



Midpeninsula Regional  
Open Space District

R-23-27  
Meeting 23-07  
March 7, 2023

## AGENDA ITEM 1

### AGENDA ITEM

Fiscal Year 2023-24 through Fiscal Year 2025-26 Capital Improvement and Action Plan Review

### GENERAL MANAGER'S RECOMMENDATIONS

1. Review and affirm or amend the proposed Fiscal Year 2023-24 (FY24) through Fiscal Year 2025-26 (FY26) Capital Improvement and Action Plan.
2. If amended, direct the General Manager to reevaluate staff and resource capacity and, if needed, return to the full Board with any additional recommendations for further discussion and direction.

### SUMMARY

Annually, the Midpeninsula Regional Open Space District (District) Board of Directors (Board) holds two strategic planning retreats to establish work plan priorities for the upcoming fiscal year (process described in Attachment 1). At the first Board Retreat held on December 6, 2022, the Board adopted Strategic Goals and Objectives (Attachment 2) to guide work priorities for the budget development cycle ending June 30, 2024 (FY24).

At the second Board Retreat on March 7, 2023, the Board will review and either affirm or amend the proposed FY24 through FY26 Capital Improvement and Action Plan (CIAP) (Attachment 3). If the Board directs significant changes, the General Manager will reevaluate staff and resource capacity, and if needed, return to the Board with the findings and recommendations for further discussion and direction. If there are any other priorities not included in the Proposed FY24-26 CIAP, the Board is asked to bring those forward during this retreat so that staff can review and re-prioritize if needed. The outcomes of the March 7, 2023 retreat will guide the development of the proposed FY24-26 CIAP, upon which the FY24 budget will be based, both of which the Action Plan and Budget Committee (ABC) will review in detail on May 3, 2023.

### BACKGROUND

#### Results of the December 6, 2022 Board Retreat

##### Environmental Scan

Staff presented the results of the 2022 Environmental Scan Report and discussed the strengths, challenges, barriers, and opportunities facing the District ([R-22-137](#)). The results of environmental scan guided the Board in their review and revisions of the Strategic Plan Goals and Objectives.

### Strategic Goals and Objectives

The Board approved the [Strategic Goals and Objectives for FY24](#) (Attachment 2). Primary revisions to the FY24 Strategic Goals and Objectives were made to more clearly reflect elements of the District's Mission and Coastside Mission.

### Board Policy for Closing Measure AA Portfolios and Amending the Expenditure Plan

The Board reviewed and approved a new Board Policy for Closing Measure AA Portfolios and Amending the Expenditure Plan ([R-22-138](#)).

## DISCUSSION

The proposed FY24-26 CIAP reflects projects that align with and deliver on the District's Mission and Coastside Mission (see below) and respond to the Board-adopted [FY24 Strategic Goals and Objectives](#) (Attachment 2).

The District's Mission:

*To acquire and preserve a regional greenbelt of open space land in perpetuity, protect and restore the natural environment, and provide opportunities for ecologically sensitive public enjoyment and education.*

The District's Coastside Mission:

*To acquire and preserve in perpetuity open space land and agricultural land of regional significance, protect and restore the natural environment, preserve rural character, encourage viable agricultural use of land resources, and provide opportunities for ecologically sensitive public enjoyment and education.*

### Proposed FY24-26 Capital Improvement and Action Plan (CIAP)

The following table shows how many CIAP projects are new versus continuing for each proposed fiscal year (Attachment 3). Per past experience, the District is assuming that unexpected shifts/delays in project timelines due to unforeseen circumstances will occur, resulting in certain projects continuing into the outer years. Leaving capacity in future fiscal years will accommodate these project shifts/delays and also provide capacity for new projects and emerging needs or opportunities in the latter years that are yet unknown at this time (e.g., new road repair due to storm damage, new partnership opportunity, new land purchase opportunity).

Project Status	FY24	FY25	FY26
New	29	10	12
Continuing	89	96	76
<b>Total</b>	<b>118</b>	<b>106</b>	<b>88</b>

The following table breaks down the same list of projects as either key or supporting projects. Key projects typically have estimated expenditures over \$50,000 over the lifetime of the project, unless it is related to new machinery, equipment, land, or easement. Supporting projects are those that do not meet key CIAP project criteria (typically with expenses less than \$50,000 over the lifetime of the project but requiring cross-departmental coordination).

Project Type	FY24	FY25	FY26
Key	101	94	85
Supporting	17	12	3
<b>Total</b>	<b>118</b>	<b>106</b>	<b>88</b>

The following table breaks down the same list of projects as either MAA or VP (vision plan).

Project Type	FY24	FY25	FY26
MAA	35	30	25
VP	10	12	10
<b>Total</b>	<b>45</b>	<b>42</b>	<b>35</b>

The following table categorizes the list of projects into the District's four program areas to show the relative emphasis placed on each program.

Project Program Area	FY24		FY25		FY26	
Land Acquisition and Preservation	10	8%	11	10%	10	11%
Natural Resource Protection and Restoration	40	34%	38	36%	30	34%
Public Access, Education and Outreach	36	31%	35	33%	29	33%
Assets and Organizational Support	32	27%	22	21%	19	22%
<b>Total</b>	<b>118</b>	<b>100%</b>	<b>106</b>	<b>100%</b>	<b>88</b>	<b>100%</b>

Attachment 3 also specifies which proposed CIAP projects further the District's efforts in the following three areas of interest: Agriculture, Diversity, and Fire Resiliency. The expenditures listed for these areas of interest are limited to capital and action plan projects. Most expenditures within these areas of interest are part of an ongoing operating program and reflect staff time and departmental service and supplies budgets. A preliminary budget for these three areas of interest is included below in the Fiscal Impact section of the report.

The FY24-26 CIAP is limited to those projects that begin or have activity in FY24, FY25 or FY26 and potentially continue as multi-year projects into FY25 and FY26. The CIAP does not identify new projects that will begin in FY27 or beyond.

On September 8, 2021, the Board reviewed and updated the MAA project prioritization criteria ([R-21-164](#)) as the first step to develop the next Measure AA Project List for FY24 through FY28. At this meeting, Board members were encouraged to provide their individual project ideas to staff for inclusion in the new MAA 5-year list evaluation process. At the December 9, 2021 Retreat, staff presented MAA accomplishments to date and the Board approved the updated high priority MAA 5-Year Project list and MAA Optional Project List for FY24-28. The proposed FY24-26 CIAP includes MAA projects consistent with the Board-approved MAA project lists.

Departments assessed internal capacity to deliver the proposed CIAP through a resource loading process to further high priority initiatives and programs. The Proposed FY24-26 CIAP reflects these capacity assumptions. Board-directed changes to the proposed CIAP may require a subsequent resource capacity evaluation. If this evaluation identifies resource capacity issues, the General Manager will return to the Board to either recommend project reductions and/or request additional resources to accomplish the CIAP, prior to meeting with the ABC in May 2023.

The preliminary CIAP provides the Board with a comprehensive view of the proposed projects for the upcoming year and subsequent two years, and includes the following key project information:

- Program category, funding source, project number, project name, purpose and scope
- Whether the project is continuing from FY23 or is new to FY24, FY25, or FY26
- The connection to the Board-approved FY24 Strategic Goals and Objectives
- The estimated FY24-26 budget

The Board will deliberate on potential additions, removals, or other amendments to the project list prior to affirming the proposed FY24-26 CIAP. Staff requests that the Board raise priorities not included in the proposed FY24-26 CIAP during the retreat to evaluate and reprioritize existing projects if necessary.

## FISCAL IMPACT

Review and affirmation of the FY24-26 CIAP has no immediate fiscal impact. However, these actions will drive the development of the FY24 Budget and FY24-26 CIAP.

Preliminary financial information for the FY24-26 CIAP was reviewed to ensure that the proposed projects match available funding sources, as well as staff and resource capacity. This preliminary review includes only FY24-26, and not the subsequent years of FY27 and beyond.

The table below provides an overview of the preliminary budget numbers for FY24 for all funds, and capital expenditures that are reimbursable from bond funds. The numbers in the table below are preliminary and likely to change as the budget continues to be developed and more accurate and full-developed estimates are incorporated.

<b>Preliminary FY24 Budget</b>	<b>10 General Fund</b>	<b>20 Hawthorns</b>	<b>30 Measure AA Capital</b>	<b>40 GF Capital</b>	<b>50 Debt Service</b>	<b>Total</b>
Estimated Revenues	71,871,665	50,000	4,677,094	-	5,760,000	82,358,759
Other Funding Sources	(23,917,710)	14,066	8,494,907	8,593,235	8,810,275	1,994,774
<b>Total Estimated Revenue and Other Funding Sources</b>	<b>\$47,953,956</b>	<b>\$64,066</b>	<b>\$13,172,001</b>	<b>\$8,593,235</b>	<b>\$14,570,275</b>	<b>\$84,353,533</b>
Estimated Expenditures	(46,815,640)	(64,066)	-	(8,593,235)	(14,171,263)	(69,644,204)
Estimated Bond Reimbursable Expenditures	-	-	(13,172,001)	-	-	(13,172,001)
<b>Total Estimated Expenditures</b>	<b>(\$46,815,640)</b>	<b>(\$64,066)</b>	<b>(\$13,172,001)</b>	<b>(\$8,593,235)</b>	<b>(\$14,171,263)</b>	<b>(\$82,816,205)</b>
<i>Net</i>	<i>\$1,138,316</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$399,012</i>	<i>\$1,537,328</i>

The preliminary budget has been discussed with the District Controller, who confirmed the budget is affordable.

The table below provides an overview of the preliminary FY24 budget expenditures for the CIAP, grouped by areas of interest. Attachment 3 includes a detailed list of CIAP projects within these areas of interest.

Area of Interest*	Preliminary Budget
Agriculture	\$1,258,684
Diversity	5,268,972
Fire Prevention**	2,828,063
<b>Total</b>	<b>\$9,355,719</b>

\* The expenditures listed for these areas of interest are for capital and action plan projects. Most expenditures are part of ongoing operating programs and reflected in staff time and departmental service & supplies budgets.

\*\* Many projects within the Agriculture area also provide fuel reduction and fire prevention benefits.

## PRIOR BOARD COMMITTEE REVIEW

**December 6, 2022:** Environmental Scan and Fiscal Year 2022-23 Strategic Plan Goals and Objectives ([R-22-137](#), [minutes](#))

## PUBLIC NOTICE

Public notice was provided as required by the Brown Act.

## CEQA COMPLIANCE

This item is not subject to the California Environmental Quality Act.

## NEXT STEPS

The outcomes of the December 6, 2022 and March 7, 2023 Board Retreat meetings will guide the development of the FY24 Budget and Action Plan, including the FY24-26 CIAP, which will be reviewed by the ABC and the full Board per the schedule listed below:

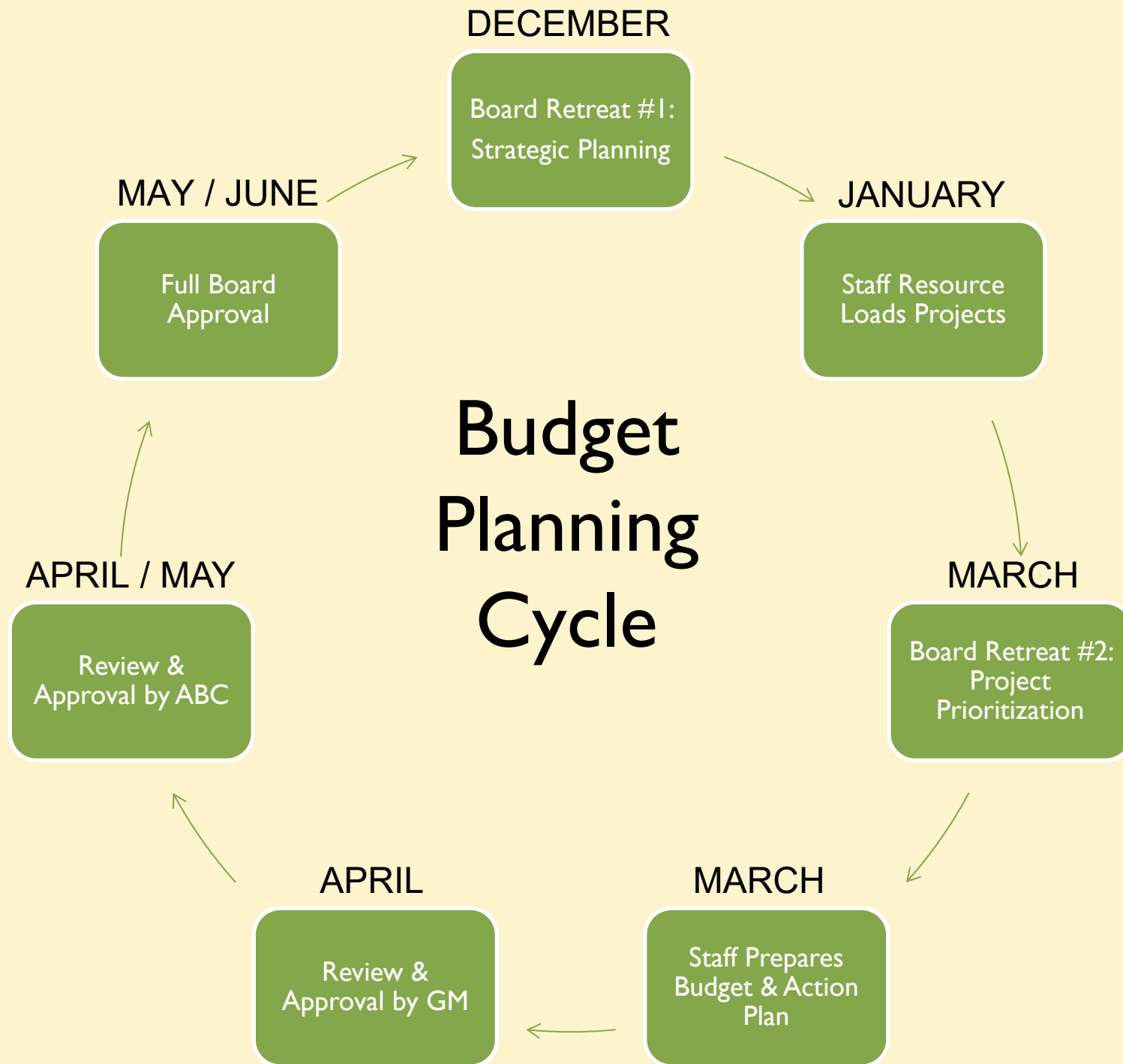
May 3, 2023	Action Plan & Budget Committee (meeting #1)
May 9, 2023	Action Plan & Budget Committee (meeting #2)
May 24, 2023	Board Initial Review of Budget & Public Hearing
May 30, 2023	Action Plan & Budget Committee (if needed)
June 14, 2023	Board Adoption of Budget

### Attachments:

1. Budget Planning Process Overview
2. FY24 Strategic Plan Goals and Objectives
3. FY24-FY26 Capital Improvement and Action Plan
4. Letter from Peninsula Open Space Trust Regarding Action Plan - Fiscal Year 2023-24

Responsible Department Head:  
Ana Ruiz, General Manager

Prepared by:  
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Stefan Jaskulak, Chief Financial Officer  
Susanna Chan, Assistant General Manager  
Brian Malone, Assistant General Manager  
Ana Ruiz, General Manager





## FY24 Strategic Plan Goals and Objectives

### **Goal 1 – Promote, establish, and implement a regional environmental protection vision with partners**

**Objective 1** – Continue implementation of the District’s Vision Plan and communicate progress on projects through reporting results and building partner relationships

**Objective 2** – Build and strengthen diverse partnerships to implement a collaborative and science-based approach to regional environmental protection

**Objective 3** – Build and strengthen relationships with legislators and other elected officials to advocate environmental protection goals

**Objective 4** – Preserve and connect open space and agricultural lands of local and regional significance

### **Goal 2 – Protect the positive environmental values of open space and agricultural lands**

**Objective 1** – Take a regional leadership role in promoting the benefits of open space

**Objective 2** – Protect and restore the natural environment to preserve healthy natural systems and biodiversity

**Objective 3** – Implement the Climate Action Plan, expand regional resiliency, and implement climate change adaptation strategies.

**Objective 4** – Work with fire agencies and surrounding communities to strengthen the prevention of, preparation for and response to wildland fires for enhanced ecosystem resiliency and public safety

**Objective 5** – Support the viability of sustainable agriculture and protect the character of rural communities

### **Goal 3 – Connect people to open space and a regional environmental protection vision**

**Objective 1** – Engage the public in realizing the benefits and responsibilities of a regional environmental protection vision to further the District’s achievements in protecting open space and agricultural lands

**Objective 2** – Implement and sustain diversity, equity, and inclusion (DEI) strategies to build and strengthen partnerships, increase broad and inclusive public outreach and engagement, and instill DEI values across all levels of the organization

**Objective 3** – Expand opportunities, including multimodal options, to equitably connect people to their public open space preserves in balance with the protection of natural resources

**Objective 4** – Reflect the diverse communities we serve in the District’s visitors, staff, volunteers, and partners

### **Goal 4 – Strengthen organizational capacity and long-term financial sustainability to fulfill the mission**

**Objective 1** – Provide the necessary resources, tools, training, and infrastructure, including technology upgrades and capacity building

**Objective 2** – Update the financial and operational sustainability model to guide strategic growth and areas of focus to effectively and efficiently deliver Vision Plan projects and priority initiatives

**Objective 3** – Maintain a state of readiness for potential disruptions and leverage new resiliency practices and procedures to improve business operations, public participation, and communications

**Objective 4** – Remain financially sustainable by preparing for, pursuing, and cultivating discretionary funding opportunities and partnerships

**Objective 5** – Ensure large operational and capital expenses, including land acquisitions, associated public access and land management costs, are evaluated within the long-term financial model and remain financially sustainable

**Objective 6** – Continue to recruit, develop and retain talented staff to implement the District’s mission and strengthen our organizational capacity

Attachment #3

FY24/FY25/FY26 Capital Improvement and Action Plan Board Retreat #2															
Row #	Program & Fund	Project #	Project Name	Project Purpose	FY24 Scope	FY25 Scope	FY26 Scope	FY24 Status	FY25 Status	FY26 Status	Strategic Plan Linkage (Primary)	Strategic Plan Linkage (Secondary)	FY24 Estimated Budget	FY25 Estimated Budget	FY26 Estimated Budget
Land Acquisition and Preservation															
30 - Measure AA Capital															
1		MAA01-005	Johnston Ranch Land Acquisition	Complete necessary steps to the purchase and preservation of the upland portion of the Johnston Ranch property as an addition to Miramontes Ridge Open Space Preserve.	Work with granting agencies to authorize grant change for fee and partial interest purchase of the Johnston Upland property. Bring purchase amendment to Board for approval.	After litigation is resolved, complete 100% fee transfer escrow.	After litigation is resolved, complete 100% fee transfer escrow.	Open	Open	Open	Goal 1, Objective 4	Goal 2, Objective 5	\$37,000	\$5,000	\$5,000
2		MAA03-006	South Cowell Upland Land Conservation	Complete land division application with San Mateo County for future fee transfer of upland property and adjacent residence to preserve upland grassland habitat and support opportunities for parking, patrol and trail access for the planned Purisima-to-the-Sea regional trail corridor.	Continue to work with the County to complete a land division application, which has been delayed by litigation.	After litigation is resolved, complete 100% fee transfer escrow.	After litigation is resolved, complete 100% fee transfer escrow.	Open	Open	Open	Goal 1, Objective 4	Goal 2, Objective 5	\$5,354	\$5,000	\$5,000
3		MAA05-015	Upper La Honda Creek Land Conservation (Eberhard)	Complete land purchase in the headwaters of La Honda Creek for habitat protection and to help close the Bay Area Ridge Trail gap between the La Honda and El Corte de Madero Open Space Preserves.	Pursue lot line adjustment approval with San Mateo County to complete the purchase of the Eberhard property as an addition to La Honda Creek OSP.	Project completed in prior fiscal year(s).	Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 1, Objective 4	Goal 3, Objective 3	\$3,291,597	\$0	\$0
4		MAA13-003	Cloverdale Ranch Land Opportunity	Continue with the potential Phase III purchase of the Cloverdale Ranch property owned by Peninsula Open Space Trust (POST). Purchase supports Measure AA Portfolio 13. Continue due diligence work, including clarification and division of operational responsibilities related to the Lake Lucerne Water Company and identify preliminary land and resource management goals for the potential Phase III property.	Continue due diligence for Phase 3 of the Cloverdale Ranch purchase. Work with POST and shareholders of Lake Lucerne Mutual Water Company to address future water infrastructure improvements and clearly define maintenance and repair responsibilities.	Bring exercise of option to Board to consider approval of Phase 3 of the Cloverdale Ranch purchase.	Project completed in prior fiscal year(s).	Open	Open	Completed	Goal 1, Objective 4	Goal 2, Objective 5	\$15,000	\$1,520,000	\$0
30 - Measure AA Capital Total													\$3,348,951	\$1,530,000	\$10,000
40 - General Fund Capital															
5		20125	Cal-Water Land Exchange, Teague Hill Preserve	Pursue trail connections between Huddart Park and Teague Hill Open Space Preserve, and pursue future land conservation protections in the Bear Gulch watershed in exchange for land rights to allow the installation of Cal Water water tanks at El Corte de Madera Open Space Preserve.	Negotiate and finalize all transactional documents and bring a proposed agreement to the Board for approval.	Land & Facilities and Planning to identify the alignment of the new trail route on Cal Water property to set the permanent location of the trail easement corridor.	Complete the exchange of property rights.	Open	Open	Open	Goal 1, Objective 4	Goal 3, Objective 3	\$24,000	\$15,000	\$0
6		None	Districtwide Purchase Options and Low-Value Land Fund	Budget allocations for purchase option funds to enter into purchase and sale agreements for other open space lands with property owners. These funds are also used for low-value land purchases under the General Manager’s purchasing authority, such as small parcels, public trail easements or patrol and maintenance access easements.	As low-value purchase opportunities become available move to complete land purchases under the General Manager's Authority.	As low-value purchase opportunities become available move to complete land purchases under the General Manager's Authority.	As low-value purchase opportunities become available move to complete land purchases under the General Manager's Authority.	Recurring	Recurring	Recurring	Goal 1, Objective 4	Goal 3, Objective 3	\$200,000	\$200,000	\$200,000
7		VP06-002	El Mirador Land Conservation	In partnership with POST, pursue an opportunity for a lot line adjustment (LLA) and associated purchase of 200 acres of mature second growth redwoods as an addition to Windy Hill OSP.	In partnership with POST, develop conservation options to work with private property owners to protect 150-year old second growth redwood forest.	Pursue opportunity for a land division and purchase of El Mirador property with POST and, if approved by the Board, and complete the purchase as an addition to Windy Hill Preserve.	Project completed in prior fiscal year(s).	New	Open	Completed	Goal 1, Objective 4		\$15,000	\$65,000	\$0
8		VP08-002	Upper Alpine Creek Land Conservation	Purchase property in the Upper Alpine Creek Area, including a 273-acre property located adjacent to Russian Ridge Open Space Preserve.	Project not yet started.	Continue to pursue land opportunities.	Continue to pursue land opportunities.	Deferred	Open	Open	Goal 1, Objective 4		\$0	\$12,000	\$12,000
9		VP10-003	Transfer of Upper Alpine Road from San Mateo County	Upon completion of the Upper Alpine (Road) Trail project, complete the County transfer to Midpen of the Alpine (Road) Trail. Prepare quitclaim deed for transfer of the right of way and present to the Board for approval and acceptance.	Project has not started yet.	Complete Quitclaim Deed transfer of the Upper Alpine (Road) Trail right-of-way for public trail use from San Mateo County.	Project completed in prior fiscal year(s).	Not Yet Started	New	Completed	Goal 1, Objective 4		\$0	\$13,000	\$0
10		VP15-001	Redwood Forest Land Opportunity	Pursue land purchase opportunities to grow Midpen’s contiguous greenbelt in redwood forests.	Deferred from FY24 in the prior 3-Year CIAP workplan to FY26.	Deferred from FY24 in the prior 3-Year CIAP workplan to FY26.	Pursue opportunities to purchase redwood forest lands in the Oil Creek watershed.	Deferred	Deferred	Open	Goal 1, Objective 4	Goal 2, Objective 5	\$0	\$0	\$5,000



Attachment #3

FY24/FY25/FY26 Capital Improvement and Action Plan Board Retreat #2															
Row #	Program & Fund	Project #	Project Name	Project Purpose	FY24 Scope	FY25 Scope	FY26 Scope	FY24 Status	FY25 Status	FY26 Status	Strategic Plan Linkage (Primary)	Strategic Plan Linkage (Secondary)	FY24 Estimated Budget	FY25 Estimated Budget	FY26 Estimated Budget
11		VP15-005	Upper Oil Creek Redwood Land Conservation	Pursue land purchase opportunities to grow Midpen’s contiguous greenbelt in redwood forests. Purchase forested land in the upper Pescadero Watershed to protect redwoods and fish habitat as an addition to Long Ridge OSP.	Project has not started yet.	Project has not started yet.	Complete the purchase of redwood forest land in the upper Oil Creek watershed.	Not Yet Started	Not Yet Started	New	Goal 1, Objective 4		\$0	\$0	\$30,000
12		VP20-XXX	Quint Trail Easement	Secure a trail easement to close a gap in the Bay Area Ridge Trail.	Secure a trail easement through private property.	Project completed in prior fiscal year(s).	Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 1, Objective 4	Goal 3, Objective 3	\$23,000	\$0	\$0
13		VP23-004	Mt. Umunhum Land Conservation	Pursue land purchase opportunities as an addition to Sierra Azul Preserve, including property near Mt Umunhum and Mt. Thayer.	Deferred from FY24 in the prior 3-Year CIAP workplan to FY25.	Purchase land from willing sellers as opportunities present themselves.	Purchase land from willing sellers as opportunities present themselves.	Deferred	Open	Open	Goal 1, Objective 2		\$0	\$23,000	\$23,000
14		VP24-002	Valley Water Exchange Agreement in the Rancho de Guadalupe Area of Sierra Azul Preserve	Enter into an exchange agreement with Valley Water for license to use land at the intersection of Pheasant and Hicks Road as a staging area for the Guadalupe Dam repairs in exchange for Valley Water’s construction of a parking lot to support public access to the Rancho de Guadalupe area of Sierra Azul Open Space Preserve.	Execute an agreement with Valley Water for them to use Midpen site for construction staging in exchange for building a parking lot for public use. Continue working with Native American stakeholders to ensure protection of nearby cultural site.	Monitor Valley Water's use of the site for construction staging.	Monitor Valley Water's use of the site for construction staging.	Open	Open	Open	Goal 1, Objective 4	Goal 3, Objective 3	\$5,000	\$5,000	\$5,000
15		VP25-001	Sierra Azul Loma Prieta Land Conservation	Pursue land purchase opportunities to grow Midpen’s contiguous greenbelt in the Loma Prieta area of Sierra Azul Open Space Preserve.	Continue to pursue land opportunities.	Continue to pursue land opportunities.	Continue to pursue land opportunities.	Open	Open	Open	Goal 1, Objective 4	Goal 2, Objective 5	\$22,000	\$22,000	\$22,000
40 - General Fund Capital Total													\$289,000	\$355,000	\$297,000
Land Acquisition and Preservation Total													\$3,637,951	\$1,885,000	\$307,000
Natural Resource Protection and Restoration															
10 - General Fund Operating															
16		61017	Fuel Reduction Implementation	Improve wildfire resiliency and protection of Midpen preserves. Implement fuel reduction work outlined in the Wildland Fire Resiliency Program - Vegetation Management Plan to reduce fuels that contribute to wildfire risks.	Continue fuel reduction work outlined in the Vegetation Management Plan to reduce fuels that contribute to wildfire risks. May need to split into additional projects.	Continue fuel reduction work outlined in the Vegetation Management Plan to reduce fuels that contribute to wildfire risks. May need to split into additional projects.	Continue fuel reduction work outlined in the Vegetation Management Plan to reduce fuels that contribute to wildfire risks. May need to split into additional projects.	Open	Open	Open	Goal 2, Objective 4	Goal 2, Objective 3	\$715,000	\$715,000	\$715,000
17		61023	Los Gatos Creek Watershed - Wildland Fire Resiliency	Implement grant-funded work within the Los Gatos Creek Watershed that furthers the goals of the Wildland Fire Resiliency Program to complete ecologically sensitive vegetation management that reduces fuel loads and lessens wildfire risk (including in areas with extremely high infestation of Sudden Oak Death).	Implement second year of the fuel treatments/habitat restoration plan at Bear Creek Redwoods OSP. Implement first year of the fuel treatment/habitat restoration plan in the Cathedral Oaks area of Sierra Azul OSP.	Implement third year of the fuel treatment/habitat restoration plan at Bear Creek Redwoods. Implement second year of the fuel treatment/habitat restoration plan in the Cathedral Oaks area of Sierra Azul OSP. Implement first year of treatment at Long Ridge and Saratoga Gap OSPs.	Project completed in prior fiscal year(s).	Open	Open	Completed	Goal 2, Objective 4	Goal 2, Objective 3	\$1,110,880	\$929,800	\$0
18		61030	Toto Ranch Agricultural Plan	Develop a sustainable agricultural plan for Toto Ranch. Agricultural Plan will be used to establish an agricultural lease with the tenants at Toto Ranch.	Utilize the consultant's findings to prepare the Agricultural Plan and prepare a draft lease agreement.	Finalize and execute the Agricultural lease agreement.	Project completed in prior fiscal year(s).	Open	Open	Completed	Goal 2, Objective 5		\$20,000	\$0	\$0
19		61031	Wildland Fire Capacity	Utilize \$1.08 million in State Coastal Conservancy grant funding to build staff capacity, purchase additional fuel treatment equipment, and implement fuel reduction work in four preserves.	Plan for and start work along Alpine Road in Skyline Ridge and Russian Ridge OSPs. Complete work along Alpine Road in Windy Hill. Start work on ecosystem fire resiliency for Kings Mountain manzanita at ECDM.	Continue work along Alpine Road in Russian Ridge and Skyline Ridge OSPs. Continue work for ecosystem fire resiliency for Kings Mountain manzanita at ECDM.	Complete work along Alpine Road in Russian Ridge and Skyline Ridge OSP. Complete work for ecosystem fire resiliency for Kings Mountain manzanita at ECDM.	Open	Open	Open	Goal 1, Objective 2	Goal 2, Objective 4	\$467,600	\$467,600	\$467,600
20		80034-44	Programmatic State and Federal Environmental Permitting	Develop State and Federal programmatic permits for compliance with Endangered Species and Clean Water Acts. Facilitates streamlined implementation of projects, resource protection, and partnering efforts.	Apply for updated US Fish and Wildlife Service Recovery Permit to match terms in final US Army Corps and CA Dept of Fish and Wildlife permits and to include updated provisions from Midpen's Prescribed Fire Program.	Finalize negotiations with regulatory agencies and receive final permits.	Project completed in prior fiscal year(s).	Open	Open	Completed	Goal 1, Objective 3		\$50,000	\$0	\$0
21		80054	Badger/Burrowing Owl Habitat Assessment	Prepare a management plan of grasslands and upland habitat to protect and sustain badger and burrowing owl populations. Present project results to Midpen staff and regional wildlife community. Project involves genetic studies to determine viability of badger populations.	Continue engagement with regional partners to determine additional study needs and to inform the identification of enhancement implementation actions.	Explore best timing, partnerships, and outside funding opportunities to implement habitat enhancement actions.	Pending partnerships and outside funding opportunities, initiate steps to implement habitat enhancement actions.	Open	Open	Open	Goal 2, Objective 2		\$194,000	TBD	TBD
22		80058	Districtwide Aquatic Habitat Assessment and eDNA Collection	Conduct aquatic surveys Districtwide to understand aquatic habitat distribution and resident species composition to inform management and protection of aquatic habitats.	Conduct year 2 surveys and produce a final report.	Project completed in prior fiscal year(s).	Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 2, Objective 2		\$68,441	\$0	\$0

Row #	Program & Fund	Project #	Project Name	Project Purpose	FY24 Scope	FY25 Scope	FY26 Scope	FY24 Status	FY25 Status	FY26 Status	Strategic Plan Linkage (Primary)	Strategic Plan Linkage (Secondary)	FY24 Estimated Budget	FY25 Estimated Budget	FY26 Estimated Budget
23		80065	IPM Implementation of Valley Water Grant	Revitalize habitat for rare, threatened and endangered species and create a more contiguous native vegetation corridor for wildlife, including pollinators, by removing invasive plants and/or revegetating with native species. Funding is prioritized for projects that include community partnerships or provide education for nearby landowners and other stakeholder groups on the control of harmful species.	Year 7 of project implementation.	Year 8 of project implementation.	Year 9 of project implementation.	Open	Open	Open	Goal 2, Objective 1	Goal 2, Objective 2	\$220,000	\$200,000	\$200,000
24		80069	Mountain Lion Conservation Research	Track mountain lion use of Santa Clara Foothills Preserves (focusing on Rancho San Antonio) to inform wildlife management and public use decisions that are protective of wildlife and reduce potential human interaction conflicts.	Receive third year status report, conduct effectiveness monitoring, wildlife camera analysis, and ongoing research. Begin data analysis phase.	Develop draft Human-Mountain Lion Interaction Management Plan to reduce potential conflicts with mountain lions in high visitor use areas and refine recommendations.	Receive final year status report and finalize strategies for implementation. Finalize Human-Mountain Lion Interaction Management Plan. Work with consultant on publication and presentation of findings at appropriate conferences and to partner organizations and regulatory agencies (CDFW). Begin CEQA process for implementation where needed.	Open	Open	Open	Goal 2, Objective 1		\$101,400	\$101,400	\$45,252
25		80070	Carbon Storage Study - Pilot Project, San Gregorio Watershed	Refine the understanding of carbon sequestration and storage in the San Gregorio Watershed, and explore the potential for increasing resilience of carbon stocks in the long-term.	Design and secure permits for a carbon resilience and/or sequestration project (TBD).	Implement the carbon resilience and/or sequestration project (TBD).	Project completed in prior fiscal year(s).	Open	Open	Completed	Goal 2, Objective 2	Goal 1, Objective 3	\$30,000	\$20,000	\$0
26		80072	Irish Ridge Restoration	Restore habitat on the Irish Ridge property. Plan, permit and implement habitat restoration for special status species, as well as climate change and wildland fire resiliency.	Implement first year of the habitat restoration plan.	Implement second year of the habitat restoration plan.	Implement third year of the habitat restoration plan.	Open	Open	Open	Goal 2, Objective 2	Goal 2, Objective 4	\$45,000	\$385,000	\$405,000
27		80073	Oversight of Lehigh Quarry Activities	Protect Midpen interests throughout the Lehigh Quarry Reclamation Plan Review process and related activities.	Continue to work with partners, stakeholders, County and Lehigh to maximize protection of Midpen interests. Monitor Ridgeline Easement and report results to Santa Clara County.	Continue to work with partners, stakeholders, County and Lehigh to maximize protection of Midpen interests. Monitor Ridgeline Easement and report results to Santa Clara County.	Continue to work with partners, stakeholders, County and Lehigh to maximize protection of Midpen interests. Monitor Ridgeline Easement and report results to Santa Clara County.	Open	Open	Open	Goal 2, Objective 2	Goal 2, Objective 1	\$18,000	\$18,000	\$18,000
28		80074	Science Advisory Panel	Seek science-based findings from a Scientific Advisory Panel to help inform Midpen land management decisions.	Pending Board approval and staff capacity, determine new Science Advisory Panel process and scope of research topics.	Pending Board approval and staff capacity, consider researching new topic with the SAP.	Pending Board approval and staff capacity, consider researching new topic with the SAP.	Open	Open	Open	Goal 1, Objective 2		\$50,000	\$100,000	\$0
29		80076	CEQA Review for IPM Program	Ten-year review of the IPM Program. Update the Project Description and confirm and/or update original CEQA findings.	Conduct internal review and stakeholder meetings on program updates.	Finalize CEQA and approve project.	Project completed in prior fiscal year(s).	New	Open	Completed	Goal 2, Objective 2		\$20,000	\$101,000	\$0
30		80079	Miramontes Ridge Reforestation	Implement Ecosystem Resiliency through reforestation near Hwy 35.	Project has not started yet.	Develop the reforestation habitat restoration plan.	Complete CEQA Review.	Not Yet Started	New	Open	Goal 2, Objective 2	Goal 2, Objective 4	\$0	\$100,000	\$15,000
31		80082	San Gregorio Water Quality Improvement Plan	Address the sediment reduction goals set by the San Francisco Regional Water Quality Control Board’s Water Quality Improvement Plan for the San Gregorio Watershed. Implementation will be conducted over a long term period, beginning in FY24 or FY25, depending on the results of the FY23 study and plan. Sediment inventory report (similar to Pescadero Project #80081) is due to the Water Board in 2027 and Midpen is ahead of schedule.	Begin conceptual designs for several of the highest priority sites. Sites are anticipated to be eligible for programmatic (streamlined) permitting. Coordinate with FFO on scheduling.	Complete 60% designs and begin permitting for highest priority sites for potential construction starting in FY26.	Begin construction of high priority sites (if permitting allows).	Open	Open	Open	Goal 2, Objective 2		\$11,000	\$240,000	\$160,000
32		80083	Santa Cruz Kangaroo Rat Habitat and Population Management Project	Assess habitat and support genetic research to inform the development of a habitat and population management plan (HPMP). The HPMP will identify opportunities for site-specific enhancements to increase species resiliency of Santa Cruz kangaroo rat.	Develop a Habitat and Population Management Plan, initiate CEQA and prepare permit applications.	Finalize CEQA and secure permits.	Implement habitat enhancements and begin long-term monitoring of kangaroo rat population response. Partner with State Parks and/or Open Space Authority for translocations if recommended.	Open	Open	Open	Goal 2, Objective 2		\$136,932	\$95,000	\$520,500
33		80084	Remediation of Planting Sites	Oregon State University to provide remediation recommendations for restoration sites contaminated with soil pathogens and preventative strategies for future restoration projects. Staff to then identify remedial actions to pursue based on capacity, costs, and other factors to manage for Phytophthora and protect the natural resources.	Determine locations and priority, including feasibility of remediation of restoration sites contaminated with soil pathogens.	Implement first year of remediation of restoration sites contaminated with soil pathogens.	Implement second year of remediation of restoration sites contaminated with soil pathogens.	Open	Open	Open	Goal 2, Objective 2		\$50,000	\$50,000	\$50,000

FY24/FY25/FY26 Capital Improvement and Action Plan Board Retreat #2															Attachment #3
Row #	Program & Fund	Project #	Project Name	Project Purpose	FY24 Scope	FY25 Scope	FY26 Scope	FY24 Status	FY25 Status	FY26 Status	Strategic Plan Linkage (Primary)	Strategic Plan Linkage (Secondary)	FY24 Estimated Budget	FY25 Estimated Budget	FY26 Estimated Budget
34		XXXXX	Long Ridge Forest Health Treatment	Restore oak woodland habitat to improve resilience to climate change impacts and fire by removing encroaching Douglas fir that is overtopping the hardwoods.	Secure grant funding for Douglas fir removal.	Develop a treatment plan and begin CEQA analysis for Douglas fir removal and restoration of the oak woodland habitat.	Complete CEQA process.	New	Open	Open	Goal 2, Objective 2	Goal 2, Objective 3	\$5,000	\$5,000	\$5,000
35		XXXXX	Prescribed Fire Plan Implementation	Reintroduction of fire as a natural process for ecosystem resiliency and fire management.	Identify areas for prescribed fire. Draft up to three burn plans and implement at least one burn. Monitor and implement corrective actions, as needed.	Identify areas for prescribed fire. Draft up to three burn plans depending on prior years implementation and implement at least one burn. Monitor and implement corrective actions, as needed.	Identify areas for prescribed fire. Draft up to three burn plans depending on prior years implementation and implement at least one burn. Monitor and implement corrective actions, as needed.	New	Open	Open	Goal 2, Objective 2	Goal 2, Objective 4	\$75,000	\$75,000	\$75,000
36		XXXXX	Restoration Prioritization and Implementation of Mitigation Policy	Identify Restoration Priorities and assemble eligible mitigation projects for future offsets and to secure mitigation funds consistent with the Mitigation Policy.	Compile list, type, size and timing of priority restoration projects and sites.	Identify and prioritize additional restoration projects as needed to meet mitigation requests and needs. Design for and plan first set of restoration mitigation projects.	Continue to design and plan projects as needs arise.	New	Open	Open	Goal 2, Objective 2	Goal 4, Objective 4	\$50,000	\$100,000	\$100,000
37		Supporting Project	Conservation Management Unit Designation	Evaluate Midpen lands to determine need and location for additional Conservation Management Units (CMU) to protect sensitive habitats.	Working with the Planning Department, identify criteria, timeline and process to determine new CMUs and Use and Management Planning process to designate new CMUs.	Prepare Use and Management Plan amendments to designate priority CMUs.	Project completed in prior fiscal year (s).	New	Open	Completed	Goal 2, Objective 2		\$0	\$0	\$0
10 - General Fund Operating Total													\$3,438,253	\$3,702,800	\$2,776,352
30 - Measure AA Capital															
38		MAA01-006	Madonna Creek Fish, Water Supply and Bridge Replacement	Restore fish passage on Madonna Creek, provide alternative water supply to agricultural operations, and replace access bridges across Madonna Creek to enhance fisheries and habitat conditions.	Develop concept designs for habitat improvements and bridge replacement. If recommended, prepare for an alternative water supply to support agricultural operations.	Finalize designs, seek grant funding, and begin CEQA review.	Finalize CEQA and prepare permits applications.	Open	Open	Open	Goal 2, Objective 2	Goal 2, Objective 5	\$96,915	\$204,451	\$207,695
39		MAA02-004	Stevens Creek Shoreline Nature Area Restoration	Make phased habitat improvements and infrastructure changes to Midpen parcel that align with regional shoreline resiliency planning.	Continue site enhancements, monitoring and progress toward Phase 2.	Continue site enhancements, monitoring and progress toward Phase 2.	Continue site enhancements, monitoring and progress toward Phase 2.	Open	Open	Open	Goal 2, Objective 2		\$323,167	\$178,310	\$125,137
40		MAA03-002	Purisima Upland Site Clean up and Soil Remediation	Complete site clean up and soil remediation around existing empty oil tank to protect natural resource values.	Remediate former oil facility and other areas, cleanup debris, and install erosion control as needed.	Project largely completed in prior fiscal year(s). Monitor and maintain site for next few years.	Project largely completed in prior fiscal year(s). Monitor and maintain site for next few years.	Open	Open	Open	Goal 1, Objective 4	Goal 3, Objective 3	\$638,691	\$25,000	\$25,000
41		MAA03-007	Purisima-to-the-Sea Habitat Enhancement and Water Supply Improvement Plan	Develop Pond Management Plan for Purisima-to-the-Sea properties to enhance pond habitat for native wildlife and improve water supply source that supports the conservation grazing program.	Finish springbox repairs and install water distribution infrastructure to pump water to uplands.	Install spring-water distribution infrastructure.	Project completed in prior fiscal year(s).	Open	Open	Completed	Goal 2, Objective 2	Goal 2, Objective 5	\$150,000	\$0	\$0
42		MAA03-011	Lobitos Creek Fisheries Restoration	Restore fish passage to the Lobitos Creek watershed through improvements on Highway 1 (Caltrans) and Lobitos Creek Road (San Mateo County).	Project deferred to FY26.	Project deferred to FY26.	Hire a consultant to collect topographic, habitat, and other data to inform a high level conceptual design and rough cost estimate for fish passage improvements across Highway 1.	Deferred	Deferred	Open	Goal 2, Objective 2		\$0	\$0	\$155,000
43		MAA05-010	Restoration Forestry Demonstration Project	Develop pilot project to restore degraded forest habitat and enhance fire resiliency on Midpen open space preserves.	Complete forest plan and road/sediment design. Begin procuring contractor services for fuels, roads, and forestry services.	Begin implementation of forest plan.	Continue implementation of forest plan.	Open	Open	Open	Goal 2, Objective 2	Goal 2, Objective 3	\$279,082	\$40,000	\$540,000
44		MAA05-011	Lone Madrone Ranch Fence Installation	Install fence along property boundary of northeast neighbor to contain livestock on Midpen property and protect riparian areas. Install fence in Pasture 4 to protect sensitive habitat while continuing to support the conservation grazing program.	Conduct competitive bid process, select contractor, and award construction fence contract. Fencing scheduled to be completed in FY24.	Project completed in prior fiscal year(s).	Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 2, Objective 5		\$66,000	\$0	\$0
45		MAA05-014	Lone Madrone Corrals	Provide grazing tenant with functional corrals for unloading/loading, administering vaccinations and health checks of livestock on the Lone Madrone property. The property lacks accessible corrals for the onsite ranching tenant to ensure continuity of Midpen's conservation grazing program to maintain grassland habitats and reduce wildland fire fuel loads. This project would install new corrals that are accessible from the road and separated from future public access trails.	Prepare feasibility studies, determine location and prepare design documents, and complete CEQA review.	Bid, award, and complete construction.	Project completed in prior fiscal year(s).	New	Open	Completed	Goal 2, Objective 5		\$7,000	\$50,000	\$0
46		MAA07-008	Lower Turtle Pond Repair	Repair important wildlife habitat and stock watering pond in Lower La Honda Creek Open Space Preserve.	Secure permits and begin implementing repairs to Lower Turtle Pond.	Finalize repairs to Lower Turtle Pond.	Project completed in prior fiscal year(s).	Open	Open	Completed	Goal 2, Objective 2	Goal 2, Objective 5	\$205,915	\$116,858	\$0

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FY24/FY25/FY26 Capital Improvement and Action Plan Board Retreat #2															
Row #	Program & Fund	Project #	Project Name	Project Purpose	FY24 Scope	FY25 Scope	FY26 Scope	FY24 Status	FY25 Status	FY26 Status	Strategic Plan Linkage (Primary)	Strategic Plan Linkage (Secondary)	FY24 Estimated Budget	FY25 Estimated Budget	FY26 Estimated Budget
47		MAA13-001	Cloverdale - Ranch Road Realignment	Protect San Francisco garter snake habitat by moving existing ranch road away from wetland habitat. Decommission existing segment of ranch road in San Francisco garter snake habitat and replace by constructing a new road segment.	Pending acquisition in FY23, proceed with design and CEQA review of ranch road improvements. Prepare permits for submittal.	Continue permitting.	Implement road realignment project.	New	Open	Open	Goal 2, Objective 5		\$70,000	\$40,000	\$275,000
48		MAA13-002	Cloverdale - Operational Road System Review and Repairs	Based on the Road Inventory completed for the property, evaluate the existing road system to determine what roads need to remain for operational purposes and what segments need repairs to keep the roads operational and protect surrounding watershed and habitats.	Project has not started yet.	Project has not started yet.	Review results of the Road Inventory prepare for the property and identify the alignments that need to remain and be maintained over the long-term. Initiate technical studies. Develop a program for necessary repairs, realignments, and decommissioning of road segments, with planned scopes, schedules and budget for implementation.	Not Yet Started	Not Yet Started	New	Goal 3, Objective 3	Goal 2, Objective 5	\$0	\$0	\$98,911
49		MAA13-XXX	Cloverdale Reservoir Monitoring Improvements	Improve reservoir monitoring infrastructure to manage water for habitat and agriculture.	Execute Phase I of consultant contract to install flow meters on diversion outlet and hydraulic valves in Reservoirs 2 and 3.	Execute Phase 2 of consultant contract to assess hydraulic valve system at Reservoirs 2 and 3, repair diversion stream gage, and modify pump intake locations. Continue to map critical water infrastructure.	Finish infrastructure improvements.	New	Open	Open	Goal 2, Objective 2	Goal 2, Objective 5	\$87,500	\$87,500	\$120,000
50		MAA20-001	Wildlife Corridor: Highway 17 Crossing	Work with partners to develop, engineer, and implement wildlife crossing improvements at Highway 17 to provide safe movement for wildlife connecting over 30,000 acres of protected public lands.	Complete CEQA/NEPA. Work with Valley Transportation Agency as Project Delivery partner to prepare design plans and permit applications. Continue work on Mitigation Credit Agreement.	Continue to work with Valley Transportation Agency as Project Delivery partner to finalize design plan and secure permits. Begin preparing bid package materials for implementation. Finalize work on Mitigation Credit Agreement.	Continue to work with Valley Transportation Agency as Project Delivery partner and if project has Caltrans approval, has received permits and if funded, solicit for and begin construction.	Open	Open	Open	Goal 1, Objective 2		\$900,554	\$1,500,785	\$750,000
51		MAA21-007	Bear Creek Redwoods Preserve Plan: Invasive Weed Treatment and Restoration	Implement targeted treatments under the Integrated Pest Management Plan to control invasive weed populations at Bear Creek Redwoods Open Space Preserve, and facilitate opening phases II and III of the preserve for public access. Implement targeted weed treatments to restore native habitats along roads and trails. Treatment sites are expected to require five years of treatment before requiring maintenance-level treatment (determined by species, habitat, infestation level and time span, and site-history).	Implement year five of targeted weed treatments at Bear Creek Redwoods Preserve to restore native habitats along roads and trails. Project is expected to require five years of treatment before habitats are restored to maintenance levels.	Complete second year of invasive species treatment in Phase II area of Bear Creek Redwoods OSP.	Complete third year of invasive species treatment in Phase II area of Bear Creek Redwoods OSP.	Open	Open	Open	Goal 1, Objective 2	Goal 2, Objective 2	\$110,501	\$100,000	\$100,000
52		MAA21-010	Bear Creek Redwoods Landfill Characterization and Remediation	Remediate former landfill to restore natural open space values, protect public health and safety, and allow for Phase 2 public access at Bear Creek Redwoods.	Implement remedial design and cleanup.	Project completed in prior fiscal year(s).	Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 2, Objective 2		\$219,573	\$0	\$0
30 - Measure AA Capital Total													\$3,154,898	\$2,342,904	\$2,396,743
40 - General Fund Capital															
53		35012	Driscoll Ranch - New Agricultural Well	Provide a well as a new source of water for agricultural use at Driscoll Ranch to replace existing creek diversion and tie the new well into existing water distribution lines and tanks.	Secure permits and prepare bid package.	Bid, award, and start construction.	Complete construction.	Open	Open	Open	Goal 2, Objective 5		\$72,000	\$32,500	\$15,500
54		35016	Toto Ranch - New Agricultural Well(s)	Drill and install a new agricultural water well in Toto Ranch to replace two existing shallow wells which do not produce sufficient water.	Conduct well assessment. If a deeper well is feasible, complete CEQA review, secure permits and prepare bid package.	Bid, award, and start construction.	Project completed in prior fiscal year(s).	Open	Open	Completed	Goal 2, Objective 5		\$20,000	\$55,500	\$0
55		61024	Lobitos Creek Fencing	Extend a southern fence line along Lobitos creek to protect the riparian area from cattle access.	Prepare bid package, issue Request for Bids, and complete construction.	Project completed in prior fiscal year(s).	Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 2, Objective 2	Goal 2, Objective 5	\$111,000	\$0	\$0
56		80059	Groundwater Well Decommissioning	Prevent groundwater contamination by sealing unused and abandoned wells.	Deferred to FY25.	Hire a contractor to assess and select wells for decommissioning, location TBD.	Hire a contractor to assess and select wells for decommissioning, location TBD.	Deferred	Open	Open	Goal 2, Objective 2		\$0	\$141,000	\$141,000

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FY24/FY25/FY26 Capital Improvement and Action Plan Board Retreat #2															
Row #	Program & Fund	Project #	Project Name	Project Purpose	FY24 Scope	FY25 Scope	FY26 Scope	FY24 Status	FY25 Status	FY26 Status	Strategic Plan Linkage (Primary)	Strategic Plan Linkage (Secondary)	FY24 Estimated Budget	FY25 Estimated Budget	FY26 Estimated Budget
57		80081	Pescadero Watershed Sediment Reduction Implementation	Comply with San Francisco Regional Water Quality Control Board regulations of the Total Maximum Daily Load for sediment in the Pescadero-Butano Watershed. Identify and then address high priority sediment sources along road and trails in Skyline Ridge and Long Ridge Open Space Preserve. Implementation will be conducted over a long term period, beginning in FY23, depending on the results of the FY22 study and plan.	Continue conceptual designs. Coordinate with E&C (for ADA improvements) and VS (for work downstream of Alpine Pond) on scheduling and compliance with the recovery permit. Investigate streamlined permitting with resource agencies for highest priority sites, including the Alpine Pond Project (dam reconstruction and pond reconfiguration). Engage with neighbors where road agreements or easements exist.	Finalize designs/ permitting of additional high priority sites, including areas along Old Page Mill Road, which will need to occur prior to draining Alpine Pond, and construct if timing allows. Continue working with resource agencies on strategy to include Alpine Pond under recovery permit.	Work on Old La Honda Road (downstream of Alpine Pond); continue permitting efforts with regulatory agencies, develop bid and construction documents.	Open	Open	Open	Goal 2, Objective 2		\$175,000	\$85,000	\$70,000
58		MAA03-007	Purisima-to-the-Sea Habitat Enhancement and Water Supply Improvement Plan (fund 40 funded work)	<i>This project is listed on row 42 and is shown here to illustrate the amount of funding that will come from Fund 40 (unless MAA reallocation or use of MAA interest income is approved).</i>				Open	Open	Completed	Goal 2, Objective 2	Goal 2, Objective 5	\$295,000	\$10,000	\$0
59		VP22-002	Alma Bridge Road Wildlife Passage	Partnership project with Santa Clara County to complete CEQA, design, permitting, and implementation to provide safe passage for wildlife (newts) across Alma Bridge Road. Midpen will retain a consultant to provide CEQA and design services to provide safe passage for newts across Alma Bridge Road. Implementation to be led by Midpen or County. Long term Operation and Maintenance to shift to County.	In partnership with the County, select preferred alternative(s) and begin CEQA, design, and permitting.	Complete design, CEQA review, and permitting. If funding is available, solicit bids for construction of a capital project to install wildlife crossing structure(s).	If funding is available, award construction bid and complete capital project to install wildlife crossing structure(s) and begin effectiveness monitoring.	New	Open	Open	Goal 2, Objective 1		\$500,000	\$250,000	\$1,250,000
60		XXXXX	San Gregorio Creek Fish Habitat Enhancement	Enhance instream salmonid habitat in San Gregorio Creek at Apple Orchard by installing large woody debris.	Hire San Mateo RCD to lead project implementation, including CEQA and permitting. Begin construction summer 2024.	Complete construction.	Conduct Year 1 of 5 of post-construction monitoring.	New	Open	Open	Goal 2, Objective 2		\$130,500	\$148,000	\$5,000
40 - General Fund Capital Total													\$1,303,500	\$722,000	\$1,481,500
Natural Resource Protection and Restoration Total													\$7,896,651	\$6,767,704	\$6,654,595
Public Access, Education, and Outreach															
10 - General Fund Operating															
61		31903	Hwy 35 Multi-use Trail Crossing and Parking (Phase I Feasibility Study, Phase II Concept Design, Phase III Final Design)	Explore feasibility for implementing a trail crossing across Highway 35 to connect the regional Bay Area Ridge Trail from the planned SFPUC Bay Area Ridge Trail Extension to Midpen's Purisima Creek Redwoods Preserve, as well as opportunities for expanded parking at the North Ridge parking lot. Conduct feasibility study, followed by environmental review and concept design of preferred alternative.	Pending Board approval of a preferred alternative, initiate the preliminary conceptual design and environmental review.	Complete the preliminary conceptual design and environmental review, and bring to the Board to certify the CEQA document/adopt the CEQA findings and approve the project description to finalize the conceptual design.	Move conceptual designs to 60-90% construction plans and prepare/submit for permits. Seek grant funding.	Open	Open	Open	Goal 3, Objective 3	Goal 2, Objective 2	\$90,000	\$75,000	\$200,000
62		31908	Long Ridge Parking - Feasibility Study	Provide a public access staging area (parking, restroom, trailhead) for Long Ridge Preserve and trails. Conduct feasibility study, develop opportunities and constraints and project alternatives for Board's consideration.	Project has not started yet.	Project has not started yet.	Initiate discussions with Santa Clara County Parks, Caltrans and other stakeholders in scoping potential sites for parking.	Not Yet Started	Not Yet Started	New	Goal 3, Objective 3	Goal 3, Objective 2	\$0	\$0	\$75,000
63		61027	Rancho San Antonio ADA Path to Deer Hollow Farm	Evaluate feasibility of new ADA-accessible pedestrian path that separates existing combined use of pedestrians and vehicles on road leading to Deer Hollow Farm to improve public accessibility and safety. Separate path may require one or more road crossings with vehicular stops and/or potential bridge.	Conduct public outreach. Hold PNR meeting to review proposed trail improvements and initiate CEQA review.	Finalize CEQA review and seek Board adoption of CEQA findings and approval of trail improvements. Prepare permit applications.	Secure permits, solicit bids, and award a construction contract.	Open	Open	Open	Goal 3, Objective 3	Goal 3, Objective 2	\$147,000	\$157,000	\$112,000



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FY24/FY25/FY26 Capital Improvement and Action Plan Board Retreat #2															
Row #	Program & Fund	Project #	Project Name	Project Purpose	FY24 Scope	FY25 Scope	FY26 Scope	FY24 Status	FY25 Status	FY26 Status	Strategic Plan Linkage (Primary)	Strategic Plan Linkage (Secondary)	FY24 Estimated Budget	FY25 Estimated Budget	FY26 Estimated Budget
64		VP05-002	La Honda Creek Parking and Trailhead Access - Phase I Feasibility Study and CEQA Review	Provide parking, trailhead access and amenities to support opening the currently closed central portion of the Preserve to the public. Conduct technical studies and an analysis of existing conditions, opportunities and challenges to assess the feasibility of six sites recommended by the 2019-20 La Honda Public Access Working Group.	Present technical and feasibility analysis, findings, and PNR recommendations to the Board for review, input, and confirmation on direction for next steps. Select preferred site plan alternatives to advance into environmental review and design development. Continue public and stakeholder engagement. Hire environmental planning consultant and initiate environmental review.	Complete environmental review. Bring final proposed parking and trailhead access project to the Board to certify the CEQA document/adopt the CEQA findings and approve the project to proceed with design and implementation of site(s) prioritized by the Board.	Phase I Project completed in prior fiscal year(s). Phase II - Implementation is discussed as part of Project MAA05-013.	Open	Open	Completed	Goal 3, Objective 3	Goal 3, Objective 2	\$89,000	\$100,000	\$0
65		VP07-XXX	La Honda Parking Area - South Area	Develop a new parking area and trail with equestrian trailer parking in the southern reaches of the preserve per the La Honda Master Plan.	Project not yet started.	Initiate technical studies, site opportunities and constraints analysis.	Develop conceptual site plan alternatives.	Not Yet Started	New	Open	Goal 3, Objective 3		\$0	\$50,000	\$50,000
66		VP11-001	Rancho San Antonio Multimodal Access - Implementation (Non-MAA Funded)	Implement transportation demand management strategies at Rancho San Antonio to reduce parking challenges and encourage multi-modal access to the preserve. <i>*This project is the same as MAA11-003 but is separate as not all the work is MAA eligible.</i>	Continue implementation of Tier 1 strategies. Evaluate pilot program effectiveness and consider long-term implementation if feasible.	Placeholder for evaluation of Tier 2 strategies, if needed.	Project completed in prior fiscal year(s).	Open	Open	Completed	Goal 3, Objective 3	Goal 3, Objective 2	\$50,000	\$10,000	\$0
67		XXXXX	Visitor Use Management and Carrying Capacity	Develop framework for visitor use management to assess visitor use capacity and identify management strategies that protect resources and enhance the visitor experience for possible future implementation at one or more District Preserves.	Project not yet started.	Project not yet started.	Conduct background research, literature review, and partner agency engagement. Initiate the process to develop visitor use management goals for an area, select indicators, establish thresholds and identify management strategies. Initiate public and stakeholder engagement.	Not Yet Started	Not Yet Started	New	Goal 3, Objective 3		\$0	\$0	\$25,000
68		Supporting Project	Cloverdale Interim Public Access	Public access to Cloverdale has been provided under POST ownership for years at the Wilbur’s Watch parking lot and trailhead along Pigeon Point Road, South of Pescadero. This access will continue under Midpen management following ownership of the property. Provide additional public access to Cloverdale through a three-phased approach that includes Community Field Days, Docent Naturalist-led Hikes, and Limited Permit Access.	Complete improvements to Wilbur’s Watch, including new signage and signboards, gate access and patrol. Implement Phase I of the Interim Access Plan: host two Community Field Days in FY23-24, followed by Phase II: Docent Naturalist-led hikes. Schedule training for existing Docent Naturalists and for new "Community Docents" specific to Cloverdale. Continue planning for Limited Permit Access to follow in FY25.	Make necessary infrastructure improvements to implement a Limited Permit Access program for individuals to access limited area of the preserve. Designate and improve a permit staging area and trails. Complete signage as needed. Incorporate permits into Midpen’s current permit system.	Project completed in prior fiscal year(s).	New	Open	Completed	Goal 3, Objective 3	Goal 3, Objective 2	\$0	\$0	\$0
69		Supporting Project	Purisima Preserve Multimodal Access - Implementation	Implement transportation demand management strategies at Purisima Creek to reduce parking challenges and encourage multi-modal access to the preserve. Project implements Board approved transportation demand management strategies not included as part of Purisima-to-the-Sea or Hwy 35 Multiuse Trail projects.	Scope priority recommendations; begin implementing strategies that can be done with in-house support; evaluate other actions with consultant support.	Continue implementation efforts.	Continue implementation efforts, if necessary.	New	Open	Open	Goal 3, Objective 3	Goal 3, Objective 1	\$0	\$0	\$0
70		Supporting Project	Middle Stevens Creek Trail Connection	Partner with Santa Clara County Parks, Friends of Stevens Creek Trail, and the City of Cupertino to secure land rights for the middle section of the Stevens Creek Trail from Linda Vista Park to Stevens Creek County Park.	Continue supporting partners with securing land rights for a feasible Middle Stevens Creek Trail Connection.	Project completed in prior fiscal year.	Project completed in prior fiscal year.	Open	Completed	Completed	Goal 3, Objective 3	Goal 1, Objective 2	\$0	\$0	\$0
71		Supporting Project	Regional Trails and Active Transportation/Access to Open Space Planning and Coordination	Provide technical and planning support on external regional trail and active transportation planning projects initiated by partners and other public agencies.	Continue participation in regional trails planning and active transportation planning efforts that include Bay-to-Sea Trail, Bay Area Ridge Trail priorities, SFPUC South Skyline Ridge Trail Extension, Stevens Creek Trail, Caltrans D4 Pedestrian Plan, Unincorporated San Mateo County Active Transportation Plan, etc.	Continue participation in regional trails planning and active transportation planning efforts that include Bay-to-Sea Trail, Bay Area Ridge Trail priorities, SFPUC South Skyline Ridge Trail Extension, Stevens Creek Trail, Caltrans D4 Pedestrian Plan, Unincorporated San Mateo County Active Transportation Plan, etc.	Project completed in prior fiscal year(s).	Open	Open	Completed	Goal 3, Objective 3	Goal 3, Objective 2	\$0	\$0	\$0
72		Supporting Project	Trail Information System	Provide enhanced quantitative trail data to the public to inform wayfinding, recreation, and accessibility decisions.	Continue data collection and public-facing material development.	Continue data collection at additional Preserves and development of public-facing materials as needed.	Project completed in prior fiscal year(s).	Open	Open	Completed	Goal 3, Objective 3	Goal 3, Objective 2	\$0	\$0	\$0
73		Supporting Project	Trail Junction Numbering System	Improve wayfinding on trails by adding unique trail junction numbers.	Implement at El Corte de Madera Creek Preserve. Solicit public feedback and develop recommendations for further expansion across other Preserves.	Implement at other locations as appropriate.	Implement at other locations as appropriate.	Open	Open	Open	Goal 3, Objective 3	Goal 3, Objective 2	\$0	\$0	\$0
10 - General Fund Operating Total													\$376,000	\$392,000	\$462,000

FY24/FY25/FY26 Capital Improvement and Action Plan Board Retreat #2

Attachment #3

Row #	Program & Fund	Project #	Project Name	Project Purpose	FY24 Scope	FY25 Scope	FY26 Scope	FY24 Status	FY25 Status	FY26 Status	Strategic Plan Linkage (Primary)	Strategic Plan Linkage (Secondary)	FY24 Estimated Budget	FY25 Estimated Budget	FY26 Estimated Budget
30 - Measure AA Capital															
74		MAA03-009	Purisima-to-the-Sea Parking	Provide a public access staging area and connections to the redwoods trail system and the Coastal Trail. Plan, design, permit and construct new parking area and trailhead amenities.	Hire a design consultant and begin conceptual designs (designs will inform CEQA review that is planned under the Purisima-to-the-Sea Comprehensive Use and Management Plan).	Complete final conceptual design and forward to the Board for approval. Begin design development. Prepare and submit regulatory permits.	Complete design development and prepare construction documents. Prepare and submit local permits.	New	Open	Open	Goal 3, Objective 3	Goal 3, Objective 2	\$151,056	\$182,726	\$130,068
75		MAA03-010	Purisima-to-the-Sea Trail	Connect the existing Purisima Creek Redwoods trail system to the Pacific Ocean by completing the multi-use Purisima-to-the-Sea Trail.	Initiate trail design and engineering and conduct focused biological and cultural resource surveys on preferred trail alignment.	Complete trail design and engineering. Submit regulatory and county permit applications	Secure permits.	New	Open	Open	Goal 3, Objective 3	Goal 3, Objective 2	\$90,749	\$265,954	\$161,733
76		MAA03-012	Purisima Preserve Comprehensive Use and Management Plan	Develop comprehensive plan for new public access improvements and resource and land management activities. Include recommended actions for the Purisima-to-the-Sea Trail and Parking Area, Hwy 35 Trail Crossing and Parking Expansion, Purisima Multimodal Access. This conceptual plan would serve as the basis to conduct environmental (CEQA) review and initiate the permitting process.	Conduct additional technical studies as needed and develop draft CUMP. Conduct public outreach and review with PNR to finalize the draft CUMP. Forward the CUMP to the Board to approve as the CEQA Project Description. Contract with CEQA consultant and initiate environmental review.	Complete the CEQA review and seek Board approval of the CUMP.	Project completed in prior fiscal year(s).	New	Open	Completed	Goal 3, Objective 3	Goal 1, Objective 2	\$30,000	\$30,000	\$0
77		MAA05-007	La Honda Creek Phase II Trail Connections	Implement Master Plan Phase II Trails to connect visitors from the Harrington Creek Trail to the central and northern areas of La Honda Creek Preserve.	Secure permits.	Proceed with construction.	Complete construction and closeout permits	Open	Open	Open	Goal 3, Objective 3	Goal 3, Objective 2	\$166,412	\$302,082	\$360,672
78		MAA05-008	La Honda Creek White Barn Structural Rehabilitation	Preserve the La Honda Creek White Barn as a historic resource. Repair the La Honda Creek White Barn for external viewing and interpretation. Repair the exterior, stabilize the structure, and exclude wildlife.	Complete the structure rehabilitation work.	Project completed in prior fiscal year(s).	Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 3, Objective 3	Goal 3, Objective 2	\$258,543	\$0	\$0
79		MAA05-009	La Honda Creek Redwood Cabin Removal and Site Restoration	Remove the La Honda Creek Redwood Cabin and enhance the natural resource values of the site.	Complete demolition work. Complete interpretive mitigation for the cabin, including submission of California Department of Parks and Recreation (DPR) 523 Form.	Project completed in prior fiscal year(s).	Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 3, Objective 3	Goal 2, Objective 2	\$277,601	\$0	\$0
80		MAA05-012	Paulin Culvert/Bridge Improvements	Assess the existing culvert/bridge crossing of La Honda Creek on the main patrol access road from Skyline Boulevard into La Honda Creek Preserve to determine whether the culvert and failing retaining walls should be replaced or repaired for maintenance, patrol, and emergency access. Implement assessment recommendations. Remove remains of dilapidated rail car bridge crossing north of redwood cabin site.	Complete design development and CEQA review. Secure permits.	Prepare bid package, solicit bids, and begin construction.	Complete construction.	Open	Open	Open	Goal 3, Objective 3	Goal 1, Objective 3	\$168,556	\$63,194	\$12,737
81		MAA05-013	La Honda Parking and Trailhead Access – Phase II Implementation	Provide access to the central area of the La Honda Creek Preserve. Design, permit, bid, and construct parking area(s) as determined through the La Honda Parking and Trailhead Access Feasibility Study.	Project has not started yet.	Project has not started yet.	Pending completion of CEQA review and Board approval of the project elements, solicit a Requests for Proposals to hire a design consultant to begin schematic designs of the new public access improvements.	Not Yet Started	Not Yet Started	New	Goal 3, Objective 3	Goal 3, Objective 2	\$0	\$0	\$111,875
82		MAA06-002	Hawthorns Area Plan	Open the closed Hawthorns area of Windy Hill Open Space Preserve to the public. Develop a plan to guide ecologically sensitive public access improvements and future natural resource and land management activities through five phases: (1) establish vision and goals; (2) develop programming alternatives; (3) refine the alternatives, conduct feasibility studies, and prepare a comprehensive use and management plan; (4) conduct environmental review; and (5) obtain project approval.	Complete technical studies, develop resource and land management objectives to inform the program elements and conceptual site planning. Continue public engagement.	Prepare the Hawthorns Area Plan document and obtain Board approval of the project description to conduct the environmental review per the California Environmental Quality Act.	Complete environmental review and obtain Board approval of the Hawthorns Area Plan.	Open	Open	Open	Goal 3, Objective 3	Goal 3, Objective 2	\$293,670	\$109,514	\$51,560

Attachment #3

FY24/FY25/FY26 Capital Improvement and Action Plan Board Retreat #2															
Row #	Program & Fund	Project #	Project Name	Project Purpose	FY24 Scope	FY25 Scope	FY26 Scope	FY24 Status	FY25 Status	FY26 Status	Strategic Plan Linkage (Primary)	Strategic Plan Linkage (Secondary)	FY24 Estimated Budget	FY25 Estimated Budget	FY26 Estimated Budget
83		MAA10-001	Alpine Road Regional Trail, Coal Creek	Complete repairs and improvements to repurpose the road alignment into a regional trail for public access and to reduce further erosion and sedimentation downstream.	Crew to construct a reroute of the bypass trail (Phase 3). Contractor to complete lower retaining wall construction. Close out all regulatory permits. Enter into negotiations with San Mateo County in accordance with MOU for transfer of right-of-way and other property rights.	Complete negotiations with San Mateo County in accordance with MOU for transfer of right-of-way and other property rights. Conduct regulatory monitoring.	Conduct regulatory monitoring.	Open	Open	Open	Goal 3, Objective 3	Goal 2, Objective 2	\$1,106,763	\$30,000	\$20,000
84		MAA11-003	Rancho San Antonio Multimodal Access - Implementation (MAA Eligible)	Implement transportation demand management strategies at Rancho San Antonio to reduce parking challenges and encourage multi-modal access to the preserve. <i>*This project is the same as VP11-001 but is separate as not all the work is MAA eligible.</i>	Complete implementation of MAA-eligible Tier 1 strategies.	Consider implementation of MAA-eligible Tier 2 strategies, if deemed necessary (dependent on outcomes of Tier 1 strategies and likelihood of beneficial impact of Tier 2 strategies).	Project completed in prior fiscal year(s).	Open	Open	Completed	Goal 3, Objective 3	Goal 3, Objective 2	\$25,000	\$0	\$0
85		MAA11-XXX	Rancho San Antonio Deer Hollow Farm Restroom	Replace existing vault toilet at Deer Hollow Farm with new vault toilet.	Complete construction documents. Complete CEQA review.	Obtain permits. Issue Request for Bids and initiate construction.	Complete construction.	New	Open	Open	Goal 3, Objective 3	Goal 4, Objective 1	\$25,867	\$44,866	\$83,500
86		MAA16-001	Long Ridge Trail Connection to Eagle Rock and Devils Canyon	Provide public access to an approximately one-mile trail connection to Eagle Rock and Devils Canyon.	Continue scoping and programming for the site.	Conduct feasibility studies to define the project description.	Initiate technical studies and prepare a preliminary design.	Open	Open	Open	Goal 3, Objective 3		\$65,000	\$175,000	\$323,726
87		MAA17-XXX	Upper Stevens Creek Trail Connection	Partner with Santa Clara County Parks to design and construct a new multi-use trail connecting Picchetti Ranch and Montebello preserves with Upper Stevens Creek County Park, fulfilling legal commitment in conservation easement agreement.	Pending partnership agreement and agreed-upon project scope with Santa Clara County Parks, initiate technical studies, existing conditions and opportunities and constraints analysis. Initiate trail scouting.	Continue opportunities and constraints analysis, trail scouting, development of conceptual trail alignment options and identification of preferred trail alignment. Initiate stakeholder and public engagement.	Pending Board approval of project description, initiate environmental review. Continue stakeholder and public engagement.	New	Open	Open	Goal 3, Objective 3	Goal 1, Objective 2	\$65,000	\$50,000	\$48,911
88		MAA20-002	Bay Area Ridge Trail: Highway 17 Crossing	Provide a regional recreational trail crossing across Highway 17 in Santa Clara County by constructing a new overcrossing near Los Gatos and Lexington Reservoir in close alignment with the HWY 17 Wildlife Crossing project MAA20-001. See project MAA20-004 for description of relevant new trails and connections associated with the overcrossing.	Complete Caltrans PA&ED phase, including CEQA/NEPA review for Board consideration. Work with VTA as Project Delivery Partner to initiate Caltrans PS&E in coordination with Caltrans, including issuance of RFP for design consultant. Continue partnership agreement discussions and negotiations with partner agencies and organizations.	Continue collaboration with VTA on permitting and final design of crossing structure and improvements within the Caltrans ROW. Finalize Property Rights for connecting trails before constructing the trail crossing. Finalize partnership agreements with partner agencies and organizations.	Continue collaboration with VTA as Project Delivery Partner to begin construction on crossing structure and improvements within the Caltrans ROW if project has Caltrans approval and permits are secured and if there is sufficient funding for construction. Finalize partnership agreements with partner agencies and organizations as needed.	Open	Open	Open	Goal 3, Objective 3	Goal 1, Objective 2	\$1,042,716	\$1,551,987	\$1,088,787
89		MAA20-004	Spooky Knoll Trail and Other New Hwy 17 Trail Connections	Construct trails outside of Caltrans ROW that connect to the new Hwy 17 trail crossing.	Secure permits to build new trail connections.	Complete trail construction and Congressional Earmark funding closeout.	Project completed in prior fiscal year(s).	Open	Open	Completed	Goal 3, Objective 3	Goal 1, Objective 4	\$251,224	\$249,949	\$0
90		MAA21-004	Bear Creek Stables Project	Implement maintenance and repairs plan to maintain equestrian use at Bear Creek Stables, including water infrastructure improvements.	Complete construction documents. Obtain local building permits.	Solicit bids, award a contract, and complete construction.	Project completed in prior fiscal year(s).	Open	Open	Completed	Goal 3, Objective 3	Goal 1, Objective 2	\$138,105	\$2,748,398	\$0
91		MAA21-006	Bear Creek Redwoods - Alma College Cultural Landscape Rehabilitation	Implement the planting plan associated with the Alma Cultural Landscape Rehabilitation Plan.	Purchase and install year 2 of native nursery plants, seed, plant protections, and fencing.	Purchase and install year 3 of native nursery plants, seed, plant protections, and fencing.	Purchase and install final year (year 4) of native nursery plants, seed, plant protections, and fencing.	Open	Open	Open	Goal 3, Objective 3	Goal 3, Objective 2	\$159,887	\$84,038	\$30,713
92		MAA21-011	Phase II Trail Improvements, Bear Creek Redwoods OSP	Implement Phase 2 trail improvements, including multiuse through-trail connection, to open northeastern part of Bear Creek Redwoods Open Space Preserve to public access.	Complete construction work. Close out regulatory and local permits. Close out grant. Conduct regulatory monitoring. <i>Current scope assumes use of existing roads versus extensive new trail construction; if scope changes, schedule and budget will need to change.</i>	Conduct regulatory monitoring.	Conduct regulatory monitoring.	Open	Open	Open	Goal 3, Objective 3	Goal 3, Objective 2	\$2,352,003	\$796,000	\$2,000
30 - Measure AA Capital Total													\$6,668,152	\$6,683,708	\$2,426,282
40 - General Fund Capital															
93		31901	ADA Barrier Removal	Implement ADA barrier removals as identified and prioritized in the Board-approved ADA Transition Plan Update; includes tracking and reporting accomplishments.	Complete year five of barrier removals.	Complete year six of barrier removals.	Complete year seven of barrier removals.	Open	Open	Open	Goal 3, Objective 3	Goal 3, Objective 2	\$1,225,000	\$330,000	\$50,000



Attachment #3

FY24/FY25/FY26 Capital Improvement and Action Plan Board Retreat #2															
Row #	Program & Fund	Project #	Project Name	Project Purpose	FY24 Scope	FY25 Scope	FY26 Scope	FY24 Status	FY25 Status	FY26 Status	Strategic Plan Linkage (Primary)	Strategic Plan Linkage (Secondary)	FY24 Estimated Budget	FY25 Estimated Budget	FY26 Estimated Budget
94		31907	Johnston Ranch Loop Trail and Parking Area	Complete improvements to existing parking area and new trail loop at Johnston Ranch property that aligns with City of Half Moon Bay’s Local Coastal Program and Parks Master Plan.	Project not yet started. City timeline to start unclear.	In coordination with the City of Half Moon Bay and Peninsula Open Space Trust, conduct site assessments, plan and initiate basis of conceptual design of improvements for the existing parking area and new loop trail. Initiate public and stakeholder outreach and engagement. Conduct trail scouting.	Present conceptual design options to the Planning and Natural Resources Committee at a community meeting and to the Board. Refine the conceptual design option(s). Develop project description for CEQA for Board consideration.	Not Yet Started	New	Open	Goal 3, Objective 3	Goal 3, Objective 1	\$0	\$110,000	\$135,000
95		35006	Kennedy Trailhead Parking Area Improvement	Expand and improve Kennedy trailhead parking area to address community-wide parking and access concerns, address ADA accessibility, and provide trailhead amenities. Plan, design, permit and construct an expanded parking area, vault restroom, bicycle racks and sign boards.	Release a Request for Proposals for consulting services to conduct feasibility studies for trailhead parking area improvements and prepare conceptual plans. Conduct early stakeholder outreach.	Develop project conceptual designs and present to stakeholders and the Planning and Natural Resources Committee for input. Forward conceptual design recommendation to the Board and seek Board approval of the CEQA project description.	Enter contract to complete the CEQA review. Conduct CEQA process and obtain Board certification of CEQA findings and approval of project to pursue development of construction-level plans.	New	Open	Open	Goal 3, Objective 3	Goal 2, Objective 2	\$35,000	\$80,000	\$268,000
96		35008	Kennedy Trail Retaining Wall	Enhance safety for emergency vehicle access along a narrow segment of Kennedy Trail. Design, permit, bid and construct a new retaining wall to support the Kennedy Trail in Sierra Azul Open Space Preserve.	Project not yet started.	Complete technical studies and prepare conceptual design.	Complete CEQA process and prepare regulatory permit applications.	Deferred	Open	Open	Goal 3, Objective 3	Goal 2, Objective 2	\$0	\$147,000	\$73,000
97		35013	Fremont Older Parking Lot Improvements	Improve the parking configuration and traffic flow of the existing parking lot; includes ADA parking enhancements and surface improvements.	Project not yet started.	Assess site conditions and prepare conceptual design documents. Present proposed improvements as the CEQA project description for review and approval by the Board.	Complete the environmental review and secure permits. Prepare bid package to solicit Request for Bids.	Not Yet Started	New	Open	Goal 3, Objective 3	Goal 3, Objective 2	\$0	\$58,000	\$17,000
98		35014	Guadalupe Creek Crossing Replacement	Assess and improve existing creek culvert crossing that is showing signs of failure. Replace existing culvert creek crossing with a bridge crossing.	Assess site conditions and prepare design documents. Initiate environmental review.	Complete environmental review, prepare and submit permit applications.	Secure permits, prepare a Request for Bids and award construction contract. Initiate bridge replacement construction work.	New	Open	Open	Goal 3, Objective 3	Goal 2, Objective 2	\$116,000	\$52,000	\$215,000
99		35015	Rancho San Antonio Road Repair	Improve existing service roads. Repair existing asphalt road, replace culverts (as needed), and improve ADA access from FFO to bridge near Deer Hollow Farm and the lower portion of Mora paved trail.	Initiate design.	Finalize design, conduct CEQA review, and secure permits.	Prepare Request for Bids, award a construction (repair) project, and finalize repairs to the Deer Hollow Farm retaining wall and main access road.	Open	Open	Open	Goal 3, Objective 3	Goal 3, Objective 2	\$226,000	\$111,000	\$596,000
100		61025	FFO Trail Bridge Replacements	Maintain safe trail use to continue public access within Preserves by replacing two wooden bridges. Replace existing bridge on Bear Meadow Trail in Picchetti Ranch and on the Flume Trail in St. Joseph’s Preserve.	Finalize design, secure permits, and complete the bridge replacement work.	Project completed in prior fiscal year(s).	Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 3, Objective 3	Goal 2, Objective 2	\$76,500	\$0	\$0
101		61029	Monte Bello Black Mountain Trail Extension	Utilize the existing trail easement through Lehigh Quarry lands to construct a route with a more gradual ascent of Black Mountain.	Initiate technical studies.	Prepare conceptual trail alignment and project description and initiate environmental review.	Obtain Board certification of CEQA findings and approval of trail alignment. Finalize the trail design & engineering and submit local & regulatory permit applications.	Open	Open	Open	Goal 3, Objective 3		\$50,000	\$100,000	\$155,000
102		MAA21-004	Bear Creek Stables Project (Fund 40 funded work)	This project is listed on row 90 and is shown here to illustrate the amount of funding that may come from Fund 40 (unless MAA reallocation or use of MAA interest income is approved).				Open	Open	Completed	Goal 3, Objective 3	Goal 1, Objective 2	\$0	\$1,750,000	\$0
103		MAA21-011	Phase II Trail Improvements, Bear Creek Redwoods OSP (Fund 40 funded work)	This project is listed on row 92 and is shown here to illustrate the amount of funding that will come from Fund 40 (unless MAA reallocation or use of MAA interest income is approved).				Open	Completed	Completed	Goal 3, Objective 3	Goal 3, Objective 2	\$200,000	\$0	\$0
104		VP14-001	California Riding & Hiking Trails	Pursue viable sections of the California Riding & Hiking Trail (CRHT) at Russian Ridge, Teague Hill and Lower La Honda Creek to Sam McDonald County Park for expanding trail connection opportunities. Work with State Parks to receive quitclaim deed for existing CRHT easement along Woodruff Creek as connection between Russian Ridge and the Woodruff Redwoods addition to La Honda Creek, and work with San Mateo County Parks on connections between La Honda Creek and Sam McDonald Park.	Work with State to facilitate quitclaim of CRHT easements at Russian Ridge and for connection between La Honda Preserve and County Parks and bring acceptance of CRHT easements to the Board for approval.	Project completed in prior fiscal year(s).	Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 3, Objective 3	Goal 1, Objective 2	\$6,000	\$0	\$0

FY24/FY25/FY26 Capital Improvement and Action Plan Board Retreat #2															Attachment #3
Row #	Program & Fund	Project #	Project Name	Project Purpose	FY24 Scope	FY25 Scope	FY26 Scope	FY24 Status	FY25 Status	FY26 Status	Strategic Plan Linkage (Primary)	Strategic Plan Linkage (Secondary)	FY24 Estimated Budget	FY25 Estimated Budget	FY26 Estimated Budget
105		VP21-005	Bear Creek Redwoods North Parking Area	Construct new North Parking Area to expand and improve parking capacity at Bear Creek Redwoods Preserve (BCR) as prioritized in Phase III of the BCR Preserve Plan. The new paved parking lot is planned to include equestrian parking.	Complete technical studies. Complete public outreach and stakeholder engagement on conceptual site plan alternatives. Revise the conceptual design with Board and public input. Confirm the need for additional CEQA review.	Complete the design development and construction documentation. If required, complete additional CEQA review and obtain Board certification of CEQA findings. Begin local permitting. Begin interpretive element design.	Secure permits and prepare Request for Bids. Solicit bids and award a construction contract and begin construction.	Open	Open	Open	Goal 3, Objective 3	Goal 3, Objective 2	\$105,000	\$80,000	\$870,500
40 - General Fund Capital Total													\$2,039,500	\$2,818,000	\$2,379,500
Public Access, Education, and Outreach Total													\$9,083,652	\$9,893,708	\$5,267,782
Assets and Organizational Support															
10 - General Fund Operating															
106		10001	Records Management	Continue to support paperless solutions and increase remote access to Midpen documents; use the Board-approved retention schedule to inventory and digitize paper files.	Complete an inventory of electronic documents and input records into the Electronic Document Management System. (Note prior completed work focused on paper documents)	Project completed in prior fiscal year(s).	Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 4, Objective 1		\$0	\$0	\$0
107		10002	San Mateo County Master Permit	Develop a Master Permit with San Mateo County to streamline project implementation.	Complete the County master permit approval process.	Project completed in prior fiscal year(s).	Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 4, Objective 1		\$10,000	\$0	\$0
108		10003	Diversity, Equity, and Inclusion Program Actions	Implement new actions to further the Board’s policy, goals and priorities related to Diversity, Equity, and Inclusion. Implement DEI recommendations that were developed in 2020-2021 focused on (1) Recruitment, Hiring and Staff Development and (2) Community Outreach and Partnerships.	Work with a DEI Consultant to conduct internal organizational assessment and DEI Action Plan based on findings. Provide cultural awareness and competency trainings for staff. Engage with external partners and stakeholders to develop strategies and leverage partnerships to address how Midpen may better serve its constituents with a focus on equity and inclusion.	Complete internal organizational assessment report and DEI Action Plan. Initiate implementation of priority DEI Action Plan recommendations. Evaluate efficacy of DEI efforts completed to date. Continue with trainings and building leadership competencies. Continue engagement with external partners and stakeholders.	Continue implementation of DEI Action Plan recommendations and implement 2-4 additional new DEI priorities that were identified in 2020-21.	Open	Open	Open	Goal 3, Objective 2	Goal 3, Objective 4	\$50,000	\$50,000	\$25,000
109		10004	FOSM Update	Provide a comprehensive update of the Financial Organization Sustainability Model with a focus on a 5-year detailed outlook on program delivery, organization, reporting structure, staffing and financial sustainability and a broader 30-40 year outlook.	Review report and finalize. Present report findings and recommendations to the Board. Prepare implementation measures for development of FY25 CIAP.	Project completed in previous fiscal year(s).	Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 4, Objective 2		\$100,000	\$0	\$0
110		51705	Cybersecurity Audit	Due to growing cybersecurity risks, an external cybersecurity audit is needed to improve security posture. This audit will identify areas that need greater protection from cyber threats and provide recommendations to further secure critical infrastructure.	Complete Cybersecurity Audit.	Project completed in previous fiscal year(s).	Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 4, Objective 1		\$45,000	\$0	\$0
111		51706	Cybersecurity Implementation	Improve Midpen’s cybersecurity posture by implementing projects identified in the Cybersecurity Audit.	Project has not started yet.	Begin to implement recommendations identified in Cybersecurity audit.	Continue to implement recommendations from the cybersecurity audit	Not Yet Started	New	Open	Goal 4, Objective 1		\$0	\$70,000	\$135,000
112		51708	Preserve Use Permit System	The IT Master Plan recommends replacing the current legacy access database and manual process for preserve use permits using an online permit system to improve efficiencies, expand automation, and improve tracking and metrics.	Scope, research, and select permit management system.	Procure and Go-live with permit management system.	Project completed in prior fiscal year(s).	Open	Open	Completed	Goal 4, Objective 1		\$35,000	\$75,000	\$0
113		None	Ranger Laptop Refresh	Ranger laptops are over 5 years old and need upgrades to continue functioning properly.	Continue configuring and issuing of all ranger laptops.	Complete the configuration and issuance of ranger laptops.	Project completed in prior fiscal year(s).	Recurring	Recurring	Completed	Goal 4, Objective 1		\$60,000	\$20,000	\$0
114		VP06-XXX	Hawthorns Historic Complex Partnership	Determine long-term disposition of and use for existing structures in the Hawthorns Historic Complex and potential partnership opportunities. Through a public process and in coordination with the Town of Portola Valley and potential partner(s), develop disposition and use options for Board consideration and approval.	Utilize findings from the Hawthorns Historic Complex structural assessment to engage the Town of Portola Valley and potential partner(s) on potential long-term partnerships for use and disposition options of the various structures. Initiate public and stakeholder engagement. Present options to the Board for concurrence and initiate public and stakeholder engagement.	Present final recommendations to the Board as the proposed CEQA project description for approval and conduct environmental review. Continue public and stakeholder engagement.	Complete environmental review and obtain Board certification of CEQA findings and final project approval. Implementation to be assigned as a separate project.	New	Open	Open	Goal 4, Objective 5		\$15,000	\$25,000	\$10,000
115		Supporting Project	Basic Policies for the Coastside Protection Area	Develop basic policies for the Coastside Protection Area and incorporate into Midpen’s existing Basic Policy, originally adopted in 1999, to fulfill an obligation established by the 2003 Coastal Service Plan.	Obtain Committee and Board approval of project scope and engagement strategy. Conduct outreach and engagement. Draft basic policies for the Coastside Protection Area based on Board, public, and stakeholder input.	Finalize basic policies for the Coastside Protection Area with Committee guidance and present to the full Board for approval. Incorporate into Midpen’s existing Basic Policy.	Project completed in prior fiscal year(s).	Open	Open	Completed	Goal 2, Objective 5	Goal 3, Objective 1	\$0	\$0	\$0

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Attachment #3

Row #	Program & Fund	Project #	Project Name	Project Purpose	FY24 Scope	FY25 Scope	FY26 Scope	FY24 Status	FY25 Status	FY26 Status	Strategic Plan Linkage (Primary)	Strategic Plan Linkage (Secondary)	FY24 Estimated Budget	FY25 Estimated Budget	FY26 Estimated Budget
116		Supporting Project	Computer System Failover (Off-site)	Maintain an off-site computer system failover for business continuity in the event physical servers are damaged by fire, natural disaster, or cyberattack.	Project has not started yet.	Assess available off-site computer system failover solutions. Renew the current solution or implement a new one that better meets business needs.	Project completed in prior fiscal year(s).	Not Yet Started	New	Completed	Goal 4, Objective 3		\$0	\$0	\$0
117		Supporting Project	Update to the District CEQA Guidelines	Update the Board adopted 2001 District Guidelines for the implementation of the California Environmental Quality Act (CEQA) to conform with current state law and Board policies.	Conduct internal review and identify sections needing revisions to be consistent with current state law and Midpen policies.	Bring recommended CEQA guideline updates to the Board for consideration of approval.	Project completed in prior fiscal year(s).	New	Open	Completed	Goal 4, Objective 1		\$0	\$0	\$0
118		Supporting Project	Fleet Management	Consistent with the IT Master Plan, implement a Fleet Management System to plan, program, and track the management (including replacements and maintenance) of the vehicle and equipment fleet.	Scope and research Fleet Management Systems.	Procure and launch Fleet Management System.	Project completed in prior fiscal year(s).	New	Open	Completed	Goal 4, Objective 1		\$0	\$0	\$0
119		Supporting Project	Fleet Transition Plan	Create a medium to long term plan to transition the fleet away from fossil fuels, consistent with the Climate Action Plan.	Manage the production of a fleet transition plan to inform future fleet management decisions, including replacements and purchases.		Project completed in prior fiscal year(s). Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 2, Objective 3	Goal 4, Objective 1	\$0	\$0	\$0
120		Supporting Project	GIS Strategic Plan	Consistent with the IT Master Plan, develop a GIS Strategic Plan that establishes a unified vision, goals and objectives for the GIS Program and provides a framework for department staff and other stakeholders to efficiently and effectively use geospatial technology.	Procure a consultant through a Request for Proposals and Qualifications process to develop the GIS strategic plan by gathering information, conducting department interviews, and synthesizing information within a final report.		Project completed in prior fiscal year(s). Project completed in prior fiscal year(s).	New	Completed	Completed	Goal 4, Objective 1		\$0	\$0	\$0
121		Supporting Project	GM Signature Authority Legislation	Work with East Bay Regional Park District to seek legislation allowing for general manager purchasing authorization up to an amount not to exceed \$200,000 for supplies, materials, labor, and other services, with the actual amount subject to Board approval and Board policy.	Pursue sponsored legislation through first year of two-year legislative session.	If necessary, continue to pursue sponsored legislation through the second year of the two-year legislative session.	Project completed in prior fiscal year(s).	Open	Open	Completed	Goal 4, Objective 1		\$0	\$0	\$0
122		Supporting Project	Good Neighbor Policy Update	Review and update the Good Neighbor policy to ensure policy remains fresh and effective in maintaining positive relationships with neighbors/adjacent landowners.	Present recommendations to the Board for approval. Post updated policy online and publish revised Good Neighbor brochure.		Project completed in prior fiscal year(s). Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 3, Objective 3	Goal 2, Objective 5	\$0	\$0	\$0
123		Supporting Project	Historic Resources Procedural Guide/Library	Develop an administrative historic resources procedural guide as a guiding document for consistent historic resource management and update existing database.	Complete populating database with existing historic resources data. Ongoing updates to historic resources procedural guide, library, and database will continue as future historic resource management projects and activities occur at Midpen.		Project completed in prior fiscal year(s). Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 4, Objective 1		\$0	\$0	\$0
124		Supporting Project	IT Master Plan Update	Improve Midpen’s technology tools by updating the IT Master Plan.	Project has not started yet.	Post a Request for Proposals and select a vendor.	Complete the update to the IT Master Plan.	Not Yet Started	New	Open	Goal 4, Objective 1		\$0	\$0	\$0
125		Supporting Project	Midpen Science Summit	Midpen-hosted event on applied science in land restoration and stewardship as a compliment to statewide 30x30 efforts.	Host a regional conservation science summit that will highlight the applied conservation work Midpen performs while broadening the discussion to issues facing the greater natural and working lands landscape. Tie this work to larger state goals such as 30x30 and the California Natural and Working Lands Climate Smart Strategy.		Project completed in prior fiscal year(s). Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 1, Objective 1	Goal 1, Objective 2	\$0	\$0	\$0
126		Supporting Project	SharePoint - Document Management System	Continue building out the SharePoint platform on Office 365 to provide a cloud based document management system that supports remote work and ease of document retrieval/storage/transmittal/review.	Complete all necessary file migrations.		Project completed in prior fiscal year(s). Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 4, Objective 1		\$0	\$0	\$0
10 - General Fund Operating Total													\$315,000	\$240,000	\$170,000
Assets and Organizational Support															
40 - General Fund Capital															
127		31202-11-100000	New Administrative Office (AO) Facility	Prepare 5050 El Camino Real as the new administrative office.	Complete construction of rental suite reconfiguration and interpretive elements.		Project completed in prior fiscal year(s). Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 4, Objective 1	Goal 4, Objective 5	\$465,000	\$0	\$0

Row #	Program & Fund	Project #	Project Name	Project Purpose	FY24 Scope	FY25 Scope	FY26 Scope	FY24 Status	FY25 Status	FY26 Status	Strategic Plan Linkage (Primary)	Strategic Plan Linkage (Secondary)	FY24 Estimated Budget	FY25 Estimated Budget	FY26 Estimated Budget
128		35004	Sierra Azul Ranger Residence	Repurpose and repair existing structure as residence to enhance onsite presence, monitoring, and off-hours response at Sierra Azul Preserve. Assess, design, permit and construct/remodel of existing single family structure, with site improvements and driveway replacement	Complete design documents, submit permit applications, solicit bids, and complete construction. Receive building occupancy permit.	Project completed in prior fiscal year(s).	Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 4, Objective 1	Goal 4, Objective 5	\$589,000	\$0	\$0
129		35010	Structure Disposition	Assess condition of vacant structures and gather information to determine long term disposition and implement Board-approved decisions.	Complete implementation actions for structures evaluated in FY23. Conduct research and assess conditions of an additional two to three structures and develop disposition recommendations for Board consideration.	Implement Board decisions for structures evaluated in FY24. Conduct research and assess conditions of an additional two to three structures and develop disposition recommendations for Board consideration.	Implement Board decisions for structures evaluated in FY25. Conduct research and assess conditions of an additional two to three structures and develop disposition recommendations for Board consideration.	Open	Open	Open	Goal 4, Objective 5		\$522,700	\$522,700	\$522,700
130		51707	District-wide Firewall Upgrade	Upgrade firewalls to provide additional information security. Midpen’s current firewalls are approaching 4 years in age. Due to the rapid change in technology and the growing need for additional security features new firewalls are required.	Scope, research, and draft a Request for Proposals and select vendor.	Procure and install firewalls.	Project completed in prior fiscal year(s).	Open	Open	Completed	Goal 4, Objective 1		\$105,000	\$15,000	\$0
131		61026	Quam Residence Road Repair	Repair driveway and associated drainage infrastructure to provide all-season vehicular access to the Quam Residence. Permit, bid and construct culvert replacements, road re-shaping, and associated amenities.	Start and complete driveway repairs and drainage improvements.	Project completed in prior fiscal year(s).	Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 4, Objective 5		\$330,000	\$0	\$0
132		65407	Radio System Assessment and Upgrade	Ensure Midpen's radio system remains operational and reliable. Provide radio coverage within new land acquisitions and address coverage gaps in existing high-use areas. Research options to expand Midpen radio coverage to Coastal areas, improve radio coverage in selected high-use areas, upgrade quality of system and replace equipment reaching end of life.	Continue installation of new radio system. Replace all handheld and vehicle radios. Conduct testing of new system. Once testing is complete, conduct cleanup, cutover and final acceptance.	Project completed in prior fiscal year(s).	Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 4, Objective 1		\$2,154,535	\$0	\$0
133		None	District Office Server Refresh	Upgrade current server infrastructure. Midpen’s current server infrastructure (Nutanix) is currently around five years old. Modern server hardware will allow expanded remote work options and improved performance on enterprise applications, such as GIS and Cityworks.	Purchase and set up new server infrastructure, including new hardware and software. Migrate current virtual server infrastructure to new system.	Project completed in prior fiscal year(s).	Project completed in prior fiscal year(s).	Open	Completed	Completed	Goal 4, Objective 1		\$10,000	\$0	\$0
134		None	Vehicle and Machinery/Equipment Purchases	Provide necessary vehicles and equipment for Administrative and Field Office staff to further Midpen's mission and meet project delivery and service delivery commitments.	Recommended new vehicles and equipment TBD based on recommendations from the Fleet Transition Plan. Budget line item is a placeholder.	Recommended new vehicles and equipment TBD based on recommendations from the Fleet Transition Plan. Budget line item is a placeholder.	Recommended new vehicles and equipment TBD based on recommendations from the Fleet Transition Plan. Budget line item is a placeholder.	Recurring	Recurring	Recurring	Goal 4, Objective 1	Goal 4, Objective 5	\$465,000	\$465,000	\$300,000
135		VP06-XXX	Hawthorns Structures Stabilization/Repairs	Implement Board direction based on structure assessment findings.	Project has not yet started.	Initiate implementation of Board decisions regarding the Hawthorns Historic Complex structures.	Continue with implementation.	Open	Open	Open	Goal 4, Objective 5		\$0	TBD	TBD
136		XXXXX	Allen Road Washout Repair	Washout of Allen Road into creek between Bechtel and Paulin properties makes it narrow for fire truck access on a key fire road. Assess options.	Project has not yet started.	Project has not yet started.	Prepare design plans for a retaining wall or tree removal/slope repair.	Not Yet Started	Not Yet Started	New	Goal 4, Objective 1	Goal 2, Objective 5	\$0	\$0	\$60,000
137		XXXXX	Annex Building Repairs	Repair foundation to the building and update interior office space.	Project has not yet started.	Evaluate needed repairs to foundation and scope of work for repairs to kitchen, restroom and office space. Evaluate current Use Permit.	Prepare plans, submit for permits, and solicit bids for construction.	New	Open	Completed	Goal 4, Objective 1	Goal 4, Objective 5	\$0	\$70,000	\$17,500
138		XXXXX	Coastal Field Office	Secure property to establish a coastal field office for field staff to support coastal land holdings.	Secure coastal field office site through lease or purchase.	Secure coastal field office site through lease or purchase.	Project completed in prior fiscal year(s).	New	Open	Completed	Goal 4, Objective 1		\$55,000	\$10,000	\$0
139		XXXXX	Cunha House Repair	Remodel attached one bedroom housing unit by replacing flooring, installing an updated bathroom, installing a kitchen, repairing the HVAC repair, and performing electrical repairs to meet current building code to expand housing offerings for staff.	Project has not yet started.	Hire consultant to provide evaluation, recommendations, and cost estimate for repairs. Select appropriate repairs.	Develop plans and submit for permit. Prepare Request for Bids, award construction contract and begin construction.	Not Yet Started	New	Open	Goal 4, Objective 1	Goal 4, Objective 5	\$0	\$43,000	\$122,000
140		XXXXX	FFO Solar Panels/EV Chargers	Install solar panels on FFO shop and EV chargers.	Project has not yet started.	Project has not yet started.	Evaluate feasibility of solar power installation for FFO, EV charger quantity and location.	Not Yet Started	Not Yet Started	New	Goal 4, Objective 1	Goal 2, Objective 3	\$0	\$0	\$45,000

FY24/FY25/FY26 Capital Improvement and Action Plan Board Retreat #2

Attachment #3

Row #	Program & Fund	Project #	Project Name	Project Purpose	FY24 Scope	FY25 Scope	FY26 Scope	FY24 Status	FY25 Status	FY26 Status	Strategic Plan Linkage (Primary)	Strategic Plan Linkage (Secondary)	FY24 Estimated Budget	FY25 Estimated Budget	FY26 Estimated Budget
141		XXXXX	Fremont Older Residence Roof Replacement	Repair roof and associated framing to ensure longevity of structure. Permit, bid and repair roof and associated amenities.	Project not yet started.	Project not yet started.	Perform structural assessment, identify regulatory requirements to inform the repair, prepare cost estimates, and prepare bid package.	Not Yet Started	Not Yet Started	New	Goal 4, Objective 5		\$0	\$0	\$30,000
142		XXXXX	Lone Madrone Mobile Home Replacement	Replace existing mobile home that has reached the end of its useful life and remove/ demolish existing attached mobile from barn structure.	Project has not yet started.	Project has not yet started.	Hire consultant to provide evaluation, recommendations, and cost estimate for a mobile home replacement and site repairs.	Not Yet Started	Not Yet Started	New	Goal 4, Objective 5		\$0	\$0	\$45,000
143		XXXXX	Prospect Road Culvert Replacement	Replace culvert on Prospect Road. Culvert is beginning to degrade and likely to fail. Prospect Road is the main access road into Fremont Older Preserve.	Project has not yet started.	Design culvert replacement, retaining wall, project mitigation.	Hire contractor to complete project.	Not Yet Started	New	Open	Goal 4, Objective 5		\$0	\$121,000	\$342,250
144		XXXXX	Purisima Creek Road Vehicle Access	Purisima Creek Road is not passable due to a washout from the 2023 storms. Assess road for long-term viability as a road, including potential replacement of 3 bridges. Rebuild washouts and replace bridges for patrol and emergency vehicle access.	Begin technical assessments and conceptual design for road and bridge repairs.	Develop design and construction plans. Conduct CEQA review. Submit permit applications. Develop bid package and release for bid. Select contractor.	Begin road and bridge repairs.	New	Open	Open	Goal 4, Objective 1	Goal 4, Objective 5	\$90,000	\$385,000	\$1,540,000
145		XXXXX	Replace Bridge MRBR1 in Miramontes Ridge OSP	Replace existing underrated weight bridge at MRBR1 to a bridge, or culvert, rated greater than 10000 pounds to improve a key fire access route.	Project has not yet started.	Project has not yet started.	Design replacement crossing -- culvert or bridge decision.	Not Yet Started	Not Yet Started	New	Goal 4, Objective 1	Goal 4, Objective 5	\$0	\$0	\$90,000
146		XXXXX	Replace Roof on Coal Creek Barn	Part of the roof has blown off the building. If we choose to keep the structure, the roof needs to be replaced. Minimal impact at this time to items stored inside barn or to general aesthetic from outside. Perform structural assessment to determine the opportunities and constraints for rehabilitation, stabilization, or repair; identify regulatory requirements for structure stabilization; and provide options with high-level cost estimates.	Project has not yet started.	Project has not yet started.	Contract structural assessment and roof replacement.	Not Yet Started	Not Yet Started	New	Goal 4, Objective 5		\$0	\$0	\$50,000
147		XXXXX	Resource Management Permit for the Former Event Center Site	Comply with conditions of approval to formalize and secure a County of San Mateo Resource Management Permit for the former Event Center site.	Hire consultant to provide evaluation, recommendations, and cost estimates for upgrades and repairs (will likely include building repairs and potential barn demolition). Conduct environmental review. Initiate permit application process.	Begin site improvements as required by the County.	Complete site improvements.	New	Open	Open	Goal 4, Objective 5		\$75,000	\$250,000	\$50,000
148		XXXXX	Schilling Lake Spillway Repair	Repair spillway culvert to prevent erosion of dam.	Project has not yet started.	Project has not yet started.	Design culvert replacement or spillway redesign.	Not Yet Started	Not Yet Started	New	Goal 4, Objective 5		\$0	\$0	\$95,000
149		XXXXX	Skyline Field Office Renovation	Renovate existing or build new structures to continue supporting field staff operational needs in the Skyline region.	Assess future SFO staffing and programming needs; use FOSM recommendation to guide the assessment. Present program recommendations to the Board for concurrence. Solicit a Request for Proposals to initiate design of repairs and new site elements.	Develop design and construction plans. Conduct CEQA review. Submit permit applications	Solicit a Request for Bids and award a construction contract.	New	Open	Open	Goal 4, Objective 1	Goal 4, Objective 5	\$100,000	\$105,000	\$208,000
40 - General Fund Capital Total													\$4,961,235	\$1,986,700	\$3,517,450
Assets and Organizational Support Total													\$5,276,235	\$2,226,700	\$3,687,450
Grand Total													\$25,894,489	\$20,773,112	\$15,916,827

**FY24/FY25/FY26 Capital Improvement and Action Plan  
Board Retreat #2**

Attachment #3

**Capital Improvement & Action Plan (CIAP) Summaries**

CIAP Summary by Funding Source	Total FY24 Estimated Budget	Total FY25 Estimated Budget	Total FY26 Estimated Budget
Fund 10 - General Fund Operating*	\$4,129,253	\$4,334,800	\$3,408,352
Fund 20 - Hawthorn	-	-	-
Fund 30 - Measure AA	\$13,172,001	\$10,556,612	\$4,833,025
Fund 40 - General Fund Capital	\$8,593,235	\$5,881,700	\$7,675,450
<b>Total</b>	<b>\$25,894,489</b>	<b>\$20,773,112</b>	<b>\$15,916,827</b>
Land Acquisition and Preservation**	\$3,637,951	\$1,885,000	\$307,000
Natural Resource Protection and Restoration	\$7,896,651	\$6,767,704	\$6,654,595
Public Access, Education, and Outreach	\$9,083,652	\$9,893,708	\$5,267,782
Assets and Organizational Support	\$5,276,235	\$2,226,700	\$3,687,450
<b>Total</b>	<b>\$25,894,489</b>	<b>\$20,773,112</b>	<b>\$15,916,827</b>
<b>Land Acquisition and Preservation</b>			
Fund 10 - General Fund Operating	-	-	-
Fund 30 - Measure AA	\$3,348,951	\$1,530,000	\$10,000
Fund 40 - General Fund Capital	\$289,000	\$355,000	\$297,000
<b>Land Acquisition and Preservation Total</b>	<b>\$3,637,951</b>	<b>\$1,885,000</b>	<b>\$307,000</b>
<b>Natural Resource Protection and Restoration</b>			
Fund 10 - General Fund Operating	\$3,438,253	\$3,702,800	\$2,776,352
Fund 30 - Measure AA	\$3,154,898	\$2,342,904	\$2,396,743
Fund 40 - General Fund Capital	\$1,303,500	\$722,000	\$1,481,500
<b>Natural Resource Protection and Restoration Total</b>	<b>\$7,896,651</b>	<b>\$6,767,704</b>	<b>\$6,654,595</b>
<b>Public Access, Education, and Outreach</b>			
Fund 10 - General Fund Operating	\$376,000	\$392,000	\$462,000
Fund 30 - Measure AA	\$6,668,152	\$6,683,708	\$2,426,282
Fund 40 - General Fund Capital	\$2,039,500	\$2,818,000	\$2,379,500
<b>Public Access, Education, and Outreach Total</b>	<b>\$9,083,652</b>	<b>\$9,893,708</b>	<b>\$5,267,782</b>
<b>Assets and Organizational Support</b>			
Fund 10 - General Fund Operating	\$315,000	\$240,000	\$170,000
Fund 40 - General Fund Capital	\$4,961,235	\$1,986,700	\$3,517,450
<b>Assets and Organizational Support Total</b>	<b>\$5,276,235</b>	<b>\$2,226,700</b>	<b>\$3,687,450</b>
<b>Total</b>	<b>\$25,894,489</b>	<b>\$20,773,112</b>	<b>\$15,916,827</b>

\* Fund 10 - General Fund Operating includes supporting projects with a zero dollar budget. Supporting projects are important activities undertaken each year that do not meet CIAP project criteria of \$50,000 or more over the lifetime of the project. While the supporting projects included in this attachment may incur real expenses, those expenses will only be included in the departments' operating budgets.

\*\* Land Costs only account for due diligence expenses; actual purchase price is not included and is added as a budget adjustment by the Board at the time of purchase approval given that land purchases are opportunistic.



**FY24/FY25/FY26 Capital Improvement and Action Plan  
Board Retreat #2**

Attachment #3

**Grant Income**

Row #	Grant/Partnership/Other	Project #	Total Grants in FY24	Total Grants in FY25	Total Grants in FY26
<i>California Department of Parks and Recreation</i>					
50	Wildlife Corridor: Highway 17 Crossing	MAA20-001	\$ 2,000,000		
<i>California Natural Resources Agency</i>					
92	Phase II Trail Improvements, Bear Creek Redwoods OSP	MAA21-011	1,059,614		
<i>California Department of Resources Recycling and Recovery</i>					
40	Purisima Upland Site Clean up and Soil Remediation	MAA03-002	77,480		
<i>Valley Water</i>					
23	IPM Implementation of Valley Water Grant	80065	275,000	250,000	250,000
<i>Wildlife Conservation Board</i>					
17	Los Gatos Creek Watershed - Wildland Fire Resiliency	61023	825,000	375,000	
32	Santa Cruz Kangaroo Rat Habitat and Population Management Project	80083	112,000	95,000	
50	Wildlife Corridor: Highway 17 Crossing	MAA20-001	1,000,000	3,000,000	
<b>Total</b>			<b>\$ 5,349,094</b>	<b>\$ 3,720,000</b>	<b>\$ 250,000</b>

**FY24/FY25/FY26 Capital Improvement and Action Plan  
Board Retreat #2**

Attachment #3

**Categories of Interest Project Summary**

Row #	Category & Project Name	Project #	Total FY24 Estimated Budget	Total FY25 Estimated Budget	Total FY26 Estimated Budget
<b>Agriculture**</b>					
94	Johnston Ranch Loop Trail and Parking Area	31907		\$ 110,000	\$ 135,000
53	Driscoll Ranch New Agricultural Well	35012	72,000	32,500	15,500
54	Toto Ranch New Agricultural Well(s)	35016	20,000	55,500	
55	Lobitos Creek Fencing	61024	111,000		
18	Toto Ranch Agricultural Plan	61030	20,000		
1	Johnston Ranch Land Acquisition	MAA01-005	37,000	5,000	5,000
38	Madonna Creek Fish, Water Supply and Bridge Replacement	MAA01-006	96,915	204,451	207,695
2	South Cowell Upland Land Conservation	MAA03-006	5,354	5,000	5,000
41	Purisima-to-the-Sea Habitat Enhancement and Water Supply Improvement Plan	MAA03-007	445,000	10,000	
44	Lone Madrone Ranch Fence Installation	MAA05-011	66,000		
45	Lone Madrone Corrals	MAA05-014	7,000	50,000	
46	Lower Turtle Pond Repair	MAA07-008	205,915	116,858	
47	Cloverdale - Ranch Road Realignment	MAA13-001	70,000	40,000	275,000
4	Cloverdale Ranch Land Opportunity	MAA13-003	15,000	1,520,000	
49	Cloverdale Reservoir Monitoring Improvements	MAA13-XXX	87,500	87,500	120,000
136	Allen Road Washout Repair	XXXXX			60,000
115	Basic Policies for the Coastside Protection Area	Supporting Project*			
122	Good Neighbor Policy Update	Supporting Project*			
<b>Agriculture Total</b>			<b>\$ 1,258,684</b>	<b>\$ 2,236,809</b>	<b>\$ 823,195</b>
<b>Diversity</b>					
108	Diversity, Equity, and Inclusion Program Actions	10003	\$ 50,000	\$ 50,000	\$ 25,000
93	ADA Barrier Removal	31901	1,225,000	330,000	50,000
99	Rancho San Antonio Road Repair	35015	226,000	111,000	596,000
63	Rancho San Antonio ADA Path to Deer Hollow Farm	61027	147,000	157,000	112,000
101	Monte Bello Black Mountain Trail Extension	61029	50,000	100,000	155,000
77	La Honda Creek Phase II Trail Connections	MAA05-007	166,412	302,082	360,672
81	La Honda Parking and Trailhead Access – Phase II Implementation	MAA05-013			111,875
82	Hawthorns Area Plan	MAA06-002	293,670	109,514	51,560
84	Rancho San Antonio Multimodal Access - Implementation (MAA Eligible)	MAA11-003	25,000		
86	Long Ridge Trail Connection to Eagle Rock and Devils Canyon	MAA16-001	65,000	175,000	323,726
87	Upper Stevens Creek Trail Connection	MAA17-XXX	65,000	50,000	48,911
91	Bear Creek Redwoods - Alma College Cultural Landscape Rehabilitation	MAA21-006	159,887	84,038	30,713
92	Phase II Trail Improvements, Bear Creek Redwoods OSP	MAA21-011	2,552,003	796,000	2,000
64	La Honda Creek Parking and Trailhead Access - Phase I Feasibility Study and CEQA Review	VP05-002	89,000	100,000	
65	La Honda Parking Area - South Area	VP07-XXX		50,000	50,000
66	Rancho San Antonio Multimodal Access - Implementation (Non-MAA Funded)	VP11-001	50,000	10,000	
105	Bear Creek Redwoods North Parking Area	VP21-005	105,000	80,000	870,500
69	Purisima Preserve Multimodal Access - Implementation	Supporting Project*			
71	Regional Trails and Active Transportation/Access to Open Space Planning and Coordination	Supporting Project*			
72	Trail Information System	Supporting Project*			
73	Trail Junction Numbering System	Supporting Project*			
<b>Diversity Total</b>			<b>\$ 5,268,972</b>	<b>\$ 2,504,634</b>	<b>\$ 2,787,957</b>



**FY24/FY25/FY26 Capital Improvement and Action Plan  
Board Retreat #2**

Attachment #3

Row #	Category & Project Name	Project #	Total FY24 Estimated Budget	Total FY25 Estimated Budget	Total FY26 Estimated Budget
<b>Fire Prevention</b>					
16	Fuel Reduction Implementation	61017	\$ 715,000	\$ 715,000	\$ 715,000
17	Los Gatos Creek Watershed - Wildland Fire Resiliency	61023	1,110,880	929,800	
19	Wildland Fire Capacity	61031	467,600	467,600	467,600
26	Irish Ridge Restoration	80072	45,000	385,000	405,000
28	CEQA Review for IPM Program	80076	20,000	101,000	
30	Miramontes Ridge Reforestation	80079		100,000	15,000
43	Restoration Forestry Demonstration Project	MAA05-010	279,082	40,000	540,000
51	Bear Creek Redwoods Preserve Plan: Invasive Weed Treatment and Restoration	MAA21-007	110,501	100,000	100,000
34	Long Ridge Forest Health Treatment	XXXXX	5,000	5,000	5,000
35	Prescribed Fire Plan Implementation	XXXXX	75,000	75,000	75,000
<b>Fire Prevention Total</b>			<b>\$ 2,828,063</b>	<b>\$ 2,918,400</b>	<b>\$ 2,322,600</b>
<b>Total</b>			<b>\$ 9,355,719</b>	<b>\$ 7,659,843</b>	<b>\$ 5,933,752</b>

\* Supporting Projects do not qualify as a Capital Project. Expenditures for these projects are part of ongoing operating programs that are reflected in staff time and departmental service and supplies budgets.

\*\* A majority of projects within the Agriculture area are improvements to grazing properties, which provide significant fuel reduction and fire prevention benefits.



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Walter T. Moore

February 27, 2023

Midpeninsula Regional Open Space District  
 330 Distel Circle  
 Los Altos, CA 94022

Re: Action Plan – Fiscal Year 2023-24

Board of Directors:

On Thursday, March 7, 2023, the District's Board of Directors will consider new projects to include in the District's action plan for the upcoming fiscal year. As the Board considers priority projects, I want to express POST's appreciation for your strong partnership and regional leadership. Through protection of open space across our region, you have had an indelible and lasting impact on our landscape and the beauty, abundant diversity, and local communities these lands support. In the last year, we continued to make steady progress on many existing shared priorities.

I want to particularly thank the District for your partnership in efforts to protect natural resources, expand public access, and ensure a sustainable future for agriculture:

- Reaching significant milestones in transferring ownership and management of coastal ranches including partial acquisition of South Cowell Ranch and the Board's approval of the acquisition of Cloverdale Ranch;
- Making significant progress towards re-opening a trail connection along Alpine Road, as well as planning for the Purisima-to-the-Sea Trail which aligns with POST's Bay to Sea Trail vision;
- Furthering the District's agricultural policy and consideration of additional support to POST's complementary efforts to protect farms through our Farmland Futures Initiative; and
- Direct support of the Coastal Trail Feasibility Study.

A complete list of ongoing collaborations is attached.

In the coming year, the long-standing, strategic partnership between our organizations will be as important as ever, and POST and the District are poised to advance a regional conservation vision that also aligns with State and National 30x30 initiatives to protect at least 30% of our lands and waters by 2030 through projects that protect biodiversity, support climate resiliency, and enhance equitable access across the Peninsula and South Bay including:

- Advancing scientific research that identifies core habitat, critical regional movement corridors, and essential wildlife crossings including at Highway 17 and Alma Bridge Road;
- Protection of agriculture and biodiversity on working lands on the San Mateo Coast;

Midpeninsula Regional Open Space District

February 27, 2023

Page 2 of 3

- Exploring opportunities to protect iconic redwoods and implementing ecologically sensitive forest management and fuel reduction to protect our forests and communities; and
- Advancing regional wildlife linkages and trail connections as well as public access projects that center the interests of historically underserved communities.

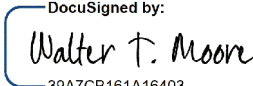
Continuing to collaborate and coordinate on the transfer of management and ownership of Cloverdale Ranch, in addition to Johnston and South Cowell Ranches, remains a top priority for POST. Over the past four years our staff have steadily worked together to lay the groundwork for these District acquisitions, documenting existing conditions and improving resources and infrastructure on the property, securing State funding to leverage Measure AA funds, developing resource management and staffing plans, as well as building support through engagement of the local community and regional stakeholders. Looking ahead, it is exciting to envision how these new coastal preserves will take shape under the District's care as you bring more resources and deep expertise in management of these regionally significant lands. As the District grows its footprint and presence on the Coastsides, POST is committed to our continued collaboration on these projects on the ground and through collaboration on storytelling about the broad benefits of protecting open space and supporting local agriculture.

We are also excited about the abundant opportunities to connect more communities to our lands through the development of regional trails (POST's Bay to Sea Trail including Purisima-to-the-Sea Trail and Johnston Ranch to Miramontes Ridge and the Bay Area Ridge Trail) as well as increased access close to communities in Los Gatos (Bear Creek Redwoods), Pescadero (Cloverdale Ranch), Half Moon Bay (Johnston and South Cowell Ranches), and Portola Valley (the Hawthorns property). The District also continues to be an essential partner in regional trail planning collaborations and regional leader in examining how we can thoughtfully and sustainably meet the increasing interest in outdoor recreation by integrating our regional trails and preserves with active transportation networks and improving multi-modal access.

We appreciate the complexity of the task before staff and the District board in prioritizing allocation of resources among many worthy projects. POST remains excited about partnering with the District on a broad range of priority projects to protect biodiversity, build resilience to climate change, and expand opportunities for public access, as well as continuing to help the District leverage Measure AA funding on critical projects throughout the region.

Thank you for the opportunity to submit comments. Daniel Olstein, POST's Director of Land Stewardship plans to attend the Board's study session on March 3rd and will be happy to answer any questions.

With best regards,

DocuSigned by:  
  
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Walter T. Moore  
President

Midpeninsula Regional Open Space District  
February 27, 2023  
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Attachment  
Collaborative Projects

- Partial sale, stewardship projects, and transition of management responsibilities on Cloverdale Ranch (MAA Project #13);
- Stewardship projects, trail planning, and transition of management on South Cowell Ranch.
- Coordination on land division, acquisition, stewardship project, and transition of management on Johnston Ranch uplands, which would allow for new public access opportunities near Half Moon Bay and a trailhead for eventual connection to Miramontes Ridge OSP (MAA Project #1);
- Planning and/or implementation of projects integral to POST's regional Bay to Sea Trail vision including: Continuation of planning for Purisima-to-the-Sea Trail; Hwy 35 multiuse trail crossing and parking study at Purisima Creek Redwoods; South Cowell land division to optimize alignment and access from the Coastsides (MAA Project #3); Dumbarton Rail Corridor stakeholder engagement; and the Bay to Sea Trail feasibility study.
- Expansion of public access at Bear Creek Redwoods (MAA Project #21);
- Bay Area Ridge Trail and wildlife crossings at Highway 17 near Lexington Reservoir (MAA Project #20);
- Collaboration among agencies and stakeholders to address the newt mortality hotspot on Alma Bridge Road, including participation in technical advisory committee for the feasibility study;
- Completing Alpine Road trail improvements (MAA Project #10);
- Redwood Forest and watershed protection (MAA Project #15);
- Protection of agriculture on the San Mateo Coast including farm and ranch land and riparian habitats in the lower San Gregorio and Pescadero/Butano Creek watersheds;
- Foundational research to identify core wildlife habitat (badger, bobcat, burrowing owl, mountain lion) and critical regional wildlife linkages;
- Ecologically responsible fuel reduction to increase regional forest resiliency and protect natural resources and human communities from the threat of catastrophic wildfire;
- SCMSN's "State of the Trails" project to gather data to inform cross-jurisdictional planning and management decisions towards a regionally significant, environmentally resilient, and equitable trail system within the Santa Cruz Mountains.
- Joint participation on the SCMSN's Peninsula Trails Team to support collaboration and planning that advances equitable and inclusive public access and trail projects in San Mateo County.
- Coastal Trail Feasibility Study to close gaps and study safe crossings