



## SPECIAL AND REGULAR MEETING

### BOARD OF DIRECTORS MIDPENINSULA REGIONAL OPEN SPACE DISTRICT

Wednesday, April 13, 2022

*The Board of Directors conducted this meeting in accordance with California Government Code section 54953(e) and Midpeninsula Regional Open Space District Resolution 21-33. All Board members and staff participated via teleconference.*

### DRAFT MINUTES

#### SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT – CLOSED SESSION

Director Riffle called the special meeting of the Midpeninsula Regional Open Space District to order at 5:01 p.m.

**Motion:** Director Hassett moved, and Director Siemens seconded the motion to appoint Director Riffle to serve as President Pro-Tempore for the special and regular meeting.

**ROLL CALL VOTE:**       **5-0-0** (Directors Kersteen-Tucker and Kishimoto absent)

#### ROLL CALL

Members Present:     Jed Cyr, Larry Hassett, Karen Holman, Curt Riffle, and Pete Siemens

Members Absent:     Zoe Kersteen-Tucker and Yoriko Kishimoto

Staff Present:       General Manager Ana Ruiz, General Counsel Hilary Stevenson, Assistant General Manager Brian Malone, Assistant General Manager Susanna Chan, Chief Financial Officer/Director of Administrative Services Stefan Jaskulak, District Clerk/Assistant to the General Manager Jennifer Woodworth

District Clerk/Assistant to the General Manager Jennifer Woodworth announced this meeting is being held in accordance with Government Code section 54953(e) and Midpeninsula Regional Open Space District Resolution 21-33, allowing Board members to participate remotely. The District has done its best to conduct a meeting where everyone has an opportunity to listen to the meeting and to provide comment. The public has the opportunity to comment on the agenda, and the opportunity to listen to this meeting through the internet or via telephone. This information can be found on the meeting agenda, which was physically posted at the District's Administrative Office, and on the District website. Ms. Woodworth described the process and protocols for the meeting.

**1. CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)**

Agency designated representatives: Ana Ruiz, General Manager, Brian Malone, Assistant General Manager, Jack Hughes, Liebert Cassidy Whitmore

Employee organization: Midpeninsula Rangers Peace Officers Association

Public comment opened at 5:08 p.m.

Ms. Woodworth reported no public comments were submitted for the closed session item.

Public comment closed at 5:08 p.m.

The Board convened into closed session at 5:08 p.m.

**ADJOURNMENT**

President Pro-Tempore Riffle adjourned the special meeting of the Board of Directors of the Midpeninsula Regional Open Space District at 6:43 p.m.

**REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

Vice-President Kishimoto called the regular meeting of the Midpeninsula Regional Open Space District to order at 7:00 p.m.

**ROLL CALL**

Members Present: Jed Cyr, Larry Hassett, Yoriko Kishimoto, Curt Riffle, and Pete Siemens

Members Absent: Karen Holman and Zoe Kersteen-Tucker

Staff Present: General Manager Ana Ruiz, General Counsel Hilary Stevenson, Assistant General Manager Brian Malone, Assistant General Manager Susanna Chan, Chief Financial Officer/Director of Administrative Services Stefan Jaskulak, District Clerk/Assistant to the General Manager Jennifer Woodworth, Public Affairs Manager Kori Skinner, Public Affairs Specialist Natalie Jolly

Vice-President Kishimoto announced this meeting is being held in accordance with Government Code section 54953(e) and Midpeninsula Regional Open Space District Resolution 21-33, allowing Board members to participate remotely. The District has done its best to conduct a meeting where everyone has an opportunity to listen to the meeting and to provide comment. The public has the opportunity to comment on the agenda, and the opportunity to listen to this meeting through the internet or via telephone. This information can be found on the meeting agenda, which was physically posted at the District's Administrative Office, and on the District website. Vice-President Kishimoto described the process and protocols for the meeting.

Director Holman joined the meeting at 7:02 p.m.

**CLOSED SESSION REPORT**

General Counsel Hilary Stevenson reported the Board met in closed session, and no reportable action was taken.

**ORAL COMMUNICATIONS**

Ms. Woodworth read the submitted comments into the record.

Craig Gleason provided comments in support of the District's rangers using electric motorcycles because they enable rangers to efficiently traverse the entire trail system and improve emergency response times. Mr. Gleason supported expanding the electric motorcycle program.

**ADOPTION OF AGENDA**

**Motion:** Director Siemens moved, and Director Cyr seconded the motion to adopt the agenda.

**ROLL CALL VOTE:**       **6-0-0** (Director Kersteen-Tucker absent)

**CONSENT CALENDAR**

Vice-President Kishimoto left the meeting at 7:08 p.m.

Public comment opened at 7:09 p.m.

Ms. Woodworth reported no public comments had been submitted regarding the Consent Calendar items.

Public comment closed at 7:09 p.m.

**Motion:** Director Cyr moved, and Director Siemens seconded the motion to approve the Consent Calendar.

**ROLL CALL VOTE:**       **5-0-0** (Directors Kersteen-Tucker and Kishimoto absent)

- 1.     Approve the March 23, 2022 Board meeting minutes**
- 2.     Approve Claims Report**
- 3.     Report from the Bond Oversight Committee to the Board of Directors for the review period from July 1, 2020 to June 30, 2021**

Bond Oversight Committee's Recommendation: The Bond Oversight Committee recommends that the Board of Directors accepts this report.

Director Riffle thanked the members of the Bond Oversight Committee for their work on the Committee and for staff support to the Committee.

Bruce Tolley, Chair for the Bond Oversight Committee, thanked staff for their support of the committee.

## **BOARD BUSINESS**

### **4. Board Liaison Appointments (R-22-48)**

Ms. Woodworth provided the staff presentation describing the Board's current liaison assignments for external organizations and suggested external organizations where the Board could appoint a liaison. Ms. Woodworth reviewed various topics for the Board to consider regarding the topic, including the role of staff and the Board and frequency of meeting attendance.

Vice-President Kishimoto re-joined the meeting at 7:15 p.m.

President Pro-Tempore Riffle suggested there may be additional organizations that the Board members are not currently assigned as a representative that may be helpful to have a representative. Alternatively, Board members may want to learn about additional organizations where they can choose to attend meetings and learn more about those organizations' projects.

Director Holman commented Board members will need to determine if they have capacity to attend additional meetings, and it will be helpful to know how often the meetings are held by the external organizations.

Director Hassett suggested adding the Kings Mountain and South Skyline Neighborhood Associations to the list because these represent direct neighbors to many of the District's preserves. Director Hassett suggested the District can join these organizations in order to help facilitate communication.

Director Cyr suggested this item should return to the Board for consideration in January due to higher priority projects.

Director Holman suggested adding the Audubon Society to list of external organizations.

Vice-President Kishimoto spoke in support of Board members monitoring the agendas for the external organizations and in support of having an open space representative on the Association of Bay Area Governments.

President Pro-Tempore Riffle stated the information on the various organizations can be presented to the Board in January. Additionally, President Pro-Tempore Riffle suggested the Legislative, Funding, and Public Affairs Committee could review the list prior to January to make a recommendation to the Board on organizations where a Board liaison could be helpful.

Director Holman suggested the Board liaison role could help facilitate communication between the organizations, such as inviting members of other organizations to speak to the Board of Directors.

Public comment opened at 7:44 p.m.

Bruce Tolley commented that providing additional criteria to the Committee and staff would be helpful to help guide the discussion.

Public hearing closed at 7:45 p.m.

**Motion:** Director Riffle moved to refer the topic to the Legislative, Funding, and Public Affairs Committee to review and consider before making a recommendation to the Board of Directors regarding liaisons to external organizations prior to the end of the calendar year.

Motion fails due to lack of a second.

Director Kishimoto suggested external organizations that would benefit from a Board liaison could be raised on an individual basis at a future meeting.

## **5. Oral Update on Midpeninsula Regional Open Space District 50th Anniversary**

Ms. Skinner provided the staff presentation describing the feedback and engagement resulting from the District's media campaign. Ms. Skinner reviewed the various outreach efforts through media, partner and sponsor engagement, community events, etc. Outreach campaigns include #SpottedAtMidpen, "50 Stories for 50 Years" profiles, community service days, etc.

Public Affairs Specialist Natalie Jolly provided an overview of the District's Bayside Family Festival event planned for April 30, 2022 at Ravenswood Open Space Preserve. Ms. Jolly reviewed the District's partners, hikes and activities planned, and performances for the event. Finally, Ms. Jolly described the logistics and planned schedule for the event.

The members of the Board requested and received clarification regarding the logistics for the Bayside Family Festival.

Public comment opened at 8:08 p.m.

No public comments were submitted for this item.

Public comment closed at 8:08 p.m.

No Board action required.

## **INFORMATIONAL MEMORANDA**

- On-Leash Dog Access at Lower La Honda Creek Open Space Preserve

## **INFORMATIONAL REPORTS**

### **A. Committee Reports**

Director Holman reported the Legislative, Funding, and Public Affairs Committee met on April 12, 2022 to review and discuss proposed updates to the *Public Contract Bidding, Vendor and Professional Consultant Selection, and Purchasing* policy.

Director Hassett spoke in support providing a level playing field for vendors that live within the District's boundaries.

B. Staff Reports

Public Affairs Manager Kori Skinner displayed a clip from the recent Open Roads with Doug McConnell that highlighted La Honda Open Space Preserve.

C. Director Reports

Director Cyr reported she attended a meeting of Valley Water's Water Commission on April 13, 2022 where the agency's response to the drought was discussed.

Director Kishimoto reported she attended a meeting of the San Francisco Bay Conservation and Development Commission meeting on April 6, 2022 and a meeting of Santa Clara County LAFCO on April 6, 2022.

President Pro-Tempore Riffle reported he recently attended a webinar from the Center of Biological Diversity on conservation grazing.

**ADJOURNMENT**

President Kersteen-Tucker adjourned the regular meeting of the Board of Directors of the Midpeninsula Regional Open Space District at 8:24 p.m.

---

Jennifer Woodworth, MMC  
District Clerk