



Midpeninsula Regional
Open Space District

ACTION PLAN AND BUDGET COMMITTEE MEETING

R-22-56

April 28, 2022

AGENDA ITEM 3

AGENDA ITEM

Overview of the Proposed Fiscal Year 2022-23 Budget and Three-Year Capital Improvement and Action Plan

GENERAL MANAGER'S RECOMMENDATION *den*

Review and confirm, with any changes requested by the Action Plan and Budget Committee, that the Proposed Fiscal Year 2022-23 Budget and three-year (Fiscal Year 2022-23 to 2024-25) Capital Improvement and Action Plan are ready for consideration by the full Board of Directors.

SUMMARY

On December 9, 2021, the Board of Directors (Board) held its annual retreat to review the environmental scan prepared by staff and adjust the Midpeninsula Regional Open Space District's (District) Strategic Goals for Fiscal Year 2022-23 (FY23). Following the adjustment of the Strategic Goals, the Board of Directors held a second retreat on March 3, 2022 to establish the priorities for inclusion into the FY23 Budget and Action Plan.

Looking forward into the upcoming fiscal year, staff prepared the annual budget and Capital Improvement and Action Plan (CIAP) to support Board priorities. The FY23 CIAP is comprised of 95 Capital Projects and 16 Supporting Projects. Although the Board adopts the budget and CIAP on a yearly basis, this year, the Board will have an opportunity to also review a multi-year CIAP (FY23-25) listing projects for the upcoming three years to understand what projects (and phases of projects) the District will be pursuing in the near term.

The Proposed FY23 budget totals \$84 million, reflecting an overall decrease of 6% from the FY22 adopted budget, primarily driven by the near completion of the Administrative Office project. The proposed budget includes an expansion of the District's internship program (from 6 internships in the current FY22 to 8 internships proposed in FY23) and a net of eight regular positions that would add capacity in project and program delivery to meet increasing needs brought on by the District's growing acreage, facilities, and visitation, particularly within the coastside, and to further leverage outside grants funding and advance the District's Diversity, Equity, and Inclusion goals. The proposed position recommendations are consistent with the staffing projections identified in the 2015 Financial and Operational Sustainability Model (FOSM). The General Fund Operating budget is increasing by 2% mainly due to the proposed new positions combined with annual salary step increases and inflationary increases in benefit costs.

DISCUSSION

Revenue

The proposed FY23 budget is projected at \$74.5 million, with the vast majority coming from property tax receipts. The District receives additional annual revenues from various grants, interest income, rental income, and a small amount of miscellaneous income. Annual property taxes – which make up 91% of total revenues – are estimated at \$67.9 million for FY23. Property tax revenues are anticipated to be up by \$3.8 million when compared to the amended current fiscal year (\$64.1 million in FY22).

Other funding sources consist primarily of internal fund transfers (such as funding for non-Measure AA capital projects and funding for the General Fund debt service payments). Measure AA Bonds also serve as a significant funding source for qualified capital projects. A \$5.4 million commitment for infrastructure transfer is proposed to fund future facility needs.

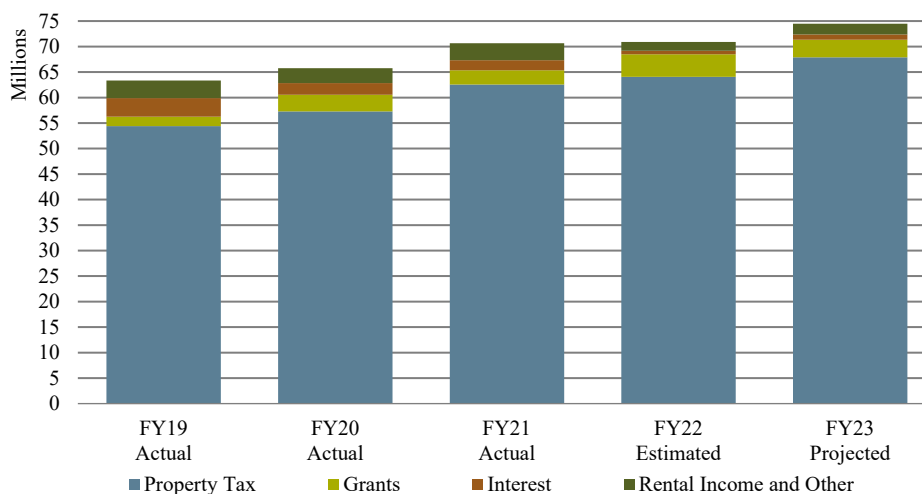
The total estimated FY23 revenue and other funding sources are summarized by fund in the table below.

FY23 Revenues & Other Funding Sources	Fund 10 General Fund	Fund 20 Hawthorns	Fund 30 Measure AA Capital	Fund 40 General Fund Capital	Fund 50 Debt Service	Total
Revenue						
Property Tax Revenues	\$62,404,000				\$5,496,000	\$67,900,000
Grants Awarded	668,294		2,764,399			3,432,693
Interest Income	681,000	20,000	311,000		31,000	1,043,000
Rental Income	1,357,783					1,357,783
Rental Income (5050 El Camino Real)	250,000*					250,000*
Rancho San Antonio Agreement	402,544					402,544
Miscellaneous	100,000					100,000
Total Revenues	65,863,621	20,000	3,075,399	0	5,527,000	74,486,020
Other Funding Sources						
Bond Reimbursements			7,331,715			7,331,715
Hawthorns Funds		17,200				17,200
Assigned Fund Balance Transfers						0
Committed for Infrastructure Transfer	(5,400,000)					(5,400,000)
Committed for Future Acquisitions & Capital Projects						0
Committed for Capital Maintenance						0
Committed for Parity Bonds (Series B)					6,360,000	6,360,000
Committed for Promissory Note					1,500,000	1,500,000
General Fund Transfers	(17,710,575)			6,930,600	10,779,975	0
Total Other Funding Sources	(23,110,575)	17,200	7,331,715	6,930,600	18,639,975	9,808,915
Grand Total: Revenues & Other Funding Sources	\$42,753,046	\$37,200	\$10,407,114	\$6,930,600	\$24,166,975	\$84,294,935

*Prorated to reflect time period when spaces will be available for leasing, anticipated negotiated terms, and brokerage fees; future fiscal year revenues are expected to be closer to \$1M.

When compared to the current fiscal year estimate, total revenues of \$74.5 million are up by \$3.6 million, or 5% from the amended \$71 million FY22 projection, due to growing property taxes and increased interest income. The growth in property taxes is primarily driven by a continued strong real estate market combined with a 2% inflation factor applied to the base of property values.

Year-over-year revenue trends are shown in the following graph.



Expenditures

Comparing the proposed FY23 budget (\$84 million) to the adopted FY22 budget (\$89.6 million) the budget is decreasing by 6% (\$5.7 million). The Administrative Office Project is wrapping up construction and is anticipated to be largely complete in May 2022. See Attachment 2 for the overall budget summary and Attachment 3 for the CIAP by program.

The following table shows the total budget by funding source for FY23 and the percent change as compared to the adopted FY22 budget. The proposed FY23 budget includes project and program funds that are tied to the new position requests, including expanded budgets for fuel reduction/vegetation management (consistent with the Wildland Fire Resiliency Plan), natural resource management activities (including the carbon storage study and Toto agricultural plan), and numerous infrastructure repairs on coastal agricultural properties.

District Budget By Funding Source	FY21 Actuals	FY22 Adopted Budget	FY23 Proposed Annual Budget	\$ Change From FY22 Adopted Budget	% Change From FY22 Adopted Budget
Fund 10 – General Fund Operating	\$33,667,718	\$42,032,905	\$42,665,113	\$632,208	2%
Fund 20 – Hawthorns	23,186	124,500	37,200	(87,300)	-70%
Fund 30 – MAA Land/Capital	12,406,218	8,078,139	10,407,114	2,328,975	29%
Fund 40 – General Fund Land/Capital	2,276,237	7,191,637	6,784,600	(407,037)	-6%
Fund 50 – Debt Service	16,640,925	16,044,888	23,943,488	7,898,600	49%
Subtotal District Budget	65,014,284	73,472,069	83,837,515	10,365,446	14%
Fund 40 – General Fund Land/Capital One Time Expenses	10,000,603	16,168,483	146,000*	(16,022,483)	-99%
Total District Budget	\$75,014,887	\$89,640,552	\$83,983,515	(\$5,657,037)	-6%

*Reflects payment of remaining invoice(s) that will likely extend into early FY23 for the Administrative Office Project.

Primary drivers within each fund are discussed below.

- **Fund 10 – General Fund Operating**

The General Fund Operating budget increase of 2%, or \$0.6 million, includes Salaries and Benefits as well as Services and Supplies. Net Salaries and Benefits represent \$1.8 million of the Fund 10 increase; this is due to the newly proposed positions, the annualized cost of new positions that were added in FY22 (a total of 4 FTEs), and the annual salary step and benefit increases.

Services and Supplies decreased by \$1.2 million. This reflects an increased effort to budget more in line with past spending trends, as well as wrapping up the final 6 months of the District's 50th Anniversary activities and no longer carrying funds for the satellite Administrative Office rents and leases (three total) following the move into the new District-owned Administrative Office building. Although the overall budget for Services and Supplies is decreasing, there are no reductions in services; the budget was carefully reviewed to reduce budgets that are typically underspent.

- **Fund 20 – Hawthorns**

The Hawthorns fund includes funding for fuel reduction and fire clearance work, as well as pest control work to prevent future deterioration of historic resources. Potential major work on the historical structures is awaiting Board direction as the District completes structural assessments for each building to inform disposition options and costs. Findings are expected to return to the Board in late 2022, at which time the Board may be ready to make long-term use and management decisions for each structure. These decisions will generate future implementation projects with budgets that will be added to this or future fiscal year workplans.

- **Fund 30 – Measure AA Land/Capital**

The Measure AA (MAA) Capital Fund increase of 29%, or \$2.3 million, in projected annual expenses reflects that many of the MAA projects are proceeding into construction, incurring higher costs during the construction phase. In total, the proposed CIAP includes 25 MAA projects, many of which are scheduled to be under construction, notably, Bear Creek Redwoods Phase II Trail Improvements project, Alpine Road Regional Trail in Coal Creek, and Bear Creek Stables Repairs.

Additional projects include the conservation of important coastal agricultural and watershed lands, the Highway 17 Wildlife and Trail Crossing project, completion of the Alma College Cultural Landscape Rehabilitation project, Restoration Forestry Demonstration, La Honda Creek White Barn Structural Rehabilitation, Phase 2 - Paulin Bridge Replacements, and development of the Hawthorns Area Plan.

- **Fund 40 – General Fund Land/Capital**

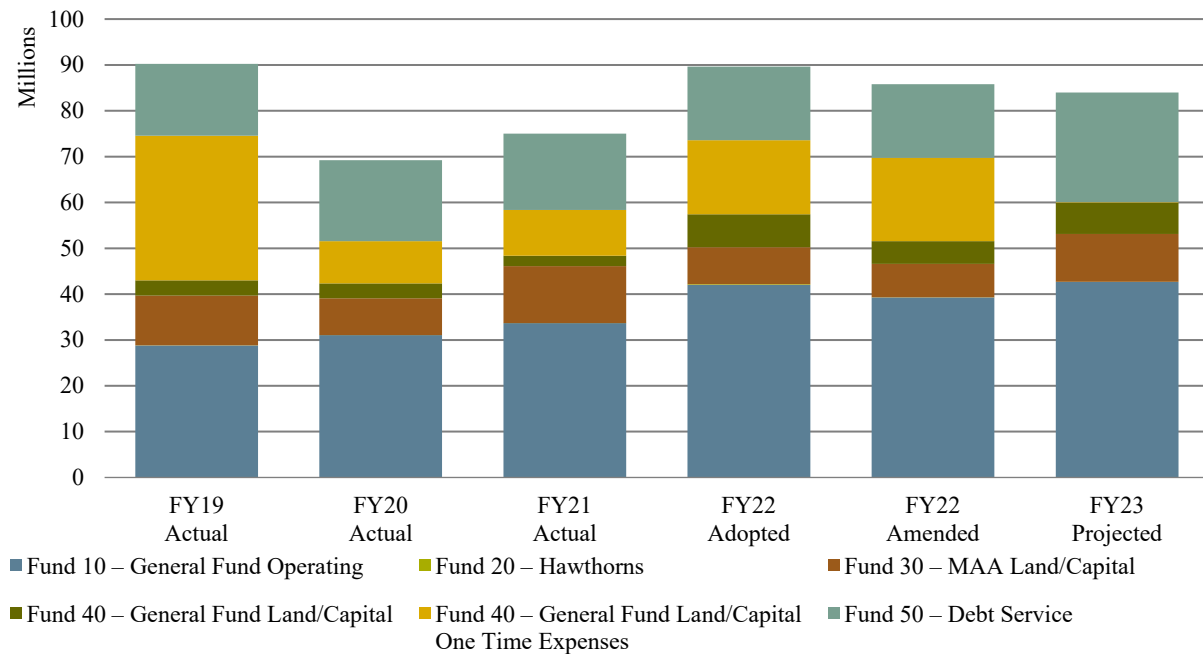
The General Fund Capital budget is decreasing by \$16.4 million compared to the FY22 adopted budget. The FY22 General Fund Capital includes one-time improvements to the new Administrative Office to meet long-term office space needs and support the District's mission and MAA project delivery in perpetuity. The project is nearing completion, with only final invoices expected in FY23. The District has been prudently setting aside funding since 2014 and reserving rental revenues through January 2021 to offset costs for the one-time expenditure.

If the expenses for the Administrative Office Project in FY22 are excluded, the FY23 General Fund Capital is decreasing from the FY22 adopted budget by \$0.4 million. A total of 12 projects in Fund 40 are in support of MAA, of which five of them will become MAA eligible (and budgets/expenditures shifted to Fund 30) once the properties are purchased. One project is in support of a Vision Plan portfolio. Other projects will improve the District's business and data infrastructure; complete repairs and maintenance on District residences, structures, roads and trails; improve infrastructure to support the Conservation Grazing Program; and removed dilapidated structures to restore sites to a natural condition.

- **Fund 50 – Debt Service**

The Debt Service Fund for FY23 increased by approximately \$7.9 million from FY22, or 49%. In FY23, a large debt service payment of \$6.4 million will be made to retire the remaining balance of the 2017 Parity Bonds (Series B) upon the 5-year call date in December. This is being paid by the proceeds from the sale of the 330 Distel Circle building (current main Administrative Office site).

The year-over-year expense trends from actuals in FY19 to those projected in FY23 are shown in the graph below.

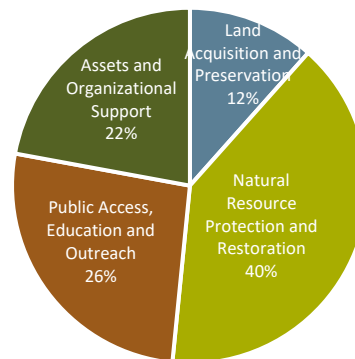


Capital Improvement and Action Plan (CIAP)

The proposed FY23-FY25 CIAP is developed with projects that align with and deliver on the District's Mission and Coastside Mission and respond to the Board-adopted FY23 Strategic Goals and Objectives (Attachment 1).

Projects that are \$50,000 or more are included in this section. Projects below this threshold, while they may incur expenses, are included in the department operating budgets in the Department Summary section of the budget book (Attachment 4). These projects were described as Supporting Projects during the March 3, 2022 Board retreat.

**FY23 Proposed CIAP by Program
(project count)**



The CIAP is organized into the following four programs, with the distribution shown above.

1. Land Acquisition and Preservation
2. Natural Resources Protection and Restoration
3. Public Access, Education and Outreach
4. Assets and Organizational Support

The General Manager remains mindful of the Board's list of success criteria that emphasize delivery of Vision Plan and Measure AA commitments, projects completed on time and on budget, pacing of projects, balanced delivery of the mission, exceptional work recognizing time and budget constraints, project delivery innovation, creating an exceptional organization, and careful long-term fiscal stewardship. To support these important organizational norms, the General Manager approaches new projects and initiatives objectively and thoroughly to understand the impacts on capacity, as well as project and staffing interdependencies.

To this end, all departments completed comprehensive resource loading on the proposed FY23-FY25 CIAP projects in January 2022 to confirm capacity assumptions. The General Manager reviewed each project scope, schedule, and budget with staff from the General Manager's Office in February to adjust as necessary the proposed pacing and budget for each project. Finally, the proposed total budgets were presented to the Controller, who confirmed that the budget is sustainable per the 30-year fiscal model.

Following the Board's Priority Setting Retreat on March 3, 2022, District staff spent additional time reviewing the early draft of the CIAP to confirm a realistic projection of work based on anticipated staff and funding resources. In particular staff evaluated potential projects starting in FY25 to fully build out the 3-year CIAP. The following recent changes are included in the proposed FY23-FY25 CIAP and update the original project list that was presented to the Board at the March 2022 retreat (see Attachment 5 for the original project list).

- FY23 Adjustments:
 - Pescadero Sediment TMDL Implementation (project split into two projects):
 - Pescadero Watershed Sediment Reduction Implementation
 - San Gregorio Water Quality Improvement Plan

- Newly Added Projects:

- To FY24*

- CEQA Review to update the IPM Program

- To FY25*

- Cybersecurity Implementation
 - El Mirador Land Conservation
 - IT Master Plan Update
 - La Honda Event Center Area Plan
 - La Honda Parking and Trailhead Access – Implementation
 - MAA13-XXX Cloverdale Road and Trail Renovation
 - MAA20-XXX Spooky Knoll Trail/new Hwy 17 Trail Connection
 - Native Plant-Pollinator Demonstration Garden
 - Transfer of Upper Alpine Road from San Mateo County
 - Upper Oil Creek Redwood Land Conservation
 - Wildland Fire Resiliency Partnership Project
- Change/Update in Project Scope, Schedule, Status, or Type:
 - 61026 Quam Residence Road Repair – scope changed reflecting the recent Board decision to repair the road and retain the residence.
 - Hawthorns Historic Complex Structural Assessment – accelerated the schedule to begin in late FY22 and continue into FY23.
 - Remediation of Planting Sites - changed from supporting to operating and updated the scope to reflect changes from a staff-based project to a consultant-based work effort.

The annual CIAP (Attachment 3) forms the fiscal year work program and includes all of the projects and key initiatives that the District proposes to pursue in the upcoming fiscal year (FY23) and the next two years (FY24 and FY25).

The FY23 CIAP encompasses 95 Key Action Plan Projects and 16 Supporting Projects spread throughout the District's four Programs, as shown in the table below. There are 6 less projects proposed in FY23 as compared to FY22 adopted. A comparison of the total projects by Program between FY22 adopted and FY23 proposed is shown below:

	FY22				FY23			
	Key	Sup	Total	As a %	Key	Sup	Total	As a %
Land Acquisition and Preservation	14	1	15	13%	11	1	12	11%
Natural Resource Protection and Restoration	26	6	32	27%	38	3	41	37%
Public Access, Education and Outreach	26	7	33	28%	25	3	28	25%
Assets and Organizational Support	21	16	37	32%	21	9	30	27%
Total	87	30	117	100%	95	16	111	100%

Compared to the FY22 adopted budget, the FY23 Land Acquisition and Preservation program budget is decreasing by \$119,750 (-18%). The key driver for this change is the \$200,000 budget reduction for unanticipated low-value land purchases to reflect the historical use of these funds.

The biggest increase by a program is the Natural Resource Protection and Restoration program, which is increasing by \$1.3 million (31%). The District's efforts in the Wildland Fire Resiliency program continue expand and require additional resources. Compared to FY22, projects under the Wildland Fire Resiliency program have increased by \$332,600 (18%). This program will continue to grow in FY24 by \$219,324 (10%) and another \$662,215 (28%) in FY25. The total projected for this program over the next three years (FY23-25), is estimated at \$7.6 million. In addition to the project costs, additional positions are needed to enhance the District's wildland fire preparedness and responsiveness. The Field Resource Specialist, Resource Lead Open Space Technician, and Resource Management Specialist I/II positions all have a direct correlation to the expansion of fuel and vegetation related efforts. In addition to fire and vegetation related efforts, continuing projects under this program include the Wildlife Corridor: Highway 17 Crossing, the Alma Bridge Road Wildlife Passage, Restoration Forestry, and Lobitos Creek Fencing and Fisheries Restoration. Along with all these efforts, there are also nine new projects in FY23 totaling \$735,000.

The Public Access, Education and Outreach program is increasing by \$687,415 (7%).

The Assets and Organizational Support is decreasing by \$16.4 million (-78%). The main driver for this reduction is the nearly complete new Administrative Office. If we exclude that project, the reduction would be \$329,221 (-7%).

CIAP Summary by Program	Sum of FY22 Budget	Sum of FY23 Budget	\$ Change from FY22 Adopted	% Change from FY22 Adopted
Land Acquisition and Preservation	683,250	563,500	(119,750)	-18%
Natural Resource Protection and Restoration	4,148,553	5,421,374	1,272,821	31%
Public Access, Education and Outreach	10,265,525	10,952,940	687,415	7%
Assets and Organizational Support	20,882,594	4,530,890	(16,351,704)	-78%
Total CIAP	35,979,922	21,468,704	(14,511,218)	-40%

Position Requests

Detailed resource loading analysis confirmed the need for additional staff capacity to manage the proposed FY23-FY25 Capital Improvement and Action Plan and ongoing operational workload. The resource loading analysis and internal discussions about emerging commitments and long-term operational needs have identified a net of 6 new regular full-time equivalents (FTE) in the Visitor and Field Services business line, and 2 new regular positions in the Finance & Administrative Services business line. The budget also includes funding to expand the District's limited-term internship program, with intern positions in the Project Planning and Delivery business line, Finance & Administrative Services business line, and General Manager's Office business line (within the Public Affairs Department). Staffing growth for the proposed new regular FTEs was anticipated and modeled in the Financial and Operational Sustainability Model (FOSM) as shown below.

Business Line	FOSM Projected Growth by 2020	Previously approved through 2020	FOSM Projected Growth between 2020 to 2045	Previously approved after 2020	Recommended New FY23 FTE Positions	Remaining FOSM Projected Positions Through 2045
Project Planning and Delivery	10 to 13	10	TBD / 4	0	0	TBD / 4
Visitor and Field Services	20 to 25	29	37 to 45	3	6	28 to 36
Finance and Administrative Services	9 to 11	11	6 to 8	0	2	4 to 6
General Manager's Office	2	2	0	0	0	0
Total	41 to 51	52	43 to 57	3	8	32 to 46

Consistent with the FOSM, the recommended 8 new regular FTEs are within the agency-wide anticipated total growth numbers, as the District moves into projections for 2020 through 2045. Associated costs in FY23 and FY24 for the recommended positions are shown in the table below followed by position descriptions.

Additional Regular Full-Time Positions	FY23 Prorated Cost	FY24 and Beyond
1. Field Resource Specialist (FFO)	184,962	190,510
2. Property Management Specialist I/II	128,935	177,071
3. Ranger	89,311	137,986
4. Ranger (Overfill)	89,311	137,986
5. Lead Open Space Technician (SFO)	68,993	142,126
6. Resource Management Specialist I/II – Vegetation	83,872	172,777
7. DEI Management Analyst I/II	42,978	177,071
8. Management Analyst I/II (Grants)	116,942	160,601
Grand Total	805,305	1,296,127

Midpen's Internship Program is designed to provide motivated college students and recent graduates with a unique learning experience in local government. Interns can expect to work alongside and learn from seasoned District employees and contribute their talents to a variety of projects. Three new interns are being added in FY23 for a total of eight interns across several departments.

Interns	New to FY23 or Existing	FY23 Annual Cost
1. HR Intern	New	29,712
2. IST Intern	New	29,712
3. Natural Resources #1	Existing	29,712
4. Natural Resources #2	Existing	29,712
5. Planning Intern #1	Existing	29,712
6. Planning Intern #2	Existing	29,712
7. Public Affairs Intern #1	Existing	29,712
8. Public Affairs Intern #2	New	29,712
Grand Total		237,696

New Regular Full-Time Positions

Visitor and Field Services Business Line

Field Resource Specialist (1 FTE) – Land and Facilities Department

The Field Resource Specialist (FRS) position will be the second of two field positions responsible for implementing the Wildland Fire Resiliency Program and resource management activities. This position complements the FRS hired in 2021 to provide coverage across the District's >60,000 managed acres. One FRS will cover the Skyline/Coastal Area and the other position will cover the Foothills Area. The position will be responsible for planning, scheduling, and leading fuel reduction activities, invasive species removal, natural resource surveys, mitigation monitoring, and future prescribed burn activities. Working closely with other District departments, the position will coordinate with local, state, and federal authorities to capitalize on interagency partnerships and funding measures in order to implement wildland fire program policies. The Field Resource Specialist will represent the District at public meetings and provide reports and updates of program progress to the Board of Directors, fire agencies, local governments, tribes, business groups and the public.

Property Management Specialist I/II (1 FTE) – Land and Facilities Department

The Property Management Specialist II position will be responsible for managing the Conservation Grazing Program and agricultural leases on the coastside, soliciting Requests for Proposals for agricultural operations, negotiating leases, and ensuring that tenants follow District policies, procedures, and lease requirements. This position will also be responsible for planning, scheduling, contracting out, and overseeing the repairs and construction of agricultural infrastructure projects (e.g., new well installations, fencing contracts, water lines, corrals, etc.). The position will coordinate with the Natural Resources department on invasive species removal, including brush encroachment, within grazing lands. This position will also update relevant GIS data to inventory and track agricultural infrastructure, lease areas, and grazing pastures. Hiring an additional PMS II position, for a total of three PMS II positions in the Land and Facilities Department, will allow a reorganization of responsibilities and allow one staff person to concentrate fully on managing the conservation grazing program and other coastside agricultural operations on District lands and serve as the central point person for coastside agricultural tenant communications.

Ranger (1 FTE) – Visitor Services Department

In 2019, the District added a Coastal Area Outpost (CAO) and assigned a supervisor and two rangers to report out of the CAO, extending the District's presence on the coastside; however, functionally, staffing does not allow for a clean split from the Skyline area of responsibility. Therefore, staff assigned to the CAO are still functionally attached to the Skyline Area for patrols and emergency response (i.e., there is a strong overlap of coverage, which often draws most capacity to Skyline Area preserves given the higher levels of visitation and facilities within the Skyline area as compared to the Coastal area). The recommended minimum staffing model for the coastside in order to have a dedicated, standalone unit is to assign a Supervising Ranger, a lead ranger and five rangers to coastal lands. A new ranger position was added in FY22 to begin establishing this separate unit. The addition of an additional ranger position will allow for the separation of the two field units to have dedicated patrol and an established presence in each area, and to build stronger bonds and relationships with neighbors, partners, and residents on the coastside.

Ranger (Overfill 1 FTE) – Visitor Services Department

Over the last four years the District has recruited at least once a year for rangers and this trend is expected to continue. Filling a ranger vacancy takes 15-18 months from recruitment to the time they are released from training when they can patrol as a solo ranger. This includes interviews, background checks, meeting the requirements of the conditional job offer, and completion of the ranger academy and the District field training program. Having an overfill ranger would allow the District to place them in a vacant position immediately. If approved, every ranger recruitment would include one FTE over hire unless the over hire position from prior recruitments remains filled. In other words, if an over hire position is filled and transferred into an FTE position, then the District would refill the over hire during the next round of recruitments for FTE positions. Additionally, the overfill position would allow the District to cover shift vacancies. Ranger staffing is based on a seven-day-a-week shift coverage with very little room to absorb unexpected vacancies, extended leaves of absence due to injury, family medical leave, or internal promotions. This position would provide relief capacity for shift shortages or vacancies.

Resource Lead Open Space Technician (1 FTE) – Land and Facilities Department

Working under the direction of the Skyline Field Resource Specialist, the Lead Open Space Technician (Lead OST) position will lead District staff and local contractors in implementing projects and activities under the Wildland Fire Resiliency Program. The position will also be responsible for performing field projects and activities in support of Resource Management Program goals, including invasive weed removal, preparing monitoring reports for restoration projects, performing biomonitoring activities during field projects, and coordinating with the Volunteer Program Lead in Visitor Services to accomplish volunteer resource management projects within the Skyline and Coastal Areas. The addition of a new Lead OST will establish each geographic area (Skyline/Coastal and Foothills areas) with a Field Resource Specialist and Lead OST to expand the District's ability for completing a greater number of annual restoration, monitoring, and fuel reduction projects to meet natural resource management objectives.

Resource Management Specialist I/II – Vegetation (1 FTE) – Natural Resources Department

The Resource Management Specialist I/II position in the Natural Resources Department - Vegetation Program will support wildlands fuels and vegetation management needs and field projects within the expanded coastal land holdings. Because of the high number of sensitive habitats and species that are carefully regulated throughout coastal lands, most projects and land management actions require botanical surveys and biomonitoring during field work to comply with permitting requirements from local, state and federal agencies. This position will support that work directly and through consultant contract administration. Additionally, the position will bring added capacity to lead restoration and management projects for restoring and enhancing habitats and populations of rare, threatened, and endangered plants.

Finance and Administrative Services Business Line*Management Analyst I/II (1 FTE) – Diversity, Inclusion, and Equity (DEI) Program, Human Resources Department*

This position was highlighted to the Board by the General Manager as part of the DEI Policy Goals on December 9, 2021 as one of the 2021 DEI recommendations brought forth from the staff DEI team focused on staff recruitment, hiring and development. The position is part of the strategy for a more diverse workforce that will bring in expertise, new skillsets, and networks for expanding the District's DEI-focused outreach, recruitment, and staff training/development. They will develop and build relationships and partnerships with a wider spectrum of professional career and trade associations, academic institutions, and pipeline organizations to engage with

new recruitment partners who will help the District broaden its reach and tap into new prospective candidates from less conventional employment pools. They will also add capacity to proactively outreach, attract, and remain in contact with qualified prospective candidates prior to issuing recruitments announcements. Moreover, the position will bring added DEI expertise to inform and expand staff training and development that is aligned with DEI goals and be an expert resource for the DEI staff committee, which will be pursuing new DEI strategies and implementation actions in FY23.

Management Analyst I/II (1 FTE) – Grants Program, Administrative Services Department

Over the last four years, the Grants Program has demonstrated that District projects are highly attractive to grant funders and can leverage significant funding contributions. However, the Grants Program has now reached its maximum limit based on current capacity. This new Management Analyst I/II position will expand the District's capacity to apply for and manage a new portfolio of grants, further leveraging Measure AA and General Fund funding sources. Additionally, this position would add in-house federal grant experience, enabling the District to secure and manage federal grants, opening up new funding sources for the District. The main duties would be to provide detailed review of grant funding guidelines, with emphasis on federal grants and funding programs, to ensure fit with District goals and priorities and eligibility of District projects and programs, as well as help staff apply for and submit grant applications and reporting requirements. They will also support the annual budget process and planning for inter-departmental coordination and resource loading and support documentation, reporting, and annual work plan development.

Organizational growth as analyzed in the FOSM, including the positions listed above, was included in the Controller's 30-year model and deemed financially sustainable.

FISCAL IMPACT

The proposed FY23 CIAP costs are incorporated into the annual budget of \$84 million, which the Action Plan and Budget Committee (ABC) will continue to review at their second meeting on May 3, 2022.

The proposed FY23 Budget and CIAP has been reviewed by the Controller and entered into the 30-year fiscal model. The proposed budget is confirmed to be within the parameters and expectations of the 30-year fiscal model. The table on the next page provides an overview of the FY23 budget for all District funds.

FY23 Change in Fund Balance	Fund 10 General Fund	Fund 20 Hawthorns	Fund 30 Measure AA Capital	Fund 40 General Fund Capital	Fund 50 Debt Service	Total
Revenue						
Property Tax Revenues	\$62,404,000				\$5,496,000	\$67,900,000
Grants Awarded	668,294		2,764,399			3,432,693
Interest Income	681,000	20,000	311,000		31,000	1,043,000
Rental Income	1,357,783					1,357,783
Rental Income (5050 El Camino Real)	250,000					250,000
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Miscellaneous	100,000					100,000
Total Revenues	65,863,621	20,000	3,075,399	0	5,527,000	74,486,020
Other Funding Sources						
Bond Reimbursements			7,331,715			7,331,715
Hawthorns Funds		17,200				17,200
Assigned Fund Balance Transfers						0
Committed for Infrastructure Transfer	(5,400,000)					(5,400,000)
Committed for Future Acquisitions & Capital Projects						0
Committed for Capital Maintenance						0
Committed for Parity Bonds (Series B)					6,360,000	6,360,000
Committed for Promissory Note					1,500,000	1,500,000
General Fund Transfers	(17,710,575)			6,930,600	10,779,975	0
Total Other Funding Sources	(23,110,575)	17,200	7,331,715	6,930,600	18,639,975	9,808,915
Grand Total: Revenues & Other Funding Sources	42,753,046	37,200	10,407,114	6,930,600	24,166,975	84,294,935
Expenses						
Operating	39,031,112	37,200				39,068,312
Labor Reimbursement	(496,989)					(496,989)
Capital & Projects	4,130,990		10,407,114	6,930,600		21,468,704
Debt Service (General Fund Debt)					18,639,975	18,639,975
Debt Service (Measure AA Debt)					5,303,513	5,303,513
Total Expenses	\$42,665,113	\$37,200	\$10,407,114	\$6,930,600	\$23,943,488	\$83,983,515
Change in Fund Balance	\$87,933	\$0	\$0	\$0	\$223,487	\$311,420

BOARD AND COMMITTEE REVIEW

- **December 9, 2021:** Board adoption of the FY23 Strategic Plan Goals and Objectives (R-21-165, minutes)
- **March 3, 2022:** Board review and affirmation of the FY23-FY25 Capital Improvement and Action Plan (R-22-30, minutes)

PUBLIC NOTICE

Public notice was provided as required by the Brown Act. No additional notice is required.

CEQA COMPLIANCE

This proposed action is not a project under the California Environmental Quality Act and no environmental review is required.

NEXT STEPS

The Action Plan and Budget Committee (ABC) will continue their review of the Proposed FY23 Budget and Action Plan on May 3, 2022. Additional materials that will be provided ahead of this second meeting for review will include the FY23 Budget Book components and responses to any updates and changes requested by ABC.

Upon recommendation by the ABC, the proposed FY23 Budget and Action Plan will be presented to the full Board on May 25, 2022. The ABC will have the opportunity to review any changes made to the Budget and Action Plan again on May 31, 2022, if any arise in the initial Board review.

To summarize, the next steps in the budget process are:

- May 3, 2022 – ABC Meeting #2: Follow up on Board direction, review financial policies
- May 25, 2022 – Board Meeting: Controllers Report, Initial Review of FY23 Budget & Action Plan and Public Hearing
- May 31, 2022 – ABC Meeting #3: Follow-up (if needed)
- June 8, 2022 – Board Meeting: Adoption of the FY23 Budget & Action Plan and Adoption/Affirmation of Finance Policies

Attachments:

1. Draft Budget Report Section 1
2. Draft Budget Report Section 2
3. Draft Budget Report Section 3
4. Draft Budget Report Section 4
5. FY23 Board Retreat #2 CIAP Summary, as provided March 3, 2022

Responsible Department Manager:

Rafaela Duran, Budget & Analysis Manager

Prepared by:

Rafaela Duran, Budget & Analysis Manager

Elissa Martinez, Management Analyst II

Lupe Hernandez, Management Analyst II

Section 1: Introduction

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Budget and Action Plan

Fiscal Year Ending June 30, 2023
Adopted June X, 2022

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General Manager's Transmittal

Dear Board of Directors and Midpen Constituents,

As we continue to celebrate our 50th Anniversary, I am pleased to present Midpeninsula Regional Open Space District's fiscal year 2023 Budget and Action Plan that connects where we are today with our long-term vision for the future.

Our operations have largely returned to pre-pandemic normal and Midpen office staff have successfully transitioned to a hybrid remote work model. While supply chain disruptions and delays remain, and costs have escalated significantly in all areas, our adaptable and resilient staff remains committed to the mission of preserving significant open space and agricultural lands, protecting nature and restoring biodiversity, creating wildlife corridors, building climate resilience, and encouraging community connections to the outdoors.

For FY23, our priorities include the potential purchase of Cloverdale Ranch and expanding our presence on the San Mateo County Coastside by finalizing the purchases of the Johnston Ranch Uplands and South Cowell properties near Half Moon Bay. We are also updating and consolidating our Agricultural Policy and making investments in our conservation grazing infrastructure, which reduces fire fuels and supports the biodiversity of native plants and local wildlife.

Our natural resources restoration and remediation work continues, highlighted by an ongoing partnership with the Amah Mutsun Tribal Band on a native plant garden; an ethnobotany inventory with local tribal partners; our restoration forestry demonstration project at La Honda Creek Open Space Preserve; a drought resiliency plan; several water supply/habitat enhancement projects; and continued oversight of the Lehigh Quarry activities adjacent to Rancho San Antonio County Park and Open Space Preserve.

Because we rely on science to inform our land management decisions, we are adding to the regional knowledge base with ongoing wildlife research (mountain lions, newts, Santa Cruz Kangaroo rats and aquatic species) and landscape-level vegetation mapping. We are also studying multimodal access at several popular preserves and implementing near-term ideas to reduce parking demands and promote greener modes of travel.

As the pandemic demonstrated, access to nature is essential to our health and well-being. We recently celebrated our 250th mile of publicly accessible trails and have 28 new or continuing public access, education and outreach projects, including trail projects to expand ecologically-sensitive access at La Honda Creek and Bear Creek Redwoods, Windy Hill, Long Ridge, Monte Bello and Sierra Azul and through regional trail connections like Alpine Trail in Coal Creek Open Space Preserve, the Bay Area Ridge Trail - Highway 17 crossing and feasibility studies to pursue the Purisima-to-the-Sea Trail. We are improving easy-access trails at Skyline Ridge Open Space Preserve as we undertake our fourth year of removing barriers to access as part of our ADA Self-Assessment and Transition Plan.

The coming fiscal year marks a milestone for Midpen. We are closing out the second half of our 50th anniversary celebration with events and activities commemorating the landmark support of voters in creating this unique single-purpose special district in 1972.

Our FY23 budget includes a recommended staff increase of eight regular positions and interns to help further deliver on the mission and add capacity in project and program delivery to support the District's growing open space acreage, public access facilities, and visitation levels, particularly along the coast, and to further leverage outside grants funding and advance the District's Diversity, Equity, and Inclusion goals.

Compared to most city and county government agencies, Midpen's operating budget accounts for a much lower percentage of the total budget (51%), reflecting the organization's focus on project delivery. Capital projects and land acquisition account for 20% of the budget and debt service totals 29%. Total revenues and other funding sources are projected at \$84.3 million, which include property tax revenues at \$67.9 million, bond reimbursements at \$7.3 million and other funding sources at \$9.1 million, balancing a budget of \$84 million in expenses.

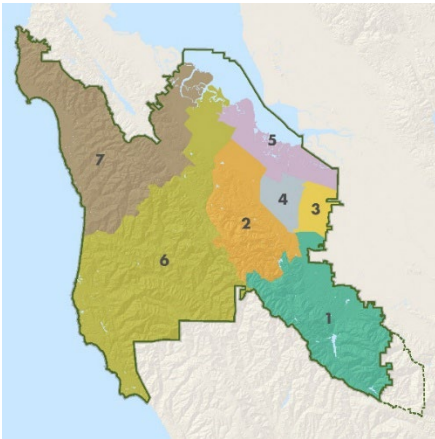
Respectfully submitted,



/s/ Ana María Ruiz

Ana María Ruiz
General Manager

Board of Directors and Management



District Wards
(Effective November 8, 2022)



Left to right: Zoe Kersteen-Tucker, Curt Riffle, Yoriko Kishimoto, Jed Cyr, Karen Holman, Larry Hassett, Pete Siemens

Pete Siemens

Yoriko Kishimoto – **Board Vice President**

Jed Cyr – **Board Treasurer**

Curt Riffle

Karen Holman – **Board Secretary**

Larry Hassett

Zoe Kersteen-Tucker – **Board President**

Ward 1: Cupertino, Lexington Hills, Los Gatos, Monte Sereno, Saratoga

Ward 2: Cupertino, Los Altos, Los Altos Hills, Loyola, Mountain View, Palo Alto, Stanford

Ward 3: Cupertino, Sunnyvale

Ward 4: Cupertino, Los Altos, Mountain View, Sunnyvale

Ward 5: East Palo Alto, Menlo Park, Mountain View, Palo Alto, Sunnyvale

Ward 6: Atherton, La Honda, Ladera, Loma Mar, Menlo Park, North Fair Oaks, Pescadero, Portola Valley, Redwood City, West Menlo Park, Woodside

Ward 7: El Granada, Emerald Lake Hills, Half Moon Bay, Montara, Moss Beach, Redwood City, San Carlos, Woodside

Executive Management

Ana María Ruiz – General Manager

Hilary Stevenson – General Counsel

Mike Foster – Controller

Susanna Chan – Assistant General Manager/Project Planning and Delivery

Brian Malone – Assistant General Manager/Visitor and Field Services

Stefan Jaskulak – Chief Financial Officer/Director of Administrative Services

Mission Statement

To acquire and preserve a regional greenbelt of open space land in perpetuity, protect and restore the natural environment, and provide opportunities for ecologically sensitive public enjoyment and education.

Coastside Protection Mission Statement

To acquire and preserve in perpetuity open space land and agricultural land of regional significance, protect and restore the natural environment, preserve rural character, encourage viable agricultural use of land resources, and provide opportunities for ecologically sensitive public enjoyment and education.

Budget Document Preparation

Rafaela Duran – Budget and Analysis Manager

Elissa Martinez – Management Analyst

Lupe Hernandez – Management Analyst

Management Team

Matthew Anderson – Visitor Services

Candice Basnight – Human Resources

Casey Hiatt – Information Systems and Technology

Brandon Stewart – Land and Facilities Services

Kirk Lenington – Natural Resources

Jason Lin – Engineering and Construction

Jane Mark – Planning

Rafaela Duran – Budget and Analysis

Korrine Skinner – Public Affairs

Maria Soria – General Manager's Office

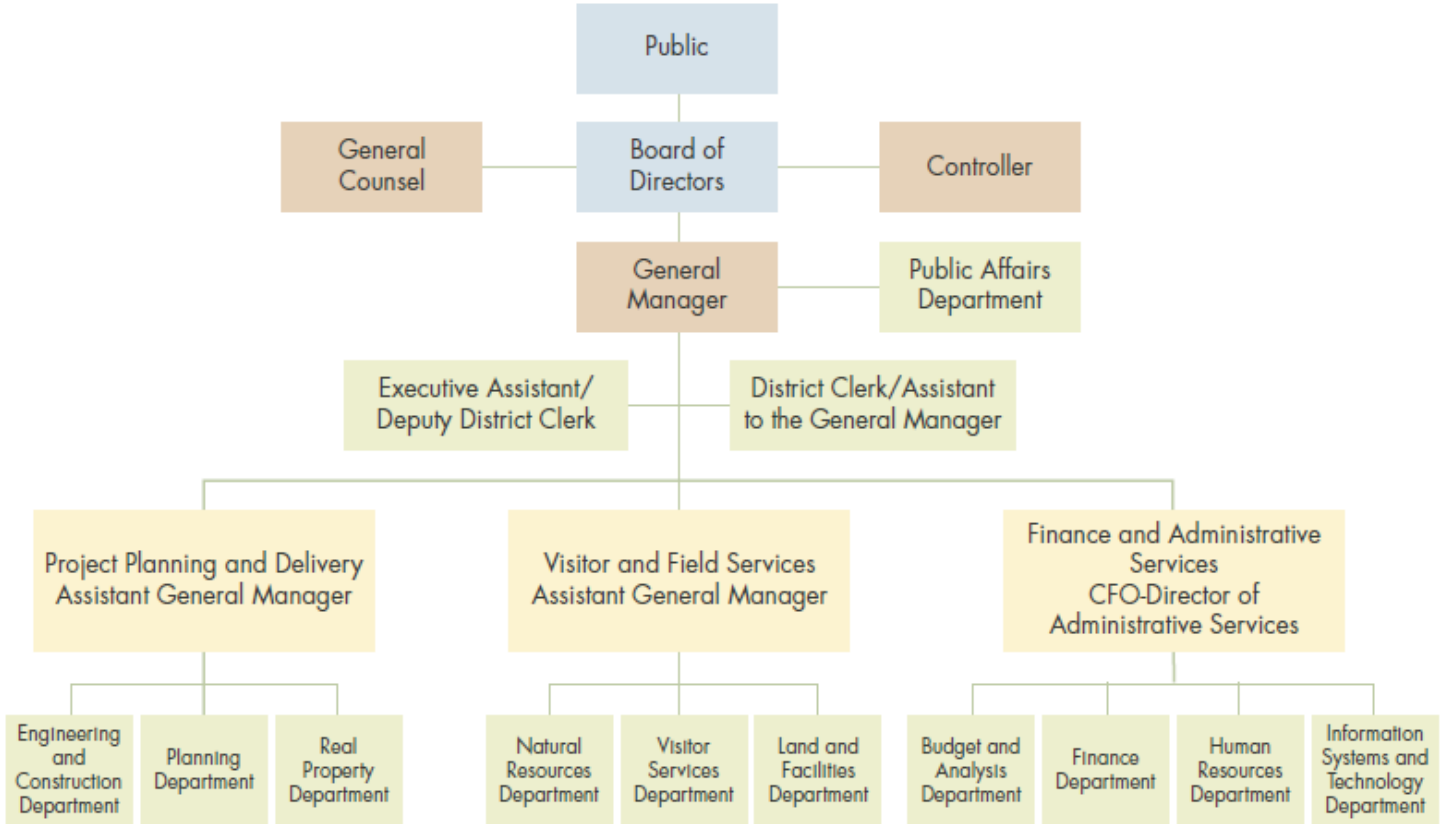
Hilary Stevenson – General Counsel's Office

Andrew Taylor – Finance

Mike Williams – Real Property

Jennifer Woodworth – District Clerk

Organizational Chart



FY23 Strategic Plan Goals and Objectives

The Strategic Plan was adopted by the Board of Directors in September 2011 and is updated annually based on the results of an environmental scan. The FY23 Strategic Plan provides high-level direction for the annual Budget and Action Plan.

Goal 1 – Promote, establish, and implement a regional environmental protection vision with partners

- Objective 1** – Continue implementation of the District's Vision Plan and communicate progress on projects through reporting results and building partner relationships
- Objective 2** – Build and strengthen diverse partnerships to implement a collaborative and science-based approach to regional environmental protection
- Objective 3** – Build and strengthen relationships with legislators and other elected officials to advocate environmental protection goals
- Objective 4** – Preserve and connect open space and agricultural lands of local and regional significance

Goal 2 – Protect the positive environmental values of open space and agricultural lands

- Objective 1** – Take a regional leadership role in promoting the benefits of open space
- Objective 2** – Protect and restore the natural environment to preserve healthy natural systems
- Objective 3** – Implement the Climate Action Plan, expand regional resiliency, and implement climate change adaptation strategies
- Objective 4** – Work with fire agencies and surrounding communities to strengthen the prevention of, preparation for and response to wildland fires for enhanced ecosystem resiliency and public safety
- Objective 5** – Support the viability of sustainable agriculture and character of rural communities

Goal 3 – Connect people to open space and a regional environmental protection vision

- Objective 1** – Engage the public in realizing the benefits and responsibilities of a regional environmental protection vision to further the District's achievements in protecting open space and agricultural lands
- Objective 2** – Implement diversity, equity, and inclusion (DEI) strategies to build and strengthen partnerships, increase broad and inclusive public outreach and engagement, and instill DEI values across all levels of the organization
- Objective 3** – Expand opportunities, including multimodal options, to equitably connect people to their public open space preserves in balance with the protection of natural resources
- Objective 4** – Reflect the diverse communities we serve in the District's visitors, staff, volunteers, and partners

Goal 4 – Strengthen organizational capacity and long-term financial sustainability to fulfill the mission

- Objective 1** – Provide the necessary resources, tools, training, and infrastructure, including technology upgrades and capacity building
- Objective 2** – Update the financial and operational sustainability model to guide operational growth and areas of focus to effectively and efficiently deliver Vision Plan projects and priority initiatives
- Objective 3** – Maintain a state of readiness for potential disruptions and leverage new resiliency practices and procedures to improve business operations, public participation, and communications
- Objective 4** – Remain financially sustainable by preparing for, pursuing, and ensuring discretionary funding opportunities and partnerships
- Objective 5** – Ensure large capital expenses and land acquisitions, including associated public access and land management costs, are evaluated within the long-term financial model and remain financially sustainable
- Objective 6** – Continue to recruit, develop and retain talented staff to implement the District's mission and strengthen our organizational capacity

Based on the Board-approved FY23 Strategic Plan Goals and Objectives, staff prepared the FY23, FY24 and FY25 Proposed Three-Year Capital Improvement and Action Plan, or CIAP, (included in Section 3) for Board approval. Below is a summary of project costs in the CIAP based on primary and secondary goal and objective per project. Some objectives are not directly related to a CIAP project and instead are captured in department's operational activities.

Three-Year CIAP by Primary Goal and Objective

CIAP Summary by Primary Goal & Objective	FY23	FY24	FY25	Three-Year Total
Goal 1, Objective 1	\$82,239	\$0	\$0	\$82,239
Goal 1, Objective 2	1,587,203	2,667,558	3,611,039	7,865,800
Goal 1, Objective 3*	0	0	0	0
Goal 1, Objective 4	746,147	995,119	964,500	2,705,766
Goal 1 Total	2,415,589	3,662,677	4,575,539	10,653,805
Goal 2, Objective 1	705,551	836,400	1,136,400	2,678,351
Goal 2, Objective 2	3,584,279	3,959,980	3,689,618	11,233,877
Goal 2, Objective 3*	0	0	0	0
Goal 2, Objective 4	1,421,000	1,605,880	1,424,800	4,451,680
Goal 2, Objective 5	334,250	247,000	175,500	756,750
Goal 2 Total	6,045,080	6,649,260	6,426,318	19,120,658
Goal 3, Objective 1*	0	0	0	0
Goal 3, Objective 2	564,083	195,000	125,000	884,083
Goal 3, Objective 3	7,521,698	6,563,063	1,887,718	15,972,479
Goal 3, Objective 4*	0	0	0	0
Goal 3 Total	8,085,781	6,758,063	2,012,718	16,856,562
Goal 4, Objective 1	3,250,100	1,190,000	817,000	5,257,100
Goal 4, Objective 2	30,000			30,000
Goal 4, Objective 3*	0	0	0	0
Goal 4, Objective 4*	0	0	0	0
Goal 4, Objective 5	1,642,154	1,818,000	630,000	4,090,154
Goal 4, Objective 6*	0	0	0	0
Goal 4 Total	4,922,254	3,008,000	1,447,000	9,377,254
Total CIAP	\$21,468,704	\$20,078,000	\$14,461,575	\$56,008,279

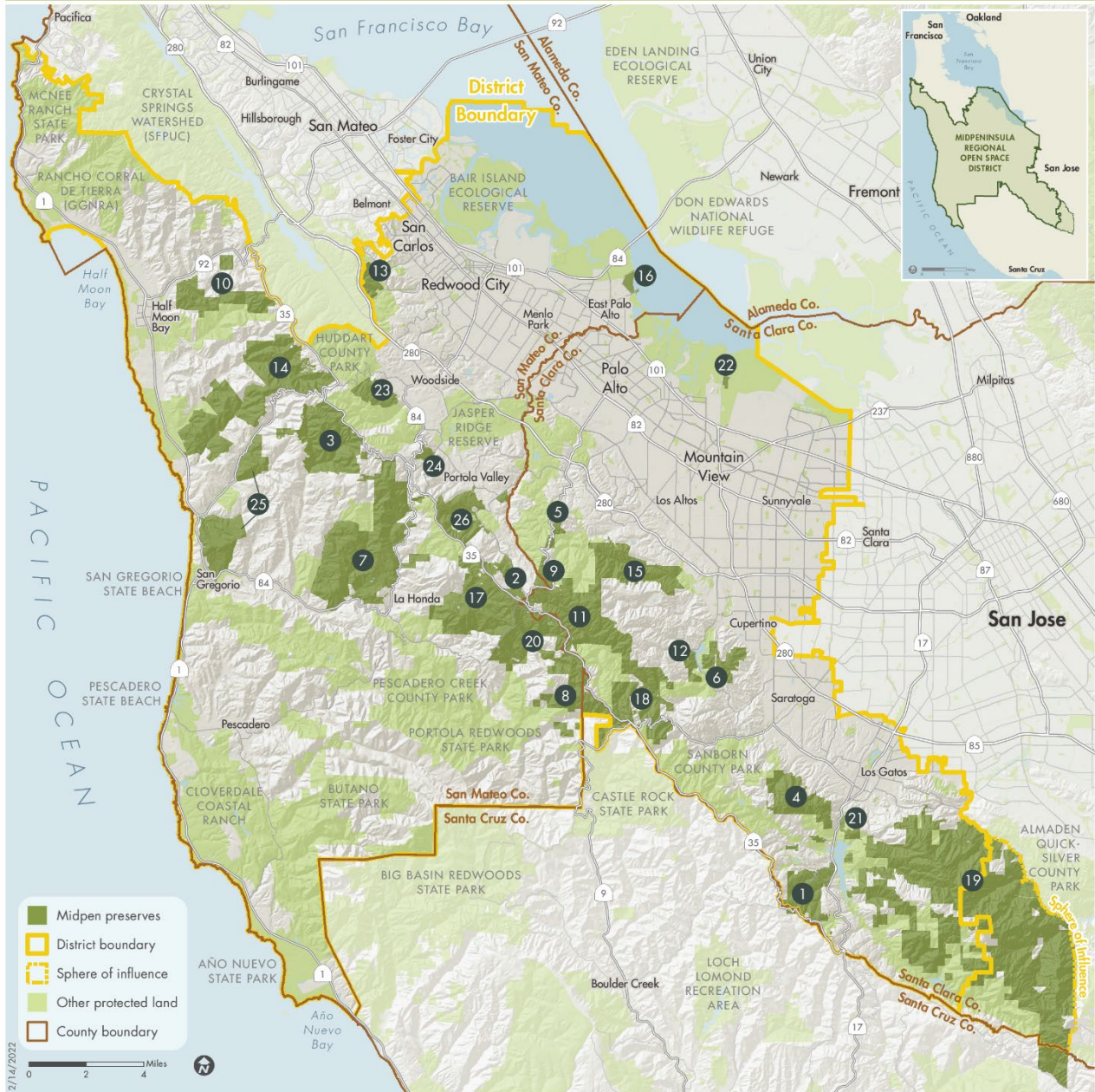
Three-Year CIAP by Secondary Goal and Objective

CIAP Summary by Secondary Goal & Objective	FY23	FY24	FY25	Three-Year Total
Goal 1, Objective 1	\$0	\$0	\$0	\$0
Goal 1, Objective 2	294,000	50,000	0	344,000
Goal 1, Objective 3	25,000	30,000	20,000	75,000
Goal 1, Objective 4	13,000	198,969	197,718	409,687
Goal 1 Total	332,000	278,969	217,718	828,687
Goal 2, Objective 1	193,000	18,000	18,000	229,000
Goal 2, Objective 2	309,642	109,111	0	418,753
Goal 2, Objective 3	1,138,224	1,887,079	2,524,405	5,549,708
Goal 2, Objective 4	259,000	385,000	520,000	1,164,000
Goal 2, Objective 5	1,102,958	1,087,736	530,747	2,721,441
Goal 2 Total	3,002,824	3,486,926	3,593,152	10,082,902
Goal 3, Objective 1	174,151	20,000	50,000	244,151
Goal 3, Objective 2	2,162,600	1,681,000	1,318,500	5,162,100
Goal 3, Objective 3	1,585,135	2,569,316	3,334,010	7,488,461
Goal 3, Objective 4	50,000	50,000	50,000	150,000
Goal 3 Total	3,971,886	4,320,316	4,752,510	13,044,712
Goal 4, Objective 1	0	0	0	0
Goal 4, Objective 2	0	0	0	0
Goal 4, Objective 3	0	0	0	0
Goal 4, Objective 4	0	0	0	0
Goal 4, Objective 5	7,667,698	6,260,094	499,500	14,427,292
Goal 4, Objective 6	0	0	0	0
Goal 4 Total	7,667,698	6,260,094	499,500	14,427,292
Total CIAP	\$14,974,408	\$14,346,305	\$9,062,880	\$38,383,593

*These Goals/Objectives are not directly associated with a CIAP project and instead are reflected in core programs or functions within departmental operational activities – refer to department pages for list of core programs and functions.

Regional Map

Midpeninsula Regional Open Space District



Preserve

Protect

Restore

Educate

Enjoy



- 1 Bear Creek Redwoods
- 2 Coal Creek
- 3 El Corte de Madera Creek
- 4 El Sereno
- 5 Foothills
- 6 Fremont Older

- 7 La Honda Creek
- 8 Long Ridge
- 9 Los Trancos
- 10 Miramontes Ridge
- 11 Monte Bello
- 12 Picchetti Ranch

- 13 Pulgas Ridge
- 14 Purisima Creek Redwoods
- 15 Rancho San Antonio
- 16 Ravenswood
- 17 Russian Ridge
- 18 Saratoga Gap

- 19 Sierra Azul
- 20 Skyline Ridge
- 21 St. Joseph's Hill
- 22 Stevens Creek Shoreline Nature Area
- 23 Teague Hill
- 24 Thornewood

- 25 Tunitas Creek
- 26 Windy Hill

About Us

Midpen helps plants, animals and people thrive throughout the greater Santa Cruz Mountains region by preserving a connected greenbelt of more than 65,000 acres of public open space. These diverse and scenic landscapes, from bay wetlands to redwood forests and coastal grasslands, host an incredible diversity of life, making our region one of the world's biodiversity hotspots.

Midpen preserves have long and complex histories of human use prior to becoming public open space. We actively manage the land and waterways to restore their health and function, helping our local ecosystem become more resilient in a time of climate change. By caring for the land, the land in turn takes care of us, providing tangible and intangible benefits like clean air and water, flood protection and the opportunity for restorative experiences in nature.

On the San Mateo County Coast, where local agricultural roots run deep, our mission also includes preserving viable working lands. We partner with small-scale local ranchers to use conservation grazing as a land management tool for enhancing native coastal grasslands and providing wildland fire protection.

Midpen preserves are free and open to the public daily, 365 days a year, providing an extensive trail network for low-impact recreation. Our programming connects people to nature through enriched experiences including environmental interpretation, docent-led activities and volunteer opportunities.

By preserving, restoring and providing access to our region's iconic, cultural, working and scenic landscapes, Midpen lands offer us opportunities for health, climate resilience and refuge.

History

The late 1960s was a time of rapid growth in the Bay Area. Through a determined and heartfelt grassroots effort by local conservationists, the Midpeninsula Regional Open Space District was created in 1972, when the Measure R "Room to Breathe" Initiative was passed by Santa Clara County voters. Local residents voted to expand Midpen's boundary into southern San Mateo County in 1976, and in 1992 to a small portion of Santa Cruz County. In the late 1990s, development pressure increased on the San Mateo County Coast, threatening sensitive habitat and the area's rural heritage. This led to the 2004 Coastsides Protection Area, an extension of District boundaries to the Pacific Ocean in San Mateo County, and the addition of preserving rural character and encouraging viable agricultural use of land resources to our mission.

Governance

Midpen is governed by a seven-member publicly elected board of directors. Board members serve a four-year term and represent a geographic ward of approximately equal populations. The board holds its regular public meetings on the second and fourth Wednesdays of each month at 7 p.m., at the Midpen administrative office: 5050 El Camino Real, Los Altos, CA.

Staffing

The staff currently includes over 190 employees in 11 departments: budget and analysis, engineering and construction, finance, human resources, information systems and technology, land and facilities services, natural resources, planning, public affairs, real property and visitor services.

For more information about Midpen, visit openspace.org.

Midpen At A Glance



Founded in 1972



More Than 65,000
Acres Preserved



250 Miles of Trails



26 Preserves



191 Full-Time
Employees



Over 2 Million
Visitors Per Year



\$84 Million
Budget



770,000
Residents

Demographics and Economic Statistics

The District encompasses over 550 square miles of land located in the County of Santa Clara (approximately 200 square miles out of 1,304), the County of San Mateo (approximately 350 square miles out of 744) and the County of Santa Cruz County (approximately 2.6 square miles out of 607). The following is economic and demographic information on Santa Clara and San Mateo Counties, representing the majority of Midpen's constituency. Because Midpen does not receive property tax revenue from the small amount of Santa Cruz County land that it holds, information on Santa Cruz County is not included.

Demographic and Economic Statistics Last Ten Fiscal Years

County of Santa Clara						
Fiscal Year	Population ¹	Personal Income ² (in millions)	Per Capita Personal Income ²	Median Age ³	School Enrollment ⁴	County Unemployment Rate ⁵
2012	1,834,926	122,259	66,535	36.6	270,109	9.0%
2013	1,863,975	130,624	70,151	36.7	273,701	7.6%
2014	1,887,079	141,874	74,883	37.0	276,175	6.1%
2015	1,911,670	158,729	82,756	37.2	276,689	4.6%
2016	1,928,438	170,673	88,920	37.0	274,948	4.0%
2017	1,937,008	190,002	98,032	37.1	273,264	3.5%
2018	1,943,579	209,020	107,877	37.2	271,400	2.9%
2019	1,944,733	223,625	115,997	37.4	267,224	2.6%
2020	1,945,166	*	*	*	263,449	10.7%
2021	1,934,171	*	*	*	253,625	5.2%

County of San Mateo						
Calendar Year	Population ¹	Personal Income ² (in millions)	Per Capita Personal Income ²	Median Age ³	School Enrollment ⁴	County Unemployment Rate ⁵
2012	737,002	64,765	87,523	39.6	93,674	7.0%
2013	747,550	65,656	87,501	39.3	93,931	5.7%
2014	754,234	71,027	93,802	39.4	94,567	4.2%
2015	761,621	78,525	102,639	39.8	95,187	3.3%
2016	767,099	82,681	107,670	39.5	95,502	3.3%
2017	769,401	90,766	118,047	39.9	95,620	2.9%
2018	770,927	98,568	128,230	39.9	95,103	2.5%
2019	771,160	102,803	134,107	39.9	94,234	2.2%
2020	771,061	*	*	*	93,554	10.8%
2021	765,245	*	*	*	90,315	5.0%

* Information not available

Data Sources

¹ State of California Department of Finance - <http://www.dof.ca.gov/Forecasting/Demographics/Estimates/e-4/2010-20/>

² U.S. Department of Commerce Bureau of Economic Analysis

³ U.S. Census Bureau, American Community Survey

⁴ State of California Department of Education

⁵ State of California Employment Development Department, Labor Market Division

Notes: Starting fiscal year (FY) 2015-16 the District changed from a fiscal year end date of March 31st to June 30th. As a result, FY2015-16 is a fifteen (15) month period rather than a twelve (12) month period.

Principal Employers
Most Current Year and Nine Years Ago

County of Santa Clara						
Employer	2021			2012		
	Number of Employees ¹	Rank	Percentage of Total Employment	Number of Employees ²	Rank	Percentage of Total Employment
Apple Computer, Inc.	25,000	1	2.60%	12,000	3	1.43%
Google LLC	25,000	2	2.60%	7,000	8	*
County of Santa Clara	20,638	3	2.15%	15,219	2	1.82%
Stanford University	15,314	4	1.59%	10,223	4	1.22%
Stanford Health Care	14,574	5	1.52%	5,813	9	1.01%
Tesla Motors Inc.	13,000	6	1.35%	*	*	*
Cisco Systems Inc.	12,740	7	1.32%	17,419	1	2.08%
Kaiser Permanente Northern California	12,442	8	1.29%	8,435	5	1.01%
City of San Jose	7,641	9	0.79%	5,400	10	0.65%
Intel Corporation	7,143	10	0.74%	7,001	7	0.84%
Lockheed Martin Space Systems Co.	*		*	7,383	6	0.88%
Total	153,492		15.95%	95,893		10.94%

County of San Mateo ³						
Employer	2021			2012		
	Number of Employees	Rank	Percentage of Total Employment	Number of Employees	Rank	Percentage of Total Employment
Facebook, Inc.	17,000	1	4.14%			
Genentech Inc.	12,000	2	2.93%	8,800	2	2.37%
United Airlines	7,894	3	1.92%	9,000	1	2.43%
Oracle Corp.	7,656	4	1.87%	7,000	3	1.89%
County of San Mateo	5,683	5	1.39%	5,836	4	1.57%
Gilead Sciences, Inc.	4,190	6	1.02%	2,147	10	0.58%
YouTube	2,384	7	0.58%			
Sony Interactive Entertainment	1,855	8	0.45%			
Robert Half International, Inc.	1,642	9	0.40%			
Alaska Airlines	1,591	10	0.39%			
Kaiser Permanente				3,927	5	1.06%
Visa, Inc.				3,708	6	1.00%
Dignity Health				2,832	7	0.76%
Mills-Peninsula Health Services				2,500	8	0.67%
Safeway, Inc.				2,250	9	0.61%
Total	61,895		15.09%	48,000		12.94%

* Information not available

Source:

¹ Silicon Valley Business Journal, July 9-15, 2021

² County of Santa Clara Finance Department. FY2011-12 CAFR

³ San Francisco Business Times - 2021 Book of Lists and California Employment Development Department

⁴ Latest information available for principal employers in the County of San Mateo.

Resolution No. 22-XX

Government Finance Officers Association of the United States and Canada presented a Distinguished Budget Presentation Award to Midpeninsula Regional Open Space District, California, for its annual budget for FY22. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements and we are submitting it to GFOA to determine its eligibility for the award.



Section 2: Budget Summary and Overview

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Section 2

Budget Summary and Overview

Budget Summary and Overview

The Midpeninsula Regional Open Space District's (Midpen) Proposed FY23 Budget reflects Midpen's priorities established by the Board of Directors (Board) in December 2021 as part of its annual Strategic Plan update. Based upon these priorities, staff prepared the FY23, FY24 and FY25 Proposed Three-Year Capital Improvement and Action Plan (included in Section 3) for Board approval. Subsequently, staff developed a detailed budget by department and fund which are included in the Budget Summary and Overview (Section 2) and Department Summaries (Section 4).

FY23 Financial Overview

Midpen's budget is comprised of the operating and capital budgets, land acquisition, and debt service, which are funded by five distinct funds, four of which are major governmental funds:

Fund 10: General Fund Operating. This includes personnel costs, routine operational and maintenance expenses, debt service, and non-capital projects (Fund 10 is a major fund).

Fund 20: Hawthorns. This endowment fund may only be used for expenses required to maintain the value of the property gifted to Midpen by the Woods family (Fund 20 is reported as part of Fund 10 General Fund in audited financial statements).

Fund 30: Measure AA Capital. Only capital projects and land acquisitions included in the top 25 priority Project Portfolios in the Vision Plan are eligible for MAA funding (Fund 30 is a major fund).

Fund 40: General Fund Capital. This includes vehicles and equipment, facilities, and non-MAA capital projects and land acquisitions (Fund 40 is a major fund).

Fund 50: Debt Service Fund. This includes payments on all Midpen-issued debt, both public and private (Fund 50 is a major fund).

Compared to most city and county government agencies, Midpen's operating budget accounts for a much lower percentage of the total budget (51%), reflecting the organization's focus on project delivery. Capital projects and land acquisition account for 20% of the budget and debt service totals 29%.

The following table breaks out the revenue and expenses by fund. Each fund has either a balanced budget for FY23 or a positive change in fund balance. Once adopted, appropriations are made for all funds at the fund level.

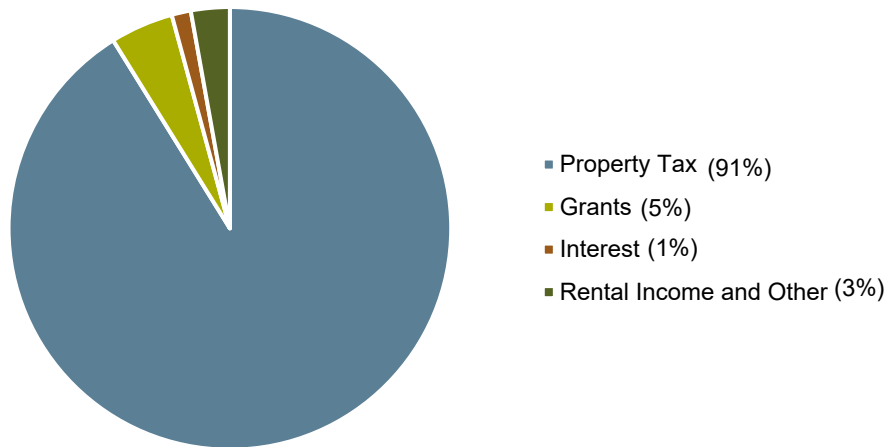
FY23 Budget by Fund

FY23 Change in Fund Balance	Fund 10 General Fund Operating	Fund 20 Hawthorns	Fund 30 Measure AA Capital	Fund 40 General Fund Capital	Fund 50 Debt Service	Total
Revenue						
Property Tax Revenues	\$62,404,000				\$5,496,000	\$67,900,000
Grants (Awarded)	668,294		2,764,399			3,432,693
Interest Income	681,000	20,000	311,000		31,000	1,043,000
Rental Income	1,357,783					1,357,783
Rental Income (5050 El Camino Real)	250,000					250,000
Rancho San Antonio Agreement	402,544					402,544
Miscellaneous	100,000					100,000
Total Revenues	65,863,621	20,000	3,075,399	0	5,527,000	74,486,020
Other Funding Sources						
Bond Reimbursements			7,331,715			7,331,715
Hawthorns Funds		17,200				17,200
Assigned Fund Balance Transfers						0
Committed for Infrastructure Transfer	(5,400,000)					(5,400,000)
Committed for Future Acquisitions & Capital Projects						0
Committed for Capital Maintenance						0
Committed for Parity Bonds (Series B)					6,360,000	6,360,000
Committed for Promissory Note					1,500,000	1,500,000
General Fund Transfers	(17,710,575)			6,930,600	10,779,975	0
Total Other Funding Sources	(23,110,575)	17,200	7,331,715	6,930,600	18,639,975	9,808,915
Grand Total: Revenues & Other Funding Sources	42,753,046	37,200	10,407,114	6,930,600	24,166,975	84,294,935
Expenses						
Operating	39,031,112	37,200				39,068,312
Labor Reimbursement	(496,989)					(496,989)
Capital & Projects	4,130,990		10,407,114	6,930,600		21,468,704
Debt Service (General Fund Debt)					18,639,975	18,639,975
Debt Service (Measure AA Debt)					5,303,513	5,303,513
Total Expenses	\$42,665,113	\$37,200	\$10,407,114	\$6,930,600	\$23,943,488	\$83,983,515
Change in Fund Balance	\$87,933	\$0	\$0	\$0	\$223,487	\$311,420

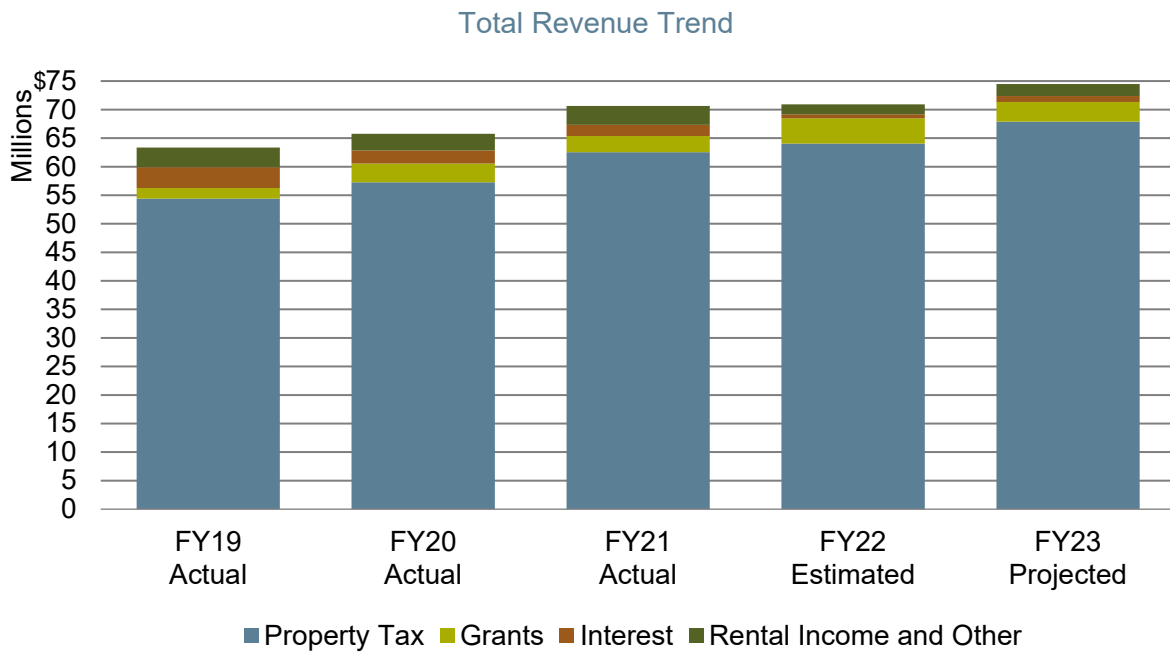
Revenues

Midpen's FY23 revenue estimate totals \$74.5 million with the vast majority, 91% or \$67.9 million, coming from property tax receipts. This represents an increase of 6% from the prior year and reflects the continued robust real estate market in the San Francisco Bay Area despite the COVID-19 pandemic. Grant revenue, for secured grants, is projected to decrease by \$1 million based on projected reimbursement requests, all of which excludes new grant applications. Interest income is projected to increase by \$0.3 million, and rental income and other is projected to increase by \$0.4 million because rental income will again be collected from 5050 El Camino now that the new Administrative Office building is complete. The chart below provides a breakdown of projected FY23 revenue by source.

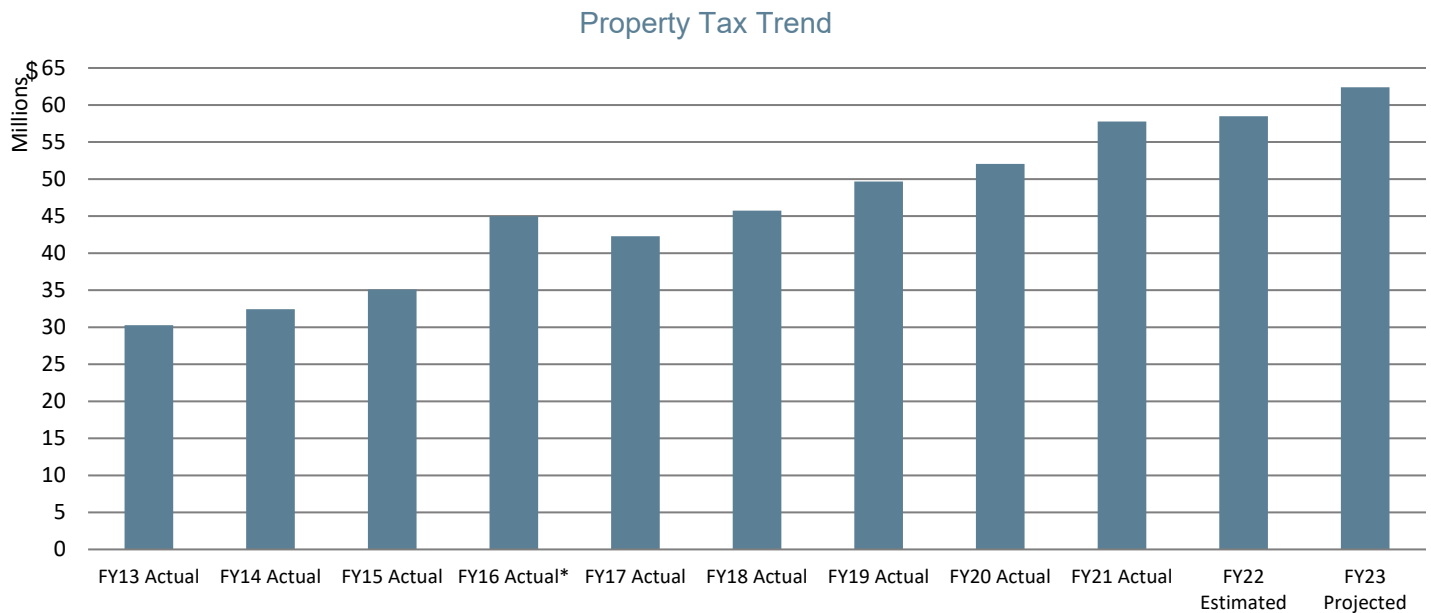
FY23 Revenue by Source



	Property Tax	Grants	Interest	Rental Income and Other	Total
Amount	\$67,900,000	\$3,432,693	\$1,043,000	\$2,110,327	\$74,486,020
Percent	91%	5%	1%	3%	100%



The following graph depicts the historical and projected trend for General Fund property tax revenues (excluding MAA ad valorem levy for debt service).



**FY16 reflects 15 months of revenue due to changing the fiscal year start from April 1 to July 1.*

Santa Clara Valley and the Peninsula continue to see high real estate prices where demand for housing exceeds supply. Additionally, the maximum allowed inflation adjustment factor of 2% is applied to the base value of eligible properties. Correspondingly, property tax revenues are projected to have a healthy growth rate of 6% from FY22 to FY23 and 4% annually for the future years. The primary factors used in the projection of revenues are historical growth in assessed valuation and new construction information, which are provided by the County Assessors' offices in San Mateo and Santa Clara counties.

2019-2023 General Fund Tax Revenue

	Actual FY19	Actual FY20	Actual FY21	Budget FY22	Estimated FY22	Budget FY23	% Increase*
Santa Clara County							
Current Secured	\$29,505,000	\$31,381,565	\$33,817,054	\$34,877,836	\$36,000,000	\$38,664,000	7.4%
Current Unsecured	2,113,000	2,064,710	2,179,811	2,106,507	2,140,000	2,140,000	0.0%
Total Santa Clara County	31,618,000	33,446,275	35,996,866	36,984,343	38,140,000	40,804,000	7.0%
San Mateo County							
Current Secured	13,868,000	14,369,471	15,836,224	16,803,074	17,100,000	18,297,000	7.0%
Current Unsecured	628,000	646,610	1,319,653	611,800	531,000	542,000	2.1%
Total San Mateo County	14,496,000	15,016,082	17,155,876	17,414,874	17,631,000	18,839,000	6.9%
Supplement + HOPTR	1,870,000	2,211,617	2,944,895	1,569,766	1,350,000	1,350,000	0.0%
Redevelopment	1,698,000	1,381,765	1,012,815	1,809,594	1,370,000	1,411,000	3.0%
Total Tax Revenue	\$49,682,000	\$52,055,738	\$57,110,452	\$57,778,577	\$58,491,000	\$62,404,000	6.7%

**Percentage increase compares FY22 Estimated to FY23 Budget.*

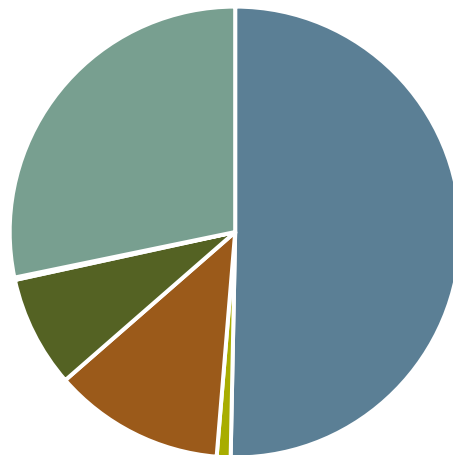
Expenditures

Midpen's FY23 budget totals \$84 million, reflecting an overall decrease from the FY22 adopted budget now that the Administrative Office project is nearly complete. Also included is the addition of eight net permanent positions and interns to expand capacity in project and program delivery and continue the organizational build-out outlined in the 2015 Financial and Operational Sustainability Model (FOSM). The net total budget decrease is 6% as compared to the FY22 adopted budget.

The following table and chart provide a summary of the FY23 budget by fund.

Midpen Budget By Funding Source	FY21 Actuals	FY22 Adopted Budget	FY23 Proposed Annual Budget	\$ Change From FY22 Adopted Budget	% Change From FY22 Adopted Budget
Fund 10 – General Fund Operating	\$33,667,718	\$42,032,905	\$42,665,113	\$632,208	2%
Fund 20 – Hawthorns	23,186	124,500	37,200	(87,300)	-70%
Fund 30 – MAA Land/Capital	12,406,218	8,078,139	10,407,114	2,328,975	29%
Fund 40 – General Fund Land/Capital	2,276,237	7,191,637	6,784,600	(407,037)	-6%
Fund 50 – Debt Service	16,640,925	16,044,888	23,943,488	7,898,600	49%
Subtotal Midpen Budget	65,014,284	73,472,069	83,837,515	10,365,446	14%
Fund 40 – General Fund Land/Capital One Time Expenses	10,000,603	16,168,483	146,000	(16,022,483)	-99%
Total Midpen Budget	\$75,014,887	\$89,640,552	\$83,983,515	(\$5,657,037)	-6%

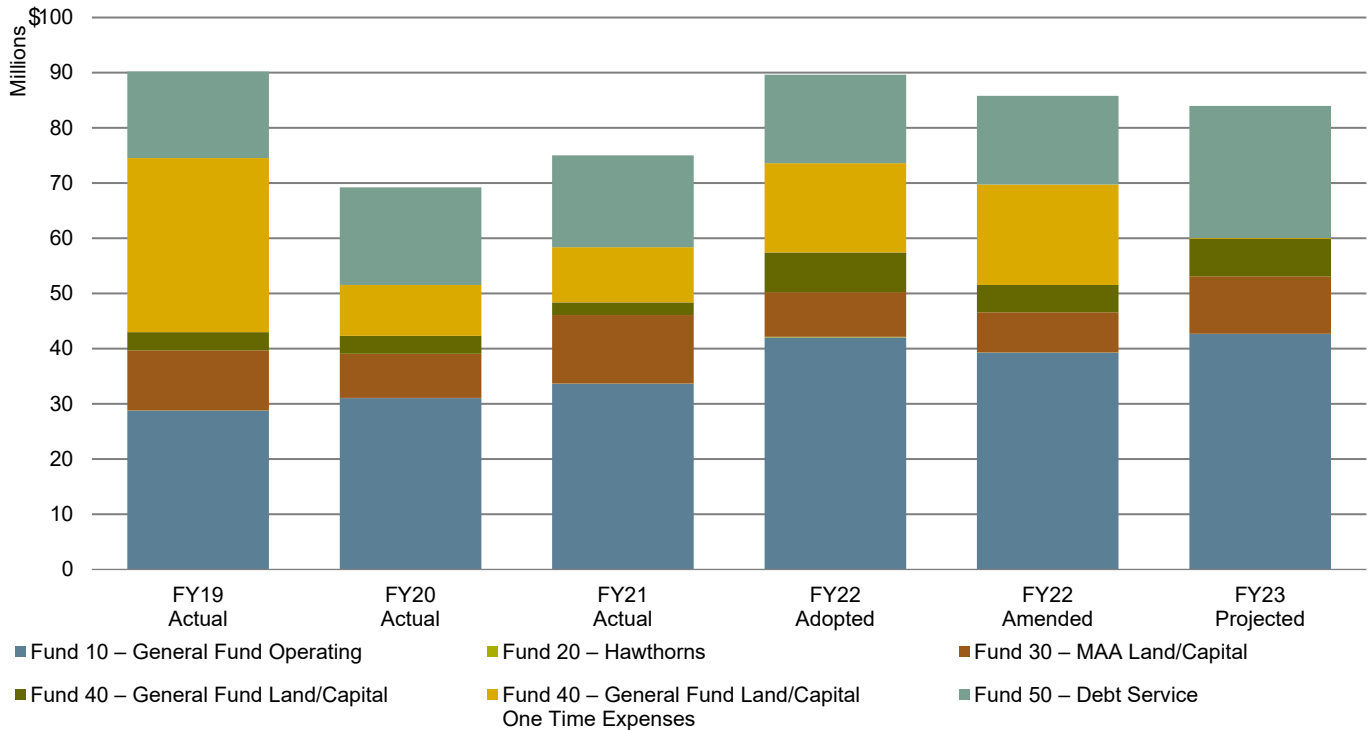
FY23 Budget By Source



- Fund 10 – General Fund Operating (51%)
- Fund 20 – Hawthorns (<1%)
- Fund 30 – MAA Land/Capital (12%)
- Fund 40 – General Fund Land/Capital (8%)
- Fund 40 – General Fund Land/Capital One Time Expenses (<1%)
- Fund 50 – Debt Service (29%)

The following chart depicts actual and projected expenditures over a five-year period by fund.

Expenditure Trend



Fund 10 – General Fund Operating

The General Fund Operating budget increase of 2%, or \$0.6 million, includes Salaries and Benefits as well as Services and Supplies. Net Salaries and Benefits represent \$1.8 million of the Fund 10 increase; this is due to the newly proposed positions, the annualized cost of new positions that were added in FY22 (a total of 4 FTEs), and the annual salary step and benefit increases.

Services and Supplies decreased by \$1.2 million. This reflects an increased effort to budget more in line with past spending trends, as well as wrapping up the final 6 months of the District's 50th Anniversary activities and no longer carrying funds for the satellite Administrative Office rents and leases (three total) following the move into the new District-owned Administrative Office building. Although the overall budget for Services and Supplies is decreasing, there are no reductions in services; the budget was carefully reviewed to reduce budgets that are typically underspent.

Fund 20 – Hawthorns

The Hawthorns fund includes funding for fuel reduction and fire clearance work, as well as pest control work to prevent future deterioration of historic resources. Potential major work on the historical structures is awaiting Board direction as the District completes structural assessments for each building to inform disposition options and costs. Findings are expected to return to the Board in late 2022, at which time the Board may be ready to make long-term use and management decisions for each structure. These decisions will generate future implementation projects with budgets that will be added to this or future fiscal year workplans.

Fund 30 – Measure AA Land/Capital

The Measure AA (MAA) Capital Fund increase of 29%, or \$2.3 million, in projected annual expenses reflects that many of the MAA projects are proceeding into construction, incurring higher costs during the construction phase. In total, the proposed CIAP includes 25 MAA projects, many of which are scheduled to be under construction, notably, Bear Creek Redwoods Phase II Trail Improvements project, Alpine Road Regional Trail in Coal Creek, and Bear Creek Stables Repairs.

Additional projects include the conservation of important coastal agricultural and watershed lands, the Highway 17 Wildlife and Trail Crossing project, completion of the Alma College Cultural Landscape Rehabilitation project, Restoration Forestry Demonstration, La Honda Creek White Barn Structural Rehabilitation, Phase 2 - Paulin Bridge Replacements, and development of the Hawthorns Area Plan.

Fund 40 – General Fund Land/Capital

The General Fund Capital budget is decreasing by \$16.4 million compared to the FY22 adopted budget. The FY22 General Fund Capital includes one-time improvements to the new Administrative Office to meet long-term office space needs and support the

District's mission and MAA project delivery in perpetuity. The project is nearing completion, with only final invoices expected in FY23. The District has been prudently setting aside funding since 2014 and reserving rental revenues through January 2021 to offset costs for the one-time expenditure.

If the expenses for the Administrative Office Project in FY22 are excluded, the FY23 General Fund Capital is decreasing from the FY22 adopted budget by \$0.4 million. A total of 12 projects in Fund 40 are in support of MAA, of which five of them will become MAA eligible (and budgets/expenditures shifted to Fund 30) once the properties are purchased. One project is in support of a Vision Plan portfolio. Other projects will improve the District's business and data infrastructure; complete repairs and maintenance on District residences, structures, roads and trails; improve infrastructure to support the Conservation Grazing Program; and removed dilapidated structures to restore sites to a natural condition.

Fund 50 – Debt Service

The Debt Service Fund for FY23 increased by approximately \$7.9 million from FY22, or 49%. In FY23, a large debt service payment of \$6.4 million will be made to retire the remaining balance of the 2017 Parity Bonds (Series B) upon the 5-year call date in December. This is being paid by the proceeds from the sale of the 330 Distel Circle building (current main Administrative Office site).

Expenditure Summary

For FY23, operating expenses are expected to increase at a moderate rate; the inclusion of eight net permanent positions and interns supports continued project implementation and delivery of Midpen's mission to the public.

Consistent with Midpen's practice over the last several fiscal years, land acquisitions will be budgeted if the transaction has great certainty, otherwise the budget is amended at the time of purchase. The land budget only includes accounts for appraisals and other costs associated with property purchase research and early negotiations.

The first table on the next page illustrates the breakdown of the FY23 budget by fund and breaks out the General Fund between salaries and services and supplies. The second table on the next page breaks out the budget by department. Additional budget information can be found on the individual department pages in Section 4.

FY23 Budget by Fund and Expenditure Type

Midpen Budget by Expenditure Category	FY21 Actuals	FY22 Adopted Budget	FY23 Proposed Budget	\$ Change from FY22 Adopted Budget	% Change from FY22 Adopted Budget
Salaries and Benefits	\$25,389,444	\$29,166,039	\$30,815,915	\$1,649,876	6%
Less: MAA Reimbursable Staff Costs	(443,296)	(669,235)	(496,989)	172,246	-26%
Net Salaries and Benefits	24,946,148	28,496,804	30,318,926	1,822,122	6%
Services and Supplies	8,721,570	13,536,101	12,346,187	(1,189,914)	-9%
Total Operating Expenditures	33,667,718	42,032,905	42,665,113	632,208	2%
Hawthorns Operating	23,186	77,200	37,200	(40,000)	-52%
Hawthorns Capital	0	47,300	0	(47,300)	-100%
Total Hawthorns Expenditures	23,186	124,500	37,200	(87,300)	-70%
Measure AA Capital (Fund 30)	4,776,192	7,953,889	10,317,114	2,363,225	30%
General Fund Capital (Fund 40)	2,194,384	6,557,637	6,273,600	(284,037)	-4%
General Fund Capital (Fund 40) - One Time Expenses	10,000,603	16,168,483	146,000	(16,022,483)	-99%
Total Capital Expenditures	16,971,179	30,680,009	16,736,714	(13,943,295)	-45%
Measure AA Land and Associated Costs (Fund 30)	7,630,027	124,250	90,000	(34,250)	-28%
General Fund Land and Associated Costs (Fund 40)	81,853	634,000	511,000	(123,000)	-19%
Total Land and Associated Costs	7,711,880	758,250	601,000	(157,250)	-21%
Debt Service	16,640,925	16,044,888	23,943,488	7,898,600	49%
Total Debt Service (Fund 50)	16,640,925	16,044,888	23,943,488	7,898,600	49%
Total Midpen Budget	\$75,014,887	\$89,640,552	\$83,983,515	(\$5,657,037)	-6%

FY23 Budget by Department

Midpen Budget by Department	FY21 Actuals	FY22 Adopted Budget	FY23 Proposed Budget	\$ Change from FY22 Adopted Budget	% Change from FY22 Adopted Budget
Administrative Services Business Line	\$6,878,541	\$8,034,942	\$8,401,683	\$366,741	5%
Engineering and Construction	4,647,560	10,467,335	11,420,286	952,951	9%
General Counsel	759,957	900,844	1,019,996	119,152	13%
General Manager	2,048,210	2,257,350	2,550,603	293,253	13%
Land and Facilities	11,169,593	13,913,278	13,832,383	(80,895)	-1%
Natural Resources	4,487,445	6,439,871	7,245,067	805,196	13%
Planning	2,503,370	3,381,012	3,042,686	(338,326)	-10%
Public Affairs	1,452,721	2,395,313	2,185,311	(210,002)	-9%
Real Property	8,524,305	1,667,766	1,520,275	(147,491)	-9%
Visitor Services	5,866,507	7,969,470	8,675,737	706,267	9%
Debt Service	16,676,075	16,044,888	23,943,488	7,898,600	49%
Total Midpen Budget	65,014,284	73,472,069	83,837,515	10,365,446	14%
One Time Expense: Fund 40 Land/Buildings	10,000,603	16,168,483	146,000	(16,022,483)	-99%
Grand Total: Midpen Budget	\$75,014,887	\$89,640,552	\$83,983,515	(\$5,657,037)	-6%

Staffing

Midpen staffing for FY23 is budgeted for 191.45 Full Time Equivalents (FTE), representing a recommended increase of eight net permanent positions and interns over the FY22 adopted staffing level of 183.45 FTEs.

Activity since the inception of the Financial and Operational Sustainability Model (FOSM), which was approved in 2014 is summarized in the first table in this section. Consistent with the FOSM, the recommended new regular full-time employees are within the agencywide anticipated total growth numbers. It is important to note that the FOSM projections did not account for the notable rise in visitation levels that Midpen is experiencing with the opening of new preserve areas.

Administrative Services Business Line

Diversity, Inclusion, and Equity (DEI) Program, Human Resources Management Analyst I/II (1 FTE)

This position was highlighted to the Board by the General Manager as part of the DEI Policy Goals on December 9, 2021 as one of the 2021 DEI recommendations brought forth from the staff DEI team focused on staff recruitment, hiring and development. The position is part of the strategy for a more diverse workforce that will bring in expertise, new skillsets, and networks for expanding the District's DEI-focused outreach, recruitment, and staff training/development. They will develop and build relationships and partnerships with a wider spectrum of professional career and trade associations, academic institutions, and pipeline organizations to engage with new recruitment partners who will help the District broaden its reach and tap into new prospective candidates from less conventional employment pools. They will also add capacity to proactively outreach, attract, and remain in contact with qualified prospective candidates prior to issuing recruitments announcements. Moreover, the position will bring added DEI expertise to inform and expand staff training and development that is aligned with DEI goals and be an expert resource for the DEI staff committee, which will be pursuing new DEI strategies and implementation actions in FY23.

Grants Program Management Analyst I/II (1 FTE)

Over the last four years, the Grants Program has demonstrated that District projects are highly attractive to grant funders and can leverage significant funding contributions. However, the Grants Program has now reached its maximum limit based on current capacity. This new Management Analyst I/II position will expand the District's capacity to apply for and manage a new portfolio of grants, further leveraging Measure AA and General Fund funding sources. Additionally, this position would add in-house federal grant experience, enabling the District to secure and manage federal grants, opening up new funding sources for the District. The main duties would be to provide detailed review of grant funding guidelines, with emphasis on federal grants and funding programs, to ensure fit with District goals and priorities and eligibility of District projects and programs, as well as help staff apply for and submit grant applications and reporting requirements. They will also support the annual budget process and planning for inter-departmental coordination and resource loading and support documentation, reporting, and annual work plan development.

Land & Facilities

Field Resource Specialist (1 FTE)

The Field Resource Specialist (FRS) position will be the second of two field positions responsible for implementing the Wildland Fire Resiliency Program and resource management activities. This position complements the FRS hired in 2021 to provide coverage across the District's >60,000 managed acres. One FRS will cover the Skyline/Coastal Area and the other position will cover the Foothills Area. The position will be responsible for planning, scheduling, and leading fuel reduction activities, invasive species removal, natural resource surveys, mitigation monitoring, and future prescribed burn activities. Working closely with other District departments, the position will coordinate with local, state, and federal authorities to capitalize on interagency partnerships and funding measures in order to implement wildland fire program policies. The Field Resource Specialist will represent the District at public meetings and provide reports and updates of program progress to the Board of Directors, fire agencies, local governments, tribes, business groups and the public.

Property Management Specialist II (1 FTE)

The Property Management Specialist II position will be responsible for managing the Conservation Grazing Program and agricultural leases on the coastside, soliciting Requests for Proposals for agricultural operations, negotiating leases, and ensuring that tenants follow District policies, procedures, and lease requirements. This position will also be responsible for planning, scheduling, contracting out, and overseeing the repairs and construction of agricultural infrastructure projects (e.g., new well installations, fencing contracts, water lines, corrals, etc.). The position will coordinate with the Natural Resources department on invasive species removal, including brush encroachment, within grazing lands. This position will also update relevant GIS data to inventory and track agricultural infrastructure, lease areas, and grazing pastures. Hiring an additional PMS II position, for a total of three PMS II positions in the Land and Facilities Department, will allow a reorganization of responsibilities and allow one staff person to concentrate fully on managing the conservation grazing program and other coastside agricultural operations on District lands and serve as the central point person for coastside agricultural tenant communications.

Resource Lead Open Space Technician (1 FTE)

Working under the direction of the Skyline Field Resource Specialist, the Lead Open Space Technician (Lead OST) position will lead District staff and local contractors in implementing projects and activities under the Wildland Fire Resiliency Program. The position will also be responsible for performing field projects and activities in support of Resource Management Program goals, including invasive

weed removal, preparing monitoring reports for restoration projects, performing biomonitoring activities during field projects, and coordinating with the Volunteer Program Lead in Visitor Services to accomplish volunteer resource management projects within the Skyline and Coastal Areas. The addition of a new Lead OST will establish each geographic area (Skyline/Coastal and Foothills areas) with a Field Resource Specialist and Lead OST to expand the District's ability for completing a greater number of annual restoration, monitoring, and fuel reduction projects to meet natural resource management objectives.

Natural Resources

Resource Management Specialist I/II – Vegetation (1 FTE)

The Resource Management Specialist I/II position in the Natural Resources Department - Vegetation Program will support wildlands fuels and vegetation management needs and field projects within the expanded coastal land holdings. Because of the high number of sensitive habitats and species that are carefully regulated throughout coastal lands, most projects and land management actions require botanical surveys and biomonitoring during field work to comply with permitting requirements from local, state and federal agencies. This position will support that work directly and through consultant contract administration. Additionally, the position will bring added capacity to lead restoration and management projects for restoring and enhancing habitats and populations of rare, threatened, and endangered plants.

Visitor Services

Ranger (1 FTE)

In 2019, the District added a Coastal Area Outpost (CAO) and assigned a supervisor and two rangers to report out of the CAO, extending the District's presence on the coastside; however, functionally, staffing does not allow for a clean split from the Skyline area of responsibility. Therefore, staff assigned to the CAO are still functionally attached to the Skyline Area for patrols and emergency response (i.e., there is a strong overlap of coverage, which often draws most capacity to Skyline Area preserves given the higher levels of visitation and facilities within the Skyline area as compared to the Coastal area). The recommended minimum staffing model for the coastside in order to have a dedicated, standalone unit is to assign a Supervising Ranger, a lead ranger and five rangers to coastal lands. A new ranger position was added in FY22 to begin establishing this separate unit. The addition of an additional ranger position will allow for the separation of the two field units to have dedicated patrol and an established presence in each area, and to build stronger bonds and relationships with neighbors, partners, and residents on the coastside.

Ranger (Overfill, 1 FTE)

Over the last four years the District has recruited at least once a year for rangers and this trend is expected to continue. Filling a ranger vacancy takes 15-18 months from recruitment to the time they are released from training when they can patrol as a solo ranger. This includes interviews, background checks, meeting the requirements of the conditional job offer, and completion of the ranger academy and the District field training program. Having an overfill ranger would allow the District to place them in a vacant position immediately. If approved, every ranger recruitment would include one FTE over hire unless the over hire position from prior recruitments remains filled. In other words, if an over hire position is filled and transferred into an FTE position, then the District would refill the over hire during the next round of recruitments for FTE positions. Additionally, the overfill position would allow the District to cover shift vacancies. Ranger staffing is based on a seven-day-a-week shift coverage with very little room to absorb unexpected vacancies, extended leaves of absence due to injury, family medical leave, or internal promotions. This position would provide relief capacity for shift shortages or vacancies.

FOSM Projections and Staffing Growth

Business Line	FOSM Projected Growth by 2020	Previously approved through 2020	FOSM Projected Growth between 2020 to 2045	Previously approved	Recommended New FY23 Permanent Positions	Remaining FOSM Projected Positions Through 2045
Planning and Project Delivery	10 to 13	10	TBD / 4	0	0	TBD / 4
Visitor and Field Services	20 to 25	29	37 to 45	3	6	28 to 36
Finance and Administrative Services	9 to 11	11	6 to 8	0	2	4 to 6
General Manager's Office	2	2	0	0	0	0
Total	41 to 51	52	43 to 57	3	8	32 to 46

Midpen staffing for FY23 is detailed by department in the table below.

Regular Positions by Department

						Change from
--	--	--	--	--	--	--------------------

Department	FY19 Amended FTE	FY20 Adopted FTE	FY21 Amended FTE	FY22 Adopted FTE	FY23 Proposed FTE	FY22 Modified
Administrative Services Business Line	25.25	26.25	26.25	27.25	29.25	2.00
Engineering and Construction	7.00	7.00	7.00	7.00	7.00	0.00
General Counsel	3.50	3.50	4.00	4.00	4.00	0.00
General Manager	8.00	8.00	8.00	8.00	8.00	0.00
Land and Facilities	56.30	57.30	57.30	59.30	62.30	3.00
Natural Resources	10.00	11.00	11.00	11.00	12.00	1.00
Planning	11.00	11.00	11.00	11.00	11.00	0.00
Public Affairs	6.00	8.00	7.00	7.00	7.00	0.00
Real Property	5.00	5.00	5.00	5.00	5.00	0.00
Visitor Services	41.90	42.90	42.90	43.90	45.90	2.00
Total FTE	173.95	179.95	179.45	183.45	191.45	8.00

Interns and limited term positions are not included in the FOSM projections or the regular positions table. A separate table for interns and limited term positions is show below.

Interns and Limited Term Positions by Department

Department	FY19	FY20	FY21	FY22	FY23	Change from FY22 Modified
Administration	1	1	1	0	2	2
Engineering and Construction	0	0	0	0	0	0
General Counsel	0	0	0	0	0	0
General Manager	0	0	0	0	0	0
Land and Facilities	0	0	0	0	0	0
Natural Resources	3	2	2	2	2	0
Planning	0	0	0	2	2	0
Public Affairs	2	0	0	2	3	1
Real Property	0	0	0	0	0	0
Visitor Services	0	1	1	1	0	-1
Total	6	4	4	7	9	2

Internship Program

Midpen's Internship Program is designed to provide motivated college students and recent graduates with a unique learning experience in local government. Interns can expect to work alongside and learn from seasoned District employees and contribute their talents to a variety of projects. Interns will have opportunities to network with fellow interns at the District and participate in professional development activities in San Mateo County and/or Santa Clara County.

Natural Resources Department

The Wildlife Biology Intern will assist with essential projects and programs like the wildlife camera program, the mountain lion collaring project, and wildlife monitoring including purple martin monitoring at Mt Thayer, California red-legged frog monitoring and monitoring to support capital and routine work. Assist with reviewing and preparing permits for outside researchers. Training will be provided in a variety of wildlife identification and field survey techniques as well as desktop review of wildlife imagery and data entry and management.

The Conservation Biology Intern will assist with essential projects and programs like the Conservation Grazing Program, Mitigation and Monitoring Programs, and capital improvement projects as a biological monitor. Training will be provided in a variety of natural

resource identification and field survey techniques. In addition, the incumbent will assist with the Request for Qualifications and Proposals and/or Requests for Bids process.

Human Resources Department

The HR Intern will gain valuable work experience and exposure to various HR functions and the public sector including: recruitment, selection and retention; onboarding and offboarding employees; staff training, development and recognition; employee benefits; HR metrics and demographics tracking, analysis and reporting; policy development; compensation; Human Resources Information System (HRIS) and employees/customer service. Interns participate in the HR functions in the lifecycle of Midpen employees and provide a myriad of HR support. The interns will receive feedback, coaching and practical experience needed to advance as a professional in Human Resources.

Information Systems and Technology Department

The IST intern will be exposed to government information technology. They will gain applicable experience to prepare them for an IT Technician job. This intern will also participate in new cybersecurity projects, software integration and provide hands-on helpdesk support. In addition, they will be exposed to contracting and overall IT management processes. The move to the new administrative office required additional IT systems and assets to manage the 'smart' building, providing additional IT learning opportunities.

Planning (two positions)

The internship program includes conducting data collection/entry and site verification and photo documentation in the field (50% - 60%), assisting District Planners and GIS staff with critical projects such as the Trail Information Project and Historic Resources Library/Database. The Planning Interns will also work on a broad range of duties, responsibilities and assignments balancing field work, online research and analysis, the application of computer and Geographic Information Systems (GIS) skills and public meetings to round out their exposure to Planning.

Public Affairs (two positions)

Interns will be exposed to organizational process including various team roles and responsibilities; outreach and event planning; editorial planning; digital content management; and public/media relations planning. Interns will learn and practice project management skills; strategic content creation; interviewing skills; and public engagement strategies.

The summer/fall Public Affairs intern will work on a wide variety of assignments and projects, including: research and writing for publications; creating social media posts and campaigns; creating and updating website content; drafting, proofreading and production of various informational materials; and special 50th Anniversary projects, including working directly with graphic designers.

The Winter/Spring Public Affairs intern will work on a wide variety of assignments and projects, including: research and writing for publications; creating social media posts and campaigns; creating and updating website content; drafting, proofreading and production of various informational materials; and governmental relations projects.

Future Growth in Staffing

The 2015 FOSM projected growth in Midpen staffing initially from 2014 through 2020 with a second growth phase from 2020 through 2045. Growth from 2014 through 2020 projects a total of up to 51 new positions. The FOSM also projects growth in Midpen staffing between 2020 and 2045 of up to 57 additional new positions. Since December 2014, 52 new positions have been approved by the board, completing the first growth phase (51 positions). Since June 2021, 3 new positions have been approved by the board and 8 more are proposed now in the second growth phase (57 positions). The above recommendations, if approved by the Board, raise the total regular new positions to 63.

Considering the magnitude of Midpen's restructuring as of 2014, it has been important to spend time working with the expanded organization to evaluate how the synergies among new capacities provide added efficiencies and expand outside revenue sources. In FY23, almost 10 years after the 2015 FOSM study, Midpen is planning to update the FOSM based on new information, commitments, programs, projects and acquisitions to provide an updated roadmap with refreshed metrics to guide future growth. Based on the FOSM update and related reforecast of Midpen's 30-year financial model, future additional positions would be submitted for Board consideration as part of new fiscal year budget approvals. Such additional position requests would remain consistent with the updated FOSM projections and the re-forecasted 30-year fiscal model to ensure long-term financial sustainability.

Compensation and Benefits

Salaries and benefits make up the largest component of expenditures, estimated at 36% of total FY23 expenditures. This category includes all personnel-related costs. Midpen has two represented groups: Midpeninsula Regional Open Space District Field Employees Association and the newly created Midpeninsula Rangers Peace Officers Association. The remaining unrepresented employees are Office, Supervisory and Management Employees.

Midpen's Board-adopted Classification and Compensation Plan outlines all position titles, step range number (6-59), and salary ranges, and is available on the organization's website.

Midpen contracts with the California Public Employee's Retirement System for retirement pension benefits. Midpen's retirement formulas are 2.5% @ age 55 for "Classic" members and 2% @ age 62 for "New" members. Staff may participate in optional deferred compensation plans.

Midpen provides health insurance coverage to all its full-time employees and their dependents. The health insurance program is administered by CalPERS where a variety of medical plans are available for the employee's selection. There is also a cash-in-lieu benefit for those who opt out of a medical plan. Additional health benefits include full dental insurance coverage for employees and their eligible dependents (Delta Dental), including 60% orthodontia coverage, and full vision insurance for employees and their dependents (VSP).

Other insurances provided include Life, AD&D, Long Term Disability, supplemental life, SDI, paid family leave and workers' compensation. Additional benefits include a Midpen-paid employee assistance program, vacation starting at 15 days per year, 4.5 days of personal leave per year, administrative leave (if eligible), 11 paid holidays and up to 12 days of sick leave per year. Optional benefits that staff may take advantage of include flexible spending plans, commuter check program, tuition reimbursement programs, and supplemental life insurance. In addition, Midpen is a strong advocate for training and provides numerous opportunities for employees throughout the year.

Midpen pays \$350 per month toward CalPERS retiree medical. By state law, Midpen pays all retirees the PEMHCA minimum amount of \$119 per month (a lifetime benefit).

Hawthorns Fund

Hawthorns, a 79-acre historic estate named for the flowering hawthorn bushes that once lined its boundary, is one of the last remaining islands of open space in residential Portola Valley. On November 10, 2011, Midpen received a gift of the Hawthorns property and an endowment of \$2,018,445 to manage the property in perpetuity.

The FY23 annual budget for the Hawthorns endowment totals \$37,200, which is 70% lower than the FY22 adopted budget. Capital repairs are on hold pending structural assessments that will inform disposition options and costs and ultimately Board decisions on the long-term use and management of each structure. Other maintenance efforts to mitigate deterioration and maintain defensible space as required by the Woodside Fire Protection District are included in the \$37,200 operating budget.

The endowment fund balance at the end of FY23 is projected to be \$1,536,457 as shown below.

Hawthorns – Projected Cash Balance

Hawthorns: Endowment Fund	Interest Income	Expenditures	Total Cash Balance
Hawthorns Fund Original Endowment			\$2,018,445
Actual: FY12 through FY17	\$63,815	(\$546,389)	1,535,871
FY18 Actual	5,147	(40,412)	1,500,606
FY19 Actual	63,321	(30,888)	1,533,039
FY20 Actual	66,906	(12,838)	1,587,107
FY21 Actual	13,500	(23,186)	1,577,421
FY22 Estimated Actual	5,000	(38,450)	1,553,657
FY23 Projected	20,000	(37,200)	1,536,457
Projected Ending Balance			\$1,536,457

FUNDLED BY

MEASURE AA

2014 OPEN SPACE BOND



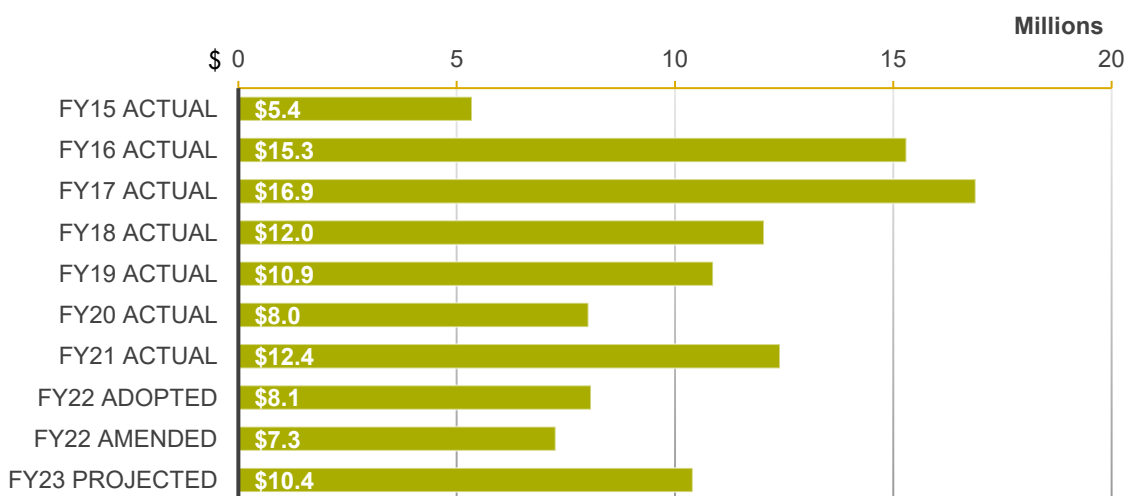
Measure AA Projects

In June 2014, voters approved MAA, a \$300 million general obligation bond to protect natural open space lands; open preserves or areas of preserves to the public; construct public access improvements such as new trails and staging areas; and restore and enhance open space land, forests, streams, watersheds and coastal ranch areas. Projects are grouped in 25 key project portfolios organized by geographic area within the District's boundaries.

Midpen began using MAA funds in 2014. FY23 will mark the ninth year of funding. As of June 30, 2022, an estimated \$77.6 million in MAA funds will be expended and the proposed FY23 budget brings the total to \$85.1 million, or 28.4% of the \$300 million bond. The table below summarizes the estimated expenditures by project portfolio.

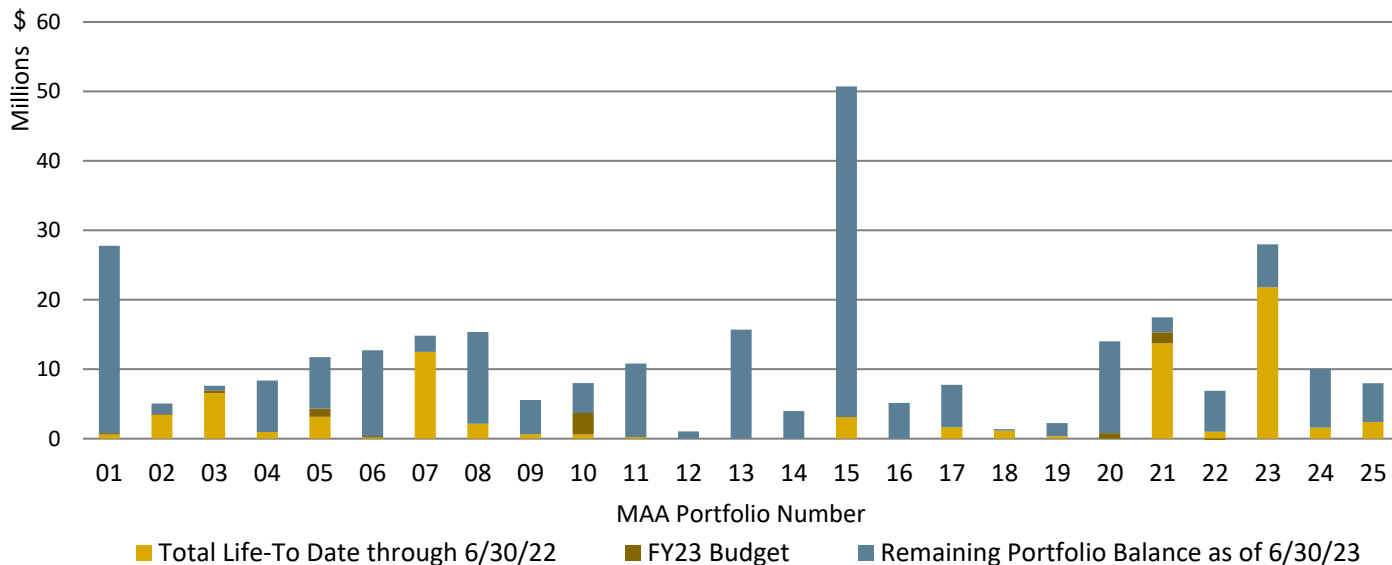
The expenditures relative to each portfolio allocation, including life-to-date estimate at June 30, 2022, the amounts budgeted for FY23, and the amount remaining for each allocation net grants awarded, are illustrated in the Measure AA Projects Budget Overview graph below and the table on the following page.

Measure AA Expenditures by Fiscal Year



Total expenditures are not net of grants awarded.

Measure AA Expenditures by Portfolio



Measure AA Projects Budget Overview

Tier 1 Vision Plan Priority Actions

MAA#	Measure AA Portfolio	Expenditure Plan (adopted 2014)	Total Life-To-Date Estimate through 6/30/22	FY23 Proposed	Balance Remaining	% Expended
01	Miramontes Ridge: Gateway to the Coast Public Access, Stream Restoration and Agriculture Enhancement	\$27,774,000	\$594,632	\$195,870	\$26,983,498	2.8%
02	Regional: Bayfront Habitat Protection and Public Access Partnership	5,052,000	3,414,739	125,086	1,512,175	70.1%
03	Purissima Creek Redwoods: Purissima-to-Sea Trail, Watershed Protection and Conservation Grazing	7,608,000	6,557,786	407,367	642,847	91.6%
04	El Corte de Madera Creek: Bike Trail and Water Quality Projects	8,376,000	966,168	0	7,409,832	11.5%
05	La Honda Creek: Upper Area Recreation, Habitat Restoration and Conservation Grazing Projects	11,733,000	3,135,918	1,187,128	7,409,954	36.8%
06	Windy Hill: Trail Implementation, Preservation and Hawthorns Area Historic Partnership	12,740,000	165,950	208,680	12,365,370	2.9%
07	La Honda Creek: Driscoll Ranch Public Access, Endangered Wildlife Protection and Conservation Grazing	14,825,000	12,477,538	13,794	2,333,668	84.3%
08	La Honda Creek/Russian Ridge: Preservation of Upper San Gregorio Watershed and Ridge Trail	15,347,000	2,153,910	0	13,193,090	14.0%
09	Russian Ridge: Public Recreation, Grazing and Wildlife Protection Projects	5,560,000	626,787	0	4,933,213	11.3%
10	Coal Creek: Reopen Alpine Road for Trail Use	8,017,000	602,419	3,105,526	4,309,055	46.3%
11	Rancho San Antonio: Interpretive Improvements, Refurbishing, and Transit Solutions	10,811,000	213,233	25,000	10,572,767	2.2%
12	Peninsula/South Bay Cities: Partner to Complete Middle Stevens Creek Trail	1,038,000	0	0	1,038,000	0.0%
13	Cloverdale Ranch: Wildlife Protection, Grazing and Trail Connections	15,712,000	0	0	15,712,000	0.0%
14	Regional: Trail Connections and Campgrounds	3,966,000	0	0	3,966,000	0.0%
15	Regional: Redwoods Protection and Salmon Fishery Conservation	50,728,000	3,110,818	0	47,617,182	6.1%
16	Long Ridge: Trail, Conservation and Habitat Restoration Projects (Saratoga)	5,140,000	0	0	5,140,000	0.0%
17	Regional: Complete Upper Stevens Creek Trail	7,760,000	1,646,441	0	6,113,559	21.2%
18	South Bay Foothills: Saratoga-to-Sea Trail and Wildlife Corridor	1,365,000	1,164,189	0	200,811	85.3%
19	El Sereno: Dog Trails and Connections	2,254,000	345,887	0	1,908,113	15.3%
20	South Bay Foothills: Wildlife Passage and Ridge Trail Improvements	13,966,000	(61,396)	799,381	13,228,015	5.3%
21	Bear Creek Redwoods: Public Recreation and Interpretive Projects	17,478,000	13,726,079	1,574,883	2,177,038	87.5%
22	Sierra Azul: Cathedral Oaks Public Access and Conservation Projects	6,714,000	1,006,860	(192,328)	5,899,468	12.1%
23	Sierra Azul: Mount Umuhan Public Access and Interpretive Projects	27,972,000	21,814,838	0	6,157,162	78.0%
24	Sierra Azul: Rancho de Guadalupe Family Recreation	10,078,000	1,591,996	0	8,486,004	15.8%
25	Sierra Azul: Loma Prieta Area Public Access, Regional Trails and Habitat Projects	7,986,000	2,397,239	0	5,588,761	30.0%
	TOTAL MAA Bond	\$300,000,000	\$77,652,031	\$7,450,387	\$214,897,582	28.4%

MAA portfolio numbers do not coincide with regional map locations 1-26.

Total life-to-date and proposed expenditures are net of grants awarded.

Vision Plan

Through a comprehensive community engagement process and a thorough resource assessment, Midpen developed 54 priority action portfolios focused on the various legs of the mission: land protection, habitat restoration, low-intensity recreation, and support of local agriculture. These were prioritized by the public and approved by Midpen's Board of Directors in January 2014 as a slate of 25 high-priority project portfolios (now identified as MAA portfolios) and 29 additional portfolios to be completed as time and resources allow.

Vision Plan Goals

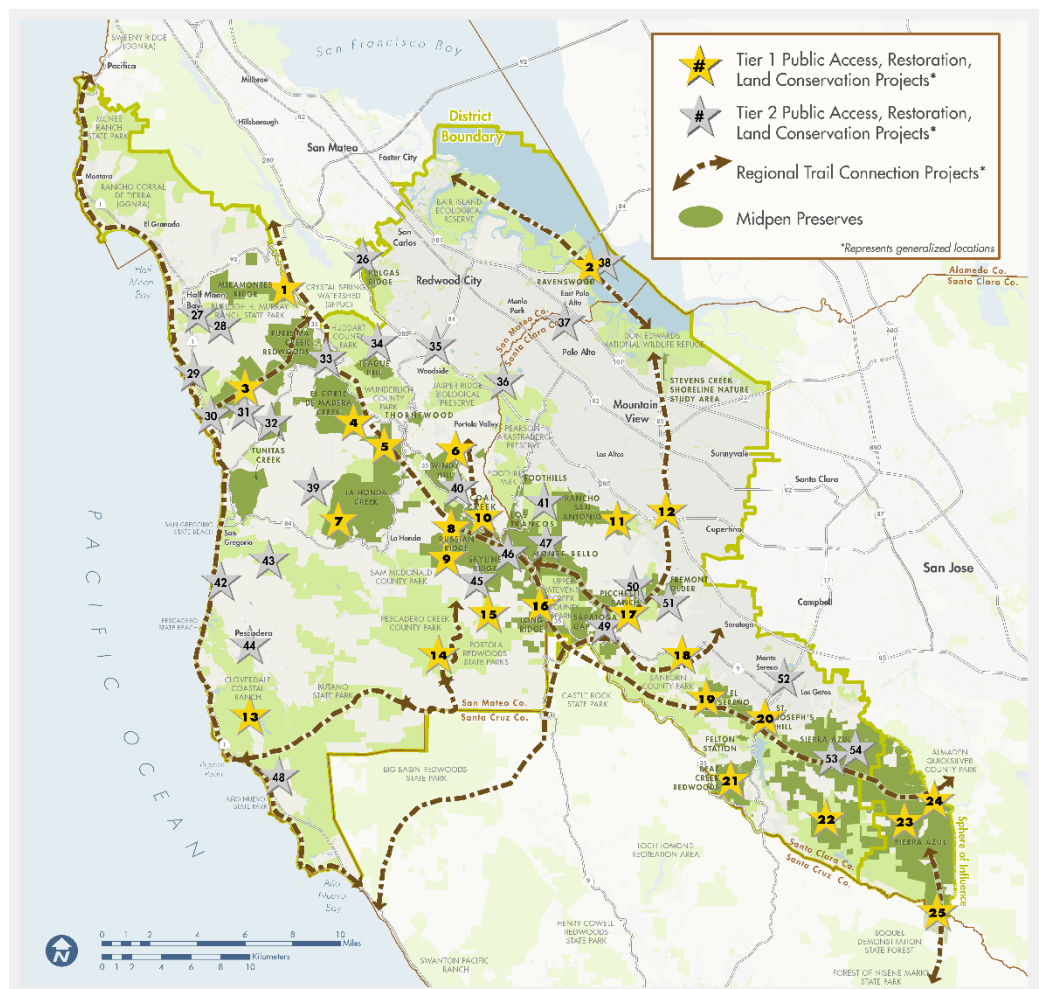
- 1. Outdoor Recreation and Healthy Living:** Provide accessible open space lands for recreation and outdoor exercise in nature.
- 2. Cultural and Scenic Landscape Preservation:** Conserve the area's scenery and rich history; provide places for escape and quiet enjoyment.
- 3. Healthy Nature:** Take care of the land, air, water and soil so that plants and animals thrive and people can receive nature's benefits.
- 4. Connecting with Nature and Each Other:** Provide opportunities for people to learn about and appreciate the natural environment and to connect with nature and each other.
- 5. Viable Working Lands:** Provide viable working lands that reflect our agricultural heritage and provide food and jobs.

The 54 priority actions portfolios identified in the Vision Plan were separated into two tiers.

Tier 1 represents the top 25 priority actions identified in the Vision Plan (see previous page for a full list of MAA portfolios).

Tier 2 includes longer-term priority actions as identified in the Vision Plan.

This map identifies the location of both Tier 1 and Tier 2 priority actions, followed by a list of Tier 2 action locations and names.



Tier 2 Vision Plan Priority Actions

Portfolio	Location and Name
26	Pulgas Ridge: Regional and Neighborhood Trail Extensions
27	Miramontes Ridge/Purisima Creek Redwoods: Coastside Environmental Education Partnerships
28	Miramontes Ridge/Purisima Creek Redwoods: Mills Creek /Arroyo Leon Watershed Protection, Stream Restoration, and Regional Trail Connections
29	Regional: Advocate to Protect Coastal Vistas of North San Mateo County Coast
30	Regional: Support California Coastal Trail
31	Miramontes Ridge/Purisima Creek Redwoods: Fire Management and Risk Reduction
32	Tunitas Creek: Additional Watershed Preservation and Conservation Grazing
33	Purisima Creek Redwoods: Parking and Repair Projects
34	Teague Hill: West Union Creek Watershed Restoration Partnership
35	Peninsula and South Bay Cities: Major Roadway Signage
36	Regional: Collaborate to Restore San Francisquito Creek Fish Habitat
37	Peninsula and South Bay Cities: San Francisquito Creek Restoration Partnership
38	Ravenswood: Cooley Landing Nature Center Partnership
39	La Honda Creek/El Corte de Madera Creek: San Gregorio Watershed and Agriculture Preservation Projects
40	Regional: San Andreas Fault Interpretive Trail Program
41	Rancho San Antonio: Hidden Villa Access and Preservation Projects
42	Regional: Advocate to Protect Coastal Vistas of South San Mateo County Coast
43	Lower Pomponio Creek: Watershed Preservation and Conservation Grazing
44	Lower Pescadero Creek: Watershed Preservation and Conservation Grazing
45	Skyline Subregion: Fire Management and Forest Restoration Projects
46	Skyline Ridge: Education Facilities, Trails, and Wildlife Conservation Projects
47	Monte Bello: Campfire Talks and Habitat Projects
48	Gazos Creek Watershed: Redwood Preservation, Long-distance Trails, Fish Habitat Improvements
49	Saratoga Gap: Stevens Canyon Ranch Family Food Education Projects
50	Picchetti Ranch: Family Nature Play Program
51	Fremont Older: Historic Woodhills Restoration and Overall Parking Improvements
52	Peninsula and South Bay Cities: Los Gatos Creek Trail Connections
53	Sierra Azul: Expand Access in the Kennedy-Limekiln Area
54	Sierra Azul: Fire Management

Midpen's Vision Plan Report and appendices can be found online at:
openspace.org/what-we-do/our-vision

Debt Service

Legal Debt Limit

The legal debt limit for Midpen is based on Section 5568 of the California Public Resources Code, which states that for the purpose of acquiring land or other property, and for constructing or completing any capital improvements, Midpen may incur an indebtedness not to exceed 15% of the assessed valuation of property situated in the District. As of June 30, 2022, the assessed value of property within the District's jurisdiction totaled \$317.768 billion, resulting in a legal debt limit of \$47.665 billion.

In 2017 and 2018, both Standard & Poor's and Fitch Ratings awarded AAA ratings to Midpen's new 2017 Green Refunding Bonds, the 2017 Parity Bonds, and the 2018 General Obligation Bonds. Midpen's Refunding Promissory Notes and Bonds remain at AAA, and the 2011 District's Revenue Bonds are rated AA+ by both ratings agencies.

Outstanding Debt Obligations

As of June 30, 2022, Midpen had the following outstanding debt obligations:

Outstanding Debt Obligations

Type of Debt	Maturity Actual	Interest Rate	Authorized and Issued	Outstanding as of June 30, 2022
2012 Refunding Promissory Notes*	2033	3% to 5.44%	\$8,705,601	\$7,035,601
2015 Refunding Promissory Notes	2034	2% to 5%	23,630,000	18,185,000
2016 Green Refunding Bonds	2039	3% to 5%	57,410,000	40,510,000
2017 Green Refunding Bonds	2038	3% to 5%	25,025,000	25,025,000
2017 Parity Bonds	2028	5%	11,220,000	7,450,000
Promissory Note	2023	5%	1,500,000	1,500,000
General Fund			127,490,601	99,705,601
2015 General Obligation Bonds	2045	1.5% to 5%	45,000,000	39,685,000
2018 General Obligation Bonds	2049	2% to 5%	50,000,000	44,890,000
Measure AA Fund			95,000,000	84,575,000
Total Debt			\$222,490,601	\$184,280,601

* The 2024 - 2029 and 2035 - 2042 maturities of the 2012 Revenue Bonds were refunded through Midpen's 2017 Green Bonds.

General Fund Bond

2012 Revenue Refunding Bonds

On January 19, 2012, Midpen advance refunded \$34.7 million in 1999 Lease Revenue Bonds by issuing \$34.265 million in promissory notes. The notes are a blend of current interest and capital appreciation notes maturing through 2042. The net proceeds of \$33.396 million were used to purchase U.S. government securities, which were deposited in an irrevocable trust with an escrow agent to provide for all future debt service payments on the 1999 Series bonds. As a result, the 1999 Series bonds are considered to be defeased and the liability for those bonds has been removed from the long-term debt in the financial statements.

2015 Refunding Promissory Notes (2004 Project Lease)

On January 22, 2015, Midpen refunded \$31.9 million of the District's Financing Authority's 2004 Revenue Bonds by issuing \$23.63 million in promissory notes. The net proceeds of \$30.9 million, together with \$2.3 million of funds related to the 2004 Revenue Bonds, were used to purchase U.S. government securities. Those securities were deposited in an irrevocable trust with an escrow agent to redeem the 2004 Revenue Bonds in full on March 1, 2015.

2016 Green Bonds Refunding

On September 22, 2016, Midpen refunded \$44.1 million of the District Financing Authority's 2007 Series A Revenue Refunding Bonds and advance refunded \$19.1 million of the District Financing Authority's 2011 Revenue Bonds by issuing \$57.4 million in Green Bonds Refunding. The net proceeds of \$24.0 million were deposited in an irrevocable trust with an escrow agent to redeem the 2011 Revenue Bonds in full on September 1, 2021.

2017 Green Bonds Refunding (Series A)

On December 13, 2017, Midpen advance refunded \$11.6 million of the District's 2012 Revenue Bonds Current Interest Notes and \$8.9 million of the District's 2012 Revenue Bonds Capital Appreciation Notes by issuing \$25.025 million in Green Bonds Refunding. The net proceeds of \$28.3 million were deposited in an irrevocable trust with an escrow agent to redeem the 2012 Revenue Bonds in full on September 1, 2022.

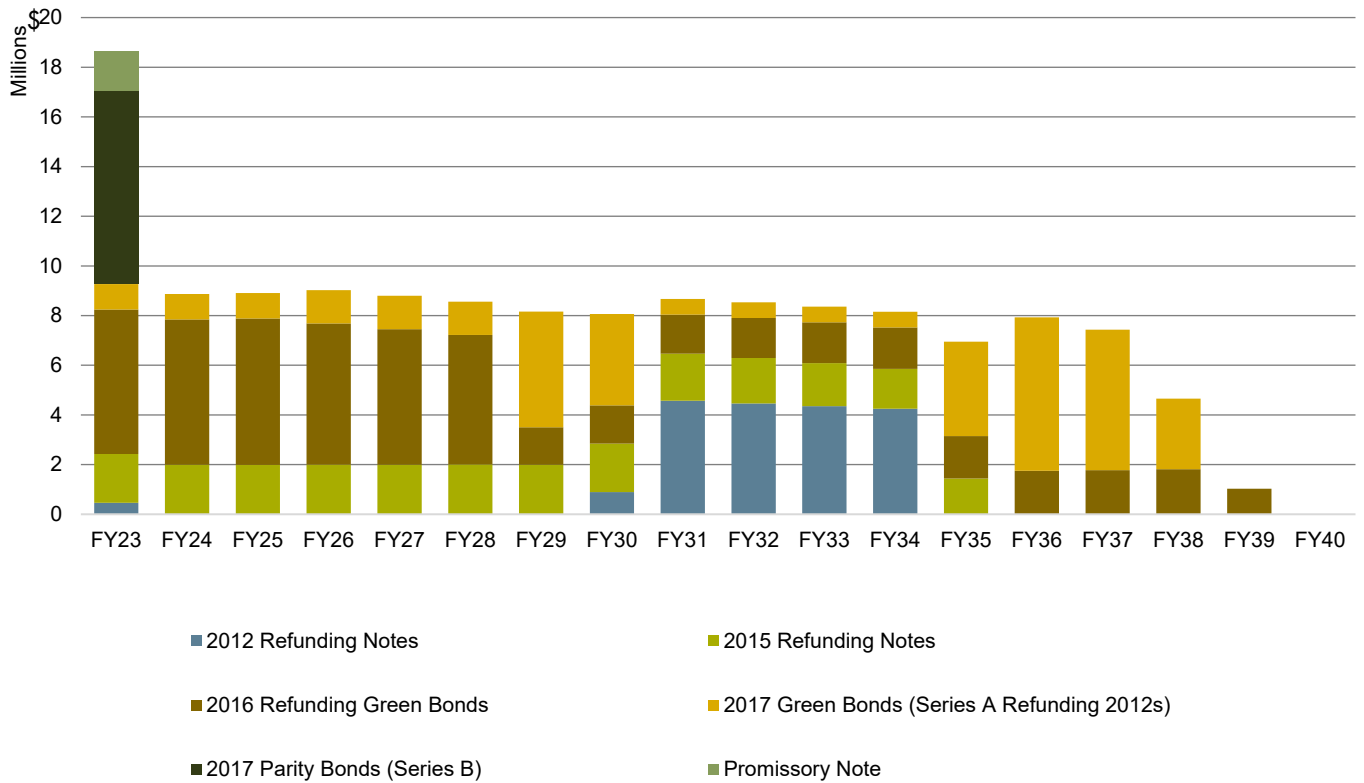
2017 Parity Bonds (Series B)

On December 13, 2017, Midpen issued \$11.22 million of Parity Bonds to finance a portion of the cost of acquiring and improving staffing facilities to establish the new South Area Field Office and to refurbish the newly acquired Administrative Office. The net proceeds of \$12.5 million were deposited into the Project Fund. The remaining balance is expected to be paid off in FY23 with the proceeds from the sale of the previous Administrative Office building.

Promissory Note

On April 1, 2003, Midpen entered into a \$1.5 million promissory note with the Hunt Living Trust as part of a lease and management agreement. The note is due in full on April 1, 2023 and bears interest at 5.5% semi-annually through April 1, 2013 and 5% per annum until the maturity, or prior redemption, of the note.

General Fund Annual Debt Service



Five-Year General Fund Debt Projection

Type of Debt	FY23	FY24	FY25	FY26	FY27
2012 Refunding Notes	\$461,825	\$0	\$0	\$0	\$0
2015 Refunding Notes	1,967,125	1,995,750	1,990,875	2,002,750	1,996,250
2016 Green Bonds	5,818,575	5,852,325	5,893,575	5,678,075	5,457,200
2017 Green Bonds (Series A Refunding 2012s)	1,022,200	1,022,200	1,022,200	1,343,950	1,342,075
2017 Parity Bonds (Series B)	7,795,250	0	0	0	0
Promissory Note	1,575,000	0	0	0	0
Total	18,639,975	8,870,275	8,906,650	9,024,775	8,795,525
Total General Fund Principal	14,495,000	5,415,000	5,730,000	6,145,000	6,225,000
Total General Fund Interest	4,144,975	3,455,275	3,176,650	2,879,775	2,570,525
Grand Total	\$18,639,975	\$8,870,275	\$8,906,650	\$9,024,775	\$8,795,525

MAA Bond Fund

MAA Tax Levy

Debt service payments on the MAA Bonds are paid through ad valorem taxes on all taxable property within the District. The District receives property tax revenue from Santa Clara and San Mateo counties. The counties are responsible for assessing, collecting and distributing property taxes in accordance with state law. Each year, the levy is calculated based on the assessed value and the debt service amount that Midpen needs to collect.

The evolution of the tax levy is as follows:

2015-16	\$.0008 per \$100 of assessed valuation
2016-17	\$.0006 per \$100 of assessed valuation
2017-18	\$.0009 per \$100 of assessed valuation
2018-19	\$.0018 per \$100 of assessed valuation
2019-20	\$.0016 per \$100 of assessed valuation
2020-21	\$.0015 per \$100 of assessed valuation
2021-22	\$.0015 per \$100 of assessed valuation
2022-23	\$.0015 per \$100 of assessed valuation (projected)

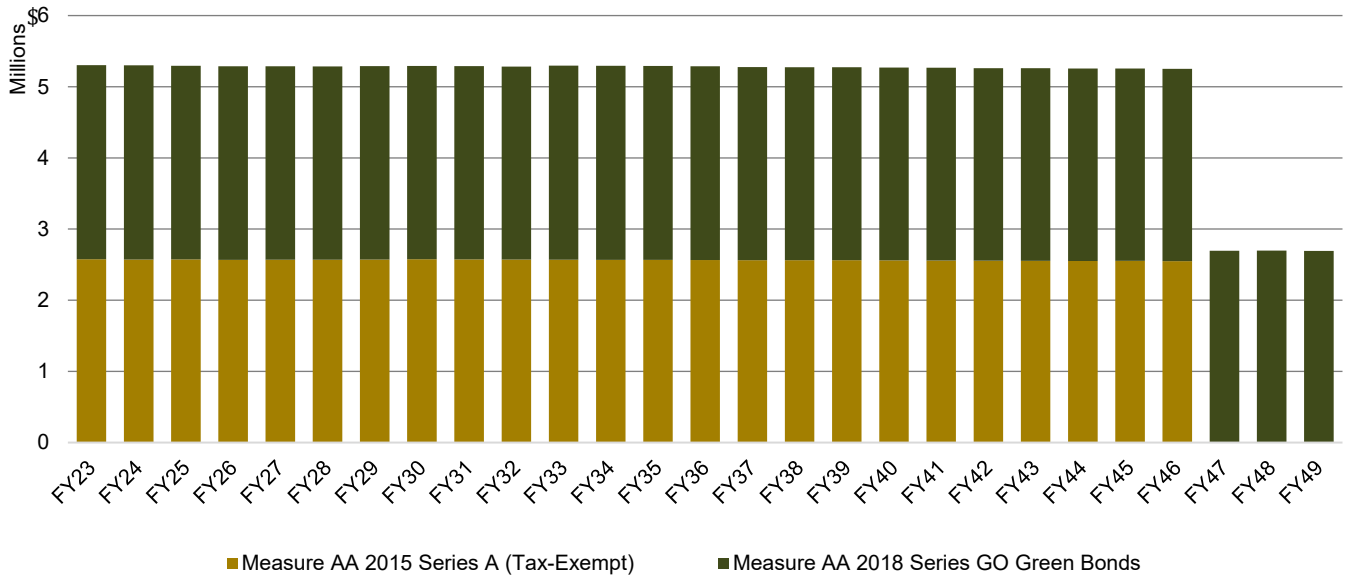
2015 General Obligation Bonds (Series 2015A and 2015B)

On August 13, 2015, Midpen issued \$40 million of tax-exempt general obligation bonds (Series 2015A) and \$5 million of taxable general obligation bonds (Series 2015B). The bonds are payable from ad valorem taxes pursuant to an election of registered voters of the District held on June 3, 2014, which approved MAA to authorize the issuance of up to \$300 million principal amount of general obligation bonds.

2018 General Obligation Bonds (Series GO Green Bonds)

On February 14, 2018, Midpen issued an additional \$50 million of tax-exempt general obligation Green Bonds. The bonds are also payable from ad valorem taxes pursuant to an election of registered voters of the District held on June 3, 2014 which approved MAA to authorize the issuance of up to \$300 million principal amount of general obligation bonds.

MAA Annual Debt Service



Five-Year MAA Debt Projection

	FY23	FY24	FY25	FY26	FY27
Measure AA 2015 Series A (Tax-Exempt)	\$2,575,913	\$2,570,788	\$2,573,163	\$2,567,913	\$2,569,913
Measure AA 2018 Series GO Green Bonds	2,727,600	2,730,200	2,721,350	2,720,600	2,717,350
Total	5,303,513	5,300,988	5,294,513	5,288,513	5,287,263
Total Measure AA Principal	1,895,000	1,980,000	2,070,000	2,170,000	2,280,000
Total Measure AA Interest	3,408,513	3,320,988	3,224,513	3,118,513	3,007,263
Grand Total	\$5,303,513	\$5,300,988	\$5,294,513	\$5,288,513	\$5,287,263

Grants Program

Midpen recognizes that it cannot accomplish its mission alone. The ambitious vision set forth by MAA requires the organization to think strategically about how to broaden its impact in partnership with the conservation community and leverage existing revenue sources to augment funding gaps.

To address this need, in early 2017, Midpen created a formal Grants Program focused on increasing grant funding for the organization and deepening its relationships with external partners. The objective of the Grants Program is to bring in additional revenue to fulfill MAA obligations, work in concert with partner organizations to build the collective impact of the conservation community and remain responsive to community needs and trends.

Over the long-term, the goal is to build a diverse portfolio of external revenue sources and engage more deeply and collaboratively with partners. As part of its effort to build these relationships, Midpen has expanded its Grantmaking Program, which provides modest conservation grants to partners working on projects that align with Midpen's mission.

To this end, Midpen increased its investment in this program and broadened the categories of eligible funding to align with the organization's current priorities. In FY23, Midpen will expand the capacity of the Grants Program, which is currently at its limits, and also add expertise to apply for, and manage, Federal grants as this will provide a new source of additional grant funding for the organization and its projects.

Midpen will continue to build the capacity of the Grants Program, work collaboratively with its partners and strategically align grant awards with Midpen's mission. In the short term, the Grants Program will refine these goals, build institutional knowledge about grants among staff and focus on small-scale successes to demonstrate the value of the program.

General Fund Balance

The projected FY23 Total Fund Balance in the General Fund is increasing primarily due to the expected proceeds from the sell of the old Administrative Office building. Of note, some funds are shifting from unassigned to committed in preparation for future capital expenditures in FY24 and beyond. The chart below shows the flow of non-expended funds.

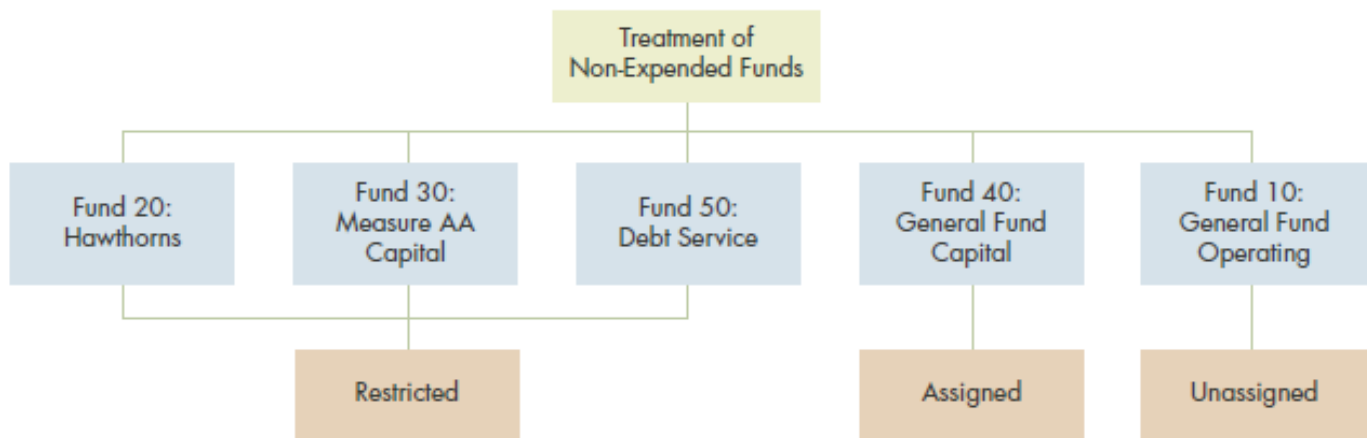
Projected General Fund Balance

	FY18 Actual	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Projected	FY23 Budget
Nonspendable	\$35,968	\$185,984	\$205,929	\$291,297	\$291,297	\$291,297
Restricted	1,466,982	3,962,747	5,527,352	7,875,733	7,858,251	7,841,051
Committed	55,300,000	29,288,465	33,518,465	40,587,084	40,587,084	51,887,084
Assigned	—	1,400,000	710,000	2,891,390	—	—
Unassigned	16,306,537	16,515,392	16,978,717	17,973,643	26,441,635	15,229,568
Total Fund Balance	\$73,109,487	\$51,352,588	\$56,940,463	\$69,619,147	\$75,178,267	\$75,266,200
Minimum Unassigned Fund Balance*	\$13,722,600	\$14,493,900	\$15,616,700	\$17,133,100	\$17,547,300	\$18,721,200

*Calculated as 30% of total annual Fund 10 property tax revenues.

General fund balances include Fund 10 General Fund and Fund 20 Hawthorns Fund, as presented in Midpen's audited financial statements.

Treatment of Non-Expended Funds Flowchart



Change in Fund Balance

Midpen maintains a balanced budget by ensuring that annual operating revenues are equal to or greater than annual operating expenses, general fund capital expenses and debt service obligations.

The FY23 projected balance in each fund is based on FY22 projected fund balances at fiscal year-end; audited financial statements are not available at the time of budget development.

The change in fund balance for Fund 30 is due to the projected \$32 million new bond proceeds, projected to be issued in FY23. A balance is maintained in Fund 50 due to an offset in timing between property tax collection and debt service payments.

The following table depicts the change in fund balance.

Projected Change in Fund Balance

	Fund 10 General Fund Operating	Fund 20 Hawthorns	Fund 30 MAA Capital	Fund 40 General Fund Capital	Fund 50 Debt Service	Total

FY21 Audited Fund Balance	\$68,146,467	\$1,472,680	\$22,134,964	\$482,524	\$4,229,931	\$96,466,566
Change in Fund Balance	5,559,120	0	196,532	0	269,337	6,024,989
FY22 Projected Balance	\$73,705,587	\$1,472,680	\$22,331,496	\$482,524	\$4,499,268	\$102,491,555
Change in Fund Balance	87,933	0	32,000,000	0	223,487	32,311,420
FY23 Projected Balance	\$73,793,520	\$1,472,680	\$54,331,496	\$482,524	\$4,772,755	\$134,802,975

*Fund 10 General Fund and Fund 20 Hawthorns Fund are presented in Midpen's audited financial statements as the General Fund.
Fund 20 Hawthorns Fund is called out separately as part of the Budget and Action Plan for clarity and tracking.*

Long-Range Financial Planning

Intentions and Assumptions

This Long-Range Financial Plan looks forward for five years, projecting revenues and expenditures, while testing the financial resiliency of Midpen beyond FY23. Information is included for the two prior year actuals for reference. Annual revenues are based on the Controller's conservative revenue projections; property taxes are expected to grow at 4% each year throughout the forecast years. Estimated one-time revenue of \$10 million in FY22 represents the anticipated sale of the current administrative office.

Expenditures include salaries and benefits, inflated at 5% per year beginning in FY24 and the inclusion of four new FTEs per year at various salary ranges, which is a conservative assumption for modeling purposes while noting that actual FTE requests fluctuate each year as evidenced by no requests in FY21 and a request for 8 FTEs in FY23 (note: these positions have not been approved by the Board).

Additional annual expenditures include services and supplies inflated at 5% per year, capital expenditures in the General Fund and MAA Fund at 5% per year, land acquisition in the General Fund at 2.5% per year and known one-time expenditures in the General Fund. Annual debt service payments reflect higher principal and interest from new bond proceeds, projected to be issued in FY23 and FY26.

Long-Range Financial Plan (in thousands)	FY21	FY22	FY23	FY24	FY25	FY26	FY27
	Actuals	Projected	Budget	Projected	Projected	Projected	Projected
Fund balance beginning	\$100,899	\$96,467	\$102,492	\$134,803	\$128,632	\$122,404	\$140,959
Revenue							
Property Taxes	62,545	64,052	67,900	70,735	73,851	77,580	81,781
Grant Income	2,816	4,428	3,433	4,233	3,375	800	800
Interest Income	1,979	698	1,043	1,053	1,064	1,075	1,086
Rental Income	1,909	1,239	1,608	1,876	1,895	1,914	1,933
Other Revenues	1,396	495	503	503	511	519	524
One-Time Revenues	0	10,000	0	0	0	0	0
Total Revenues	70,646	80,911	74,486	78,399	80,695	81,888	86,124
Other Funding Sources							
Use of Bond Proceeds	0	3,634	7,332	0	0	0	0
New Bond Proceeds & Debt Service Premiums	0	0	32,000	0	0	32,000	0
Transfers In / (Out)	0	7,279	2,477	0	0	0	0
Total Other Funding Sources	0	10,913	41,809	0	0	32,000	0
Grand Total: Revenues & Other Funding Sources	70,646	91,825	116,295	78,399	80,695	113,888	86,124
Expenses							
General Fund, Hawthorns & GF Capital (10, 20 & 40)							
Salaries and Benefits	24,946	27,941	30,319	31,835	33,427	35,098	36,853
Salaries and Benefits (4 additional FTEs per year)	0	0	0	625	1,313	2,068	2,895
<i>Total Salaries and Benefits</i>	<i>24,946</i>	<i>27,941</i>	<i>30,319</i>	<i>32,460</i>	<i>34,740</i>	<i>37,166</i>	<i>39,748</i>
Services and Supplies	8,745	11,354	12,383	13,126	13,914	14,749	15,634
General Fund Capital Outlay	2,194	4,689	6,274	6,000	6,300	6,620	6,950
General Fund Land Acquisition	82	307	511	250	256	263	269
Other One-Time Expenditures	10,001	18,196	146	0	1,000	6,000	1,000
General Fund, Hawthorns & GF Capital Total	45,968	62,486	49,633	51,836	56,210	64,798	63,602
Measure AA Fund (30)							
Measure AA Funded Capital Outlay	4,776	6,975	10,317	9,312	7,262	6,972	6,972
Measure AA Land Acquisition	7,630	293	90	9,250	9,250	9,250	9,250

Measure AA Fund Total	12,406	7,268	10,407	18,562	16,512	16,222	16,222
Debt Service Fund (50)							
Debt Service	16,641	16,045	23,943	14,171	14,201	14,313	14,083
Total Expenses	\$75,015	\$85,800	\$83,984	\$84,570	\$86,924	\$95,333	\$93,907
Net changes in fund balance	(\$4,369)	\$6,025	\$32,311	(\$6,170)	(\$6,229)	\$18,555	(\$7,782)
Fund Balance Ending							
<i>General Fund</i>	\$68,146	\$73,706	\$73,794	\$81,694	\$87,818	\$87,774	\$91,999
<i>Hawthorns Endowment Fund</i>	1,473	1,473	1,473	1,398	1,323	1,248	1,173
<i>Measure AA Capital Projects Fund (Bond Proceeds)</i>	22,135	22,331	54,331	39,852	26,465	43,043	27,621
<i>General Fund Capital Projects Fund (Bond Proceeds)</i>	483	483	483	483	483	483	483
<i>Debt Service Fund</i>	4,230	4,499	4,723	5,256	6,316	8,412	11,902
Fund balance ending	\$96,467	\$102,492	\$134,803	\$128,632	\$122,404	\$140,959	\$133,177

Conclusions

Beginning FY23 cash balances, estimated at a total of \$102.5 million, and future projected revenues are adequate to cover projected debt service, operating expenses, capital expenditures, and reserve requirements. Ending FY27 cash balances are estimated at a total of \$133.2 million. Midpen's long-term financial projections indicate that the proposed FY23 budget is balanced, sustainable and aligned with Midpen's long-term plans and objectives.

Delivering on Midpen's Mission

Agriculture

In keeping with Strategic Plan Goal 1, Objective 4: preserve open space and agricultural lands of local and regional significance and Goal 2, Objective 5: support the viability of sustainable agriculture and character of rural communities, Midpen has prioritized 18 projects to support regional agriculture and sustain conservation grazing on District lands such as the Purisima-to-the-Sea Habitat Enhancement and Water Supply Improvement Plan and Red Barn Roof Repair.

Diversity

In support of Goal 3, Objective 2: engaging diverse communities, Midpen has prioritized 21 projects to connect diverse communities to their public open space preserves, including the Rancho San Antonio Multimodal Access and ADA Barrier Removal projects. In addition to the 21 projects to connect diverse communities to their open space preserves, Midpen programs expand outreach to diverse communities through our grantmaking program, community partnerships, sponsorships and other activities. For more details on the District's Diversity, Equity, and Inclusion (DEI) initiatives, refer to page [x](#).

Wildland Fire Resiliency

In support of Goal 2, Objective 4: Climate change has created a new wildfire reality in California: fires are becoming more frequent and catastrophic. In response, Midpen has prioritized nine fire prevention projects, including an emphasis on fuels reduction and wildland fire readiness. Projects include Fuel Reduction Implementation and the Wildland Fire Resiliency Program projects.

Climate Action Plan

Climate Action Plan Overview

The Board adopted the Climate Action Plan and Climate Change Policy in October 2018 to chart a course for reducing greenhouse gas (GHG) emissions from agency operations. The plan and policy identify Midpen's goals for reducing GHG emissions as follows: 20% below 2016 baseline by 2022, 40% by 2030 and 80% by 2050. The District has made significant progress in reducing GHG emissions—24% as of the 2020 GHG inventory—but continued, innovative action is still necessary to stay on track for the more ambitious 2030 and 2050 goals.

Actions taken in FY23 will focus on vehicle emissions and energy efficiency in District-owned housing. The District is also planning a study of soil treatment to increase rangeland carbon sequestration. The following table describes these and other Climate Action Plan items that will be implemented in FY23.

The Climate Action Plan and past greenhouse gas inventory reports can be found on Midpen's website at openspace.org/climate.

FY23 Climate Action Plan Implementation Actions

Climate Action Plan Item	Budget*	Lead Department
Commute-4: Continue incentives for employees commuting via carpool, public transit, bike, or walking	\$30,000	Administrative Services
Vehicles-X: As patrol vehicles are up for replacement, replace with diesel or lower emissions options whenever possible	\$433,000	Land and Facilities
Vehicles-14: Purchase carbon offsets for business flights	\$1,000	Natural Resources
Vehicles-X: Develop a transition plan to decarbonize Midpen's fleet	\$50,000	Land and Facilities
Residences-3: Make basic energy efficiency upgrades e.g. weather stripping, insulation, and double-paned windows.	\$33,000	Land and Facilities
Transportation-3: Assess options for installing EV chargers at preserve parking lots	\$0*	Land and Facilities, Engineering and Construction
Livestock-3: Implement carbon sequestration projects identified in carbon farming plan	\$50,000	Natural Resources

**Staff time only: Midpen recognizes staff time as an indirect cost of implementing the Climate Action Plan actions.*

Monitoring Progress

To track progress towards the climate change goals, staff conduct a GHG inventory every two years to measure emissions and assess change over time. The latest inventory, of 2020 emissions, showed that Midpen reduced emissions by 24% from 2016 to 2020, meeting the 2022 goal early. Operational adjustments during the COVID-19 pandemic contributed to reductions in 2020, primarily due to administrative staff working from home. When it was safe to return to the office in late 2021, policies were revised to make a hybrid work schedule the norm for administrative staff, most of whom now commute to the office only two or three times per week. The use of renewable diesel, which started in late 2018, also greatly reduced emissions from the District's diesel-engine equipment and vehicles. The next inventory (counting emissions from calendar year 2022) will be conducted in early 2023.

Diversity, Equity, and Inclusion

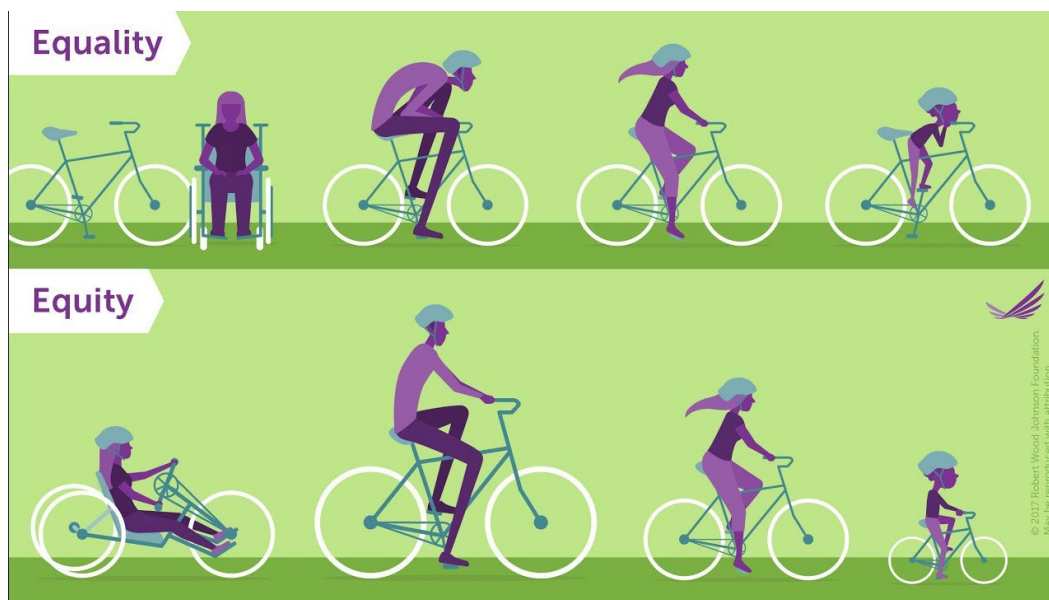
Diversity, Equity, and Inclusion Overview

On March 23, 2016, the Board adopted policy 6.08 “Equality, Diversity and Inclusion”, reflecting the commitment “to supporting equality, diversity, and inclusion of all facets of society, the principles of which include fairness of treatment, recognition of rights, acceptance of responsibilities, commitment to equality, and dedication to expanding opportunities for all.” On June 22, 2016, the Board formed a Diversity Outreach Ad Hoc Committee to enhance Board member involvement in increasing outreach to and participation of diverse communities. The Committee’s Board-approved goals included:

- Goal 1. Promote the District and its interpretive programs through collaborative partnerships with diverse community organizations.
- Goal 2. Engage with communities through public meetings and other means to increase awareness about the District and its projects.
- Goal 3. Reflect the diversity of the surrounding community in District activities and functions.
- Goal 4. Expand existing partnerships and enter into new, non-traditional partnerships to complete projects and improve programs that serve a diverse community.

The Committee provided guidance on several initiatives, including consideration of a citizen advisory committee, outreach training for the Board, a visitor use survey, development of a youth engagement plan, expansion of the Visitor Services programs, expanded employee training and broader recruitment outreach, and creation of a Board policy on diversity. The goal of the initiatives, now completed, was to emphasize the value of diversity and expand Midpen’s own diversity awareness.

In the late spring and summer of 2020, as the nation was in the midst of a dramatic reckoning with race and systemic injustices, Midpen responded by reaffirming its stance on the value of Diversity, Equity, and Inclusion (DEI) and adopting Resolution 21-11, upholding Midpen’s “long-standing values of diversity, equity, and inclusion and condemning discrimination, hate, and bigotry in all forms.” In addition, the General Manager formed two staff DEI teams, one focused on Community, Outreach, and Partnerships and the second focused on Hiring, Recruitment, and Staff Development to further the Midpen’s DEI work, consistent with the Midpen’s mission, Board policy, and Board-adopted Strategic Plan Goals and Objectives.



The following strategies and implementation actions were identified and prioritized based on various considerations, including anticipated level of beneficial impact; level of urgency; level of initial and long-term staffing resources needed; cost; implementation duration; and synergy with existing Midpen programs and initiatives. Each strategy below includes a list of potential supporting implementation actions.

Diversity, Equity, and Inclusion Strategy and Implementation Actions

Community Outreach and Partnerships Recommendations Strategies

Staff Recruitment, Hiring, and Development Strategies

1. Further integrate DEI into all aspects of District culture and workflow	1. Form a standing DEI staff team
2. Confirm community DEI needs as they relate to the District's work	2. Update Board Policy 6.08, Equality, Diversity, and Inclusion (2016)
3. Connect more intentionally with DEI organizations and programs	3. Establish more internships opportunities
4. Expand existing District programs	4. Train and expand guidance for hiring panels and seek diverse panel representation
5. Partner with schools and educational institutions	5. Provide cultural competency training for staff
6. Improve outreach strategies to better reach all communities, including underserved/underrepresented demographics	6. Consider a recruitment specialist position in Human Resources focused on DEI

A sustained commitment and effort involving all levels of the organization to pursue the strategies and implementation actions listed above will further Midpen efforts in advancing its DEI goals. Many of these strategies and implementation actions can be folded into current operations, while others will require additional funding and allocated resources. As this work continues, the expectation is that DEI goals will be infused in all aspects of Midpen practices, procedures, workflow, and culture and will evolve as the Midpen's knowledge in DEI work expands. The first phase of recommended action items are included in the Fiscal Year 2022-23 (FY23) Budget, and Capital Improvement and Action Plan (CIAP), which includes the addition of a Management Analyst I/II in the Human Resources Department specifically for the DEI program and a new CIAP project, Diversity, Equity, and Inclusion Program Actions (Section 3). Subsequent phases will be programmed in later fiscal year as funding and capacity allow.

Budget Process

Midpen's annual budget development process begins in December each year. An annual public retreat, the Board reviews and updates Midpen's Strategic Plan, based on the findings of an environmental scan, and reviews prior-year accomplishments. Staff then begins capacity planning for ongoing projects and proposed new projects. In March, the Board holds a second public retreat with executive management and department managers to establish priorities for the upcoming fiscal year and provide staff with strategic direction regarding the CIAP.

Departments begin developing the annual CIAP in February/March in accordance with Board priorities, and budgets are developed in March. The individual department budgets and CIAPs are consolidated in March/April and reviewed by executive management before being presented to the Action Plan and Budget Committee in April/May. The Board conducts its initial review and public hearing of the proposed Annual Budget and Action Plan in May and formally adopts it in June.

In addition to holding these public retreats and meetings, Midpen puts together public advisory committees as needed to incorporate community input for particular topics of high interest. Examples include the Community Advisory Committee that helped develop the Vision Plan and the La Honda Public Access Working Group that worked with staff on the La Honda Parking and Trailhead Access Feasibility Study.

Following the second Board retreat in March, Midpen staff always review and update the draft CIAP to ensure a realistic projection of work that can be completed with available staff and funding. As a result, the following project changes were made:

Project Adjustments:

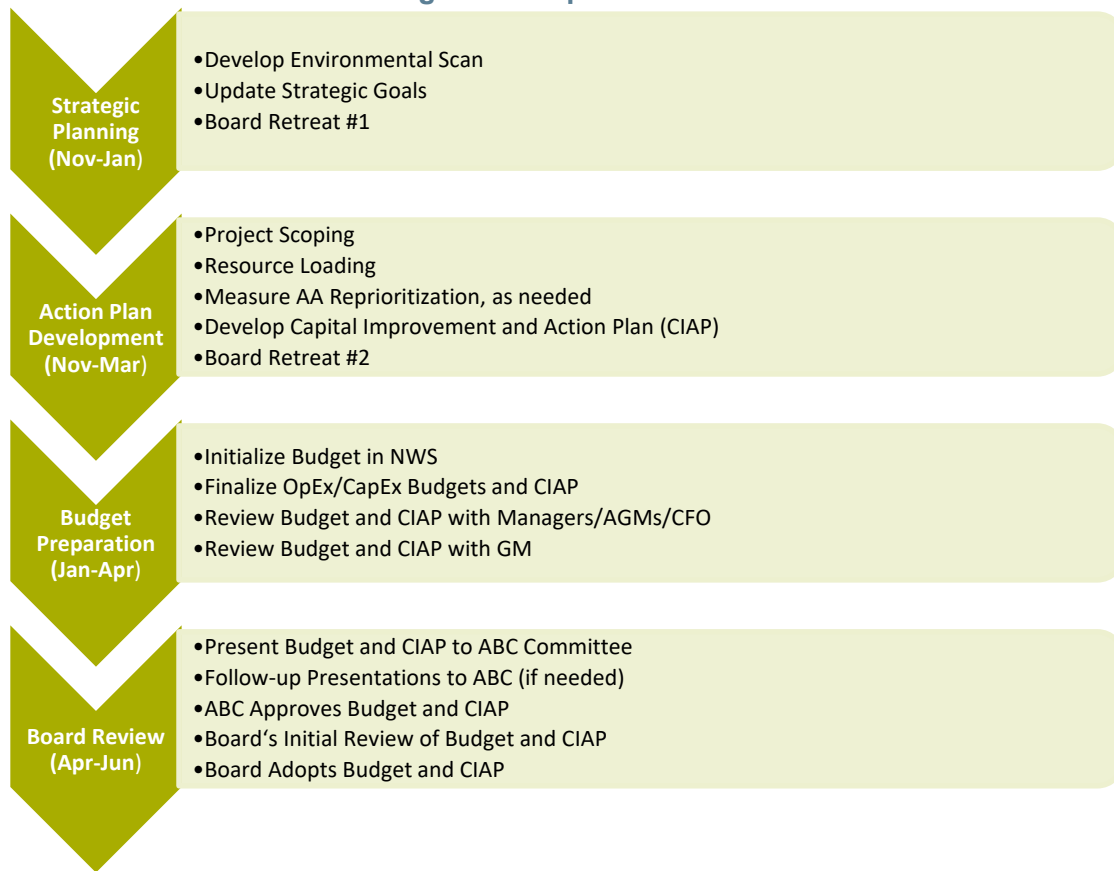
- Pescadero Sediment TMDL Implementation (project split off into two new projects):
 - Pescadero Watershed Sediment Reduction Implementation
 - San Gregorio Water Quality Improvement Plan

Project added:

- Cybersecurity Implementation
- IT Master Plan Update
- MAA20-XXX Spooky Knoll Trail/new Hwy 17 Trail Connections
- Wildland Fire Resiliency Partnership Project
- MAA13-XXX Cloverdale Road and Trail Renovation
- Pescadero Watershed Sediment Reduction Implementation
- San Gregorio Water Quality Improvement Plan
- CEQA Review for IPM Program
- Upper Oil Creek Redwood Land Conservation
- El Mirador Land Conservation
- Transfer of Upper Alpine Road from San Mateo County
- Native Plant-Pollinator Demonstration Garden

- La Honda Parking and Trailhead Access – Implementation
- La Honda Event Center Area Plan

Budget Development Process



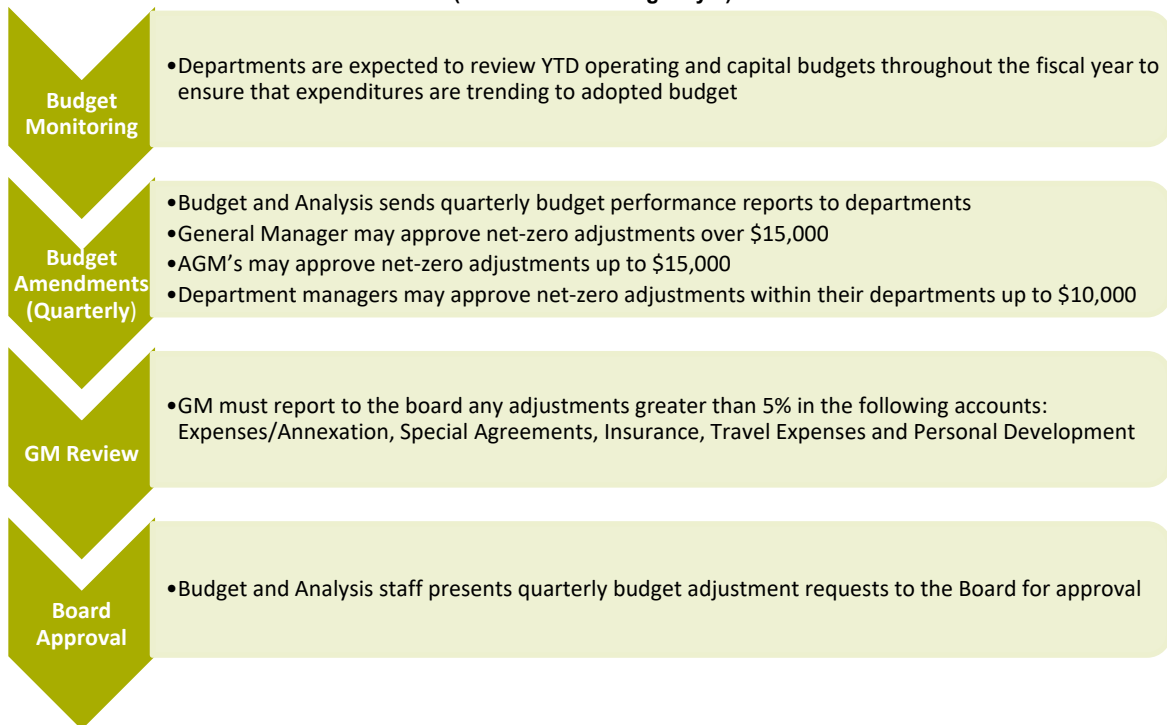
Midpen's Board of Directors adopts an annual operating budget for the organization by major fund on or before June 30 for the ensuing fiscal period. The Board may amend the budget by resolution during the fiscal period. The legal level of control, the level at which expenditures may not legally exceed the budget, is at the category level.

Midpen uses three methods of amending the budget throughout the year: (1) at the quarterly re-forecast, (2) ad hoc for property purchases or time-sensitive expenditure adjustments, and (3) a net zero adjustment within a fund and expense category.

1. After the end of the first, second, and third quarters, department managers and project managers provide a re-forecast report for all non-personnel related expenditures. Based on the aggregated re-forecast reports, a consolidated budget adjustment is proposed to the Board for adoption via resolution.
2. The Ad Hoc budget adjustments are used for property purchases as well as time-sensitive expenditures that require budget availability prior to the quarterly re-forecast. This method ensures continuation of projects and operations without administrative restrictions. Ad Hoc budget adjustments are adopted by the Board via resolution.
3. Net-zero budget transfers can be implemented administratively, provided these transfers are within the same fund and the same expenditure category. A summary of net zero transfers is included in each quarterly re-forecast report to the Board.

Budget Management Process

(Fiscal Year Starting July 1)



Financial Policies

Each year, the General Manager, Chief Financial Officer, and Controller all review Midpen's finance policies in preparation for an annual Board review and affirmation of the policies.



This symbol indicates that the proposed fiscal year budget complies with the financial policy mentioned.

Budget Policy ☒

Midpen follows best practices in budgeting, including assessing constituent needs, developing long range plans, adhering to budget preparation and adoption procedures, monitoring performance, and adjusting budgets as required. Midpen's budget is divided into four categories: Operating Budget, Capital Budget, Land and Associated Costs, and Debt Service. The budget is prepared and adopted on a cash basis, whereas the annual financial statements are prepared on a modified accrual basis, which takes into account all of the current year revenues and expenses regardless of when cash is received or paid.

The Board adopts the annual budget on the Fund level:

Fund 10 – General Fund Operating

Fund 20 – Hawthorns

Fund 30 – MAA Land/Capital

Fund 40 – General Fund Land/Capital

Fund 50 – Debt Service

The budget can be amended during the year, in accordance with the board Budget and Expenditure Policy, which states that increases to any of the four budget categories must be approved by the Board.

Debt Management Policy ☒

The Board adopted a Debt Management Policy in 2017. The stated purpose of the Debt Management Policy is to establish the overall parameters for issuing, structuring, and administering Midpen's debt in compliance with applicable federal and state securities law. The Debt Management Policy was developed in conjunction with the Policy for Initial and Continuing Disclosure Relating to Bond Issuances, with the latter ensuring that statements or releases of information to the public and investors relating to the finances of Midpen are complete, true and accurate in all material respects.

Fund Balance Policy ☒

During 2014, the Board adopted the Fund Balance Policy to provide adequate funding to meet Midpen's short-term and long-term plans, provide funds for unforeseen expenditures related to emergencies such as natural disasters, strengthen the financial stability of the organization against present and future uncertainties, such as economic downturns and revenue shortfalls, and maintain an investment-grade bond rating. This policy has been developed, with the counsel of the Midpen auditors, to meet the requirements of GASB 54.

The components of Midpen's fund balance are as follows:

Nonspendable fund balance includes amounts that cannot be spent either because they are not in spendable form, e.g., prepaid insurance, or because of legal or contractual constraints. At all times, Midpen shall hold fund balance equal to the sum of its nonspendable assets.

Restricted fund balance includes amounts that are constrained for specific purposes which are externally imposed by constitutional provisions, enabling legislation, creditors or contracts.

Committed fund balance includes amounts that are constrained for specific purposes that are internally imposed by the government through formal action of the highest level of decision-making authority and do not lapse at period end.

Assigned fund balance includes amounts that are intended to be used for specific purposes that are neither restricted nor committed. Such amounts may be assigned by the General Manager if authorized by the Board to make such designations. Projects to be funded by assigned funds require the approval of the General Manager.

Unassigned fund balance includes amounts within the general fund which have not been classified within the above categories. The Board shall designate the minimum amount of unassigned fund balance which is to be held in reserve in consideration of unanticipated events that could adversely affect the financial condition of Midpen and jeopardize the continuation of necessary public services. The minimum amount of unassigned fund balance is calculated as 30% of the Budgeted General Fund Tax Revenue. Any spending from this minimum general fund reserve requires the approval of the Board. Any such spending will be reimbursed within two years. If such reimbursement exceeds 5% of the Budgeted General Fund Tax Revenue, the Board may decide to limit the reimbursement at 5% and extend the reimbursement period beyond two years, as needed. The minimum reserve amount calculation will be reviewed annually as part of the annual budget process.

Midpen uses restricted/committed amounts to be spent first when both restricted and unrestricted fund balance is available unless there are legal documents/contracts that prohibit doing this, such as a grant agreement requiring dollar-for-dollar spending. Additionally, Midpen would first use committed, then assigned and lastly unassigned amounts of unrestricted fund balance when expenditures are made.

Investment Policy ☒

Midpen's Investment Policy is adopted annually, in accordance with state law. The policy provides guidance and direction for the prudent investment of Midpen funds to safeguard the principal of invested funds and achieve a return on funds while maintaining the liquidity needs of the organization. The ultimate goal is to maximize the efficiency of Midpen's cash management system, and to enhance the organization's economic status, while protecting its pooled cash.

The investment of funds is governed by the California Government Code Section 53601 et seq., and by California Government Code Section 53630 et seq. Funds on deposit in banks must be federally insured or collateralized in accordance with the provisions of California Government Code, Sections 53630 et seq.

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Section 3

Capital Improvement and Action Plan

Capital Improvement and Action Plan Overview

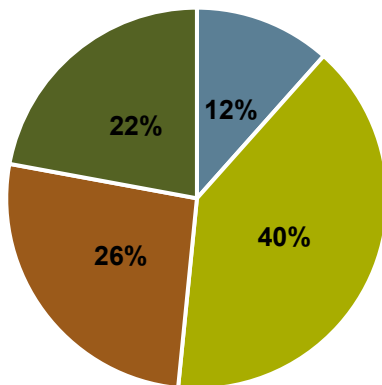
This section of the budget, the Capital Improvement and Action Plan, provides multiyear budget information and a consolidated view of the major projects and activities at Midpen. Projects with budgets of \$50,000 or more over their lifetime are highlighted in this section. Projects below this threshold are noted at the beginning of each program as supporting projects and are also included in Section 4: Department Summary objective tables.

Midpen's CIAP forms the fiscal year work program and includes the projects and key initiatives that the organization will pursue and for which it will dedicate staff and financial resources. FY23-FY25 projects are limited to those that begin or have activity in FY23, FY24, or FY25 and potentially continue as multiyear projects. However, the Board continues to adopt the budget one fiscal year at a time. Budgets for FY24 and beyond are preliminary.

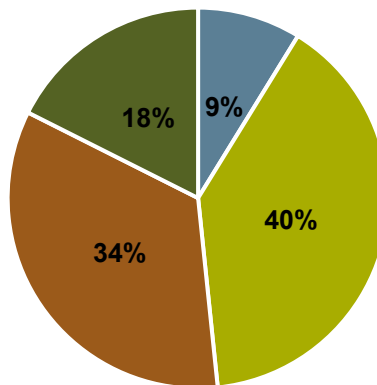
The FY23 CIAP contains a total of 95 key projects, of which 26 projects, or 27%, are eligible for Measure AA reimbursement, a general obligation bond funding source that was approved by the voters in 2014. There are 6 less projects proposed in FY23 as compared to FY22 adopted. The FY24 CIAP contains a total of 91 projects, of which 26 projects, or 29%, are eligible for MAA reimbursement. The FY25 CIAP contains a total of 68 projects, of which 23 projects, or 29%, are eligible for MAA reimbursement. Per past experience, Midpen assumes that unexpected shifts/delays in project timelines due to unforeseen circumstances will continue to occur each fiscal year. Leaving some capacity in future fiscal years will accommodate these project shifts/delays and provide capacity for new projects in the latter years that are unknown at this time (e.g., new partnership opportunity, new land purchase opportunity). For these reasons, it is reasonable to see the total count in project numbers drop slightly year over year under the three-year CIAP.

Midpen staff prepared the FY23-FY25 CIAP in accordance with the Board's Priority Setting Retreat on March 3, 2022, resulting in the following projects spread throughout Midpen's four Programs:

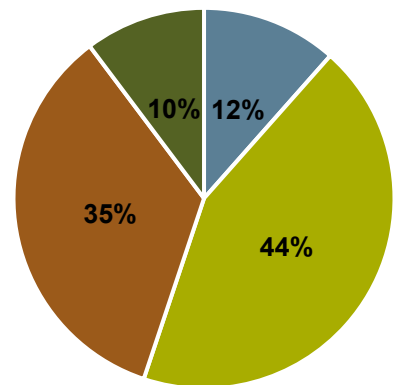
FY23 CIAP by Program



FY24 CIAP by Program



FY25 CIAP by Program



- Land Acquisition and Preservation
- Public Access, Education and Outreach

- Natural Resource Protection and Restoration
- Assets and Organizational Support

From a funding perspective, 60% of the FY23 CIAP projects are capital projects or land acquisition while the remaining 40% are included in the operating budget. Whereas for FY24, 65% of the CIAP projects are capital projects or land acquisition while the remaining 35% are included in the operating budget. For FY25, 64% of the CIAP projects are capital projects or land acquisition while the remaining 36% are included in the operating budget.

FY23, FY24, and FY25 CIAP Projects by Program and Fund

Program		Land Acquisition and Preservation	Natural Resource Protection and Restoration	Public Access, Education, and Outreach	Assets and Organizational Support	Grand Total
Fund	Fiscal Year					
10 - General Fund Operating	FY23	0	22	5	11	38
	FY24	0	18	6	8	32
	FY25	0	18	5	5	28
	Total	0	58	16	24	98
20 - Hawthorns Fund	FY23	0	0	0	0	0
	FY24	0	0	0	1	1
	FY25	0	0	0	1	1
	Total	0	0	0	2	2
30 - Measure AA Capital	FY23	2	11	13	0	26
	FY24	0	12	14	0	26
	FY25	0	10	13	0	23
	Total	2	33	40	0	75
40 - General Fund Capital	FY23	9	5	7	10	31
	FY24	8	6	11	7	32
	FY25	9	6	9	2	26
	Total	26	17	27	19	89
Grand Total	FY23	11	38	25	21	95
	FY24	8	36	31	16	91
	FY25	9	34	27	8	78
	Total	28	108	83	45	264

In FY23, a total of 12 projects in Fund 40 are in support of MAA, of which five of them will become MAA eligible (and budgets/expenditures shifted to Fund 30) once the properties are purchased.

FY23-FY25 CIAP Budget

The FY23-FY25 Three-Year CIAP lists projected capital and operating projects and associated costs for FY23 through FY25 and provides funding of \$56 million over the next three years.

The CIAP is funded by the General Fund, Measure AA general obligation bonds, the Hawthorns Fund and grants. The CIAP lists the capital and operating projects by program.

Midpen's budget typically excludes new land purchase funding, for which a corresponding budget adjustment to fund the purchase will be included when new land acquisitions are presented to the Board for approval. However, associated land costs, such as surveys, appraisals, legal services, environmental planning and studies are included in the FY23-FY25 budget.

Three-Year CIAP by Program*

	FY23	FY24	FY25	3-Year Total
CIAP Summary by Program				
Land Acquisition and Preservation**	\$563,500	\$375,000	\$473,000	\$1,411,500
Natural Resource Protection and Restoration	5,421,374	7,513,740	7,249,847	20,184,961
Public Access, Education and Outreach	10,952,940	10,053,760	5,463,728	26,470,428
Assets and Organizational Support	4,530,890	2,135,500	1,275,000	7,941,390
Total CIAP	\$21,468,704	\$20,078,000	\$14,461,575	\$56,008,279

* FY23/FY24/FY25 projects are limited to those that begin or have activity in FY23, FY24, or FY25 and potentially continue as multiyear projects.

** The land budget does not include title and purchase costs and only accounts for appraisals and other costs associated with property purchase research and early negotiations. Land purchase costs for titles or easements are budgeted upon approval by the Board.

Three-Year CIAP Funding Sources

CIAP Summary by Funding Source	FY23	FY24	FY25	3-Year Total
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Fund 10 - General Fund Operating	\$3,462,696	\$2,618,280	\$2,716,200	\$8,797,176
Fund 20 - Hawthorns	0	303,000	95,500	398,500
Fund 30 - Measure AA Capital	7,642,715	5,519,076	4,262,375	17,424,166
Fund 40 - General Fund Capital	6,930,600	7,029,500	4,012,500	17,972,600
Grants/Partnerships/Other	3,432,693	4,608,144	3,375,000	11,415,837
Total CIAP	\$21,468,704	\$20,078,000	\$14,461,575	\$56,008,279

Icons

In an effort to highlight projects that support key areas of interest and improve readability, icons are included on pertinent CIAP project worksheets.



With the support of the Grants Program, additional revenue is secured annually to support Midpen's mission, leverage existing financial resources to relieve funding gaps and ensure project delivery. A summary of CIAP projects with awarded external funding sources is included below. Grants applied for but not yet awarded are not included in the budget or the table below. Additional capacity with the addition of a Grants Management Analyst is expected to increase the number of grants in the future.



Grant Income

Project #	Project Name	Grant/Partnership/Other	FY23	FY24	FY25	3-Year Total
61023	Los Gatos Creek Watershed - Wildland Fire Resiliency	Wildlife Conservation Board (WCB)	\$300,000	\$825,000	\$375,000	\$1,500,000
61028	SCC Forest Health & Wildfire - Wildland Fire Resiliency	SCC Forest Health and Wildfire Resilience Program	364,000	0	0	364,000
80065	IPM Implementation of Santa Clara Valley Water District Grant	D2: Revitalize Stream, Upland and Wetland Habitats	4,294	0	0	4,294
MAA03-002	Purissima Upland Site Clean up and Soil Remediation	CalRecycle Farm & Ranch Clean-up Grant	77,480	0	0	77,480
MAA03-005	Purissima-to-the-Sea Trail and Parking Area - Phase I Feasibility Study	Coastal Conservancy Grant	60,763	0	0	60,763
MAA10-001	Alpine Road Regional Trail, Coal Creek	Santa Clara County Stanford Mitigation	272,211	0	0	272,211
MAA20-001	Wildlife Corridor: Highway 17 Crossing	Wildlife Conservation Board (WCB)	100,000	1,000,000	3,000,000	4,100,000
MAA21-004	Bear Creek Stables Project	Interest Income	0	1,223,530	0	1,223,530
MAA21-006	Bear Creek Redwoods - Alma College Cultural Landscape Rehabilitation	California Rivers Parkways Program	177,967	0	0	177,967
MAA21-006	Bear Creek Redwoods - Alma College Cultural Landscape Rehabilitation	Historic Grants Program	200,000	0	0	200,000
MAA21-006	Bear Creek Redwoods - Alma College Cultural	Per Capita Program	464,471	0	0	464,471

	Landscape Rehabilitation					
MAA21-011	Phase II Trail Improvements, Bear Creek Redwoods OSP	California Rivers Parkways Program	1,411,507	1,059,614	0	2,471,121
MAA21-011	Phase II Trail Improvements, Bear Creek Redwoods OSP	Interest Income	0	500,000	0	500,000
Grand Total			\$3,432,693	\$4,608,144	\$3,375,000	\$11,415,837

Midpen has identified several key areas of interest in addition to the four CIAP programs.



Agriculture: Supporting agriculture and sustaining conservation grazing programs on District lands support Midpen's mission and Board-adopted Strategic Goals and Objectives (Goal 1, Objective 4 and Goal 2, Objective 5).



Diversity: Connecting diverse communities to their public open space preserves, through support of regional partnerships and expanded outreach to youth and underserved communities (Goal 3, Objectives 2, 3, and 4).



Wildland Fire Resiliency: Working with local fire agencies and surrounding communities to enhance Midpen's wildland fire preparedness and responsiveness (Goal 2, Objective 4).

CIAP project summary tables for these three areas of interest are included below.

Agriculture Project Summary



Project #	Project Name	FY23	FY24	FY25	3-Year Total
31905	Basic Policies for the Coastal Annexation Area	\$0	\$20,000	\$10,000	\$30,000
35009	Red Barn Roof Repair	255,000	73,000	0	328,000
61024	Lobitos Creek Fencing	216,000	111,000	0	327,000
MAA01-005	Johnston Ranch Land Acquisition	20,000	0	0	20,000
MAA01-006	Madonna Creek Fish, Water Supply and Bridge Replacement	175,870	215,757	396,968	788,595
MAA03-006	South Cowell Upland Land Conservation	15,000	0	0	15,000
MAA03-007	Purissima-to-the-Sea Habitat Enhancement and Water Supply Improvement Plan	107,794	449,101	11,779	568,674
MAA05-011	Lone Madrone Ranch Fence Installation	128,250	66,000	0	194,250
MAA05-XXX	Lone Madrone Corrals	0	0	57,000	57,000
MAA07-008	Lower Turtle Pond Repair	13,794	191,878	100,000	305,672
MAA13-XXX	Cloverdale - Infrastructure Upgrades and Improvements	0	70,000	40,000	110,000
VP13-001	Cloverdale Ranch Land Opportunity	215,000	20,000	0	235,000
VP15-001	Redwood Forest Land Opportunity	0	5,000	0	5,000
VP25-001	Sierra Azul Loma Prieta Land Conservation	22,000	22,000	22,000	66,000
VP39-001	Lower San Gregorio Creek Watershed Land Conservation	62,500	0	0	62,500
XXXXX	Driscoll Ranch New Agricultural Well	90,000	28,500	54,500	173,000
XXXXX	Toto Ranch Agricultural Plan	31,000	20,000	0	51,000
XXXXX	Toto Ranch New Agricultural Well(s)	85,000	42,500	14,000	141,500
Total		\$1,437,208	\$1,334,736	\$706,247	\$3,478,191

Diversity Project Summary



Project #	Project Name	FY23	FY24	FY25	3-Year Total
31901	ADA Barrier Removal	\$1,281,500	\$795,000	\$330,000	\$2,406,500

31904	Purisima Preserve Multimodal Access Study	35,000	0	0	35,000
31907	Johnston Ranch Loop Trail and Parking Area	0	30,000	80,000	110,000
40013	50th Anniversary Public Events and Activities	174,151	0	0	174,151
61027	Rancho San Antonio ADA Path to Deer Hollow Farm	66,000	95,000	15,000	176,000
80066	Amah Mutsun Land Trust Native Garden	50,000	100,000	50,000	200,000
MAA05-007	La Honda Creek Phase II Trail Connections	85,000	105,000	306,500	496,500
MAA05-XXX	La Honda Parking and Trailhead Access – Implementation	0	0	80,000	80,000
MAA06-002	Hawthorns Area Plan	208,680	299,104	168,280	676,064
MAA11-003	Rancho San Antonio (RSA) Multimodal Access - Implementation	25,000	0	0	25,000
MAA16-001	Long Ridge Trail Connection to Eagle Rock and Devils Canyon	0	75,000	110,000	185,000
MAA21-006	Bear Creek Redwoods - Alma College Cultural Landscape Rehabilitation	489,083	145,000	75,000	709,083
MAA21-011	Phase II Trail Improvements, Bear Creek Redwoods OSP	1,411,507	1,108,519	0	2,520,026
VP05-002	La Honda Creek Parking and Trailhead Access - Phase I Feasibility Study	160,000	58,000	100,000	318,000
VP11-001	Rancho San Antonio (RSA) Multimodal Access - Implementation	118,000	50,000	0	168,000
VP21-XXX	Bear Creek Redwoods North Parking Area	61,000	100,000	75,000	236,000
XXXXXX	Diversity, Equity, and Inclusion Program Actions	50,000	50,000	50,000	150,000
XXXXXX	Ethnobotanical Inventory for Tribal Partnerships	40,000	80,000	50,000	170,000
XXXXXX	Monte Bello Black Mountain Trail Extension	0	75,000	35,000	110,000
XXXXXX	Purisima Preserve Multimodal Access - Implementation	0	25,000	25,000	50,000
XXXXXX	Rancho San Antonio Road Repair	384,100	100,000	0	484,100
Total		\$4,639,021	\$3,290,623	\$1,549,780	\$9,479,424

In addition to these 21 projects to connect diverse communities to their open space preserves, Midpen programs expand outreach to diverse communities through our grantmaking program, community partnerships, sponsorships and other activities. A new DEI-focused Management Analyst I/II position is being added to the Human Resources department to further the District's DEI goals.

Wildland Fire Resiliency Project Summary



Project #	Project Name	FY23	FY24	FY25	3-Year Total
61017	Fuel Reduction Implementation	\$565,000	\$715,000	\$715,000	\$1,995,000
61023	Los Gatos Creek Watershed - Wildland Fire Resiliency	203,000	890,880	709,800	1,803,680
61028	SCC Forest Health & Wildfire - Wildland Fire Resiliency	325,000	0	0	325,000
80003-10	Wildland Fire Resiliency Program	328,000	0	0	328,000
80063	Districtwide Vegetation Mapping	174,000	0	0	174,000
80072	Irish Ridge Restoration	85,000	385,000	405,000	875,000
MAA05-010	Restoration Forestry Demonstration Project	366,224	275,199	1,092,605	1,734,028
MAA21-007	Bear Creek Redwoods Preserve Plan: Invasive Weed Treatment and Restoration	109,642	109,111	0	218,753
XXXXXX	Miramontes Ridge Reforestation	0	0	115,000	115,000
XXXXXX	Wildland Fire Resiliency Partnership Project	0	0	0*	0
Total		\$2,155,866	\$2,375,190	\$3,037,405	\$7,568,461

*Scope yet to be defined, budget will be added later.

Project Numbering

All projects are assigned a name and a unique number. Additionally, Midpen has three categories of projects, MAA eligible, Vision Plan related, or other capital and operating projects.

MAA eligible projects are designated by portfolio and project number, for example MAA10-001 indicates MAA portfolio number 10 (Coal Creek: Reopen Alpine Road for Trail Use), and project number 1 (Alpine Road Regional Trail, Coal Creek).

Vision Plan related projects are also designated by portfolio and project number, for example VP22-001 indicates Vision Plan portfolio number 22 (Sierra Azul: Cathedral Oaks Public Access and Conservation Projects), and project number 1 [Alma Bridge Road Newt Passage]. Vision Plan portfolios number 01 through 25 represent Midpen-funded efforts in support of the corresponding MAA portfolios. Vision Plan portfolios 26 through 54 are the Tier 2 priority actions in Midpen's Vision Plan.

Other projects are assigned a five-digit project number set (such as 31901, ADA Barrier Removal) and designate operating projects such as wildlife monitoring, facility improvements and administrative systems implementations.

Supporting Projects

Supporting projects are important activities undertaken each year that do not meet CIAP project criteria (typically with expenses less than \$50,000 over the lifetime of the project). While the supporting projects included in this section may incur real expenses, those expenses will only be included in department operating budgets listed in Section 4: Department Summary.

Operating Impact

Within the FY23-FY25 CIAP, Midpen has identified over 78 projects (or 63% of the CIAP) as having a future operating impact to the annual Budget and Action Plan. Some projects will have costs in perpetuity while other projects will have a shorter-term impact.

For example, numerous Natural Resource Protection and Restoration projects require three to five years of ongoing monitoring work (for example, ensuring native plants are well established after being planted can take over three years). New areas that are opened to the public require long-term patrol and maintenance work; this may result in additional staff. Staff are monitoring new and existing CIAP projects for their ongoing operating impact to the annual Budget and Action Plan to identify how operating costs will change in the future.

Land Acquisition and Preservation



Project #	Project Name	Fiscal Year	FY23	FY24	FY25	3-Year Total
20125	Cal-Water Land Exchange, Teague Hill Preserve	FY23/FY24/ FY25	\$24,000	\$0	\$15,000	\$39,000
MAA01-005	Johnston Ranch Land Acquisition	FY23	20,000	0	0	20,000
MAA03-006	South Cowell Upland Land Conservation	FY23	15,000	0	0	15,000
VP06-XXX	El Mirador Land Conservation	FY25	0	0	65,000	65,000
VP08-001	Upper San Gregorio Land Conservation	FY23	13,000	0	0	13,000
VP08-002	Upper Alpine Creek Land Conservation	FY23/FY24/ FY25	12,000	12,000	12,000	36,000
VP10-XXX	Transfer of Upper Alpine Road from San Mateo County	FY25	0	0	13,000	13,000
VP13-001	Cloverdale Ranch Land Opportunity	FY23/FY24	215,000	20,000	0	235,000
VP15-001	Redwood Forest Land Opportunity	FY24	0	5,000	0	5,000
VP15-XXX	Upper Oil Creek Redwood Land Conservation	FY25	0	0	30,000	30,000
VP22-XXX	San Jose Water Company Lands	FY23	30,000	0	0	30,000
VP23-004	Mt. Umunhum Land Conservation	FY23/FY24/ FY25	50,000	11,000	11,000	72,000
VP24-002	Valley Water Exchange Agreement at Rancho de Guadalupe Area of Sierra Azul Preserve	FY24/FY25	0	5,000	5,000	10,000
VP25-001	Sierra Azul Loma Prieta Land Conservation	FY23/FY24/ FY25	22,000	22,000	22,000	66,000
VP39-001	Lower San Gregorio Creek Watershed Land Conservation	FY23	62,500	0	0	62,500
None	Districtwide Purchase Options and Low-value Land Fund	Reoccurring	100,000	300,000	300,000	700,000
Total			\$563,500	\$375,000	\$473,000	\$1,411,500

*Pre-acquisition activity for land purchases is budgeted in Fund 40. Upon approval from the Board for fee or easement, pre-acquisition expenses and the purchase price are eligible for MAA reimbursement and a budget adjustment request will be made to transfer budget to Fund 30.

Supporting Projects

Project Name	Project Purpose	Lead Department	Fiscal Year
Land Conservation Guidance Document	Create a Land Conservation Guidance Document that identifies the District's land conservation priorities and updates the District acquisition policies and goals and provides an outline for strategic land acquisition for use as a reference by District staff (Consistent with FOSM Recommendation #11).	Real Property/General Manager's Office	FY23

Program: Land Acquisition and Preservation
Project #: 20125
Fund: 40 - General Fund Capital

Operating Budget Impact: Yes
Tag: Choose one if applicable

Cal-Water Land Exchange, Teague Hill Preserve

Project Description

Pursue trail connections between Huddart Park and Teague Hill Open Space Preserve, and pursue future land conservation protections in the Bear Gulch watershed in exchange for land rights to allow the installation of Cal Water water tanks at El Corte de Madera Open Space Preserve.

FY23 Scope

Complete Easement Exchange and Easement Documents. Secure Board approval and OGALS approval for the easement exchange.

FY24 Scope

Approve the design of the Cal Water Tanks.

FY25 Scope

Land & Facilities and Planning to identify the alignment of the new trail route on Cal Water property to set the permanent location of the trail easement corridor.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	4,000	4,000	-	-	-	8,000
8201 - Architect/Engineering Services	-	20,000	20,000	-	15,000	-	55,000
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 24,000	\$ 24,000	\$ -	\$ 15,000	\$ -	\$ 63,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	24,000	24,000	-	15,000	-	63,000
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 24,000	\$ 24,000	\$ -	\$ 15,000	\$ -	\$ 63,000

Program: Land Acquisition and Preservation
Project #: MAA01-005
Fund: 30 - Measure AA Capital

Operating Budget Impact: Yes
Tag: Agriculture

Johnston Ranch Land Acquisition

Project Description

Complete necessary steps to allow for the purchase and preservation of the upland portion of the Johnston Ranch property as an addition to Miramontes Ridge Open Space Preserve.

FY23 Scope

Complete lot line adjustment application and 100% fee transfer of Uplands property to Midpen. Secure trail easement rights to connect to Burleigh Murray State Park. Enter into MOU with City of Half Moon Bay for partnering on shared parking and trailhead at the City's Johnston House property.

FY24 Scope

Project completed in prior fiscal year(s).

FY25 Scope

Project completed in prior fiscal year(s).

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	7,616	110,000	20,000	-	-	-	137,616
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ 7,616	\$ 110,000	\$ 20,000	\$ -	\$ -	\$ -	\$ 137,616

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	7,616	110,000	20,000	-	-	-	137,616
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ 7,616	\$ 110,000	\$ 20,000	\$ -	\$ -	\$ -	\$ 137,616

Program: Land Acquisition and Preservation
Project #: MAA03-006
Fund: 30 - Measure AA Capital

Operating Budget Impact: Yes
Tag: Agriculture

South Cowell Upland Land Conservation

Project Description

Complete fee transfer of property to preserve upland grassland habitat and provide opportunities for parking, patrol and trail access for the planned Purisima to the Sea regional trail corridor.

FY23 Scope

Complete minor land division application to San Mateo County and fee transfer of South Cowell Uplands property to Midpen.

FY24 Scope

Project completed in prior fiscal year(s).

FY25 Scope

Project completed in prior fiscal year(s).

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	4,841,070	15,000	15,000	-	-	-	4,871,070
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	1,897	-	-	-	-	-	1,897
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ 4,842,967	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ 4,872,967

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	4,842,967	15,000	15,000	-	-	-	4,872,967
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ 4,842,967	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ 4,872,967

Program: Land Acquisition and Preservation
Project #: VP06-XXX
Fund: 40 - General Fund Capital

Operating Budget Impact: Yes
Tag: Choose one if applicable

El Mirador Land Conservation

Project Description

In partnership with POST, pursue lot line adjustment (LLA) with Town of Portola Valley. Upon Town approval of LLA, prepare transactional documents for purchase of 200 acres of mature second growth redwoods as an addition to Windy Hill OSP.

FY23 Scope

Project has not started yet.

FY24 Scope

Project has not started yet.

FY25 Scope

Pursue land division and purchase of El Mirador property with POST and complete purchase as an addition to Windy Hill Preserve.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	65,000	-	65,000
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ -	\$ 65,000	\$ -	\$ 65,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	65,000	-	65,000
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ -	\$ 65,000	\$ -	\$ 65,000

Program: Land Acquisition and Preservation
Project #: VP08-001
Fund: 40 - General Fund Capital

Operating Budget Impact: Yes
Tag: Choose one if applicable

Upper San Gregorio Land Conservation

Project Description

Pursue partnership opportunities to acquire open space lands and secure access to acquired lands within the upper San Gregorio Creek Watershed. Negotiate property additions to the upper San Gregorio Creek watershed.

FY23 Scope

Continue to pursue land opportunities. Complete access rights to Woodruff Redwoods property.

FY24 Scope

Project completed in prior fiscal year(s).

FY25 Scope

Project completed in prior fiscal year(s).

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	3,270	19,500	13,000	-	-	-	35,770
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ 3,270	\$ 19,500	\$ 13,000	\$ -	\$ -	\$ -	\$ 35,770

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	3,270	19,500	13,000	-	-	-	35,770
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ 3,270	\$ 19,500	\$ 13,000	\$ -	\$ -	\$ -	\$ 35,770

Program: Land Acquisition and Preservation
Project #: VP08-002
Fund: 40 - General Fund Capital

Operating Budget Impact: Yes
Tag: Choose one if applicable

Upper Alpine Creek Land Conservation

Project Description

Purchase property in the Upper Alpine Creek Area. Purchase 273-acre property adjacent to Russian Ridge Open Space Preserve.

FY23 Scope

Continue to pursue land opportunities.

FY24 Scope

Continue to pursue land opportunities.

FY25 Scope

Continue to pursue land opportunities.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	15,000	-	12,000	12,000	12,000	-	51,000
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ 15,000	\$ -	\$ 12,000	\$ 12,000	\$ 12,000	\$ -	\$ 51,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	15,000	-	12,000	12,000	12,000	-	51,000
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ 15,000	\$ -	\$ 12,000	\$ 12,000	\$ 12,000	\$ -	\$ 51,000

Program: Land Acquisition and Preservation
Project #: VP10-XXX
Fund: 40 - General Fund Capital

Operating Budget Impact: Yes
Tag: Choose one if applicable

Transfer of Upper Alpine Road from San Mateo County

Project Description

Upon completion of Upper Alpine Road Trail project, complete county transfer to District of Alpine Road for trail. Prepare quitclaim deed for transfer of Alpine Road right of way to District and present to District Board for approval and acceptance.

FY23 Scope

Project has not started yet.

FY24 Scope

Project has not started yet.

FY25 Scope

Complete Quitclaim Deed transfer of Upper Alpine Road right-of-way for public trail from San Mateo County.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	13,000	-	13,000
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ -	\$ 13,000	\$ -	\$ 13,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	13,000	-	13,000
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ -	\$ 13,000	\$ -	\$ 13,000

Program: Land Acquisition and Preservation
Project #: VP13-001
Fund: 40 - General Fund Capital

Operating Budget Impact: Yes
Tag: Agriculture

Cloverdale Ranch Land Opportunity

Project Description

Prepare for potential purchase of Cloverdale Ranch property owned by Peninsula Open Space Trust (POST). Purchase supports Measure AA Portfolio 13. Pursue proposed purchase of Cloverdale Ranch property for approval by Board of Directors. Prepare and submit land division application to San Mateo County as co-applicants with POST. Initiate community outreach/communications plan with partners and stakeholders. Continue to participate in regional trail planning in the vicinity of Cloverdale Ranch, and identify preliminary land and resource management goals in preparation for future potential acquisition of property.

FY23 Scope

Complete lot line adjustment applications and pursue Board purchase approval of the Cloverdale Ranch property.

FY24 Scope

Complete purchase and transition land management responsibilities to Visitor & Field Services business line.

FY25 Scope

Project completed in prior fiscal year(s).

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	45,636	87,000	215,000	20,000	-	-	367,636
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ 45,636	\$ 87,000	\$ 215,000	\$ 20,000	\$ -	\$ -	\$ 367,636

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	45,636	87,000	215,000	20,000	-	-	367,636
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ 45,636	\$ 87,000	\$ 215,000	\$ 20,000	\$ -	\$ -	\$ 367,636

Program: Land Acquisition and Preservation
Project #: VP15-001
Fund: 40 - General Fund Capital

Operating Budget Impact: Yes
Tag: Agriculture

Redwood Forest Land Opportunity

Project Description

Pursue land purchase opportunities to grow Midpen's contiguous greenbelt in redwood forests.

FY23 Scope

Project deferred until FY24.

FY24 Scope

Pursue opportunities to purchase redwood forest lands in the Oil Creek watershed.

FY25 Scope

Project completed in prior fiscal year(s).

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	5,000	-	-	5,000
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	5,000	-	-	5,000
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000

Program: Land Acquisition and Preservation
Project #: VP15-XXX
Fund: 40 - General Fund Capital

Operating Budget Impact: Yes
Tag: Choose one if applicable

Upper Oil Creek Redwood Land Conservation

Project Description

Pursue land purchase opportunities to grow Midpen's contiguous greenbelt in redwood forests. Purchase forested land in the upper Pescadero Watershed for protection of redwoods and fish habitat.

FY23 Scope

Project has not started yet.

FY24 Scope

Project has not started yet.

FY25 Scope

Complete purchase of redwood forest land in upper Oil Creek watershed.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	30,000	-	30,000
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ 30,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	30,000	-	30,000
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ 30,000

Program: Land Acquisition and Preservation
Project #: VP22-XXX
Fund: 40 - General Fund Capital

Operating Budget Impact: Yes
Tag: Choose one if applicable

San Jose Water Company Lands

Project Description

Purchase property to facilitate future trail connections towards the west from Mt. Umunhum to Cathermole Road and Wrights Station Road. Work with San Jose Water to purchase as much property as they are willing to sell in the Los Gatos Creek Watershed.

FY23 Scope

Draft and execute all purchase related documents, secure Board approval and close escrow.

FY24 Scope

Project completed in prior fiscal year(s). Visitor & Field Services business line to manage the property.

FY25 Scope

Project completed in prior fiscal year(s).

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	30,000	-	-	-	30,000
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	30,000	-	-	-	30,000
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000

Program: Land Acquisition and Preservation
Project #: VP23-004
Fund: 40 - General Fund Capital

Operating Budget Impact: Yes
Tag: Choose one if applicable

Mt. Umunhum Land Conservation

Project Description

Pursue land purchase as an addition to Sierra Azul Preserve. Purchase property near Mt Umunhum and Mt. Thayer.

FY23 Scope

Purchase land from willing sellers as opportunities present themselves.

FY24 Scope

Purchase land from willing sellers as opportunities present themselves.

FY25 Scope

Purchase land from willing sellers as opportunities present themselves.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	19,000	50,000	11,000	11,000	-	91,000
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 19,000	\$ 50,000	\$ 11,000	\$ 11,000	\$ -	\$ 91,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	19,000	50,000	11,000	11,000	-	91,000
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 19,000	\$ 50,000	\$ 11,000	\$ 11,000	\$ -	\$ 91,000

Program: Land Acquisition and Preservation
Project #: VP24-002
Fund: 40 - General Fund Capital

Operating Budget Impact: No
Tag: Choose one if applicable

Valley Water Exchange Agreement at Rancho de Guadalupe Area of Sierra Azul Preserve

Project Description

Enter into exchange agreement with Valley Water for license to use Pheasant and Hicks Road intersection as a staging area for Guadalupe Dam repairs in exchange for Valley Water's construction of a public parking lot for accessing the Rancho de Guadalupe area of Sierra Azul Open Space Preserve.

FY23 Scope

Project deferred until FY24.

FY24 Scope

Execute agreement with Valley Water for them to use Midpen site for construction staging and then to build a parking lot for public use. Continue work with Native American group on protection of cultural site.

FY25 Scope

Monitor Valley Water's use of the site for construction staging.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	5,000	5,000	-	10,000
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ 10,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	5,000	5,000	-	10,000
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ 10,000

Program: Land Acquisition and Preservation
Project #: VP25-001
Fund: 40 - General Fund Capital

Operating Budget Impact: Yes
Tag: Agriculture

Sierra Azul Loma Prieta Land Conservation

Project Description

Pursue land purchase opportunity to grow Midpen's contiguous greenbelt in the Loma Prieta area of Sierra Azul Open Space Preserve.

FY23 Scope

Continue to pursue land opportunities.

FY24 Scope

Continue to pursue land opportunities.

FY25 Scope

Continue to pursue land opportunities.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	22,000	22,000	22,000	22,000	-	88,000
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000	\$ -	\$ 88,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	22,000	22,000	22,000	22,000	-	88,000
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000	\$ -	\$ 88,000

Program: Land Acquisition and Preservation
Project #: VP39-001
Fund: 40 - General Fund Capital

Operating Budget Impact: No
Tag: Agriculture

Lower San Gregorio Creek Watershed Land Conservation

Project Description

Pursue opportunity to protect watershed and farmland in the lower San Gregorio watershed.

FY23 Scope

In partnership with Peninsula Open Space Trust, monitor riparian conservation easement and support future creek restoration planning.

FY24 Scope

Project completed in prior fiscal year(s).

FY25 Scope

Project completed in prior fiscal year(s).

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	16,606	15,000	12,500	-	-	-	44,106
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	50,000	-	-	-	50,000
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ 16,606	\$ 15,000	\$ 62,500	\$ -	\$ -	\$ -	\$ 94,106

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	16,606	15,000	62,500	-	-	-	94,106
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ 16,606	\$ 15,000	\$ 62,500	\$ -	\$ -	\$ -	\$ 94,106

Program: Land Acquisition and Preservation
Project #: None
Fund: 40 - General Fund Capital

Operating Budget Impact: Yes
Tag: Choose one if applicable

Districtwide purchase options and low-value land fund

Project Description

Budget allocations for purchase option funds to enter into purchase and sale agreements for other open space lands with property owners. These funds are also used for low-value land purchases under the general manager's purchasing authority, such as small parcels, public trail easements or patrol and maintenance access easements.

FY23 Scope

As low-value purchase opportunities become available, move to complete deals under the general manager's authority.

FY24 Scope

As low-value purchase opportunities become available move to complete deals under the General Manager's Authority.

FY25 Scope

As low-value purchase opportunities become available move to complete deals under the General Manager's Authority.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	100,000	100,000	300,000	300,000	-	800,000
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 100,000	\$ 100,000	\$ 300,000	\$ 300,000	\$ -	\$ 800,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	100,000	100,000	300,000	300,000	-	800,000
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 100,000	\$ 100,000	\$ 300,000	\$ 300,000	\$ -	\$ 800,000

None - Districtwide purchase options and low-value land fund
SUMMARY



Natural Resource Protection and Restoration

Project #	Project Name	Fiscal Year	FY23	FY24	FY25	3-Year Total
61014	Bear Creek Stables Road Drainage Repairs	FY23	\$10,000	\$0	\$0	\$10,000
61017	Fuel Reduction Implementation	FY23/FY24/ FY25	565,000	715,000	715,000	1,995,000
61023	Los Gatos Creek Watershed - Wildland Fire Resiliency	FY23/FY24/ FY25	203,000	890,880	709,800	1,803,680
61024	Lobitos Creek Fencing	FY23/FY24	216,000	111,000	0	327,000
61028	SCC Forest Health & Wildfire - Wildland Fire Resiliency	FY23	325,000	0	0	325,000
80003-10	Wildland Fire Resiliency Program	FY23	328,000	0	0	328,000
80054	Badger/Burrowing Owl Habitat Assessment	FY23/FY24	9,200	4,000	0	13,200
80058	Districtwide Aquatic Habitat Assessment and eDNA Collection	FY23/FY24	130,000	120,000	0	250,000
80059	Groundwater Well Decommissioning	FY23/FY24/ FY25	140,000	140,000	140,000	420,000
80063	Districtwide Vegetation Mapping	FY23	174,000	0	0	174,000
80065	IPM Implementation of Santa Clara Valley Water District Grant	FY23	200,000	0	0	200,000
80066	Amah Mutsun Land Trust Native Garden	FY23/FY24/ FY25	50,000	100,000	50,000	200,000
80069	Mountain Lion Collaring Effort - Rancho San Antonio/Foothills Area Preserve	FY23/FY24/ FY25	101,400	101,400	101,400	304,200
80070	Carbon Storage Study - Pilot Project, San Gregorio Watershed	FY23/FY24/ FY25	25,000	30,000	20,000	75,000
80072	Irish Ridge Restoration	FY23/FY24/ FY25	85,000	385,000	405,000	875,000
80073	Oversight of Lehigh Quarry Activities	FY23/FY24/ FY25	193,000	18,000	18,000	229,000
80074	Science Advisory Panel	FY23/FY24/ FY25	10,000	50,000	10,000	70,000
MAA01-006	Madonna Creek Fish, Water Supply and Bridge Replacement	FY23/FY24/ FY25	175,870	215,757	396,968	788,595
MAA02-XXX	Stevens Creek Shoreline Nature Area Restoration	FY23/FY24/ FY25	125,086	80,537	117,533	323,156
MAA03-002	Purisima Upland Site Clean up and Soil Remediation	FY23/FY24	143,647	511,119	0	654,766
MAA03-007	Purisima-to-the-Sea Habitat Enhancement and Water Supply Improvement Plan	FY23/FY24/ FY25	107,794	449,101	11,779	568,674
MAA03-XXX	Lobitos Creek Fisheries Restoration	FY23/FY24/ FY25	103,169	163,508	130,733	397,410
MAA05-010	Restoration Forestry Demonstration Project	FY23/FY24/ FY25	366,224	275,199	1,092,605	1,734,028
MAA05-011	Lone Madrone Ranch Fence Installation	FY23/FY24	128,250	66,000	0	194,250
MAA05-XXX	Lone Madrone Corrals	FY25	0	0	57,000	57,000
MAA07-008	Lower Turtle Pond Repair	FY23/FY24/ FY25	13,794	191,878	100,000	305,672
MAA13-XXX	Cloverdale - Infrastructure Upgrades and Improvements	FY24/FY25	0	70,000	40,000	110,000
MAA13-XXX	Cloverdale Road and Trail Renovation	FY25	0	0	0*	0
MAA20-001	Wildlife Corridor: Highway 17 Crossing	FY23/FY24/ FY25	304,656	829,250	1,013,529	2,147,435
MAA21-007	Bear Creek Redwoods Preserve Plan: Invasive Weed Treatment and Restoration	FY23/FY24	109,642	109,111	0	218,753
MAA21-010	Bear Creek Redwoods Landfill Characterization and Remediation	FY23/FY24	113,642	175,000	0	288,642
VP22-001	Alma Bridge Road Newt Passage	FY23	230,000	0	0	230,000
VP22-XXX	Alma Bridge Road Wildlife Passage	FY24/FY25	0	735,000	1,035,000	1,770,000

XXXXXX	Aquatic Habitats Climate Resiliency Plan	FY23/FY24/ FY25	4,000	6,000	7,000	17,000
XXXXXX	CEQA Review for IPM Program	FY24/FY25	0	20,000	100,000	120,000
XXXXXX	Driscoll Ranch New Agricultural Well	FY23/FY24/ FY25	90,000	28,500	54,500	173,000
XXXXXX	Ethnobotanical Inventory for Tribal Partnerships	FY23/FY24/ FY25	40,000	80,000	50,000	170,000
XXXXXX	Locally Sourced Native Seed Production Site	FY24/FY25	0	40,000	30,000	70,000
XXXXXX	Miramontes Ridge Reforestation	FY25	0	0	115,000	115,000
XXXXXX	Native Plant-Pollinator Demonstration Garden	FY25	0	0	40,000	40,000
XXXXXX	Pescadero Watershed Sediment Reduction Implementation	FY23/FY24/ FY25	155,000	405,000	405,000	965,000
XXXXXX	Remediation of Planting Sites	FY23/FY24/ FY25	30,000	50,000	50,000	130,000
XXXXXX	San Gregorio Water Quality Improvement Plan	FY23/FY24/ FY25	110,000	240,000	160,000	510,000
XXXXXX	Santa Cruz Kangaroo Rat Habitat and Population Management Project	FY23/FY24/ FY25	190,000	45,000	60,000	295,000
XXXXXX	Toto Ranch Agricultural Plan	FY23/FY24	31,000	20,000	0	51,000
XXXXXX	Toto Ranch New Agricultural Well(s)	FY23/FY24/ FY25	85,000	42,500	14,000	141,500
XXXXXX	Wildland Fire Resiliency Partnership Project	FY25	0	0	0*	0
Total			\$5,421,374	\$7,513,740	\$7,249,847	\$20,184,961

*Scope yet to be defined, budget will be added later.

Supporting Projects

Project Name	Project Purpose	Lead Department	Fiscal Year
Agricultural Policy	Establish a comprehensive agricultural policy to guide future District activities.	Natural Resources	FY23
Drought Response and Resiliency Plan	Prepare for drought and identify drought resiliency measures.	Natural Resources	FY23/FY24
Water Quality Monitoring Program	Monitor water quality in support of District land management and ecosystems.	Natural Resources	FY23/FY24/ FY25

Program: Natural Resource Protection and Restoration
Project #: 61014
Fund: 10 - General Fund Operating

Operating Budget Impact: Yes
Tag: Choose one if applicable

Bear Creek Stables Road Drainage Repairs

Project Description

Assess drainage and erosion concerns from arena area of Bear Creek Stables onto the old road cut below paddock area. Assess old road to determine feasibility of retaining as trail width or removing. Revegetate as necessary to improve riparian conditions.

FY23 Scope

Monitor plant revegetation work.

FY24 Scope

Project completed in prior fiscal year(s).

FY25 Scope

Project completed in prior fiscal year(s).

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	10,026	30,000	10,000	-	-	-	50,026
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ 10,026	\$ 30,000	\$ 10,000	\$ -	\$ -	\$ -	\$ 50,026

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ 10,026	\$ 30,000	\$ 10,000	\$ -	\$ -	\$ -	\$ 50,026
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ 10,026	\$ 30,000	\$ 10,000	\$ -	\$ -	\$ -	\$ 50,026

Program: Natural Resource Protection and Restoration
Project #: 61017
Fund: 10 - General Fund Operating

Operating Budget Impact: Yes
Tag: Fire Prevention

Fuel Reduction Implementation

Project Description

Improve wildfire resiliency and protection of Midpen preserves. Implement fuel reduction work outlined in vegetation management plan to reduce fuels that contribute to wildfire risks.

FY23 Scope

Implement second year of fuel reduction work outlined in vegetation management plan to reduce fuels and lessen wildfire risk.

FY24 Scope

Continue fuel reduction work outlined in vegetation management plan to reduce fuels that contribute to wildfire risks. May need to split into additional projects.

FY25 Scope

Continue fuel reduction work outlined in vegetation management plan to reduce fuels that contribute to wildfire risks. May need to split into additional projects.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	115,175	306,500	565,000	715,000	715,000	-	2,416,675
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ 115,175	\$ 306,500	\$ 565,000	\$ 715,000	\$ 715,000	\$ -	\$ 2,416,675

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ 115,175	\$ 306,500	\$ 565,000	\$ 715,000	\$ 715,000	\$ -	\$ 2,416,675
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ 115,175	\$ 306,500	\$ 565,000	\$ 715,000	\$ 715,000	\$ -	\$ 2,416,675

Program: Natural Resource Protection and Restoration
Project #: 61023
Fund: 10 - General Fund Operating

Operating Budget Impact: No
Tag: Fire Prevention

Los Gatos Creek Watershed - Wildland Fire Resiliency

Project Description

Implement the Wildland Fire Resiliency Program by securing funding to complete ecologically sensitive vegetation management to reduce fuel loads and lessen wildfire risk (including areas with extremely high infestation of Sudden Oak Death).

FY23 Scope

If funding is successful, implement second year of fuel treatments, which includes both mechanical and manual treatment options. Implement first year of the fuel treatments/ habitat restoration plan at Bear Creek Redwoods OSP. Complete the fuel treatments/habitat restoration plan and permitting at Cathedral Oaks.

FY24 Scope

Implement year three of fuel treatments, which includes both mechanical and manual treatment options. Implement second year of the fuel treatments/habitat restoration plan at Bear Creek Redwoods OSP. Implement first year of the fuel treatment/habitat restoration plan at Cathedral Oaks.

FY25 Scope

Implement year 4 of fuel treatments, which includes both mechanical and manual treatment options. Implement third year of the fuel treatment/habitat restoration plan at Bear Creek Redwoods. Implement second year of the fuel treatment/habitat restoration plan at Cathedral Oaks.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ 7,000	\$ 44,000	\$ 45,000	\$ 44,000	\$ -	\$ 140,000
5000-7000 - Service & Supplies	-	156,705	159,000	845,880	665,800	-	1,827,385
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 163,705	\$ 203,000	\$ 890,880	\$ 709,800	\$ -	\$ 1,967,385

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ 163,705	\$ (97,000)	\$ 65,880	\$ 334,800	\$ -	\$ 467,385
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	300,000	825,000	375,000	-	1,500,000
Grand Total	\$ -	\$ 163,705	\$ 203,000	\$ 890,880	\$ 709,800	\$ -	\$ 1,967,385

Program: Natural Resource Protection and Restoration
Project #: 61024
Fund: 40 - General Fund Capital

Operating Budget Impact: No
Tag: Agriculture

Lobitos Creek Fencing

Project Description

Extend a southern fence line along Lobitos creek to protect the riparian area from cattle access.

FY23 Scope

Scope, plan and design the fencing improvement; begin local/regulatory permitting.

FY24 Scope

Finalize permits. Prepare bid package, issue Request for Bids, and complete construction.

FY25 Scope

Project completed in prior fiscal year(s).

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	15,000	10,000	-	-	25,000
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	201,000	101,000	-	-	302,000
Grand Total	\$ -	\$ -	\$ 216,000	\$ 111,000	\$ -	\$ -	\$ 327,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	216,000	111,000	-	-	327,000
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 216,000	\$ 111,000	\$ -	\$ -	\$ 327,000

Program: Natural Resource Protection and Restoration
Project #: 61028
Fund: 10 - General Fund Operating

Operating Budget Impact: No
Tag: Fire Prevention

SCC Forest Health & Wildfire - Wildland Fire Resiliency

Project Description

Secure funding to complete ecologically sensitive vegetation management to reduce fuel loads and lessen wildfire risk.

FY23 Scope

Continue to implement fuel treatments, which includes both mechanical and manual treatment options. Final field work needs to be completed in September 2022. Final grant paperwork submitted by December 2022. Potential to secure additional grants.

FY24 Scope

Unless additional grants are secured, project will have been completed in prior fiscal year(s).

FY25 Scope

Project completed in prior fiscal year(s).

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ 300,000	\$ 175,000	\$ -	\$ -	\$ -	\$ 475,000
5000-7000 - Service & Supplies	-	373,500	150,000	-	-	-	523,500
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 673,500	\$ 325,000	\$ -	\$ -	\$ -	\$ 998,500

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ 637,500	\$ (39,000)	\$ -	\$ -	\$ -	\$ 598,500
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	36,000	364,000	-	-	-	400,000
Grand Total	\$ -	\$ 673,500	\$ 325,000	\$ -	\$ -	\$ -	\$ 998,500

Program: Natural Resource Protection and Restoration
Project #: 80003-10
Fund: 10 - General Fund Operating

Operating Budget Impact: Yes
Tag: Fire Prevention

Wildland Fire Resiliency Program

Project Description

Develop a robust and comprehensive wildland fire program for Midpen lands for ongoing fire and climate resiliency to protect public open space lands, habitat values, and sensitive natural resources. Hire consultants to design program and prepare environmental review.

FY23 Scope

Continue and complete phase 2 of the Wildland Fire Resiliency Program (prescribed burn element), including all CEQA requirements.

FY24 Scope

Project completed in prior fiscal year(s).

FY25 Scope

Project completed in prior fiscal year(s).

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	669,259	43,000	328,000	-	-	-	1,040,259
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ 669,259	\$ 43,000	\$ 328,000	\$ -	\$ -	\$ -	\$ 1,040,259

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ 669,259	\$ 43,000	\$ 328,000	\$ -	\$ -	\$ -	\$ 1,040,259
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ 669,259	\$ 43,000	\$ 328,000	\$ -	\$ -	\$ -	\$ 1,040,259

Program: Natural Resource Protection and Restoration
Project #: 80054
Fund: 10 - General Fund Operating

Operating Budget Impact: Yes
Tag: Choose one if applicable

Badger/Burrowing Owl Habitat Assessment

Project Description

Prepare a management plan of grasslands and upland habitat to protect and sustain badger and burrowing owl populations. Present project results to Midpen staff and regional wildlife community. Project involves genetic studies to determine viability of badger population(s).

FY23 Scope

Prepare a manuscript and submit for review and publication in scientific journal(s). Engage with neighboring partners to build regional management and conservation goals.

FY24 Scope

Continue engagement with regional partners.

FY25 Scope

TBD based on future Board feedback or management needs.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	187,566	44,239	9,200	4,000	-	-	245,005
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ 187,566	\$ 44,239	\$ 9,200	\$ 4,000	\$ -	\$ -	\$ 245,005

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ 187,566	\$ 44,239	\$ 9,200	\$ 4,000	\$ -	\$ -	\$ 245,005
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ 187,566	\$ 44,239	\$ 9,200	\$ 4,000	\$ -	\$ -	\$ 245,005

Program: Natural Resource Protection and Restoration
Project #: 80058
Fund: 10 - General Fund Operating

Operating Budget Impact: No
Tag: Choose one if applicable

Districtwide Aquatic Habitat Assessment and eDNA Collection

Project Description

Understand Districtwide aquatic habitat distribution and resident species composition to inform management and protection of these habitats. Complete aquatic surveys for multiple species at multiple locations and compile report of findings.

FY23 Scope

Complete first year surveys and preliminary report.

FY24 Scope

Conduct year 2 surveys and produce a final report.

FY25 Scope

Project completed in prior fiscal year(s).

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	130,000	120,000	-	-	250,000
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 130,000	\$ 120,000	\$ -	\$ -	\$ 250,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ 130,000	\$ 120,000	\$ -	\$ -	\$ 250,000
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 130,000	\$ 120,000	\$ -	\$ -	\$ 250,000

Program: Natural Resource Protection and Restoration
Project #: 80059
Fund: 40 - General Fund Capital

Operating Budget Impact: No
Tag: Choose one if applicable

Groundwater Well Decommissioning

Project Description

Prevent groundwater contamination by sealing unused and abandoned wells.

FY23 Scope

Obtains permits and hire a contractor to assess and decommission wells in the Skyline Region.

FY24 Scope

Obtains permits and hire a contractor to assess and decommission wells, location TBD.

FY25 Scope

Obtains permits and hire a contractor to assess and decommission wells, location TBD.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	10,000	10,000	10,000	-	30,000
8202 - Environmental/Planning Services	-	5,000	15,000	15,000	15,000	-	50,000
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	53	-	5,000	5,000	5,000	-	15,053
8205 - Construction	48,506	102,230	110,000	110,000	110,000	-	480,736
Grand Total	\$ 48,559	\$ 107,230	\$ 140,000	\$ 140,000	\$ 140,000	\$ -	\$ 575,789

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	48,559	107,230	140,000	140,000	140,000	-	575,789
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ 48,559	\$ 107,230	\$ 140,000	\$ 140,000	\$ 140,000	\$ -	\$ 575,789

Program: Natural Resource Protection and Restoration
Project #: 80063
Fund: 10 - General Fund Operating

Operating Budget Impact: No
Tag: Fire Prevention

Districtwide Vegetation Mapping

Project Description

To inform management of Midpen preserves and support regional efforts to build seamless mapping and data, collaborate with the Golden Gate National Parks Conservancy to quantify vegetation changes and fuels at a landscape scale. This collaboration is coordinated with parallel efforts being undertaken by neighboring land managers to create seamless mapping and data products. This project will additionally support project planning and review.

FY23 Scope

Integrate final deliverables into Midpen's Enterprise GIS database.

FY24 Scope

Project completed in prior fiscal year(s).

FY25 Scope

Project completed in prior fiscal year(s).

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	120,000	48,000	174,000	-	-	-	342,000
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ 120,000	\$ 48,000	\$ 174,000	\$ -	\$ -	\$ -	\$ 342,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ 120,000	\$ 48,000	\$ 174,000	\$ -	\$ -	\$ -	\$ 342,000
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ 120,000	\$ 48,000	\$ 174,000	\$ -	\$ -	\$ -	\$ 342,000

Program: Natural Resource Protection and Restoration
Project #: 80065
Fund: 10 - General Fund Operating

Operating Budget Impact: Yes
Tag: Choose one if applicable

IPM Implementation of Santa Clara Valley Water District Grant

Project Description

Expand scope of Valley Water IPM grant to include invasive plant removal at Bear Creek Redwoods, Rancho San Antonio and Picchetti Ranch Preserves.

FY23 Scope

Continue to expand the scope to implement IPM on high priority weeds in riparian areas within Bear Creek Redwoods, Rancho San Antonio, Picchetti Ranch and other preserves in Santa Clara County.

FY24 Scope

Project completed in prior fiscal year(s).

FY25 Scope

Project completed in prior fiscal year(s).

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	183,423	200,000	200,000	-	-	-	583,423
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ 183,423	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	\$ 583,423

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ 61,485	\$ -	\$ 195,706	\$ -	\$ -	\$ -	\$ 257,191
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	121,938	200,000	4,294	-	-	-	326,232
Grand Total	\$ 183,423	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	\$ 583,423

Program: Natural Resource Protection and Restoration
Project #: 80066
Fund: 10 - General Fund Operating

Operating Budget Impact: Yes
Tag: Diversity

Amah Mutsun Land Trust Native Garden

Project Description

To strengthen partnership and restoration efforts at Mount Umunhum, support Amah Mutsun Land Trust efforts to implement a culturally significant native plant demonstration garden.

FY23 Scope

Collaborate with Amah Mutsun Land Trust staff to create site plans, obtain permits, and conduct CEQA analysis for the native habitat garden.

FY24 Scope

Prepare the site and install plantings of culturally significant native species.

FY25 Scope

Implement site establishment activities (e.g., watering, weeding, and replacement plantings), as necessary.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	50,000	100,000	50,000	-	200,000
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 50,000	\$ 100,000	\$ 50,000	\$ -	\$ 200,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ 50,000	\$ 100,000	\$ 50,000	\$ -	\$ 200,000
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 50,000	\$ 100,000	\$ 50,000	\$ -	\$ 200,000

Program: Natural Resource Protection and Restoration
Project #: 80069
Fund: 10 - General Fund Operating

Operating Budget Impact: No
Tag: Choose one if applicable

Mountain Lion Collaring Effort - Rancho San Antonio/Foothills Area Preserve

Project Description

Track mountain lion use of Santa Clara Foothills Preserves (focus on Rancho San Antonio) to inform wildlife management and public use decisions that are protective of wildlife and reduce potential conflicts.

FY23 Scope

Receive second year status report and prepare findings, continue ongoing research. Develop framework for, and implement, behavioral modification research.

FY24 Scope

Receive third year status report, conduct effectiveness monitoring and ongoing research. Begin data analysis phase.

FY25 Scope

Develop draft Human Mountain Lion Interaction Management Plan to reduce potential conflicts with mountain lions in high visitor use areas and refine recommendations.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	56,148	100,000	101,400	101,400	101,400	-	460,348
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ 56,148	\$ 100,000	\$ 101,400	\$ 101,400	\$ 101,400	\$ -	\$ 460,348

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ 56,148	\$ 100,000	\$ 101,400	\$ 101,400	\$ 101,400	\$ -	\$ 460,348
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ 56,148	\$ 100,000	\$ 101,400	\$ 101,400	\$ 101,400	\$ -	\$ 460,348

Program: Natural Resource Protection and Restoration
Project #: 80070
Fund: 10 - General Fund Operating

Operating Budget Impact: No
Tag: Choose one if applicable

Carbon Storage Study - Pilot Project, San Gregorio Watershed

Project Description

Refine the District's understanding of carbon sequestration and storage in the San Gregorio Watershed, and explore the potential for projects to increase resilience of carbon stocks in the long-term.

FY23 Scope

Using data and reports, identify carbon resilience enhancement opportunities and implementation timelines.

FY24 Scope

Design and secure permits for a carbon resilience and/or sequestration project (TBD).

FY25 Scope

Implement the carbon resilience and/or sequestration project (TBD).

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	50,000	25,000	30,000	20,000	-	125,000
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 50,000	\$ 25,000	\$ 30,000	\$ 20,000	\$ -	\$ 125,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ 50,000	\$ 25,000	\$ 30,000	\$ 20,000	\$ -	\$ 125,000
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 50,000	\$ 25,000	\$ 30,000	\$ 20,000	\$ -	\$ 125,000

Program: Natural Resource Protection and Restoration
Project #: 80072
Fund: 10 - General Fund Operating

Operating Budget Impact: Yes
Tag: Fire Prevention

Irish Ridge Restoration

Project Description

Restore habitat on the Irish Ridge property. Plan, permit and implement habitat restoration for special status species, as well as climate change and wildland fire resiliency.

FY23 Scope

Complete the habitat restoration plan and permitting.

FY24 Scope

Implement first year of the habitat restoration plan.

FY25 Scope

Implement second year of the habitat restoration plan.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	42,725	85,000	385,000	405,000	355,000	1,272,725
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 42,725	\$ 85,000	\$ 385,000	\$ 405,000	\$ 355,000	\$ 1,272,725

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ 42,725	\$ 85,000	\$ 385,000	\$ 405,000	\$ 355,000	\$ 1,272,725
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 42,725	\$ 85,000	\$ 385,000	\$ 405,000	\$ 355,000	\$ 1,272,725

Program: Natural Resource Protection and Restoration
Project #: 80073
Fund: 10 - General Fund Operating

Operating Budget Impact: No
Tag: Choose one if applicable

Oversight of Lehigh Quarry Activities

Project Description

Protect Midpen interests throughout the Lehigh Quarry Reclamation Plan Review process and related activities.

FY23 Scope

As needed, continue to work with partners, stakeholders, county and Lehigh to maximize protection of District interests. Monitor Ridgeline Easement and report results to Santa Clara County.

FY24 Scope

As needed, continue to work with partners, stakeholders, county and Lehigh to maximize protection of District interests. Monitor Ridgeline Easement and report results to Santa Clara County.

FY25 Scope

As needed, continue to work with partners, stakeholders, county and Lehigh to maximize protection of District interests. Monitor Ridgeline Easement and report results to Santa Clara County.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	66,442	193,000	18,000	18,000	-	295,442
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 66,442	\$ 193,000	\$ 18,000	\$ 18,000	\$ -	\$ 295,442

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ 66,442	\$ 193,000	\$ 18,000	\$ 18,000	\$ -	\$ 295,442
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 66,442	\$ 193,000	\$ 18,000	\$ 18,000	\$ -	\$ 295,442

Program: Natural Resource Protection and Restoration
Project #: 80074
Fund: 10 - General Fund Operating

Operating Budget Impact: No
Tag: Choose one if applicable

Science Advisory Panel

Project Description

Seek science-based findings from a Scientific Advisory Panel to help inform Midpen land management decisions.

FY23 Scope

Hire a post-doc to develop a data management system to support landscape scale monitoring consistent with SAP recommendations. SAP recommendations for Grazing topic are incorporated into other projects. Other recommendations to be further considered and folded into best practices, as appropriate, by District staff.

FY24 Scope

Pending Board approval and staff capacity, consider researching new topic with the SAP.

FY25 Scope

Pending Board approval and staff capacity, consider researching new topic with the SAP.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	81,968	10,000	50,000	10,000	-	151,968
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 81,968	\$ 10,000	\$ 50,000	\$ 10,000	\$ -	\$ 151,968

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ 81,968	\$ 10,000	\$ 50,000	\$ 10,000	\$ -	\$ 151,968
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 81,968	\$ 10,000	\$ 50,000	\$ 10,000	\$ -	\$ 151,968

Program: Natural Resource Protection and Restoration
Project #: MAA01-006
Fund: 30 - Measure AA Capital

Operating Budget Impact: Yes
Tag: Agriculture

Madonna Creek Fish, Water Supply and Bridge Replacement

Project Description

Restore fish passage on Madonna Creek, provide alternative water supply to agricultural operations, and replace access bridges across Madonna Creek to enhance fisheries and habitat conditions.

FY23 Scope

Develop alternative water supply concepts, concept designs for habitat improvements, and designs for any structural improvements to spillways.

FY24 Scope

Finalize designs, seek grant funding, and begin submitting for permits.

FY25 Scope

Finalize permits and grant sources. Initiate construction phase.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ 6,150	\$ 5,870	\$ 5,757	\$ 6,968	\$ -	\$ 24,745
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	90,000	170,000	210,000	140,000	-	610,000
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	250,000	-	250,000
Grand Total	\$ -	\$ 96,150	\$ 175,870	\$ 215,757	\$ 396,968	\$ -	\$ 884,745

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	96,150	175,870	215,757	396,968	-	884,745
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 96,150	\$ 175,870	\$ 215,757	\$ 396,968	\$ -	\$ 884,745

Program: Natural Resource Protection and Restoration
Project #: MAA02-XXX
Fund: 30 - Measure AA Capital

Operating Budget Impact: Yes
Tag: Choose one if applicable

Stevens Creek Shoreline Nature Area Restoration

Project Description

Make phased improvements and infrastructure changes to District parcel that align with regional shoreline resiliency planning.

FY23 Scope

Distribute material on dry pond bottom, thin vegetation, explore predator activity onsite and options to control, and coordinate ongoing monitoring with local partners. Establish education and outreach opportunities. Continue communication and coordination toward phase 2: water control infrastructure changes.

FY24 Scope

Continue site enhancements, monitoring and progress toward Phase 2.

FY25 Scope

Continue site enhancements, monitoring and progress toward Phase 2.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ 15,086	\$ 15,537	\$ 17,533	\$ -	\$ 48,156
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	35,000	-	35,000
8202 - Environmental/Planning Services	-	-	110,000	65,000	65,000	-	240,000
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 125,086	\$ 80,537	\$ 117,533	\$ -	\$ 323,156

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	125,086	80,537	117,533	-	323,156
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 125,086	\$ 80,537	\$ 117,533	\$ -	\$ 323,156

Program: Natural Resource Protection and Restoration
Project #: MAA03-002
Fund: 30 - Measure AA Capital

Operating Budget Impact: Yes
Tag: Choose one if applicable

Purisima Upland Site Clean up and Soil Remediation

Project Description

Complete site clean up and soil remediation around existing empty oil tank to protect natural resource values.

FY23 Scope

Finalize the Remediation Plan, complete CEQA, and obtain County permits for the project.

FY24 Scope

Remediate former oil facility and other areas, cleanup debris, and install erosion control as needed.

FY25 Scope

Project completed in prior fiscal year(s).

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ 18,104	\$ 6,087	\$ 6,647	\$ 6,119	\$ -	\$ -	\$ 36,957
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	65,571	-	-	-	-	-	65,571
8201 - Architect/Engineering Services	70,289	44,555	50,000	60,000	-	-	224,844
8202 - Environmental/Planning Services	54,624	-	60,000	-	-	-	114,624
8203 - Inspection/Construction Monitoring	30,820	50,000	25,000	45,000	-	-	150,820
8204 - Permitting Fees	7,196	-	-	-	-	-	7,196
8205 - Construction	2,045	-	2,000	400,000	-	-	404,045
Grand Total	\$ 248,649	\$ 100,642	\$ 143,647	\$ 511,119	\$ -	\$ -	\$ 1,004,057

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	248,649	100,642	66,167	511,119	-	-	926,577
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	77,480	-	-	-	77,480
Grand Total	\$ 248,649	\$ 100,642	\$ 143,647	\$ 511,119	\$ -	\$ -	\$ 1,004,057

Program: Natural Resource Protection and Restoration
Project #: MAA03-007
Fund: 30 - Measure AA Capital

Operating Budget Impact: Yes
Tag: Agriculture

Purisima-to-the-Sea Habitat Enhancement and Water Supply Improvement Plan

Project Description

Develop Pond Management Plan for Purisima to the Sea properties to enhance pond habitat for native wildlife and improve water supply source that supports the conservation grazing program.

FY23 Scope

Complete design and begin permitting.

FY24 Scope

Finalize permits and prepare for construction.

FY25 Scope

Proceed with construction phase.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ 2,794	\$ 4,101	\$ 1,779	\$ -	\$ 8,674
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	60,000	20,000	-	-	80,000
8202 - Environmental/Planning Services	-	-	45,000	25,000	-	-	70,000
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	400,000	10,000	-	410,000
Grand Total	\$ -	\$ -	\$ 107,794	\$ 449,101	\$ 11,779	\$ -	\$ 568,674

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	107,794	154,101	1,779	-	263,674
40 - General Fund Capital	-	-	-	295,000	10,000	-	305,000
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 107,794	\$ 449,101	\$ 11,779	\$ -	\$ 568,674

Program: Natural Resource Protection and Restoration
Project #: MAA03-XXX
Fund: 30 - Measure AA Capital

Operating Budget Impact: No
Tag: Choose one if applicable

Lobitos Creek Fisheries Restoration

Project Description

Restore fish passage to the Lobitos Creek watershed through improvements on Highway 1 (Caltrans) and Lobitos Creek Road (San Mateo County).

FY23 Scope

Hire a consultant to collect topographic, habitat, and other data to inform a high level conceptual design and rough cost estimate for fish passage improvements across Highway 1.

FY24 Scope

Utilize concept design and estimated cost to begin discussions with Caltrans on the design development process. Identify lead agency and scope out CEQA review process.

FY25 Scope

After securing Caltrans support, begin detailed designs for Highway 1 fish passage project.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ 3,169	\$ 3,508	\$ 5,733	\$ -	\$ 12,410
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	100,000	100,000	100,000	-	300,000
8202 - Environmental/Planning Services	-	-	-	60,000	25,000	-	85,000
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 103,169	\$ 163,508	\$ 130,733	\$ -	\$ 397,410

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	103,169	163,508	130,733	-	397,410
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 103,169	\$ 163,508	\$ 130,733	\$ -	\$ 397,410

Program: Natural Resource Protection and Restoration
Project #: MAA05-010
Fund: 30 - Measure AA Capital

Operating Budget Impact: Yes
Tag: Fire Prevention

Restoration Forestry Demonstration Project

Project Description

Develop pilot project to restore degraded forest habitat and enhance fire resiliency on Midpen open space preserves.

FY23 Scope

Begin design work for road/sediment work and initiate permitting. Initiate forest plan development.

FY24 Scope

Complete forest plan and road/sediment design. Begin procuring contractor services for fuels, roads, and forestry services.

FY25 Scope

Begin implementation of forest plan.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ 2,126	\$ 11,224	\$ 10,199	\$ 12,605	\$ -	\$ 36,154
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	225,000	135,000	-	-	360,000
8202 - Environmental/Planning Services	32,067	47,995	130,000	130,000	80,000	-	420,062
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	1,000,000	-	1,000,000
Grand Total	\$ 32,067	\$ 50,121	\$ 366,224	\$ 275,199	\$ 1,092,605	\$ -	\$ 1,816,216

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	32,067	50,121	366,224	275,199	1,092,605	-	1,816,216
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ 32,067	\$ 50,121	\$ 366,224	\$ 275,199	\$ 1,092,605	\$ -	\$ 1,816,216

Program: Natural Resource Protection and Restoration
Project #: MAA05-011
Fund: 30 - Measure AA Capital

Operating Budget Impact: Yes
Tag: Agriculture

Lone Madrone Ranch Fence Installation

Project Description

Install fence along property boundary of northeast neighbor to contain livestock on District property and protect riparian areas and in Pasture 4 to protect sensitive habitat while continuing to support the conservation grazing program.

FY23 Scope

Scope the proper location for the fence placement. Prepare fencing bid package.

FY24 Scope

Conduct competitive bid process, select contractor, and award construction fence contract. Fencing scheduled to be completed in FY24.

FY25 Scope

Project completed in prior fiscal year(s).

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	13,000	10,000	-	-	23,000
8203 - Inspection/Construction Monitoring	-	3,750	3,750	-	-	-	7,500
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	164	83,200	111,500	56,000	-	-	250,864
Grand Total	\$ 164	\$ 86,950	\$ 128,250	\$ 66,000	\$ -	\$ -	\$ 281,364

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	164	86,950	128,250	66,000	-	-	281,364
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ 164	\$ 86,950	\$ 128,250	\$ 66,000	\$ -	\$ -	\$ 281,364

Program: Natural Resource Protection and Restoration
Project #: MAA05-XXX
Fund: 30 - Measure AA Capital

Operating Budget Impact: No
Tag: Agriculture

Lone Madrone Corrals

Project Description

Provide grazing tenant with functional corrals for unloading/loading, administering vaccinations and health checks of livestock on the Lone Madrone property. The property lacks accessible corrals for the onsite ranching tenant to ensure continuity of the District's conservation grazing program to maintain grassland habitats and reduce wildland fire fuel loads. This project would install new corrals that are accessible from the road and separated from future public access trails.

FY23 Scope

Project has not started yet.

FY24 Scope

Project has not started yet.

FY25 Scope

Complete feasibility studies, finalize exact location and prepare design.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	6,000	-	6,000
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	51,000	-	51,000
Grand Total	\$ -	\$ -	\$ -	\$ -	\$ 57,000	\$ -	\$ 57,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	57,000	-	57,000
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ -	\$ 57,000	\$ -	\$ 57,000

Program: Natural Resource Protection and Restoration
Project #: MAA07-008
Fund: 30 - Measure AA Capital

Operating Budget Impact: No
Tag: Agriculture

Lower Turtle Pond Repair

Project Description

Repair important wildlife habitat and stock watering pond in Lower La Honda Creek Open Space Preserve.

FY23 Scope

Finalize design and continue permitting process.

FY24 Scope

Secure permits and begin implementing repairs to Lower Turtle Pond.

FY25 Scope

Finalize repairs to Lower Turtle Pond.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ 10,721	\$ 2,794	\$ 2,878	\$ -	\$ -	\$ 16,393
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	40,000	10,000	15,000	-	-	65,000
8202 - Environmental/Planning Services	14,963	5,000	1,000	24,000	-	-	44,963
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	150,000	100,000	-	250,000
Grand Total	\$ 14,963	\$ 55,721	\$ 13,794	\$ 191,878	\$ 100,000	\$ -	\$ 376,356

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	14,963	55,721	13,794	191,878	100,000	-	376,356
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ 14,963	\$ 55,721	\$ 13,794	\$ 191,878	\$ 100,000	\$ -	\$ 376,356

Program: Natural Resource Protection and Restoration
Project #: MAA13-XXX
Fund: 30 - Measure AA Capital

Operating Budget Impact: No
Tag: Agriculture

Cloverdale - Infrastructure Upgrades and Improvements

Project Description

Mitigate potential impacts on San Francisco garter snake habitat by moving existing ranch road outside of critical habitat. Decommission existing segment of ranch road in San Francisco garter snake habitat and replace this connection by constructing a new ranch road segment outside of critical habitat.

FY23 Scope

Project has not started yet.

FY24 Scope

Pending potential acquisition in FY23, proceed with design and submit permits for new ranch road construction.

FY25 Scope

Continue permitting.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	70,000	40,000	-	110,000
8202 - Environmental/Planning Services	-	-	-	-	-	25,000	25,000
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	250,000	250,000
Grand Total	\$ -	\$ -	\$ -	\$ 70,000	\$ 40,000	\$ 275,000	\$ 385,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	70,000	40,000	275,000	385,000
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 70,000	\$ 40,000	\$ 275,000	\$ 385,000

Program: Natural Resource Protection and Restoration
Project #: MAA13-XXX
Fund: 30 - Measure AA Capital

Operating Budget Impact: Yes
Tag: Choose one if applicable

Cloverdale Road and Trail Renovation

Project Description

Repair, restore, or build new roads and trails. Engineer, complete CEQA review, permit and construct road improvements to enhance public access. Budget is TBD based on estimates that will be developed in FY23 and FY24 when more information is collected.

FY23 Scope

Project has not started yet.

FY24 Scope

Project has not started yet.

FY25 Scope

Review technical studies and finalize permitting and design.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Program: Natural Resource Protection and Restoration
Project #: MAA20-001
Fund: 30 - Measure AA Capital

Operating Budget Impact: Yes
Tag: Choose one if applicable

Wildlife Corridor: Highway 17 Crossing

Project Description

Work with partners to develop, engineer, and implement wildlife crossing improvements at Highway 17 to provide safe movement for wildlife connecting over 30,000 acres of protected public lands.

FY23 Scope

Begin transitioning project to Engineering & Construction (E&C) for permitting and design. Continue public and partner outreach, and seeking funding opportunities. Continue work on Mitigation Credit Agreement.

FY24 Scope

Prepare design plans and permit applications. Continue work on Mitigation Credit Agreement.

FY25 Scope

Finalize design plan and secure permits. Begin preparing bid package materials. Finalize work on Mitigation Credit Agreement.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ 52,549	\$ 14,633	\$ 22,156	\$ 29,250	\$ 13,529	\$ -	\$ 132,117
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	20,000	-	-	-	20,000
8201 - Architect/Engineering Services	243,639	-	-	800,000	1,000,000	500,000	2,543,639
8202 - Environmental/Planning Services	201,584	210,000	262,500	-	-	-	674,084
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	79,841	-	-	-	-	9,200,000	9,279,841
Grand Total	\$ 577,613	\$ 224,633	\$ 304,656	\$ 829,250	\$ 1,013,529	\$ 9,700,000	\$ 12,649,681

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	577,613	(1,725,367)	204,656	(170,750)	(1,986,471)	9,700,000	6,599,681
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	1,950,000	100,000	1,000,000	3,000,000	-	6,050,000
Grand Total	\$ 577,613	\$ 224,633	\$ 304,656	\$ 829,250	\$ 1,013,529	\$ 9,700,000	\$ 12,649,681

Program: Natural Resource Protection and Restoration
Project #: MAA21-007
Fund: 30 - Measure AA Capital

Operating Budget Impact: Yes
Tag: Fire Prevention

Bear Creek Redwoods Preserve Plan: Invasive Weed Treatment and Restoration

Project Description

Implement targeted treatments under the Integrated Pest Management Plan to control invasive weed populations at Bear Creek Redwoods Open Space Preserve, and facilitate opening the preserve for public access. Implement third year of targeted weed treatments to restore native habitats along roads and trails. Project is expected to require five years of treatment before habitats are restored to maintenance levels.

FY23 Scope

Implement year four of targeted weed treatments at Bear Creek Redwoods Preserve to restore native habitats along roads and trails. Project is expected to require five years of treatment before habitats are restored to maintenance levels.

FY24 Scope

Implement year five of targeted weed treatments at Bear Creek Redwoods Preserve to restore native habitats along roads and trails. Project is expected to require five years of treatment before habitats are restored to maintenance levels.

FY25 Scope

Project completed in prior fiscal year(s).

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ 1,604	\$ 8,118	\$ 9,642	\$ 9,111	\$ -	\$ -	\$ 28,475
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	1,048,558	150,000	100,000	100,000	-	-	1,398,558
Grand Total	\$ 1,050,162	\$ 158,118	\$ 109,642	\$ 109,111	\$ -	\$ -	\$ 1,427,033

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	535,162	(650)	109,642	109,111	-	-	753,265
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	515,000	158,768	-	-	-	-	673,768
Grand Total	\$ 1,050,162	\$ 158,118	\$ 109,642	\$ 109,111	\$ -	\$ -	\$ 1,427,033

Program: Natural Resource Protection and Restoration
Project #: MAA21-010
Fund: 30 - Measure AA Capital

Operating Budget Impact: Yes
Tag: Choose one if applicable

Bear Creek Redwoods Landfill Characterization and Remediation

Project Description

Remediate former landfill to restore natural open space values, protect public health and safety, and allow for Phase 2 public access at Bear Creek Redwoods.

FY23 Scope

Hire a design-build firm to obtain permits and develop a remedial action plan for the dump.

FY24 Scope

Implement remedial design and cleanup.

FY25 Scope

Project completed in prior fiscal year(s).

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ 11,838	\$ 6,642	\$ -	\$ -	\$ -	\$ 18,480
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	39,195	171,135	-	15,000	-	-	225,330
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	12,000	-	-	-	12,000
8205 - Construction	-	-	95,000	160,000	-	-	255,000
Grand Total	\$ 39,195	\$ 182,973	\$ 113,642	\$ 175,000	\$ -	\$ -	\$ 510,810

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	39,195	182,973	113,642	175,000	-	-	510,810
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ 39,195	\$ 182,973	\$ 113,642	\$ 175,000	\$ -	\$ -	\$ 510,810

Program: Natural Resource Protection and Restoration
Project #: VP22-001
Fund: 10 - General Fund Operating

Operating Budget Impact: No
Tag: Choose one if applicable

Alma Bridge Road Newt Passage

Project Description

Partnership project with Santa Clara County to complete CEQA, design, permitting, and implementation to provide safe passage for wildlife across Alma Bridge Road. Continue stakeholder collaboration to protect local newt population. Implementation to be led by Midpen or County. Long term Operation and Maintenance to shift to County.

FY23 Scope

Finalize design, CEQA and permitting of wildlife crossing structures. Possibly move into implementation of capital project to install one or more wildlife crossing structures and associated directional fencing (dependent on support and funding from partners and grantors).

FY24 Scope

Project completed in prior fiscal year(s). Implementation actions are listed separately under project VP22-XXX - Alma Bridge Road Wildlife Passage.

FY25 Scope

Project completed in prior fiscal year(s).

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	149,996	20,000	230,000	-	-	-	399,996
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ 149,996	\$ 20,000	\$ 230,000	\$ -	\$ -	\$ -	\$ 399,996

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ 149,996	\$ 20,000	\$ 230,000	\$ -	\$ -	\$ -	\$ 399,996
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ 149,996	\$ 20,000	\$ 230,000	\$ -	\$ -	\$ -	\$ 399,996

Program: Natural Resource Protection and Restoration
Project #: VP22-XXX
Fund: 40 - General Fund Capital

Operating Budget Impact: Yes
Tag: Choose one if applicable

Alma Bridge Road Wildlife Passage

Project Description

Partnership project with Santa Clara County to complete CEQA, design, permitting, and implementation to provide safe passage for wildlife (newts) across Alma Bridge Road. District will retain a consultant to provide CEQA and design services to provide safe passage for newts across Alma Bridge Road. Implementation to be led by District or County. Long term Operation and Maintenance to shift to County.

FY23 Scope

Project has not started yet.

FY24 Scope

Implementation of capital project to install one or more wildlife crossing structures and associated directional fencing (dependent on support from partners and funding).

FY25 Scope

Continue implementation of capital project to install one or more wildlife crossing structures and associated directional fencing (dependent on support from partners and funding).

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	120,000	-	-	120,000
8202 - Environmental/Planning Services	-	-	-	115,000	35,000	150,000	300,000
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	500,000	1,000,000	-	1,500,000
Grand Total	\$ -	\$ -	\$ -	\$ 735,000	\$ 1,035,000	\$ 150,000	\$ 1,920,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	735,000	1,035,000	150,000	1,920,000
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 735,000	\$ 1,035,000	\$ 150,000	\$ 1,920,000

Program: Natural Resource Protection and Restoration
Project #: XXXXX
Fund: 10 - General Fund Operating

Operating Budget Impact: Yes
Tag: Choose one if applicable

Aquatic Habitats Climate Resiliency Plan

Project Description

Develop a strategic plan for assessing, measuring and adapting aquatic habitats to improve resiliency to drought and climate change to promote special status species and ecosystem function.

FY23 Scope

Refine the project scope and gather a limited subset of required data to validate approach and methodologies.

FY24 Scope

Develop planning documents to guide project implementation.

FY25 Scope

Receive peer review on documentation and methodologies.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	4,000	6,000	7,000	-	17,000
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 4,000	\$ 6,000	\$ 7,000	\$ -	\$ 17,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ 4,000	\$ 6,000	\$ 7,000	\$ -	\$ 17,000
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 4,000	\$ 6,000	\$ 7,000	\$ -	\$ 17,000

Program: Natural Resource Protection and Restoration
Project #: XXXXX
Fund: 10 - General Fund Operating

Operating Budget Impact: No
Tag: Choose one if applicable

CEQA Review for IPM Program

Project Description

Ten-year review of the IPM Program. Update the Project Description and confirm and/or update original CEQA findings.

FY23 Scope

Project not yet started.

FY24 Scope

Conduct internal review and stakeholder meetings on program updates.

FY25 Scope

Finalize CEQA and approve project.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	20,000	100,000	-	120,000
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 20,000	\$ 100,000	\$ -	\$ 120,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ 20,000	\$ 100,000	\$ -	\$ 120,000
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 20,000	\$ 100,000	\$ -	\$ 120,000

Program: Natural Resource Protection and Restoration
Project #: XXXXX
Fund: 40 - General Fund Capital

Operating Budget Impact: No
Tag: Agriculture

Driscoll Ranch New Agricultural Well

Project Description

Provide new source of water for agricultural use at Driscoll Ranch to replace existing creek diversion. Drilling and installation of a new agricultural water well in Driscoll Ranch. The new well will replace the existing creek diversion and tie into existing water distribution lines and tanks.

FY23 Scope

Determine the feasibility and construction process of drilling new agricultural well. Prepare design and begin permitting and environment review.

FY24 Scope

Secure permits, prepare bid package and solicit a Request for Bids.

FY25 Scope

Complete construction.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	15,000	5,000	5,000	-	25,000
8202 - Environmental/Planning Services	-	-	15,000	7,500	8,000	-	30,500
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	5,000	5,000	3,000	-	13,000
8205 - Construction	-	-	55,000	11,000	38,500	-	104,500
Grand Total	\$ -	\$ -	\$ 90,000	\$ 28,500	\$ 54,500	\$ -	\$ 173,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	90,000	28,500	54,500	-	173,000
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 90,000	\$ 28,500	\$ 54,500	\$ -	\$ 173,000

Program: Natural Resource Protection and Restoration
Project #: XXXXX
Fund: 10 - General Fund Operating

Operating Budget Impact: No
Tag: Diversity

Ethnobotanical Inventory for Tribal Partnerships

Project Description

Partner with local tribes and support traditional ecological knowledge land practices.

FY23 Scope

Conduct outreach to local Native American descendants and tribes on potential ethnobotanical partnership. Identify tribal capacity and contract with ethnobotanists to assist with partnership development.

FY24 Scope

With tribes and consultants, inventory lands identified as culturally significant and desirable for traditional ecological knowledge practices.

FY25 Scope

Issue permits for gathering and collection to interested parties.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	40,000	80,000	50,000	-	170,000
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 40,000	\$ 80,000	\$ 50,000	\$ -	\$ 170,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ 40,000	\$ 80,000	\$ 50,000	\$ -	\$ 170,000
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 40,000	\$ 80,000	\$ 50,000	\$ -	\$ 170,000

Program: Natural Resource Protection and Restoration
Project #: XXXXX
Fund: 10 - General Fund Operating

Operating Budget Impact: Yes
Tag: Choose one if applicable

Locally Sourced Native Seed Production Site

Project Description

Increase locally-sourced seed production for revegetation, including restoration and/or mitigation projects.

FY23 Scope

Project has not started yet.

FY24 Scope

Initiate technical assessments.

FY25 Scope

Initiate feasibility study and explore permitting requirements.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	40,000	30,000	20,000	90,000
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 40,000	\$ 30,000	\$ 20,000	\$ 90,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ 40,000	\$ 30,000	\$ 20,000	\$ 90,000
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 40,000	\$ 30,000	\$ 20,000	\$ 90,000

Program: Natural Resource Protection and Restoration
Project #: XXXXX
Fund: 10 - General Fund Operating

Operating Budget Impact: No
Tag: Fire Prevention

Miramontes Ridge Reforestation

Project Description

Implement Ecosystem Resiliency through reforestation near Hwy 35.

FY23 Scope

Project has not started yet.

FY24 Scope

Project has not started yet.

FY25 Scope

Develop the reforestation habitat restoration plan and prepare CEQA review.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	115,000	150,000	265,000
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ -	\$ 115,000	\$ 150,000	\$ 265,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ 115,000	\$ 150,000	\$ 265,000
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ -	\$ 115,000	\$ 150,000	\$ 265,000

Program: Natural Resource Protection and Restoration
Project #: XXXXX
Fund: 40 - General Fund Capital

Operating Budget Impact: Yes
Tag: Choose one if applicable

Native Plant-Pollinator Demonstration Garden

Project Description

In partnership with Grassroots Ecology, create a native plant pollinator demonstration garden at Rancho San Antonio to provide education to visitors about the intrinsic connections between insects and native plants.

FY23 Scope

Project has not started yet.

FY24 Scope

Project has not started yet.

FY25 Scope

Develop a project description and start CEQA/permitting.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	40,000	10,000	50,000
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	201,000	201,000
Grand Total	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ 211,000	\$ 251,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	40,000	11,000	51,000
Grants/Partnerships/Other	-	-	-	-	-	200,000	200,000
Grand Total	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ 211,000	\$ 251,000

Program: Natural Resource Protection and Restoration
Project #: XXXXX
Fund: 40 - General Fund Capital

Operating Budget Impact: No
Tag: Choose one if applicable

Pescadero Watershed Sediment Reduction Implementation

Project Description

Comply with San Francisco Regional Water Quality Control Board regulations of the Total Maximum Daily Load for sediment in the Pescadero-Butano Watershed. Identify and then address high priority sediment sources along road and trails in Skyline Ridge and Long Ridge Open Space Preserve. Implementation will be conducted over a long term period, beginning in FY23, depending on the results of the FY22 study and plan.

FY23 Scope

Begin conceptual designs for several of the highest priority sites.

FY24 Scope

Complete 60% designs and begin permitting for highest priority sites.

FY25 Scope

Begin conceptual designs for additional high priority sites and begin construction if permits are issued.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	120,000	120,000	120,000	-	360,000
8202 - Environmental/Planning Services	-	-	35,000	35,000	35,000	-	105,000
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	250,000	250,000	-	500,000
Grand Total	\$ -	\$ -	\$ 155,000	\$ 405,000	\$ 405,000	\$ -	\$ 965,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	155,000	405,000	405,000	-	965,000
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 155,000	\$ 405,000	\$ 405,000	\$ -	\$ 965,000

Program: Natural Resource Protection and Restoration
Project #: XXXXX
Fund: 10 - General Fund Operating

Operating Budget Impact: Yes
Tag: Choose one if applicable

Remediation of Planting Sites

Project Description

Oregon State University to provide remediation recommendations for restoration sites contaminated with soil pathogens and preventative strategies for future restoration projects. Staff to then identify remedial actions to pursue based on capacity, costs, and other factors to manage for Phytophthora and protect the natural resources.

FY23 Scope

Hire consultant to assist with development of District Phytophthora Remediation Plan.

FY24 Scope

Implement first year of remediation of restoration sites contaminated with soil pathogens.

FY25 Scope

Implement second year of remediation of restoration sites contaminated with soil pathogens.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	30,000	50,000	50,000	-	130,000
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 30,000	\$ 50,000	\$ 50,000	\$ -	\$ 130,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ 30,000	\$ 50,000	\$ 50,000	\$ -	\$ 130,000
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 30,000	\$ 50,000	\$ 50,000	\$ -	\$ 130,000

Program: Natural Resource Protection and Restoration
Project #: XXXXX
Fund: 10 - General Fund Operating

Operating Budget Impact: Yes
Tag: Choose one if applicable

San Gregorio Water Quality Improvement Plan

Project Description

Address the sediment reduction goals set by the San Francisco Regional Water Quality Control Board's Water Quality Improvement Plan for the San Gregorio Watershed. Implementation will be conducted over a long term period, beginning in FY24, depending on the results of the FY23 study and plan.

FY23 Scope

Conduct a study to identify high priority sites.

FY24 Scope

Begin conceptual designs for several of the highest priority sites.

FY25 Scope

Complete 60% designs and begin permitting for highest priority sites.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	110,000	240,000	160,000	-	510,000
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 110,000	\$ 240,000	\$ 160,000	\$ -	\$ 510,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ 110,000	\$ 240,000	\$ 160,000	\$ -	\$ 510,000
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 110,000	\$ 240,000	\$ 160,000	\$ -	\$ 510,000

Program: Natural Resource Protection and Restoration
Project #: XXXXX
Fund: 10 - General Fund Operating

Operating Budget Impact: Yes
Tag: Choose one if applicable

Santa Cruz Kangaroo Rat Habitat and Population Management Project

Project Description

Assess habitat and support genetic research to inform the development of a habitat and population management plan (HPMP). The HPMP will identify opportunities for site-specific enhancements to increase species resiliency of Santa Cruz kangaroo rat.

FY23 Scope

Conduct a habitat assessment and rare plant surveys in Sierra Azul. Support genetic research and development of a range-wide monitoring program. Incorporate findings into an RPFQ for the creation of a Habitat and Population Management Plan.

FY24 Scope

Develop a Habitat and Population Management Plan, complete CEQA and submit permit applications.

FY25 Scope

Finalize permits and initiate habitat enhancements.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	190,000	45,000	60,000	1,302,000	1,597,000
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 190,000	\$ 45,000	\$ 60,000	\$ 1,302,000	\$ 1,597,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ 190,000	\$ 45,000	\$ 60,000	\$ 1,302,000	\$ 1,597,000
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 190,000	\$ 45,000	\$ 60,000	\$ 1,302,000	\$ 1,597,000

Program: Natural Resource Protection and Restoration
Project #: XXXXX
Fund: 10 - General Fund Operating

Operating Budget Impact: Yes
Tag: Agriculture

Toto Ranch Agricultural Plan

Project Description

Develop a sustainable agricultural plan for Toto Ranch. Agricultural plan will be used to establish an agricultural lease with the tenants at the Toto Ranch.

FY23 Scope

Prepare a RFP to solicit and hire an agricultural consultant to inform the agricultural plan and lease.

FY24 Scope

Utilize the consultant's findings to prepare the agricultural plan and lease with the current tenants.

FY25 Scope

Finalize and execute agricultural lease agreement.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	31,000	20,000	-	-	51,000
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 31,000	\$ 20,000	\$ -	\$ -	\$ 51,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ 31,000	\$ 20,000	\$ -	\$ -	\$ 51,000
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 31,000	\$ 20,000	\$ -	\$ -	\$ 51,000

Program: Natural Resource Protection and Restoration
Project #: XXXXX
Fund: 40 - General Fund Capital

Operating Budget Impact: No
Tag: Agriculture

Toto Ranch New Agricultural Well(s)

Project Description

Provide new agricultural water well on the Toto Ranch property. The new well will replace two existing shallow wells which do not produce sufficient water.

FY23 Scope

Determine the feasibility and construction process of drilling two new agricultural wells. Prepare design plans and begin permitting and complete environment review.

FY24 Scope

Secure permits and prepare bid package. Solicit a Request for Bids and enter into contract. Initiate construction.

FY25 Scope

Complete construction.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	10,000	5,000	-	-	15,000
8202 - Environmental/Planning Services	-	-	15,000	5,000	-	-	20,000
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	5,000	5,000	3,000	-	13,000
8205 - Construction	-	-	55,000	27,500	11,000	-	93,500
Grand Total	\$ -	\$ -	\$ 85,000	\$ 42,500	\$ 14,000	\$ -	\$ 141,500

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	85,000	42,500	14,000	-	141,500
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 85,000	\$ 42,500	\$ 14,000	\$ -	\$ 141,500

Program: Natural Resource Protection and Restoration
Project #: XXXXX
Fund: 10 - General Fund Operating

Operating Budget Impact: No
Tag: Fire Prevention

Wildland Fire Resiliency Partnership Project

Project Description

Leverage partnerships to secure wildland fire grant funding. Budget is TBD based on estimates that will be developed in FY23 and FY24 when more information is collected.

FY23 Scope

Project has not started yet.

FY24 Scope

Project has not started yet.

FY25 Scope

Implementation of fuels reduction in high-fuel load areas (including areas with extremely high infestation of Sudden Oak Death).

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



Public Access, Education and Outreach

Project #	Project Name	Fiscal Year	FY23	FY24	FY25	3-Year Total
31901	ADA Barrier Removal	FY23/FY24/ FY25	\$1,281,500	\$795,000	\$330,000	\$2,406,500
31903	Hwy 35 Multi-use Trail Crossing and Parking - Phase I Feasibility Study and Phase II Concept Design	FY23/FY24/ FY25	95,000	100,000	100,000	295,000
31904	Purisima Preserve Multimodal Access Study	FY23	35,000	0	0	35,000
31907	Johnston Ranch Loop Trail and Parking Area	FY24/FY25	0	30,000	80,000	110,000
35006	Kennedy Trailhead Parking Area Improvement	FY24/FY25	0	112,000	10,000	122,000
35008	Kennedy Trail Retaining Wall	FY23/FY24	22,000	362,500	0	384,500
61025	FFO Trail Bridge Replacements	FY23/FY24/ FY25	17,500	34,500	34,500	86,500
61027	Rancho San Antonio ADA Path to Deer Hollow Farm	FY23/FY24/ FY25	66,000	95,000	15,000	176,000
MAA03-005	Purisima-to-the-Sea Trail and Parking Area - Phase I Feasibility Study	FY23	176,000	0	0	176,000
MAA03-XXX	Purisima-to-the-Sea Comprehensive Use and Management Plan	FY24/FY25	0	65,000	65,000	130,000
MAA03-XXX	Purisima-to-the-Sea Parking	FY24/FY25	0	198,969	197,718	396,687
MAA03-XXX	Purisima-to-the-Sea Trail	FY24/FY25	0	55,000	155,000	210,000
MAA05-007	La Honda Creek Phase II Trail Connections	FY23/FY24/ FY25	85,000	105,000	306,500	496,500
MAA05-008	La Honda Creek White Barn Structural Rehabilitation	FY23	314,134	0	0	314,134
MAA05-009	La Honda Creek Redwood Cabin Removal and Site Restoration	FY23/FY24	79,520	295,000	0	374,520
MAA05-012	Phase 2 - Paulin Bridge Replacements (2)	FY23/FY24/ FY25	214,000	30,000	385,000	629,000
MAA05-XXX	La Honda Parking and Trailhead Access – Implementation	FY25	0	0	80,000	80,000
MAA06-002	Hawthorns Area Plan	FY23/FY24/ FY25	208,680	299,104	168,280	676,064
MAA07-XXX	La Honda Event Center Area Plan	FY25	0		282,500	282,500
MAA10-001	Alpine Road Regional Trail, Coal Creek	FY23/FY24	3,377,737	326,282	0	3,704,019
MAA11-003	Rancho San Antonio (RSA) Multimodal Access - Implementation	FY23	25,000	0	0	25,000
MAA16-001	Long Ridge Trail Connection to Eagle Rock and Devils Canyon	FY23/FY24/ FY25	0	75,000	110,000	185,000
MAA20-002	Bay Area Ridge Trail: Highway 17 Crossing	FY23/FY24/ FY25	594,725	1,189,093	2,268,230	4,052,048
MAA20-XXX	Spooky Knoll Trail Connections	FY25	0	0	219,000	219,000
MAA21-004	Bear Creek Stables Project	FY23/FY24	1,704,954	4,018,793		5,723,747
MAA21-006	Bear Creek Redwoods - Alma College Cultural Landscape Rehabilitation	FY23/FY24/ FY25	489,083	145,000	75,000	709,083
MAA21-011	Phase II Trail Improvements, Bear Creek Redwoods OSP	FY23/FY24	1,411,507	1,108,519	0	2,520,026
VP05-002	La Honda Creek Parking and Trailhead Access - Phase I Feasibility Study	FY23/FY24/ FY25	160,000	58,000	100,000	318,000
VP11-001	Rancho San Antonio (RSA) Multimodal Access - Implementation	FY23/FY24	118,000	50,000	0	168,000
VP14-001	California Riding & Hiking Trails	FY23	32,500	0	0	32,500
VP21-XXX	Bear Creek Redwoods North Parking Area	FY23/FY24/ FY25	61,000	100,000	75,000	236,000
XXXXX	Fremont Older Parking Lot Improvements	FY24/FY25	0	73,000	222,000	295,000
XXXXX	Guadalupe Creek Crossing Replacement	FY24/FY25	0	133,000	50,000	183,000
XXXXX	Long Ridge Parking - Feasibility Study	FY24/FY25	0	0	75,000	75,000

XXXXX	Monte Bello Black Mountain Trail Extension	FY23/FY24/ FY25	0	75,000	35,000	110,000
XXXXX	Purisima Preserve Multimodal Access - Implementation	FY24/FY25	0	25,000	25,000	50,000
XXXXX	Rancho San Antonio Road Repair	FY23/FY24	384,100	100,000	0	484,100
Total			\$10,952,940	\$10,053,760	\$5,463,728	\$26,470,428

Supporting Projects

Project Name	Project Purpose	Lead Department	Fiscal Year
Cooley Landing Site Use Agreements	Formalize separate agreements/easements/MOUs (Midpen, City of East Palo Alto, Regional Water Quality Control Board, Menlo Fire) to meet operations and maintenance requirements. Supports partnership at Cooley Landing park.	General Manager's Office	FY23
Regional Trails and Active Transportation/Access to Open Space Planning and Coordination	Provide technical and planning support on external regional trail and active transportation planning projects initiated by partners and other public agencies.	Planning	FY23/FY24/ FY25
Trail Information System	Provide enhanced quantitative trail data to the public to inform wayfinding, recreation, and accessibility decisions.	Planning	FY23/FY24/ FY25
Trail Junction Numbering System	Improve wayfinding on trails.	Planning	FY24/FY25

Program: Public Access, Education and Outreach
Project #: 31901
Fund: 40 - General Fund Capital

Operating Budget Impact: Yes
Tag: Diversity

ADA Barrier Removal

Project Description

Implement ADA barrier removals as identified and prioritized in the Board-approved ADA Transition Plan Update; includes developing cost estimates, tracking, and reporting accomplishments.

FY23 Scope

Complete year four of priority barrier removals.

FY24 Scope

Complete year five of barrier removals.

FY25 Scope

Complete year six of barrier removals.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	118,806	243,110	58,000	100,000	-	-	519,916
8202 - Environmental/Planning Services	-	60,000	70,000	15,000	-	-	145,000
8203 - Inspection/Construction Monitoring	21,224	13,000	95,000	10,000	-	-	139,224
8204 - Permitting Fees	46,998	80,000	60,000	-	-	-	186,998
8205 - Construction	590,140	-	998,500	670,000	330,000	-	2,588,640
Grand Total	\$ 777,168	\$ 396,110	\$ 1,281,500	\$ 795,000	\$ 330,000	\$ -	\$ 3,579,778

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	720,918	353,760	1,281,500	795,000	330,000	-	3,481,178
Grants/Partnerships/Other	56,250	42,350	-	-	-	-	98,600
Grand Total	\$ 777,168	\$ 396,110	\$ 1,281,500	\$ 795,000	\$ 330,000	\$ -	\$ 3,579,778

Program: Public Access, Education and Outreach
Project #: 31903
Fund: 10 - General Fund Operating

Operating Budget Impact: Yes
Tag: Choose one if applicable

Hwy 35 Multi-use Trail Crossing and Parking - Phase I Feasibility Study and Phase II Concept Design

Project Description

Partnership with the Bay Area Ridge Trail Council, SFPUC and POST. Explore feasibility for implementing a trail crossing across Highway 35 to connect the regional Bay Area Ridge Trail from the planned SFPUC Bay Area Ridge Trail Extension to the District's Purisima Creek Redwoods Preserve, as well as opportunities for expanded parking at the North Ridge parking lot.

FY23 Scope

Continue feasibility studies and conceptual design work for the trail crossing and parking area expansion, including biological surveys and habitat assessments. Engage key stakeholder groups for input on parking area programming. Present the conceptual design alternatives to the Planning and Natural Resources Committee for feedback before taking the project to the Board.

FY24 Scope

Pending Board approval of a preferred alternative, initiate environmental review and preliminary design.

FY25 Scope

Complete environmental review and preliminary design, and bring to the Board to certify the CEQA document/adopt the CEQA findings and approve the project for final design.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	102,000	95,000	100,000	100,000	-	397,000
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 102,000	\$ 95,000	\$ 100,000	\$ 100,000	\$ -	\$ 397,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ (75,000)	\$ (12,000)	\$ 95,000	\$ 100,000	\$ 100,000	\$ -	\$ 208,000
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	75,000	114,000	-	-	-	-	189,000
Grand Total	\$ -	\$ 102,000	\$ 95,000	\$ 100,000	\$ 100,000	\$ -	\$ 397,000

Program: Public Access, Education and Outreach
Project #: 31904
Fund: 10 - General Fund Operating

Operating Budget Impact: Yes
Tag: Diversity

Purisima Preserve Multimodal Access Study

Project Description

Explore non-motorized mobility and transit alternatives to encourage greener and equitable modes of transportation to access Purisima Creek Redwoods Preserve.

FY23 Scope

Based on data collection, visitor survey responses, and stakeholder engagement, complete transportation demand management study. Present recommendations to the Planning and Natural Resources Committee for discussion and next steps, and subsequently to the full Board for concurrence on the recommended strategies to pursue.

FY24 Scope

Project completed in prior fiscal year(s).

FY25 Scope

Project completed in prior fiscal year(s).

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	90,000	35,000	-	-	-	125,000
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 90,000	\$ 35,000	\$ -	\$ -	\$ -	\$ 125,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ 90,000	\$ 35,000	\$ -	\$ -	\$ -	\$ 125,000
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 90,000	\$ 35,000	\$ -	\$ -	\$ -	\$ 125,000

Program: Public Access, Education and Outreach
Project #: 31907
Fund: 40 - General Fund Capital

Operating Budget Impact: Yes
Tag: Diversity

Johnston Ranch Loop Trail and Parking Area

Project Description

Complete improvements to existing parking area and new trail loop at Johnston Ranch property that aligns with City of Half Moon Bay's Local Coastal Program and Parks Master Plan.

FY23 Scope

Deferred due to delay on property acquisition and partner's resource constraints.

FY24 Scope

In coordination with the City of Half Moon Bay and Peninsula Open Space Trust, conduct site assessments, plan and initiate basis of conceptual design of improvements for the existing parking area and new loop trail. Initiate public and stakeholder outreach and engagement. Conduct trail scouting.

FY25 Scope

Present conceptual design options to the Planning and Natural Resources Committee at a community meeting and to the Board. Refine the conceptual design option(s). Develop project description for CEQA for Board consideration.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	30,000	-	30,000
8202 - Environmental/Planning Services	-	-	-	30,000	30,000	-	60,000
8203 - Inspection/Construction Monitoring	-	-	-	-	-	20,000	20,000
8204 - Permitting Fees	-	-	-	-	20,000	-	20,000
8205 - Construction	-	-	-	-	-	115,000	115,000
Grand Total	\$ -	\$ -	\$ -	\$ 30,000	\$ 80,000	\$ 135,000	\$ 245,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	30,000	80,000	135,000	245,000
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 30,000	\$ 80,000	\$ 135,000	\$ 245,000

Program: Public Access, Education and Outreach
Project #: 35006
Fund: 40 - General Fund Capital

Operating Budget Impact: No
Tag: Choose one if applicable

Kennedy Trailhead Parking Area Improvement

Project Description

Expand and improve Kennedy trailhead parking area to address community-wide parking and access concerns, and replace existing portable toilet with a permanent ADA-accessible vault restroom as part of ADA Barrier Removal Project.

FY23 Scope

Project has not started yet.

FY24 Scope

Complete feasibility study for trailhead parking area improvements. Conduct stakeholder outreach.

FY25 Scope

Develop project conceptual designs to 35% and present to Planning and Natural Resources Committee for input. Forward recommendation to the Board and seek Board approval of project description to begin CEQA process.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	23,497	359	-	19,500	-	252,500	295,856
8202 - Environmental/Planning Services	-	-	-	90,000	-	-	90,000
8203 - Inspection/Construction Monitoring	-	-	-	-	-	25,000	25,000
8204 - Permitting Fees	-	-	-	-	10,000	-	10,000
8205 - Construction	-	-	-	2,500	-	1,654,500	1,657,000
Grand Total	\$ 23,497	\$ 359	\$ -	\$ 112,000	\$ 10,000	\$ 1,932,000	\$ 2,077,856

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	23,497	359	-	112,000	10,000	1,932,000	2,077,856
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ 23,497	\$ 359	\$ -	\$ 112,000	\$ 10,000	\$ 1,932,000	\$ 2,077,856

Program: Public Access, Education and Outreach
Project #: 35008
Fund: 40 - General Fund Capital

Operating Budget Impact: No
Tag: Choose one if applicable

Kennedy Trail Retaining Wall

Project Description

Enhance safety for emergency vehicle access along a narrow segment of Kennedy Trail. Build a new supporting retaining wall on the Kennedy Trail in Sierra Azul Open Space Preserve.

FY23 Scope

Complete geotechnical investigation, design and permitting.

FY24 Scope

Complete retaining wall construction.

FY25 Scope

Project completed in prior fiscal year(s).

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	22,000	5,500	-	-	27,500
8202 - Environmental/Planning Services	-	-	-	27,000	-	-	27,000
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	330,000	-	-	330,000
Grand Total	\$ -	\$ -	\$ 22,000	\$ 362,500	\$ -	\$ -	\$ 384,500

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	22,000	362,500	-	-	384,500
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 22,000	\$ 362,500	\$ -	\$ -	\$ 384,500

Program: Public Access, Education and Outreach
Project #: 61025
Fund: 40 - General Fund Capital

Operating Budget Impact: No
Tag: Choose one if applicable

FFO Trail Bridge Replacements

Project Description

Maintain safe trail use to continue public access within Preserves by replacing two wooden bridges. Replace existing bridge on Bear Meadow Trail in Picchetti Ranch and on the Flume Trail in St. Joseph's Preserve.

FY23 Scope

Secure permits.

FY24 Scope

Initiate construction.

FY25 Scope

Complete construction.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	30,000	7,500	2,500	2,500	-	42,500
8202 - Environmental/Planning Services	-	5,000	-	-	-	-	5,000
8203 - Inspection/Construction Monitoring	-	-	-	2,000	2,000	-	4,000
8204 - Permitting Fees	-	10,000	10,000	-	-	-	20,000
8205 - Construction	-	-	-	30,000	30,000	-	60,000
Grand Total	\$ -	\$ 45,000	\$ 17,500	\$ 34,500	\$ 34,500	\$ -	\$ 131,500

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	45,000	17,500	34,500	34,500	-	131,500
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 45,000	\$ 17,500	\$ 34,500	\$ 34,500	\$ -	\$ 131,500

Program: Public Access, Education and Outreach
Project #: 61027
Fund: 10 - General Fund Operating

Operating Budget Impact: No
Tag: Diversity

Rancho San Antonio ADA Path to Deer Hollow Farm

Project Description

Evaluate feasibility of new ADA-accessible pedestrian path that separates existing combined use of pedestrians and vehicles on road leading to Deer Hollow Farm to improve public accessibility and safety. Separate path may require one or more road crossings with vehicular stops and/or potential bridge as the area is confined in a valley bottom along a creek draining from Rogue Valley Pond.

FY23 Scope

Conduct site investigations and assessments and early resource agency coordination. Complete initial review by ADA consultant. As needed, hire consultant to conduct biological and cultural resource surveys. Adjust trail scope and/or planned alignment to avoid impacts as needed.

FY24 Scope

Conduct public outreach. Hold PNR meeting to review proposed trail improvements and prepare CEQA review.

FY25 Scope

Seek Board adoption of CEQA findings and approval of trail improvements. Secure any required permits.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	10,000	66,000	95,000	15,000	-	186,000
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 10,000	\$ 66,000	\$ 95,000	\$ 15,000	\$ -	\$ 186,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ 10,000	\$ 66,000	\$ 95,000	\$ 15,000	\$ -	\$ 186,000
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 10,000	\$ 66,000	\$ 95,000	\$ 15,000	\$ -	\$ 186,000

Program: Public Access, Education and Outreach
Project #: MAA03-005
Fund: 30 - Measure AA Capital

Operating Budget Impact: Yes
Tag: Choose one if applicable

Purisima-to-the-Sea Trail and Parking Area - Phase I Feasibility Study

Project Description

Plan for a new parking area and trail connecting the Coastal Trail on Highway 1 to the Bay Area Ridge Trail on Highway 35.

FY23 Scope

Finalize feasibility studies for the trail extension, parking area, connector trails and roadway crossings and present results to the Board to confirm next steps.

FY24 Scope

Project completed in prior fiscal year(s).

FY25 Scope

Project completed in prior fiscal year(s).

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ 18,729	\$ 54,405	\$ 15,000	\$ -	\$ -	\$ -	\$ 88,134
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	152,630	-	-	-	-	-	152,630
8201 - Architect/Engineering Services	85,567	148,000	111,000	-	-	-	344,567
8202 - Environmental/Planning Services	-	-	50,000	-	-	-	50,000
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ 256,925	\$ 202,405	\$ 176,000	\$ -	\$ -	\$ -	\$ 635,330

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	181,688	37,405	115,237	-	-	-	334,330
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	75,237	165,000	60,763	-	-	-	301,000
Grand Total	\$ 256,925	\$ 202,405	\$ 176,000	\$ -	\$ -	\$ -	\$ 635,330

Program: Public Access, Education and Outreach
Project #: MAA03-XXX
Fund: 30 - Measure AA Capital

Operating Budget Impact: Yes
Tag: Choose one if applicable

Purisima-to-the-Sea Comprehensive Use and Management Plan

Project Description

Develop comprehensive plan for a new parking area and trail connecting the Coastal Trail on Highway 1 to the Bay Area Ridge Trail on Highway 35.

FY23 Scope

Project has not started yet.

FY24 Scope

Conduct additional technical studies as needed and develop draft CUMP. Conduct public outreach and review with PNR to finalize the draft CUMP. Forward the CUMP to the Board to approve as the CEQA Project Description. Contract with CEQA consultant and initiate environmental review.

FY25 Scope

Complete the CEQA review and seek Board approval of the CUMP.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	65,000	65,000	10,000	140,000
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 65,000	\$ 65,000	\$ 10,000	\$ 140,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	65,000	65,000	10,000	140,000
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 65,000	\$ 65,000	\$ 10,000	\$ 140,000

Program: Public Access, Education and Outreach
Project #: MAA03-XXX
Fund: 30 - Measure AA Capital

Operating Budget Impact: No
Tag: Choose one if applicable

Purisima-to-the-Sea Parking

Project Description

Provide a public access staging area and connections to the redwoods trail system and the Coastal Trail.

FY23 Scope

Project has not started yet.

FY24 Scope

Hire a design consultant and begin conceptual designs (designs to be used to inform CEQA review that is planned under the Purisima-to-the-Sea Comprehensive Use and Management Plan).

FY25 Scope

Complete conceptual design and forward to the Board for approval. Begin design development.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ 7,969	\$ 22,718	\$ -	\$ 30,687
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	191,000	135,000	40,000	366,000
8202 - Environmental/Planning Services	-	-	-	-	-	25,000	25,000
8203 - Inspection/Construction Monitoring	-	-	-	-	-	25,000	25,000
8204 - Permitting Fees	-	-	-	-	40,000	5,000	45,000
8205 - Construction	-	-	-	-	-	3,500,000	3,500,000
Grand Total	\$ -	\$ -	\$ -	\$ 198,969	\$ 197,718	\$ 3,595,000	\$ 3,991,687

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	198,969	197,718	3,595,000	3,991,687
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 198,969	\$ 197,718	\$ 3,595,000	\$ 3,991,687

Program: Public Access, Education and Outreach
Project #: MAA03-XXX
Fund: 30 - Measure AA Capital

Operating Budget Impact: Yes
Tag: Choose one if applicable

Purisima-to-the-Sea Trail

Project Description

Connect the existing Purisima Creek Redwoods trail system to the Pacific Ocean by completing the multi-use Purisima-to-the-Sea trail.

FY23 Scope

Project has not started yet.

FY24 Scope

Initiate trail design and engineering and conduct focused biological and cultural resource surveys on preferred trail alignment.

FY25 Scope

Continue with trail design and engineering. Complete biological and cultural resource surveys to support the environmental review process.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000	\$ 1,500,000
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	25,000	125,000	-	150,000
8202 - Environmental/Planning Services	-	-	-	30,000	30,000	-	60,000
8203 - Inspection/Construction Monitoring	-	-	-	-	-	90,000	90,000
8204 - Permitting Fees	-	-	-	-	-	45,000	45,000
8205 - Construction	-	-	-	-	-	275,000	275,000
Grand Total	\$ -	\$ -	\$ -	\$ 55,000	\$ 155,000	\$ 1,910,000	\$ 2,120,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	55,000	155,000	1,910,000	2,120,000
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 55,000	\$ 155,000	\$ 1,910,000	\$ 2,120,000

Program: Public Access, Education and Outreach
Project #: MAA05-007
Fund: 30 - Measure AA Capital

Operating Budget Impact: Yes
Tag: Diversity

La Honda Creek Phase II Trail Connections

Project Description

Implement Master Plan Phase II Trails to connect visitors from the Harrington Creek Trail to the central and northern areas of La Honda Creek Preserve.

FY23 Scope

Develop design documents for trail improvements. Prepare and submit county and regulatory permit applications.

FY24 Scope

Secure permits.

FY25 Scope

Proceed with construction.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ 5,574	\$ 5,000	\$ 50,000	\$ 194,000	\$ 245,000	\$ 499,574
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	15,000	70,000	40,000	-	-	125,000
8202 - Environmental/Planning Services	-	45,000	-	-	-	-	45,000
8203 - Inspection/Construction Monitoring	-	-	-	-	22,500	10,000	32,500
8204 - Permitting Fees	-	-	10,000	15,000	-	-	25,000
8205 - Construction	-	-	-	-	90,000	205,000	295,000
Grand Total	\$ -	\$ 65,574	\$ 85,000	\$ 105,000	\$ 306,500	\$ 460,000	\$ 1,022,074

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	65,574	85,000	105,000	306,500	460,000	1,022,074
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 65,574	\$ 85,000	\$ 105,000	\$ 306,500	\$ 460,000	\$ 1,022,074

Program: Public Access, Education and Outreach
Project #: MAA05-008
Fund: 30 - Measure AA Capital

Operating Budget Impact: Yes
Tag: Choose one if applicable

La Honda Creek White Barn Structural Rehabilitation

Project Description

Preserve the La Honda Creek White Barn as historic resource. Repair the La Honda Creek White Barn for external viewing and interpretation. Repair the exterior, stabilize the structure, and exclude wildlife.

FY23 Scope

Begin and complete the repairs.

FY24 Scope

Project completed in prior fiscal year(s).

FY25 Scope

Project completed in prior fiscal year(s).

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ 34,463	\$ 21,137	\$ 14,134	\$ -	\$ -	\$ -	\$ 69,734
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	71,454	94,000	36,000	-	-	-	201,454
8202 - Environmental/Planning Services	36,352	37,000	15,000	-	-	-	88,352
8203 - Inspection/Construction Monitoring	-	-	30,000	-	-	-	30,000
8204 - Permitting Fees	-	-	15,000	-	-	-	15,000
8205 - Construction	542	-	204,000	-	-	-	204,542
Grand Total	\$ 142,811	\$ 152,137	\$ 314,134	\$ -	\$ -	\$ -	\$ 609,082

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	142,811	152,137	314,134	-	-	-	609,082
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ 142,811	\$ 152,137	\$ 314,134	\$ -	\$ -	\$ -	\$ 609,082

Program: Public Access, Education and Outreach
Project #: MAA05-009
Fund: 30 - Measure AA Capital

Operating Budget Impact: Yes
Tag: Choose one if applicable

La Honda Creek Redwood Cabin Removal and Site Restoration

Project Description

Remove the La Honda Creek Redwood Cabin and enhance the natural resource values of the site.

FY23 Scope

Complete CEQA review and submit permit applications. Prepare bid package, solicit bids and award contract.

FY24 Scope

Complete demolition work.

FY25 Scope

Project completed in prior fiscal year(s).

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ 9,983	\$ 8,430	\$ 4,000	\$ -	\$ -	\$ -	\$ 22,413
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	83,685	-	-	-	-	-	83,685
8202 - Environmental/Planning Services	26,020	96,939	65,520	-	-	-	188,479
8203 - Inspection/Construction Monitoring	-	-	-	20,000	-	-	20,000
8204 - Permitting Fees	-	-	10,000	-	-	-	10,000
8205 - Construction	-	-	-	275,000	-	-	275,000
Grand Total	\$ 119,687	\$ 105,369	\$ 79,520	\$ 295,000	\$ -	\$ -	\$ 599,576

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	119,687	105,369	79,520	295,000	-	-	599,576
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ 119,687	\$ 105,369	\$ 79,520	\$ 295,000	\$ -	\$ -	\$ 599,576

Program: Public Access, Education and Outreach
Project #: MAA05-012
Fund: 30 - Measure AA Capital

Operating Budget Impact: No
Tag: Choose one if applicable

Phase 2 - Paulin Bridge Replacements (2)

Project Description

Facilitate future Bay Area Ridge Trail access from Upper La Honda Creek Preserve to El Corte de Madera Creek Preserve. Replace existing pedestrian bridge LHBR2. Assess existing light vehicle bridge LHBR1 to determine whether the bridge should be replaced or repaired.

FY23 Scope

Complete design plans, environmental review and prepare permit applications.

FY24 Scope

Secure permits. Prepare bid package, solicit bids, award construction contract.

FY25 Scope

Complete construction.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ 8,300	\$ 5,000	\$ 17,600	\$ -	\$ 30,900
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	106,700	-	-	-	106,700
8202 - Environmental/Planning Services	-	-	82,500	-	-	-	82,500
8203 - Inspection/Construction Monitoring	-	-	16,500	-	37,400	-	53,900
8204 - Permitting Fees	-	-	-	25,000	-	-	25,000
8205 - Construction	-	-	-	-	330,000	-	330,000
Grand Total	\$ -	\$ -	\$ 214,000	\$ 30,000	\$ 385,000	\$ -	\$ 629,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	214,000	30,000	385,000	-	629,000
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 214,000	\$ 30,000	\$ 385,000	\$ -	\$ 629,000

Program: Public Access, Education and Outreach
Project #: MAA05-XXX
Fund: 30 - Measure AA Capital

Operating Budget Impact: Yes
Tag: Diversity

La Honda Parking and Trailhead Access – Implementation

Project Description

Provide access to the central area of the La Honda Creek Preserve.

FY23 Scope

Project has not started yet.

FY24 Scope

Project has not started yet.

FY25 Scope

Pending completion of CEQA review, Engineering & Construction will hire a design consultant and begin design development.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	25,000	460,000	485,000
8202 - Environmental/Planning Services	-	-	-	-	55,000	90,000	145,000
8203 - Inspection/Construction Monitoring	-	-	-	-	-	100,000	100,000
8204 - Permitting Fees	-	-	-	-	-	70,000	70,000
8205 - Construction	-	-	-	-	-	2,756,000	2,756,000
Grand Total	\$ -	\$ -	\$ -	\$ -	\$ 80,000	\$ 3,476,000	\$ 3,556,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	80,000	3,476,000	3,556,000
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ -	\$ 80,000	\$ 3,476,000	\$ 3,556,000

Program: Public Access, Education and Outreach
Project #: MAA06-002
Fund: 30 - Measure AA Capital

Operating Budget Impact: Yes
Tag: Diversity

Hawthorns Area Plan

Project Description

Develop a plan to guide ecologically sensitive public access improvements and future natural resource and land management activities at the Hawthorns Area of Windy Hill Open Space Preserve.

FY23 Scope

Continue data collection, surveys, technical studies, and stakeholder engagement to further characterize resources at the Hawthorns Area and identify site opportunities and constraints.

FY24 Scope

Develop use and management objectives, natural resource management and public access programming, and conceptual site plan alternatives. Conduct comprehensive public engagement, including stakeholder coordination, public workshops, site tours, surveys, and working group.

FY25 Scope

Compile the Hawthorns Area Plan and conduct environmental review per the California Environmental Quality Act.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ 33,680	\$ 39,104	\$ 40,280	\$ -	\$ 113,064
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	35,000	30,000	85,000	35,000	-	185,000
8202 - Environmental/Planning Services	40,951	90,000	145,000	175,000	90,000	-	540,951
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	3,000	-	3,000
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ 40,951	\$ 125,000	\$ 208,680	\$ 299,104	\$ 168,280	\$ -	\$ 842,015

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	40,951	125,000	208,680	299,104	168,280	-	842,015
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ 40,951	\$ 125,000	\$ 208,680	\$ 299,104	\$ 168,280	\$ -	\$ 842,015

Program: Public Access, Education and Outreach
Project #: MAA07-XXX
Fund: 30 - Measure AA Capital

Operating Budget Impact: Yes
Tag: Choose one if applicable

La Honda Event Center Area Plan

Project Description

Develop a use and management plan for the Event Center and Apple Orchard properties at La Honda and incorporate them into the 2012 La Honda Master Plan.

FY23 Scope

Project has not started yet.

FY24 Scope

Project has not started yet.

FY25 Scope

Initiate technical studies, site opportunities and constraints analysis, and conceptual site plan development.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	197,500	62,500	260,000
8202 - Environmental/Planning Services	-	-	-	-	85,000	50,000	135,000
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	3,000	3,000
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ -	\$ 282,500	\$ 115,500	\$ 398,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	282,500	115,500	398,000
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ -	\$ 282,500	\$ 115,500	\$ 398,000

Program: Public Access, Education and Outreach
Project #: MAA10-001
Fund: 30 - Measure AA Capital

Operating Budget Impact: Yes
Tag: Choose one if applicable

Alpine Road Regional Trail, Coal Creek

Project Description

Trail improvements to enhance public access, repair damaged sections, and reduce further erosion and sedimentation downstream.

FY23 Scope

Complete contractor construction (phase 1). Finalize permitting and design for the bypass trail reroute (phase 2).

FY24 Scope

Crew to construct reroute of bypass trail (phase 2). Close out all regulatory permits. Complete negotiations with San Mateo County in accordance with MOU for transfer of right-of-way and other property rights.

FY25 Scope

Project completed in prior fiscal year(s).

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ 54,241	\$ 42,271	\$ 56,737	\$ 138,782	\$ -	\$ -	\$ 292,031
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	4,286	-	-	-	-	-	4,286
8201 - Architect/Engineering Services	204,784	62,500	75,000	7,500	-	-	349,784
8202 - Environmental/Planning Services	175,600	10,000	-	-	-	-	185,600
8203 - Inspection/Construction Monitoring	-	10,000	65,000	25,000	-	-	100,000
8204 - Permitting Fees	23,736	10,000	20,000	-	-	-	53,736
8205 - Construction	5,000	-	3,161,000	155,000	-	-	3,321,000
Grand Total	\$ 467,646	\$ 134,771	\$ 3,377,737	\$ 326,282	\$ -	\$ -	\$ 4,306,436

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	467,646	134,771	3,105,526	326,282	-	-	4,034,225
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	272,211	-	-	-	272,211
Grand Total	\$ 467,646	\$ 134,771	\$ 3,377,737	\$ 326,282	\$ -	\$ -	\$ 4,306,436

Program: Public Access, Education and Outreach
Project #: MAA11-003
Fund: 30 - Measure AA Capital

Operating Budget Impact: Yes
Tag: Diversity

Rancho San Antonio (RSA) Multimodal Access - Implementation

Project Description

Implement transportation demand management strategies at Rancho San Antonio to reduce parking challenges and encourage multi-modal access to the preserve. *This project is the same as VP11-001 but is separate as not all the work is MAA eligible.

FY23 Scope

Continue implementation of tier 1 strategies

FY24 Scope

Continue implementation of tier 1 strategies.

FY25 Scope

Consider tier 2 strategies if necessary.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	10,000	-	-	-	10,000
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	45,000	15,000	-	-	-	60,000
Grand Total	\$ -	\$ 45,000	\$ 25,000	\$ -	\$ -	\$ -	\$ 70,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	45,000	25,000	-	-	-	70,000
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 45,000	\$ 25,000	\$ -	\$ -	\$ -	\$ 70,000

Program: Public Access, Education and Outreach
Project #: MAA16-001
Fund: 30 - Measure AA Capital

Operating Budget Impact: Yes
Tag: Diversity

Long Ridge Trail Connection to Eagle Rock and Devils Canyon

Project Description

Provide public access to an approximately one-mile trail connection to Eagle Rock and Devils Canyon.

FY23 Scope

Assess project goals. Continue trail scouting and identify site opportunities and constraints.

FY24 Scope

Initiate project feasibility and stakeholder outreach in conjunction with the Long Ridge Parking Feasibility Project. Conduct initial biological/cultural resource assessments.

FY25 Scope

Develop project description in conjunction with Long Ridge Parking Feasibility Study project. Initiate technical studies and preliminary design.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	60,000	80,000	-	140,000
8202 - Environmental/Planning Services	-	-	-	15,000	30,000	75,000	120,000
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 75,000	\$ 110,000	\$ 75,000	\$ 260,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	75,000	110,000	75,000	260,000
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 75,000	\$ 110,000	\$ 75,000	\$ 260,000

Program: Public Access, Education and Outreach
Project #: MAA20-002
Fund: 30 - Measure AA Capital

Operating Budget Impact: Yes
Tag: Choose one if applicable

Bay Area Ridge Trail: Highway 17 Crossing

Project Description

Provide a regional recreational trail across Highway 17 in Santa Clara County by constructing a new overcrossing near Los Gatos and Lexington Reservoir in close alignment with the HWY 17 Wildlife Crossing project MAA20-001.

FY23 Scope

Continue Caltrans PA&ED phase, including CEQA/NEPA review. Continue the Use & Management planning process for the crossings, regional trail connections, and other improvements associated with the Project. Continue public and partner outreach, and seek funding opportunities.

FY24 Scope

Complete Caltrans PA&ED phase including CEQA/NEPA review for Board consideration. Initiate RFQP for consultant permitting assistance and preliminary design development in coordination with Caltrans, resource agencies, and partners. Bring the Comprehensive Use & Management Plan to the Board for consideration at the same time as adoption of the CEQA document. Conduct/oversee permitting and design work. Continue partnership agreement discussions and negotiations with partner agencies and organizations.

FY25 Scope

Finalize Property Rights for connecting trails before constructing trail crossing. Continue permitting and design.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ 79,808	\$ 42,760	\$ 47,225	\$ 164,093	\$ 243,230	\$ 300,000	\$ 877,116
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	20,000	-	-	-	20,000
8201 - Architect/Engineering Services	161,082	10,000	40,000	1,025,000	2,025,000	1,000,000	4,261,082
8202 - Environmental/Planning Services	352,505	430,000	487,500	-	-	-	1,270,005
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	323	-	-	-	-	-	323
8205 - Construction	-	-	-	-	-	18,100,000	18,100,000
Grand Total	\$ 593,718	\$ 482,760	\$ 594,725	\$ 1,189,093	\$ 2,268,230	\$ 19,400,000	\$ 24,528,526

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	593,718	482,760	594,725	1,189,093	2,268,230	1,300,000	6,428,526
40 - General Fund Capital	-	-	-	-	-	18,100,000	18,100,000
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ 593,718	\$ 482,760	\$ 594,725	\$ 1,189,093	\$ 2,268,230	\$ 19,400,000	\$ 24,528,526

Program: Public Access, Education and Outreach
Project #: MAA20-XXX
Fund: 30 - Measure AA Capital

Operating Budget Impact: Yes
Tag: Choose one if applicable

Spooky Knoll Trail Connections

Project Description

Spooky Knoll Trail/new Hwy 17 Trail Connections - Construction of trails outside of Caltrans ROW. Evaluate existing roadcut stability, engineer and permit drainage crossings, and initiate trail improvements.

FY23 Scope

Project has not started yet.

FY24 Scope

Project has not started yet.

FY25 Scope

Design, permit and build new trail connections.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	50,000	-	50,000
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	19,000	-	19,000
8205 - Construction	-	-	-	-	150,000	-	150,000
Grand Total	\$ -	\$ -	\$ -	\$ -	\$ 219,000	\$ -	\$ 219,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	219,000	-	219,000
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ -	\$ 219,000	\$ -	\$ 219,000

Program: Public Access, Education and Outreach
Project #: MAA21-004
Fund: 30 - Measure AA Capital

Operating Budget Impact: Yes
Tag: Choose one if applicable

Bear Creek Stables Project

Project Description

Implement maintenance and repairs plan to maintain equestrian use. Evaluate long-term water needs and implement water infrastructure improvements for Bear Creek Stables operation.

FY23 Scope

Secure Building Permits, prepare Bid Package, Solicit a Request for Bids, Award Contract, and Initiate Construction.

FY24 Scope

Complete construction.

FY25 Scope

Project completed in prior fiscal year(s).

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ 52,249	\$ 22,716	\$ 35,454	\$ 45,293	\$ -	\$ -	\$ 155,712
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	637,167	130,000	325,000	95,000	-	-	1,187,167
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	11,800	15,000	25,500	27,500	-	-	79,800
8204 - Permitting Fees	1,275	14,600	19,000	1,000	-	-	35,875
8205 - Construction	36,499	-	1,300,000	3,850,000	-	-	5,186,499
Grand Total	\$ 738,990	\$ 182,316	\$ 1,704,954	\$ 4,018,793	\$ -	\$ -	\$ 6,645,053

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	738,990	182,316	1,704,954	1,545,263	-	-	4,171,523
40 - General Fund Capital	-	-	-	1,250,000	-	-	1,250,000
Grants/Partnerships/Other	-	-	-	1,223,530	-	-	1,223,530
Grand Total	\$ 738,990	\$ 182,316	\$ 1,704,954	\$ 4,018,793	\$ -	\$ -	\$ 6,645,053

Program: Public Access, Education and Outreach
Project #: MAA21-006
Fund: 30 - Measure AA Capital

Operating Budget Impact: Yes
Tag: Diversity

Bear Creek Redwoods - Alma College Cultural Landscape Rehabilitation

Project Description

Implement the Alma Cultural Landscape Rehabilitation Plan. Complete hazardous materials remediation and site cleanup, demolish several buildings, salvage and reuse material when possible, stabilize the chapel and 1934 library and install visitor amenities and interpretation.

FY23 Scope

Complete the site construction work. Purchase and install year 1 of native nursery plants, seed, plant protections (to protect from animal browsing), and fencing.

FY24 Scope

Purchase and install year 2 of native nursery plants, seed, plant protections, and fencing.

FY25 Scope

Purchase and install final year of native nursery plants, seed, plant protections, and fencing.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ 222,394	\$ 77,449	\$ 16,083	\$ -	\$ -	\$ -	\$ 315,926
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	760,134	81,871	5,000	-	-	-	847,005
8202 - Environmental/Planning Services	97,900	10,000	-	-	-	-	107,900
8203 - Inspection/Construction Monitoring	65,780	77,500	2,000	-	-	-	145,280
8204 - Permitting Fees	46,919	33,000	2,000	-	-	-	81,919
8205 - Construction	507,545	3,193,807	464,000	145,000	75,000	-	4,385,352
Grand Total	\$ 1,700,672	\$ 3,473,627	\$ 489,083	\$ 145,000	\$ 75,000	\$ -	\$ 5,883,382

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	1,700,672	2,723,508	(353,355)	145,000	75,000	-	4,290,825
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	750,119	842,438	-	-	-	1,592,557
Grand Total	\$ 1,700,672	\$ 3,473,627	\$ 489,083	\$ 145,000	\$ 75,000	\$ -	\$ 5,883,382

Program: Public Access, Education and Outreach
Project #: MAA21-011
Fund: 30 - Measure AA Capital

Operating Budget Impact: Yes
Tag: Diversity

Phase II Trail Improvements, Bear Creek Redwoods OSP

Project Description

Implement phase 2 trail improvements, including multiuse through-trail connection, to open eastern part of Bear Creek Redwoods Open Space Preserve to public access.

FY23 Scope

Solicit bids for construction work. Initiate bridge and culvert construction. Conduct biomonitoring and revegetation/reseeding as needed. Begin construction of trail, including new connecting trail and trailhead to the BCR/Hwy 17 junction.

FY24 Scope

Complete construction work. Closeout grant. Conduct regulatory monitoring.

FY25 Scope

Project completed in prior fiscal year(s).

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ 152,975	\$ 105,000	\$ 175,352	\$ 70,664	\$ -	\$ -	\$ 503,991
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	461,412	175,000	90,855	103,855	-	-	831,122
8202 - Environmental/Planning Services	36,024	-	-	-	-	-	36,024
8203 - Inspection/Construction Monitoring	-	-	15,000	10,000	-	-	25,000
8204 - Permitting Fees	22,663	17,250	5,500	500	-	-	45,913
8205 - Construction	41,200	50,000	1,124,800	923,500	-	-	2,139,500
Grand Total	\$ 714,274	\$ 347,250	\$ 1,411,507	\$ 1,108,519	\$ -	\$ -	\$ 3,581,550

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	714,274	347,250	-	(651,095)	-	-	410,429
40 - General Fund Capital	-	-	-	200,000	-	-	200,000
Grants/Partnerships/Other	-	-	1,411,507	1,559,614	-	-	2,971,121
Grand Total	\$ 714,274	\$ 347,250	\$ 1,411,507	\$ 1,108,519	\$ -	\$ -	\$ 3,581,550

Program: Public Access, Education and Outreach
Project #: VP05-002
Fund: 10 - General Fund Operating

Operating Budget Impact: No
Tag: Diversity

La Honda Creek Parking and Trailhead Access - Phase I Feasibility Study

Project Description

Implement feasible options to provide public access to the central area of the preserve that meet the Board-approved goals for the project.

FY23 Scope

Complete technical analysis and present findings to PNR for review, input, and direction on next steps toward developing conceptual site plan alternatives. Respond to feedback from public and stakeholder engagement.

FY24 Scope

Present technical and feasibility analysis, findings, and PNR recommendations to the Board for review, input, and confirmation on direction for next steps. Select preferred site plan alternatives to advance into environmental review and design development. Continue public and stakeholder engagement. Hire environmental planning consultant and initiate environmental review.

FY25 Scope

Complete environmental review. Bring final proposed parking and trailhead access project to the Board to certify the CEQA document/adopt the CEQA findings and approve the project to proceed with design and implementation.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	45,142	231,215	160,000	58,000	100,000	-	594,357
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ 45,142	\$ 231,215	\$ 160,000	\$ 58,000	\$ 100,000	\$ -	\$ 594,357

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ 45,142	\$ 231,215	\$ 160,000	\$ 58,000	\$ 100,000	\$ -	\$ 594,357
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ 45,142	\$ 231,215	\$ 160,000	\$ 58,000	\$ 100,000	\$ -	\$ 594,357

Program: Public Access, Education and Outreach
Project #: VP11-001
Fund: 10 - General Fund Operating

Operating Budget Impact: Yes
Tag: Diversity

Rancho San Antonio (RSA) Multimodal Access - Implementation

Project Description

Implement transportation demand management strategies at Rancho San Antonio to reduce parking challenges and encourage multi-modal access to the preserve. *This project is the same as MAA11-003 but is separate as not all the work is MAA eligible.

FY23 Scope

Continue coordinating with implementation partners on timing, funding and implementation of tier 1 partnership elements. Complete feasibility studies and initiate pilot program if deemed feasible.

FY24 Scope

Continue implementation of tier 1 strategies.

FY25 Scope

Consider tier 2 strategies if necessary.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ 33,000	\$ 53,000	\$ -	\$ -	\$ -	\$ 86,000
5000-7000 - Service & Supplies	59,324	40,000	65,000	50,000	-	-	214,324
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ 59,324	\$ 73,000	\$ 118,000	\$ 50,000	\$ -	\$ -	\$ 300,324

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ 59,324	\$ 73,000	\$ 118,000	\$ 50,000	\$ -	\$ -	\$ 300,324
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ 59,324	\$ 73,000	\$ 118,000	\$ 50,000	\$ -	\$ -	\$ 300,324

Program: Public Access, Education and Outreach
Project #: VP14-001
Fund: 40 - General Fund Capital

Operating Budget Impact: Yes
Tag: Choose one if applicable

California Riding & Hiking Trails

Project Description

Pursue viable sections of the California Riding & Hiking Trail at Russian Ridge, Teague Hill and Lower La Honda Creek to Sam McDonald County Park to expand opportunities for trail connections. Work with State Parks to receive quitclaim deed for existing California Riding and Hiking Trail easement along Woodruff Creek as connection between Russian Ridge and the Woodruff Redwoods addition to La Honda Creek, and work with San Mateo County Parks on connections between La Honda Creek and Sam McDonald Park.

FY23 Scope

Complete transfer of California Riding and Hiking Trail (CRHT) from State of California to the District. Acquire additional private trail easements as needed. Initiate outreach and negotiation with private property owners subject to existing CRHT easements.

FY24 Scope

Continue outreach and negotiations with private property owners subject to existing CRHT easements.

FY25 Scope

Continue negotiations with private property owners subject to existing CRHT easements.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	32,500	-	-	-	32,500
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 32,500	\$ -	\$ -	\$ -	\$ 32,500

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	32,500	-	-	-	32,500
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 32,500	\$ -	\$ -	\$ -	\$ 32,500

Program: Public Access, Education and Outreach
Project #: VP21-XXX
Fund: 40 - General Fund Capital

Operating Budget Impact: Yes
Tag: Diversity

Bear Creek Redwoods North Parking Area

Project Description

Construct new North Parking Area to expand and improve parking capacity at Bear Creek Redwoods Preserve as prioritized in Phase III of the Bear Creek Redwoods Preserve Plan. Plan, design, permit and construct a new paved parking lot and visitor entrance driveway, with vehicular and equestrian parking/staging, vault restroom, interpretive signage, and bicycle racks.

FY23 Scope

Conduct planning and technical studies for conceptual design alternatives.

FY24 Scope

Initiate public outreach and stakeholder engagement on conceptual site plan alternatives. Revise conceptual design with Board Committee, Board and public input.

FY25 Scope

Initiate evaluation of selected site plan alternative for CEQA consistency with Preserve Plan EIR, conduct additional CEQA review if needed.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	45,000	55,000	75,000	50,000	225,000
8202 - Environmental/Planning Services	-	-	16,000	20,000	-	-	36,000
8203 - Inspection/Construction Monitoring	-	-	-	25,000	-	40,000	65,000
8204 - Permitting Fees	-	-	-	-	-	22,000	22,000
8205 - Construction	-	-	-	-	-	1,752,500	1,752,500
Grand Total	\$ -	\$ -	\$ 61,000	\$ 100,000	\$ 75,000	\$ 1,864,500	\$ 2,100,500

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	61,000	100,000	75,000	1,864,500	2,100,500
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 61,000	\$ 100,000	\$ 75,000	\$ 1,864,500	\$ 2,100,500

Program: Public Access, Education and Outreach
Project #: XXXXX
Fund: 40 - General Fund Capital

Operating Budget Impact: No
Tag: Choose one if applicable

Fremont Older Parking Lot Improvements

Project Description

Assess and improve existing creek culvert crossing. Repair existing parking lot to improve parking configuration, ADA parking, traffic flow, and rock surface.

FY23 Scope

Project has not started yet.

FY24 Scope

Complete assessment and design documents, submit permit applications and initiate environmental review.

FY25 Scope

Complete environmental review, secure permits, bid project for construction, complete construction.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	58,000	1,000	-	59,000
8202 - Environmental/Planning Services	-	-	-	5,000	-	-	5,000
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	10,000	1,000	-	11,000
8205 - Construction	-	-	-	-	220,000	-	220,000
Grand Total	\$ -	\$ -	\$ -	\$ 73,000	\$ 222,000	\$ -	\$ 295,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	73,000	222,000	-	295,000
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 73,000	\$ 222,000	\$ -	\$ 295,000

Program: Public Access, Education and Outreach
Project #: XXXXX
Fund: 40 - General Fund Capital

Operating Budget Impact: No
Tag: Choose one if applicable

Guadalupe Creek Crossing Replacement

Project Description

Assess and improve existing creek culvert crossing. Replace existing culvert creek crossing with a bridge crossing.

FY23 Scope

Project has not started yet.

FY24 Scope

Complete assessment and design documents, submit permit applications, and initiate environmental review.

FY25 Scope

Complete environmental review, secure permits, bid project for construction.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	100,000	30,000	-	130,000
8202 - Environmental/Planning Services	-	-	-	18,000	5,000	-	23,000
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	15,000	15,000	-	30,000
8205 - Construction	-	-	-	-	-	550,000	550,000
Grand Total	\$ -	\$ -	\$ -	\$ 133,000	\$ 50,000	\$ 550,000	\$ 733,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	133,000	50,000	550,000	733,000
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 133,000	\$ 50,000	\$ 550,000	\$ 733,000

Program: Public Access, Education and Outreach
Project #: XXXXX
Fund: 10 - General Fund Operating

Operating Budget Impact: No
Tag: Choose one if applicable

Long Ridge Parking - Feasibility Study

Project Description

Provide a public access staging area (parking, restroom, trailhead) for Long Ridge Preserve and trails (requested by Director Kishimoto).

FY23 Scope

Project has not started yet.

FY24 Scope

Initiate discussions with Santa Clara County Parks, Caltrans and other stakeholders in scoping potential sites for parking.

FY25 Scope

Initiate feasibility study, public outreach and technical assessments.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	75,000	35,000	110,000
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ 35,000	\$ 110,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ 35,000	\$ 110,000
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ 35,000	\$ 110,000

Program: Public Access, Education and Outreach
Project #: XXXXX
Fund: 40 - General Fund Capital

Operating Budget Impact: Yes
Tag: Diversity

Monte Bello Black Mountain Trail Extension

Project Description

Utilize the existing trail easement through Lehigh Quarry lands to construct a route that has a more gradual ascent of Black Mountain. Design, permit and build an alternate to the upper section of the existing Black Mountain Trail.

FY23 Scope

Project scoping and scouting.

FY24 Scope

Initiate technical studies.

FY25 Scope

Prepare project description and initiate environmental review.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	25,000	25,000	-	50,000
8202 - Environmental/Planning Services	-	-	-	50,000	-	-	50,000
8203 - Inspection/Construction Monitoring	-	-	-	-	-	20,000	20,000
8204 - Permitting Fees	-	-	-	-	10,000	25,000	35,000
8205 - Construction	-	-	-	-	-	75,000	75,000
Grand Total	\$ -	\$ -	\$ -	\$ 75,000	\$ 35,000	\$ 120,000	\$ 230,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	75,000	35,000	120,000	230,000
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 75,000	\$ 35,000	\$ 120,000	\$ 230,000

Program: Public Access, Education and Outreach
Project #: XXXXX
Fund: 10 - General Fund Operating

Operating Budget Impact: Yes
Tag: Diversity

Purisima Preserve Multimodal Access - Implementation

Project Description

Implement transportation demand management strategies at Purisima Creek to reduce parking challenges and encourage multi-modal access to the preserve. Project implements Board approved transportation demand management strategies not included as part of Purisima-to-the-Sea or Hwy 35 Multiuse Trail projects.

FY23 Scope

Project not yet started.

FY24 Scope

Pending Board approval of recommendations, initiate scoping priority recommendations with consulting support; begin implementing strategies that can be done with in-house support.

FY25 Scope

Continue implementation efforts.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	25,000	25,000	-	50,000
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ -	\$ 50,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ -	\$ 50,000
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ -	\$ 50,000

Program: Public Access, Education and Outreach
Project #: XXXXX
Fund: 40 - General Fund Capital

Operating Budget Impact: No
Tag: Diversity

Rancho San Antonio Road Repair

Project Description

Improve existing service road and ADA access. Repair existing service road, replace culvert, and improve ADA access from FFO to bridge near Deer Hollow Farm and portion of Mora paved trail.

FY23 Scope

Complete assessment, design documents, permits, and environmental review. Bid project for construction and begin construction.

FY24 Scope

Complete construction.

FY25 Scope

Project completed in previous fiscal year.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	76,500	1,000	-	-	77,500
8202 - Environmental/Planning Services	-	-	15,000	5,000	-	-	20,000
8203 - Inspection/Construction Monitoring	-	-	29,500	10,500	-	-	40,000
8204 - Permitting Fees	-	-	14,000	1,000	-	-	15,000
8205 - Construction	-	-	249,100	82,500	-	-	331,600
Grand Total	\$ -	\$ -	\$ 384,100	\$ 100,000	\$ -	\$ -	\$ 484,100

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	384,100	100,000	-	-	484,100
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 384,100	\$ 100,000	\$ -	\$ -	\$ 484,100



Assets and Organizational Support

Project #	Project Name	Fiscal Year	FY23	FY24	FY25	3-Year Total
10001	Records Management	FY23	\$80,000	\$0	\$0	80,000
10002	San Mateo County Master Permit	FY23	10,000	0	0	10,000
31202-11-100000	New Administrative Office (AO) Facility	FY23	146,000	0	0	146,000
31905	Basic Policies for the Coastal Annexation Area	FY23/FY24/ FY25	0	20,000	10,000	30,000
35004	Sierra Azul Ranger Residence	FY23/FY24	295,000	307,000	0	602,000
35007	Hawthorn Roof Replacement	FY24/FY25		303,000	95,500	398,500
35009	Red Barn Roof Repair	FY23/FY24	255,000	73,000	0	328,000
35010	Structure Disposition	FY23/FY24 /FY25	516,500	524,500	524,500	1,565,500
40013	50th Anniversary Public Events and Activities	FY23	174,151	0	0	174,151
50005	Tyler Munis Enterprise Resource Planning (ERP) Migration	FY23	102,000	0	0	102,000
61020	Thornewood Residence Evaluation	FY23	253,000	0	0	253,000
61026	Quam Residence Road Repair	FY23/FY24	202,000	148,000	0	350,000
65407	Radio System Assessment and Upgrade	FY23	1,445,000	0	0	1,445,000
XXXXX	Cybersecurity Audit	FY23/FY24	25,000	35,000	0	60,000
XXXXX	Cybersecurity Implementation	FY25	0	0	40,000	40,000
XXXXX	District-wide Firewall Upgrade	FY23/FY24/ FY25		105,000	15,000	120,000
XXXXX	Diversity, Equity, and Inclusion Program Actions	FY23/FY24 /FY25	50,000	50,000	50,000	150,000
XXXXX	FOSM Update	FY23	30,000	0	0	30,000
XXXXX	Hawthorns Historic Complex Structural Assessment	FY23	82,239	0	0	82,239
XXXXX	Preserve Use Permit System	FY23/FY24/ FY25		35,000	75,000	110,000
XXXXX	Ranger Laptop Refresh	FY23/FY24	60,000	60,000	0	120,000
None	District Office Server Refresh	FY23/FY24	90,000	10,000	0	100,000
None	Vehicle and Machinery/Equipment Purchases	Reoccurring	715,000	465,000	465,000	1,645,000
Total			\$4,530,890	\$ 2,135,500	\$1,275,000	\$7,941,390

Supporting Projects

Project Name	Project Purpose	Lead Department	Fiscal Year
Bear Creek Stables Operator RFP/Lease	Enter into agreement with long term tenant to manage Bear Creek Stables operation.	Land and Facilities	FY23
Computer System Failover (Off-site)	Continue the off-site computer system failover to maintain business continuity in the event physical servers are damaged by fire, natural disaster, or cyberattack.	Administrative Services	FY25
Customer Relationship Management (CRM)*	Provide more efficient management of public notification and engagement processes, including mailings/email notifications, and create consistent contact management for contact information of partners, vendors and outside organizations.	Public Affairs	FY23
Design-Build Legislation	Provide District with permanent ability to utilize design-build contracting for capital projects as a useful contracting tool.	Public Affairs	FY22/FY23
Fire Suppression Program: Review Staffing, Equipment and Training*	Review and update the Fire Suppression Program to remain well prepared for future fire suppression events.	General Manager's Office	FY23
Fleet Management	The IT Master Plan recommends implementing a Fleet Management System to plan, program, and track the management (including replacements and maintenance) of the vehicle and equipment fleet.	Administrative Services	FY24/FY25
Fleet Transition Plan	Create a medium to long term plan to transition the fleet away from fossil fuels, as an item under the Climate Action Plan.	Land and Facilities	FY23
GIS Strategic Plan	The IT Master Plan recommends developing a GIS Strategic Plan that will establish a unified vision, goals and objectives for the GIS Program, provide a framework for department staff and other stakeholders to efficiently and effectively use geospatial technology, and prepare a roadmap for the future of GIS at Midpen.	Administrative Services	FY24
Good Neighbor Policy Update	Review and update the Good Neighbor policy as appropriate to ensure policy remains fresh and effective in maintaining positive relationships with neighbors/adjacent landowners.	Public Affairs	FY23
Historic Resources Procedural Guide/Library	Develop an administrative historic resources procedural guide as a guiding document for consistent historic resource management and update existing database.	Planning	FY23/FY24
IT Master Plan Update	Improve Midpen's technology tools.	Administrative Services	FY25
Public GIS Hub	The IT Master Plan recommends building a comprehensive online hub of GIS resources for the public and community stakeholders to access Midpen GIS data services and discover interactive mapping applications, dashboards, and StoryMaps for ease of public retrieval and use. There is a demand for this technology and this hub will lay the foundation for creating and sharing content with the surrounding community.	Administrative Services	FY23
SharePoint - Document Management System	Continue building out the SharePoint platform on Office 365 to provide a cloud based document management system that support remote working and ease of document retrieval/storage/transmittal/review.	Administrative Services	FY23/FY24

*These projects are in the early stages of the process or there is not enough information to determine the total cost at this time and may become key projects in the future.

Program: Assets and Organizational Support
Project #: 10001
Fund: 10 - General Fund Operating

Operating Budget Impact: Yes
Tag: Choose one if applicable

Records Management

Project Description

Continue to support paperless solutions and increase access to Midpen documents, staff will use the Board-approved retention schedule to inventory and digitize paper files.

FY23 Scope

Complete document digitization of paper files and proper disposition of paper documents. Complete input of digitized documents into the Electronic Document Management System from electronic files.

FY24 Scope

Project completed in prior fiscal year(s).

FY25 Scope

Project completed in prior fiscal year(s).

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	54,210	39,000	80,000	-	-	-	173,210
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ 54,210	\$ 39,000	\$ 80,000	\$ -	\$ -	\$ -	\$ 173,210

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ 54,210	\$ 39,000	\$ 80,000	\$ -	\$ -	\$ -	\$ 173,210
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ 54,210	\$ 39,000	\$ 80,000	\$ -	\$ -	\$ -	\$ 173,210

Program: Assets and Organizational Support
Project #: 10002
Fund: 10 - General Fund Operating

Operating Budget Impact: No
Tag: Choose one if applicable

San Mateo County Master Permit

Project Description

Develop a Master Permit with San Mateo County to streamline project implementation.

FY23 Scope

Submit master permit application for county review. Conduct CEQA Review for covered activities. Continue stakeholder engagement. Work with county to advance master permit approval.

FY24 Scope

Complete County master permit approval process. No project budget needed; only staff time is anticipated after FY23.

FY25 Scope

Project completed in prior fiscal year(s).

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	40,000	10,000	-	-	-	50,000
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 40,000	\$ 10,000	\$ -	\$ -	\$ -	\$ 50,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ 40,000	\$ 10,000	\$ -	\$ -	\$ -	\$ 50,000
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 40,000	\$ 10,000	\$ -	\$ -	\$ -	\$ 50,000

Program: Assets and Organizational Support
Project #: 31202-11-100000
Fund: 40 - General Fund Capital

Operating Budget Impact: Yes
Tag: Choose one if applicable

New Administrative Office (AO) Facility

Project Description

Prepare 5050 El Camino Real as the new administrative office.

FY23 Scope

Project closeout and address post-construction matters.

FY24 Scope

Project completed in prior fiscal year(s).

FY25 Scope

Project completed in prior fiscal year(s).

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	31,742,406	-	-	-	-	-	31,742,406
8201 - Architect/Engineering Services	1,973,601	368,000	22,000	-	-	-	2,363,601
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	57,260	528,500	-	-	-	-	585,760
8204 - Permitting Fees	267,479	-	5,000	-	-	-	272,479
8205 - Construction	5,914,828	16,299,085	89,000	-	-	-	22,302,913
8301 - Furniture	-	1,000,000	30,000	-	-	-	1,030,000
Grand Total	\$ 39,955,573	\$ 18,195,585	\$ 146,000	\$ -	\$ -	\$ -	\$ 58,297,158

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	39,955,573	18,195,585	146,000	-	-	-	58,297,158
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ 39,955,573	\$ 18,195,585	\$ 146,000	\$ -	\$ -	\$ -	\$ 58,297,158

Program: Assets and Organizational Support
Project #: 31905
Fund: 10 - General Fund Operating

Operating Budget Impact: No
Tag: Agriculture

Basic Policies for the Coastal Annexation Area

Project Description

Develop basic policies for the Coastal Annexation Area and incorporate into Midpen's existing Basic Policy, originally adopted in 1999, to fulfill an obligation established by the 2003 Coastal Service Plan.

FY23 Scope

Obtain Board approval of workplan. Prepare a framework to develop basic policies for the Coastal Annexation Area based on interdepartmental review of current District policies, guidelines, and practices. Prepare a public and stakeholder engagement strategy.

FY24 Scope

Obtain Committee and Board approval of project scope and engagement strategy. Conduct outreach and engagement throughout District jurisdiction, including Coastsides. Draft basic policies for the Coastal Annexation Area based on Board, public, and stakeholder input.

FY25 Scope

Finalize basic policies for the Coastal Annexation Area with Committee and Board and incorporate into the District's existing Basic Policy.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	20,000	10,000	-	30,000
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 20,000	\$ 10,000	\$ -	\$ 30,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ 20,000	\$ 10,000	\$ -	\$ 30,000
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 20,000	\$ 10,000	\$ -	\$ 30,000

Program: Assets and Organizational Support
Project #: 35004
Fund: 40 - General Fund Capital

Operating Budget Impact: Yes
Tag: Choose one if applicable

Sierra Azul Ranger Residence

Project Description

Repurpose and repair existing structure as residence to enhance onsite presence, monitoring, and off-hours response at Sierra Azul Preserve. Repave driveway from Pheasant Road to South Area Outpost.

FY23 Scope

Develop bid package, solicit bids and award contract. Initiate construction.

FY24 Scope

Completed construction and receive building occupancy. Begin oversight of plant installation/maintenance.

FY25 Scope

Project completed in prior fiscal year(s).

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	95,468	49,925	75,000	-	-	-	220,393
8202 - Environmental/Planning Services	-	-	20,000	-	-	-	20,000
8203 - Inspection/Construction Monitoring	6,579	-	40,000	-	-	-	46,579
8204 - Permitting Fees	1,126	-	60,000	-	-	-	61,126
8205 - Construction	820	-	100,000	307,000	-	-	407,820
Grand Total	\$ 103,993	\$ 49,925	\$ 295,000	\$ 307,000	\$ -	\$ -	\$ 755,918

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	103,993	49,925	295,000	307,000	-	-	755,918
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ 103,993	\$ 49,925	\$ 295,000	\$ 307,000	\$ -	\$ -	\$ 755,918

Program: Assets and Organizational Support
Project #: 35007
Fund: 20 - Hawthorns Fund

Operating Budget Impact: No
Tag: Choose one if applicable

Hawthorn Roof Replacement

Project Description

Conduct critical maintenance repairs to support the long-term preservation of a historical structure. Assess and replace historical building roof system on structures.

FY23 Scope

Deferred pending historic and structural evaluations of Hawthorns Historic Complex and Board direction on the main house.

FY24 Scope

If directed by the Board and based on the results of the Hawthorns Historic Complex Assessment and subsequent decisions, complete design, complete CEQA review and secure permits. Prepare bid package, solicit bids and award contract. Initiate construction. Complete bat survey.

FY25 Scope

Complete construction.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	11,000	-	8,000	5,000	-	24,000
8202 - Environmental/Planning Services	-	10,250	-	15,000	5,000	-	30,250
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	5,000	3,000	-	8,000
8205 - Construction	-	-	-	275,000	82,500	-	357,500
Grand Total	\$ -	\$ 21,250	\$ -	\$ 303,000	\$ 95,500	\$ -	\$ 419,750

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	21,250	-	303,000	95,500	-	419,750
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 21,250	\$ -	\$ 303,000	\$ 95,500	\$ -	\$ 419,750

Program: Assets and Organizational Support
Project #: 35009
Fund: 40 - General Fund Capital

Operating Budget Impact: No
Tag: Agriculture

Red Barn Roof Repair

Project Description

Long term preservation of historical structure. Replace historical building roof system.

FY23 Scope

Begin implementation of roof repair recommendations.

FY24 Scope

Complete recommendations.

FY25 Scope

Project completed in prior fiscal year(s).

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	11,000	5,000	5,000	-	-	21,000
8202 - Environmental/Planning Services	-	115,500	25,000	10,000	-	-	150,500
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	15,000	5,000	3,000	-	-	23,000
8205 - Construction	-	-	220,000	55,000	-	-	275,000
Grand Total	\$ -	\$ 141,500	\$ 255,000	\$ 73,000	\$ -	\$ -	\$ 469,500

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	141,500	255,000	73,000	-	-	469,500
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 141,500	\$ 255,000	\$ 73,000	\$ -	\$ -	\$ 469,500

Program: Assets and Organizational Support
Project #: 35010
Fund: 40 - General Fund Capital

Operating Budget Impact: No
Tag: Choose one if applicable

Structure Disposition

Project Description

Assess condition of vacant structures and gather information to determine long term disposition.

FY23 Scope

Complete implementation actions for structures evaluated in FY22. Conduct research and assess conditions of an additional two to three structures. Develop disposition recommendations for Board consideration and direction.

FY24 Scope

Complete implementation actions for structures evaluated in FY23. Conduct research and assess conditions of an additional two to three structures. Develop disposition recommendations for Board consideration and direction.

FY25 Scope

Complete implementation actions for structures evaluated in FY24. Conduct research and assess conditions of an additional two to three structures. Develop disposition recommendations for Board consideration and direction

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	11,000	11,000	11,000	-	33,000
8202 - Environmental/Planning Services	-	-	181,500	181,500	181,500	-	544,500
8203 - Inspection/Construction Monitoring	-	-	16,500	22,000	22,000	-	60,500
8204 - Permitting Fees	-	1,000	30,000	30,000	30,000	-	91,000
8205 - Construction	-	-	277,500	280,000	280,000	-	837,500
Grand Total	\$ -	\$ 1,000	\$ 516,500	\$ 524,500	\$ 524,500	\$ -	\$ 1,566,500

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	1,000	516,500	524,500	524,500	-	1,566,500
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 1,000	\$ 516,500	\$ 524,500	\$ 524,500	\$ -	\$ 1,566,500

Program: Assets and Organizational Support
Project #: 40013
Fund: 10 - General Fund Operating

Operating Budget Impact: No
Tag: Diversity

50th Anniversary Public Events and Activities

Project Description

Year-long series of events and activities to commemorate 50 years of public open space preservation, restoration and connection.

FY23 Scope

Hold series of anniversary events, activities and anniversary gatherings.

FY24 Scope

Project completed in prior fiscal year(s).

FY25 Scope

Project completed in prior fiscal year(s).

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	325,000	174,151	-	-	-	499,151
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 325,000	\$ 174,151	\$ -	\$ -	\$ -	\$ 499,151

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ 325,000	\$ 174,151	\$ -	\$ -	\$ -	\$ 499,151
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 325,000	\$ 174,151	\$ -	\$ -	\$ -	\$ 499,151

Program: Assets and Organizational Support
Project #: 50005
Fund: 10 - General Fund Operating

Operating Budget Impact: Yes
Tag: Choose one if applicable

Tyler Munis Enterprise Resource Planning (ERP) Migration

Project Description

Migrate Tyler New World ERP System to Tyler Munis, a modern cloud ERP that provides substantially more functionality than the current on-premise solution. The new functionality will streamline many finance and HR business processes and enable paperless workflows.

FY23 Scope

Investigate additional workflow automations for new Human Capital Management and Financial Management Modules. Retire associated Access databases.

FY24 Scope

Project completed in prior fiscal year(s).

FY25 Scope

Project completed in prior fiscal year(s).

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	76,785	132,924	102,000	-	-	-	311,709
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ 76,785	\$ 132,924	\$ 102,000	\$ -	\$ -	\$ -	\$ 311,709

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ 76,785	\$ 132,924	\$ 102,000	\$ -	\$ -	\$ -	\$ 311,709
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ 76,785	\$ 132,924	\$ 102,000	\$ -	\$ -	\$ -	\$ 311,709

Program: Assets and Organizational Support
Project #: 61020
Fund: 40 - General Fund Capital

Operating Budget Impact: Yes
Tag: Choose one if applicable

Thornewood Residence Evaluation

Project Description

Complete historic evaluation and structural evaluation of the Thornewood residence to inform repair plan of a historic structure.

FY23 Scope

TBD, based on board-approved direction given in late FY22.

FY24 Scope

Project completed in prior fiscal year(s).

FY25 Scope

Project completed in prior fiscal year(s).

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	23,000	38,000	-	-	-	61,000
8202 - Environmental/Planning Services	-	23,000	-	-	-	-	23,000
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	15,000	-	-	-	15,000
8205 - Construction	-	-	200,000	-	-	-	200,000
Grand Total	\$ -	\$ 46,000	\$ 253,000	\$ -	\$ -	\$ -	\$ 299,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	46,000	253,000	-	-	-	299,000
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 46,000	\$ 253,000	\$ -	\$ -	\$ -	\$ 299,000

Program: Assets and Organizational Support
Project #: 61026
Fund: 40 - General Fund Capital

Operating Budget Impact: No
Tag: Choose one if applicable

Quam Residence Road Repair

Project Description

Evaluate cost of driveway repair. Compare with potential rental revenue return for Quam residence and demolition cost. Bring to Board for decision on disposition of the structure. Either demolish the structure or repair driveway.

FY23 Scope

Develop bid package, solicit bids and award contract if total costs are less than \$350,000. If costs are greater than \$350,000 seek further board approval.

FY24 Scope

Complete construction.

FY25 Scope

Project completed in prior fiscal year(s).

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	-	-	-
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	22,000	5,000	-	-	27,000
8204 - Permitting Fees	-	-	12,500	-	-	-	12,500
8205 - Construction	-	-	167,500	143,000	-	-	310,500
Grand Total	\$ -	\$ -	\$ 202,000	\$ 148,000	\$ -	\$ -	\$ 350,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	202,000	148,000	-	-	350,000
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 202,000	\$ 148,000	\$ -	\$ -	\$ 350,000

Program: Assets and Organizational Support
Project #: 65407
Fund: 40 - General Fund Capital

Operating Budget Impact: Yes
Tag: Choose one if applicable

Radio System Assessment and Upgrade

Project Description

Ensure District's radio system remains operational and reliable. Provide radio coverage within new land acquisitions and address coverage gaps in existing high-use areas.

FY23 Scope

Continue installation of new radio system. Replace all handheld and vehicle radios. Conduct testing of new system. Once testing is complete, conduct final cleanup, cutover and final acceptance.

FY24 Scope

Project completed in prior fiscal year(s).

FY25 Scope

Project completed in prior fiscal year(s).

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	822,000	958,000	-	-	-	1,780,000
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	54,788	356,212	487,000	-	-	-	898,000
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ 54,788	\$ 1,178,212	\$ 1,445,000	\$ -	\$ -	\$ -	\$ 2,678,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	54,788	1,178,212	1,445,000	-	-	-	2,678,000
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ 54,788	\$ 1,178,212	\$ 1,445,000	\$ -	\$ -	\$ -	\$ 2,678,000

Program: Assets and Organizational Support
Project #: XXXXX
Fund: 10 - General Fund Operating

Operating Budget Impact: No
Tag: Choose one if applicable

Cybersecurity Audit

Project Description

Due to growing cybersecurity risks, an external cybersecurity audit is needed to improve security posture. This audit will identify areas that need greater protection from cyber threats and provide recommendations to further secure critical infrastructure.

FY23 Scope

Develop scope of work, release RFQP, select consultant, and enter into contract.

FY24 Scope

Complete Cybersecurity Audit.

FY25 Scope

Project completed in previous fiscal year(s).

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	25,000	35,000	-	-	60,000
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 25,000	\$ 35,000	\$ -	\$ -	\$ 60,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ 25,000	\$ 35,000	\$ -	\$ -	\$ 60,000
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 25,000	\$ 35,000	\$ -	\$ -	\$ 60,000

Program: Assets and Organizational Support
Project #: XXXXX
Fund: 10 - General Fund Operating

Operating Budget Impact: Yes
Tag: Choose one if applicable

Cybersecurity Implementation

Project Description

Improve Midpen's cybersecurity posture by implementing projects identified in the Cybersecurity Audit.

FY23 Scope

Project has not started yet.

FY24 Scope

Project has not started yet.

FY25 Scope

TBD

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	-	40,000	-	40,000
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ 40,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ 40,000
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ 40,000

Program: Assets and Organizational Support
Project #: XXXXX
Fund: 40 - General Fund Capital

Operating Budget Impact: Yes
Tag: Choose one if applicable

District-wide Firewall Upgrade

Project Description

Upgrade firewalls to provide additional information security. Midpen's current firewalls are approaching 4 years in age. Due to the rapid change in technology and the growing need for additional security features new firewalls are required.

FY23 Scope

Conduct needs assessment to identify firewall needs over the next 3-5 years that take into account the growing security demands.

FY24 Scope

Procure and install firewalls.

FY25 Scope

Project completed in previous fiscal year(s).

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	105,000	15,000	-	120,000
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 105,000	\$ 15,000	\$ -	\$ 120,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	105,000	15,000	-	120,000
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 105,000	\$ 15,000	\$ -	\$ 120,000

Program: Assets and Organizational Support
Project #: XXXXX
Fund: 10 - General Fund Operating

Operating Budget Impact: Yes
Tag: Diversity

Diversity, Equity, and Inclusion Program Actions

Project Description

Implement new actions to further the Board's policy, goals and priorities related to Diversity, Equity, and Inclusion. Implement DEI recommendations that were developed in 2020-2021 focused on (1) Recruitment, Hiring and Staff Development and (2) Community Outreach and Partnerships.

FY23 Scope

Implement first year of actions items (two to four DEI initiatives), focusing on initiatives that are foundational to support ongoing DEI goals. Certain initiatives will be completed within the fiscal year and others may need multiple years to fully implement.

FY24 Scope

Implement second year of action items. Certain initiatives will be completed within the fiscal year and others may need multiple years to fully implement.

FY25 Scope

Implement third year of action items. Certain initiatives will be completed within the fiscal year and others may need multiple years to fully implement.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	50,000	50,000	50,000	-	150,000
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ 150,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ 150,000
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ 150,000

Program: Assets and Organizational Support
Project #: XXXXX
Fund: 10 - General Fund Operating

Operating Budget Impact: No
Tag: Choose one if applicable

FOSM Update

Project Description

Provide a comprehensive update of the Financial Organization Sustainability Model with a focus on a 10 year outlook on program delivery, organization, reporting structure, staffing and financial sustainability.

FY23 Scope

Hire consultant, conduct staff interviews, prepare scenarios for staffing and organizational change over the next 10 years. Analyze those scenarios for efficiency of service delivery and financial sustainability. Prepare draft report.

FY24 Scope

Review report and finalize. Present report findings and recommendations to the Board. Prepare implementation measures for development of FY25 CIAP.

FY25 Scope

Project completed in previous fiscal year(s).

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	30,000	-	-	-	30,000
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000

Program: Assets and Organizational Support
Project #: XXXXX
Fund: 10 - General Fund Operating

Operating Budget Impact: Yes
Tag: Choose one if applicable

Hawthorns Historic Complex Structural Assessment

Project Description

Perform structural assessment; analyze opportunities and constraints for rehabilitation, stabilization, or repair; identify regulatory requirements (including historic resource requirements and exemptions) for structure stabilization; and provide options with high-level cost estimates.

FY23 Scope

Complete memo of the research findings and site visit. Complete structural assessments and provide options with cost estimates. Present information to Board and receive direction on next steps.

FY24 Scope

TBD based on Board direction.

FY25 Scope

TBD based on Board direction.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	44,030	82,239	-	-	-	126,269
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 44,030	\$ 82,239	\$ -	\$ -	\$ -	\$ 126,269

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ 44,030	\$ 82,239	\$ -	\$ -	\$ -	\$ 126,269
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ 44,030	\$ 82,239	\$ -	\$ -	\$ -	\$ 126,269

Program: Assets and Organizational Support
Project #: XXXXX
Fund: 10 - General Fund Operating

Operating Budget Impact: Yes
Tag: Choose one if applicable

Preserve Use Permit System

Project Description

The IT Master Plan recommends replacing the current legacy access database and manual process for preserve use permits using an online permit system to improve efficiencies, expand automation, and improve tracking and metrics.

FY23 Scope

Gather business requirements and conduct permit systems needs assessment

FY24 Scope

Scope, research, and select permit management system.

FY25 Scope

Procure and Go-live with permit management system.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	-	35,000	75,000	-	110,000
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 35,000	\$ 75,000	\$ -	\$ 110,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ 35,000	\$ 75,000	\$ -	\$ 110,000
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ -	\$ 35,000	\$ 75,000	\$ -	\$ 110,000

Program: Assets and Organizational Support
Project #: XXXXX
Fund: 10 - General Fund Operating

Operating Budget Impact: Yes
Tag: Choose one if applicable

Ranger Laptop Refresh

Project Description

Ranger laptops are over 5 years old and need upgrades to continue functioning properly.

FY23 Scope

Assess ranger laptop needs. Begin procuring, configuring and issuing ranger laptops.

FY24 Scope

Complete configuring and issuing of all ranger laptops.

FY25 Scope

Project completed in previous fiscal year(s).

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	60,000	60,000	-	-	120,000
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 60,000	\$ 60,000	\$ -	\$ -	\$ 120,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ 60,000	\$ 60,000	\$ -	\$ -	\$ 120,000
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	-	-	-	-	-
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 60,000	\$ 60,000	\$ -	\$ -	\$ 120,000

Program: Assets and Organizational Support
Project #: None
Fund: 40 - General Fund Capital

Operating Budget Impact: No
Tag: Choose one if applicable

District Office Server Refresh

Project Description

Upgrade current server infrastructure. Midpen's current server infrastructure (Nutanix) is currently around five years old. Modern server hardware will allow expanded remote work options and improved performance on enterprise applications, such as GIS and Cityworks.

FY23 Scope

Conduct server infrastructure needs assessment, research server infrastructure, and select servers hardware and software.

FY24 Scope

Purchase and set up new server infrastructure including new hardware and software. Migrate current virtual server infrastructure to new system.

FY25 Scope

Project completed in prior fiscal year(s).

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	-	-	90,000	10,000	-	-	100,000
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 90,000	\$ 10,000	\$ -	\$ -	\$ 100,000

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	-	-	90,000	10,000	-	-	100,000
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ -	\$ -	\$ 90,000	\$ 10,000	\$ -	\$ -	\$ 100,000

Program: Assets and Organizational Support
Project #: None
Fund: 40 - General Fund Capital

Operating Budget Impact: Yes
Tag: Choose one if applicable

Vehicle and Machinery/Equipment Purchases

Project Description

Provide necessary vehicles and equipment for Administrative and Field Office staff to further the District's mission and meet project delivery and service delivery commitments.

FY23 Scope

Possibly replacing two vehicles and purchasing two additional maintenance trucks. Will assess the need for two additional pieces of equipment, possibly mid-size excavator and a transport trailer.

FY24 Scope

Unknown at this time. Will need to wait for Fleet Transition Plan to be completed to decide which vehicles will be purchased.

FY25 Scope

Unknown at this time. Will need to wait for Fleet Transition Plan to be completed to decide which vehicles will be purchased.

SUMMARY OF ESTIMATED COSTS	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
4000 - Staff Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5000-7000 - Service & Supplies	380,052	140,000	715,000	465,000	465,000	-	2,165,052
8101 - Real Estate Services	-	-	-	-	-	-	-
8201 - Architect/Engineering Services	-	-	-	-	-	-	-
8202 - Environmental/Planning Services	-	-	-	-	-	-	-
8203 - Inspection/Construction Monitoring	-	-	-	-	-	-	-
8204 - Permitting Fees	-	-	-	-	-	-	-
8205 - Construction	-	-	-	-	-	-	-
Grand Total	\$ 380,052	\$ 140,000	\$ 715,000	\$ 465,000	\$ 465,000	\$ -	\$ 2,165,052

FUNDING SOURCE	Prior Year Actuals	FY22 Estimated Actuals	FY23 Budget	FY24 Projections	FY25 Projections	Estimated Future Years	Total
10 - General Fund Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20 - Hawthorn Fund	-	-	-	-	-	-	-
30 - Measure AA Capital	-	-	-	-	-	-	-
40 - General Fund Capital	380,052	140,000	715,000	465,000	465,000	-	2,165,052
Grants/Partnerships/Other	-	-	-	-	-	-	-
Grand Total	\$ 380,052	\$ 140,000	\$ 715,000	\$ 465,000	\$ 465,000	\$ -	\$ 2,165,052

None - Vehicle and Machinery/Equipment Purchases
SUMMARY

Section 4: Department Summaries

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Section 4:

Department Summaries

Department Overview

Midpen is structured to deliver on project commitments in support of Midpen's mission and goals and is organized by function into three business lines: Project Planning and Delivery, Visitor and Field Services, and Administrative Services. All business lines report to the General Manager and are structured as follows:

- **Administrative Services Business Line**
 - Budget and Analysis
 - Finance
 - Grants
 - Human Resources
 - Information Systems and Technology
 - Procurement
- **Project Planning and Delivery Business Line**
 - Engineering and Construction
 - Planning
 - Real Property
- **Public Affairs Department**
- **Visitor and Field Services Business Line**
 - Land and Facilities
 - Natural Resources
 - Visitor Services

This section identifies each of Midpen's departments, their mission and core function, staffing levels, objectives, performance metrics and proposed FY23 budget.

Administrative Services Business Line

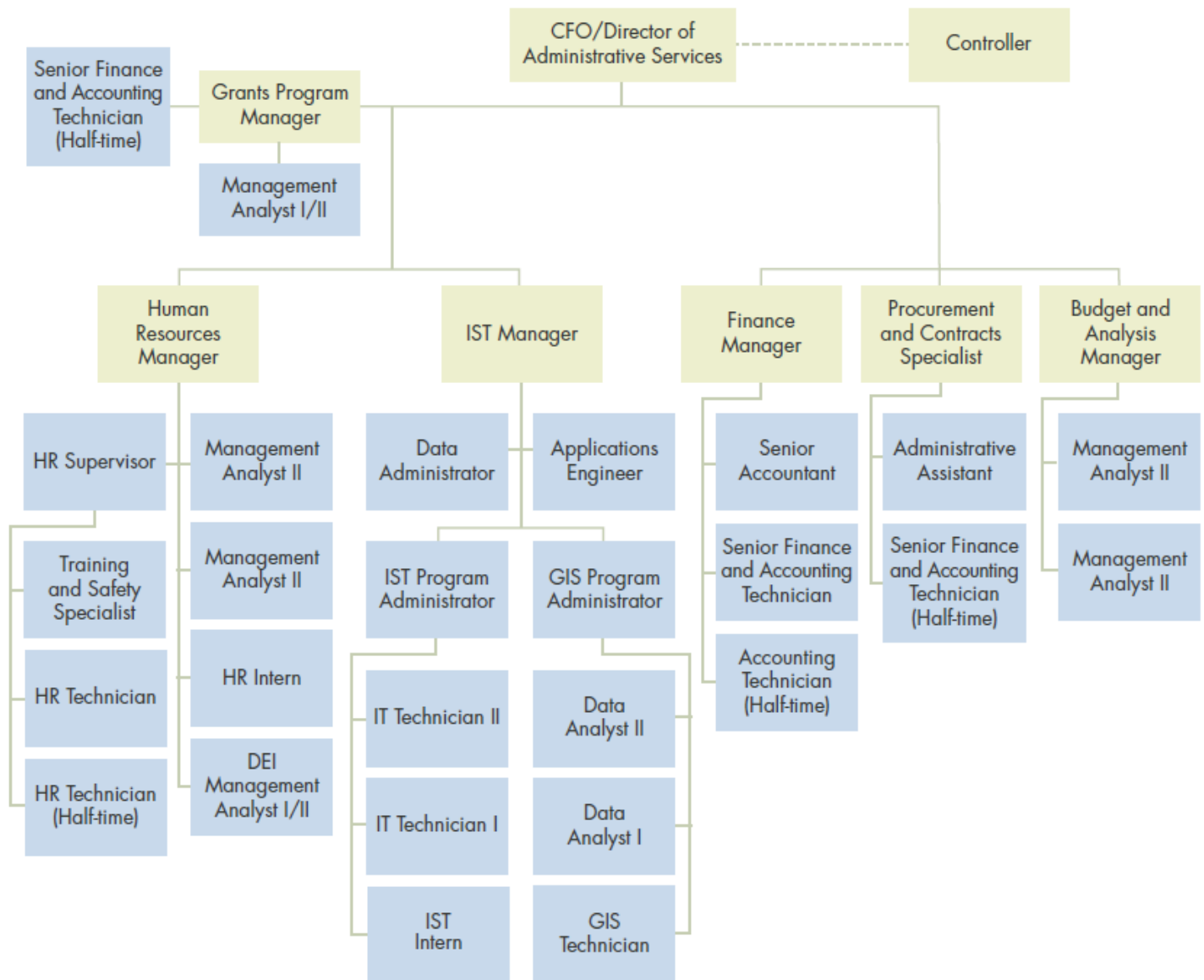
Mission Statement

Provide overall financial, human resources, information systems and other administrative support to serve Midpen's mission and goals.

Core Functions

- Provide financial management, budgeting and accounting services.
- Administer Human Resources programs and coordinate employee relations activities.
- Manage Midpen's Information Technology and Geographic Information Systems and services.
- Provide Midpen with an overall IT strategy that fosters organizational innovation and efficiencies.
- Provide office management and public reception/customer service at the Administrative Office.
- Coordinate grant applications, awards and compliance.
- Manage Midpen procurement.

Organizational Chart



Staffing Levels

Position	FY19 Amended FTE	FY20 Adopted FTE	FY21 Adopted FTE	FY22 Adopted FTE	FY23 Proposed FTE	Change from FY22 Modified
Accounting Technician	0.5	0.5	0.5	0.5	0.5	0
Administrative Assistant	1	1	1	1	1	0
Applications Engineer	1	1	1	1	1	0
Budget & Analysis Manager	1	1	1	1	1	0
Controller	0.25	0.25	0.25	0.25	0.25	0
Data Administrator	1	1	1	1	1	0
Data Analyst I/II	2	2	2	2	2	0
Finance Manager	1	1	1	1	1	0
GIS Program Administrator	1	1	1	1	1	0
GIS Technician	0	0	0	1	1	0
Grants Program Manager (formerly Grants Specialist)	1	1	1	1	1	0
Human Resources Manager	1	1	1	1	1	0
Human Resources Supervisor	1	1	1	1	1	0
Human Resources Technician	1.5	1.5	1.5	1.5	1.5	0
IST Manager	1	1	1	1	1	0
IT Program Administrator	1	1	1	1	1	0
IT Technician I/II	2	2	2	2	2	0
Management Analyst I/II (Budget & Analysis)	2	2	2	2	2	0
Management Analyst I/II (DEI)	0	0	0	0	1	1
Management Analyst I/II (Grants)	0	0	0	0	1	1
Management Analyst I/II (Human Resources)	2	2	2	2	2	0
Procurement and Contracts Specialist	1	1	1	1	1	0
Senior Accountant	1	1	1	1	1	0
Senior Finance and Accounting Technician	1	2	2	2	2	0
Training and Safety Specialist	1	1	1	1	1	0
Total FTE	25.25*	26.25*	26.25*	27.25**	29.25***	2

*Not included in the FTE count is 1 HR Intern and 1 limited term GIS Technician

**Not included in the FTE count is 1 HR Intern

***Not included in the FTE count is 1 HR Intern and 1 IST Intern

Administrative Services aligns project deliverables to Midpen's Strategic Plan goals and objectives primarily through:

- Goal 1 – Promote, establish, and implement a regional environmental protection vision with partners
- Goal 3 – Connect people to open space and a regional environmental protection vision
- Goal 4 – Strengthen organizational capacity and long-term financial sustainability to fulfill the mission

Objectives

Strategic Plan Linkage	Project Number	Objective	Target Completion
Goal 1	50005	Tyler Munis Enterprise Resource Planning (ERP) Migration	FY2023
Goal 4	None	District Office Server Refresh	FY2024
Goal 4	XXXXX	District-wide Firewall Upgrade	FY2024
Goal 4	XXXXX	Cybersecurity Audit	FY2024
Goal 4	XXXXX	Cybersecurity Implementation	FY2028
Goal 4	XXXXX	Preserve Use Permit System	FY2025
Goal 4	XXXXX	Ranger Laptop Refresh	FY2024
Goal 4	Supporting	Computer System Failover (Off-site)	FY2025
Goal 4	Supporting	Fleet Management	FY2025
Goal 4	Supporting	GIS Strategic Plan	FY2024
Goal 4	Supporting	IT Master Plan Update	FY2026
Goal 3 & 4	Supporting	Public GIS Hub	FY2023
Goal 4	Supporting	SharePoint - Document Management System	FY2024

For the full statement of Midpen's Strategic Plan goals and objectives, see page 6; project details are included in Section 3.

Performance Metrics

Strategic Plan Linkage	Indicator	FY21 Target	FY21 Actuals	FY22 Target	FY23 Target
Goal 4	Number of job recruitments completed within target timeline	32	21	32	32
Goal 4	Employee retention rate	<10%	7%	<10%	<10%
Goal 4	Percent of FTEs using web and mobile enterprise GIS	40%	40%	40%	40%
Goal 4	Percent of total District files in Office 365	60%	57%	60%	60%
Goal 4	Percent spent of adopted and final adjusted budget	90% / 90%	92%/90%	90% / 90%	90% / 90%
Goal 4	Budget Book receives GFOA Award for Distinguished Budget Presentation	Yes	Yes	Yes	Yes
Goal 4	Obtain GFOA Award of Excellence in Financial Reporting for the Annual Report	Yes	Yes	Yes	Yes
Goal 4	Annual Report issued with unmodified opinion	Yes	Yes	Yes	Yes
Goal 4	General Fund reserve balance policy target met	Yes	Yes	Yes	Yes
Goal 4	Legal Debt limit not exceeded	Yes	Yes	Yes	Yes
Goal 4	Credit Rating from Fitch's and Standard and Poor's	AAA	AAA	AAA	AAA
Goal 4	Percent of electronic invoice payments	50%	64%	60%	65%

Budget

Midpen Budget by Expenditure Category	FY21 Actuals	FY22 Adopted Budget	FY23 Proposed Budget	\$ Change from FY22 Adopted Budget	% Change from FY22 Adopted Budget
Administrative Services					
Salaries and Benefits	\$5,239,750	\$5,791,536	\$6,258,011	\$466,475	8%
Services and Supplies	1,563,791	2,181,406	2,053,672	(127,734)	-6%
Total Operating Expenditures	6,803,541	7,972,942	8,311,683	338,741	4%
General Fund Capital	0	62,000	90,000	28,000	45%
Measure AA Capital	0	0	0	0	0%
Total Capital Expenditures	0	62,000	90,000	28,000	45%
Total Administrative Services Expenditures	\$6,878,541	\$8,034,942	\$8,401,683	\$366,741	5%

Engineering and Construction Department

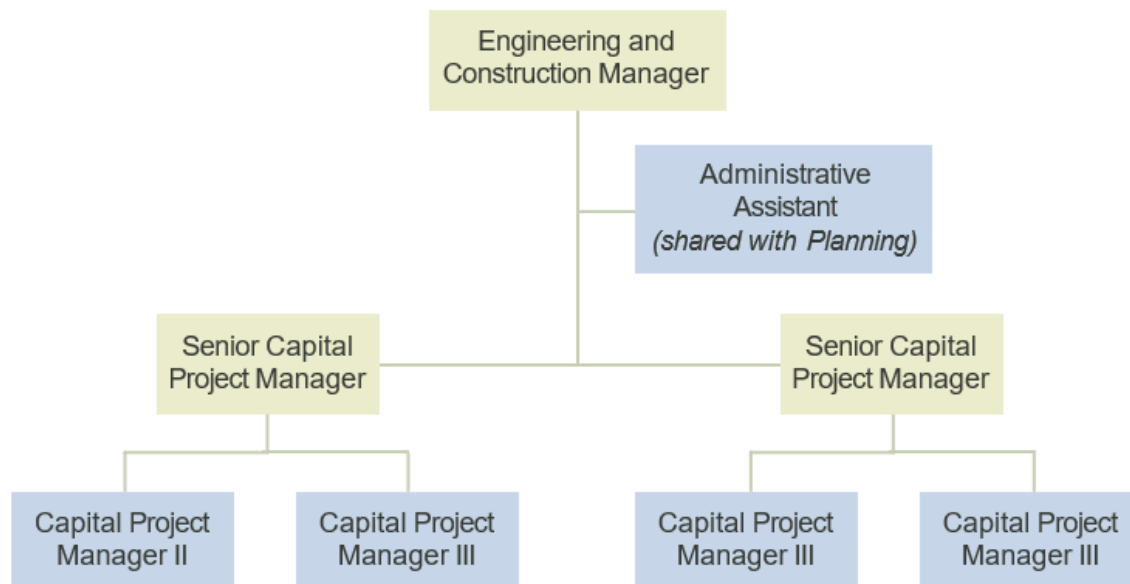
Mission Statement

Implement large-scale capital projects to improve and maintain Midpen's infrastructure and facilities that are necessary to facilitate ecologically sensitive and safe public access and ongoing stewardship and care for the land.

Core Functions

- Oversee and manage the design and engineering, permitting, bidding, and construction of large-scale capital improvement projects.
- Provide design, project management, construction management and/or construction oversight of large-scale capital projects.
- Ensure that capital projects comply with all necessary requirements and regulations related to construction, including building code requirements, mitigation measures, permit conditions and federal regulations.
- Develop and assist with cost estimations and constructability assessments during the planning, scoping and early design phase of capital projects.
- Stay abreast of current codes and construction regulations and ensure Midpen's construction standards remain current.

Organizational Chart



Staffing Levels

Position	FY19 Amended FTE	FY20 Adopted FTE	FY21 Adopted FTE	FY22 Adopted FTE	FY23 Proposed FTE	Change from FY22 Modified
Capital Project Manager II	1	1	1	1	1	0
Capital Project Manager III	3	3	3	3	3	0
Engineering and Construction Manager	1	1	1	1	1	0
Senior Capital Project Manager	2	2	2	2	2	0
Total FTE	7	7	7	7	7	0

Administrative Assistant is shared with Planning but budgeted within the Planning Department.

Engineering and Construction aligns project deliverables to the Midpen's Strategic Plan goals and objectives primarily through:

- Goal 1 – Promote, establish, and implement a regional environmental protection vision with partners
- Goal 2 – Protect the positive environmental values of open space and agricultural lands
- Goal 3 – Connect people to open space and a regional environmental protection vision
- Goal 4 – Strengthen organizational capacity and long-term financial sustainability to fulfill the mission

Objectives

Strategic Plan Linkage	Project Number	Objective	Target Completion
Goal 4	31202-11-100000	Administrative Office (AO) Facility	FY2023
Goal 2 & 3	31901	ADA Barrier Removal	Ongoing
Goal 3	31903	Hwy 35 Multi-use Trail Crossing and Parking – Feasibility Study	FY2025
Goal 4	35004	Sierra Azul Ranger Residence	FY2024
Goal 4	35006	Kennedy Trailhead Parking Area Improvement	FY2027
Goal 4	35007	Hawthorn Roof Replacement	FY2024
Goal 4	35008	Kennedy Trail Retaining Wall	FY2024
Goal 2 & 4	35009	Red Barn Roof Repair	FY2024
Goal 4	35010	Structure Disposition	FY2024
Goal 1	XXXXX	Hawthorns Historic Complex Structural Assessment	TBD
Goal 1 & 3	MAA03-XXX	Purisma-to-the-Sea Parking	FY2029
Goal 4	MAA05-008	La Honda Creek White Barn Structural Rehabilitation	FY2023
Goal 4	MAA05-009	La Honda Creek Redwood Cabin Removal and Site Restoration	FY2024
Goal 3	MAA05-012	Phase 2 - Paulin Bridge Replacements (2)	FY2025
Goal 3	MAA05-XXX	La Honda Parking and Trailhead Access – Implementation	FY2029
Goal 3 & 4	MAA21-004	Bear Creek Stables Project	FY2024
Goal 3	MAA21-006	Bear Creek Redwoods - Alma College Cultural Landscape Rehabilitation	FY2023
Goal 4	MAA22-005	Beatty House Site Security Improvements	FY2022
Goal 2	XXXXX	Driscoll Ranch New Agricultural Well	FY2025
Goal 3 & 4	XXXXX	Fremont Older Parking Lot Improvements	FY2025
Goal 3	XXXXX	Guadalupe Creek Crossing Replacement	FY2025
Goal 3 & 4	XXXXX	Rancho San Antonio Road Repair	FY2024
Goal 2	XXXXX	Toto Ranch New Agricultural Well(s)	FY2025

For the full statement of Midpen's Strategic Plan goals and objectives, see page 6; project details are included in Section 3.

Performance Metrics

Strategic Plan Linkage	Indicator	FY21 Target	FY21 Actuals	FY22 Target	FY23 Target
Goal 4	Percent of projects finished within Board approved budget (base bid and contingency)	80%	100%	80%	80%

Goal 4	Percent of projects finished within schedule indicated at the time of award of contract	80%	69%	80%	80%
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Budget

Midpen Budget by Expenditure Category	FY21 Actuals	FY22 Adopted Budget	FY23 Proposed Budget	\$ Change from FY22 Adopted Budget	% Change from FY22 Adopted Budget
Engineering and Construction					
Salaries and Benefits	\$1,108,242	\$1,206,827	\$1,239,826	\$32,999	3%
Less: MAA Reimbursable Staff	(200,258)	(258,414)	(132,647)	125,767	-49%
Net Salaries and Benefits	907,984	948,413	1,107,179	158,766	17%
Services and Supplies	34,535	190,319	247,785	57,466	30%
Total Operating Expenditures	942,519	1,138,732	1,354,964	216,232	19%
Hawthorns Capital	0	47,300	0	(47,300)	-100%
Total Hawthorns Expenditures	0	47,300	0	(47,300)	-100
General Fund Capital	11,400,197	19,634,983	3,276,100	(16,358,883)	-83%
Measure AA Capital	2,305,446	5,814,803	6,935,222	1,120,419	19%
Total Capital Expenditures	13,705,643	25,449,786	10,211,322	(15,238,464)	-60%
Total Engineering and Construction Expenditures	\$14,648,162	\$26,635,818	\$11,566,286	(\$15,069,532)	-57%

Office of the General Counsel

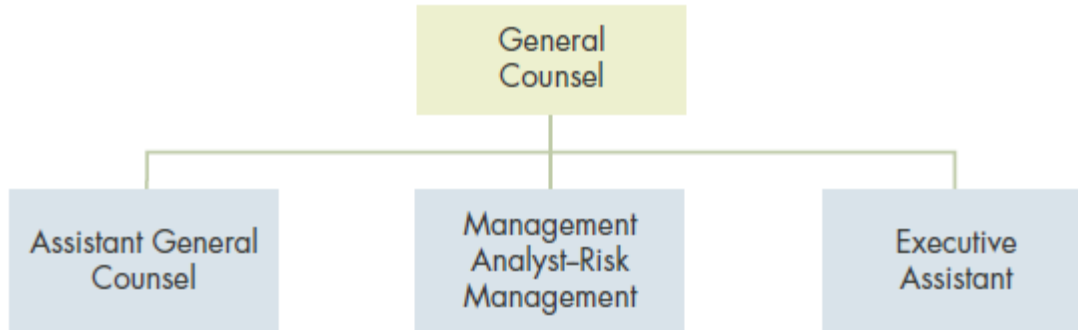
Mission Statement

Provide legal services and counsel to the Board of Directors, Committees and Midpen departments.

Core Functions

- Provide legal review and advice to the Midpen Board and staff.
- Represent Midpen in litigation and legal matters with outside agencies.
- Administer Midpen's risk management program.

Organizational Chart



Staffing Levels

Position	FY19 Amended FTE	FY20 Adopted FTE	FY21 Amended FTE	FY22 Adopted FTE	FY23 Proposed FTE	Change from FY22 Modified
Assistant General Counsel	1	1	1	1	1	0
General Counsel	1	1	1	1	1	0
Executive Assistant	1	1	1	1	1	0
Management Analyst - Risk Management	0.5	0.5	1	1	1	0
Total FTE	3.5	3.5	4	4	4	0

General Counsel aligns project deliverables to Midpen's Strategic Plan goals and objectives primarily through:

- Goal 1 – Promote, establish, and implement a regional environmental protection vision with partners
- Goal 2 – Protect the positive environmental values of open space and agricultural lands
- Goal 3 – Connect people to open space and a regional environmental protection vision
- Goal 4 – Strengthen organizational capacity and long-term financial sustainability to fulfill the mission

Objectives

Strategic Plan Linkage	Project Number	Objective	Target Completion
Goal 1 & 4	Supporting	Design-Build Legislation	FY2023

For the full statement of Midpen's Strategic Plan goals and objectives, see page 6; project details are included in Section 3.

Budget

Midpen Budget by Expenditure Category	FY21 Actuals	FY22 Adopted Budget	FY23 Proposed Budget	\$ Change from FY22 Adopted Budget	% Change from FY22 Adopted Budget
General Counsel					
Salaries and Benefits	\$700,216	\$801,859	\$923,286	\$121,427	15%
Services and Supplies	59,742	98,985	96,710	(2,275)	-2%
Total Operating Expenditures	759,957	900,844	1,019,996	119,152	13%
Total General Counsel Expenditures	\$759,957	\$900,844	\$1,019,996	\$119,152	13%

Office of the General Manager

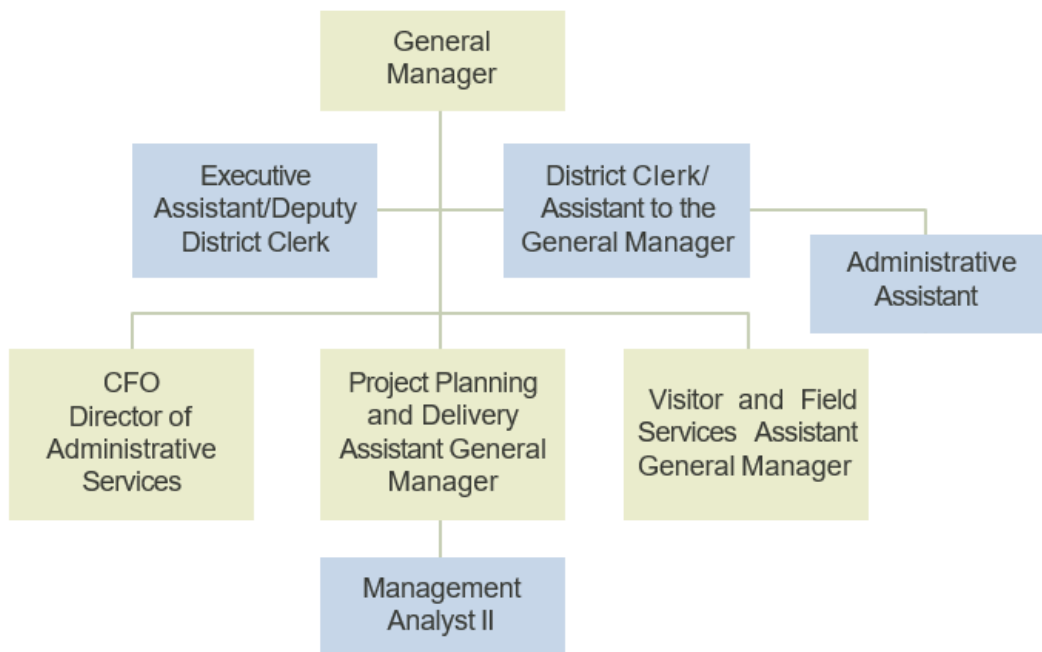
Mission Statement

Responsible for the overall operation of Midpen. Under policy direction from the Board of Directors, the General Manager carries out Midpen's adopted Strategic Plan goals and objectives and Vision Plan priority actions and works through the executive team to provide leadership, direction, resources and tools to Midpen departments to ensure effective, efficient, and financially-prudent project and service delivery for public benefit.

Core Functions

- Provide leadership, oversight and direction for Midpen functions.
- Accomplish the goals and objectives set out in the Board of Directors' Strategic Plan.
- Implement Midpen's Vision Plan priority actions.
- Ensure that Midpen's policies and procedures are fiscally sustainable.
- Provide legislative support to the Board of Directors, including duties associated with the Board of Directors' agenda and actions, officiating all Midpen elections and maintaining all official records.

Organizational Chart



Staffing Levels

Position	FY19 Amended FTE	FY20 Adopted FTE	FY21 Adopted FTE	FY22 Adopted FTE	FY23 Proposed FTE	Change from FY22 Modified
Administrative Assistant	1	1	1	1	1	0
Assistant General Manager	2	2	2	2	2	0
Chief Financial Officer	1	1	1	1	1	0
District Clerk/Assistant to General	1	1	1	1	1	0
Executive Assistant/Deputy Clerk	1	1	1	1	1	0
General Manager	1	1	1	1	1	0
Management Analyst I/II	1	1	1	1	1	0
Total FTE	8	8	8	8	8	0

General Manager aligns project deliverables to Midpen's Strategic Plan goals and objectives primarily through:

- Goal 1 – Promote, establish, and implement a regional environmental protection vision with partners
- Goal 2 – Protect the positive environmental values of open space and agricultural lands
- Goal 3 – Connect people to open space and a regional environmental protection vision
- Goal 4 – Strengthen organizational capacity and long-term financial sustainability to fulfill the mission

Objectives

Strategic Plan Linkage	Project Number	Objective	Target Completion
Goal 4	10001	Records Management	FY2023
Goal 4	10002	San Mateo County Master Permit	FY2024
Goal 2 & 3	31901	ADA Barrier Removal	Ongoing
Goal 3	MAA11-003	Rancho San Antonio (RSA) Multimodal Access - Implementation	FY2025
Goal 1 & 3	VP11-001	Rancho San Antonio (RSA) Multimodal Access - Implementation	FY2024
Goal 3	XXXXX	Diversity, Equity, and Inclusion Program Actions	FY2027
Goal 4	XXXXX	FOSM Update	FY2024
Goal 3	XXXXX	Purisima Preserve Multimodal Access - Implementation	FY2026
Goal 3	Supporting	Cooley Landing Site Use Agreements	FY2023
Goal 2	Supporting	Fire Suppression Program: Review Staffing, Equipment and Training	FY2023

For the full statement of Midpen's Strategic Plan goals and objectives, see page 6; project details are included in Section 3.

Performance Metrics

Strategic Plan Linkage	Indicator	FY21 Target	FY21 Actuals	FY22 Target	FY23 Target
Goal 1	Number of public meetings held per year	60	65	60	60

Budget

Midpen Budget by Expenditure Category	FY21 Actuals	FY22 Adopted Budget	FY23 Proposed Budget	\$ Change from FY22 Adopted Budget	% Change from FY22 Adopted Budget
General Manager					
Salaries and Benefits	\$1,807,586	\$1,855,225	\$1,925,413	\$70,188	4%
Services and Supplies	240,624	402,125	625,190	223,065	55%
Total Operating Expenditures	2,048,210	2,257,350	2,550,603	293,253	13%
Total General Manager Expenditures	\$2,048,210	\$2,257,350	\$2,550,603	\$293,253	13%

Land and Facilities Services Department

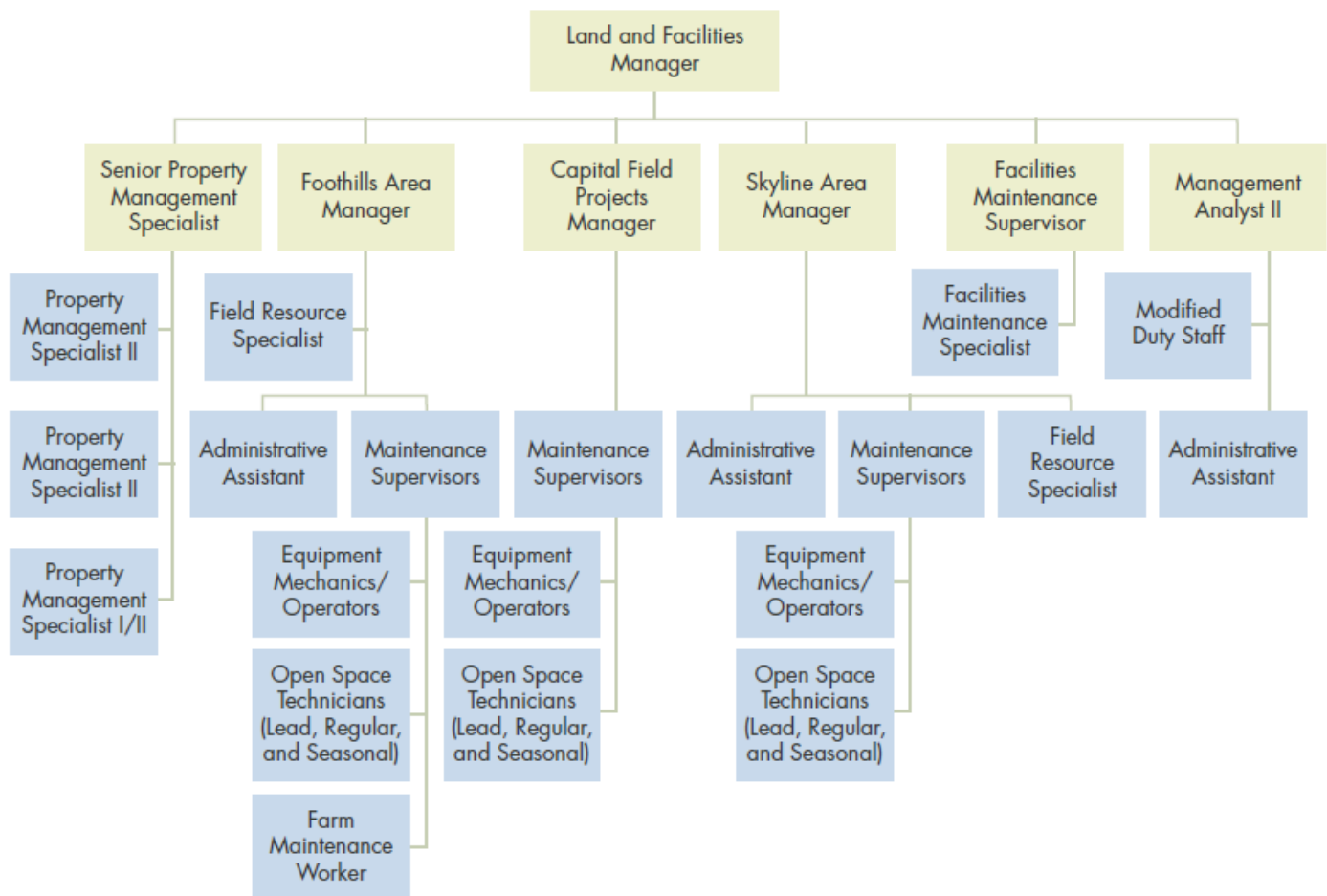
Mission Statement

Improve, restore and maintain Midpen lands in a manner that ensures protection and stewardship of the lands, that provides public access to explore and enjoy the lands, and that is consistent with ecological values and public safety. Provide and maintain Midpen facilities and trails for public use, field and administrative facilities for staff use, and rentals. Manage grazing, agricultural and other facility leases to support Midpen's mission.

Core Functions

- Maintain and construct an enjoyable and sustainable trail system.
- Provide in-the-field services to protect and restore natural resources.
- Protect public health and safety through fire prevention and safe access.
- Foster neighbor, partner, and jurisdictional-oversight agency relationships and engage in multi-stakeholder efforts to further Midpen goals.
- Maintain Midpen facilities to ensure safety, comfort and the public's enjoyment.
- Manage grazing, agricultural and other facility leases to further Midpen goals.
- Provide and maintain field and administrative facilities for staff use.
- Manage revenue-producing properties.
- Manage the District's fleet of vehicles and equipment for staff use.

Organizational Chart



Staffing Levels

Position	FY19 Amended FTE	FY20 Adopted FTE	FY21 Adopted FTE	FY22 Adopted FTE	FY23 Proposed FTE	Change from FY22 Modified
Administrative Assistant	3	3	3	3	3	0
Area Manager	2	2	2	2	2	0
Capital Projects Field Manager	1	1	1	1	1	0
Equipment Mechanic/Operator	7	7	7	8	8	0
Facilities Maintenance Specialist	1	1	1	1	1	0
Facilities Maintenance Supervisor	1	1	1	1	1	0
Farm Maintenance Worker	1	1	1	1	1	0
Field Resource Specialist	0	0	0	1	2	1
Land and Facilities Manager	1	1	1	1	1	0
Lead Open Space Technician	6	7	7	7	8	1
Maintenance Supervisor	6	6	6	6	6	0
Management Analyst I/II	1	1	1	1	1	0
Open Space Technician	15	15	15	15	15	0
Property Management Specialist I/II	2	2	2	2	3	1
Seasonal Open Space Technician	8.3	8.3	8.3	8.3	8.3	0
Senior Property Management Specialist	1	1	1	1	1	0
Total FTE	56.3	57.3	57.3	59.3	62.3	3

Land and Facilities Services aligns project deliverables to Midpen's Strategic Plan goals and objectives primarily through:

- Goal 2 – Protect the positive environmental values of open space and agricultural lands
- Goal 3 – Connect people to open space and a regional environmental protection vision
- Goal 4 – Strengthen organizational capacity and long-term financial sustainability to fulfill the mission

Objectives

Strategic Plan Linkage	Project Number	Objective	Target Completion
Goal 2	61017	Fuel Reduction Implementation	FY2031
Goal 4	61020	Thornewood Residence Evaluation	FY2023
Goal 2	61023	Los Gatos Creek Watershed - Wildland Fire Resiliency	FY2025
Goal 2	61024	Lobitos Creek Fencing	FY2024
Goal 3 & 4	61025	FFO Trail Bridge Replacements	FY2025
Goal 4	61026	Quam Residence Road Repair	FY2024
Goal 3	61027	Rancho San Antonio ADA Path to Deer Hollow Farm	FY2027
Goal 2	61028	SCC Forest Health & Wildfire - Wildland Fire Resiliency	FY2023
Goal 2	XXXXX	Toto Ranch Agricultural Plan	FY2024
Goal 1 & 2	XXXXX	Wildland Fire Resiliency Partnership Project	TBD
Goal 1 & 3	MAA03-XXX	Purisima-to-the-Sea Trail	FY2030
Goal 3	MAA05-007	La Honda Creek Phase II Trail Connections	FY2026

Goal 2	MAA05-011	Lone Madrone Ranch Fence Installation	FY2024
Goal 2	MAA05-XXX	Lone Madrone Corrals	FY2026
Goal 3 & 4	MAA10-001	Alpine Road Regional Trail, Coal Creek	FY2024
Goal 2 & 3	MAA13-XXX	Cloverdale Road and Trail Renovation	TBD
Goal 3	MAA16-001	Long Ridge Trail Connection to Eagle Rock and Devils Canyon	FY2026
Goal 3	MAA20-XXX	Spooky Knoll Trail/new Hwy 17 Trail Connections	TBD
Goal 3 & 4	MAA21-011	Phase II Trail Improvements, Bear Creek Redwoods OSP	FY2024
Goal 3 & 4	Supporting	Bear Creek Stables Operator RFP/Lease	FY2023
Goal 2 & 4	Supporting	Fleet Transition Plan	FY2023
Goal 3	Supporting	Monte Bello Black Mountain Trail Extension	FY2028
Goal 4	N/A	Vehicle and Machinery/Equipment Purchases	Ongoing

For the full statement of Midpen's Strategic Plan goals and objectives, see page 6; project details are included in Section 3.

Performance Metrics

Strategic Plan Linkage	Indicator	FY21 Target	FY21 Actuals	FY22 Target	FY23 Target
Goal 3	Miles of single-track trail brushed annually	84	84	75	75
Goal 3	Miles of trails built annually	2	2.5	2	1
Goal 2	Percentage of work completed of enhanced fire management within Tier 1 or Tier 2 priority areas	N/A	N/A	N/A	85%

Budget

Midpen Budget by Expenditure Category	FY21 Actuals	FY22 Adopted Budget	FY23 Proposed Budget	\$ Change from FY22 Adopted Budget	% Change from FY22 Adopted Budget
Land and Facilities					
Salaries and Benefits	\$6,447,561	\$7,210,449	\$7,996,667	786,218	11%
Less: MAA Reimbursable Staff Costs	(249,318)	(193,321)	(194,170)	(849)	0%
Net Salaries and Benefits	6,198,243	7,017,128	7,802,497	785,369	11%
Services and Supplies	3,642,564	4,742,204	4,047,466	(694,738)	-15%
Total Operating Expenditures	9,840,807	11,759,332	11,849,963	90,631	1%
Services and Supplies	23,186	77,200	37,200	(40,000)	-52%
Total Hawthorns Expenditures	23,186	77,200	37,200	(40,000)	-52%
General Fund Capital	658,816	1,656,925	1,403,500	(253,425)	-15%
Measure AA Capital	646,785	419,821	541,720	121,899	29%
Total Capital Expenditures	1,305,601	2,076,746	1,945,220	(131,526)	-6%
Total Land and Facilities Expenditures	\$11,169,593	\$13,913,278	\$13,832,383	(\$80,895)	-1%

Natural Resources Department

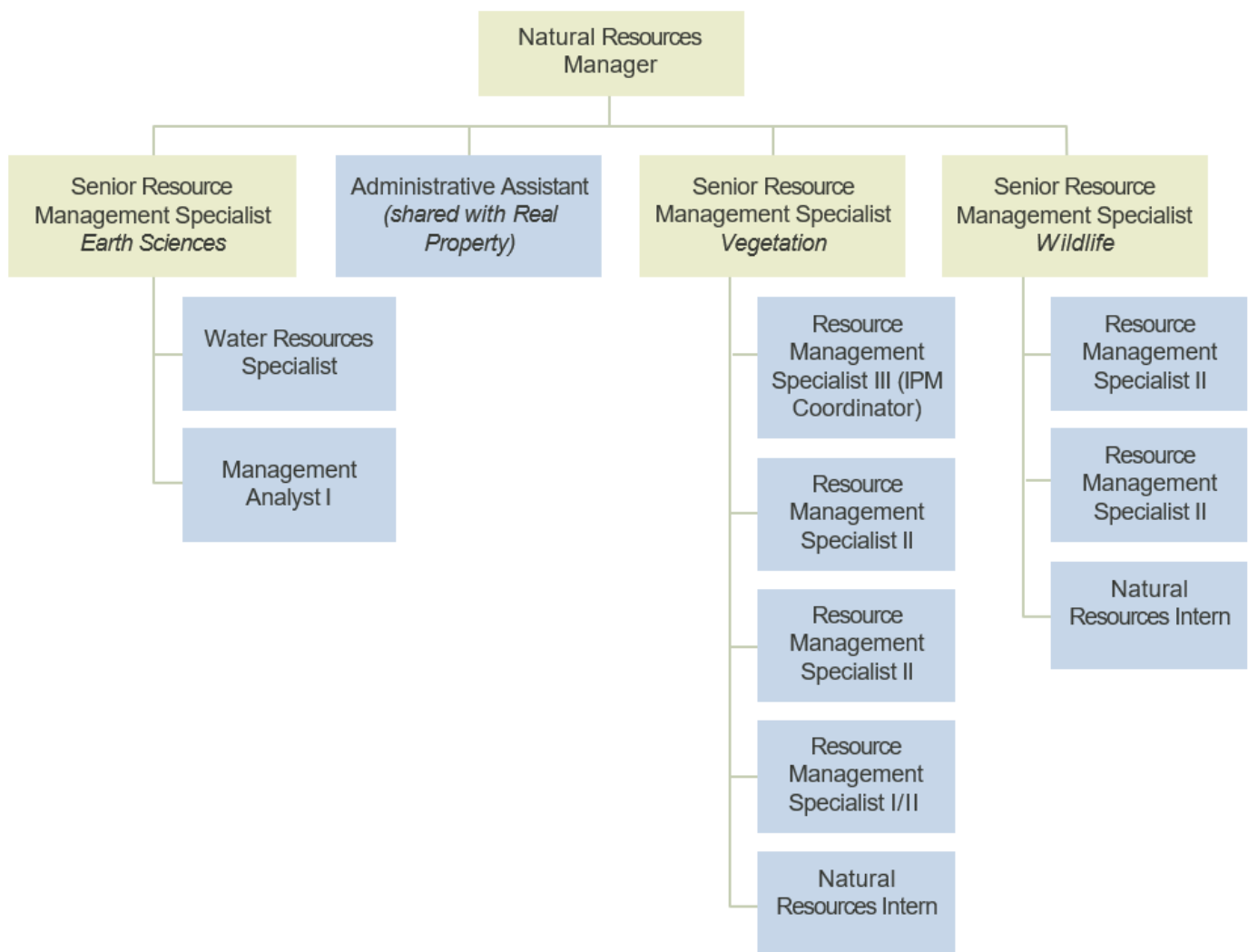
Mission Statement

Protect and restore the natural diversity and integrity of Midpen's resources for their value to the environment and the public and provide for the use of the preserves consistent with resource protection.

Core Functions

- Plan, implement, and design projects to protect and restore the natural resources.
- Comply with the California Environmental Quality Act and resource agency regulation requirements.
- Work with other entities to obtain funding, plan for, and protect Midpen and regional natural resources.
- Steward Midpen working landscapes to protect natural resource values and provide sustainable agricultural uses.

Organizational Chart



Staffing Levels

Position	FY19 Amended FTE	FY20 Adopted FTE	FY21 Adopted FTE	FY22 Adopted FTE	FY23 Proposed FTE	Change from FY22 Modified
Management Analyst I/II	0	1	1	1	1	0
Natural Resources Manager	1	1	1	1	1	0
Resource Management Specialist I/II	4	4	4	4	5	1
Resource Management Specialist III (IPM Coordinator)	1	1	1	1	1	0
Senior Resource Management	3	3	3	3	3	0
Water Resources Specialist	1	1	1	1	1	0
Total FTE	10*	11**	11**	11**	12**	1

Administrative Assistant is shared with Real Property but budgeted within the Real Property Department.

*Not included in the FTE count are 2 Natural Resources Interns and a limited term Climate Resiliency Fellow

**Not included in the FTE count are 2 Natural Resources Interns

Natural Resource aligns project deliverables to Midpen's Strategic Plan goals and objectives primarily through:

- Goal 1 – Promote, establish, and implement a regional environmental protection vision with partners
- Goal 2 – Protect the positive environmental values of open space and agricultural lands
- Goal 3 – Connect people to open space and a regional environmental protection vision
- Goal 4 – Strengthen organizational capacity and long-term financial sustainability to fulfill the mission

Objectives

Strategic Plan Linkage	Project Number	Objective	Target Completion
Goal 2	61014	Bear Creek Stables Road Drainage Repairs	FY2023
Goal 2	80003-10	Wildland Fire Resiliency Program	FY2024
Goal 2	80054	Badger/Burrowing Owl Habitat Assessment	FY2024
Goal 2	80058	Districtwide Aquatic Habitat Assessment and eDNA Collection	FY2024
Goal 2	80059	Groundwater Well Decommissioning	FY2025
Goal 1	80063	Districtwide Vegetation Mapping	FY2023
Goal 2	80065	IPM Implementation of Santa Clara Valley Water District Grant	FY2023
Goal 1	80066	Amah Mutsun Land Trust Native Garden	FY2025
Goal 2	80069	Mountain Lion Collaring Effort - Rancho San Antonio/Foothills Area Preserve	FY2026
Goal 1 & 2	80070	Carbon Storage Study - Pilot Project, San Gregorio Watershed	FY2025
Goal 2	80072	Irish Ridge Restoration	FY2028
Goal 2	80073	Oversight of Lehigh Quarry Activities	FY2023
Goal 1	80074	Science Advisory Panel	FY2025
Goal2	XXXXX	Aquatic Habitats Climate Resiliency Plan	FY2025
Goal 1 & 3	XXXXX	Ethnobotanical Inventory for Tribal Partnerships	FY2026
Goal 2	XXXXX	Locally Sourced Native Seed Production Site	FY2028
Goal 2	XXXXX	Miramontes Ridge Reforestation	FY2031
Goal 1 & 3	XXXXX	Native Plant-Pollinator Demonstration Garden	FY2031

Goal 2	XXXXX	Remediation of Planting Sites	FY2024
Goal 2	XXXXX	Santa Cruz Kangaroo Rat Habitat and Population Management Project	FY2025
Goal 2	XXXXX	CEQA Review for IPM Program	FY2025
Goal 2	XXXXX	Pescadero Watershed Sediment Reduction Implementation	FY2030
Goal 2	XXXXX	San Gregorio Water Quality Improvement Plan	FY2030
Goal 2	MAA01-006	Madonna Creek Fish, Water Supply, and Bridge Replacement	FY2026
Goal 2	MAA02-XXX	Stevens Creek Shoreline Nature Area Restoration	FY2028
Goal 1 & 3	MAA3-002	Purisima Upland Site Clean up and Soil Remediation	FY2024
Goal 2	MAA03-007	Purisima-to-the-Sea Habitat Enhancement and Water Supply Improvement Plan	FY2025
Goal 2	MAA03-XXX	Lobitos Creek Fisheries Restoration	FY2029
Goal 2	MAA05-010	Restoration Forestry Demonstration Project	FY2026
Goal 2	MAA07-008	Lower Turtle Pond Repair	FY2025
Goal 2	MAA13-XXX	Cloverdale - Infrastructure Upgrades and Improvements	FY2030
Goal 1	MAA20-001	Wildlife Corridor: Highway 17 Crossing	FY2030
Goal 1 & 2	MAA21-007	Bear Creek Redwoods Preserve Plan: Invasive Weed Treatment and	FY2024
Goal 2	MAA21-010	Bear Creek Redwoods Landfill Characterization and Remediation	FY2023
Goal 2	VP22-001	Alma Bridge Road Newt Passage	FY2023
Goal 2	VP22-XXX	Alma Bridge Road Wildlife Passage	FY2026
Goal2	Supporting	Agricultural Policy	FY2023
Goal 2	Supporting	Drought Response and Resiliency Plan	FY2024
Goal 2 & 3	Supporting	Water Quality Monitoring Program	FY2024

For the full statement of Midpen's Strategic Plan goals and objectives, see page 6; project details are included in Section 3.

Performance Metrics

Strategic Plan Linkage	Indicator	FY21 Target	FY21 Actuals	FY22 Target	FY23 Target
Goal 1	Proportion of special status species managed: enhance habitat for a majority of rare, threatened, or endangered plant and animal species found on Midpen lands.	70%	61%	70%	70%
Goal 1	Acres managed: enhance environmental quality by treating Midpen lands for invasive weeds, restoring degraded sites, and managing wildland fire fuels.	70% of Acreage (specific in Annual IPM Plan)	41% of Acreage (specific in Annual IPM Plan)	70% of Acreage (specific in Annual IPM Plan)	70% of Acreage (specific in Annual IPM Plan)

Budget

Midpen Budget by Expenditure Category	FY21 Actuals	FY22 Adopted Budget	FY23 Proposed Budget	\$ Change from FY22 Adopted Budget	% Change from FY22 Adopted Budget
Natural Resources					
Salaries and Benefits	\$1,656,117	\$1,778,648	\$2,026,373	\$247,725	14%
Less: MAA Reimbursable Staff Costs	(13,752)	(91,919)	(77,573)	14,346	-16%
Net Salaries and Benefits	1,642,356	1,686,729	1,948,800	262,071	16%
Services and Supplies	2,011,441	3,275,223	3,217,194	(58,029)	-2%
Total Operating Expenditures	3,653,806	4,961,952	5,165,994	204,042	4%
General Fund Capital	48,559	161,000	155,000	(6,000)	-4%
Measure AA Capital	785,080	1,316,919	1,924,073	607,154	46%
Total Capital Expenditures	833,639	1,477,919	2,079,073	601,154	41%
Total Natural Resources Expenditures	\$4,487,445	\$6,439,871	\$7,245,067	\$805,196	13%

Planning Department

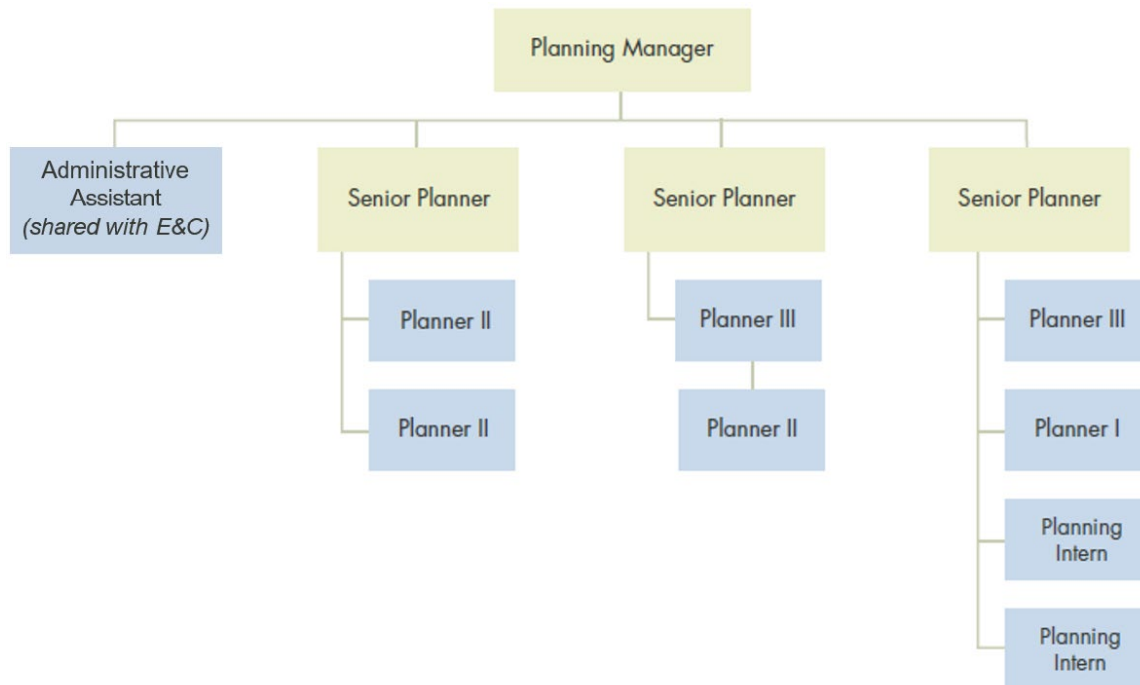
Mission Statement

Respecting the natural diversity and integrity of Midpen's resources, work with and encourage public and private agencies to preserve, maintain and enhance open space; work cooperatively with other governmental agencies and community organizations to facilitate planning and development of recreation facilities and of public use; encourage public input and involvement in Midpen's decision-making process and other activities; participate in the public review processes of land use plans of other agencies and development proposals that affect Midpen's mission; and follow management policies for quality care of the land and provision of public access appropriate to the nature of the land, and consistent with ecological values and public safety.

Core Functions

- Oversee and manage projects for public access, staff facilities and stewardship of cultural and historic resources through scoping, feasibility, programming early design, and land use permitting.
- Provide ongoing planning support during final design, permitting and project construction.
- Develop and maintain current and long-range use and management plans, policies and procedures for Preserves.
- Comply with all applicable federal, state, and local codes and regulations, and permitting requirements for project planning and early design (e.g., California Environmental Quality Act, American for Disabilities Act, National Preservation Act, etc.).
- Seek partnership opportunities, new grant and other funding sources to further Midpen's mission, Vision Plan, Strategic Plan goals and leverage Measure AA funding.
- Participate in long-term, multi-year regional planning and coordination efforts (e.g., San Francisco Bay Trail, Bay Area Ridge Trail, Juan Bautista de Anza National Historic Trail, etc.) for a regionally integrated approach to open space preservation and public access.
- Engage the public and partner agencies in Midpen's planning activities.
- Plan and design signage for preserves and trails.
- Review external planning activities and projects that may affect Midpen's interests.
- Comply and document long-term mitigation and monitoring requirements for public access projects.
- Provide accessibility review of new public access improvement plans.

Organizational Chart



Staffing Levels

Position	FY19 Amended FTE	FY20 Adopted FTE	FY21 Adopted FTE	FY22 Adopted FTE	FY23 Proposed FTE	Change from FY22 Modified
Administrative Assistant*	1	1	1	1	1	0
Planner I/II	4	4	4	4	4	0
Planner III	3	3	2	2	2	0
Planning Manager	1	1	1	1	1	0
Senior Planner	2	2	3	3	3	0
Total FTE	11	11	11	11**	11**	0

* Administrative Assistant is shared with Engineering and Construction but budgeted within the Planning Department.

**Not included in the FTE count are 2 Planning Interns.

Planning aligns project deliverables to Midpen's Strategic Plan goals and objectives primarily through:

- Goal 1 – Promote, establish, and implement a regional environmental protection vision with partners
- Goal 2 – Protect the positive environmental values of open space and agricultural lands
- Goal 3 – Connect people to open space and a regional environmental protection vision
- Goal 4 – Strengthen organizational capacity and long-term financial sustainability to fulfill the mission

Objectives

Strategic Plan Linkage	Project Number	Objective	Target Completion
Goal 3	31903	Hwy 35 Multi-use Trail Crossing and Parking - Phase I Feasibility Study and Phase II Concept Design	FY2025
Goal 3	31904	Purisima Preserve Multimodal Access Study	FY2023
Goal 2 & 3	31905	Basic Policies for the Coastal Annexation Area	FY2025
Goal 3	31907	Johnston Ranch Loop Trail and Parking Area	FY2026
Goal 4	35006	Kennedy Trailhead Parking Area Improvement	FY2027
Goal 3	XXXXX	Long Ridge Parking - Feasibility Study	FY2026
Goal 1 & 3	MAA03-005	Purisima-to-the-Sea Trail and Parking Area – Phase I Feasibility Study	FY2023
Goal 1 & 3	MAA03-XXX	Purisima-to-the-Sea Comprehensive Use and Management Plan (CUMP)	FY2024
Goal 1 & 3	MAA06-002	Hawthorns Area Plan	FY2026
Goal 1 & 3	MAA07-XXX	La Honda Event Center Area Plan	FY2027
Goal 1 & 3	MAA20-002	Bay Area Ridge Trail: Highway 17 Crossing	FY2026
Goal 3	VP05-002	La Honda Creek Parking and Trailhead Access – Feasibility Study	FY2027
Goal 3	VP21-XXX	Bear Creek Redwoods North Parking Area	FY2029
Goal 4	Supporting	Historic Resources Procedural Guide/Library	FY2022
Goal 3	Supporting	Regional Trails and Active Transportation/Access to Open Space Planning and Coordination	FY2025
Goal 3	Supporting	Trail Information System	FY2025
Goal 3	Supporting	Trail Junction Numbering System	FY2024

For the full statement of Midpen's Strategic Plan goals and objectives, see page 6; project details are included in Section 3.

Performance Metrics

Strategic Plan Linkage	Indicator	FY21 Target	FY21 Actuals	FY22 Target	FY23 Target
Goal 1	Number of projects leveraged with partnerships	90% of annual target (Target 3 projects)	100% (6 projects)	90% of annual target (Target 3 projects)	90% of annual target (Target 3 projects)
Goal 3	% of planning milestones completed for a project	90% of annual target (Target 6 project milestones)	100% (6 milestones met)	90% of annual target (Target 6 project milestones)	90% of annual target (Target 6 project milestones)

Budget

Midpen Budget by Expenditure Category	FY21 Actuals	FY22 Adopted Budget	FY23 Proposed Budget	\$ Change from FY22 Adopted Budget	% Change from FY22 Adopted Budget
Planning					
Salaries and Benefits	\$1,491,760	\$1,727,229	\$1,844,472	\$117,243	7%
Less: MAA Reimbursable Staff	(79,937)	(75,645)	(92,599)	(16,954)	22%
Net Salaries and Benefits	1,411,823	1,651,584	1,751,873	100,289	6%
Services and Supplies	40,252	674,783	374,714	(300,069)	-44%
Total Operating Expenditures	1,452,075	2,326,367	2,126,587	(199,780)	-9%
Hawthorns Capital	0	0	0	0	0
Total Hawthorns Expenditures	0	0	0	0	0
General Fund Capital	12,415	33,000	0	(33,000)	-100%
Measure AA Capital	1,038,881	1,021,645	0	(105,546)	-13%
Total Capital Expenditures	1,051,296	1,054,645	916,099	(138,546)	-13%
Total Planning Expenditures	\$2,503,371	\$3,381,012	\$3,042,686	\$(338,326)	-10%

Public Affairs Department

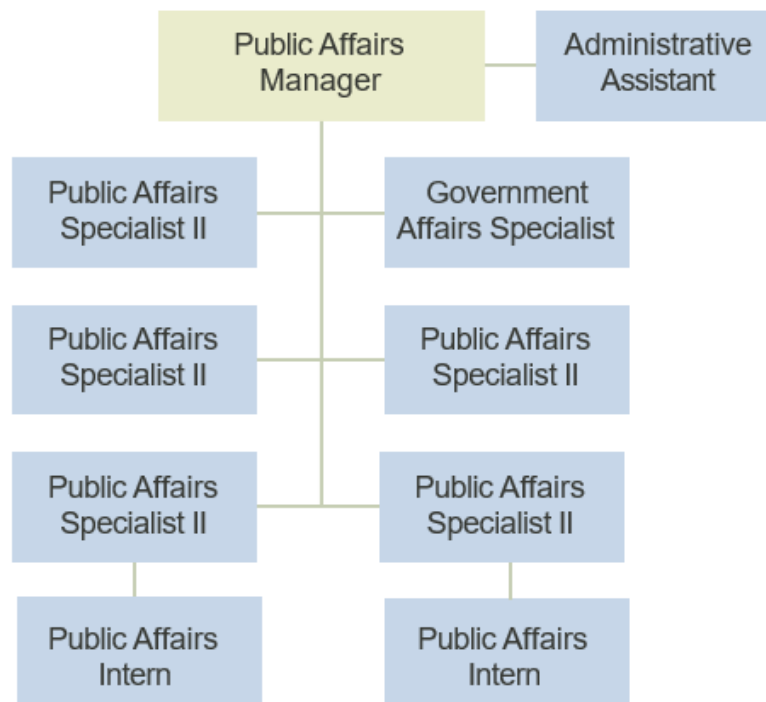
Mission Statement

Build trust by making clearly visible to the public the purposes and actions of Midpen, and actively encouraging public input and involvement in Midpen's decision-making process and other activities.

Core Functions

- Maximize public awareness and understanding of Midpen and its activities.
- Engage the public through outreach and communication efforts that educate and involve the community and expand Midpen's capacity to reach diverse audiences.
- Collect and evaluate constituent feedback and recommend action.
- Review and recommend legislation that affects and/or benefits Midpen's ability to carry out its mission.

Organizational Chart



Staffing Levels

Position	FY19 Amended FTE	FY20 Adopted FTE	FY21 Adopted FTE	FY22 Adopted FTE	FY23 Proposed FTE	Change from FY22 Modified
Administrative Assistant	1	1	1	1	1	0
Governmental Affairs Specialist	1	1	1	1	1	0
Public Affairs Manager	1	1	1	1	1	0
Public Affairs Specialist I/II	3	5	4	4	4	0
Total FTE	6*	8	7	7*	7**	0

*Not included in the FTE count is 1 Public Affairs Intern and 1 limited term Public Affairs Specialist

**Not included in the FTE count are 2 Public Affairs Interns and 1 limited term Public Affairs Specialist

Public Affairs aligns project deliverables to Midpen's Strategic Plan goals and objectives primarily through:

- Goal 1 – Promote, establish, and implement a regional environmental protection vision with partners
- Goal 2 – Protect the positive environmental values of open space and agricultural lands
- Goal 3 – Connect people to open space and a regional environmental protection vision
- Goal 4 – Strengthen organizational capacity and long-term financial sustainability to fulfill the mission

Objectives

Strategic Plan Linkage	Project Number	Objective	Target Completion
Goal 2 & 3	40013	50th Anniversary Public Events and Activities	FY2023
Goal 3 & 4	Supporting	Customer Relationship Management (CRM)	FY2023
Goal 1 & 4	Supporting	Design-Build Legislation	FY2023
Goal 2 & 3	Supporting	Good Neighbor Policy Update	FY2023

For the full statement of Midpen's Strategic Plan goals and objectives, see page 6; project details are included in Section 3.

Performance Metrics

Strategic Plan Linkage	Indicator	FY21 Target	FY21 Actuals	FY22 Target	FY23 Target
Goal 3	Total reach of Midpen communications channel outreach	N/A	3,660,000	2 million	2.5 million
Goal 3	Percentage of ideas pitched to media that become stories	N/A	69%	51%	51%
Goal 3	Percent of information requests/complaints answered within two business days	90%	95%	90%	90%
Goal 1 & 4	Percentage of governmental agency partners engaged	N/A	71%	80%	67%

Budget

Midpen Budget by Expenditure Category	FY21 Actuals	FY22 Adopted Budget	FY23 Proposed Budget	\$ Change from FY22 Adopted Budget	% Change from FY22 Adopted Budget
Public Affairs					
Salaries and Benefits	\$1,003,523	\$1,191,021	\$1,272,581	\$81,560	7%
Services and Supplies	449,198	1,204,292	912,730	(291,562)	-24%
Total Operating Expenditures	1,452,721	2,395,313	2,185,311	(210,002)	-9%
Total Public Affairs Expenditures	\$1,452,721	\$2,395,313	\$2,185,311	\$(210,002)	-9%

Real Property Department

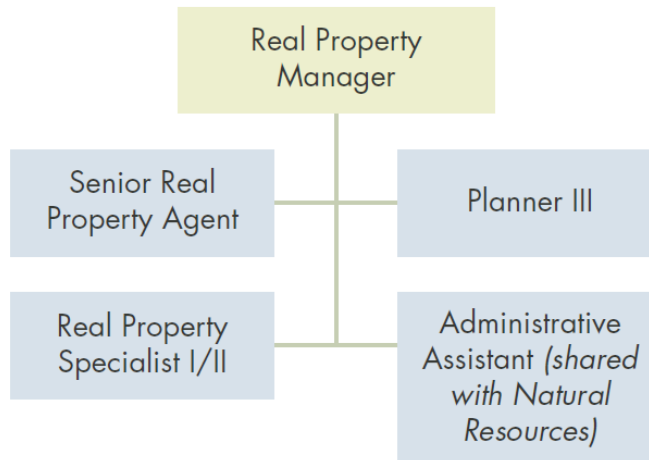
Mission Statement

Purchase or otherwise acquire interest in strategic open space land; connect Midpen open space lands with federal, state, county, city, and other protected open space lands, parklands and watershed lands.

Core Functions

- Provide comprehensive land conservation planning and analysis to guide the land purchase program in coordination with other departments.
- Create and take advantage of opportunities to conserve a greenbelt of protected open space lands along the ridgelines, foothills and baylands.
- Provide technical assistance to protect and secure Midpen public open space property rights and interests (including fee and easement interests).
- Develop and strengthen neighbor, conservation partner and agency relationships to facilitate land conservation and protection.

Organizational Chart



Staffing Levels

Position	FY19 Amended FTE	FY20 Adopted FTE	FY21 Adopted FTE	FY22 Adopted FTE	FY23 Proposed FTE	Change from FY22 Modified
Administrative Assistant*	1	1	1	1	1	0
Planner III	1	1	1	1	1	0
Real Property Manager	1	1	1	1	1	0
Real Property Specialist I/II	1	1	1	1	1	0
Senior Real Property Agent	1	1	1	1	1	0
Total FTE	5	5	5	5	5	0

*Administrative Assistant is shared with Natural Resources but budgeted within the Real Property Department.

Real Property aligns project deliverables to Midpen's Strategic Plan goals and objectives primarily through:

- Goal 1 – Promote, establish, and implement a regional environmental protection vision with partners
- Goal 2 – Protect the positive environmental values of open space and agricultural lands
- Goal 3 – Connect people to open space and a regional environmental protection vision
- Goal 4 – Strengthen organizational capacity and long-term financial sustainability to fulfill the mission

Objectives

Strategic Plan Linkage	Project Number	Objective	Target Completion
Goal 1 & 3	20125	Cal-Water Land Exchange, Teague Hill Preserve	FY2025
Goal 1 & 2	MAA01-005	Johnston Ranch Land Acquisition	FY2023
Goal 1 & 3	MAA03-006	South Cowell Upland Land Conservation	FY2023
Goal 1	VP06-XXX	El Mirador Land Conservation	FY2025
Goal 1	VP08-001	Upper San Gregorio Land Conservation	FY2023
Goal 1	VP08-002	Upper Alpine Creek Land Conservation	FY2025
Goal 1	VP10-XXX	Transfer of Upper Alpine Road from San Mateo County	FY2025
Goal 1 & 2	VP13-001	Cloverdale Ranch Land Opportunity	FY2024
Goal 1	VP14-001	California Riding & Hiking Trails	FY2023
Goal 1 & 2	VP15-001	Redwood Forest Land Opportunity	FY2024
Goal 1	VP15-XXX	Upper Oil Creek Redwood Land Conservation	FY2025
Goal 1	VP22-XXX	San Jose Water Company Lands	FY2023
Goal 1	VP23-004	Mt. Umunhum Land Conservation	FY2025
Goal 1 & 3	VP24-002	Valley Water Exchange Agreement at Rancho de Guadalupe Area of Sierra Azul	FY2025
Goal 1 & 2	VP25-001	Sierra Azul Loma Prieta Land Conservation	FY2025
Goal 1 & 2	VP39-001	Lower San Gregorio Creek Watershed Land Conservation	FY2023
Goal 1 & 3	N/A	Districtwide purchase options and low-value Land Fund	Ongoing
Goal 1 & 4	Supporting	Land Conservation Guidance Document	FY2023

For the full statement of Midpen's Strategic Plan goals and objectives, see page 6; project details are included in Section 3.

Performance Metrics

Strategic Plan Linkage	Indicator	FY21 Target	FY21 Actuals	FY22 Target	FY23 Target
Goal 1	Land Conservation	N/A	686.02	686	5,105
Goal 1	Total number of acres protected (preserved)	N/A	65,153	65,839	70,944
Goal 2	Land Conservation Connectivity	N/A	Advanced the Purisima-to-the-Sea regional trail project, made strides towards filling in gaps in the Bay Area Ridge Trail at El Sereno OSP to Sanborn County Park, and got closer to obtaining all property rights needed for the future Mt. Umunhum-to-the-Sea trail	N/A	N/A
Goal 1	Coastal Service Plan – 15 Year Land Acquisitions	100%	12,021	100%	100%

Budget

Midpen Budget by Expenditure Category	FY21 Actuals	FY22 Adopted Budget	FY23 Proposed Budget	\$ Change from FY21 Adopted Budget	% Change from FY21 Adopted Budget
Real Property					
Salaries and Benefits	\$750,857	\$810,192	\$817,642	\$7,450	1%
Services and Supplies	61,568	99,324	51,633	(47,691)	-48%
Total Operating Expenditures	812,425	909,516	869,275	(40,247)	-4%
General Fund Capital	81,853	634,000	561,000	(73,000)	-12%
Measure AA Capital	7,630,027	124,250	90,000	(34,250)	-28%
Total Capital Expenditures	7,711,880	758,250	651,000	(107,250)	-14%
Total Real Property Expenditures	\$8,524,305	\$1,667,766	\$1,520,275	\$(147,491)	-9%

Visitor Services Department

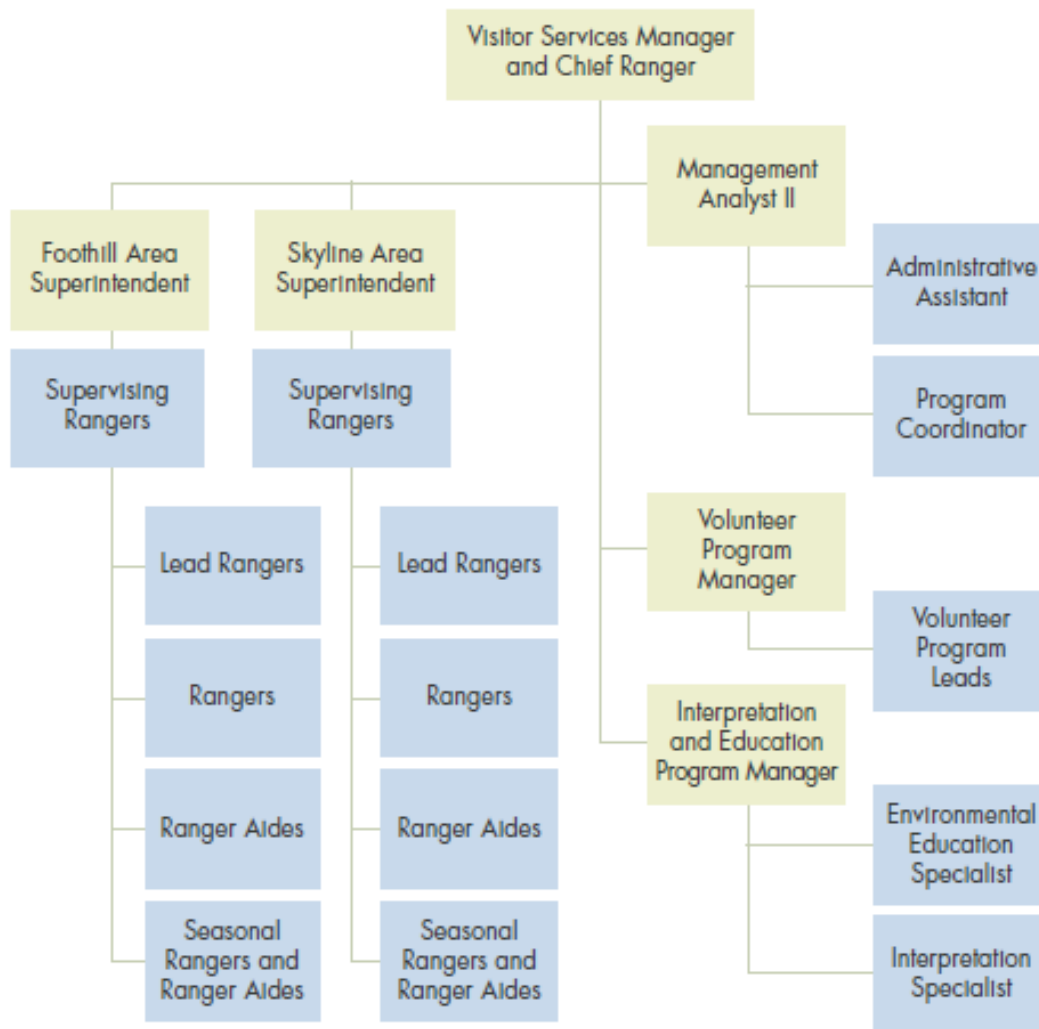
Mission Statement

Ensure protection and stewardship of the land and visitor safety, manage public access consistent with ecological values and public safety, and provide opportunities for enrichment of visitors through interpretation, environmental education, stewardship and volunteerism.

Core Functions

- Protect public health and safety through proactive patrol and presence, enforcement of Midpen's rules and regulations, fire protection, and emergency medical response.
- Provide frontline public contact and services on Midpen lands.
- Manage the Volunteer and Interpretation and Education programs.
- Foster neighbor, partner, and public safety agency relationships and engage in collaborative efforts to further Midpen's goals.
- Manage conditional preserve use through an online permit system.

Organizational Chart



Staffing Levels

Position	FY19 Amended FTE	FY20 Adopted FTE	FY21 Adopted FTE	FY22 Adopted FTE	FY23 Proposed FTE	Change from FY22 Modified
Administrative Assistant	1	1	1	1	1	0
Area Superintendents	2	2	2	2	2	0
Interpretation & Education Program Manager (formerly Docent Program Manager)	1	1	1	1	1	0
Program Coordinator (formerly Docent Program Coordinator)	1	1	1	1	1	0
Environmental Education Specialist	1	1	1	1	1	0
Interpretive Specialist	0	1	1	1	1	0
Lead Ranger	5	5	5	5	5	0
Ranger	19	19	19	21	23	2
Seasonal Ranger	0.95	0.95	0.95	0.95	0.95	0
Seasonal Ranger Aide	0.95	0.95	0.95	0.95	0.95	0
Supervising Ranger	5	5	5	5	5	0
Management Analyst I/II	1	1	1	1	1	0
Visitor Services Manager / Chief Ranger	1	1	1	1	1	0
Volunteer Program Manager	1	1	1	1	1	0
Volunteer Program Lead	2	2	2	2	2	0
Total FTE	41.9	42.9*	42.9*	43.9*	45.9	2

*Not included in the FTE count is 1 Visitor Services Intern

Visitor Services aligns project deliverables to Midpen's Strategic Plan goals and objectives primarily through:

- Goal 3 – Connect people to open space and a regional environmental protection vision
- Goal 4 – Strengthen organizational capacity and long-term financial sustainability to fulfill the mission

Objectives

Strategic Plan Linkage	Project Number	Objective	Target Completion
Goal 4	65407	Radio System Assessment and Upgrade	FY2023

For the full statement of Midpen's Strategic Plan goals and objectives, see page 6; project details are included in Section 3.

Performance Metrics

Strategic Plan Linkage	Indicator	FY21 Target	FY21 Actuals	FY22 Target	FY23 Target
Goal 3	Annual number of Nature Center visitors	3,500	0	3,000	3,500
Goal 3	Number of permits issued	3,700	2,574	3,500	3,500
Goal 3	Number of stewardship volunteer hours	17,500	7,450	12,000	10,000

Goal 3	Number of interpretation and education docent hours	5,000	0	4,000	4,500
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Budget

Midpen Budget by Expenditure Category	FY21 Actuals	FY22 Adopted Budget	FY23 Proposed Budget	\$ Change from FY22 Adopted Budget	% Change from FY22 Adopted Budget
Visitor Services					
Salaries and Benefits	\$5,283,802	\$6,123,818	\$6,511,644	\$387,826	6%
Services and Supplies	582,706	667,440	719,093	51,653	8%
Total Operating Expenditures	5,866,507	6,791,258	7,230,737	439,479	6%
General Fund Capital	0	1,178,212	1,445,000	266,788	23%
Total Capital Expenditures	0	1,178,212	1,445,000	266,788	23%
Total Visitor Services Expenditures	\$5,866,507	\$7,969,470	\$8,675,737	\$706,267	9%

Board Retreat #2

Capital Improvement & Action Plan (CIAP) Summaries

CIAP Summary by Funding Source	Total FY23 Estimated Budget	Total FY24 Estimated Budget	Total FY25 Estimated Budget
Fund 10 - General Fund Operating*	\$4,400,577	\$2,915,860	\$2,426,900
Fund 20 - Hawthorn	\$0	\$303,000	\$95,500
Fund 30 - Measure AA	\$10,418,625	\$9,568,170	\$6,641,657
Fund 40 - General Fund Capital	\$7,512,000	\$5,648,500	\$3,114,500
Total	\$22,331,202	\$18,435,530	\$12,278,557
Land Acquisition and Preservation**	\$716,452	\$390,000	\$365,000
Natural Resource Protection and Restoration	\$5,896,286	\$6,400,568	\$6,235,547
Public Access, Education, and Outreach	\$11,271,655	\$9,792,462	\$4,513,010
Assets and Organizational Support	\$4,446,809	\$1,852,500	\$1,165,000
Total	\$22,331,202	\$18,435,530	\$12,278,557
Land Acquisition and Preservation			
Fund 10 - General Fund Operating			
Fund 30 - Measure AA	\$37,952		
Fund 40 - General Fund Capital	678,500	390,000	365,000
Land Acquisition and Preservation Total	716,452	390,000	365,000
Natural Resource Protection and Restoration			
Fund 10 - General Fund Operating	3,506,268	2,347,860	2,031,900
Fund 30 - Measure AA	1,859,018	2,700,708	2,950,147
Fund 40 - General Fund Capital	531,000	1,352,000	1,253,500
Natural Resource Protection and Restoration To	5,896,286	6,400,568	6,235,547
Public Access, Education, and Outreach			
Fund 10 - General Fund Operating	453,000	328,000	315,000
Fund 30 - Measure AA	8,521,655	6,867,462	3,691,510
Fund 40 - General Fund Capital	2,297,000	2,597,000	506,500
Public Access, Education, and Outreach Total	11,271,655	9,792,462	4,513,010
Assets and Organizational Support			
Fund 10 - General Fund Operating	441,309	240,000	80,000
Fund 20 - Hawthorn		303,000	95,500
Fund 40 - General Fund Capital	4,005,500	1,309,500	989,500
Assets and Organizational Support Total	4,446,809	1,852,500	1,165,000
Total	\$22,331,202	\$18,435,530	\$12,278,557

* Fund 10 - General Fund Operating includes supporting projects with a zero dollar budget.

Supporting projects are important activities undertaken each year that do not meet CIAP project criteria of \$50,000 or more over the lifetime of the project. While the supporting projects included in this attachment may incur real expenses, those expenses will only be included in the departments' operating budgets.

** Land Costs only account for due diligence expenses; actual purchase price is not included and is added as a budget adjustment by the Board at the time of purchase approval given that land purchases are opportunistic.

Item #	Program & Fund	Project #	Project Name	Project Purpose	FY23 Scope	FY24 Scope	FY25 Scope	FY23 Status	FY24 Status	FY25 Status	Strategic Plan Linkage (Primary)	Strategic Plan Linkage (Secondary)	FY23 Estimated Budget	FY24 Estimated Budget	FY25 Estimated Budget
Land Acquisition and Preservation															
10 - General Fund Operating															
1		Supporting Project	Land Conservation Guidance Document	Create a Land Conservation Guidance Document that identifies the District's land conservation priorities and updates the District acquisition policies and goals and provides an outline for strategic land acquisition for use as a reference by District staff (Consistent with FOSM Recommendation #11).	Complete review of existing policies and procedures, incorporate changes and updates, keep what is relevant and identify modifications such as lands acquired under the Coastal Service Plan.	Project completed in prior fiscal year(s).	Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 4, Objective 1	Goal 1, Objective 4	\$0	\$0	\$0
10 - General Fund Operating Total													\$0	\$0	\$0
30 - Measure AA Capital															
2	MAA01-005	Johnston Ranch Land Acquisition		Complete necessary steps to allow for the purchase and preservation of the upland portion of the Johnston Ranch property as an addition to Miramontes Ridge Open Space Preserve.	Complete lot line adjustment application and 100% fee transfer of Uplands property to Midpen. Secure trail easement rights to connect to Burlleigh Murray State Park. Enter into MOU with City of Half Moon Bay for partnering on shared parking and trailhead at the City's Johnston House property.	Project completed in prior fiscal year(s).	Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 1, Objective 4	Goal 2, Objective 5	\$22,952		
3	MAA03-006	South Cowell Upland Land Conservation		Complete fee transfer of property to preserve upland grassland habitat and provide opportunities for parking, patrol and trail access for the planned Purisima to the Sea regional trail corridor.	Complete minor land division application to San Mateo County and fee transfer of South Cowell Uplands property to Midpen.	Project completed in prior fiscal year(s).	Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 1, Objective 4	Goal 2, Objective 5	\$15,000		
30 - Measure AA Capital Total													\$37,952	\$0	\$0
40 - General Fund Capital															
4	20125	Cal-Water Land Exchange, Teague Hill Preserve		Pursue trail connections between Huddart Park and Teague Hill Preserve, and pursue future land conservation protections in the Bear Creek Watershed.	Complete Easement Exchange and Easement Documents. Secure Board approval and OGALS approval for the easement exchange.	Approve the design of the Cal Water Tanks.	Land & Facilities and Planning to identify the alignment of the new trail route on Cal Water property to set the permanent location of the trail easement corridor.	Open	Open	Open	Goal 1, Objective 4	Goal 3, Objective 3	\$24,000	*\$0	\$15,000
5	None	Districtwide purchase options and low-value land fund		Budget allocations for purchase option funds to enter into purchase and sale agreements for other open space lands with property owners. These funds are also used for low-value land purchases under the General Manager's purchasing authority such as small parcels, public trail easements or patrol and maintenance access easements.	As low-value purchase opportunities become available, move to complete deals under the general manager's authority.	As low-value purchase opportunities become available move to complete deals under the General Manager's Authority.	As low-value purchase opportunities become available move to complete deals under the General Manager's Authority.	Recurring	Recurring	Recurring	Goal 1, Objective 4	Goal 3, Objective 3	\$300,000	\$300,000	\$300,000
6	VP08-001	Upper San Gregorio Land Conservation		Pursue partnership opportunities to acquire open space lands and secure access to acquired lands within the upper San Gregorio Creek Watershed.	Continue to pursue land opportunities. Complete access rights to Woodruff Redwoods property.	Project completed in prior fiscal year(s).	Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 1, Objective 2	Goal 1, Objective 4	\$13,000		
7	VP08-002	Upper Alpine Creek Land Conservation		Purchase property in the Upper Alpine Creek Area.	Continue to pursue land opportunities.	Continue to pursue land opportunities.	Continue to pursue land opportunities.	Open	Open	Open	Goal 1, Objective 4		\$12,000	\$12,000	\$12,000
8	VP13-001	Cloverdale Ranch Land Opportunity		Prepare for potential purchase of Cloverdale Ranch property owned by Peninsula Open Space Trust (POST). Purchase supports Measure AA Portfolio 13.	Complete lot line adjustment applications and pursue Board purchase approval of the Cloverdale Ranch property.	Complete purchase and transition land management responsibilities to Visitor & Field Services business line.	Project completed in prior fiscal year(s).	Open	Open	Completed	Goal 1, Objective 4	Goal 2, Objective 5	\$215,000	\$35,000	
9	VP15-001	Redwood Forest Land Opportunity		Pursue land purchase opportunities to grow Midpen's contiguous greenbelt in Redwood Forests.	Project deferred until FY24.	Pursue opportunities to purchase redwood forest lands in the Oil Creek watershed.	Project completed in prior fiscal year(s).	Deferred	Open	Completed	Goal 1, Objective 4	Goal 2, Objective 5		\$5,000	
10	VP22-XXX	San Jose Water Company Lands		Purchase property to facilitate future trail connections towards the west from Mt. Umunhum to Cathemole Road and Wrights Station Road.	Draft and execute all purchase related documents, secure Board approval and close escrow.	Project completed in prior fiscal year(s). Visitor & Field Services business line to manage the property.	Project completed in prior fiscal year(s).	New	Completed	Completed	Goal 1, Objective 4		\$30,000		
11	VP23-004	Mt. Umunhum Land Conservation		Pursue land purchase as an addition to Sierra Azul Preserve.	Purchase land from willing sellers as opportunities present themselves. Project deferred until FY24.	Purchase land from willing sellers as opportunities present themselves.	Purchase land from willing sellers as opportunities present themselves.	Open	Open	Open	Goal 1, Objective 2		\$50,000	\$11,000	\$11,000
12	VP24-002	Valley Water Exchange Agreement at Rancho de Guadalupe Area of Sierra Azul Preserve		Pursue opportunity with Santa Clara Valley Water District (Valley Water) to support dam repairs to the Guadalupe Reservoir in exchange for Valley Water's construction of future public parking lot for access to Rancho de Guadalupe area of Sierra Azul Preserve.	Execute agreement with Valley Water for them to use Midpen site for construction staging and then to build a parking lot for public use. Continue work with Native American group on protection of cultural site.	Monitor Valley Water's use of the site for construction staging.		Deferred	Open	Open	Goal 1, Objective 4	Goal 3, Objective 3		\$5,000	\$5,000
13	VP25-001	Sierra Azul Loma Prieta Land Conservation		Pursue purchase of land opportunity as an addition to the Loma Prieta area of Sierra Azul Preserve.	Continue to pursue land opportunities.	Continue to pursue land opportunities.	Continue to pursue land opportunities.	Open	Open	Open	Goal 1, Objective 4	Goal 2, Objective 5	\$22,000	\$22,000	\$22,000
14	VP39-001	Lower San Gregorio Creek Watershed Land Conservation		Protect watershed land and farmland in the Lower San Gregorio Creek watershed.	In partnership with Peninsula Open Space Trust, monitor riparian conservation easement and support future creek restoration planning.	Project completed in prior fiscal year(s).	Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 1, Objective 4	Goal 2, Objective 5	\$12,500		
40 - General Fund Capital Total													\$678,500	\$390,000	\$365,000
Land Acquisition and Preservation Total													\$716,452	\$390,000	\$365,000
Natural Resource Protection and Restoration															
10 - General Fund Operating															
15	61014	Bear Creek Stables Road Drainage Repairs		Assess drainage and erosion concerns from arena area of Bear Creek Stables onto the old road cut below paddock area. Assess old road to determine feasibility of retaining as trail width or removing. Revegetate as necessary to improve riparian conditions.	Monitor plant revegetation work.	Project completed in prior fiscal year(s).	Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 2, Objective 2		\$10,000		
16	61017	Fuel Reduction Implementation		Improve wildfire resiliency and protection of District preserves.	Implement second year of fuel reduction work outlined in vegetation management plan to reduce fuels and lessen wildfire risk.	Continue fuel reduction work outlined in vegetation management plan to reduce fuels that contribute to wildfire risks. May need to split into additional projects.	Continue fuel reduction work outlined in vegetation management plan to reduce fuels that contribute to wildfire risks. May need to split into additional projects.	Open	Open	Open	Goal 2, Objective 4	Goal 2, Objective 3	\$715,000	\$715,000	\$715,000
17	61023	Los Gatos Creek Watershed - Wildland Fire Resiliency		Implement the Wildland Fire Resiliency Program by securing funding to complete ecologically sensitive vegetation management to reduce fuel loads and lessen wildfire risk.	If funding is successful, implement second year of fuel treatments, which includes both mechanical and manual treatment options. Implement first year of the fuel treatments/ habitat restoration plan at Bear Creek Redwoods OSP. Complete the fuel treatments/habitat restoration plan and permitting at Cathedral Oaks.	Implement year three of fuel treatments, which includes both mechanical and manual treatment options. Implement second year of the fuel treatments/habitat restoration plan at Bear Creek Redwoods OSP. Implement first year of the fuel treatment/habitat restoration plan at Cathedral Oaks.	Implement year 4 of fuel treatments, which includes both mechanical and manual treatment options. Implement third year of the fuel treatment/habitat restoration plan at Bear Creek Redwoods. Implement second year of the fuel treatment/habitat restoration plan at Cathedral Oaks.	Open	Open	Open	Goal 2, Objective 4	Goal 2, Objective 3	\$648,668	\$633,460	\$450,500
18	61028	SCC Forest Health & Wildfire - Wildland Fire Resiliency		Secure funding to complete ecologically sensitive vegetation management to reduce fuel loads and lessen wildfire risk.	Continue to implement fuel treatments, which includes both mechanical and manual treatment options. Final field work needs to be completed in September 2022. Final grant paperwork submitted by December 2022. Potential to secure additional grants.	Unless additional grants are secured, project will have been completed in prior fiscal year(s).	Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 2, Objective 4		\$325,000		
19	80003-10	Wildland Fire Resiliency Program		Develop a robust and comprehensive wildland fire program for District lands for ongoing fire and climate resiliency to protect public open space lands, habitat values, and sensitive natural resources.	Continue and complete phase 2 of the Wildland Fire Resiliency Program (prescribed burn element), including all CEQA requirements.	Project completed in prior fiscal year(s).	Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 2, Objective 4		\$360,000		
20	80054	Badger/Burrowing Owl Habitat Assessment		Prepare a management plan of grasslands and upland habitat to protect and sustain badger and burrowing owl populations.	Prepare a manuscript and submit for review and publication in scientific journal(s). Engage with neighboring partners to build regional management and conservation goals.	Continue engagement with regional partners.	TBD based on future Board feedback or management needs.	Open	Open	Completed	Goal 2, Objective 2		\$9,200	\$4,000	
21	80058	Districtwide Aquatic Habitat Assessment and eDNA Collection		Understand Districtwide aquatic habitat distribution and resident species composition to inform management and protection of these habitats.	Complete first year surveys and preliminary report.	Conduct year 2 surveys and produce a final report.	Project completed in prior fiscal year(s).	Open	Open	Completed	Goal 2, Objective 2		\$130,000	\$120,000	
22	80063	Districtwide Vegetation Mapping		To inform management of Midpen preserves and support regional efforts to build seamless mapping and data, collaborate with the Golden Gate National Parks Conservancy to quantify vegetation changes and fuels at a landscape scale.	Integrate final deliverables into Midpen's Enterprise GIS database.	Project completed in prior fiscal year(s).	Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 1, Objective 2	Goal 2, Objective 4	\$174,000		
23	80065	IPM Implementation of Santa Clara Valley Water District Grant		Expand scope of Valley Water IPM grant to include invasive plant removal at Bear Creek Redwoods, Rancho San Antonio and Picchetti Ranch Preserves.	Continue to expand the scope to implement IPM on high priority weeds in riparian areas within Bear Creek Redwoods, Rancho San Antonio, Picchetti Ranch and other preserves in Santa Clara County.	Project completed in prior fiscal year(s).	Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 2, Objective 1	Goal 2, Objective 2	\$200,000		

Item #	Program & Fund	Project #	Project Name	Project Purpose	FY23 Scope	FY24 Scope	FY25 Scope	FY23 Status	FY24 Status	FY25 Status	Strategic Plan Linkage (Primary)	Strategic Plan Linkage (Secondary)	FY23 Estimated Budget	FY24 Estimated Budget	FY25 Estimated Budget
Natural Resource Protection and Restoration															
10 - General Fund Operating															
24		80066	Amah Mutsun Land Trust Native Garden	To strengthen partnership and restoration efforts at Mount Umunhum, support Amah Mutsun Land Trust efforts to implement a culturally significant native plant demonstration garden.	Complete any necessary CEQA documentation; implement the final restoration plan for the culturally significant native plant demonstration garden.	Collaborate with Amah Mutsun Land Trust staff to create site plans, obtain permits, and conduct CEQA analysis for the native habitat garden.	Prepare the site and install plantings of culturally significant native species.	Open	Open	Open	Goal 1, Objective 2	Goal 3, Objective 2	\$50,000	\$100,000	\$50,000
25		80069	Mountain Lion Collaring Effort - Rancho San Antonio/Foothills Area Preserve	Track mountain lion use of Santa Clara Foothills Preserves (focus on Rancho San Antonio) to inform wildlife management and public use decisions that are protective of wildlife and reduce potential conflicts.	Receive second year status report and prepare findings, continue ongoing research. Develop framework for, and implement, behavioral modification research.	Receive third year status report, conduct effectiveness monitoring and ongoing research. Begin data analysis phase.	Develop draft Human Mountain Lion Interaction Management Plan to reduce potential conflicts with mountain lions in high visitor use areas and refine recommendations.	Open	Open	Open	Goal 2, Objective 1		\$101,400	\$101,400	\$101,400
26		80070	Carbon Storage Study - Pilot Project, San Gregorio Watershed	Refine the District's understanding of carbon sequestration and storage in the San Gregorio Watershed, and explore the potential for projects to increase resilience of carbon stocks in the long-term.	Using data and reports, identify carbon resilience enhancement opportunities and implementation timelines.	Design and secure permits for a carbon resilience and/or sequestration project (TBD).	Implement the carbon resilience and/or sequestration project (TBD).	Open	Open	Open	Goal 2, Objective 2	Goal 1, Objective 3	\$25,000	\$30,000	\$20,000
27		80072	Irish Ridge Restoration	Restore habitat on the Irish Ridge property.	Complete the habitat restoration plan and permitting.	Implement the first year of the habitat restoration plan.	Implement the second year of the habitat restoration plan.	Open	Open	Open	Goal 2, Objective 4	Goal 2, Objective 4	\$85,000	\$385,000	\$405,000
28		80073	Oversight of Lehigh Quarry Activities	Protect District interests throughout the Lehigh Quarry Reclamation Plan Review process and related activities.	As needed, continue to work with partners, stakeholders, county and Lehigh to maximize protection of District interests. Monitor Ridgeline Easement and report results to Santa Clara County.	As needed, continue to work with partners, stakeholders, county and Lehigh to maximize protection of District interests. Monitor Ridgeline Easement and report results to Santa Clara County.	As needed, continue to work with partners, stakeholders, county and Lehigh to maximize protection of District interests. Monitor Ridgeline Easement and report results to Santa Clara County.	Open	Open	Open	Goal 2, Objective 2	Goal 2, Objective 1	\$268,000	\$18,000	\$18,000
29		80074	Science Advisory Panel	Seek science-based findings from a Scientific Advisory Panel to help inform Midpen land management decisions.	Hire a post-doc to develop a data management system to support landscape scale monitoring consistent with SAP recommendations. SAP recommendations for Grazing topic are incorporated into other projects. Other recommendations to be further considered and folded into best practices, as appropriate, by District staff.	Pending Board approval and staff capacity, consider researching new topic with the SAP.	Pending Board approval and staff capacity, consider researching new topic with the SAP.	Open	Open	Open	Goal 1, Objective 2		\$10,000	\$50,000	\$10,000
30		VP22-001	Alma Bridge Road Newt Mortality and Population Study (Fund 10 operating project)	Partnership project with Santa Clara County to complete CEQA, design, permitting, and implementation to provide safe passage for wildlife across Alma Bridge Road. Continue stakeholder collaboration to protect local newt population.	Finalize design, CEQA and permitting of wildlife crossing structures. Possibly move into implementation of capital project to install one or more wildlife crossing structures and associated directional fencing (dependent on support and funding from partners and grantors).	Project completed in prior fiscal year(s). Implementation actions are listed separately under project VP22-XXX - Alma Bridge Road Wildlife Passage.	Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 2, Objective 1		\$130,000		
31		XXXXX	Aquatic Habitats Climate Resiliency Plan	Develop a strategic plan for assessing, measuring and adapting aquatic habitats to improve resiliency to drought and climate change to promote special status species and ecosystem function.	Refine the project scope and gather a limited subset of required data to validate approach and methodologies.	Develop planning documents to guide project implementation.	Receive peer review on documentation and methodologies.	New	Open	Open	Goal 2, Objective 2	Goal 2, Objective 3	\$4,000	\$6,000	\$7,000
32		XXXXX	Ethnobotanical Inventory for Tribal Partnerships	Partner with local tribes and support traditional ecological knowledge land practices.	Conduct outreach to local Native American descendants and tribes on potential ethnobotanical partnership. Identify tribal capacity and contract with ethnobotanists to assist with partnership development.	With tribes and consultants, inventory lands identified as culturally significant and desirable for traditional ecological knowledge practices.	Issue permits for gathering and collection to interested parties.	New	Open	Open	Goal 1, Objective 2	Goal 3, Objective 2	\$40,000	\$80,000	\$50,000
33		XXXXX	Locally Sourced Native Seed Production Site	Increase locally-sourced seed production for revegetation, including restoration and/or mitigation projects.	Project has not started yet.	Initiate feasibility study, technical assessments, and explore permitting requirements.	Secure permits and begin site preparation and seed collection.	Not Yet Started	New	Open	Goal 2, Objective 2			\$40,000	\$30,000
34		XXXXX	Miramontes Ridge Reforestation	Implement Ecosystem Resiliency through reforestation near Hwy 35.	Project has not started yet.	Project has not started yet.	Develop the reforestation habitat restoration plan and prepare CEQA review.	Not Yet Started	Not Yet Started	New	Goal 2, Objective 2	Goal 2, Objective 4			\$115,000
35		XXXXX	Santa Cruz Kangaroo Rat Habitat and Population Management Project	Assess habitat and support genetic research to inform the development of a habitat and population management plan (HPMP). The HPMP will identify opportunities for site-specific enhancements to increase species resiliency of Santa Cruz kangaroo rat.	Conduct a habitat assessment and rare plant surveys in Sierra Azul. Support genetic research and development of a range-wide monitoring program. Incorporate findings into an RPFG for the creation of a Habitat and Population Management Plan.	Develop a Habitat and Population Management Plan, complete CEQA and submit permit applications.	Finalize permits and initiate habitat enhancements.	Open	Open	Open	Goal 2, Objective 2		\$190,000	\$45,000	\$60,000
36		XXXXX	Toto Ranch Agricultural Plan	Develop a sustainable agricultural plan for Toto Ranch.	Prepare a RFP to solicit and hire an agricultural consultant to inform the agricultural plan and lease.	Utilize the consultant's findings to prepare the agricultural plan and lease with the current tenants.	Finalize and execute agricultural lease agreement.	Open	Open	Open	Goal 2, Objective 5		\$31,000	\$20,000	*\$0
37	Supporting Project	Agricultural Policy	Establish a comprehensive agricultural policy to guide future District activities.	Finalize Board approval of the Agricultural Policy.	Project completed in prior fiscal year(s).	Project completed in prior fiscal year(s).	Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 2, Objective 5		\$0	\$0	\$0
38	Supporting Project	Drought Response and Resiliency Plan	Prepare for drought and identify drought resiliency measures.	Conduct outreach to internal and external stakeholders, identify action thresholds and implementation measures.	Develop an action plan for drought response for each program area.	Project completed in prior fiscal year(s).	Project completed in prior fiscal year(s).	New	Open	Completed	Goal 2, Objective 3	Goal 2, Objective 5	\$0	\$0	\$0
39	Supporting Project	Pescadero Sediment TMDL Implementation	Fulfill regulatory mandate to reduce sediment in the Pescadero Watershed.	Hire a consultant to begin design and permitting of sediment control treatments at high-priority sites.	Finalize design and continue permitting work of sediment control treatments at high-priority sites.	Complete permitting and begin implementing sediment-control treatments.	Complete permitting and begin implementing sediment-control treatments.	Open	Open	Open	Goal 2, Objective 2		\$0	\$0	\$0
40	Supporting Project	Remediation of Planting Sites	Oregon State University to provide remediation recommendations for restoration sites contaminated with soil pathogens and preventative strategies for future restoration projects. Staff to then identify remedial actions to pursue based on capacity, costs, and other factors to manage for Phytophthora and protect the natural resources.	Hire consultant to assist with development of District Phytophthora Remediation Plan.	Implement first year of remediation of restoration sites contaminated with soil pathogens.	Implement second year of remediation of restoration sites contaminated with soil pathogens.	Implement second year of remediation of restoration sites contaminated with soil pathogens.	New	Open	Open	Goal 2, Objective 2		\$0	\$0	\$0
41	Supporting Project	Water Quality Monitoring Program	Monitor water quality in support of District land management and stewardship of ecosystems.	Conduct outreach to internal and external stakeholders, hire consultant to assist with collection priorities and procedures, and finalize the Water Quality Monitoring manual.	Begin implementing water-quality sampling, analysis, interpretations, and response.	Continue implementing water-quality sampling, analysis, interpretations, and response.	Continue implementing water-quality sampling, analysis, interpretations, and response.	New	Open	Open	Goal 2, Objective 2	Goal 3, Objective 1	\$0	\$0	\$0
10 - General Fund Operating Total													\$3,506,268	\$2,347,860	\$2,031,900
30 - Measure AA Capital															
42		MAA01-006	Madonna Creek Fish, Water Supply and Bridge Replacement	Restore fish passage on Madonna Creek, provide alternative water supply to agricultural operations, and replace access bridges across Madonna Creek to enhance fisheries and habitat conditions.	Develop alternative water supply concepts, concept designs for habitat improvements, and designs for any structural improvements to spillways	Finalize designs, seek grant funding, and begin submitting for permits.	Finalize permits and grant sources. Initiate construction phase.	Open	Open	Open	Goal 2, Objective 2	Goal 2, Objective 5	\$177,454	\$215,757	\$396,968
43		MAA02-XXX	Stevens Creek Shoreline Nature Study Area	Make phased improvements and infrastructure changes to District parcel that align with regional shoreline resiliency planning.	Distribute material on dry pond bottom, thin vegetation, explore predator activity onsite and options to control, and coordinate ongoing monitoring with local partners. Establish education and outreach opportunities. Continue communication and coordination toward phase 2: water control infrastructure changes.	Continue site enhancements, monitoring and progress toward Phase 2.	Continue site enhancements, monitoring and progress toward Phase 2.	New	Open	Open	Goal 2, Objective 2		\$133,086	\$80,537	\$117,533
44		MAA03-002	Purisima Upland Site Clean up and Soil Remediation	Complete site clean up and soil remediation around existing empty oil tank to protect natural resource values.	Finalize the Remediation Plan, complete CEQA, and obtain County permits for the project.	Remediate former oil facility and other areas, cleanup debris, and install erosion control as needed.	Project completed in prior fiscal year(s).	Open	Open	Completed	Goal 1, Objective 4	Goal 3, Objective 3	\$145,443	\$520,367	
45		MAA03-007	Purisima-to-the-Sea Habitat Enhancement and Water Supply Improvement Plan (MAA Fund 30 funded work)	Develop Pond Management Plan for Purisima to the Sea properties to enhance pond habitat for native wildlife and improve water supply source that supports the conservation grazing program.	Complete design and begin permitting.	Finalize permits and prepare for construction.	Proceed with construction phase.	Open	Open	Open	Goal 2, Objective 2	Goal 2, Objective 5	\$257,794	\$4,101	\$1,779
46		MAA03-XXX	Lobitos Creek Fisheries Restoration	Restore fish passage to the Lobitos Creek watershed through improvements on Highway 1 (Caltrans) and Lobitos Creek Road (San Mateo County)	Hire a consultant to collect topographic, habitat, and other data to inform a high level conceptual design and rough cost estimate for fish passage improvements across Highway 1.	Utilize concept design and estimated cost to begin discussions with Caltrans on the design development process. Identify lead agency and scope out CEQA review process.	After securing Caltrans support, begin detailed designs for Highway 1 fish passage project.	New	Open	Open	Goal 2, Objective 2		\$103,169	\$163,508	\$130,733

Item #	Program & Fund	Project #	Project Name	Project Purpose	FY23 Scope	FY24 Scope	FY25 Scope	FY23 Status	FY24 Status	FY25 Status	Strategic Plan Linkage (Primary)	Strategic Plan Linkage (Secondary)	FY23 Estimated Budget	FY24 Estimated Budget	FY25 Estimated Budget
Natural Resource Protection and Restoration															
47	30 - Measure AA Capital	MAA05-010	Restoration Forestry Demonstration Project	Develop pilot project to restore degraded forest habitat and enhance fire resiliency on Milden open space preserves.	Begin design work for road/sediment work and initiate permitting. Initiate forest plan development.	Complete forest plan and road/sediment design. Begin procuring contractor services for fuels, roads, and forestry services.	Begin implementation of forest plan.	Open	Open	Open	Goal 2, Objective 2	Goal 2, Objective 3	\$366,905	\$275,199	\$1,092,605
48		MAA05-011	Lone Madrone Ranch Fence Installation	Install fence along property boundary of northeast neighbor to contain livestock on District property and protect riparian areas and in Pasture 4 to protect sensitive habitat while continuing to support the conservation grazing program.	Scope the proper location for the fence placement. Prepare fencing bid package.	Conduct competitive bid process, select contractor, and award construction fence contract. Fencing scheduled to be completed in FY24.	Project completed in prior fiscal year(s).	Open	Open	Completed	Goal 2, Objective 5		\$128,250	\$66,000	
49		MAA05-XXX	Lone Madrone Corrals	Provide grazing tenant with functional corrals for unloading/loading, administering vaccinations and health checks of livestock on the Lone Madrone property.	Project has not started yet.	Project has not started yet.	Complete feasibility studies, finalize exact location and prepare corral design.	Not Yet Started	Not Yet Started	New	Goal 2, Objective 5				\$57,000
50		MAA07-008	Lower Turtle Pond Repair	Preserve Plan: Invasive Weed Treatment and Restoration	Finalize design and continue permitting process.	Secure permits and begin implementing repairs to Lower Turtle Pond.	Finalize repairs to Lower Turtle Pond.	Open	Open	Open	Goal 2, Objective 2	Goal 2, Objective 5	\$13,794	\$191,878	\$100,000
51		MAA13-XXX	Cloverdale - Infrastructure Upgrades and Improvements	Mitigate potential impacts on San Francisco garter snake habitat by moving existing ranch road outside of critical habitat.	Project has not started yet.	Pending potential acquisition in FY23, proceed with design and submit permits for new ranch road construction.	Continue permitting.	Not Yet Started	New	Open	Goal 2, Objective 5			\$70,000	\$40,000
52		MAA20-001	Wildlife Corridor: Highway 17 Crossing	Work with partners to develop, engineer, and implement wildlife crossing improvements at Highway 17 to provide safe movement for wildlife connecting over 30,000 acres of protected public lands.	Begin transitioning project to Engineering & Construction (E&C) for permitting and design. Continue public and partner outreach, and seeking funding opportunities. Continue work on Mitigation Credit Agreement.	Prepare design plans and permit applications. Continue work on Mitigation Credit Agreement.	Finalize design plan and secure permits. Begin preparing bid package materials. Finalize work on Mitigation Credit Agreement.	Open	Open	Open	Goal 1, Objective 2		\$304,656	\$829,250	\$1,013,529
53		MAA21-007	Bear Creek Redwoods Preserve Plan: Invasive Weed Treatment and Restoration	Implement targeted treatments per the Integrated Pest Management Plan to control invasive weed populations at Bear Creek Redwoods Open Space Preserve and facilitate the opening of additional trails to public access.	Implement year four of targeted weed treatments at Bear Creek Redwoods Preserve to restore native habitats along roads and trails. Project is expected to require five years of treatment before habitats are restored to maintenance levels.	Implement year five of targeted weed treatments at Bear Creek Redwoods Preserve to restore native habitats along roads and trails. Project is expected to require five years of treatment before habitats are restored to maintenance levels.	Project completed in prior fiscal year(s).	Open	Open	Completed	Goal 1, Objective 2	Goal 2, Objective 2	\$109,642	\$109,111	
54		MAA21-010	Bear Creek Redwoods Landfill Characterization and Remediation	Remediate former landfill to restore natural open space values, protect public health and safety, and allow for Phase II public access at Bear Creek Redwoods.	Hire a design-build firm to obtain permits and develop a remedial action plan for the dump.	Implement remedial design and cleanup.	Project completed in prior fiscal year(s).	Open	Open	Completed	Goal 2, Objective 2		\$118,825	\$175,000	
30 - Measure AA Capital Total													\$1,859,018	\$2,700,708	\$2,950,147
40 - General Fund Capital															
55		61024	Lobitos Creek Fencing	Extend a southern fence line along Lobitos creek to protect the riparian area from cattle access.	Scope, plan and design the fencing improvement; begin local/regulatory permitting.	Finalize permits. Prepare bid package, issue Request for Bids, and complete construction.	Project completed in prior fiscal year(s).	New	Open	Completed	Goal 2, Objective 2	Goal 2, Objective 5	\$216,000	\$111,000	
56		80059	Groundwater Well Decommissioning	Prevent groundwater contamination by sealing unused and abandoned wells.	Obtains permits and hire a contractor to assess and decommission wells in the Skyline Region.	Obtains permits and hire a contractor to assess and decommission wells, location TBD.		Open	Open	Open	Goal 2, Objective 2		\$140,000	\$140,000	\$140,000
57		MAA03-007	Purisima-to-the-Sea Habitat Enhancement and Water Supply Improvement Plan (Fund 40 funded work)	This project is listed on row 45 and is shown here to illustrate the amount of funding that will come from Fund 40.	This project is listed on row 45 and is shown here to illustrate the amount of funding that will come from Fund 40.	This project is listed on row 45 and is shown here to illustrate the amount of funding that will come from Fund 40.	This project is listed on row 45 and is shown here to illustrate the amount of funding that will come from Fund 40.	Open	Open	Open	Goal 2, Objective 2	Goal 2, Objective 5	\$295,000	\$10,000	
58		VP22-XXX	Alma Bridge Road Wildlife Passage (Fund 40 funded work - capital project)	Partnership project with Santa Clara County to complete CEQA, design, permitting, and implementation to provide safe passage for wildlife (news) across Alma Bridge Road.	Project has not started yet.	Implementation of capital project to install one or more wildlife crossing structures and associated directional fencing (dependent on support from partners and funding).	Continue implementation of capital project to install one or more wildlife crossing structures and associated directional fencing (dependent on support from partners and funding).	Not Yet Started	New	Open	Goal 2, Objective 1		\$0	\$735,000	\$1,035,000
59		XXXXX	Driscoll Ranch New Agricultural Well	Provide new source of water for agricultural use at Driscoll Ranch to replace existing creek diversion.	Determine the feasibility and construction process of drilling new agricultural well. Prepare design and begin permitting and environment review.	Secure permits, prepare bid package and solicit a Request for Bids.	Complete construction.	New	Open	Open	Goal 2, Objective 5		\$90,000	\$28,500	\$54,500
60		XXXXX	Toto Ranch New Agricultural Well(s)	Provide new agricultural water well on the Toto Ranch property.	Determine the feasibility and construction process of drilling two new agricultural wells. Prepare design plans and begin permitting and complete environment review.	Secure permits and prepare bid package. Solicit a Request for Bids and enter into contract. Initiate construction.	Complete construction.	New	Open	Open	Goal 2, Objective 5		\$85,000	\$42,500	\$14,000
40 - General Fund Capital Total													\$531,000	\$1,352,000	\$1,253,500
Natural Resource Protection and Restoration Total													\$5,896,286	\$6,400,568	\$6,235,547
Public Access, Education, and Outreach															
10 - General Fund Operating															
61		31903	Hwy 35 Multi-use Trail Crossing and Parking - Phase I Feasibility Study and Phase II Concept Design	Explore feasibility for implementing a trail crossing across Highway 35 to connect the regional Bay Area Ridge Trail from the planned SFPUC Bay Area Ridge Trail Extension to the District's Purisima Creek Redwoods Preserve, as well as opportunities for expanded parking at the North Ridge parking lot.	Continue feasibility studies and conceptual design work for the trail crossing and parking area expansion, including biological surveys and habitat assessments. Engage key stakeholder groups for input on parking area programming. Present the conceptual design alternatives to the Planning and Natural Resources Committee for feedback before taking the project to the Board.	Pending Board approval of a preferred alternative, initiate environmental review and preliminary design.	Complete environmental review and preliminary design, and bring to the Board to certify the CEQA document/adopt the CEQA findings and approve the project for final design.	Open	Open	Open	Goal 3, Objective 3		\$105,000	\$100,000	\$100,000
62		31904	Purisima Preserve Multimodal Access Study	Explore non-motorized mobility and transit alternatives to encourage greener and equitable modes of transportation to access Purisima Creek Redwoods Preserve.	Based on data collection, visitor survey responses, and stakeholder engagement, complete transportation demand management study. Present recommendations to the Planning and Natural Resources Committee for discussion and next steps, and subsequently to the Full Board for concurrence on the recommended strategies to pursue.	Project completed in prior fiscal year(s).	Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 3, Objective 3	Goal 3, Objective 2	\$35,000		
63		31904	Purisima Preserve Multimodal Access - Implementation	Implement transportation demand management strategies at Purisima Creek to reduce parking challenges and encourage multimodal access to the preserve.	Project not yet started.	Pending Board approval of recommendations, initiate scoping priority recommendations with consulting support; begin implementing strategies that can be done with in-house support.	Continue implementation efforts.	Not Yet Started	New	Open	Goal 3, Objective 3	Goal 3, Objective 2		\$25,000	\$25,000
64		61027	Rancho San Antonio ADA Path to Deer Hollow Farm	Evaluate feasibility of new ADA-accessible pedestrian path that separates existing combined use of pedestrians and vehicles on road leading to Deer Hollow Farm to improve public accessibility and safety.	Conduct site investigations and assessments and early resource agency coordination. Complete initial review by ADA consultant. As needed, hire consultant to conduct biological and cultural resource surveys. Adjust trail scope and/or planned alignment to avoid impacts as needed.	Conduct public outreach. Hold PNR meeting to review proposed trail improvements and prepare CEQA review.	Seek Board adoption of CEQA findings and approval of trail improvements. Secure any required permits.	Open	Open	Open	Goal 3, Objective 3	Goal 3, Objective 2	\$75,000	\$95,000	\$15,000

Item #	Program & Fund	Project #	Project Name	Project Purpose	FY23 Scope	FY24 Scope	FY25 Scope	FY23 Status	FY24 Status	FY25 Status	Strategic Plan Linkage (Primary)	Strategic Plan Linkage (Secondary)	FY23 Estimated Budget	FY24 Estimated Budget	FY25 Estimated Budget
65		VP05-002	La Honda Creek Parking and Trailhead Access - Phase I Feasibility Study	Implement feasible options to provide public access to the central area of the preserve that meet the Board-approved goals for the project.	Complete technical analysis and present findings to PNR for review, input, and direction on next steps toward developing conceptual site plan alternatives. Respond to feedback from public and stakeholder engagement.	Present technical and feasibility analysis, findings, and PNR recommendations to the Board for review, input, and confirmation on direction for next steps. Select preferred site plan alternatives to advance into environmental review and design development. Continue public and stakeholder engagement. Hire environmental planning consultant and initiate environmental review.	Complete environmental review. Bring final proposed parking and trailhead access project to the Board to certify the CEQA document/adopt the CEQA findings and approve the project to proceed with design and implementation.	Open	Open	Open	Goal 3, Objective 3	Goal 3, Objective 2	\$160,000	\$58,000	\$100,000
Public Access, Education, and Outreach															
10 - General Fund Operating															
66		VP11-001	Rancho San Antonio (RSA) Multimodal Access - Implementation (Non-MAA Funded)	Implement transportation demand management strategies at Rancho San Antonio to reduce parking challenges and encourage multi-modal access to the preserve. <i>*This project is the same as MAA11-003 but is separate as not all the work is MAA eligible.</i>	Continue coordinating with implementation partners on timing, funding and implementation of tier 1 partnership elements. Complete feasibility studies and initiate pilot program if deemed feasible.	Continue implementation of tier 1 strategies.	Consider tier 2 strategies if necessary.	Open	Open	Completed	Goal 3, Objective 3	Goal 1, Objective 2	\$78,000	\$50,000	
67		XXXX	Long Ridge Parking - Feasibility Study	Provide a public access staging area (parking, restroom, trailhead) for Long Ridge Preserve and trails.	Project has not started yet.	Initiate discussions with Santa Clara County Parks, Caltrans and other stakeholders in scoping potential sites for parking.	Initiate feasibility study, public outreach and technical assessments.	Not Yet Started	New	Open	Goal 3, Objective 3			\$0	\$75,000
68		Supporting Project	Cooley Landing Site Use Agreements	Formalize separate agreements/easements/MOUs (Midpen, City of East Palo Alto, Regional Water Quality Control Board, Menlo Fire) to meet operations and maintenance requirements. Supports partnership at Cooley Landing park.	Finalize and approve agreements.	Project completed in prior fiscal year(s).	Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 3, Objective 2	Goal 3, Objective 3	\$0	\$0	\$0
69		Supporting Project	Regional Trails and Active Transportation/Access to Open Space Planning and Coordination	Provide technical and planning support on external regional trail and active transportation planning projects initiated by partners and other public agencies.	Continue participation in regional trails planning and active transportation planning efforts that include Bay-to-Sea Trail Feasibility Study, Coastal Trail Gaps Analysis and Feasibility Study, Bay Area Ridge Trail priorities, SFPUC South Skyline Ridge Trail Extension, Stevens Creek Trail, etc. Continue participation in ReImagine SanTrans, Dumbarton Rail Corridor Bike/Ped Trail, and other active transportation plans.	Continue participation in regional trails planning and active transportation planning efforts that include Bay-to-Sea Trail, Bay Area Ridge Trail priorities, SFPUC South Skyline Ridge Trail Extension, Stevens Creek Trail, Caltrans D4 Pedestrian Plan, Unincorporated San Mateo County Active Transportation Plan, etc.	Continue participation in regional trails planning and active transportation planning efforts that include Bay-to-Sea Trail, Bay Area Ridge Trail priorities, SFPUC South Skyline Ridge Trail Extension, Stevens Creek Trail, Caltrans D4 Pedestrian Plan, Unincorporated San Mateo County Active Transportation Plan, etc.	Open	Open	Open	Goal 3, Objective 3	Goal 3, Objective 2	\$0	\$0	\$0
70		Supporting Project	Trail Information System	Provide enhanced quantitative trail data to the public to inform wayfinding, recreation, and accessibility decisions.	Hire and train Planning Interns in data collection protocols. Continue data collection at Midpen preserves and updating public-facing materials as additional data is collected.	Continue data collection and public-facing material development.	If additional data collection is required, continue data collection and development of public-facing materials.	Open	Open	Open	Goal 3, Objective 3	Goal 3, Objective 2	\$0	\$0	\$0
71		Supporting Project	Trail Junction Numbering System	Improve wayfinding on trails.	Add La Honda Loop Trail.	Implement at El Corte de Madera Creek Preserve. Solicit public feedback and develop recommendation for further expansion across other Preserves.	Implement at other locations as appropriate.	Not Yet Started	New	Open	Goal 3, Objective 3	Goal 3, Objective 2	\$0	\$0	\$0
Public Access, Education, and Outreach															
10 - General Fund Operating Total															
30 - Measure AA Capital													\$453,000	\$328,000	\$315,000
72		MAA03-005	Purisima-to-the-Sea Trail and Parking Area - Phase I Feasibility Study (see other lines for subsequent phases of the project)	Plan for a new parking area and trail connecting the Coastal Trail on Highway 1 to the Bay Area Ridge Trail on Highway 35.	Finalize feasibility studies for the trail extension, parking area, connector trails and roadway crossings and present results to the Board to confirm next steps.	Project completed in prior fiscal year(s).	Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 3, Objective 3	Goal 1, Objective 2	\$176,000	\$0	
73		MAA03-XXX	Purisima-to-the-Sea Comprehensive Use and Management Plan (CUMP)	Develop comprehensive plan for a new parking area and trail connecting the Coastal Trail on Highway 1 to the Bay Area Ridge Trail on Highway 35.	Project has not started yet.	Conduct additional technical studies as needed and develop draft CUMP. Conduct public outreach and review with PNR to finalize the draft CUMP. Forward the CUMP to the Board to approve as the CEQA Project Description. Contract with CEQA consultant and initiate environmental review.	Complete the CEQA review and seek Board approval of the CUMP.	Not Yet Started	New	Open	Goal 1, Objective 4	Goal 3, Objective 3	\$65,000	\$65,000	
74		MAA03-XXX	Purisima-to-the-Sea Parking	Provide a public access staging area and connections to the redwoods trail system and the Coastal Trail.	Project has not started yet.	Hire a design consultant and begin conceptual designs (designs to be used to inform CEQA review that is planned under the Purisima-to-the-Sea Comprehensive Use and Management Plan).	Complete conceptual design and forward to the Board for approval. Begin design development.	Not Yet Started	New	Open	Goal 3, Objective 3	Goal 1, Objective 4	\$198,969	\$157,718	
75		MAA03-XXX	Purisima-to-the-Sea Trail	Connect the existing Purisima Creek Redwoods trail system to the Pacific Ocean by completing the multi-use Purisima-to-the-Sea trail.	Project has not started yet.	Initiate trail design and engineering and conduct focused biological and cultural resource surveys on preferred trail alignment.	Continue with trail design and engineering. Complete biological and cultural resource surveys to support the environmental review process.	Not Yet Started	New	Open	Goal 1, Objective 4	Goal 3, Objective 3	\$55,000	\$155,000	
76		MAA05-007	La Honda Creek Phase II Trail Connections	Implement Master Plan Phase II Trails to connect visitors from the Harrington Creek Trail to the central and northern areas of La Honda Creek Preserve.	Develop design documents for trail improvements. Prepare and submit county and regulatory permit applications.	Secure permits.	Proceed with construction.	Open	Open	Open	Goal 3, Objective 3	Goal 3, Objective 2	\$85,000	\$40,000	\$306,500
77		MAA05-008	La Honda Creek White Barn Structural Rehabilitation	Preserve the La Honda Creek White Barn as historic resource.	Begin and complete the repairs.	Project completed in prior fiscal year(s).	Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 4, Objective 5		\$314,134		
78		MAA05-009	La Honda Creek Redwood Cabin Removal and Site Restoration	Remove the La Honda Creek Redwood Cabin and enhance the natural resource values of the site.	Complete CEQA review and submit permit applications. Prepare bid package, solicit bids and award contract.	Complete demolition work.	Project completed in prior fiscal year(s).	Open	Open	Completed	Goal 4, Objective 5		\$89,654	\$295,000	
79		MAA05-012	Phase 2 - Paulin Bridge Replacements (2)	Facilitate future Bay Area Ridge Trail access from Upper La Honda Creek Preserve to El Corte de Madera Creek Preserve.	Complete design plans, environmental review and prepare permit applications.	Secure permits. Prepare bid package, solicit bids, award construction contract.	Complete construction.	New	Open	Open	Goal 3, Objective 3		\$214,000	\$30,000	\$385,000
80		MAA06-002	Hawthorns Area Plan	Develop a plan to guide ecologically sensitive public access improvements and future natural resource and land management activities at the Hawthorns Area of Windy Hill Open Space Preserve.	Continue data collection, surveys, technical studies, and stakeholder engagement to further characterize resources at the Hawthorns Area and identify site opportunities and constraints.	Develop use and management objectives, natural resource management and public access programming, and conceptual site plan alternatives. Conduct comprehensive public engagement, including stakeholder coordination, public workshops, site tours, surveys, and working group.	Compile the Hawthorns Area Plan and conduct environmental review per the California Environmental Quality Act.	Open	Open	Open	Goal 1, Objective 2	Goal 3, Objective 3	\$211,120	\$299,806	\$169,062
81		MAA10-001	Alpine Road Regional Trail, Coal Creek	Trail improvements to enhance public access, repair damaged sections, and reduce further erosion and sedimentation downstream.	Complete contractor construction (phase 1). Finalize permitting and design for the bypass trail reroute (phase 2).	Crew to construct reroute of bypass trail (phase 2). Close out all regulatory permits. Complete negotiations with San Mateo County in accordance with MOU for transfer of right-of-way and other property rights.	Project completed in prior fiscal year(s).	Open	Open	Completed	Goal 3, Objective 3	Goal 4, Objective 5	\$3,363,478	\$336,282	
82		MAA11-003	Rancho San Antonio (RSA) Multimodal Access - Implementation (MAA Eligible)	Implement transportation demand management strategies at Rancho San Antonio to reduce parking challenges and encourage multi-modal access to the preserve. <i>*This project is the same as VP11-001 but is separate as not all the work is MAA eligible.</i>	Continue implementation of tier 1 strategies.	Continue implementation of tier 1 strategies.	Consider tier 2 strategies if necessary.	Open	Open	Open	Goal 3, Objective 2	Goal 3, Objective 3	\$25,000	\$0	\$0
83		MAA16-001	Long Ridge Trail Connection to Eagle Rock and Devils Canyon	Provide public access to an approximately one-mile trail connection to Eagle Rock and Devils Canyon.	Assess project goals. Continue trail scouting and identify site opportunities and constraints.	Initiate project feasibility and stakeholder outreach in conjunction with the Long Ridge Parking Feasibility Project. Conduct initial biological/cultural resource assessments.	Develop project description in conjunction with Long Ridge Parking Feasibility Study project. Initiate technical studies and preliminary design.	Open	Open	Open	Goal 3, Objective 3	Goal 3, Objective 2	\$0	\$75,000	\$110,000
84		MAA20-002	Bay Area Ridge Trail: Highway 17 Crossing	Provide a regional recreational trail across Highway 17 in Santa Clara County by constructing a new overcrossing near Los Gatos and Lexington Reservoir in close alignment with the HWY 17 Wildlife Crossing project MAA20-001.	Continue Caltrans PA&EO phase, including CEQA/NEPA review. Continue the Use & Management planning process for the crossings, regional trail connections, and other improvements associated with the Project. Continue public and partner outreach, and seek funding opportunities.	Complete Caltrans PA&EO phase including CEQA/NEPA review for Board consideration. Initiate RFQP for consultant permitting assistance and preliminary design development in coordination with Caltrans, resource agencies, and partners. Bring the Comprehensive Use & Management Plan to the Board for consideration at the same time as adoption of the CEQA document. Conduct/oversee permitting and design work. Continue partnership agreement discussions and negotiations with partner agencies and organizations.	Finalize Property Rights for connecting trails before constructing trail crossing. Continue permitting and design.	Open	Open	Open	Goal 1, Objective 2	Goal 3, Objective 3	\$594,725	\$1,189,093	\$2,268,230
85		MAA21-004	Bear Creek Stables Project	Implement repairs to maintain public and equestrian use, including repairs to ensure reliable water source.	Secure Building Permits, prepare Bid Package, Solicit a Request for Bids, Award Contract, and Initiate Construction.	Complete construction.	Project completed in prior fiscal year(s).	Open	Open	Completed	Goal 3, Objective 3	Goal 4, Objective 5	\$1,212,954	\$3,240,793	
86		MAA21-006	Bear Creek Redwoods - Alma College Cultural Landscape Rehabilitation	Implement the Alma College Cultural Landscape Rehabilitation Plan.	Complete the site construction work. Purchase and install year 1 of native nursery plants, seed, plant protections (to protect from animal browsing), and fencing.	Purchase and install year 2 of native nursery plants, seed, plant protections, and fencing.	Purchase and install final year of native nursery plants, seed, plant protections, and fencing.	Open	Open	Open	Goal 3, Objective 2	Goal 3, Objective 3	\$824,083	\$145,000	\$75,000

Item #	Program & Fund	Project #	Project Name	Project Purpose	FY23 Scope	FY24 Scope	FY25 Scope	FY23 Status	FY24 Status	FY25 Status	Strategic Plan Linkage (Primary)	Strategic Plan Linkage (Secondary)	FY23 Estimated Budget	FY24 Estimated Budget	FY25 Estimated Budget
87		MAA21-011	Phase II Trail Improvements, Bear Creek Redwoods OSP	Implement Preserve Master Plan Phase II trail improvements to open the northeastern part of the preserve to public access.	Solicit bids for construction work. Initiate bridge and culvert construction. Conduct biomonitoring and revegetation/reseeding as needed. Begin construction of trail, including new connecting trail and trailhead to the BCR/Hwy 17 junction.	Complete construction work. Closeout grant. Conduct regulatory monitoring.	Project completed in prior fiscal year(s).	Open	Open	Completed	Goal 3, Objective 3	Goal 4, Objective 5	\$1,411,507	\$897,519	
30 - Measure AA Capital Total													\$8,521,655	\$6,867,462	\$3,691,510
40 - General Fund Capital															
88		31901	ADA Barrier Removal	Implement ADA barrier removals as identified and prioritized in the Board-approved ADA Transition Plan Update; includes developing cost estimates, tracking, and reporting accomplishments.	Complete year four of priority barrier removals.	Complete year five of barrier removals.	Complete year six of barrier removals.	Open	Open	Open	Goal 2, Objective 2	Goal 3, Objective 2	\$1,281,500	\$627,000	**\$0
Public Access, Education, and Outreach															
40 - General Fund Capital															
89		31906	Bear Creek Redwoods North Parking Area	Construct new North Parking Area to expand and improve parking capacity at Bear Creek Redwoods Preserve as prioritized in Phase III of the Bear Creek Redwoods Preserve Plan.	Conduct planning and technical studies for conceptual design alternatives.	Initiate public outreach and stakeholder engagement on conceptual site plan alternatives. Revise conceptual design with Board Committee, Board and public input.	Initiate evaluation of selected site plan alternative for CEQA consistency with Preserve Plan EIR, conduct additional CEQA review if needed.	New	Open	Open	Goal 3, Objective 3	Goal 3, Objective 2	\$61,000	\$100,000	\$75,000
90		31907	Johnston Ranch Loop Trail and Parking Area	Complete improvements to existing parking area and new trail loop at Johnston Ranch property that aligns with City of Half Moon Bay's Local Coastal Program and Parks Master Plan.	Deferred due to delay on property acquisition and partner's resource constraints.	In coordination with the City of Half Moon Bay and Peninsula Open Space Trust, conduct site assessments, plan and initiate basis of conceptual design of improvements for the existing parking area and new loop trail. Initiate public and stakeholder outreach and engagement. Conduct trail scouting.	Present conceptual design options to the Planning and Natural Resources Committees at a community meeting and to the Board. Refine the conceptual design option(s). Develop project description for CEQA for Board consideration.	Deferred	New	Open	Goal 3, Objective 3			\$30,000	\$80,000
91		35006	Kennedy Trailhead Parking Area Improvement	Expand and improve Kennedy trailhead parking area to address community-wide parking and access concerns, and replace existing portable toilet with a permanent ADA-accessible vault restroom as part of ADA Barrier Removal Project.	Project has not started yet.	Complete feasibility study for trailhead parking area improvements. Conduct stakeholder outreach.	Develop project conceptual designs to 35% and present to Planning and Natural Resources Committee for input. Forward recommendation to the Board and seek Board approval of project description to begin CEQA process.	Not Yet Started	New	Open	Goal 4, Objective 5		\$112,000	\$10,000	
92		35008	Kennedy Trail Retaining Wall	Enhance safety for emergency vehicle access along a narrow segment of Kennedy Trail.	Complete geotechnical investigation, design and permitting.	Complete retaining wall construction.	Project completed in prior fiscal year(s).	Open	Open	Completed	Goal 4, Objective 5		\$22,000	\$362,500	
93		61025	FFO Trail Bridge Replacements	Maintain safe trail use to continue public access within Preserves by replacing two wooden bridges.	Secure permits.	Initiate construction.	Complete construction.	Open	Open	Open	Goal 3, Objective 3	Goal 4, Objective 5	\$17,500	\$34,500	\$34,500
95		MAA21-004	Bear Creek Stables Project (Fund 40 funded work)	<i>This project is listed on row 85 and is shown here to illustrate the amount of funding that will come from Fund 40.</i>				Open	Open	Completed	Goal 3, Objective 3	Goal 4, Objective 5	\$500,000	\$750,000	
96		MAA21-011	Phase II Trail Improvements, Bear Creek Redwoods OSP (Fund 40 funded work)	<i>This project is listed on row 87 and is shown here to illustrate the amount of funding that will come from Fund 40.</i>				Open	Open	Completed	Goal 3, Objective 3	Goal 4, Objective 5		\$200,000	
97		VP14-001	California Riding & Hiking Trails	Pursue viable sections of the California Riding & Hiking Trail at Russian Ridge, Teague Hill and Lower La Honda Creek to Sam McDonald County Park to expand opportunities for trail connections.	Complete transfer of California Riding and Hiking Trail (CRHT) from State of California to the District. Acquire additional private trail easements as needed. Initiate outreach and negotiation with private property owners subject to existing CRHT easements.	Continue outreach and negotiations with private property owners subject to existing CRHT easements.	Continue negotiations with private property owners subject to existing CRHT easements.	Open	Open	Open	Goal 1, Objective 2		\$32,500	*\$0	*\$0
98		XXXXX	Fremont Older Parking Lot Improvements	Improve parking configuration, traffic flow, and surface condition.	Project has not started yet.	Complete assessment and design documents, submit permit applications and initiate environmental review.	Complete environmental review, secure permits, bid project for construction, complete construction.	Not Yet Started	New	Open	Goal 4, Objective 1	Goal 3, Objective 2	\$73,000	\$222,000	
99		XXXXX	Guadalupe Creek Crossing Replacement	Assess and improve existing creek culvert crossing.	Project has not started yet.	Complete assessment and design documents, submit permit applications, and initiate environmental review.	Complete environmental review, secure permits, bid project for construction.	Not Yet Started	New	Open	Goal 3, Objective 3	Goal 3, Objective 2	\$133,000	\$50,000	
100		XXXXX	Monte Bello Black Mountain Trail Extension	Utilize the existing trail easement through Lehigh Quarry lands to construct a route that has a more gradual ascent of Black Mountain	Project scoping and scouting.	Initiate technical studies.	Prepare project description and initiate environmental review.	New	Open	Open	Goal 3, Objective 3	Goal 3, Objective 2	*\$0	\$75,000	\$35,000
101		XXXXX	Rancho San Antonio Road Repair	Improve existing service road and ADA access.	Complete assessment, design documents, permits, and environmental review. Bid project for construction and begin construction.	Complete construction.	Project completed in previous fiscal year.	New	Open	Completed	Goal 4, Objective 1	Goal 3, Objective 2	\$382,500	\$100,000	
40 - General Fund Capital Total													\$2,297,000	\$2,597,000	\$506,500
Public Access, Education, and Outreach Total													\$11,271,655	\$9,792,462	\$4,513,010
10 - General Fund Operating															
102		10001	Records Management	Continue to support paperless solutions and increase access to District documents, staff will use the Board-approved retention schedule to inventory and digitize paper files.	Complete document digitization of paper files and proper disposition of paper documents. Complete input of digitized documents into the Electronic Document Management System from electronic files.	Project completed in prior fiscal year(s).	Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 4, Objective 1		\$25,000		
103		10002	San Mateo County Master Permit	Develop a Master Permit with San Mateo County to streamline project implementation.	Submit master permit application for county review. Conduct CEQA Review for covered activities. Continue stakeholder engagement. Work with county to advance master permit approval.	Complete County master permit approval process. No project budget needed; only staff time is anticipated after FY23.	Project completed in prior fiscal year(s).	Open	Open	Completed	Goal 4, Objective 1		\$10,000	*\$0	
104		31905	Basic Policies for the Coastal Annexation Area	Develop basic policies for the Coastal Annexation Area and incorporate into the District's existing Basic Policy, originally adopted in 1999.	Obtain Board approval of workplan. Prepare a framework to develop basic policies for the Coastal Annexation Area based on interdepartmental review of current District policies, guidelines, and practices. Prepare a public and stakeholder engagement strategy.	Obtain Committee and Board approval of project scope and engagement strategy. Conduct outreach and engagement throughout District jurisdiction, including Coastside. Draft basic policies for the Coastal Annexation Area based on Board, public, and stakeholder input.	Finalize basic policies for the Coastal Annexation Area with Committee and Board and incorporate into the District's existing Basic Policy.	Open	Open	Open	Goal 2, Objective 5	Goal 3, Objective 1	*\$0	\$20,000	\$10,000
105		40013	50th Anniversary Public Events and Activities	Commemorate 50 years of public open space preservation, restoration and connection.	Hold series of anniversary events, activities and anniversary gatherings.	Project completed in prior fiscal year(s).	Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 2, Objective 1	Goal 3, Objective 1	\$174,151		
106		50005	Tyler Munis Enterprise Resource Planning (ERP) Migration	Migrate Tyler New World ERP System to Tyler Munis, a modern cloud ERP that provides substantially more functionality than the current on-premise solution. The new functionality will streamline many finance and HR business processes and enable paperless workflows.	Investigate additional workflow automations for new Human Capital Management and Financial Management Modules. Retire associated Access databases.	Project completed in prior fiscal year(s).	Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 1, Objective 4		\$62,158		
107		XXXXX	Cybersecurity Audit	Due to growing cybersecurity risks, an external cybersecurity audit is needed to improve security posture. This audit will identify areas that need greater protection from cyber threats and provide recommendations to further secure critical infrastructure.	Develop scope of work, release RFQP, select consultant, and enter into contract.	Complete Cybersecurity Audit.	Project completed in previous fiscal year(s).	New	Open	Completed	Goal 4, Objective 1		\$25,000	\$35,000	
108		XXXXX	Diversity, Equity, and Inclusion Program Actions	Implement new actions to further the Board's policy, goals and priorities related to Diversity, Equity, and Inclusion.	Implement first year of actions items (two to four DEI initiatives), focusing on initiatives that are foundational to support ongoing DEI goals. Certain initiatives will be completed within the fiscal year and others may need multiple years to fully implement.	Implement second year of action items. Certain initiatives will be completed within the fiscal year and others may need multiple years to fully implement.	Implement third year of action items. Certain initiatives will be completed within the fiscal year and others may need multiple years to fully implement.	New	Open	Open	Goal 3, Objective 2	Goal 3, Objective 4	\$50,000	\$50,000	\$50,000
109		XXXXX	FOSM Update	Provide a comprehensive update of the Financial Organization Sustainability Model with a focus on a 10 year outlook on program delivery, organization, reporting structure, staffing and financial sustainability.	Hire consultant, conduct staff interviews, prepare scenarios for staffing and organizational change over the next 10 years. Analyze those scenarios for efficiency of service delivery and financial sustainability. Prepare draft report.	Review report and finalize. Present report findings and recommendations to the Board. Prepare implementation measures for development of FY25 CIAP.	Project completed in previous fiscal year(s).	Open	Open	Completed	Goal 4, Objective 2		**\$0	**\$0	**\$0
110		XXXXX	Preserve Use Permit System	The IT Master Plan recommends replacing the current legacy access database and manual process for preserve use permits using an online permit system to improve efficiencies, expand automation, and improve tracking and metrics.	Gather business requirements and conduct permit systems needs assessment	Scope, research, and select permit management system.	Procure and Go-live with permit management system.	New	Open	Open	Goal 4, Objective 1		\$35,000	\$75,000	\$20,000
111		XXXXX	Ranger Laptop Refresh	Ranger laptops are over 5 years old and need upgrades to continue functioning properly.	Assess ranger laptop needs. Begin procuring, configuring and issuing ranger laptops.	Complete configuring and issuing of all ranger laptops.	Project completed in previous fiscal year(s).	New	Open	Completed	Goal 4, Objective 1		\$60,000	\$60,000	

Item #	Program & Fund	Project #	Project Name	Project Purpose	FY23 Scope	FY24 Scope	FY25 Scope	FY23 Status	FY24 Status	FY25 Status	Strategic Plan Linkage (Primary)	Strategic Plan Linkage (Secondary)	FY23 Estimated Budget	FY24 Estimated Budget	FY25 Estimated Budget
112		Supporting Project	Bear Creek Stables Operator RFP/Lease	Enter into agreement with long term tenant to manage Bear Creek Stables operation.	Finalize Concessionaire agreement and monitor new lease operation.	Project completed in prior fiscal year(s).	Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 3, Objective 5	Goal 3, Objective 3	\$0	\$0	\$0
113		Supporting Project	Computer System Fallover (Off-site)	Continue the off-site computer system fallover to maintain business continuity in the event physical servers are damaged by fire, natural disaster, or cyberattack.	Project has not started yet.	Project has not started yet.	Assess available off-site computer system fallover solutions. Renew the current solution or implement a new one that better meets business needs.	Not Yet Started	Not Yet Started	New	Goal 4, Objective 3	Goal 4, Objective 3	\$0	\$0	\$0
114		Supporting Project	Customer Relationship Management (CRM)	Provide more efficient management of public notification and engagement processes, including mailing/email notifications, and create consistent contact management for contact information of partners, vendors and outside organizations.	Train departments in new features. Research potential additional CRM functionality to track public and partner engagement across departments and implement as needed.	Project completed in prior fiscal year(s).	Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 4, Objective 1	Goal 3, Objective 3	\$0	\$0	\$0
115		Supporting Project	Design-Build Legislation	Partner District with permanent ability to utilize design-build contracting for capital projects as a useful contracting tool.	Work with delegation to seek passage of legislation by August 31, 2022.	Project completed in prior fiscal year(s).	Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 1, Objective 3	Goal 4, Objective 5	\$0	\$0	\$0
116		Supporting Project	Fire Suppression Program: Review Staffing, Equipment and Training	Review and update the Fire Suppression Program to remain well prepared for future fire suppression events.	Continue implementation as necessary.	Project completed in prior fiscal year(s).	Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 2, Objective 4		\$0	\$0	\$0
Assets and Organizational Support															
10 - General Fund Operating															
117		Supporting Project	Fleet Management	The IT Master Plan recommends implementing a Fleet Management System to plan, program, and track the management (including replacements and maintenance) of the vehicle and equipment fleet.	Project has not started yet.	Scope and research Fleet Management Systems.	Procure and launch Fleet Management System.	Not Yet Started	New	Open	Goal 4, Objective 1		\$0	\$0	\$0
118		Supporting Project	Fleet Transition Plan	Create a medium to long term plan to transition the fleet away from fossil fuels, as an item under the Climate Action Plan.	Manage the production of a fleet transition plan to inform future fleet management decisions, including replacements and purchases.	Project completed in prior fiscal year(s).	Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 2, Objective 3	Goal 4, Objective 1	\$0	\$0	\$0
119		Supporting Project	GIS Strategic Plan	The IT Master Plan recommends developing a GIS Strategic Plan that will establish a unified vision, goals and objectives for the GIS Program, provide a framework for department staff and other stakeholders to efficiently and effectively use geospatial technology, and prepare a roadmap for the future of GIS at Midpen.	Project not yet started.	Procure a consultant through a RFPQ process to develop the GIS strategic plan by gathering information, conducting department interviews, and synthesizing information within a final report.	Project completed in prior fiscal year(s).	Not Yet Started	New	Completed	Goal 4, Objective 1		\$0	\$0	\$0
120		Supporting Project	Good Neighbor Policy Update	Review and update the Good Neighbor policy as appropriate to ensure policy remains fresh and effective in maintaining positive relationships with neighbors/adjacent landowners.	Solicit public input on Good Neighbor Policy revisions. Prepare draft recommendations and policy revisions.	Present recommendations to the Board for approval. Post updated policy online and publish revised Good Neighbor brochure.	Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 3, Objective 3	Goal 2, Objective 5	\$0	\$0	\$0
121		Supporting Project	Historic Resources Procedural Guide/Library	Develop an administrative historic resources procedural guide as a guiding document for consistent historic resource management and update existing database.	Finalize database framework and begin populating with existing historic resource data. Update historic resources procedural guide with new practices related to library, database, or historic resource management.	Complete populating database with existing historic resources data. Ongoing updates to historic resources procedural guide, library, and database will continue as future historic resource management projects and activities occur at the District.	Project completed in prior fiscal year(s).	Open	Open	Completed	Goal 4, Objective 1		\$0	\$0	\$0
122		Supporting Project	Public GIS Hub	The IT Master Plan recommends building a comprehensive online hub of GIS resources for the public and community stakeholders to access Midpen GIS data services and discover interactive mapping applications, dashboards, and StoryMaps for ease of public retrieval and use. There is a demand for this technology and this hub will lay the foundation for creating and sharing content with the surrounding community.	Go-live with ArcGIS Hub site and applications. Update webpages. Promote on social media.	Project completed in prior fiscal year(s).	Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 3, Objective 3	Goal 4, Objective 1	\$0	\$0	\$0
123		Supporting Project	SharePoint - Document Management System	Continue building out the SharePoint platform on Office 365 to provide a cloud based document management system that support remote working and ease of document retrieval/storage/transmittal/review.	Continue network drive departmental migrations to electronic document management systems.	Complete all necessary file migrations.	Project completed in prior fiscal year(s).	Open	Open	Completed	Goal 4, Objective 1		\$0	\$0	\$0
10 - General Fund Operating Total													\$441,309	\$240,000	\$80,000
20 - Hawthorn Fund															
124		35007	Hawthorn Roof Replacement	Conduct critical maintenance repairs to support the long-term preservation of a historical structure.	Deferred pending historic and structural evaluations of Hawthorns Historic Complex and Board direction on the main house.	If directed by the Board and based on the results of the Hawthorns Historic Complex Assessment and subsequent decisions, complete design, complete CEQA review and secure permits. Prepare bid package, solicit bids and award contract. Initiate construction. Complete bat survey.	complete construction.	Deferred	Open	Open	Goal 4, Objective 5			\$303,000	\$95,500
125		Supporting Project	Hawthorns Historic Complex Assessment	Evaluate site conditions at the Hawthorns Historic Complex.	Complete structural assessments and historic evaluations of structures and landscape features associated with the Hawthorns Historic Complex. Work with Town of Portola Valley, POST and potential partner to identify possible options. If sufficient concurrence is reached among stakeholders, present options to the Board and the public.	Continue public engagement. Implement scope of work as approved by the Board.	Continue implementation of Board-approved scope of work.	New	Open	Open	Goal 1, Objective 1		\$0	\$0	\$0
20 - Hawthorn Fund Total													\$0	\$303,000	\$95,500
Assets and Organizational Support															
40 - General Fund Capital															
126		31202-11-100000	New Administrative Office (AO) Facility	Prepare 5050 El Camino Real as the new administrative office.	Project closeout and address post-construction matters.	Project completed in prior fiscal year(s).	Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 4, Objective 1	Goal 4, Objective 5	\$146,000		
127		35004	Sierra Azul Ranger Residence	Repurpose and repair existing structure as residence to enhance onsite presence, monitoring, and off-hours response at Sierra Azul Preserve. Repave driveway from Pheasant Road to South Area Outpost.	Develop bid package, solicit bids and award contract. Initiate construction.	Completed construction and receive building occupancy. Begin oversight of plant installation/maintenance.	Project completed in prior fiscal year(s).	Open	Open	Completed	Goal 4, Objective 1	Goal 4, Objective 5	\$380,000	\$222,000	
128		35009	Red Barn Roof Repair	Long term preservation of historical structure.	Begin implementation of roof repair recommendations.	Complete recommendations.	Project completed in prior fiscal year(s).	Open	Open	Completed	Goal 4, Objective 5	Goal 2, Objective 5	\$255,000	\$73,000	
129		35010	Structure Disposition	Assess condition of vacant structures and gather information to determine long term disposition.	Complete implementation actions for structures evaluated in FY22. Conduct research and assess conditions of an additional two to three structures. Develop disposition recommendations for Board consideration and direction.	Complete implementation actions for structures evaluated in FY23. Conduct research and assess conditions of an additional two to three structures. Develop disposition recommendations for Board consideration and direction.	Complete implementation actions for structures evaluated in FY24. Conduct research and assess conditions of an additional two to three structures. Develop disposition recommendations for Board consideration and direction.	Open	Open	Open	Goal 4, Objective 5		\$516,500	\$524,500	\$524,500
130		61020	Thornwood Residence Evaluation	Complete historic evaluation and structural evaluation of the Thornwood residence to inform repair plan of a historic structure.	TBD, based on board-approved direction given in late FY22.	Project completed in prior fiscal year(s).	Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 4, Objective 5		\$253,000		
131		61026	Quam Residence Road Repair	Evaluate cost of driveway repair. Compare with potential rental revenue return for Quam residence and demolition cost. Bring to Board for decision on disposition of the structure. Either demolish the structure or repair driveway.	If demolition is approved, demolish primary residential structure and five ancillary structures. If road and structure repair is approved, develop bid package, solicit bids and award contract if total costs are less than \$350,000.	Project completed in prior fiscal year(s).	Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 4, Objective 5		\$350,000		
132		65407	Radio System Assessment and Upgrade	Ensure District's radio system remains operational and reliable. Provide radio coverage within new land acquisitions and address coverage gaps in existing high-use areas.	Continue installation of new radio system. Replace all handheld and vehicle radios. Conduct testing of new system. Once testing is complete, conduct final cleanup, cutover and final acceptance.	Project completed in prior fiscal year(s).	Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 4, Objective 1		\$1,445,000		
133		XXXXX	District-wide Firewall Upgrade	Upgrade firewalls to provide additional information security.	Conduct needs assessment to identify firewall needs over the next 3-5 years that take into account the growing security demands.	Procure and install firewalls.	Project completed in previous fiscal year(s).	New	Open	Completed	Goal 4, Objective 1		\$105,000	\$15,000	
134		None	District Office Server Refresh	Upgrade current server infrastructure.	Conduct server infrastructure needs assessment, research server infrastructure, and select servers hardware and software.	Purchase and set up new server infrastructure including new hardware and software. Migrate current virtual server infrastructure to new system.	Project completed in prior fiscal year(s).	Open	Open	Completed	Goal 4, Objective 1		\$90,000	\$10,000	

Item #	Program & Fund	Project #	Project Name	Project Purpose	FY23 Scope	FY24 Scope	FY25 Scope	FY23 Status	FY24 Status	FY25 Status	Strategic Plan Linkage (Primary)	Strategic Plan Linkage (Secondary)	FY23 Estimated Budget	FY24 Estimated Budget	FY25 Estimated Budget
135		None	Vehicle and Machinery/Equipment Purchases	Provide necessary vehicles and equipment for Administrative and Field Office staff to further the District's mission and meet project delivery and service delivery commitments.	Possibly replacing two vehicles and purchasing two additional maintenance trucks. Will assess the need for two additional pieces of equipment, possibly mid-size excavator and a transport trailer.	Unknown at this time. Will need to wait for Fleet Transition Plan to be completed to decide which vehicles will be purchased	Unknown at this time. Will need to wait for Fleet Transition Plan to be completed to decide which vehicles will be purchased	Recurring	Recurring	Recurring	Goal 4, Objective 1	Goal 4, Objective 5	\$465,000	\$465,000	\$465,000
40 - General Fund Capital Total													\$4,005,500	\$1,309,500	\$989,500
Assets and Organizational Support Total													\$4,446,809	\$1,852,500	\$1,165,000
Grand Total													\$22,331,202	\$18,435,530	\$12,278,557

**FY23/FY24/FY25 Capital Improvement and Action Plan
Board Retreat #2**

Attachment #5

Grant Income

CIAP Ref #	Grant/Partnership/Other	Project #	Total Grants in FY23	Total Grants in FY24	Total Grants in FY25
<i>California Rivers Parkways Program</i>					
87	Phase II Trail Improvements, Bear Creek Redwoods OSP	MAA21-011	\$ 1,411,507	\$ 1,059,614	
<i>CalRecycle Farm & Ranch Clean-up Grant</i>					
44	Purisima Upland Site Clean up and Soil Remediation	MAA03-002	\$77,480		
<i>D2: Revitalize Stream, Upland and Wetland Habitats</i>					
23	IPM Implementation of Santa Clara Valley Water District Grant	80065	4,294		
<i>Wildlife Conservation Board (WCB)</i>					
17	Los Gatos Creek Watershed - Wildland Fire Resiliency	61023	575,000	450,000	375,000
52	Wildlife Corridor: Highway 17 Crossing	MAA20-001	100,000		4,000,000
Total			\$ 2,168,281	\$ 1,509,614	\$ 4,375,000

**FY23/FY24/FY25 Capital Improvement and Action Plan
Board Retreat #2**

Attachment #5

Categories of Interest Project Summary

CIAP Ref #	Category & Project Name	Project #	Total FY23 Estimated Budget	Total FY24 Estimated Budget	Total FY25 Estimated Budget
Agriculture**					
104	Basic Policies for the Coastal Annexation Area	31905	\$ -	\$ 20,000	\$ 10,000
128	Red Barn Roof Repair	35009	255,000	73,000	
55	Lobitos Creek Fencing	61024	216,000	111,000	
2	Johnston Ranch Land Acquisition	MAA01-005	22,952		
42	Madonna Creek Fish, Water Supply and Bridge Replacement	MAA01-006	177,454	215,757	396,968
3	South Cowell Upland Land Conservation	MAA03-006	15,000		
45	Purisima-to-the-Sea Habitat Enhancement and Water Supply Improvement Plan	MAA03-007	257,794	299,101	11,779
48	Lone Madrone Ranch Fence Installation	MAA05-011	128,250	66,000	
49	Lone Madrone Corrals	MAA05-XXX			57,000
50	Lower Turtle Pond Repair	MAA07-008	13,794	191,878	100,000
51	Cloverdale - Infrastructure Upgrades and Improvements	MAA13-XXX		70,000	40,000
8	Cloverdale Ranch Land Opportunity	VP13-001	215,000	35,000	
9	Redwood Forest Land Opportunity	VP15-001		5,000	
13	Sierra Azul Loma Prieta Land Conservation	VP25-001	22,000	22,000	22,000
14	Lower San Gregorio Creek Watershed Land Conservation	VP39-001	12,500		
59	Driscoll Ranch New Agricultural Well	XXXXX	90,000	28,500	54,500
36	Toto Ranch Agricultural Plan	XXXXX	31,000	20,000	
60	Toto Ranch New Agricultural Well(s)	XXXXX	85,000	42,500	14,000
37	Agricultural Policy	Supporting*	-	-	-
120	Good Neighbor Policy Update	Supporting*	-	-	-
38	Drought Response and Resiliency Plan	Supporting*	-	-	-
Agriculture Total			\$ 1,541,744	\$ 1,199,736	\$ 706,247
Diversity					
88	ADA Barrier Removal	31901	\$ 1,281,500	\$ 627,000	
62	Purisima Preserve Multimodal Access Study	31904	35,000		
89	Bear Creek Redwoods North Parking Area	31906	61,000	100,000	75,000
90	Johnston Ranch Loop Trail and Parking Area	31907		30,000	80,000
105	50th Anniversary Public Events and Activities	40013	174,151		
64	Rancho San Antonio ADA Path to Deer Hollow Farm	61027	75,000	95,000	15,000
24	Amah Mutsun Land Trust Native Garden	80066	50,000	100,000	50,000
76	La Honda Creek Phase II Trail Connections	MAA05-007	85,000	40,000	306,500
80	Hawthorns Area Plan	MAA06-002	211,120	299,806	169,062
82	Rancho San Antonio (RSA) Multimodal Access - Implementation (MAA Eligible)	MAA11-003	25,000		
83	Long Ridge Trail Connection to Eagle Rock and Devils Canyon	MAA16-001		75,000	110,000
86	Bear Creek Redwoods - Alma College Cultural Landscape Rehabilitation	MAA21-006	824,083	145,000	75,000
87	Phase II Trail Improvements, Bear Creek Redwoods OSP	MAA21-011	1,411,507	1,097,519	
65	La Honda Creek Parking and Trailhead Access - Phase I Feasibility Study	VP05-002	160,000	58,000	100,000
66	Rancho San Antonio (RSA) Multimodal Access - Implementation (Non-MAA Funded)	VP11-001	78,000	50,000	
32	Ethnobotanical Inventory for Tribal Partnerships	XXXXX	40,000	80,000	50,000
100	Monte Bello Black Mountain Trail Extension	XXXXX		75,000	35,000
101	Rancho San Antonio Road Repair	XXXXX	382,500	100,000	
108	Diversity, Equity, and Inclusion Program Actions	XXXXX	\$50,000	50,000	50,000
68	Cooley Landing Site Use Agreements	Supporting*	-	-	-
69	Regional Trails and Active Transportation/Access to Open Space Planning and Coordination	Supporting*	-	-	-
70	Trail Information System	Supporting*	-	-	-
71	Trail Junction Numbering System	Supporting*	-	-	-
Diversity Total			\$ 4,943,861	\$ 3,022,325	\$ 1,115,562

**FY23/FY24/FY25 Capital Improvement and Action Plan
Board Retreat #2**

Attachment #5

CIAP Ref #	Category & Project Name	Project #	Total FY23 Estimated Budget	Total FY24 Estimated Budget	Total FY25 Estimated Budget
Fire Prevention					
16	Fuel Reduction Implementation	61017	\$ 715,000	\$ 715,000	\$ 715,000
17	Los Gatos Creek Watershed - Wildland Fire Resiliency	61023	648,668	633,460	450,500
18	SCC Forest Health & Wildfire - Wildland Fire Resiliency	61028	325,000		
19	Wildland Fire Resiliency Program	80003-10	360,000		
22	Districtwide Vegetation Mapping	80063	174,000		
27	Irish Ridge Restoration	80072	85,000	385,000	405,000
47	Restoration Forestry Demonstration Project	MAA05-010	366,905	275,199	1,092,605
53	Bear Creek Redwoods Preserve Plan: Invasive Weed Treatment and Restoration	MAA21-007	109,642	109,111	
34	Miramontes Ridge Reforestation	XXXXX			115,000
116	Fire Suppression Program: Review Staffing, Equipment and Training	Supporting*	-	-	-
Fire Prevention Total			\$ 2,784,215	\$ 2,117,770	\$ 2,778,105
Total			\$ 9,269,820	\$ 6,339,831	\$ 4,599,914

* Supporting Projects do not qualify as a Capital Project. Expenditures for these projects are part of ongoing operating programs that are reflected in staff time and departmental service and supplies budgets.

** A majority of projects within the Agriculture area are improvements to grazing properties, which provide significant fuel reduction and fire