



**SPECIAL AND REGULAR MEETING  
BOARD OF DIRECTORS OF THE  
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

**SPECIAL MEETING OF THE MIDPENINSULA  
REGIONAL OPEN SPACE DISTRICT FINANCING  
AUTHORITY**

**Wednesday, December 9, 2020**  
**Special Meeting starts at 5:00 PM\***  
**Regular Meeting starts at 7:00 PM\***

**A G E N D A**

*Consistent with Governor Gavin Newsom's Executive Order N-29-20, the Governor has allowed local legislative bodies to hold public meetings via teleconference and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body or state body to avoid public gatherings, and has suspended all contrary provisions of the Brown Act.*

***THIS MEETING WILL BE VIA TELECONFERENCE ONLY***

*1. The meeting can be viewed in real-time at: <https://openspace.zoom.us/j/81978403665> or listen to the meeting by dialing (669) 900-6833 or (346) 248-7799 (Webinar ID 81978403665).*

*2. Members of the public may provide written comments by submitting a public comment form at: <https://www.openspace.org/public-comment>*

- Comments on matters not on the agenda must be submitted prior to the time the board president calls for public comments.*
- Comments on agenda items must be submitted prior to the time public comment on the agenda item is closed.*
- All comments shall be subject to the same rules as would otherwise govern speaker comments at the board of directors meeting.*
- Electronic comments on agenda may only be submitted via the public comment form. Comments via text or social media (Facebook, Twitter, etc.) will not be accepted.*

*Any comments received after the deadline, will be provided to the Board after the meeting.*

**5:00 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA  
REGIONAL OPEN SPACE DISTRICT**

**ROLL CALL**

**SPECIAL ORDERS OF THE DAY**

- Presentation from San Mateo County Re: Unincorporated Area San Mateo County Active Transportation Plan

## **1. Comprehensive Annual Financial Report Training**

Staff Contact: Andrew Taylor, Finance Manager

General Manager's Recommendation: Receive educational training from staff on the District's Comprehensive Annual Financial Report. No Board action required.

## **2. Annual Bond Disclosure Training for the Board of Directors, Members of the Disclosure Working Group, and Contributors (R-20-141)**

Staff Contact: Andrew Taylor, Finance Manager

General Manager's Recommendation: Receive the annual training on Bond Disclosure obligations, responsibilities, and potential liabilities. No Board action required.

## **ADJOURNMENT**

### **7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

#### **ORAL COMMUNICATIONS**

*This portion of the agenda is for members of the public to comment on items not on the agenda; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. Individuals are limited to one comment during this section.*

#### **ADOPTION OF AGENDA**

##### **SPECIAL ORDER OF THE DAY**

- Proclamation for California State Senator Jim Beall

#### **CONSENT CALENDAR**

*All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.*

- 1. Approve November 18, 2020 Minutes**
- 2. Claims Report**
- 3. Increase of an Existing Half Time Position to a Full Time Position in the Legal Department (R-20-153)**

Staff Contact: Hilary Stevenson, General Counsel

General Manager's Recommendation: Adopt a resolution amending the Budget and Action Plan for Fiscal Year 2020-21 to increase the existing half-time position of Risk Management Analyst to a full-time position in the Legal Department

- 4. Designation of the Oljon Trail in El Corte de Madera Open Space Preserve as part of the regional Bay Area Ridge Trail (R-20-142)**

Staff Contact: Arianna Nuri, Planner I, Planning

General Manager's Recommendation: Designate the existing Oljon Trail in El Corte de Madera Creek Open Space Preserve as a new segment of the regional Bay Area Ridge Trail in accordance with the intentions of the California State Coastal Conservancy-Bay Area Ridge Trail Partner Grants

**5. Application for Grant Funding from the Wildlife Conservation Board (R-20-144)**

Staff Contact: Jordan McDaniel, Senior Grants and Procurement Technician, Administrative Services

General Manager's Recommendation: Adopt a resolution authorizing the General Manager to submit an application for grant funding from the Wildlife Conservation Board and to negotiate a grant funding agreement for \$5,000,000 to support the planning and design of the Highway 17 Wildlife and Regional Trails Crossing Project.

**6. Second Reading and Adoption of the Board Compensation Ordinance 20-02 (R-20-147)**

Staff Contact: Hilary Stevenson, General Counsel

General Manager's Recommendation:

1. Waive reading and adopt an Ordinance 20-02 increasing Board compensation from \$100.00 to \$105.00 per meeting pursuant to Public Resources Code section 5536.
2. Amend Board Policy 6.06 to reflect the increase in compensation resulting from the Board compensation ordinance.

**BOARD BUSINESS**

*Public comment on agenda items at the time each item is considered by the Board of Directors. Written public comments will be provided to the Board prior to the meeting and posted on the District's website at [www.openspace.org](http://www.openspace.org). The names of all commenters will be read into the record.*

**7. Fiscal Year 2020 Annual Financial Report (R-20-145)**

Staff Contact: Andrew Taylor, Finance Manager

General Manager's Recommendation:

1. Review and accept the Fiscal Year 2019-20 (FY20) Annual Financial Report.
2. Adopt a resolution approving the transfer of a total of \$3 million from the General Fund Unassigned Fund balance to the Committed Fund for Future Acquisitions and Capital Projects.
3. Approve an updated Board Policy 3.08, *Statement of Investment*, to reflect a prior Board proviso that was omitted from the prior update.

**8. 50th Anniversary Celebration Preparations (R-20-148)**

Staff Contact: Mike Kahn, Public Affairs Specialist II

General Manager's Recommendation:

1. Review and provide input on the proposed scope of the 50th Anniversary Celebration plans.
2. Consider formation of an ad-hoc committee to provide continued involvement and timely decisions as planning progresses.

**INFORMATIONAL MEMORANDUM**

- Cloverdale Coastal Ranch Land Conservation Opportunity: Annual Update
- Progress Report on Science Advisory Panel Work
- Update on the Electric Bicycle Pilot Implementation at Rancho San Antonio and Ravenswood Preserves

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for information; request staff to report to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

Committee Reports  
Staff Reports  
Director Reports

## ADJOURNMENT

*Time Certain – To Be Heard No Earlier Than 8:30 P.M.*

### 8:30 SPECIAL MEETING OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT FINANCING AUTHORITY

#### ROLL CALL

1. **Acceptance of the Annual Financial Report of the Midpeninsula Regional Open Space District Financing Authority for Fiscal Year Ending June 30, 2020 (R-20-146)**

Staff Contact: Andrew Taylor, Finance Manager  
Controller's Recommendation: Accept the Annual Financial Report.

## ADJOURNMENT

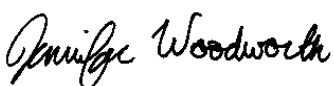
*\*Times are estimated and items may appear earlier or later than listed. Agenda is subject to change of order.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 330 Distel Circle, Los Altos, California 94022.

## CERTIFICATION OF POSTING OF AGENDA

I, Jennifer Woodworth, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the special and regular meetings of the MROSD Board of Directors was posted and available for review on December 4, 2020, at the Administrative Offices of MROSD, 330 Distel Circle, Los Altos California, 94022. The agenda and any additional written materials are also available on the District's web site at <http://www.openspace.org>.



Jennifer Woodworth, MMC  
District Clerk

