



Midpeninsula Regional  
Open Space District



## **MEASURE AA BOND OVERSIGHT COMMITTEE OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

**Tuesday, March 1, 2022**

### **DRAFT MINUTES**

*The Bond Oversight Committee conducted this meeting in accordance with California Governor Newsom's Executive Order N-29-20. All Bond Oversight Committee members and staff participated via teleconference.*

### **ROLL CALL**

Committee Chair Tolley called the meeting to order at 5:30 p.m.

Members present: Paul Betlem, Brian Cilker, Carla Dorow, Denise Gilbert, Bruce Tolley, and Timothy Tomlinson

Members absent: David Emery

Staff present: Chief Financial Officer/Director of Administrative Services Stefan Jaskulak, General Counsel Hilary Stevenson, Assistant General Manager Brian Malone, Assistant General Manager Susanna Chan, Finance Manager Andrew Taylor, Budget & Analysis Manager Rafaela Duran, and Executive Assistant/Deputy District Clerk Maria Soria

Chair Tolley announced this meeting is being held in accordance with Government Code section 54953(e) and Midpeninsula Regional Open Space District Resolution 21-33, allowing Committee members to participate remotely. The District has done its best to conduct a meeting where everyone has an opportunity to listen to the meeting and to provide comment. The public has the opportunity to comment on the agenda, and the opportunity to listen to this meeting through the internet or via telephone. This information can be found on the meeting agenda, which was physically posted at the District's Administrative Office, and on the District website. Chair Tolley described the process and protocols for the meeting.

### **ORAL COMMUNICATIONS**

Deputy District Clerk Maria Soria reported no comments were submitted.

**COMMITTEE BUSINESS**

**1. Approve February 8, 2022 Measure AA Bond Oversight Committee Minutes**

Public comments opened at 5:32 p.m.

No public comments submitted.

Public comments closed at 5:32 p.m.

**Motion:** Committee member Cilker moved, and Committee member Betlem seconded the motion to approve February 8, 2022, Measure AA Bond Oversight Committee Minutes.

**ROLL CALL VOTE: 5-0-1** (Committee member Tomlinson abstained and Committee member Emery absent)

**2. Draft Report from the Bond Oversight Committee to the Board of Directors for the period of July 1, 2020 to June 30, 2021**

Chair Tolley stated Committee member Emery was no longer able to participate at the February 23, 2022 ad hoc committee, in his stead Committee member Dorow joined the ad hoc committee as she had expressed interest to participate.

Director of Administrative Services Stefan Jaskulak commented staff met with the ad hoc committee which consisted of Committee members Cilker, Dorow and Tolley. The ad hoc committee drafted the Report from the Bond Oversight Committee to the Board of Directors for the review period from July 1, 2020 to June 30, 2021. Mr. Jaskulak reviewed the draft report and asked the committee if they had any edits or comments on the report.

Committee member Betlem commented that on page four of the report under the heading of “Prepared by”, it appears that Mr. Jaskulak is a member of the Bond Oversight Committee.

Mr. Jaskulak stated he would move the Bond Oversight Committee to the top and move his name to the bottom for better clarity.

Public comments opened at 5:48 p.m.

No public comments submitted.

Public comments closed at 5:48 p.m.

**Motion:** Committee member Tomlinson moved, and Committee member Gilbert seconded the motion to approve the Report from the Bond Oversight Committee to the Board of Directors for the period of July 1, 2020 to June 30, 2021.

**ROLL CALL VOTE 6-0-0** (Committee member Emery absent)

### **3. Preview of Expected Portfolio Progress During FY22**

Mr. Jaskulak provided a preview of FY22 Measure AA project highlights and stated there are thirty-two projects underway in the current fiscal year that spans from July 1, 2021 through June 30, 2022. There are thirty-two projects underway in fifteen portfolios, it is expected to spend almost \$8.7M on these projects.

Public comments opened at 5:58 p.m.

No public comments submitted.

Public comments closed at 5:58 p.m.

Chair Tolley expressed his appreciation to staff and that staff has been very supportive of the committee and supporting him as the Chair.

Committee member Tomlinson stated he would not be applying for another term on the BOC and thanked his fellow Committee members and staff for a very productive four years.

### **ADJOURNMENT**

Committee Chair Tolley adjourned the meeting of the Measure AA Bond Oversight Committee at 6:02 p.m.

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Maria Soria  
Executive Assistant/Deputy District  
Clerk