



**SPECIAL AND REGULAR MEETING  
BOARD OF DIRECTORS OF THE  
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

**Wednesday, January 25, 2023**

**Special meeting starts at 4:30 PM  
Regular meeting starts at 7:00 PM\***

**A G E N D A**

*Consistent with Government Code section 54953(e) and Midpeninsula Regional Open Space District Resolution 21-33, and in light of the declared state of emergency, the meeting will be conducted in a hybrid manner. Individuals can attend in-person or via Zoom. Some board members may be teleconferencing into the meeting via a virtual platform. Members of the public can listen to the meeting and participate using the following methods.*

- 1. In-person at the Midpen Administrative Office – 5050 El Camino Real, Los Altos, CA 94022.*
- 2. Viewing the meeting in real-time at <https://openspace.zoom.us/j/88538637174> or listening to the meeting by dialing (669) 900-6833 or (346) 248-7799 (Meeting ID 885 3863 7174).*

*Members of the public may submit written comments to be provided to the board or register to make oral comments as follows:*

- Requests to provide oral comment must be submitted prior to the time public comment on the agenda item is closed.*
- Requests to provide oral comments may be made by:*
  - Submitting a request through the public comment form at: <https://www.openspace.org/public-comment> for those attending via Zoom.*
  - Submitting a request via the paper-based public comment form at the meeting for those attending in-person.*
- Written comments may be submitted via the public comment form at: <https://www.openspace.org/public-comment>.*
- Comments via text or social media (Facebook, Twitter, etc.) will not be accepted.*
- All comments shall be subject to the same rules as would otherwise govern speaker comments at the board of directors meeting.*
- Any comments received after the deadline, will be provided to the Board after the meeting.*

**4:30 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA  
REGIONAL OPEN SPACE DISTRICT – CLOSED SESSION**

**ROLL CALL**

- 1. CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)**  
Agency designated representatives: Ana Ruiz, General Manager, Brian Malone, Assistant General Manager, Jack Hughes, Liebert Cassidy Whitmore  
Employee organization: Midpeninsula Rangers Peace Officers Association

## **ADJOURNMENT**

### **6:00 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

#### **ROLL CALL**

- 1. Annual Bond Disclosure Training for the Board of Directors, Members of the Disclosure Working Group, and Contributors (R-23-15)**

Staff Contact: Andrew Taylor, Finance Manager

General Manager's Recommendation: Receive the annual training on Bond Disclosure obligations, responsibilities, and potential liabilities. No Board action required.

## **ADJOURNMENT**

### **7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

#### **ANNOUNCE OUT OF CLOSED SESSION**

#### **ORAL COMMUNICATIONS**

*This portion of the agenda is for members of the public to comment on items not on the agenda; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. Individuals are limited to one comment during this section.*

#### **SPECIAL ORDERS OF THE DAY**

- Introduction Of Staff
  - Daniel Morrison, Grants Management Analyst II

#### **ADOPTION OF AGENDA**

#### **BOARD BUSINESS**

*Public comment on agenda items at the time each item is considered by the Board of Directors.*

#### **CONSENT CALENDAR**

All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.

- 1. Approve the December 6, 2022 Board meeting minutes**
- 2. Claims Report**
- 3. Appointment of the Board of Directors Standing Committee Members and Representatives to Various Bodies, Including the Governing Board of the Midpeninsula Regional Open Space District Financing Authority, for Calendar Year 2023 (R-23-09)**

Contact Person: Yoriko Kishimoto, Board President

Board President's Recommendation: Approve the Board President's appointments to the Board Standing Committees and other bodies, including the Governing Board of the Midpeninsula Regional Open Space District Financing Authority, and determine the compensable status for attendance at these meetings.

**4. Annual Dedication Report of Certain Lands of the Midpeninsula Regional Open Space District (R-23-10)**

Staff Contact: Aaron Peth, Real Property Planner, Real Property, Ariel Starr, Administrative Assistant, Real Property/Natural Resources

General Manager's Recommendation: Accept the annual report on the status of dedicated interests in lands of the Midpeninsula Regional Open Space District held for public open space purposes.

**5. Amendments to the Classification and Compensation Plan for Grants Program Manager, Training & Safety Specialist, Procurement & Contracting Agent/Specialist, and Accountant, and Removal of Three Classifications No Longer in Use. (R-23-11)**

Staff Contact: Candice Basnight, Human Resources Manager

General Manager's Recommendation: Adopt a resolution amending the Midpeninsula Regional Open Space District's Classification and Compensation Plan for the Grants Program Manager, Training & Safety Specialist, Procurement & Contracting Agent/Specialist, and Accountant, and removing three classifications no longer in use.

**6. Award of Contract to Complete the Redwood Cabin Demolition at La Honda Creek Open Space Preserve (R-23-12)**

Staff Contact: Ivana Yeung, Capital Projects Manager III, Engineering and Construction

General Manager's Recommendation:

1. Authorize the General Manager to enter into a contract with Garrison Demolition Engineering of San Ramon, California for a not-to-exceed base contract amount of \$206,000.
2. Authorize a contingency of 10% in the amount of \$20,600 to be reserved for unanticipated issues, bringing the total not-to-exceed contract amount of \$226,600.

**BOARD BUSINESS**

*Public comment on agenda items at the time each item is considered by the Board of Directors.*

**7. Presentation from San Mateo Resource Conservation District (RCD)**

Staff Contact: General Manager Ana Ruiz

General Manager's Recommendation: Receive an informational presentation from the San Mateo Resource Conservation District about their mission, purpose, and programs, their natural resource management work in San Mateo County, and the types of partnership projects they lead and support with private and public property owners, including the Midpeninsula Regional Open Space District. No board action required.

**8. Proposed purchase of the 96.77-acre Eberhard Property located in unincorporated San Mateo County (Assessor's Parcel Numbers 072-343-010, 072-343-020, 075-330-100, and 075-340-130 (portion)) as an addition to La Honda Creek Open Space Preserve (R-23-14)**

Staff Contact: Jasmine Leong, Real Property Specialist I, Allen Ishibashi, Sr. Real Property Agent

General Manager's Recommendation:

1. Determine that the recommended actions are categorically exempt from the California Environmental Quality Act (CEQA), as set out in the staff report.
2. Adopt a Resolution authorizing the purchase of the Eberhard Property for \$3,290,180 with a corresponding authorization for a Fiscal Year 2022-23 budget adjustment of the same amount.
3. Adopt a Preliminary Use and Management Plan, as set out in the staff report.
4. Withhold dedication of the Eberhard Property as public open space at this time.

**9. First Reading of the Board Compensation Ordinance (R-23-13)**

Staff Contact: Hilary Stevenson, General Counsel

General Manager's Recommendation:

1. Waive reading and introduce an ordinance increasing Board compensation from \$105.00 to \$115.50 per meeting pursuant to Public Resources Code section 5536.
2. Hold a public hearing on the proposed ordinance.
3. Direct the General Manager and General Counsel to prepare the ordinance for second reading at the February 8, 2023 Board meeting.

**INFORMATIONAL MEMORANDA**

- Fog Collection Report
- Review Use of Contingency Funds – FY22
- Ombudspersons Summary Report for July 2021-December 2022 Activities

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for information; request staff to report to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

- A. Committee Reports
- B. Staff Reports
- C. Director Reports

**ADJOURNMENT**

*\*Times are estimated and items may appear earlier or later than listed. Agenda is subject to change of order.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 5050 El Camino Real, Los Altos, California 94022.

## CERTIFICATION OF POSTING OF AGENDA

I, Maria Soria, Acting District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the special and regular meetings of the MROSD Board of Directors was posted and available for review on January 19, 2023, at the Administrative Offices of MROSD, 5050 El Camino Real, Los Altos California, 94022. The agenda and any additional written materials are also available on the District's web site at <http://www.openspace.org>.



Maria Soria, CMC, CPMC  
Acting District Clerk

