



Meeting 22-08

**SPECIAL AND REGULAR MEETING
BOARD OF DIRECTORS OF THE
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

Wednesday, March 9, 2022

**Special meeting starts at 5:00 PM*
Regular meeting starts at 7:00 PM***

A G E N D A

Consistent with Government Code section 54953(e) and Midpeninsula Regional Open Space District Resolution 21-33, and in light of the declared state of emergency, the meeting will not be physically open to the public and all members will be teleconferencing into the meeting via a virtual platform. To maximize public safety while still maintaining transparency and public access, members of the public can listen to the meeting and participate using the following methods.

THIS MEETING WILL BE VIA TELECONFERENCE ONLY

1. The meeting can be viewed in real-time at: <https://openspace.zoom.us/j/87834423789> or listen to the meeting by dialing (669) 900-6833 or (346) 248-7799 (878 3442 3789).

2. Members of the public may provide written or oral comments by submitting a public comment form at: <https://www.openspace.org/public-comment>

- Comments on matters not on the agenda must be submitted prior to the time the board president calls for public comments.*
- Comments on agenda items must be submitted prior to the time public comment on the agenda item is closed.*
- All comments shall be subject to the same rules as would otherwise govern speaker comments at the board of directors meeting.*
- All written comments or requests to speak must be submitted via the public comment form. Requests to provide oral comments may be made by leaving a message at 650-772-3614 at least one hour prior to the start of the meeting. Comments via text or social media (Facebook, Twitter, etc.) will not be accepted.*

Any comments received after the deadline, will be provided to the Board after the meeting.

5:00 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT – CLOSED SESSION

ROLL CALL

- 1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION. Government Code 54956.9(d)1**
Marosi v. MROSD
Santa Clara County Superior Court Case No. 21-CV-388981

2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code Section 54957(b)(1)

Title of Employee: Controller
General Counsel
General Manager

ADJOURNMENT

7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT

ORAL COMMUNICATIONS

This portion of the agenda is for members of the public to comment on items not on the agenda; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. Individuals are limited to one comment during this section.

ADOPTION OF AGENDA

CONSENT CALENDAR

All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.

- 1. Approve the February 23, 2022 and March 3, 2022 Board meeting minutes**
- 2. Claims Report**
- 3. Resolution Declaring Laserfiche to be a Trusted System for Midpeninsula Regional Open Space District Records, and Adopting Procedures for the Management of Records and the Automation of Retention Requirements (R-22-32)**

Staff Contact: Jennifer Woodworth, District Clerk/Assistant to the General Manager
General Manager's Recommendation: Adopt a resolution declaring Laserfiche to be a "Trusted System" for document retention purposes and approving procedures for the management of records.

- 4. Records Retention Schedule Amendment (R-22-36)**

Staff Contact: Jennifer Woodworth, District Clerk/Assistant to the General Manager
General Manager's Recommendation: Adopt a resolution approving revisions to the records retention schedule and authorizing destruction of certain records consistent with California law.

- 5. Grazing Tenant Selection and Lease for Big Dipper Ranch in Skyline Ridge Open Space Preserve (R-22-35)**

Staff Contact: Susan Weidemann, Property Management Specialist II
General Manager's Recommendation: Adopt a resolution authorizing the General Manager to: (1) execute a conservation grazing lease with RC Bar Ranch, LLC., for the Big Dipper Ranch Grazing Unit in Skyline Ridge Open Space Preserve and (2) extend the lease for an additional five-year term if the tenant remains in good standing.

6. Minor Contract Amendment for Engineering Services with Wiss, Janney, Elstner Associates, Inc., for the Mount Umunhum Radar Tower Repair Project (R-22-34)

Staff Contact: Zachary Alexander, Capital Project Manager III, Engineering and Construction Department

General Manager's Recommendation: Authorize a contract amendment in the amount of \$12,500 with Wiss, Janney, Elstner Associates, Inc., of Emeryville, California to provide engineering and project closeout services for the Mount Umunhum Radar Tower Repair Project, bringing the contract to a not-to-exceed grand total amount of \$226,330.

7. Teleconferenced Board Meetings Pursuant to the Brown Act and Assembly Bill 361 (R-22-33)

Staff Contact: Hilary Stevenson, General Counsel

General Manager's Recommendation: Adopt a resolution affirming findings on the continued need for remote teleconferenced public meetings pursuant to AB 361.

BOARD BUSINESS

Public comment on agenda items at the time each item is considered by the Board of Directors.

8. Legislative Position Recommendations (R-22-37)

Staff Contact: Joshua Hugg, Governmental Affairs Specialist

General Manager's Recommendation: Approve the recommended list of legislative positions for the 2022 state legislative session.

INFORMATIONAL MEMORANDA

- Alma Bridge Road Wildlife Connectivity Project Cooperative Agreement

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for information; request staff to report to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

- A. Committee Reports
- B. Staff Reports
- C. Director Reports

ADJOURNMENT

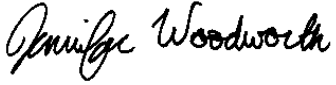
**Times are estimated and items may appear earlier or later than listed. Agenda is subject to change of order.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 330 Distel Circle, Los Altos, California 94022.

CERTIFICATION OF POSTING OF AGENDA

I, Jennifer Woodworth, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the special and regular meetings of the MROSD Board of Directors was posted and available for review on March 4, 2022, at the Administrative Offices of MROSD, 330 Distel Circle, Los Altos California, 94022. The agenda and any additional written materials are also available on the District's web site at <http://www.openspace.org>.



Jennifer Woodworth, MMC, CPMC
District Clerk

