



Midpeninsula Regional
Open Space District

R-23-28
Meeting 23-08
March 8, 2023

AGENDA ITEM 3

AGENDA ITEM

Extension to an Agreement with the City of Mountain View to provide the Midpeninsula Regional Open Space District with Radio Dispatch Services

GENERAL MANAGER'S RECOMMENDATION

Authorize the General Manager to approve a five-year contract extension with the City of Mountain View to provide 24-hour radio dispatch services for a total not-to-exceed contract amount of \$1,553,034. Annual not-to-exceed amounts would be as follows: \$281,060 for Fiscal Year 2023-24 (FY24), \$295,113 for FY25, \$309,869 for FY26, \$325,362 for FY27, and \$341,630 for FY28.

SUMMARY

In June 2018, the Board of Directors (Board) authorized the Midpeninsula Regional Open Space District (District) to enter into an agreement with the City of Mountain View to provide 24-hour radio dispatch services for a term of five years, with five optional one-year extensions. At that time, the Board only approved the expenditures for the initial term of five years (\$1,193,401). The initial term of five years expires on June 30, 2023. The General Manager now requests approval to proceed with the five one-year extensions for a not-to-exceed total amount of \$1,553,034. If approved, funding will be included in each annual budget starting with FY24.

DISCUSSION

Reliable radio dispatch service is critically important to District field employees and public safety needs. The City of Mountain View (City) has provided contract radio dispatch services to the District for over 15 years. The service received has been very satisfactory and has provided the necessary services on a professional and reliable basis.

On May 9, 2007, the Board authorized the General Manager to enter into a six-year agreement with the City to provide the District with 24-hour radio dispatch services ([R-07-58, minutes](#)). Two two-year extensions were executed on the agreement, the final one expired June 30, 2017. The Board authorized a new agreement for one year in FY18, with one one-year optional extension for FY19 ([R-17-84, minutes](#)). In June 2018, the Board authorized a new agreement with the City for a term of five years, expiring June 30, 2023, with five optional one-year extensions ([R-18-65, minutes](#)). At that time, the Board only approved the expenditures for the initial term of five years (\$1,193,401). The District would now like to proceed with executing the five one-year extensions for a not-to-exceed total amount of \$1,553,034, with each party allowed to opt out of any extension with proper notice.

The annual fee structure is based upon cost-recovery for the level of service provided by the City. Current and historical estimates have determined that the level of service provided to the District is equivalent to one full-time Police Safety Dispatcher (PSD) II, including benefits, plus an administrative overhead of 15% (note that the City is waiving their annual equipment fee). The annual fees charged by the City are determined by each year's PSD II salary/benefit costs, plus 15%. However, any annual cost cannot exceed more than 5% of the previous year.

FISCAL IMPACT

If approved, funds will be recommended in each fiscal year budget as a part of the annual Budget and Action Plan Process beginning with FY24.

PRIOR BOARD AND COMMITTEE REVIEW

On May 9, 2007, the Board authorized the General Manager to enter into a six-year agreement with the City ([R-07-58, minutes](#)). On June 28, 2017 the Board authorized a new agreement for one year in FY 2017–18, with one one-year optional extension for FY19 ([R-17-84, minutes](#)). On June 27, 2018, the Board authorized a new agreement with the City for a term of five years, with five optional one-year extensions ([R-18-65, minutes](#)).

PUBLIC NOTICE

Public notice was provided as required by the Brown Act.

CEQA COMPLIANCE

This item is not a project subject to the California Environmental Quality Act because the District's decision to enter into a dispatch agreement would not result directly or indirectly in physical changes to the environment.

NEXT STEPS

If approved by the Board, the General Manager will enter into an agreement with the City of Mountain View for five one-year extensions to provide 24-hour dispatch services.

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