



Midpeninsula Regional  
Open Space District

R-21-145  
Meeting 21-30  
October 27, 2021

**AGENDA ITEM 4**

**AGENDA ITEM**

Designation of the Stevens Creek Nature Trail, Skid Road Trail, and White Oak Trail in Monte Bello Open Space Preserve as part of the regional Stevens Creek Trail

**GENERAL MANAGER'S RECOMMENDATION** *den*

Designate the Stevens Creek Nature Trail, White Oak Trail, and Skid Road Trail in Monte Bello Open Space Preserve as part of the regional Stevens Creek Trail.

**SUMMARY**

The Midpeninsula Regional Open Space District (District) has partnered with the Friends of Stevens Creek Trail (FoSCT) to designate and implement a pilot signage program for the regional Stevens Creek Trail corridor in Monte Bello Open Space Preserve (Monte Bello Preserve). The program is consistent with Vision Plan - Priority Action #12 *Peninsula and South Bay Cities: Partner to Complete Middle Stevens Creek Trail* and includes designating existing trails as part of the regional Stevens Creek Trail and installing medallion signage on trail directional sign posts to clearly identify the regional Stevens Creek Trail corridor. The proposed Stevens Creek Trail designation is consistent with Board-approved policies 4.01 *Open Space Use and Management Planning Process*, 4.07 *Trail Use*, and 5.01 *Site Naming, Gift and Special Recognition*. The Legislative, Funding, and Public Affairs Committee (LFPAC) reviewed this item at its September 7, 2021 meeting and unanimously supported the recommended designations. Signs to designate the proposed regional Stevens Creek Trail corridor would be purchased under the General Manager's purchasing authority with sufficient operating funds in the adopted FY22 budget.

**DISCUSSION**

**Background**

FoSCT, a local community group, was founded in 1992 with the goal of raising community awareness and support for completing this regional trail. Their vision for the regional Stevens Creek Trail corridor is to establish "welcoming trails and healthy wildlife corridors that connect people from the bay to the mountains in the Stevens Creek and Permanente Creek watersheds".

As part of the District's 2014 Board-approved Vision Plan - Priority Action #12, *Peninsula and South Bay Cities: Partner to Complete Middle Stevens Creek Trail*, the District supports regional trails and partnerships to complete the Middle Stevens Creek Trail. A partnership with the FoSCT provides an opportunity to work together in identifying existing trail segments within District preserves to designate as part of the regional Stevens Creek Trail corridor and develop a common, unifying symbol to use on a medallion sign for the Stevens Creek Trail. The FoSCT's

goal for the medallion sign is to “establish a consistent identity for the trail that promotes usage, interest and support”. The Middle Stevens Creek Trail will one day connect to longer-term regional trails planning effort that forms part of Vision Plan Priority Action /MAA #17 *Complete Upper Stevens Creek Trail*.

### **Letter of Intent**

In August 2020, under the General Manager’s authority, the District entered into a Letter of Intent with the FoSCT to collaborate on a pilot signage project in Monte Bello Preserve to potentially name existing trails as part of the Stevens Creek Trail corridor and incorporate the new medallion signage within District lands. The letter of intent between the District and the FoSCT outlines how the District works with FoSCT in the trail designation evaluation process, trail sign procurement, and long-term maintenance. The Letter of Intent includes the following:

#### Evaluation of District Trails for Designation and Naming

- Outlines the process of identifying proposed trails and District review and approval process for proposed trail designation and naming.
- Discusses how the District will consider future partnerships in later phases and future funding for additional signage.

#### Trail Sign Procurement and Maintenance:

- Discusses how the District will purchase and install signs for the pilot project at Monte Bello Preserve.
- Specifies the responsibilities when FoSCT will purchase replacements signs, and the District will install replacement signs.

### **Regional Trail Designation and Naming**

District staff worked closely with FoSCT to identify existing District trails to consider for designation as part of the regional Stevens Creek Trail for the pilot signage program (Attachment 2). The regional Stevens Creek Trail designation evaluation process and naming convention are similar to that of the Bay Area Ridge Trail (Ridge Trail) process, whereby existing trail segments retain their original name and are identified as part of the larger regional trail with a metal medallion sign (Attachment 3). The three District trails proposed to be designated as part of the regional Stevens Creek Trail corridor are on the northern portion of Monte Bello Preserve and span roughly four miles of existing preserve trails, including Stevens Creek Nature Trail, Skid Road Trail, and White Oak Trail. The trails were selected due to their proximity to the Stevens Creek watershed and the trail uses. Stevens Creek Nature Trail is the closest trail to the watershed, running parallel to the creek. The White Oak Trail is the closest multi-use trail, and the watershed intersects at Skid Road and Stevens Creek Nature trail.

Similar to the Ridge Trail, the Stevens Creek Trail designation process utilizes three types of trail classifications. The trail classifications are based off the Ridge Trail terminology guidelines and are defined below:

- **Primary trail** – part of the “main” continuous Stevens Creek Trail route or regional loop. Trail segments must meet all or most of the siting criteria, including:
  - Multi-use – does or will accommodate hiking, cycling, and horseback riding.
  - Continuous - does or will provide an uninterrupted, continuous route.
  - Location – runs on or near Stevens Creek where possible.

- **Regional connector trail** – a regional connector trail that connects primary trails along the Stevens Creek Trail corridor to other significant or regional trails (e.g., the Ridge Trail) and functions as a high-value trail in its own right.
- **Spur trail** – provides out-and-back access from primary trail to a point of interest.

For the pilot signage program, the General Manager recommends the following designations:

- Designate the White Oak Trail and a section of the Stevens Creek Nature Trail as primary trails of the regional Stevens Creek Trail corridor (both segments allow multi-use).
- Designate the Skid Road Trail as a regional connector trail, connecting the Stevens Creek Trail corridor to the Ridge Trail.
- Designate the Stevens Creek Nature Trail as a spur trail since the trail leads to a destination from the Stevens Creek Trail corridor. Since the Stevens Creek Nature Trail is hiking-only, this precludes it from being part of the main multi-use regional trail.

District Staff met with Santa Clara County Parks to discuss the proposed signage and participate in a multi-agency signage working group. A sign plan has been developed and reviewed by FoSCT to identify the Preserve locations for installing the proposed medallion and will be reviewed for final approval by the District General Manager.

Under Vision Plan - Priority #17, *Regional: Complete Upper Stevens Creek Trail*, the District and Santa Clara County Parks will be collaborating on a future planning effort to complete a multi-use regional trail connection between Stevens Creek County Park, Picchetti Ranch Open Space Preserve, and extending further up the ridge to Monte Bello Open Space Preserve. This project is identified on the Board-approved Measure AA 5-Year Projects List. Pending completion of a Trails Plan for the Upper Stevens Creek Trail, District Staff would bring additional Stevens Creek Trail designations to the Committee and Board for review. At this time, Stevens Creek Nature Trail, Skid Road Trail, and White Oak Trail are the only trails being considered for the Stevens Creek Trail designation. The trail designation and installation of medallion signage is the first phase of FoSCT's vision for the Stevens Creek Trail corridor. In future phasing, the District may partner with FoSCT to develop trailhead signage and/or interpretive signage on the Stevens Creek Trail within District preserves.

### **Continued Regional Trail Planning and Collaboration**

FoSCT has taken the lead in facilitating partner agency discussions with multiple cities, Santa Clara County Parks, and the District who have jurisdiction along the Stevens Creek Trail regarding planning and implementation of a sign program and obtaining input on the medallion. On June 22, 2021 they hosted a multi-agency meeting with representatives from the cities of Cupertino, Sunnyvale, and Mountain View, Santa Clara County Parks and the District to obtain alignment on the proposed medallion signage and sign plan. With the Stevens Creek Trail's regional trail connections to both the Bay Area Ridge Trail and Bay Trail, representatives from both agencies were also in attendance. At this meeting, all agency staff shared their support for the regional trail signage project and are interested in moving forward as a working group to allow an opportunity for the agencies to work together on shared interests in design, implementation and communications about the regional trail. Pending District designation of the Stevens Creek Trail alignment, the District would be the first agency to use the medallion, which is an important first step towards encouraging other cities and agencies to adopt the use of a unifying symbol for the Stevens Creek Trail.

## **FISCAL IMPACT**

The Letter of Intent with the FoSCT states the District will purchase and install the signs for the pilot program. The sign purchase in FY22 will be under the General Manager's purchasing authority. There are sufficient funds in the adopted FY22 operating budget for the sign purchase and implementation. Sign purchase and implementation are not funded by Measure AA.

## **BOARD AND COMMITTEE REVIEW**

On September 7, 2021, LFPAC voted unanimously to forward a recommendation to the full Board to designate the Stevens Creek Nature Trail, Skid Road Trail, and White Oak Trail in Monte Bello Open Space Preserve as part of the regional Stevens Creek Trail to the full Board ([R-21-118](#), draft meeting minutes attached as Attachment 4). Questions and comments raised by committee members included:

- Proper installation of the medallion signs to prevent theft and combining signage to reduce the number of signs in the Preserve. Staff confirmed the medallions will be firmly secured and co-located on existing signposts to reduce to addition of new signposts.
- Whether District lands are the first place where medallions will be installed along the regional trail and if there are any other hiking-only trails that will be considered for the Stevens Creek Trail designation. Staff confirmed that Monte Bello Preserve will be the first location for the new medallions, and the District will be the first agency to install the medallion signage. The District will continue to participate in the FoSCT working group to share the designation and installation experience with other agencies. Since the goal of the Stevens Creek Trail is focused on designating trails that serve multiple uses (hiking, cycling, and horseback riding), staff does not anticipate additional hiking-only trails for the Stevens Creek Trail designation.

## **PUBLIC NOTICE**

Public notice was provided as required by the Brown Act. Members of the Monte Bello preserve and Regional Trails interested parties list and adjoining landowners were notified via email by the District. In addition, the FoSCT notified members on their interested parties list.

## **CEQA COMPLIANCE**

This item is not a project subject to the California Environmental Quality Act.

## **NEXT STEPS**

If the trail designation is confirmed by the Board, Staff will purchase and install medallion signs on existing trail directional signposts on the designated trails. Digital maps will be updated showing the Stevens Creek Trail designation.

Attachments:

1. Letter of intent
2. Map of trails to be designated
3. Stevens Creek Trail medallion sign
4. Draft Meeting Minutes from September 7, 2021 LFPAC Meeting

Responsible Department Head:  
Jane Mark, Planning Department

Prepared by/Contact person:  
Melissa Borgesi, Planner II, Planning Department

Graphics prepared by:  
Francisco Lopez Tapia, GIS Technician

# Attachment 1: Midpen FOSCT Letter of Intent



Midpeninsula Regional  
OpenSpace

Midpeninsula Regional Open Space District

GENERAL MANAGER  
Ana M. Ruiz

BOARD OF DIRECTORS  
Pete Siemens  
Yoriko Kishimoto  
Jed Cyr  
Curt Riffle  
Karen Holman  
Larry Hassett  
Zoe Kersteen-Tucker

July 22, 2020

Rajiv Mathur, Executive Director  
Friends of Stevens Creek Trail  
22221 McClellan Road  
Cupertino, CA 95014

Re: Partnership Letter of Intent for designation of the regional Stevens Creek Trail and pilot signage program at Monte Bello Open Space Preserve

This nonbinding letter of intent memorializes the agreement between Midpeninsula Regional Open Space District (District) and Friends of Stevens Creek Trail (FOSCT) to collaborate and partner on the Stevens Creek Trail (Attachment 1) pilot signage program at Monte Bello Open Space Preserve as detailed below:

### **Pilot Program for Stevens Creek Trail Signage**

The completed and future sections of the Stevens Creek Trail follow Stevens Creek as it flows through multiple jurisdictions including, the Cities of Cupertino, Los Altos, Sunnyvale and Mountain View, as well as lands managed by Santa Clara County Parks and Midpeninsula Regional Open Space District. The mission of the FOSCT mission is "*Promote community pride and involvement in the completion, enhancement, and enjoyment of the Stevens & Permanente Creek Trails and Wildlife Corridors.*". In fulfilling this goal, the FOSCT supports the completion of the Stevens Creek Trail with consistent branding and signage along the trail. The mission of the District is "*to acquire and preserve a regional greenbelt of open space land in perpetuity; protect and restore the natural environment; and provide opportunities for ecologically sensitive public enjoyment and education.*" As part of the District's 2014 Board-approved Vision Plan - Priority Action #12, *Peninsula and South Bay Cities: Partner to Complete Middle Stevens Creek Trail*, the District strives to support regional trails and partnerships to complete the Middle Stevens Creek Trail. Under Vision Plan - Priority #17, *Regional: Complete Upper Stevens Creek Trail*, the District plans to work with Santa Clara County Parks to complete a multiuse trail connection between Stevens Creek County Park and the District's Picchetti Ranch Open Space Preserve and extending further up the ridge to Monte Bello Open Space Preserve.

To support this regional trail partnership, District staff and FOSCT propose a trail signage pilot program for the regional Stevens Creek Trail that would begin in the Monte Bello Open Space Preserve (Monte Bello). As part of the pilot program, FOSCT recommends designating existing trails within Monte Bello that form the regional Stevens Creek Trail corridor. District staff and FOSCT will work together to identify the trails that are proposed to be designated. The trail naming convention used would be similar to the Bay Area Ridge Trail where existing trail segments retain their original name and additional signage is used to designate the larger regional trail route. The District will work with FOSCT to confirm

which trails will be recommended for designated as the regional trail. In addition, the District will provide feedback on the proposed Stevens Creek Trail signage, including medallions, trailhead, and possible signboard signage. Designation of the regional trail will require review by a District Board Committee and final approval by the District's Board of Directors (Board).

#### Regional Trail Designation Process

1. District staff and FOSCT will confirm the trail segments to be recommended for designation as the regional Stevens Creek Trail at Monte Bello Open Space Preserve for the trail signage pilot program.
2. District staff will evaluate the proposed trail designation for consistency with the Board-adopted Use and Management Plan for Monte Bello.
3. District staff will present the proposed trail designation to the Legislative, Funding, and Public Affairs Committee (Committee) of the Board of Directors (Board) for review and feedback.
4. Subject to the Committee's recommendation to the Board, District staff will present the recommended trail designation to the full Board for consideration and approval.

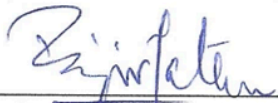
#### Trail Sign Procurement and Maintenance:

1. District staff will provide feedback on the proposed Stevens Creek Trail signage, including medallions, trailhead, and possible signboard signage. Final approval of the proposed trail signage will be provided by either the District General Manager or Board of Directors.
2. FOSCT will review the proposed signage with Santa Clara County Parks and any other key stakeholders who would participate in implementing future trail signage phases.
3. The District will purchase and install signs for the pilot program, up to \$10,000.
4. FOSCT will be responsible for the cost of replacement trail signs if the District deems in its discretion that replacement is necessary (e.g., signs are severely vandalized or are destroyed by acts of nature).
5. Installation of the pilot program signs and replacement signs will be completed by District staff.

The parties agree that this collaboration and partnership is not intended to be legally binding and this letter of intent should not be construed as such.

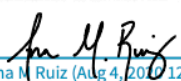
The Undersigned organization representatives share the intention to support the partnership project as outlined in this letter of intent.

#### **FRIENDS OF STEVENS CREEK TRAIL**

  
Rajiv Mathur, Executive Director

Date: 7/29/2020

#### **MIDPENINSULA REGIONAL OPEN DISTRICT**

  
Ana M. Ruiz (Aug 4, 2020 12:47 PDT)  
Ana M. Ruiz, General Manager

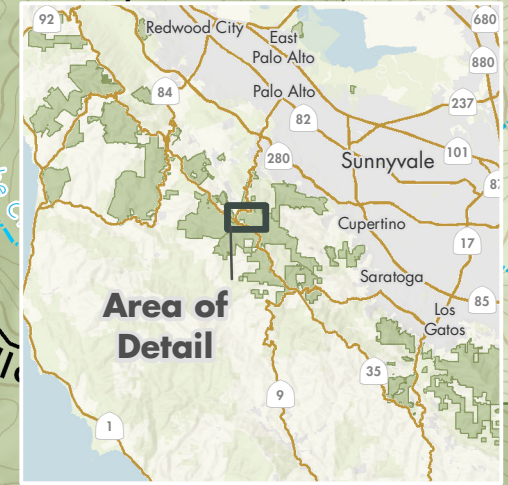
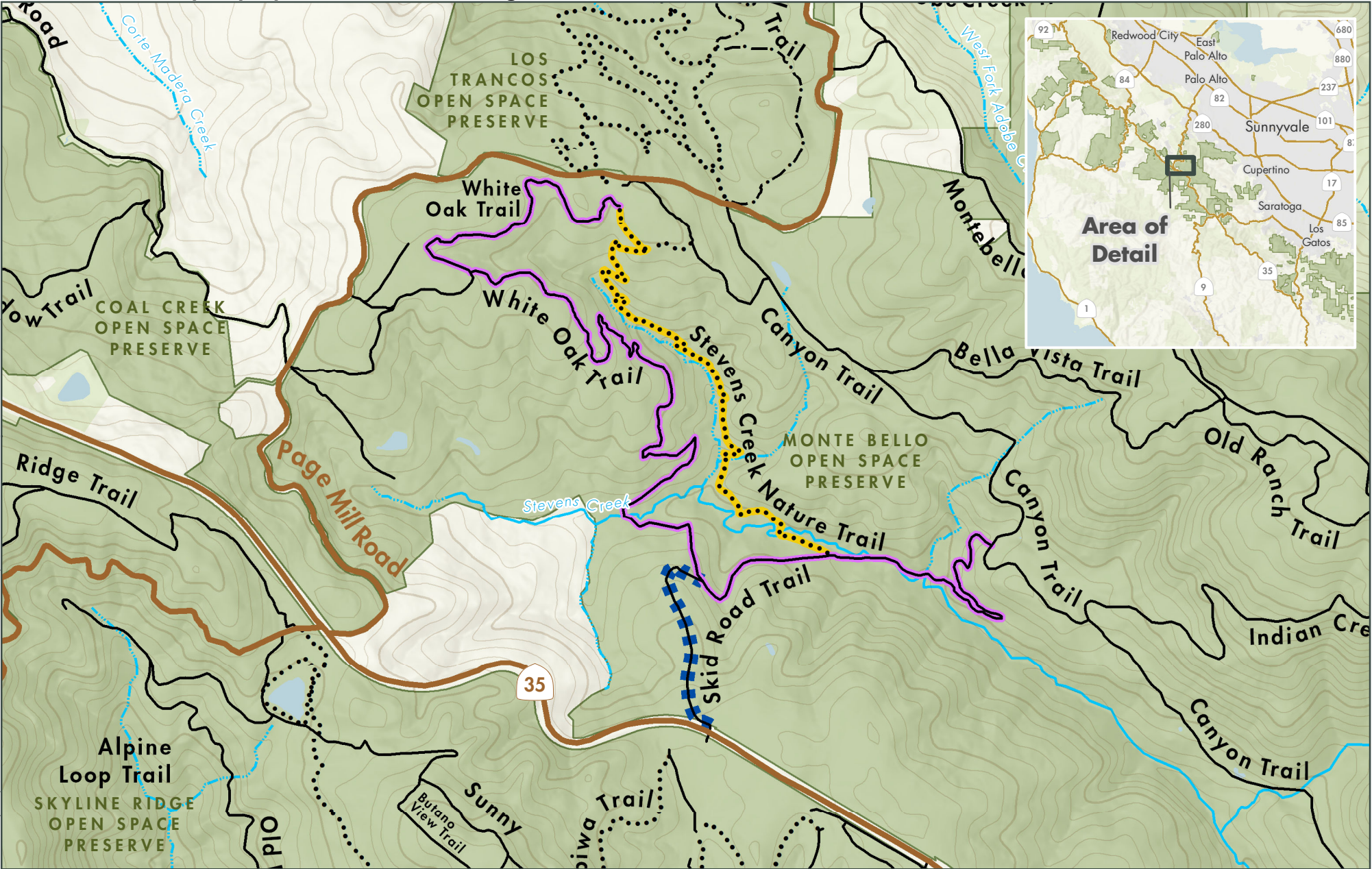
Date: Aug 4, 2020



# Attachment 2: Map of proposed trails to be designated

Path: G:\Projects\Monte\_Bello\StevensCreekNatureTrail\MB\_Proposed\_StevensCreekTrail\_20210716.mxd

Created By: flopez



## Stevens Creek Trail - Proposed trails to be designated

- |  |  |   |
|--|--|---|
|  MROSD Preserves  |  FOSCT Proposed Stevens Creek Trail           |  Hiking-Only Trail                               |
|  Private Property |  FOSCT Proposed Stevens Creek Connector Trail |  Hiking & Equestrian Trail                       |
|  |  FOSCT Proposed Stevens Creek Spur Trail      |  Multi-Use Trail (Hiking, Bicycling, Equestrian) |

Midpeninsula Regional  
Open Space District  
(Midpen)  
8/3/2021



Feet  
0 1,000 2,000



While the District strives to use the best available digital data, these data do not represent a legal survey and are merely a graphic illustration of geographic features.



# Attachment 3 – Stevens Creek Trail Medallion Sign





Midpeninsula Regional  
Open Space District

## **MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

### **LEGISLATIVE, FUNDING, AND PUBLIC AFFAIRS COMMITTEE**

*The Committee conducted this meeting in accordance with California Governor Newsom's Executive Order N-29-20. All Board members and staff participated via teleconference.*

**Tuesday, September 7, 2021**

### **DRAFT MINUTES**

#### **CALL TO ORDER**

Director Cyr called the meeting of the Legislative, Funding, and Public Affairs Committee to order at 2:00 p.m.

#### **ROLL CALL**

Members present: Jed Cyr and Larry Hassett

Members absent: Karen Holman

Staff present: General Manager Ana Ruiz, General Counsel Hilary Stevenson, Assistant District Clerk/Assistant to the General Manager Jennifer Woodworth, Planning Manager Jane Mark. Planner II Melissa Borgesi Planner II Ari Nuri

Director Cyr announced this meeting is being held in accordance with Governor Newsom's Executive Order allowing Committee members to participate remotely. The public has the opportunity to comment on the agenda, and the opportunity to listen to this meeting through the internet or via telephone. Director Cyr described the process and protocols for the meeting.

#### **ORAL COMMUNICATIONS**

Ms. Woodworth reported no public comments had been submitted.

Director Holman joined the meeting at 2:04 p.m.

#### **ADOPTION OF AGENDA**

**Motion:** Director Hassett moved, and Director Cyr seconded the motion to adopt the agenda.

**ROLL CALL VOTE: 3-0-0**

**COMMITTEE BUSINESS**

**1. Approve the March 9, 2021 Legislative, Funding, & Public Affairs Committee Meeting Minutes.**

**Motion:** Director Hassett moved, and Director Holman seconded the motion to approve the March 9, 2021 Legislative, Funding, and Public Affairs committee meeting minutes.

Public comment opened at 2:05 p.m.

Ms. Woodworth reported no public comments had been submitted.

Public comment closed at 2:05 p.m.

**ROLL CALL VOTE: 3-0-0**

**2. Designation of the Stevens Creek Nature Trail, Skid Road Trail, and White Oak Trail in Monte Bello Open Space Preserve as part of the regional Stevens Creek Trail (R-21-118)**

Planner II Melissa Borgesi provided the staff report presenting a film highlighting the route, common uses of, and points of interest along the Stevens Creek Trail. Ms. Borgesi explained the Friends of Stevens Creek trail created a working group of agencies to support the Stevens Creek Trail. Several of the District's current trails contribute to the regional Stevens Creek Trail, and are proposed for trail designation and to receive Stevens Creek Trail signage in the form of medallions to be included with existing District trail signs.

Director Hassett requested and received additional information regarding the locations of the three trails in Monte Bello Open Space Preserve (OSP) proposed for the Stevens Creek Trail designation and also potential future trails, which the Board may consider at a later time.

Public comment opened at 2:21 p.m.

District Clerk Jennifer Woodworth read the submitted comments into the record.

Ross Heitkamp provided comments in support of the proposed Stevens Creek Trail designation to support regional trails and thanked the District for its work on the project.

Alex Sabo, with the Bay Area Ridge Trail Council, supported the designation of the three trails as part of the Stevens Creek Trail, which will help close gaps in the Stevens Creek regional trail and support other regional trails, including the Ridge Trail and Bay Trail.

Joel Gartland supported the Stevens Creek Trail designation stating it is a critical regional trail connection and supports other regional trails, including the Ridge Trail and Bay Trail. The regional trail designation will also help promote awareness of the trail.

Public comment closed at 2:25 p.m.

**Motion:** Director Hassett moved, and Director Holman seconded the motion to forward to the full Board of Directors the recommendation to designate the Stevens Creek Nature Trail, White Oak Trail, and Skid Road Trail in Monte Bello Open Space Preserve as part of the regional Stevens Creek Trail.

**ROLL CALL VOTE: 3-0-0**

**3. Bay Area Ridge Trail Designation at El Sereno Open Space Preserve (R-21-117)**

Planner I Ari Nuri provided the staff report presentation describing the trail's location and project background. Ms. Nuri explained the trail segment proposed for designation as Bay Area Ridge Trail helps support the District's and partner agencies' regional trail goals. Additional regional trail connections are included in the Highway 17 crossing project to provide an integral throughway in the area.

Public comment opened at 3:34 p.m.

District Clerk Jennifer Woodworth read the submitted comments into the record.

Ross Heitkamp provided comments in support of the proposed Bay Area Ridge Trail designation to support the future Highway 17 crossing and fill regional trail gaps.

Brian Vermilion supported the Bay Area Ridge Trail and the increase the number of multi-use trails in the Bay Area.

Alex Sabo, with the Bay Area Ridge Trail Council, supported the designation of the trails as Bay Area Ridge Trail to support regional trail connections and contribute to almost 40 miles of dedicated Bay Area Ridge Trail.

Public comment closed at 2:37 p.m.

**Motion:** Director Holman moved, and Director Hassett seconded the motion to:

1. Recommend the Board of Directors designate 2.2 miles of the Aquinas Trail and the 1.3-miles of the Serenity Trail in El Sereno Open Space Preserve as a new segment of the Bay Area Ridge Trail.
2. Recommend the Board of Directors designate the 0.2-mile section of the Montevina Ridge Trail from the Aquinas Trail intersection to the roadside parking area on Montevina Road as an "access route" to the Bay Area Ridge Trail.

**ROLL CALL VOTE: 3-0-0**

**ADJOURNMENT**

Director Cyr adjourned the meeting of the Legislative, Funding, and Public Affairs Committee at 2:38 p.m.

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Jennifer Woodworth, MMC  
District Clerk