



**SPECIAL MEETING  
BOARD OF DIRECTORS OF THE  
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

**Wednesday, April 26, 2023**

**Special meeting starts at 4:00 PM\***

**A G E N D A**

*Midpeninsula Regional Open Space District Board meetings are held in person at the District's Administrative Office, and by teleconference pursuant to Government Code Section 54953.*

*Members of the public can attend and participate in the meeting using the following methods:*

- 1. In-person at the Midpen Administrative Office – 5050 El Camino Real, Los Altos, CA 94022.*
- 2. Viewing the meeting in real-time <https://openspace.zoom.us/j/82507863877> or listening to the meeting by dialing (669) 900-6833 or (346) 248-7799 (Meeting ID 825 0786 3877).*

*Members of the public may submit written comments to be provided to the Board, or register to make oral comments, as follows:*

- Written comments may be submitted via the public comment form at: <https://www.openspace.org/public-comment>.*
- Requests to provide oral comment must be submitted prior to the time public comment on the agenda item is closed. Requests to provide oral comments may be made by:*
  - Submitting a request through the public comment form at: <https://www.openspace.org/public-comment> for those attending via Zoom.*
  - Submitting a request via the paper-based public comment form at the meeting for those attending in-person.*
- Any comments received after the deadline will be provided to the Board after the meeting.*

**4:00 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

**ORAL COMMUNICATIONS**

*This portion of the agenda is for members of the public to comment on items not on the agenda; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. Individuals are limited to one comment during this section.*

**SPECIAL ORDERS OF THE DAY**

- Proclamation Honoring Open Space Authority 30<sup>th</sup> Anniversary*

**VOTE TO CANCEL THE APRIL 26, 2023 7:00 PM REGULAR MEETING**

Board Policy 1.02 provides that a majority of the members of the Board may cancel a regular meeting for cause or call the regular meeting for a different date or time. This Special Meeting is convened in lieu of the

Regular Meeting due to the Board President's request to adjourn before 7:00 pm. Consequently, the Board is asked to approve the cancellation of tonight's regular meeting.

## **ADOPTION OF AGENDA**

### **BOARD BUSINESS**

*Public comment on agenda items at the time each item is considered by the Board of Directors.*

### **CONSENT CALENDAR**

All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.

- 1. Approve the February 22, 2023 Board meeting minutes**
- 2. Claims Report**
- 3. Contract Amendment for Legal Services with Lawrence R. Jensen & Associates (R-23-42)**

Staff Contact: Hilary Stevenson, General Counsel

General Manager's Recommendation: Authorize a contract amendment in the amount of \$40,000 with the firm of Lawrence R. Jensen & Associates to provide specialized legal advice and litigation services, for a new not-to-exceed total contract amount of \$90,000.

- 4. Consolidating the Budget & Analysis Department and Finance Department into one Budget & Finance Department, and related changes to the Classification and Compensation Plan that result in no increase to the Full Time Equivalent positions (R-23-43)**

Staff Contact: Rebecca Wolfe, Human Resources Supervisor

General Manager's Recommendations:

1. Approve the restructuring and consolidation of the Budget & Analysis Department and Finance Department into one department to be named the Budget & Finance Department.
2. Approve the following position reclassifications related to the department consolidation:
  - a. Reclassify the Budget & Analysis Manager at Range 48 (currently filled) to Budget & Finance Manager at Range 51 (consistent with the most department managers).
  - b. Reclassify the Finance Manager position at Range 48 (to be vacant July 2023) to Finance Supervisor at Range 43.

### **BOARD BUSINESS**

*Public comment on agenda items at the time each item is considered by the Board of Directors.*

- 5. Hawthorns Area Plan — Approval of Technical Reports and Public Access Working Group Structure and Recruitment Process (R-23-44)**

Staff Contact: Tina Hugg, Senior Planner, Planning Department, Ashley Mac, Planner III, Planning Department, Arianna Nuri, Planner II, Planning Department/Ecologist I, Natural Resources Department

General Manager's Recommendations:

1. Review and approve the following technical reports as recommended by the Planning and Natural Resources Committee:

- a. Hawthorns Area Existing Conditions/Opportunities and Constraints Report
  - b. Hawthorns Area Existing Transportation Conditions Technical Memo
  - c. Hawthorns Area Public Access Framework
2. Review and approve the Hawthorns Area Public Access Working Group composition (comprised of Ward Stakeholders and Interest Area Representatives as voting members and Board Liaison and Town Liaison as non-voting members) and the recruitment and formation strategy as recommended by the Planning and Natural Resources Committee and specifically determine the following:
    - a. Number of Ward Stakeholders (4 or 7) and associated recruitment method;
    - b. Number of Interest Area Representatives (5 or 6 - *based on number of Ward Stakeholders to maintain an odd number of voting participants*); and
    - c. Application review and interview process for Interest Area Representatives.
  3. Authorize the Board President to appoint the Board Director of Ward 6, where the Hawthorns Area is located, as the Board liaison for the Hawthorns Area Public Access Working Group.
  4. Approve the formation of an Ad Hoc Committee of the Board of Directors to review Public Access Interest Area Representative applications in the event that the District receives more than 15 applications. Consistent with other recent Ad Hoc Committees of the Board of Directors, these meetings would be compensable.

## INFORMATIONAL MEMORANDA

- Measure AA and Vision Plan Trail Updates

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for information; request staff to report to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

- A. Committee Reports
- B. Staff Reports
- C. Director Reports

## ADJOURNMENT

*\*Times are estimated and items may appear earlier or later than listed. Agenda is subject to change of order.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 5050 El Camino Real, Los Altos, California 94022.

## CERTIFICATION OF POSTING OF AGENDA

I, Maria Soria, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the special meeting of the MROSD Board of Directors was posted and available for review on April 20, 2023, at the Administrative Offices of MROSD, 5050 El Camino Real, Los Altos

California, 94022. The agenda and any additional written materials are also available on the District's web site at <http://www.openspace.org>.



Maria Soria, MMC, CPMC  
District Clerk

