



**SPECIAL AND REGULAR MEETING
BOARD OF DIRECTORS OF THE
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

Wednesday, August 11, 2021

Special Meeting starts at ~~5:00~~5:30 PM*

Special Meeting starts at 6:00 PM*

Regular Meeting starts at 7:00 PM*

REVISED A G E N D A

Consistent with Governor Gavin Newsom's Executive Order N-29-20, the Governor has allowed local legislative bodies to hold public meetings via teleconference and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body or state body to avoid public gatherings, and has suspended all contrary provisions of the Brown Act.

THIS MEETING WILL BE VIA TELECONFERENCE ONLY

1. The meeting can be viewed in real-time at: <https://openspace.zoom.us/j/85815976812> or listen to the meeting by dialing (669) 900-6833 or (346) 248-7799 (Webinar ID 85815976812).

2. Members of the public may provide written or oral comments by submitting a public comment form at: <https://www.openspace.org/public-comment>

- Comments on matters not on the agenda must be submitted prior to the time the board president calls for public comments.
- Comments on agenda items must be submitted prior to the time public comment on the agenda item is closed.
- All comments shall be subject to the same rules as would otherwise govern speaker comments at the board of directors meeting.
- **All written comments or requests to speak must be submitted via the public comment form.** Comments via text or social media (Facebook, Twitter, etc.) will not be accepted.

Any comments received after the deadline, will be provided to the Board after the meeting.

**5:00 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA
5:30 REGIONAL OPEN SPACE DISTRICT – CLOSED SESSION**

ROLL CALL

- ~~1. CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)–
Agency designated representatives: Ana Ruiz, General Manager, Brian Malone, Assistant
General Manager, Jack Hughes, Liebert Cassidy Whitmore–
Employee organization: Field Employees Association–~~
- ~~2. CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)–~~

~~Agency designated representatives: Ana Ruiz, General Manager, Brian Malone, Assistant General Manager, Jack Hughes, Liebert Cassidy Whitmore
Employee organization: Midpeninsula Rangers Peace Officers Association~~

3. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)

Property: Santa Clara County APN: 351-09-020, -022, -023 and -025

Agency Negotiator: Hilary Stevenson, General Counsel

Negotiating Party: Santa Clara County Counsel

Under Negotiation: Price and terms

ADJOURNMENT

6:00 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT – STUDY SESSION

ROLL CALL

1. Redistricting Process Overview and Proposed Redistricting Criteria (21-107)

Staff Contact: Jamie Hawk, GIS Program Administrator, Information Systems & Technology
General Manager's Recommendation: Receive a presentation on the redistricting process, including relevant laws and statutes, and provide feedback on the proposed redistricting criteria, which will be refined and brought back for approval at a later date. No Board action required.

ADJOURNMENT

7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT

ORAL COMMUNICATIONS

This portion of the agenda is for members of the public to comment on items not on the agenda; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. Individuals are limited to one comment during this section.

ADOPTION OF AGENDA

CONSENT CALENDAR

All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.

- 1. Approve the July 28, 2021 Board meeting minutes**
- 2. Claims Report**
- 3. Updates to Various Board Policies (R-21-106)**

Staff Contact: Jennifer Woodworth, District Clerk/Assistant to the General Manager
General Manager's Recommendation: Review and approve revisions to the following Board Policies, with any other amendments requested by the Board of Directors:

- *Board Correspondence*

- *Measure AA Bond Oversight Committee Bylaws*
- *Board Appointee Performance Evaluation Process*

4. Award of Contract to TKO General Engineering and Construction, Inc., for demolition of three unoccupied, unpermitted, non-historic structures at the former Bergman Property located at 20000 Skyline Blvd in Russian Ridge Open Space Preserve (R-21-105)

Staff Contact: Josiah Mackessy, Facilities Maintenance Supervisor, Land and Facilities Service Department

General Manager's Recommendation:

1. Authorize the General Manager to enter into a contract with TKO General Engineering and Construction, Inc, of Woodside, CA to complete structure demolition work for a base contract amount of \$89,000.
2. Authorize a 10% contingency of \$8,900 to be reserved for unanticipated issues, bringing the total not-to-exceed contract amount to \$97,900.

5. Adopt a Resolution Approving Corrections to Resolutions 21-03, 21-04, and 21-05 with respect to the Classification and Compensation Plan for Board Appointee Compensation (R-21-108)

Staff Contact: Candice Basnight, Human Resources Manager

General Manager's Recommendation: Adopt a resolution to accurately reflect the Midpeninsula Regional Open Space District Board Appointees' compensation in the Classification and Compensation Plan, which was approved by the Board of Directors on January 13, 2021.

BOARD BUSINESS

Public comment on agenda items at the time each item is considered by the Board of Directors. Written public comments will be provided to the Board prior to the meeting and posted on the District's website at www.openspace.org. The names of all commenters will be read into the record.

6. Proposed Amendments to the Fiscal Year 2021-22 Capital Improvement & Action Plan (CIAP) and Budget (R-21-104)

Staff Contact: Rafaela Duran, Budget & Analysis Manager

General Manager's Recommendation: Adopt a resolution approving the proposed amendments to the Fiscal Year 2021-22 Capital Improvement and Action Plan (CIAP) and Budget.

7. Approval of Salary and Benefits Adjustments for the Office, Supervisory, and Management Employees for Fiscal Year 2021-22 (R-21-109)

Staff Contact:

General Manager's Recommendation:

1. Adopt a resolution approving the salary and benefits adjustments for the Office, Supervisory, and Management employees as set out in this report.
2. Approve an update to the Classification and Compensation Plan reflecting the salary adjustment

8. Oral Update on Midpeninsula Regional Open Space District 50th Anniversary

Staff Contact: Kori Skinner, Public Affairs Manager

General Manager's Recommendation: No Board action required.

9. Oral Update on Midpeninsula Regional Open Space District COVID-19 Response

Staff Contact: Ana Ruiz, General Manager

General Manager's Recommendation: No Board action required.

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for information; request staff to report to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

- A. Committee Reports
- B. Staff Reports
- C. Director Reports

ADJOURNMENT

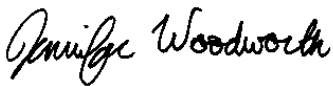
**Times are estimated and items may appear earlier or later than listed. Agenda is subject to change of order.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 330 Distel Circle, Los Altos, California 94022.

CERTIFICATION OF POSTING OF AGENDA

I, Jennifer Woodworth, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the special and regular meetings of the MROSD Board of Directors was posted and available for review on August 5, 2021, at the Administrative Offices of MROSD, 330 Distel Circle, Los Altos California, 94022. The agenda and any additional written materials are also available on the District's web site at <http://www.openspace.org>.



Jennifer Woodworth, MMC, CPMC
District Clerk

