. COPIES OF THE TERMS AND CONDITIONS OF THE RENTAL OUT CONTRACT, AND THE GENERAL TERMS AND CONDITIONS OF SALE OF GOODS AND/OR SERVICES ARE AVAILABLE UPON REQUEST

PLEASE VISIT US ONLINE AT WWW.AHERN.COM TO SUBMIT A PAYMENT

or send payments to PO BOX 271390, LAS VEGAS, NV 89127-1390

58-2558-140-11-05

Contract # 05-0000000000000000
PO # 05-0000000000000000
PO Description 05-0000000000000000
GL Acct 05-0000000000000000
Project #/ID 05-0000000000000000
Agency 05-0000000000000000



Bond Oversight Committee

Invoice Cover Sheet (FY2018-19)



Invoice Details: *Land Acquisition* *Top 10 Expenses* *BOC Member Invoice Selection*

Vendor Bank of the West Commercial
Card (Purchasing Card) Date 07/31/2018

Project # MAA04-004 GL # 30-61-641-8205.09

Invoice Amount \$4,121.44 Invoice # 07/18 Mackessy

Project Manager* Brendan Dolan Title* Maintenance Supervisor

Description Purchase on credit card of U-Channel sign posts for Oljon Trail construction.

Bond Oversight Committee Review:

Invoice Review Checklist:

- Confirm the date of the expenditure is within the timeframe of the fiscal year in review
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** If Project Manager did not approve invoice or transaction, include authorized signatory’s name & title here.*

Statement of Account Report

Report 1200
Run by: Gloria Bell

Contract # & Amt: \$4121.44
PO # & Balance: _____

Run Date: 7/29/2018
Time: 12:36 AM

Statement of Account PO Complete Amt to Pay: _____

DON MACKESSY
330 DISTEL CIRCLE
LOS ALTOS, CA 94022
USA

G/L Acct: _____
Project #: _____ Batch #: 2019-0123
Approved By: Brian Bahman

Account #: 556932*****2039
Date Range: 6/29/2018 - 7/28/2018

Spending Controls

	Amount Limits	Volume Limits
Credit Limit	2000.00	
Single Purchase	0	
Cycle	0	0
Monthly	0	0
Daily	0	0
Custom	0	0
MCC Groups	ALL_AUTH	

Transactions

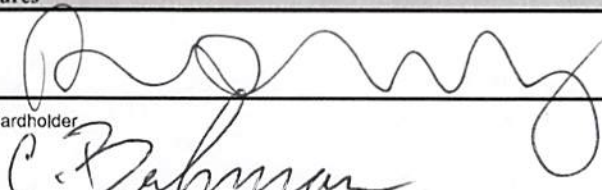
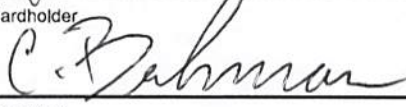
Date	Posted	Merchant/Transaction Details	Allocation/Description	Orig Amount/ Conversion Rate	Reported Tax	Amount
6/29/2018	6/29/2018	GIH GLOBALINDUSTRIALEQ 800-645-2986, FL #55432868180200204185045 POS		\$154.08 1.000000000	\$0.00	\$154.08 ✓
6/30/2018	7/2/2018	GIH GLOBALINDUSTRIALEQ 800-645-2986, FL #55432868181200400052188 POS		\$3,967.36 1.000000000	\$0.00	\$3,967.36 ✓

Transaction Totals	Count: 2	\$4,121.44
---------------------------	-----------------	-------------------

Billing Information

Payments	Purchase	Credits	Finance Charges	Fees
\$0.00	\$4,121.44	\$0.00	\$0.00	\$0.00

Signatures

	<u>7-30-18</u>
Cardholder	Date
	<u>8-3-18</u>
Approver	Date



Please Remit To:
 GLOBAL EQUIPMENT COMPANY
 INC.
 29833 NETWORK PLACE
 CHICAGO, IL 60673-1298
 (770) 822-5600

Invoice No	Invoice Date	Customer No.
112849666	06-28-2018	5066818
Order No.	Order Date	Cust. Phone #
14025840	06-27-2018	(650) 691-1200

SOLD TO:
 MIDPEN
 ERIK VIIK
 330 DISTEL CIRCLE
 LOS ALTOS, CA 94022
 UNITED STATES

Contract # & Amt: _____
PO # & Balance: U Channel Sign Posts
PO Complete **Amt to Pay:** _____
G/L Acct: 30-161641-8205.09
Project #: AA04-004 **Batch #:** 2019-0123
Approved By: [Signature]

Total Amount Due
\$154.08

RETURN THIS PAYMENT SLIP WITH YOUR REMITTANCE TO US OR FOR CREDIT TO YOUR ACCOUNT



GLOBAL EQUIPMENT COMPANY INC.
 29833 NETWORK PLACE
 CHICAGO, IL 60673-1298
 (770) 822-5600
 FED-TAX-ID: 11-3584699

Invoice No.	Invoice Date
112849666	06-28-2018

PLEASE REFER TO ABOVE INVOICE NO. WHEN REMITTING AND WHEN YOU ARE MAKING ANY INQUIRIES REGARDING THIS ORDER

SOLD TO:

MIDPEN
 ERIK VIIK
 330 DISTEL CIRCLE
 LOS ALTOS, CA 94022
 UNITED STATES

SHIPPED TO:

MIDPEN
 ERIK VIIK
 21150 SKYLINE RANCH RD
 LA HONDA, CA 94020
 UNITED STATES

Your Order No: VIIIK06272018

Shipped Via	F.O.B. Shipping Point	Date Shipped	Terms
UPS	NORTH LAS VEGAS,NV	06-27-2018	MasterCard - 2039

Quantity	Stock Number	Description	Unit Price	Amount	State/Zip To
5	B1891793	Tapco® U-Channel Sign Post, 8'L, 2 lbs./ft., Galvanized Post, Holes Top Down - Tracking#: 1Z99AV470343302588	23.00	115.00	CA/94020

Sub-Total:	115.00
Shipping and Handling:	26.36
Tax:	12.72
Total:	154.08

THANK YOU FOR YOUR BUSINESS.
 Please allow 5 - 10 days for delivery
****PLEASE NOTE THE NEW REMIT TO ADDRESS**** 29833 NETWORK PLACE, CHICAGO IL 60673-1298
 Please visit www.globalindustrial.com for the latest selection of industrial products on the web at the best prices.
 For extended Service Plans, please call 800-548-1926.
 This purchase is subject to Global Industrial's Terms and Conditions of Sale. Global Industrial objects to any other additional or different terms in your purchase order or acceptance.



Please Remit To:
 GLOBAL EQUIPMENT COMPANY INC.
 29833 NETWORK PLACE
 CHICAGO, IL 60673-1298
 (770) 822-5600

Invoice No	Invoice Date	Customer No.
112854549	06-29-2018	5066818
Order No.	Order Date	Cust. Phone #
14025840	06-27-2018	(650) 691-1200

SOLD TO:
 MIDPEN
 ERIK VIIK PO 2019-0103
 330 DISTEL CIRCLE
 LOS ALTOS, CA 94022
 UNITED STATES

PAID

Total Amount Due
\$0.00

RETURN THIS PAYMENT STUB WITH YOUR REMITTANCE TO INSURE PROPER CREDIT TO YOUR ACCOUNT



GLOBAL EQUIPMENT COMPANY INC.
 29833 NETWORK PLACE
 CHICAGO, IL 60673-1298

Invoice No.	Invoice Date
112854549	06-29-2018

Invoice Amt:
 PO # & Balance: 2019-00103
 PO Complete Amt to Pay: 3967.36
 G/L Acct: 30-61-641-8205-09
 Project #: AA04-004 Batch #: 2019-0103
 Approved By: Bahy [Signature]

PLEASE REFER TO ABOVE INVOICE NO. WHEN REMITTING AND WHEN YOU ARE MAKING ANY INQUIRIES REGARDING THIS ORDER

SOLD TO:
 MIDPEN
 ERIK VIIK
 330 DISTEL CIRCLE
 LOS ALTOS, CA 94022
 UNITED STATES

SHIPPED TO:
 MIDPEN
 ERIK VIIK
 21150 SKYLINE RANCH RD
 LA HONDA, CA 94020
 UNITED STATES

Your Order No: VIIK06272018

Shipped Via	F.O.B. Shipping Point	Date Shipped	Terms
YRC	BUFORD,GA	06-29-2018	MasterCard - 2039

Quantity	Stock Number	Description	Unit Price	Amount	State/Zip To
70	B1891793	Tapco® U-Channel Sign Post, 8'L, 2 lbs./ft., Galvanized Post, Holes Top Down - Tracking#: 7458274339	23.00	1,610.00	CA/94020
64	B1891791	Tapco® U-Channel Sign Post, 6'L, 2 lbs./ft., Galvanized Post with Holes Top to Bottom - Tracking#: 7458274339	18.00	1,152.00	CA/94020

Sub-Total:	2,762.00
Shipping and Handling:	877.78
Tax:	327.58
Total:	3,967.36

THANK YOU FOR YOUR BUSINESS.

Please allow 5 - 10 days for delivery

****PLEASE NOTE THE NEW REMIT TO ADDRESS**** 29833 NETWORK PLACE, CHICAGO IL 60673-1298
 Please visit www.globalindustrial.com for the latest selection of industrial products on the web at the best prices.

For extended Service Plans, please call 800-548-1926.

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Bond Oversight Committee

Invoice Cover Sheet (FY2018-19)



Invoice Details: *Land Acquisition* *Top 10 Expenses* *BOC Member Invoice Selection*

Vendor Stillwater Sciences Date 09/20/2018

Project # MAA17-004 GL # 30-61-641-8203.04

Invoice Amount \$19,352.48 Invoice # 7030301

Project Manager* Bryan Apple Title* Capital Field Projects Manager

Description WEAP (Water assessment) training and biomonitoring for Stevens Creek
Trail Bridges.

Bond Oversight Committee Review:

Invoice Review Checklist:

- Confirm the date of the expenditure is within the timeframe of the fiscal year in review
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** If Project Manager did not approve invoice or transaction, include authorized signatory's name & title here.*

Invoice

Stillwater Sciences
 2855 Telegraph Ave, Suite 400
 Berkeley, CA 94705
 Tel: (510) 848-8098 Fax: (888) 766-5110

September 24, 2018
 Project No: 703.03
 Invoice No: 7030301
 PO No: 2019-111

Julie Anderson
 MidPeninsula Regional Open Space District
 330 Distel Circle
 Los Altos, CA 94022

Project 703.03 MidPen Stevens Creek Bio

Contract # & Amt: 2018-070 \$50,000

PO # & Balance: 2019-111 \$25,404

PO Complete Amt to Pay: \$19,352.48

G/L Acct: 30-61-641-8203.04

Project #: AA 17-004 Batch #: 2019-0273

Approved By: BA

WEAP TRAINING, BIOMONITORING
 FOR STEVENS CREEK TRAIL BRIDGES

Stillwater Sciences Task Order No. 3

Midpeninsula Regional Open Space

Project No. MAA 17-004

GL: 30-61-641-8203.04

Professional Services from July 4, 2018 to September 2, 2018

Task 0001.00 Pre-Construction Nesting Bird Surveys

Professional Personnel

	Hours	Rate	Amount	
Burger, Holly	9.50	133.00	1,263.50	
Phillips, Lauren	9.25	75.00	693.75	
Wood, Steven	21.00	92.00	1,932.00	
Totals	39.75		3,889.25	
Total Labor				3,889.25

Reimbursable Expenses

Employee Mileage			140.62	
Total Reimbursables			140.62	140.62

Total this Task \$4,029.87

Task 0002.00 Pre-Construction Special-Status Wildlife

Professional Personnel

	Hours	Rate	Amount	
Burger, Holly	29.75	133.00	3,956.75	
Hitch, Alan	12.00	98.00	1,176.00	
Rodriguez, Karley	2.50	98.00	245.00	
Totals	44.25		5,377.75	
Total Labor				5,377.75

Reimbursable Expenses

Employee Mileage			137.89	
Total Reimbursables			137.89	137.89

Unit Billing

8/20/2018	Camera/GPS Package	1.0 day @ 15.00	15.00	
	Total Units		15.00	15.00

Total this Task \$5,530.64

Task 0003.00 Pre-Construction Bat Habitat Assessment

Professional Personnel

	Hours	Rate	Amount	
Burger, Holly	2.00	133.00	266.00	
Hitch, Alan	.75	98.00	73.50	
Totals	2.75		339.50	
Total Labor				339.50

Reimbursable Expenses

Employee Mileage			152.60	
Total Reimbursables			152.60	152.60
Total this Task				\$492.10

Task 0004.00 WEAP Training

Professional Personnel

	Hours	Rate	Amount	
Burger, Holly	8.75	133.00	1,163.75	
Montjoy, Marissa	3.00	84.00	252.00	
Scaffidi, Michael	9.50	111.00	1,054.50	
Totals	21.25		2,470.25	
Total Labor				2,470.25
Total this Task				\$2,470.25

Task 0005.00 Construction Monitoring

Professional Personnel

	Hours	Rate	Amount	
Burger, Holly	1.75	133.00	232.75	
Davis, Michael	.25	105.00	26.25	
Scaffidi, Michael	46.50	111.00	5,161.50	
Sterling, Liz	.25	84.00	21.00	
Totals	48.75		5,441.50	
Total Labor				5,441.50

Reimbursable Expenses

Lodging			875.60	
Meals			78.39	
Car Rental & Fuel			434.13	
Total Reimbursables			1,388.12	1,388.12
Total this Task				\$6,829.62

Billing Limits

	Current	Prior	To-Date	
Total Billings	19,352.48	0.00	19,352.48	
Limit			25,404.00	
Remaining			6,051.52	
Total this Invoice				\$19,352.48

Project 703.03 MidPen Stevens Creek Bio

Billing Backup

Saturday, September 22, 2018

Stillwater Sciences

Invoice 7030301 Dated 9/24/2018

3:23:53 PM

Project 703.03 MidPen Stevens Creek Bio
 Task 0001.00 Pre-Construction Nesting Bird Surveys

Professional Personnel

			Hours	Rate	Amount
Burger, Holly	7/10/2018		4.50	133.00	598.50
Phillips, Lauren	7/11/2018		1.00	75.00	75.00
Burger, Holly	7/12/2018		2.00	133.00	266.00
Burger, Holly	7/16/2018		.25	133.00	33.25
Burger, Holly	7/24/2018		1.25	133.00	166.25
Phillips, Lauren	7/24/2018		.25	75.00	18.75
Phillips, Lauren	7/26/2018		3.00	75.00	225.00
Burger, Holly	7/30/2018		.25	133.00	33.25
Phillips, Lauren	7/30/2018		1.00	75.00	75.00
Burger, Holly	7/31/2018		.50	133.00	66.50
Burger, Holly	8/2/2018		.75	133.00	99.75
Wood, Steven	8/5/2018		1.25	92.00	115.00
Wood, Steven	8/5/2018		1.25	92.00	115.00
Phillips, Lauren	8/6/2018		.75	75.00	56.25
Wood, Steven	8/6/2018		1.00	92.00	92.00
Wood, Steven	8/6/2018		1.75	92.00	161.00
Wood, Steven	8/6/2018		1.00	92.00	92.00
Phillips, Lauren	8/7/2018		1.75	75.00	131.25
Wood, Steven	8/7/2018		1.00	92.00	92.00
Wood, Steven	8/7/2018		4.00	92.00	368.00
Wood, Steven	8/7/2018		4.00	92.00	368.00
Wood, Steven	8/7/2018		1.00	92.00	92.00
Wood, Steven	8/8/2018		2.50	92.00	230.00
Phillips, Lauren	8/9/2018		1.50	75.00	112.50
Wood, Steven	8/9/2018		1.00	92.00	92.00
Wood, Steven	8/9/2018		1.00	92.00	92.00
Wood, Steven	8/17/2018		.25	92.00	23.00
Totals			39.75		3,889.25
Total Labor					3,889.25

Reimbursable Expenses

Employee Mileage					
EX 0002507	8/6/2018	Wood, Steven / Personal Vehicle / 93.00 miles @ 0.545			50.69
EX 0002507	8/7/2018	Wood, Steven / Personal Vehicle / 51.00 miles @ 0.545			27.80
EX 0002507	8/8/2018	Wood, Steven / Personal Vehicle / 114.00 miles @ 0.545			62.13
Total Reimbursables					140.62
					140.62
Total this Task					\$4,029.87

Task 0002.00 Pre-Construction Special-Status Wildlife

Professional Personnel

			Hours	Rate	Amount
Rodriguez, Karley	7/10/2018		2.25	98.00	220.50

Burger, Holly	7/25/2018	.50	133.00	66.50
Burger, Holly	7/26/2018	.75	133.00	99.75
Rodriguez, Karley	7/31/2018	.25	98.00	24.50
Burger, Holly	8/1/2018	1.50	133.00	199.50
Burger, Holly	8/6/2018	2.50	133.00	332.50
Burger, Holly	8/7/2018	4.25	133.00	565.25
Burger, Holly	8/7/2018	4.00	133.00	532.00
Burger, Holly	8/8/2018	.50	133.00	66.50
Burger, Holly	8/9/2018	4.50	133.00	598.50
Hitch, Alan	8/15/2018	1.00	98.00	98.00
Hitch, Alan	8/16/2018	1.00	98.00	98.00
Burger, Holly	8/17/2018	.25	133.00	33.25
Hitch, Alan	8/19/2018	2.00	98.00	196.00
Burger, Holly	8/20/2018	8.00	133.00	1,064.00
Burger, Holly	8/20/2018	3.00	133.00	399.00
Hitch, Alan	8/20/2018	5.00	98.00	490.00
Hitch, Alan	8/20/2018	3.00	98.00	294.00
Totals			44.25	5,377.75
Total Labor				5,377.75

Reimbursable Expenses

Employee Mileage				
EX 0002479	8/7/2018	Burger, Holly / RT miles Berkeley to Monte Bello OS / 133.00 miles @ 0.545		72.49
EX 0002494	8/20/2018	Burger, Holly / RT Berkeley to Monte Bello / 120.00 miles @ 0.545		65.40
Total Reimbursables				137.89
				137.89

Unit Billing

8/20/2018	Camera/GPS Package	1.0 day @ 15.00	15.00	
Total Units			15.00	15.00
			Total this Task	\$5,530.64

 Task 0003.00 Pre-Construction Bat Habitat Assessment

Professional Personnel

			Hours	Rate	Amount
Burger, Holly	8/15/2018		1.00	133.00	133.00
Burger, Holly	8/21/2018		1.00	133.00	133.00
Hitch, Alan	8/21/2018		.75	98.00	73.50
Totals			2.75		339.50
Total Labor					339.50

Reimbursable Expenses

Employee Mileage				
EX 0002513	8/19/2018	Hitch, Alan / StvnsCreek - mileage from Davis to LG / 110.00 miles @ 0.545		59.95
EX 0002513	8/20/2018	Hitch, Alan / StvnsCreek - mileage from LG to site / 30.00 miles @ 0.545		16.35
EX 0002513	8/20/2018	Hitch, Alan / StvnsCreek - mileage from site to Davis / 140.00 miles @ 0.545		76.30
Total Reimbursables				152.60
				152.60
			Total this Task	\$492.10

 Task 0004.00 WEAP Training

Project 703.03 MidPen Stevens Creek Bio

Professional Personnel			Hours	Rate	Amount	
Burger, Holly	8/9/2018		.50	133.00	66.50	
Burger, Holly	8/10/2018		2.00	133.00	266.00	
Montjoy, Marissa	8/10/2018		.25	84.00	21.00	
Burger, Holly	8/13/2018		4.00	133.00	532.00	
Scaffidi, Michael	8/13/2018		8.50	111.00	943.50	
Burger, Holly	8/14/2018		1.75	133.00	232.75	
Burger, Holly	8/17/2018		.50	133.00	66.50	
Montjoy, Marissa	8/17/2018		2.75	84.00	231.00	
Scaffidi, Michael	8/21/2018		1.00	111.00	111.00	
Totals			21.25		2,470.25	
Total Labor						2,470.25
				Total this Task		\$2,470.25

Professional Personnel			Hours	Rate	Amount	
Davis, Michael	7/24/2018		.25	105.00	26.25	
Sterling, Liz	8/14/2018		.25	84.00	21.00	
Burger, Holly	8/15/2018		.75	133.00	99.75	
Scaffidi, Michael	8/15/2018		1.50	111.00	166.50	
Scaffidi, Michael	8/20/2018		2.50	111.00	277.50	
Scaffidi, Michael	8/20/2018		5.50	111.00	610.50	
Scaffidi, Michael	8/21/2018		9.00	111.00	999.00	
Scaffidi, Michael	8/21/2018		1.50	111.00	166.50	
Burger, Holly	8/22/2018		.25	133.00	33.25	
Scaffidi, Michael	8/22/2018		9.50	111.00	1,054.50	
Scaffidi, Michael	8/22/2018		1.25	111.00	138.75	
Burger, Holly	8/23/2018		.25	133.00	33.25	
Scaffidi, Michael	8/23/2018		9.50	111.00	1,054.50	
Scaffidi, Michael	8/23/2018		1.25	111.00	138.75	
Scaffidi, Michael	8/24/2018		1.00	111.00	111.00	
Scaffidi, Michael	8/24/2018		1.25	111.00	138.75	
Scaffidi, Michael	8/24/2018		2.75	111.00	305.25	
Burger, Holly	8/27/2018		.50	133.00	66.50	
Totals			48.75		5,441.50	
Total Labor						5,441.50

Reimbursable Expenses					
Lodging					
AP 0046859	8/30/2018	Chase VISA Card Services / 16 - 08/20-24/2018 - M.Scaffidi Lodging / Invoice: SEPT 2018_1, 9/17/2018			875.60
Meals					
EX 0002524	8/20/2018	Scaffidi, Michael / Breakfast & Lunch - 3 Days			54.68
EX 0002524	8/21/2018	Scaffidi, Michael / dinner			9.54
EX 0002524	8/22/2018	Scaffidi, Michael / dinner			8.64
EX 0002524	8/23/2018	Scaffidi, Michael / dinner			5.53
Car Rental & Fuel					
EX 0002524	8/21/2018	Scaffidi, Michael / Fuel for rental			53.07
EX 0002524	8/24/2018	Scaffidi, Michael / Fuel for rental			53.44

Project	703.03	MidPen Stevens Creek Bio	ATTACHMENT 4	
			Invoice	7030301
AP 0046733	8/27/2018	Enterprise Rent-A-Car (DB23A03) / 08/20-24/2018 - M.Scaffidi / Invoice: 18380401, 8/27/2018	327.62	
	Total Reimbursables		1,388.12	1,388.12
			Total this Task	\$6,829.62
			Total this Project	\$19,352.48
			Total this Report	\$19,352.48

Americas Best Value Inn

1012 W El Camino Real, Mountain View, California, 94040, USA
 Phone: 650-961- 6720; Fax: 650-967-4853
 E-mail: bestvalueinnmountainview@gmail.com; Website: www.abvlmountainview.com

Name	<u>Michael Massih Louis Scaffidi</u>	Folio No.	200818084715
Address	<u>6421 BELL BLUFF AVE</u>	CRS Folio #	54446SB016871
	<u>SAN DIEGO, CA, 921190000, USA</u>	Room	234
Phone #	<u>5108488098</u>	# Of Guests	1
ID Type	<u>Driver License</u>	ID #	<u>D4349576</u>
Issue Place	<u>SAN DIEGO</u>	ID Country	<u>USA</u>
Vehicle Info.		Date In	08/20/2018 04:48:00 PM
Company		Date Out	08/24/2018 07:01:00 AM

Rental Charges		Total	Other Charges		Payments		
08/20/2018	169.00				VI # 8130 [Auth # 03758G]	08/20/2018	875.60
08/21/2018	229.00						
08/22/2018	229.00						
08/23/2018	169.00	796.00					
Occupancy Tax							
Occupancy Tax	79.60	79.60					
		875.60		0.00			875.60

Total Charges: 875.60

^ Authorize Payment


Total Deposit: 0.00
(Authorized Payments): 0.00
(Payments): 875.60

Balance: 0.00

NOTICE TO GUESTS: This property is privately owned and the management reserves the right to refuse service to anyone. Management will not be responsible for accidents or injury to guests or for loss of money, jewelry or valuables of any kind. Management will not be responsible for any item left in the room.

CHECKOUT TIME: 11:00 AM SELF REGISTRATION ONLY

I AGREE that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person or company failed to pay for any part or full amount of these charges including any missing/damaged items, etc.. I agree that if an attorney is retained to collect these charges, I will pay all reasonable attorney's fees and costs incurred. If payment is by credit card you are authorized to charge my account for all charges incurred, including any and all damages/missing items, etc.. I agree that the sole purpose of renting this room is for my own residency only.

Guest Signature 
8/20/2018 4:48 PM
Date

SPROUTS FARMERS MARKET

630 SAN ANTONIO RD.
MOUNTAIN VIEW, CA 94040
(650) 397-3001

Store Hours MON-SUN 7AM-10PM

630 SAN ANTONIO RD.
MOUNTAIN VIEW, CA 94040
(650) 397-3001

Store Hours MON-SUN 7AM-10PM

08/20/2018 18:07:18

Total: USD\$ 54.68

Entry Method: Chip

Card #: XXXXXXXXXXXXXXX9721

APPROVED - PURCHASE

Mode: Issuer

AID: A00000000310

IAD: 8000008000

ARC: 00

TC: 2282E0A0E2AF02A

MID: 087271 TID: 001 SEQ: 053256

Category	Item	Price
PRODUCE	FUJI APPLES	1.85
	1.89 lb @ \$0.98 / lb	
	GRAPE TOMATOES	1.50
	1 @ 2 FOR 3.00	
GROCERY	SEA SALT POTATO CHIP	1.99
DAIRY	ALMOND BREEZE-ORIGIN	4.99
	*CRY FS 05	0.05
	WHIPPED CREAM CHS	2.49

**** CONTINUED ON BACK ****

**** CONTINUED FROM FRONT ****

Item	Price
ELL	
LIVING COLOR ROLL	10.99
MILKY JACK CHEESE	3.53
SLICED ROAST BEEF	3.60
SPICY ROLL	7.49
TRUCKY BREAST	4.62
BAKERY	
BLUBERRY BAGELS	4.99
OR SPINACH TORTILLAS	6.99
BALANCE DUE	54.68
CREDIT	54.68
CHANGE	0.00

EST XXXXXXXXXXXXXXX9721
 ALPN 017102 047# 053256
 CHARGE

Let us know about your Sprouts
 membership! Complete a short online survey
 and be entered into a monthly sweepstakes
 to win one of 5 \$250 Sprouts gift cards
 at www.sprouts.com/sprouts

Cashier/Bartender-Cashier Store: 271
 POS:005 Transaction:1286
 Monday, August 20, 2018 06:06 PM

Save money, save paper -
 sign up to receive our weekly ad
 by email at sprouts.com

Did you purchase Vitamins and NSA?
 Please keep your receipt, your ORIGINAL
 receipt is required for Vitamin and NSA
 returns. Your credit will be honored
 on the date of return.

YOUR GUEST NUMBER IS

33

IN-N-OUT BURGER MOUNTAIN VIEW
152 3 938 3196

Cashier: INGOLD FA
Check : 33

1 Cheesebrgr 2.95
+ Onion
1 DBI-Single 3.90
+ Onion
1 Fry 1.90

COUNTER-Take Out 8.75

TAX 9.00% .79

Amount Due \$9.54

Tender Visa \$9.54

Change \$.00

CHARGE DETAIL

SALE
Card Type: Visa
Account: *****9721 C
Auth Code: 03977C
Trans #: 3196
Auth Ref: 673583099
AUTH AMT: \$9.54

THANK YOU!

Questions/Comments: Call 800-766-1000

2018-08-21 11 13 9:20 PM

Did you purchase Vitamins and HBA? Please keep your receipt, your ORIGINAL receipt is required for Vitamins and HBA returns. Your credit will be issued on the date of return.

Save money, save paper. Sign up to receive our weekly ad by email at Sprouts.com

Cashier: Nancy Store: 271
POS:002 Transaction:5695
Wednesday, August 22, 2018 09:09 PM

Let us know about your Sprouts ride (scan, complete a short online survey and be entered into a weekly sweepstakes to win one of 5 \$250 Sprouts gift cards. Survey for sweepstakes complete.

CHARGE
Auth 608608 PRN 025716
(S) XXXXXXXXXXXXXXX983

DEBIT
BALANCE DUE
8.64

GROCERY
COCONUT ROLLS 1.86 F
WASABI SUSHI ROLL 5.00 F

**** CONTINUED FROM FRONT ****

4818 Chiles Road
Davis CA 95616

CHILES ROAD VALERO

L306905549001

4818 CHILES RD

DAVIS

95616

08/24/2018 9774099999

03:46:32 PM

XXXX XXXX XXXX 9721

Visa

INVOICE 086685

AUTH 00165C

PUMP# 4

Unleaded CR 15.723G

PRICE/GAL \$3.399

FUEL TOTAL \$ 53.44

CREDIT \$ 53.44

Customer-activated Purchase/Capture
Sequence Number 32618

Swiped

APPROVED 00165C

Thank you
Have a great day

\$500 CASH GIVEAWAY ON BACK | \$500 CASH GIVEAWAY ON BACK | \$500 CASH GIVEAWAY ON BACK

For a Chance to WIN
See Back of Receipt
Survey Code: 6448-6017-1883-2423
(Disanda en Español)

Taco Bell 024786

950 V El Camino Real
Mountain View, CA 94040
(650)965-4256

8/23/2018 4:48:10 PM
Order 196044 Cashier: SANDY M

3 Bean Burrito
3 Fresco

Subtotal 5.07
Tax 0.46
Total 5.53
Visa 5.53
Acct: XXXXXXXXX9721
Approval: 00127C

TO GO

Thank you for visiting!
Your Order Number is

144

Total Items in Order: 3

WELCOME TO SHELL
MOUNTAIN VIEW SHELL
57444213805
MOUNTAIN VIEW SHELL
1288 EL CAMINO REAL
MOUNTAIN VIEW CA
94040

DATE 08/21/18 21:11

TRAN# 9079414

PUMP# 07

SERVICE LEVEL: SELF

PRODUCT: REG

GALLONS: 14.346

PRICE/G: \$ 3.699

FUEL SALE \$ 53.07

CREDIT \$53.07

XXXX XXXX XXXX 9721

VISA

Swiped

APPROVED

AUTH # 00006C

INV # 357277

Local Store Discount

Join Fuel Rewards

and save every day!

Fuel Rewards members

save up to \$0.10/gal

after every 5 gal

fill-up of Shell

V-Power NITRO+

through 9/2.

Terms/cond apply.

Please come again

THANK YOU



Fed Tax Id : 430724835

Consolidated Inv. #
Rental Agreement #
Bill Ref #
Invoice Date

18380401
37GC67
ATTACHMENT 4
750028762652
27-Aug-2018

Bill To Information

STILLWATERS SCIENCES
2855 TELEGRAPH AVE
SUITE 400
BERKLEY, CA - 94705

Rental Information

Reservation Number : 36CFHT
Driver : STERLING, ELIZABETH
Pickup Date/Time : 08/20/2018 07:00
Return Date/Time : 08/24/2018 15:50
Miles/kms : 2319
Car Class : PPAR Requested Class : SRAR

Vehicle Information

Yr/Make/Model Unit # License No Beg/End/Distance
2018/FORD/F15C 7Q1N8F 41424M2 321/2640/2319
VIN 1FTEW1E59JKE80267

Rental Branch

DAVIS
5055 CHILES RD
DAVIS, CA - 95616-4439

Return Branch

DAVIS
5055 CHILES RD
DAVIS, CA-95616-4439

Charge Detail

Description	Qty	Period	Rate	Amount
TIME & DISTANCE	5	DAY	58.00	290.00
			Sub Total	290.00
VEHICLE LICENSE RECOVERY FEE	5	DAY	2.74	13.70
SALES TAX		PERCENT	8.25	23.92
Total Charges (USD)				327.62

Additional Information

Ext Bill Ref # 1 703.03 5 PROJECT NUMBER & TASK 703.03 5

Michael Scaffidi
703.03/5



Remit Payment in USD to	For Billing Inquiries	Payment Terms
EAN SERVICES, LLC PO BOX 840173 KANSAS CITY, MO 64184-0173	Tel#: +1 8662789894 ARINQUIRY@EHI.COM	Payment Due Within 30 days of invoice date. Late payments are subject to finance charge.

Individual line item charges such as rental rates for Time and Distance, percentage-based charges (e.g., sales taxes and fees or surcharges), and charges divided between multiple parties may be rounded up or down a whole cent to ensure that the charges equal the actual Total Amount Due and/or to avoid fractional cents.



Bond Oversight Committee

Invoice Cover Sheet (FY2018-19)



Invoice Details: *Land Acquisition* *Top 10 Expenses* *BOC Member Invoice Selection*

Vendor	Bi-Weekly Payroll	Date	08/03/2018
Project #	MAA22-001	GL #	30-61-641-8203.04
Invoice Amount	\$8,409.49	Invoice #	N/A
Project Manager*	N/A	Title*	N/A
Description	Payroll costs for crew labor on Hendry’s Creek Restoration		

Bond Oversight Committee Review:

Invoice Review Checklist:

- Confirm the date of the expenditure is within the timeframe of the fiscal year in review
- Verify that the vendor listed on the invoice matches what is listed in the expenditure report
- Confirm the amount listed on the invoice matches what is listed the expenditure report
- Confirm the project number listed is within the correct portfolio
- Verify that the scope of work listed on the invoice is eligible for reimbursement
- Verify the project manager* has signed off on the invoice payment

For staff labor reimbursements, confirm the following are present on the backup documentation:

- Project number
- Staff members pay rate
- Staff members title
- Date work was performed
- Total calculation of reimbursable hours
- Supervisor’s approval





For land purchases, confirm the following:

- The Board resolution and board report to approve purchase are included
- All wire transfers or disbursement requests are included
- The final escrow statement reflects total purchase price as approved by the Board

** If Project Manager did not approve invoice or transaction, include authorized signatory’s name & title here.*

Project Transaction Inquiry

ATTACHMENT 4

From Date  
 To Date  

Project 

Journal Type

JE BA

EA

Transaction Date	Project Code	Project Journal	Journal Type	SubLedger	Transaction Description	Debit	Credit	G/L Account
+ 07/20/2018	MAA22-001	2019-00000122	Journal Entry	Payroll	Payroll Post BW Bi-Weekly 2201815	\$141.87		30-61-611-4109
+ 07/20/2018	MAA22-001	2019-00000122	Journal Entry	Payroll	Payroll Post BW Bi-Weekly 2201815	\$15.05		30-61-611-4301
+ 07/20/2018	MAA22-001	2019-00000122	Journal Entry	Payroll	Payroll Post BW Bi-Weekly 2201815	\$2.06		30-61-611-4304
+ 07/20/2018	MAA22-001	2019-00000122	Journal Entry	Payroll	Payroll Post BW Bi-Weekly 2201815	\$0.07		30-61-611-4403
+ 07/20/2018	MAA22-001	2019-00000122	Journal Entry	Payroll	Payroll Post BW Bi-Weekly 2201815			30-61-611-4409
+ 08/01/2018	MAA22-001	2019-00000673	Journal Entry	Accounts Payable	A/P Invoice Entry	\$9,985.00		30-61-631-8203.0
- 08/03/2018	MAA22-001	2019-00000261	Journal Entry	Payroll	Payroll Post BW Bi-Weekly 2201816	\$8,409.49		30-61-611-4109

Payroll Batch	Batch Number	Employee Name	Gross Amount	Dist Amount
BW	2201816	Gorman, Michael	\$4,185.31	\$1,749.73
BW	2201816	Neal, Holden	\$3,418.67	\$2,116.06
BW	2201816	Healey, Frank	\$2,534.55	\$1,152.48
BW	2201816	Neighbors, Stephen	\$2,616.79	\$1,152.48
BW	2201816	Fickes, Cody James	\$3,107.12	\$1,270.44
BW	2201816	Apple, Bryan	\$3,888.20	\$968.30



Employee Timesheet Report

ATTACHMENT 4

Pay Date Range 07/16/18 - 07/29/18

Employee	Department	Job Title	Hours	Shift Code	Project	Reason Code	Comments
7000677 - Apple, Bryan	LAND & FACILS - L&F	Capital Projects Field Manager					
07/16/2018	001 REGULAR - Regular Hours		4.0000				
07/16/2018	010 MAA PROJECTS - MAA Project Labor		4.0000				
	Override G/L	Project					
	30-61-611 - MAA Capital Projects Fund -L&F - Land & Facilities-L&F - Admin	MAA21-005 - Bear Crk Redwoods: Pub Recreation Proj, Bear Creek Redwoods Public Access			MAA - CONSTRUCTION MGMT - Construction Management		Site Visit
07/17/2018	001 REGULAR - Regular Hours		6.0000				
07/17/2018	010 MAA PROJECTS - MAA Project Labor		2.0000				
	Override G/L	Project					
	30-61-611 - MAA Capital Projects Fund -L&F - Land & Facilities-L&F - Admin	MAA22-001 - Cathedral Oaks Public Access & Conservation, Hendry's Creek Property Land Restoration			MAA - CONSTRUCTION MGMT - Construction Management		Preparation for mobilization
07/18/2018	001 REGULAR - Regular Hours		4.0000				
07/18/2018	010 MAA PROJECTS - MAA Project Labor		4.0000				
	Override G/L	Project					
	30-61-611 - MAA Capital Projects Fund -L&F - Land & Facilities-L&F - Admin	MAA22-001 - Cathedral Oaks Public Access & Conservation, Hendry's Creek Property Land Restoration			MAA - CONSTRUCTION MGMT - Construction Management		Preparation for construction mobilization
07/19/2018	001 REGULAR - Regular Hours		4.0000				
07/19/2018	010 MAA PROJECTS - MAA Project Labor		4.0000				
	Override G/L	Project					
	30-61-611 - MAA Capital Projects Fund -L&F - Land & Facilities-L&F - Admin	MAA07-011 - Driscoll Ranch Public Access, Wildlife Protection, Grazing, La Honda Creek Loop Trails			MAA - DESIGN - Project Design		Review design recommendations
07/20/2018	001 REGULAR - Regular Hours		4.0000				
07/20/2018	010 MAA PROJECTS - MAA Project Labor		4.0000				
	Override G/L	Project					
	30-61-611 - MAA Capital Projects Fund -L&F - Land & Facilities-L&F - Admin	MAA04-004 - El Corte de Madera Creek: Bike Trail & Water Quality, El Corte de Madera Oljon Trail Implementation			MAA - CONSTRUCTION MGMT - Construction Management		Site visit
07/23/2018	001 REGULAR - Regular Hours		4.0000				



Employee Timesheet Report

ATTACHMENT 4

Pay Date Range 07/16/18 - 07/29/18

07/23/2018	010 MAA PROJECTS - MAA Project Labor	4.0000			
	Override G/L		Project	Reason Code	Comments
	30-61-611 - MAA Capital Projects Fund -L&F - Land & Facilities-L&F - Admin		MAA22-001 - Cathedral Oaks Public Access & Conservation, Hendry's Creek Property Land Restoration	MAA - CONSTRUCTION MGMT - Construction Management	Preparation for mobilization
07/24/2018	001 REGULAR - Regular Hours	2.0000			
07/24/2018	010 MAA PROJECTS - MAA Project Labor	6.0000			
	Override G/L		Project	Reason Code	Comments
	30-61-611 - MAA Capital Projects Fund -L&F - Land & Facilities-L&F - Admin		MAA22-001 - Cathedral Oaks Public Access & Conservation, Hendry's Creek Property Land Restoration	MAA - CONSTRUCTION MGMT - Construction Management	Mobilization & wildlife training
07/25/2018	001 REGULAR - Regular Hours	2.0000			
07/25/2018	010 MAA PROJECTS - MAA Project Labor	4.0000			
	Override G/L		Project	Reason Code	Comments
	30-61-611 - MAA Capital Projects Fund -L&F - Land & Facilities-L&F - Admin		MAA22-001 - Cathedral Oaks Public Access & Conservation, Hendry's Creek Property Land Restoration	MAA - CONSTRUCTION MGMT - Construction Management	Site Visit
07/25/2018	010 MAA PROJECTS - MAA Project Labor	2.0000			
	Override G/L		Project	Reason Code	Comments
	30-61-611 - MAA Capital Projects Fund -L&F - Land & Facilities-L&F - Admin		MAA04-004 - El Corte de Madera Creek: Bike Trail & Water Quality, El Corte de Madera Oljon Trail Implementation	MAA - CONSTRUCTION MGMT - Construction Management	Permitting Issues
07/26/2018	004 VACATION - Vacation	8.0000			



Employee Timesheet Report

ATTACHMENT 4

Pay Date Range 07/16/18 - 07/29/18

07/27/2018 004 VACATION - Vacation

8.0000

Pay Period Totals

<u>Hours Code</u>	<u>Hours</u>
001 REGULAR - Regular Hours	30.0000
004 VACATION - Vacation	16.0000
010 MAA PROJECTS - MAA Project Labor	34.0000
Total Hours	80.0000

Pay Period History

<u>Changed On</u>	<u>Status</u>	<u>Made By</u>	<u>Department</u>	<u>Comments</u>
7/31/2018 2:38:18 PM	Uploaded	eSuiteAdmin	LAND & FACILS - L&F	
7/30/2018 8:24:05 AM	Approved	7000127 - Jurich, Michael	LAND & FACILS - L&F	
7/26/2018 8:26:07 AM	Submitted	7000677 - Apple, Bryan	LAND & FACILS - L&F	

Employee Signature _____

Approver Signature _____



Employee Timesheet Report

ATTACHMENT 4

Pay Date Range 07/16/18 - 07/29/18

Employee 7000642 - Fickes, Cody James

Department LAND & FACILS - L&F **Job Title** Lead Open Space Technician

<u>Work Date</u>	<u>Hours Code</u>	<u>Hours</u>	<u>Shift Code</u>		
07/16/2018	010 MAA PROJECTS - MAA Project Labor	8.0000			
	Override G/L	Project	Reason Code	Comments	
	30-61-611 - MAA Capital Projects Fund -L&F - Land & Facilities-L&F - Admin	MAA21-005 - Bear Crk Redwoods: Pub Recreation Proj, Bear Creek Redwoods Public Access	MAA - CONSTRUCTION - Construction Work	Cistern fencing	
07/17/2018	010 MAA PROJECTS - MAA Project Labor	9.0000			
	Override G/L	Project	Reason Code	Comments	
	30-61-611 - MAA Capital Projects Fund -L&F - Land & Facilities-L&F - Admin	MAA21-005 - Bear Crk Redwoods: Pub Recreation Proj, Bear Creek Redwoods Public Access	MAA - CONSTRUCTION - Construction Work	Cistern fencing	
07/18/2018	010 MAA PROJECTS - MAA Project Labor	7.0000			
	Override G/L	Project	Reason Code	Comments	
	30-61-611 - MAA Capital Projects Fund -L&F - Land & Facilities-L&F - Admin	MAA21-005 - Bear Crk Redwoods: Pub Recreation Proj, Bear Creek Redwoods Public Access	MAA - CONSTRUCTION - Construction Work	Cistern fencing	
07/18/2018	001 REGULAR - Regular Hours	2.0000			
07/19/2018	010 MAA PROJECTS - MAA Project Labor	9.0000			
	Override G/L	Project	Reason Code	Comments	
	30-61-611 - MAA Capital Projects Fund -L&F - Land & Facilities-L&F - Admin	MAA21-005 - Bear Crk Redwoods: Pub Recreation Proj, Bear Creek Redwoods Public Access	MAA - CONSTRUCTION - Construction Work	Cistern fencing	
07/20/2018	010 MAA PROJECTS - MAA Project Labor	7.0000			
	Override G/L	Project	Reason Code	Comments	
	30-61-611 - MAA Capital Projects Fund -L&F - Land & Facilities-L&F - Admin	MAA21-005 - Bear Crk Redwoods: Pub Recreation Proj, Bear Creek Redwoods Public Access	MAA - CONSTRUCTION - Construction Work	Cistern fencing	
07/20/2018	001 REGULAR - Regular Hours	2.0000			
07/24/2018	010 MAA PROJECTS - MAA Project Labor	9.0000			
	Override G/L	Project	Reason Code	Comments	
	30-61-611 - MAA Capital Projects Fund -L&F - Land & Facilities-L&F - Admin	MAA22-001 - Cathedral Oaks Public Access & Conservation, Hendry's Creek Property Land Restoration	MAA - CONSTRUCTION - Construction Work	Hendry's Creek	



Employee Timesheet Report

ATTACHMENT 4

Pay Date Range 07/16/18 - 07/29/18

07/25/2018	044 COMP EARNED - CTO Earned	.5000		
	<i>Override G/L</i>		<i>Project</i>	<i>Reason Code</i>
				<i>Comments</i>
			MAA - ENVIRONMENTAL/BIO - Environmental/Bio Monitoring	Picking up BMP materials for Hendry's Creek.
07/25/2018	010 MAA PROJECTS - MAA Project Labor	9.0000		
	<i>Override G/L</i>		<i>Project</i>	<i>Reason Code</i>
				<i>Comments</i>
	30-61-611 - MAA Capital Projects Fund -L&F - Land & Facilities-L&F - Admin		MAA22-001 - Cathedral Oaks Public Access & Conservation, Hendry's Creek Property Land Restoration	MAA - CONSTRUCTION - Construction Work
				Hendry's Creek
07/26/2018	010 MAA PROJECTS - MAA Project Labor	9.0000		
	<i>Override G/L</i>		<i>Project</i>	<i>Reason Code</i>
				<i>Comments</i>
	30-61-611 - MAA Capital Projects Fund -L&F - Land & Facilities-L&F - Admin		MAA22-001 - Cathedral Oaks Public Access & Conservation, Hendry's Creek Property Land Restoration	MAA - CONSTRUCTION - Construction Work
				Hendry's Creek
07/27/2018	010 MAA PROJECTS - MAA Project Labor	9.0000		
	<i>Override G/L</i>		<i>Project</i>	<i>Reason Code</i>
				<i>Comments</i>
	30-61-611 - MAA Capital Projects Fund -L&F - Land & Facilities-L&F - Admin		MAA22-001 - Cathedral Oaks Public Access & Conservation, Hendry's Creek Property Land Restoration	MAA - CONSTRUCTION - Construction Work
				Hendry's Creek

Pay Period Totals	
Hours Code	Hours
001 REGULAR - Regular Hours	4.0000
010 MAA PROJECTS - MAA Project Labor	76.0000
044 COMP EARNED - CTO Earned	0.5000
Total Hours	80.5000

Pay Period History				
Changed On	Status	Made By	Department	Comments
7/31/2018 2:38:18 PM	Uploaded	eSuiteAdmin	LAND & FACILS - L&F	
7/30/2018 7:27:45 AM	Approved	7000463 - Gorman, Michael	LAND & FACILS - L&F	
7/27/2018 4:56:21 PM	Submitted	7000642 - Fickes, Cody James	LAND & FACILS - L&F	
7/27/2018 4:51:55 PM	Submission Recalled	7000642 - Fickes, Cody James	LAND & FACILS - L&F	
7/27/2018 4:07:40 PM	Submitted	7000642 - Fickes, Cody James	LAND & FACILS - L&F	

Employee Signature _____

Approver Signature _____



Employee Timesheet Report

ATTACHMENT 4

Pay Date Range 07/16/18 - 07/29/18

Employee 7000463 - Gorman, Michael

Department LAND & FACILS - L&F

Job Title Maintenance Supervisor

<u>Work Date</u>	<u>Hours Code</u>	<u>Hours</u>	<u>Shift Code</u>
07/16/2018	004 VACATION - Vacation	8.0000	
07/17/2018	004 VACATION - Vacation	1.0000	
07/17/2018	010 MAA PROJECTS - MAA Project Labor	4.0000	
	Override G/L	Project	Reason Code
	30-61-611 - MAA Capital Projects Fund -L&F - Land & Facilities-L&F - Admin	MAA21-005 - Bear Crk Redwoods: Pub Recreation Proj, Bear Creek Redwoods Public Access	MAA - CONSTRUCTION MGMT - Construction Management
07/17/2018	010 MAA PROJECTS - MAA Project Labor	3.0000	
	Override G/L	Project	Reason Code
	30-61-611 - MAA Capital Projects Fund -L&F - Land & Facilities-L&F - Admin	MAA22-001 - Cathedral Oaks Public Access & Conservation, Hendry's Creek Property Land Restoration	MAA - CONSTRUCTION MGMT - Construction Management
07/17/2018	001 REGULAR - Regular Hours	1.0000	
07/18/2018	004 VACATION - Vacation	1.0000	
07/18/2018	010 MAA PROJECTS - MAA Project Labor	4.0000	
	Override G/L	Project	Reason Code
	30-61-611 - MAA Capital Projects Fund -L&F - Land & Facilities-L&F - Admin	MAA21-005 - Bear Crk Redwoods: Pub Recreation Proj, Bear Creek Redwoods Public Access	MAA - CONSTRUCTION MGMT - Construction Management
07/18/2018	010 MAA PROJECTS - MAA Project Labor	3.0000	
	Override G/L	Project	Reason Code
	30-61-611 - MAA Capital Projects Fund -L&F - Land & Facilities-L&F - Admin	MAA22-001 - Cathedral Oaks Public Access & Conservation, Hendry's Creek Property Land Restoration	MAA - CONSTRUCTION MGMT - Construction Management
07/18/2018	001 REGULAR - Regular Hours	1.0000	
07/19/2018	010 MAA PROJECTS - MAA Project Labor	2.0000	
	Override G/L	Project	Reason Code
	30-61-611 - MAA Capital Projects Fund -L&F - Land & Facilities-L&F - Admin	MAA21-005 - Bear Crk Redwoods: Pub Recreation Proj, Bear Creek Redwoods Public Access	MAA - CONSTRUCTION MGMT - Construction Management



Employee Timesheet Report

ATTACHMENT 4

Pay Date Range 07/16/18 - 07/29/18

07/19/2018	010 MAA PROJECTS - MAA Project Labor	2.0000		
	<i>Override G/L</i>	<i>Project</i>	<i>Reason Code</i>	<i>Comments</i>
	30-61-611 - MAA Capital Projects Fund -L&F - Land & Facilities-L&F - Admin	MAA22-001 - Cathedral Oaks Public Access & Conservation, Hendry's Creek Property Land Restoration	MAA - CONSTRUCTION MGMT - Construction Management	Crew supervision
07/19/2018	001 REGULAR - Regular Hours	5.0000		
07/19/2018	002 OVERTIME - Overtime - Paid	1.5000		
	<i>Override G/L</i>	<i>Project</i>	<i>Reason Code</i>	<i>Comments</i>
			OT - TRAININGS/MEETINGS - Trainings/Meetings	Traveling from meeting
07/20/2018	004 VACATION - Vacation	4.0000		
07/20/2018	001 REGULAR - Regular Hours	5.0000		
07/24/2018	010 MAA PROJECTS - MAA Project Labor	9.0000		
	<i>Override G/L</i>	<i>Project</i>	<i>Reason Code</i>	<i>Comments</i>
	30-61-611 - MAA Capital Projects Fund -L&F - Land & Facilities-L&F - Admin	MAA22-001 - Cathedral Oaks Public Access & Conservation, Hendry's Creek Property Land Restoration	MAA - CONSTRUCTION MGMT - Construction Management	Crew supervision
07/25/2018	010 MAA PROJECTS - MAA Project Labor	2.0000		
	<i>Override G/L</i>	<i>Project</i>	<i>Reason Code</i>	<i>Comments</i>
	30-61-611 - MAA Capital Projects Fund -L&F - Land & Facilities-L&F - Admin	MAA22-001 - Cathedral Oaks Public Access & Conservation, Hendry's Creek Property Land Restoration	MAA - CONSTRUCTION MGMT - Construction Management	Crew supervision
07/25/2018	001 REGULAR - Regular Hours	7.0000		
07/26/2018	010 MAA PROJECTS - MAA Project Labor	9.0000		
	<i>Override G/L</i>	<i>Project</i>	<i>Reason Code</i>	<i>Comments</i>
	30-61-611 - MAA Capital Projects Fund -L&F - Land & Facilities-L&F - Admin	MAA22-001 - Cathedral Oaks Public Access & Conservation, Hendry's Creek Property Land Restoration	MAA - CONSTRUCTION MGMT - Construction Management	Crew supervision
07/27/2018	010 MAA PROJECTS - MAA Project Labor	9.0000		
	<i>Override G/L</i>	<i>Project</i>	<i>Reason Code</i>	<i>Comments</i>
	30-61-611 - MAA Capital Projects Fund -L&F - Land & Facilities-L&F - Admin	MAA22-001 - Cathedral Oaks Public Access & Conservation, Hendry's Creek Property Land Restoration	MAA - CONSTRUCTION MGMT - Construction Management	Crew supervision
07/27/2018	002 OVERTIME - Overtime - Paid	.5000		
	<i>Override G/L</i>	<i>Project</i>	<i>Reason Code</i>	<i>Comments</i>



Employee Timesheet Report

ATTACHMENT 4

Pay Date Range 07/16/18 - 07/29/18

OT - ADMIN/PROJECTS -
Administrative/Projects Work

crew scheduling

Pay Period Totals

<u>Hours Code</u>	<u>Hours</u>
001 REGULAR - Regular Hours	19.0000
002 OVERTIME - Overtime - Paid	2.0000
004 VACATION - Vacation	14.0000
010 MAA PROJECTS - MAA Project Labor	47.0000
Total Hours	82.0000

Pay Period History

<u>Changed On</u>	<u>Status</u>	<u>Made By</u>	<u>Department</u>	<u>Comments</u>
7/31/2018 2:38:18 PM	Uploaded	eSuiteAdmin	LAND & FACILS - L&F	
7/30/2018 8:28:22 AM	Approved	7000127 - Jurich, Michael	LAND & FACILS - L&F	
7/30/2018 8:28:21 AM	Approved	7000127 - Jurich, Michael	LAND & FACILS - L&F	
7/27/2018 4:47:37 PM	Submitted	7000463 - Gorman, Michael	LAND & FACILS - L&F	

Employee Signature _____

Approver Signature _____



Employee Timesheet Report

ATTACHMENT 4

Pay Date Range 07/16/18 - 07/29/18

Employee 7000673 - Healey, Frank

Department LAND & FACILS - L&F

Job Title Open Space Technician

Work Date **Hours** **Code** **Hours** **Shift Code**

07/16/2018 010 MAA PROJECTS - MAA Project Labor

8.0000

Override G/L

30-61-611 - MAA Capital Projects
Fund -L&F - Land & Facilities-L&F -
Admin

Project

MAA21-005 - Bear Crk
Redwoods: Pub Recreation
Proj, Bear Creek Redwoods
Public Access

Reason Code

MAA - CONSTRUCTION -
Construction Work

Comments

Road work with Holden

07/17/2018 010 MAA PROJECTS - MAA Project Labor

9.0000

Override G/L

30-61-611 - MAA Capital Projects
Fund -L&F - Land & Facilities-L&F -
Admin

Project

MAA21-005 - Bear Crk
Redwoods: Pub Recreation
Proj, Bear Creek Redwoods
Public Access

Reason Code

MAA - CONSTRUCTION -
Construction Work

Comments

Road work with Holden

07/18/2018 001 REGULAR - Regular Hours

9.0000

07/19/2018 010 MAA PROJECTS - MAA Project Labor

5.0000

Override G/L

30-61-611 - MAA Capital Projects
Fund -L&F - Land & Facilities-L&F -
Admin

Project

MAA21-005 - Bear Crk
Redwoods: Pub Recreation
Proj, Bear Creek Redwoods
Public Access

Reason Code

MAA - CONSTRUCTION -
Construction Work

Comments

Brush down tree, off load pallets

07/19/2018 010 MAA PROJECTS - MAA Project Labor

4.0000

Override G/L

30-61-611 - MAA Capital Projects
Fund -L&F - Land & Facilities-L&F -
Admin

Project

MAA22-001 - Cathedral Oaks
Public Access &
Conservation, Hendry's Creek
Property Land Restoration

Reason Code

Comments

Brush an Transport Hay bails

07/20/2018 010 MAA PROJECTS - MAA Project Labor

5.0000

Override G/L

30-61-611 - MAA Capital Projects
Fund -L&F - Land & Facilities-L&F -
Admin

Project

MAA21-005 - Bear Crk
Redwoods: Pub Recreation
Proj, Bear Creek Redwoods
Public Access

Reason Code

MAA - CONSTRUCTION -
Construction Work

Comments

Brush down limb and help with delivery

07/20/2018 007 SICK FAMILY - Sick Leave Used
- Family

4.0000



Employee Timesheet Report

ATTACHMENT 4

Pay Date Range 07/16/18 - 07/29/18

07/24/2018	010 MAA PROJECTS - MAA Project Labor	9.0000			
	<i>Override G/L</i>		<i>Project</i>	<i>Reason Code</i>	<i>Comments</i>
	30-61-611 - MAA Capital Projects Fund -L&F - Land & Facilities-L&F - Admin		MAA22-001 - Cathedral Oaks Public Access & Conservation, Hendry's Creek Property Land Restoration	MAA - CONSTRUCTION - Construction Work	Transport Hay Bails
07/25/2018	010 MAA PROJECTS - MAA Project Labor	9.0000			
	<i>Override G/L</i>		<i>Project</i>	<i>Reason Code</i>	<i>Comments</i>
	30-61-611 - MAA Capital Projects Fund -L&F - Land & Facilities-L&F - Admin		MAA22-001 - Cathedral Oaks Public Access & Conservation, Hendry's Creek Property Land Restoration	MAA - CONSTRUCTION - Construction Work	Transport Hay bails
07/26/2018	010 MAA PROJECTS - MAA Project Labor	9.0000			
	<i>Override G/L</i>		<i>Project</i>	<i>Reason Code</i>	<i>Comments</i>
	30-61-611 - MAA Capital Projects Fund -L&F - Land & Facilities-L&F - Admin		MAA22-001 - Cathedral Oaks Public Access & Conservation, Hendry's Creek Property Land Restoration	MAA - CONSTRUCTION - Construction Work	Transport Hay bails
07/27/2018	007 SICK FAMILY - Sick Leave Used - Family	4.0000			
07/27/2018	010 MAA PROJECTS - MAA Project Labor	5.0000			
	<i>Override G/L</i>		<i>Project</i>	<i>Reason Code</i>	<i>Comments</i>



Employee Timesheet Report

ATTACHMENT 4

Pay Date Range 07/16/18 - 07/29/18

30-61-611 - MAA Capital Projects
Fund -L&F - Land & Facilities-L&F -
Admin

MAA22-001 - Cathedral Oaks
Public Access &
Conservation, Hendry's Creek
Property Land Restoration

MAA - CONSTRUCTION -
Construction Work

Transport Hay bails

Pay Period Totals	
Hours Code	Hours
001 REGULAR - Regular Hours	9.0000
007 SICK FAMILY - Sick Leave Used - Family	8.0000
010 MAA PROJECTS - MAA Project Labor	63.0000
Total Hours	80.0000

Pay Period History				
Changed On	Status	Made By	Department	Comments
7/31/2018 2:38:18 PM	Uploaded	eSuiteAdmin	LAND & FACILS - L&F	
7/30/2018 7:32:54 AM	Approved	7000463 - Gorman, Michael	LAND & FACILS - L&F	
7/30/2018 7:31:13 AM	Approval Removed	7000463 - Gorman, Michael	LAND & FACILS - L&F	
7/30/2018 7:22:47 AM	Approved	7000463 - Gorman, Michael	LAND & FACILS - L&F	
7/30/2018 7:20:26 AM	Submitted	7000673 - Healey, Frank	LAND & FACILS - L&F	
7/30/2018 6:59:00 AM	Submission Recalled	7000673 - Healey, Frank	LAND & FACILS - L&F	
7/27/2018 7:04:17 AM	Submitted	7000673 - Healey, Frank	LAND & FACILS - L&F	
7/27/2018 7:03:04 AM	Submission Recalled	7000673 - Healey, Frank	LAND & FACILS - L&F	
7/27/2018 6:56:12 AM	Submitted	7000673 - Healey, Frank	LAND & FACILS - L&F	

Employee Signature _____

Approver Signature _____



Employee Timesheet Report

ATTACHMENT 4

Pay Date Range 07/16/18 - 07/29/18

Employee 7000666 - Neighbors, Stephen

Department LAND & FACILS - L&F

Job Title Open Space Technician

<u>Work Date</u>	<u>Hours Code</u>	<u>Hours</u>	<u>Shift Code</u>		
07/16/2018	010 MAA PROJECTS - MAA Project Labor	8.0000			
	<i>Override G/L</i>			<i>Project</i>	<i>Reason Code</i>
	30-61-611 - MAA Capital Projects Fund -L&F - Land & Facilities-L&F - Admin			MAA21-005 - Bear Crk Redwoods: Pub Recreation Proj, Bear Creek Redwoods Public Access	MAA - CONSTRUCTION - Construction Work
					<i>Comments</i>
					Cistern fence work
07/17/2018	010 MAA PROJECTS - MAA Project Labor	9.0000			
	<i>Override G/L</i>			<i>Project</i>	<i>Reason Code</i>
	30-61-611 - MAA Capital Projects Fund -L&F - Land & Facilities-L&F - Admin			MAA21-005 - Bear Crk Redwoods: Pub Recreation Proj, Bear Creek Redwoods Public Access	MAA - CONSTRUCTION - Construction Work
					<i>Comments</i>
					Cistern fence work
07/18/2018	001 REGULAR - Regular Hours	2.0000			
07/18/2018	010 MAA PROJECTS - MAA Project Labor	7.0000			
	<i>Override G/L</i>			<i>Project</i>	<i>Reason Code</i>
	30-61-611 - MAA Capital Projects Fund -L&F - Land & Facilities-L&F - Admin			MAA21-005 - Bear Crk Redwoods: Pub Recreation Proj, Bear Creek Redwoods Public Access	MAA - CONSTRUCTION - Construction Work
					<i>Comments</i>
					Cistern fence work
07/19/2018	010 MAA PROJECTS - MAA Project Labor	9.0000			
	<i>Override G/L</i>			<i>Project</i>	<i>Reason Code</i>
	30-61-611 - MAA Capital Projects Fund -L&F - Land & Facilities-L&F - Admin			MAA21-005 - Bear Crk Redwoods: Pub Recreation Proj, Bear Creek Redwoods Public Access	MAA - CONSTRUCTION - Construction Work
					<i>Comments</i>
					Cistern fence work
07/20/2018	006 SICK EE - Sick Leave Used - Employee	9.0000			
07/24/2018	010 MAA PROJECTS - MAA Project Labor	9.0000			
	<i>Override G/L</i>			<i>Project</i>	<i>Reason Code</i>
	30-61-611 - MAA Capital Projects Fund -L&F - Land & Facilities-L&F - Admin			MAA22-001 - Cathedral Oaks Public Access & Conservation, Hendry's Creek Property Land Restoration	MAA - CONSTRUCTION - Construction Work
					<i>Comments</i>
					Hendrys Creek, road brushing.



Employee Timesheet Report

ATTACHMENT 4

Pay Date Range 07/16/18 - 07/29/18

07/25/2018	010 MAA PROJECTS - MAA Project Labor	9.0000			
	Override G/L		Project	Reason Code	Comments
	30-61-611 - MAA Capital Projects Fund -L&F - Land & Facilities-L&F - Admin		MAA22-001 - Cathedral Oaks Public Access & Conservation, Hendry's Creek Property Land Restoration	MAA - CONSTRUCTION - Construction Work	Hendrys Creek, move excavated dirt w/dumptruck.
07/26/2018	010 MAA PROJECTS - MAA Project Labor	9.0000			
	Override G/L		Project	Reason Code	Comments
	30-61-611 - MAA Capital Projects Fund -L&F - Land & Facilities-L&F - Admin		MAA22-001 - Cathedral Oaks Public Access & Conservation, Hendry's Creek Property Land Restoration	MAA - CONSTRUCTION - Construction Work	Hendrys Creek, pick up supplies & straw transport.
07/27/2018	010 MAA PROJECTS - MAA Project Labor	9.0000			
	Override G/L		Project	Reason Code	Comments
	30-61-611 - MAA Capital Projects Fund -L&F - Land & Facilities-L&F - Admin		MAA22-001 - Cathedral Oaks Public Access & Conservation, Hendry's Creek Property Land Restoration	MAA - CONSTRUCTION - Construction Work	Hendrys Creek, streambed diversion

Pay Period Totals	
Hours Code	Hours
001 REGULAR - Regular Hours	2.0000
006 SICK EE - Sick Leave Used - Employee	9.0000
010 MAA PROJECTS - MAA Project Labor	69.0000
Total Hours	80.0000

Pay Period History				
Changed On	Status	Made By	Department	Comments
7/31/2018 2:38:18 PM	Uploaded	eSuiteAdmin	LAND & FACILS - L&F	
7/30/2018 7:26:14 AM	Approved	7000463 - Gorman, Michael	LAND & FACILS - L&F	
7/30/2018 7:23:58 AM	Submitted	7000666 - Neighbors, Stephen	LAND & FACILS - L&F	
7/30/2018 7:13:53 AM	Submission Recalled	7000666 - Neighbors, Stephen	LAND & FACILS - L&F	
7/30/2018 7:11:03 AM	Submitted	7000666 - Neighbors, Stephen	LAND & FACILS - L&F	
7/30/2018 7:07:10 AM	Submission Recalled	7000666 - Neighbors, Stephen	LAND & FACILS - L&F	
7/27/2018 7:04:38 AM	Submitted	7000666 - Neighbors, Stephen	LAND & FACILS - L&F	

Employee Signature _____

Approver Signature _____



Midpeninsula Regional
OpenSpace

Bond Oversight Committee

Invoice Cover Sheet (FY2018-19)

ATTACHMENT 4

FUNDED BY



2014 OPEN SPACE BOND

Invoice Details: *Land Acquisition* *Top 10 Expenses* *BOC Member Invoice Selection*

Journal Entry (Sequoia

Vendor Ecological) Date 06/28/2019

Project # MAA23-008 GL # 30-80-820-8205.03

Invoice Amount \$5,259.00 Invoice # 2019151

Project Manager* Coty Sifuentes-Winters Title* Senior Resource Mgmt Specialist

Description Correct project code from MAA23-007 (Twin Creeks Land Purchase) to
MAA23-008 (Twin Creeks Restoration). The Sequoia Ecological bill
is for botanical survey and habitat mapping related to restoration of the
property.

Bond Oversight Committee Review:

Invoice Review Checklist:

- Confirm the date of the expenditure is within the timeframe of the fiscal year in review
- Verify that the vendor listed on the invoice matches what is listed in the expenditure report
- Confirm the amount listed on the invoice matches what is listed the expenditure report
- Confirm the project number listed is within the correct portfolio
- Verify that the scope of work listed on the invoice is eligible for reimbursement
- Verify the project manager* has signed off on the invoice payment

For staff labor reimbursements, confirm the following are present on the backup documentation:

- Project number
- Staff members pay rate
- Staff members title
- Date work was performed
- Total calculation of reimbursable hours
- Supervisor's approval

For land purchases, confirm the following:

- The Board resolution and board report to approve purchase are included
- All wire transfers or disbursement requests are included
- The final escrow statement reflects total purchase price as approved by the Board

* If Project Manager did not approve invoice or transaction, include authorized signatory's name & title here.

Bill From:
 156 Diablo Rd Ste 320
 Danville CA 94526
 United States
 Phone 925-855-5500



DATE: 7/17/2019
INVOICE #: 2019151
PROJECT #: PO: 2019-491

Bill To:
 Midpeninsula Regional Open Space
 330 Distel Circle
 Los Altos California 94022-1404
 United States

Date Range:
 6/1/2016 - 6/30/2019

Invoice Amount: \$5,259.00
Previously Invoiced: \$4,704.00
Total Invoiced to Date: \$9,963.00
Task Order Total: \$9,963.00
Budget Remaining: \$0.00
Percentage of Budget Spent: 100%

Twin Creeks Botanical Services

Task #	Billing Classification	Quantity	Rate	Amount
Task 2: Botanical Survey 2	Fixed Fee Lump Sum	1	\$4,604.00	\$4,604.00
Task 3: Habitat Mapping	Fixed Fee Lump Sum	1	\$655.00	\$655.00
Total				\$5,259.00

Project Manager: Coty Sifuentes-Winter

THANK YOU FOR YOUR BUSINESS!

Contract # & Amt: 2019-152 \$9903
 PO # & Balance: 2019-491 \$5259
 PO Complete Amt to Pay: \$5259
 G/L Acct: 30-80-820-8205.03
 Project #: _____ Batch #: 2019-950
 Approved By: Coty Sifuentes-Winter