



**REGULAR MEETING  
BOARD OF DIRECTORS OF THE  
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

**Wednesday, January 12, 2022**

**Regular meeting starts at 7:00 PM\***

**A G E N D A**

*Consistent with Government Code section 54953(e) and Midpeninsula Regional Open Space District Resolution 21-33, and in light of the declared state of emergency, the meeting will not be physically open to the public and all members will be teleconferencing into the meeting via a virtual platform. To maximize public safety while still maintaining transparency and public access, members of the public can listen to the meeting and participate using the following methods.*

***THIS MEETING WILL BE VIA TELECONFERENCE ONLY***

*1. The meeting can be viewed in real-time at: <https://openspace.zoom.us/j/89414522330> or listen to the meeting by dialing (669) 900-6833 or (346) 248-7799 (894 1452 2330).*

*2. Members of the public may provide written or oral comments by submitting a public comment form at: <https://www.openspace.org/public-comment>*

- Comments on matters not on the agenda must be submitted prior to the time the board president calls for public comments.*
- Comments on agenda items must be submitted prior to the time public comment on the agenda item is closed.*
- All comments shall be subject to the same rules as would otherwise govern speaker comments at the board of directors meeting.*
- All written comments or requests to speak must be submitted via the public comment form. Requests to provide oral comments may be made by leaving a message at 650-772-3614 at least one hour prior to the start of the meeting. Comments via text or social media (Facebook, Twitter, etc.) will not be accepted.*

*Any comments received after the deadline, will be provided to the Board after the meeting.*

**7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

**ORAL COMMUNICATIONS**

*This portion of the agenda is for members of the public to comment on items not on the agenda; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. Individuals are limited to one comment during this section.*

**ADOPTION OF AGENDA**

## CONSENT CALENDAR

*All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.*

1. **Approve the December 15, 2021 Board meeting minutes**
2. **Claims Report**
3. **Teleconferenced Board Meetings Pursuant to the Brown Act and Assembly Bill 361 (R-22-05)**

Staff Contact: Ana Ruiz, General Manager and Hilary Stevenson, General Counsel

General Manager's Recommendation: Adopt a resolution affirming findings on the continued need for remote teleconferenced public meetings pursuant to AB 361.

4. **Authorization and Delegation to the General Manager for making Property Management Decisions at the new Administrative Office building located at 5050 El Camino Real, Los Altos (Assessor's Parcel Number 170-04-054) (R-21-173)**

Staff Contact: Allen Ishibashi, Sr. Real Property Agent, Real Property Department

General Manager's Recommendation:

1. Adopt a Resolution authorizing and delegating authority for property management decisions to the General Manager for the new Administrative Office building at 5050 El Camino Real and authorizing the General Manager to select and hire commercial real estate brokers.
2. Determine that the recommended actions are categorically exempt under the California Environmental Quality Act (CEQA), as set out in the staff report.

5. **Annual Findings on the number of Compensated Board Meetings (R-22-03)**

Staff Contact: Hilary Stevenson, General Counsel

General Manager's Recommendation:

1. Adopt a Resolution making annual findings that more than five Board meetings per month are necessary for the effective operation of the Midpeninsula Regional Open Space District.
2. Direct the General Manager and General Counsel to agendize a future Board item to consider increasing Board compensation by up to a maximum of 5% (or \$5.25 per meeting) pursuant to state law.

6. **Award of Contract to Protective Weather Structures, Inc., for an Equipment Shed at the South Area Field Office (R-22-06)**

Staff Contact: Leigh Guggemos, Capital Project Manager III, Engineering and Construction Department

General Manager's Recommendation:

1. Authorize the General Manager to enter into a contract with Protective Weather Structures, Inc., of San Luis Obispo, California, for a base amount of \$58,668.
2. Authorize a 10% contingency of \$5,866 to be reserved for unanticipated issues, bringing the total contract to a not-to-exceed amount of \$64,534.

7. **Proposed Purchase of the Vielbaum Property as an addition to Sierra Azul Open Space Preserve located in unincorporated Santa Clara County (Assessor's Parcel Number 562-10-003) (R-22-07)**

Staff Contact: Jasmine Leong, Real Property Agent I, Real Property Department

General Manager's Recommendation:

1. Determine that the recommended actions are categorically exempt under the California Environmental Quality Act (CEQA), as set out in the staff report.
2. Adopt a Resolution authorizing the purchase of the Vielbaum Property at a cost of \$168,000 with corresponding authorization for a Fiscal Year 2021-22 budget adjustment of the same amount, and an additional adjustment of \$10,000 for miscellaneous costs related to this transaction, for a total budget adjustment of \$178,000.
3. Adopt a Preliminary Use and Management Plan for the Property, as set out in the staff report
4. Withhold dedication of the Vielbaum Property as public open space at this time.

## **BOARD BUSINESS**

*Public comment on agenda items at the time each item is considered by the Board of Directors.*

### **8. Election of the Calendar Year 2022 Officers for the Midpeninsula Regional Open Space District Board of Directors (R-22-02)**

Staff Contact: Jennifer Woodworth, District Clerk/Assistant to the General Manager

General Manager's Recommendation: Elect Officers of the Board of Directors for Calendar Year 2022.

### **9. Annual Bond Disclosure Training for the Board of Directors, Members of the Disclosure Working Group, and Contributors (R-22-01)**

Staff Contact: Andrew Taylor, Finance Manager

General Manager's Recommendation: Receive the annual training on Bond Disclosure obligations, responsibilities, and potential liabilities. No Board action required.

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for information; request staff to report to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

- A. Committee Reports
- B. Staff Reports
- C. Director Reports

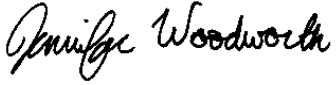
## **ADJOURNMENT**

*\*Times are estimated and items may appear earlier or later than listed. Agenda is subject to change of order.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 330 Distel Circle, Los Altos, California 94022.

I, Jennifer Woodworth, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the special and regular meetings of the MROSD Board of Directors was posted and available for review on January 6, 2022, at the Administrative Offices of MROSD, 330 Distel Circle, Los Altos California, 94022. The agenda and any additional written materials are also available on the District's web site at <http://www.openspace.org>.



Jennifer Woodworth, MMC, CPMC  
District Clerk

