



**SPECIAL AND REGULAR MEETING
BOARD OF DIRECTORS OF THE
MIDPENINSULA REGIONAL OPEN SPACE DISTRICT**

Wednesday, May 24, 2023

**Special meeting starts at 5:00 PM
Regular meeting starts at 7:00 PM***

REVISED

A G E N D A

TELECONFERENCE NOTICE Pursuant to Government Code Section 54953, Subdivision (b), Director Kersteen-Tucker will participate from 776 Buena Vista St. Moss Beach, CA 94038. This Notice and Agenda will be posted at the teleconference location. Accessibility to and public comment from this address will be provided as required by Government Code Section 549534(b)(3).

Midpeninsula Regional Open Space District Board meetings are held in person at the District's Administrative Office, and by teleconference pursuant to Government Code Section 54953. Members of the public can attend and participate in the meeting using the following methods:

- 1. In-person at the Midpen Administrative Office – 5050 El Camino Real, Los Altos, CA 94022.*
- 2. Viewing the meeting in real-time at <https://openspace.zoom.us/j/83451153211> or listening to the meeting by dialing (669) 900-6833 or (346) 248-7799 (Meeting ID 834 5115 3211).*

Members of the public may submit written comments to be provided to the Board, or register to make oral comments, as follows:

- Written comments may be submitted via the public comment form at: <https://www.openspace.org/public-comment>.*
- Requests to provide oral comment must be submitted prior to the time public comment on the agenda item is closed. Requests to provide oral comments may be made by:*
 - Submitting a request through the public comment form at: <https://www.openspace.org/public-comment> for those attending via Zoom.*
 - Submitting a request via the paper-based public comment form at the meeting for those attending in-person.*
- Any comments received after the deadline will be provided to the Board after the meeting.*

5:00 SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT

ROLL CALL

1. Purisima-to-the-Sea Trail and Parking Area Feasibility Study, Preferred Trail Alignment and Parking Area Conceptual Design (R-23-52)

Staff Contact: Gretchen Laustsen, Senior Planner, Planning Department

General Manager's Recommendations:

1. Review and affirm, with any final modifications as directed by the Board of Directors, the findings and recommendations of the Purisima-to-the-Sea Trail and Parking Area Feasibility Study.
2. Accept the recommended Trail Alignment 1, Connectors Trails A, B, C and D, Trail Crossings 1, 2 and 3 and the Conceptual Parking Area Design Alternative C as the project scope and description to initiate environmental review under the California Environmental Quality Act.
3. Direct staff to collaborate with partners in identifying the lead agency for the implementation of Connector Trail D and Trail Crossing 1.

ADJOURNMENT

7:00 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE MIDPENINSULA REGIONAL OPEN SPACE DISTRICT

ORAL COMMUNICATIONS

This portion of the agenda is for members of the public to comment on items not on the agenda; however, the Brown Act (Open Meeting Law) does not allow action by the Board of Directors on items not on the agenda. Individuals are limited to one comment during this section.

SPECIAL ORDERS OF THE DAY

Introduction of Staff

- Stephanie Gross, Administrative Assistant

Proclamation

- In recognition of Finance Manager Andrew Taylor

ADOPTION OF AGENDA

BOARD BUSINESS

Public comment on agenda items at the time each item is considered by the Board of Directors.

CONSENT CALENDAR

All items on the Consent Calendar may be approved without discussion by one motion. Board members, the General Manager, and members of the public may request that an item be removed from the Consent Calendar during consideration of the Consent Calendar.

1. **Approve the March 8, 2023 Board meeting minutes**
2. **Claims Report**
3. **Award of Contract to Bay Area Tree Specialists for Wildland Fire Fuel Treatments and Tree Maintenance Services (R-23-53)**

Staff Contact: Christian Bonner, Field Resource Specialist, Land and Facilities Department

General Manager's Recommendation:

1. Authorize the General Manager to execute an initial one-year term contract (Year 1) with Bay Area Tree Specialists of San Jose, California in the amount of \$351,400 for District-wide wildland fire fuel treatments and tree maintenance services.
2. Authorize the General Manager to extend the contract with Bay Area Tree Specialists for up to four additional one-year terms, each at a \$500,000 annual cost, based on contractor performance, for a not-to-exceed base contract amount of \$2,351,400 over the five-year term.
3. Authorize a 15% contingency in the amount of \$352,710 over the five-year term to address unforeseen issues, for a total not-to-exceed contract amount of \$2,704,110 over the five-year term.

4. Alma Bridge Road Newt Passage Feasibility Analysis, Project Goals, and Grant Application with the Wildlife Conservation Board (R-23-54)

Staff Contact: Julie Andersen, Senior Resource Management Specialist, Natural Resources Department

General Manager's Recommendations:

1. Receive and accept the Alma Bridge Road Newt Passage Feasibility Analysis.
2. Adopt the Project Goals, as reviewed and confirmed by the Project Stakeholders.

5. Contract Amendment for the La Honda Creek Parking and Trailhead Access Feasibility Study at La Honda Creek Open Space Preserve (R-23-55)

Staff Contact: Melissa Borgesi, Planner II, Planning Department

General Manager's Recommendations:

1. Authorize the General Manager to amend a contract with RHAA Landscape Architects of Mill Valley, California in the amount of \$37,470 to conduct additional technical studies and support additional public engagement.
2. Authorize a 10% contingency in the amount of \$19,700 to cover unforeseen tasks for a total not-to-exceed contract amount of \$431,884.

6. Highway 17 Wildlife and Trail Crossings Cooperative Agreement with the Santa Clara Valley Transportation Authority (R-23-56)

Staff Contact: Jared Hart, AICP, Senior Planner, Planning Department

General Manager's Recommendations:

1. Authorize the General Manager to enter into a Cooperative Agreement with the Santa Clara Valley Transportation Authority for the Plans, Specifications and Estimates phase of the Highway 17 Wildlife and Trail Crossings project.
2. Authorize the General Manager to amend the Cooperative Agreement in the future to specifically allow: (i) the disbursement of future grant funds to cover project costs, if obtained after the execution of the original agreement, and (ii) a six-month extension of the agreement term, if necessary.

7. Amendment to Board Policy 5.01 – Site Naming, Gift, and Special Recognition – related to Monetary Gift Acknowledgements (R-23-57)

Staff Contact: Natalie Jolly, Public Affairs Specialist II

General Manager's Recommendation: Approve amendments to Board Policy 5.01 – *Site Naming, Gift, and Special Recognition* – to acknowledge all gifts annually in a standard

publication regardless of and without specifying the gift amount, as reviewed and supported by the Legislative, Funding, and Public Affairs Committee.

8. Annual Display of the Pride Progress Flag in June (R-23-58)

Staff Contact: Matt Anderson, Chief Ranger, Visitor Services Department

General Manager's Recommendation: Approve the annual display of the Pride Progress flag on flag poles at Midpeninsula Regional Open Space District facilities during the month of June, including the attached Proclamation.

BOARD BUSINESS

Public comment on agenda items at the time each item is considered by the Board of Directors.

9. Public Hearing on the Proposed Fiscal Year 2023-24 Budget and Three-Year Capital Improvement and Action Plan (R-23-59)

Staff Contact: Stefan Jaskulak, Chief Financial Officer and Director of Administrative Services

General Manager's Recommendations:

1. Hold a public hearing to review the Proposed Fiscal Year 2023-24 (FY24) Budget and three-year (Fiscal Year 2023-24 to 2025-26) Capital Improvement and Action Plan, as recommended by the Action Plan and Budget Committee.
2. Direct either:
 - a. The General Manager to bring the proposed FY24 Budget and Action Plan back for adoption at the June 14, 2023 regular meeting of the Board of Directors, or
 - b. The Action Plan and Budget Committee to consider proposed changes to the FY24 Budget and Action Plan prior to the General Manager bringing the item back to the Board of Directors for adoption at a June 2023 regular meeting.

INFORMATIONAL REPORTS – Reports on compensable meetings attended. Brief reports or announcements concerning activities of District Directors and staff; opportunity to refer public or Board questions to staff for information; request staff to report to the Board on a matter at a future meeting; or direct staff to place a matter on a future agenda. Items in this category are for discussion and direction to staff only. No final policy action will be taken by the Board.

- A. Committee Reports
- B. Staff Reports
- C. Director Reports

ADJOURNMENT

**Times are estimated and items may appear earlier or later than listed. Agenda is subject to change of order.*

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the District Clerk at (650) 691-1200. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Written materials relating to an item on this Agenda that are considered to be a public record and are distributed to Board members less than 72 hours prior to the meeting, will be available for public inspection at the District's Administrative Office located at 5050 El Camino Real, Los Altos, California 94022.

I, Maria Soria, District Clerk for the Midpeninsula Regional Open Space District (MROSD), declare that the foregoing agenda for the special and regular meetings of the MROSD Board of Directors was posted and available for review on May 18, 2023, at the Administrative Offices of MROSD, 5050 El Camino Real, Los Altos California, 94022. The agenda and any additional written materials are also available on the District's web site at <http://www.openspace.org>.



Maria Soria, MMC, CPMC
District Clerk

