



**SPECIAL AND REGULAR MEETING**

**BOARD OF DIRECTORS  
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

**Wednesday, January 26, 2022**

*The Board of Directors conducted this meeting in accordance with California Government Code section 54953(e) and Midpeninsula Regional Open Space District Resolution 21-33. All Board members and staff participated via teleconference.*

**DRAFT MINUTES**

**SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT – CLOSED SESSION**

President Kersteen-Tucker called the special meeting of the Midpeninsula Regional Open Space District to order at 6:00 p.m.

**ROLL CALL**

Members Present: Jed Cyr, Larry Hassett, Zoe Kersteen-Tucker, Yoriko Kishimoto, Curt Riffle, and Pete Siemens

Members Absent: Karen Holman

Staff Present: General Manager Ana Ruiz, General Counsel Hilary Stevenson, Assistant General Manager Brian Malone, Chief Financial Officer/Director of Administrative Services Stefan Jaskulak, Human Resources Manager Candice Basnight, Human Resources Supervisor Rebecca Wolfe

**1. CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)**

Agency designated representatives: Ana Ruiz, General Manager, Brian Malone, Assistant General Manager, Jack Hughes, Liebert Cassidy Whitmore

Employee organization: Midpeninsula Rangers Peace Officers Association

Public comment opened at 6:01 p.m.

Ms. Woodworth reported no public comments were submitted for these items.

Public comment closed at 6:01 p.m.

The Board convened into closed session.

Director Hassett joined the meeting at 6:02 p.m.

**ADJOURNMENT**

President Kersteen-Tucker adjourned the special meeting of the Board of Directors of the Midpeninsula Regional Open Space District at 6:54 p.m.

**REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

President Kersteen-Tucker called the regular meeting of the Midpeninsula Regional Open Space District to order at 7:00 p.m.

**ROLL CALL**

Members Present: Jed Cyr, Larry Hassett, Zoe Kersteen-Tucker, Yoriko Kishimoto, Curt Riffle, and Pete Siemens

Members Absent: Karen Holman

Staff Present: General Manager Ana Ruiz, General Counsel Hilary Stevenson, Assistant General Manager Brian Malone, Assistant General Manager Susanna Chan, Chief Financial Officer/Director of Administrative Services Stefan Jaskulak, District Clerk/Assistant to the General Manager Jennifer Woodworth, IST Manager Casey Hiatt, GIS Program Administrator Jamie Hawk, Grant Program Manager Deborah Hirst, Senior Grants & Procurement Technician Jordan McDaniel, Public Affairs Manager Kori Skinner

President Kersteen-Tucker announced this meeting is being held in accordance with Government Code section 54953(e) and Midpeninsula Regional Open Space District Resolution 21-33, allowing Board members to participate remotely. The District has done its best to conduct a meeting where everyone has an opportunity to listen to the meeting and to provide comment. The public has the opportunity to comment on the agenda, and the opportunity to listen to this meeting through the internet or via telephone. This information can be found on the meeting agenda, which was physically posted at the District's Administrative Office, and on the District website. President Kersteen-Tucker described the process and protocols for the meeting.

Director Hassett joined the meeting at 7:04 p.m.

**REPORT OUT OF CLOSED SESSION**

General Counsel Hilary Stevenson reported the Board met in closed session and no reportable action was taken

**ORAL COMMUNICATIONS**

District Clerk Jennifer Woodworth read the submitted comments into the record.

**SPECIAL ORDERS OF THE DAY**

- Proclamation Thanking California Assemblymember Marc Berman for his Support of the Cloverdale Ranch Acquisition
- Presentation of Recognition by San Mateo County Board of Supervisors, Santa Clara County of Board of Supervisors, and California State Legislature to the Midpeninsula Regional Open Space District in Honor of its 50th Anniversary
- Introduction of staff
  - Samantha Powell, Administrative Assistant

**ADOPTION OF AGENDA**

**Motion:** Director Riffle moved, and Director Cyr seconded the motion to adopt the agenda.

**ROLL CALL VOTE:**       **6-0-0** (Director Holman absent)

**CONSENT CALENDAR**

Public comment opened at 7:26 p.m.

Ms. Woodworth reported no comments had been submitted for the Consent Calendar.

Public comment closed at 7:26 p.m.

Director Siemens commented the Board’s upcoming retreat may affect the District’s legislative program, so changes to it may need to be considered by the Board at a future date.

**Motion:** Director Kishimoto moved, and Director Riffle seconded the motion to approve the Consent Calendar.

**ROLL CALL VOTE:**       **6-0-0** (Director Holman absent)

- 1.     Approve January 12, 2022 Minutes**
- 2.     Approve Claims Report**
- 3.     2022 Legislative Program (R-22-10)**

General Manager’s Recommendation: Adopt the 2022 Legislative Program as recommended by the Legislative, Funding, and Public Affairs Committee, with any final changes from the Board of Directors, to set the legislative priorities and policies for Midpeninsula Regional Open Space District.

- 4.     Appointment of Board of Directors Standing Committee Members and Representatives to Various Bodies, Including the Governing Board of the Midpeninsula Regional Open Space District Financing Authority, for Calendar Year 2022 (R-22-09)**

Board President's Recommendation: Approve the Board President's appointments to the Board Standing Committees and other bodies, including the Governing Board of the Midpeninsula Regional Open Space District Financing Authority, and determine the compensable status for attendance at these meetings.

## **BOARD BUSINESS**

### **5. Redistricting Scenario Review and Selection (R-22-11)**

GIS Program Administrator Jamie Hawk reviewed the redistricting process to date, including various public meetings and public hearings, draft redistricting scenarios reviewed by the Board and public, etc. Ms. Hawk reviewed adjustments to the proposed mapping scenarios in response to the Board's direction regarding the boundaries between wards 6 and 7. Ms. Hawk highlighted key features of each of the three mapping scenarios and described the public outreach process and public comments received.

Director Riffle inquired regarding the number of public comments received as compared to the number of public comments received by other agencies.

Ms. Stevenson and Ms. Hawk provided additional information regarding the public process required for redistricting. Additionally, members of the public will be able to provide comments up through the public hearing on March 23, 2022.

Director Cyr commented members of the public may be more concerned about redistricting for other agencies.

Public comment opened at 7:55 p.m.

No public comments were submitted for this item.

Public comment closed at 7:55 p.m.

Public Affairs Manager Kori Skinner suggested the District's outreach plan for the March public hearing can also include affected homeowner's association/neighborhood newsletters.

**Motion:** Director Riffle moved, and Director Siemens seconded the motion to select Scenario A as the preferred scenario and direct the General Manager to bring the Scenario A for a public hearing and Board adoption on March 23, 2022.

**ROLL CALL VOTE:** 6-0-0 (Director Holman absent)

### **6. Grant Awards for the 2021 Grantmaking Program (R-22-12)**

Senior Grants & Procurement Technician Jordan McDaniel reviewed the purpose and funding priorities of the District's grantmaking program and the grant application process. Ms. McDaniel described the various evaluation criteria used by the review committee when evaluating the grant applications, including alignment with District mission and funding priorities, project scope,

project impact, etc., and summarized the applicants' organizations, proposed projects, and recommended grant award for each.

Director Riffle inquired regarding the awards and partners category and whether the category should continue.

Ms. McDaniel reported that due to the high number of competitive grant proposals, no proposals were selected for that category, but staff will brainstorm ideas to support proposals for this category in the future.

Director Kishimoto inquired regarding the indirect costs to be covered by the grant funds.

Ms. McDaniel reported this is a fixed amount and is capped at a percentage of the total grant award.

Director Siemens spoke in support of keeping the grant reporting process simple for the grantees.

Public comment opened at 8:34 p.m.

No public comments were submitted for this item.

Public comment closed at 8:34 p.m.

**Motion:** Director Cyr moved, and Director Kishimoto seconded the motion to

1. Approve grant awards totaling \$341,977 for 10 proposals under the 2021 Grantmaking Program as recommended by the Legislative, Funding, and Public Affairs Committee.
2. Approve a \$91,977 increase to the original \$250,000 three-year funding allocation for the 2021 Grantmaking Program, bringing the total to \$341,977 to cover all recommended grant funding amounts.

**ROLL CALL VOTE:** 6-0-0 (Director Holman absent)

## 7. Oral Update on Midpeninsula Regional Open Space District 50th Anniversary

Ms. Skinner provided the staff presentation reviewing the project timeline including items completed and events scheduled throughout 2022. Throughout the year, the District will be engaging in various outreach efforts through media, partner and sponsor engagement, community events, etc.

The members of the Board requested and received clarification regarding various District events.

Public comment opened at 8:51 p.m.

No public comments were submitted for this item.

Public comment closed at 8:51 p.m.

No Board action required.

**INFORMATIONAL REPORTS**

A. Committee Reports

President Kersteen-Tucker reported the Board retreat ad hoc committee met on January 14, 2022 to discuss potential retreat topics and described the topics selected for Board discussion at the retreat on February 16, 2022.

Director Cyr reported the Legislative, Funding, and Public Affairs Committee met on January 18, 2022 to discuss the proposed trail name for the La Honda Creek Loop Trail.

B. Staff Reports

No staff reports.

C. Director Reports

Director Riffle commented on the Board members' interagency assignments and suggested the Board may want to review the various assignments in the future to determine where additional assignments may be helpful.

Director Cyr reported he attended Valley Water's Water Commission meeting today where the drought conservation and public outreach program was discussed.

Director Kishimoto reported she attended a BCDC meeting on January 20, 2022 and received an update on Bay Adapt, which seeks to address a rising San Francisco Bay.

Director Riffle reported he and Director Kishimoto met with the Friends of Stevens Creek Trail and discussed proposed access to Rancho San Antonio.

**ADJOURNMENT**

President Kersteen-Tucker adjourned the regular meeting of the Board of Directors of the Midpeninsula Regional Open Space District at 9:07 p.m.

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Jennifer Woodworth, MMC  
District Clerk